

**1. Call to Order.** The Work Shop of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, October 30, 2018 at 6:07 p.m. at the Rogers Police, 21860 Industrial Court, Rogers MN.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Shannon Klick  
Council absent: Darren Jakel

Staff present: Jeff Beahen, Police Chief; Jason Greninger, IS Director; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator/Clerk; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Jason Ziemer, City Planner/Community Development Coordinator; Mike Bauer, Recreation and Facilities Director; Bret Weiss, City Engineer; Paul Byun, Deputy Clerk/Communications Coordinator.

## **2. Property Tax Levy**

Finance Director Herbert briefly went over the Preliminary Levy from the 9/11/18 council meeting. There has been a \$545,000 reduction in the levy since the beginning of the process. Then the current preliminary levy as of 10/30/18 was reviewed with all of the changes incorporated. Our total tax capacity has increased approximately 4.5%.

Herbert, lastly reviewed the preliminary levy without UMD/FB debt reduction impacts. There is a 5.72% increase in the actual net levy including fiscal disparities.

## **3. Significant Budget Impacts**

Herbert reviewed changes to date since Preliminary Levy set on 9/11/18. Section A includes budget changes resulting from existing operations. Net increase was about \$86,000. Section B includes additional budget requests. These include personal service requests, other expenditure programming or capital items, EDA/Planning, and non-general fund Section B requests (Park Sinking Funds, and the 2018-2019 Interfund Increase). Net increases related to these requests is \$333,536.00.

Undecided requests from last meeting were highlighted in light blue. These items include the \$22,500 for the pedestrian bridge (State Legislature if passed on ballot), and \$10,000 for the sales tax referendum (costs associated in lobbying to State Legislature if passed on ballot). This will be discussed at the November 13, 2018 City Council Meeting.

## **4. City Financial Management Plan**

- Summary page
  - Herbert, started using since 2007. Document would go out 10 years. Line 65: looks like tax rate in Rogers stays stable, and then it goes up to keep future accommodations.
- Rogers Growth

- Projects growth (how many permits we will get, etc.) We have issued permits since 2000. We have processed 101 building permits in the past year. Increasing trend over past several years. Calculations conservative to not over-estimate potential revenues.
- Staffing
  - \$532,000 increase and \$1.6 million increase by the year 2027 in value in employees.
  - Information Systems Budget has remained consistent/unchanged over the past several years.
- Equipment
  - Current balance in sinking fund is \$24,000.
  - Purchase of fire truck through Interfund Loans.
- Buildings
  - Key expenses from the years 2020-2027 include Fire Station #2, Public Works (Cold Storage), City Hall/Senior Center, Fire Station #1 Build-out Admin/Training/EOC, Fire Station #3, and Debt services. Key revenues will be facility debt and the Fire Station CIP (Sinking Fund).
- Parks & Trails
  - Difficult to determine budget because of sales tax referendum. Several projects not included with sales tax referendum. Some of trails would not possible without partnerships, grants, etc.
- Transportation
  - Pavement Management Program
    - Seeing growth in Franchise Fees. We are on track with where we want to be. Fund balance ending is \$539,258 and cash balance as of 10/25/18 is \$140,816.57.
  - Subgrade Correction Program
    - Having a development process has helped stretch out the budget.
  - Transportation Projects
    - Seifert, council needs to have a philosophical discussion on direction of investment in transportation projects.
    - Stahmer, we want to try to accomplish some of these projects while there is growth. Trying to levy for these projects once growth has slowed down or stopped would be difficult.

## **5. Rogers Activity Center Financial Management Plan (RAC FMP)**

Herbert, we will have under \$600,000 in cash after our Interfund Loan has been payed off. We have sinking funds in the RAC that will help pay off some costs. We have been on target with our targeted revenues and are operating very healthy.

## **6. Budget Calendar Discussion – set next meeting**

Next Budget Workshop is set for November 13, 2018 at 6:00 p.m.

**7. Adjourn**

Mayor Ihli adjourned the workshop at 8:26 p.m.

Respectfully Submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator