

1. Call to Order. The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, January 23, 2018 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Darren Jakel, and Shannon Klick.

Staff present: Jeff Beahen, Police Chief; Mike Bauer, Recreation and Facilities Director, Jeff Carson, City Attorney; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Bret Weiss, City Engineer, and Jason Ziemer, City Planner/Community Development Coordinator.

2. Open Forum

Victor “Sonny” Williams – Rogers Lions Club President

Mr. Williams addressed the Council stating they wanted to let the City know where they stand as a club. The Lions have committed to a \$10,000 minimum per year donation to the Rogers Lions Park building.

3. Presentations

3.1 Legislative Update by Representative Joyce Peppin

Ms. Peppin addressed the Council and provided a handout titled Legislative Preview. The handout covered accomplishments of 2017, looking ahead to 2018, and local priorities.

- Health care reforms
- Transportation improvements
- Sunday liquor
- 5G technology
- “Real I.D.” requirement
- Bonding Bill
- Tax conformity bill
- Fiscal disparities legislation
- Brockton Lane and 610 will continue to be a priority

Peppin asked the Council for any questions or concerns.

Ihli thanked her for all her hard work on the fiscal disparities legislation. Ihli stated a project currently being discussed is a pedestrian bridge over I94. Eiden also spoke on the pedestrian bridge stating Rogers is one of the last communities bisected by I94 without a safe crossing.

Peppin asked if they are going after the State bonding bill. Stahmer stated the application is in place for the state bonding bill.

Jakel spoke on the size of the interchange and the current pedestrian crossing.

Eiden stated, as needs come up we will be in touch; we are often ignored being on the edge of Hennepin County, in the outer ring.

Weiss asked Peppin about work-force mandates. Peppin provided commentary on the Governor and stated she doesn't believe it is on the top of his to-do list.

Council thanked Peppin for her visit.

3.2 Parks, Open Space, and Trails System Plan Presentation

Recreation and Facilities Director Bauer stated tonight is the formal presentation of the Master Park Plan. Bauer provided history on the Master Park Plan and introduced Amanda Prosser from ISG and Connor Cox and Ciara Schlichting, with Toole Design Group, who put together the plan being presented. Prosser provided a PowerPoint presentation on the master park plan update. The presentation highlighted the following:

- Planning process; history of updates since 2007
- Plan contents; five sections
- Commission vision/mission statement
- Guiding principles
- Community growth/demographic change
- 2014-2015 community input; key takeaways
- 2017 community survey
- Top priorities; trails, pedestrian crossing, aquatics, and community center
- Funding; sales tax versus property tax
- Recreation trends
- Parks, athletic facilities, and open space plan 2007 - 2017
- Open space, existing, and proposed facilities
- Parks to be phased out of the parks system
- Planning projects in the works; aquatics proposed at middle school site, tennis, activity center improvements, etc.
- Park system funding sources
- Potential park system development costs

Ciara then presented the following

- Rogers trail system; additional 43.6 miles of planned trails and bikeways
- Value of trails
- Existing trails, sidewalks, parks
- Planned regional trails
- Planned bikeways
- Local trails; fills gaps in the rest of the system
- Six I94 crossings identified

Connor presented the following:

- Bicyclist user types
- On-street bike-way types
- Implementation plan
- Trail system funding sources
- Implementation cost; developed based on MnDOT pricing

Jakel stated, he heard something early on about enhancing the experience, include the safety tag. The complaint he hears is the lack of trails to connect neighborhoods; great points made.

Public Works Director addressed the Council regarding the presentation stating it was presented to the Park Board and to the public. This is not an action to approve, just to accept and give any comments for the final draft. Seifert continued to talk about the presentation.

Eiden asked how was participation at the public event. Seifert stated two dozen signed up; approximately 10 stayed.

Ihli, thanked them for the presentation stated it was nicely done. This will be a big task, it will take a lot of work and time.

Seifert, one thing well received by Park Board and past Councils was the maximization of existing parks. Seifert thanked Council for letting staff work with the consultants. Seifert stated he likes the simplicity of the document.

Gorecki asked what was the breakdown between Rogers and Hassan, how many parks did we pick up from Hassan. Seifert spoke on neighborhood parks and talked about a few parks that came in from Hassan. Gorecki stated it is a great presentation and called it baby steps.

Planner Ziemer stated with the update of the comprehensive plan, is there the ability to visit with the consultants, stating they are in the best position to review the parks/trails/open space plan in the comp plan. Ziemer requested to have them review and comment or assist in writing that chapter to have consistency with the comp plan. Seifert stated the assumption was that staff would take these approved plans, water, transportation, etc., write the paragraphs, and have the consultant review it.

Ihli stated he doesn't have a problem with that. Gorecki asked if it is part of the budget? Seifert stated SRF was to approve the staff provided chapter based on this plan. Stahmer stated staff will look at this internally and make those decisions, and bring back to the Council if needed.

Klick stated Three Rivers representative Penny Steele will be at the next Park Board meeting to discuss.

No formal action was taken.

4. Approve Agenda

The agenda was set as submitted.

5. Consent Agenda

5.1 Approval of Minutes from January 9, 2018 City Council Meeting

5.2 Approval of Bills and Claims

5.3 Approval of Resolution 2018-02, A Resolution Providing Formal Comments to Hennepin County Public Works Regarding Jurisdictional Transfer Policy

- 5.4 Approval of Resolution 2018-03, a Resolution Approving Agency Agreement No. 1029997 and Titled "State of Minnesota Department of Transportation Agency Agreement for Federal Participation in Construction"
- 5.5 Approval of Resolution No. 2018-04, A Resolution Authorizing an Increase in the Annual Pension Benefit Level for the Active Members of the Fire Department from \$3,400 to 3,500 for Calendar Year 2018
- 5.6 Approval of a Request by Lions Club to Waive Community Room Fees for the February 9, 2018 Fundraiser
- 5.7 Approval of a Massage Therapist License of Phothala Chanthavysouk
- 5.8 Authorization to Execute Contracts with Hennepin County for Youth Sports Equipment Grants
- 5.9 Approval of Resolution 2018-05, a Resolution Authorizing the Administrative Division/Combination of Property Within the City of Rogers
- 5.10 Approval of Resolution No. 2018-06 Authorizing the Acquisition of Budgeted Road Maintenance Materials for the Calendar Year 2018

Eiden moved, Klick seconded a motion approving the consent agenda. Motion carried 5-0.

6. Public Hearings

None.

7. General Business

7.1 Authorize Preparation of Plans and Specifications and Approve a Proposal for Engineering Services for Street Improvements at Mallard Estates

Engineer Weiss provided a PowerPoint presentation highlighting the following:

- Project location
- Existing OCI conditions as of 2015
- Pavement Management Plan project selection
- Proposed project for Mallard Estates
- Cost estimate
- Funding breakdown for the 2018 PMP projects
- Ranking; Mallard Estates, Crow River Heights, then Crow River Terrace

Jakel asked how the weather is affecting the roads along with the high water table near the roads.

Engineer Weiss discussed the challenges due to weather. Jakel asked if he ever sees us go back to a seal coat system. Weiss stated a lot of communities have gone away from seal coat and do the mill and overlay process. Weiss proceeded to discuss the project schedule.

Jakel moved, Gorecki seconded a motion authorizing the preparation of plans and specifications and accept the proposal for street improvements at Mallard Estates, to be prepared by WSB & Associates Inc., at a cost not to exceed \$41,100. Motion carried 5-0.

7.2 Approval of Lease Agreement Between the City of Rogers (Rogers Police Department) and CornerHouse

Chief Beahen spoke on CornerHouse being a legacy project. Beahen added that this has no cost to the City of Rogers. This is regionalization of a service that is currently only at one location in the Metro next to the Children's Hospital. Chief spoke on the process of sexual assault interviews, stating this will bring this service to the entire northwest section of Hennepin County. Beahen stated this has the support of the area Chiefs as well as Sheriff Stanek. Beahen spoke on how the department has moved some things around to accommodate their space needs. Costs are being borne through grants and other funding provided to CornerHouse.

Patricia Harmon, Executive Director, along with staff addressed the Council to explain how the CornerHouse process will work. CornerHouse provided a folder of information to Council. Ms. Harmon explained their services. Harmon stated this is the first model in the state of Minnesota; a satellite location. She then introduced Angie and Nancy who also addressed the Council on their specialties. Angie walked Council through the step-by-step process of the interview. Nancy then spoke on the establishment of a presence in the community, providing greater access to the services. Nancy stated they are bringing their expertise to Rogers; you provide the space, we provide the people. They stated they hope to be open beginning in April, then every Monday.

Ihli spoke in favor of the project and stated it is a proud moment for the City to be able to house this in our facility.

Gorecki commented on the great use of the space. Gorecki stated he didn't have time to drill into the lease, assuming there is indemnification? Attorney Carson stated that it is built in, one of two items he addressed and yes, they will provide insurance and indemnify us and name us as insured. The other item is that it is a 10 year lease, but just in case there is a six month out clause for both parties, that neither party probably won't use.

Klick asked if they are funded by United Way. Nancy stated they are non-profit, but not funded by United Way.

Jim Kelley asked what happens in an emergency; if something happens on a day they are not available. Nancy explained how emergency cases work.

Jakel stated logistically we have a tight parking lot, how will that be addressed? And someday, we may need our space back. Beahen stated they plan on using the training room entrance as a separate entrance. Beahen stated he will make sure staff makes room for parking. Beahen continued to discuss the space being made available for CornerHouse. Beahen stated the space needs for their use are limited.

Klick, is it a recommendation, or a requirement to have the forensic interviews in order to submit a case. Beahen spoke on a statute to have the interviews done in this fashion. Beahen stated this is a victim environment only.

Attorney Carson clarified that the lease should be between the City and CornerHouse, not the Police Department.

Eiden moved, Klick seconded a motion to approve the execution of a lease agreement between the City of Rogers and CornerHouse Interagency Child Abuse Evaluation and Training Center for the provision of regional satellite services to be hosted at the Rogers Police Department. Motion carried 5 – 0.

7.3 Approval to Order Squad Computers and In-Car Video Systems

Beahen spoke on the need for squad computers and in-car video systems; two squads and the new CSO vehicle. Beahen continued to explain the need for the computers and video system.

Finance Director Herbert discussed how this would be funded through the equipment certificate and possibly from drug task force (DTF) funds. Herbert explained options available to the Council for the purchases.

Klick stated, between the CSO vehicle purchase and this request, this is definitely a higher priority. Beahen stated yes, then explained if a new CSO vehicle is not purchased by May, then we will need to tear apart the existing CSO vehicle to replace the computer. Beahen continued to discuss what will be recommended in the future for a CSO vehicle.

Ihli asked about what will be needed next year when we order new squads. Beahen explained that they will be able to be reused from squad to squad.

Eiden asked about the financing. Herbert explained what was levied for in 2018 and what has been approved to date for a future interfund loan. Eiden asked how much it would cost to tear apart the existing CSO vehicle into the financing, and commented on not throwing good money after bad.

Council discussed it not making sense to put a new computer system in an old vehicle.

Beahen continued to discuss the proposed CSO vehicle replacement and discussed a hope for partial credit for the install cost of new lights, because of the faulty lights currently on the squads.

Eiden asked for visibility on the forfeiture funds, how much is being received and how they are being spent.

Staff discussed these funds coming out of fund 400 and bring the CSO back with specific funding at that time.

Klick moved, Gorecki seconded a motion to allow the purchase of three squad computer systems, and three squad video systems from Data 911 for a total price of \$24,667. Motion carried 5 - 0.

7.4 Authorization to Enter into a Contract with Axon for Taser Equipment

Beahen provided background on his request to buy taser equipment through a lease contract with Axon. Council and Chief Beahen discussed the proposed lease.

Gorecki asked if the officers are required to carry a taser. Beahen stated there is not a policy that requires it, but they are required to have a less lethal option. Council and staff discussed less lethal options.

Gorecki moved, Klick seconded a motion to enter into a five-year contract with Axon to supply Taser equipment with the first year pricing of \$2,160, followed by four years at \$3,360 for a total expenditure over the contract period of \$15,600. Motion carried 5 – 0.

7.5 Approval to Hire Nanci Libor as Public Works Analyst

Public Works Director Seifert addressed the Council regarding the recommendation to hire Nanci Libor as the top candidate. Seifert stated the job offer was accepted and received by the City, as a conditional job offer. Stahmer stated staff believes she is a finalist for another position.

Ihli moved, Jakel seconded a motion to approve the hire of Nanci Libor, Public Works Analyst with a start date of January 29th. Motion carried 5 - 0.

7.6 Approval of Lease Agreement with Motorola for Encrypted Radios

Beahen addressed the Council on the request for a lease agreement with Motorola for encrypted radios. Beahen stated he has a presentation prepared by Randy Beach, a Rogers resident who works for Motorola. Beahen proceeded through the PowerPoint presentation provided by Beach, highlighting the following:

- Aging radios
- Urgent need for encryption
- Pricing and discounts
- Support ending for aged radios

Beahen stated there are two options to move toward encryption: a lease option or an option to purchase now which is unbudgeted. The cost is \$28,735 for the encryption software now and add the new radios to the Hennepin County lease, but we would not receive the discount. This would increase the County lease each month by thousands, which again was not budgeted for.

Herbert and Stahmer spoke on the differences between the lease through the County and the lease with Motorola.

Eiden asked how many need to be leased, and how many are being replaced. Beahen stated 17 are being replaced out of 41 radios. All will be encrypted.

Council questioned the number of radios. Beahen provided an explanation. Klick spoke on the fees to be on the County's dispatch system.

Eiden stated he trusts the homework that has been done, and trusts the recommendation.

Jakel moved, Eiden seconded a motion to approve entering into a lease agreement with Motorola to acquire encrypted radios, equipment and software for a total price over five years of \$101,857.85. The lease terms are seven years, at 3.83% interest, with annual payments of \$16,241.97 a year. Motion carried 5 - 0.

7.7 Approval to Re-Hire Hannah Kurkowski as Accounting Clerk I AP/Payroll

Assistant Administrator Scharber stated Council approved at the last meeting for staff to proceed with the backfill of the Accounting Clerk I AP/Payroll position. Scharber explained the previous incumbent, Hannah Kurkowski, has expressed interest in returning to Rogers. Kurkowski has accepted a conditional job offer and is excited to return to the City.

Gorecki moved, Jakel seconded a motion approving the re-hire of Hannah Kurkowski for the position of Accounting Clerk I AP/Payroll.

7.8 Approval of Concept Plan and Award of Preliminary Architectural Services Contract

Seifert and Bauer provided a PowerPoint presentation highlighting the following:

- Recent activity in the downtown park area
- Aerial photo of the Triangle Park area
- Site Plan concept - Bauer discussed the use of the site for multiple purposes
- First level floor plan options
- Elevation drawing
- Successful project outcomes

Jakel asked why the plans shown tonight can't be used to determine preliminary figures. Seifert stated we need a little more detail to get better/more accurate pricing.

Gorecki asked, what kind of timeline are we looking at? Seifert responded, 30 to 60 days.

Stahmer stated, by approving this \$4500 smaller step, it brings us to the next concept level before asking Council to pull the trigger on a final design.

Klick spoke on moving forward, and stated gathering spaces and events are very popular. She's received a lot of positive feedback from community gatherings. Ihli and Gorecki spoke on wanting to move forward in 2018.

Jakel moved, Klick seconded a motion to approve the concept plan and award preliminary architectural services contract with HTG Architects, not to exceed \$4,500. Motion carried 5 - 0.

8. Other Business

None.

9. Correspondence and Reports

9.1 Rogers Park Board Minutes – December 12, 2017

9.2 Elm Creek Watershed management Commission Meeting Minutes – December 13, 2017

No action taken.

10. Adjourn

Mayor Ihli adjourned the meeting at 9:43 p.m.

Respectfully submitted,

Stacy Scharber
Assistant City Administrator/Clerk