

1. Call to Order. The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, March 12, 2019 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, and Darren Jakel.
Council excused: Shannon Klick

Staff present: Paul Byun, Deputy Clerk/Communications Coordinator; Bob Vose, City Attorney; Lisa Herbert, Finance Director; John Seifert, Public Works Director; Steve Stahmer, and City Administrator; Bret Weiss, City Engineer. Jason Greninger, IS Director; Gary Buysse, Liquor Operations Director; and Mike Bauer, Recreation and Facilities Director.

2. Open Forum

None.

3. Presentations

None.

4. Approve Agenda

The agenda was set as submitted.

5. Consent Agenda

- 5.1** Approval of February 26, 2019 City Council Minutes and February 26, 2019 City Council Worksession Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2019-17, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event
- 5.4** Approval of Resolution No. 2019-18, A Resolution Authorizing the Land Exchange Agreement and Purchase Agreement Between the Dale and Marlene Scherber Family Limited Partnership and the City of Rogers
- 5.5** Approval of Resolution No. 2019-19, A Resolution Approving the Application to Fill 3,878 Square Feet of Wetland to Facilitate Graco Expansion Project
- 5.6** Approval of Design Services - David Koch Avenue Stormwater Improvements
- 5.7** Approval to Purchase Replacement Network Switches
- 5.8** Approval of Ordinance No. 2019 - 02, An Ordinance Creating Senior Advisory Commission Within the City of Rogers
- 5.9** Approval of Resolution No. 2019-20, A Resolution Authorizing the Sale of Land to Ultimate Tennis, LLC

Gorecki moved, Eiden seconded a motion to approve the consent agenda. Motion carried 4-0.

6. Public Hearings

None.

7. General Business

7.1 Accept Bids, Award Project, and Authorize Construction Services for the 2019 Street Improvements Project

City Engineer Bret Weiss's presentation highlights:

- Project Location
 - John Milless Drive
 - Kelley Lane
- Project Description
 - Full Depth Reclamation
 - Blend existing bituminous with underlying material
 - Construct new bituminous surface
- 2019 Streets Improvement Project
 - Engineers Estimate: \$ 504,313.15
 - Omann Contracting Companies, Inc.: \$504, 249.37
- Funding Breakdown

Total Project Costs (Estimated)	
Construction	\$504,249.37
Indirect	\$77,915
Total Project Costs	\$582,164.37

Funding Summary	
Franchise Fees	\$582,164.37
Total	\$582,164.37

*An estimated \$40,000 is available from Unpaved Streets for subgrade corrections to be used as needed

- Financing- 2019 PMP Projects

PROJECT	FUNDING	
	FRANCHISE FEES	TOTAL
2019 Street Improvement Project	\$582,164	\$582,164
Northdale Blvd	\$492,000	\$950,000
Main Street Utilities Overhead to Underground	\$200,000	\$200,000
TOTAL	\$1,274,164	\$1,732,164

Carryover from 2018	\$600,823
Franchise fee collection for 2019	\$1,113,008
Total	\$1,713,831

- Schedule

*Award Contract	March 12, 2019
Begin Construction	June 2019
Substantial Completion	August 2019
Final Completion	October 2019

*Once construction begins, the contractor must remain onsite to complete the work through base course within a fixed time frame.

Gorecki moved, Jakel seconded a motion to Accept Bids, Award the Contract to Omann Contracting Companies, Inc. in the amount of \$504,249.37, and authorize construction services to be performed by WSB & Associates, Inc in the amount of \$40,340. Motion carried 4-0.

7.2 Approval of Changes to the Fire Department Administration Policy Manual

Fire Chief Feist, original policy manual approved back in 2012. These new amendments are guidelines to 41 Firefighters, Chief, and the Fire Inspectors. Last fall met with fire officers to create a stronger policy.

Feist, pg. 8 to be on fire department you need to have a valid Minnesota's license. Fire fighters don't need a certain license to operate trucks. Now there is a required training.

Ihli, is this a class?

Feist, Joint HOA class that is 40 hours. after training they will have to take a state certification exam.

Funding comes from training budget. We do receive some funding from the state program

Feist, pay scale change for 2019. Approved by council in budget workshops.

Feist, new protocol to have spotter whenever backing up a fire vehicle.

Ihli, thank you staff and chief for your hard work.

Ihli moved, Eiden seconded a motion to approve the amendments to the Rogers Fire Department Administration Policy Manual. Motion carried 4-0.

7.3 Approve Purchase of 2019 Police Squad Replacements

Interim Chief of Police Jason Foster, on September 11, 2018 the City Council approved the purchase of three EcoBoost Ford Interceptor squads at the state contract price. On September 17th, the police department submitted that order to Ford of Hibbing who holds the state contract. Ford was accepting orders for the 2018 Ford Interceptors through September 21st.

Approximately a month ago, we received notice from Ford of Hibbing that our squad car order had been cancelled by Ford last fall. We were notified that although we had met the deadline established by Ford, they cancelled our order and many others made a week prior. Ford cancelled 200+ orders in Minnesota that were made prior to the September 21st deadline. This was not specific to Minnesota and he estimated thousands of orders were cancelled nationwide. As a result, there were also no extra 2018 squads available in other states.

In 2018 we took shipment of two supervisor squads that we added to the fleet - 6881 and 6882. The supervisor squads were built to hold additional equipment which included ballistic bunkers, cold water suits, breaching tools, photography and fingerprinting equipment for crime scene processing and less lethal munitions. The supervisor vehicles are at low mileage: 6881 (9,740 miles) and 6882 (19,800 miles).

Prior to his retirement, Chief Beahen requested to obtain a quote from Everest Emergency Vehicles for the squad build. The manager at the location had previously worked for HealthEast, and had built many of our previous squads. Those squad car builds were excellent.

The 2018 order was to replace three 2015 squads with very high usage and mileage. These squads are numbered by the department as 6851, 6852, 6853. Squad 6851 currently has 112,600 miles. Squad 6853 currently has 157,779 miles.

On March 2, squad 6852 was in a single vehicle crash at the intersection of David Koch/Brockton lane, striking a tree on a steep decline. The estimated repair by a local body shop is in excess of the purchase value of the squad and is a total loss.

The 2020 (there is no 2019 model) Interceptor is set to begin production in May 2019 with delivery expected mid-June. They are taking orders for this model at this time. I was notified this week that Ford of Hibbing had received some additional \$2,000 vouchers from Ford that we would be eligible for. Ranger Chevrolet in Hibbing holds the state contract for the 2019 Chevrolet Tahoe. I was advised by their representative that they have 6 extra 2019 Chevrolet Tahoe Police Pursuit Vehicles on order and they expect shipment by early to mid-April. The purchase order is similar to something we have looked at but with a few add ons. These squads also come with a 100,000 mile powertrain warranty, in addition to the standard 36,000 mile warranty.

The deadline to order a 2019 Tahoe is March 21st. If we decided against ordering two of the 6 extra Tahoes that Ranger Chevrolet has on order and is set to take shipment of in mid-April, we would not receive the 2019 Tahoe for 100-120 days. Looking to get 2 new Tahoes and one interceptor.

Eiden, concerned with transferability of equipment for vehicles.

Stahmer, we've often had the delusion that equipment would transfer over but then Ford changes their front bumper every year or few years. Sometimes we were able to transfer over equipment. Gorecki, so if we do not make the purchase by the 21st we will have to continue to use the high mileage vehicles into the summer?

Foster, yes and we are short one vehicle too.

Herbert, Council authorized 3 vehicles in the amount of \$120,000 but with the value of the squad that crashed and the new vehicle, the purchase price will be within a few thousand of what was approved.

Herbert, to Administrator's comment, we assumed we would be able to transfer over equipment but we have not been able to, so we are looking to estimate the full cost of equipment.

Foster, will potentially need to switch video camera system in three squads. We have had some issues with the current camera system.

Stahmer, the one change to the motion would be to authorize staff to purchase camera system.

Foster, the cost would be about \$4000 per vehicle.

Gorecki moved, Jakel seconded a motion to approve the purchase of two 2019 Chevrolet Tahoe Police Pursuit Vehicles from Ranger Chevrolet, plus equipment buildout by Everest Emergency Vehicles and graphics by Transport Graphics, approve the purchase of one 2020 Ford Interceptor

from Ford of Hibbing plus equipment buildout by Everest Emergency Vehicles and graphics by Transport Graphics, and authorize staff to purchase camera system. Motion carried 4-0.

7.4 Approval of Construction Management Services for Rogers Event Center

John Seifert and Mike Bauer's Presentation Highlights:

- Preliminary Site Plan
 - Design with HTG
 - WSB finalizing site plan on utilities
- Floor Plan
 - 250-person capacity
- Exterior and Interior Design:
 - Looking to do competitive bidding process.
- 2019 Event Center Funding Strategy
 - Funding from tower & billboard lease, park dedication, and lion's park funds.
 - Project Budget as discussed in budget workshops is approximately \$2.1 million.
- Park Dedication Units Created By Project

Seifert, had two qualified parties that were interviewed for the construction management services. Low bid was provided by Terra Construction. The recommendation is to go with Terra Construction.

Eiden, estimate on incremental operating cost annually?

Seifert, approximately \$17,000 + gas, electric, sewer (a couple thousands more each year)?

Herbert,

Seifert, Last year we booked nearly 600 events out of the community room.

Mike, when it comes to turning away some rentals, staffing is an issue. At the RAC, there is staff all the time so turning around events is not issue, unlike here at the community room.

Herbert, we'll be going over the operational costs further.

Feist, moving events would allow for training space at current community room.

Resident : question about clean energy. Would having solar save costs on the event center?

Seifert, with the current roof structure, it wouldn't be possible. However, we have 10 different solar sites throughout the city.

Other Resident: what is the cost of a construction manager?

Seifert, it is a percentage of the construction.

Stahmer, what is the schedule?

Seifert, June or July to begin construction.

Jakel, is there some sort of safeguard in the contract for liability?

Seifert, they are paid on performance.

Vose, motion tonight is to approve the proposal for construction management services for Rogers Event Center with Terra Construction and direction to staff negotiating contract with Terra construction.

Gorecki moved, Eiden seconded a motion to approve the proposal for Construction Management Services for Rogers Event Center with Terra Construction and direction to staff negotiating contract with Terra Construction. Motion carried 4-0.

8. Other Business

None.

9. Correspondence and Reports

None.

10. Adjourn

Mayor Ihli adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Paul Byun
Deputy Clerk/Communications Coordinator