

# ***AGENDA***

## ***ROGERS CITY COUNCIL***

***March 26, 2024 - 7:00 PM***

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. OPEN FORUM**

*Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.*

### **3. PRESENTATIONS**

### **4. APPROVE AGENDA**

*Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

### **5. CONSENT AGENDA**

*These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

- 5.1 Approval of the March 12, 2024 City Council Meeting Minutes
- 5.2 Approval of Bills and Claims
- 5.3 Approval of Special Event Application for Rockin' Rogers; June 20-23, 2024
- 5.4 Approval of Temporary On-Sale Liquor License for the Rogers Lions Club for Rockin' Rogers; Liquor Sales from June 20-22, 2024
- 5.5 Approval of Application from the Rogers Lions Club to Conduct Charitable Gambling at Rockin' Rogers, Located at 21201 Memorial Drive, Rogers, Minnesota
  - Approval of Application to Conduct Off-Site Gambling at Rockin' Rogers, June 20-23, 2024
  - Approval of Resolution 2024-35; Providing Municipal Approval to the Issuance of a Minnesota Gambling License to the Rogers Lions Club for Rockin' Rogers
- 5.6 Approval of Resolution No. 2024-28, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event
- 5.7 Approval of Resolution 2024-22 Granting Approval of the Preliminary and Final Plat for Uptown Rogers 3rd Addition
- 5.8 Approve the Purchase of Replacement Combination Goal Frames and Post for North Community Park
- 5.9 Approve Professional Services Agreement with Bolton & Menk, Inc. for the Condition Assessment for Sewer Collection System Lift Stations

- 5.10 Approval of Resolution No. 2024-30, A Resolution Recognizing National Public Works Week for 2024
- 5.11 Approval of Resolution No. 2024-32, A Resolution Restricting Parking for Segments on 129th Avenue North from Oakwood Drive to Main Street
- 5.12 Approval of Parks and Recreation Advisory Commission Appointments
- 5.13 Approval of Items Related to Skye Meadows Seventh Addition Final Plat
  - Approve Resolution 2024-33, A Resolution Approving Final Plat of Skye Meadows Seventh Addition
  - Authorize Execution of Subdivision Agreement for Skye Meadows Seventh Addition
- 5.14 Approve Purchase of Fire Department Uniform Items
- 5.15 Approval of Resolution 2024-34, a Resolution Recognizing April 8-12 As Severe Weather Awareness Week
- 5.16 Accept Resignation of Paid-on-Call Firefighter Ezekiel Castro
- 5.17 Setting a Workshop of the City Council for April 9, 2024 at 5:30 p.m. at the Rogers Community Room, 21201 Memorial Drive, Rogers, MN
- 5.18 Approval of City Administrator's Annual Performance Review
- 5.19 Approval of Resolution No. 2024-29, A Resolution Declaring May 18, 2024 as the Rogers Clean-Up Day

**6. PUBLIC HEARINGS**

**7. GENERAL BUSINESS**

- 7.1 Approval of Resolution 2024-36 Accepting Donation from Nissan North America, INC.
- 7.2 Approval to Hire Jennifer Williams as Communications Coordinator
- 7.3 Approval of Resolution 2024-24 Approving Preliminary and Final Plat for Stieg Woods
- 7.4 Approval of Resolution 2024-31, a Resolution Supporting Retention of City Zoning Authority

**8. OTHER BUSINESS**

**9. CORRESPONDENCE AND REPORTS**

**10. ADJOURN**



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.1

**Subject:** Approval of the March 12, 2024 City Council Meeting Minutes

**Prepared By:** Stacie Brown, City Clerk

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**Recommended City Council Action**

Motion to approve the March 12, 2024 City Council meeting minutes.

**Staff Recommendation**

Motion to approve the March 12, 2024 City Council meeting minutes.

**ATTACHMENTS:**

Description

03.12.24 CC Minutes

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, March 12, 2024 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374 and online in the Zoom application.

Council present: Rick Ihli, Shannon Klick, Kevin Jullie, Amy Enga, and Mark Eiden

Staff present: Steve Stahmer, City Administrator; Stacy Scharber, Assistant Administrator/HR Director; Bridget Bruska, Finance Director; Dan Wills, Chief of Police; Patrick Farrens, Fire Chief; Doran Cote, Public Works Director/City Engineer; Brett Angell, Community Development Director; Alec Henderson, City Planner; and Stacie Brown, City Clerk.

## **2. Open Forum**

No persons addressed the Council.

## **3. Presentations**

None.

## **4. Approve Agenda**

Set as submitted.

## **5. Consent Agenda**

- 5.1 Approval of the February 26, 2024 City Council Meeting Minutes**
- 5.2 Approval of Bills and Claims**
- 5.3 Approval of Salary Grade Change for the Position of Assistant City Administrator/HR Director**
- 5.4 Approval of New Massage Therapist License for Sharon Peace**
- 5.5 Approval of Resolution 2024-23; a Resolution Approving Amendments to the Designated Municipal State Aid (MSA) Street System for the City of Rogers, Minnesota**
- 5.6 Approve Payment No. 3 and Final for Basswood Lane Improvements, City Project No 2210**
- 5.7 Items Related to Interstate Trucking**
  - **Resolution 2024-27; Release of the Development Agreement for Interstate Trucking**
  - **Resolution 2024-21; Accepting Improvements and Authorization to Release the Letter of Credit for I-State Rogers**
- 5.8 Resolution 2024-26; a Resolution Providing Support for the Proposed Dayton, MN Fire Department Training Facility**

Councilor Klick moved, Councilor Enga seconded a motion to approve the Consent Agenda. Motion carried 5-0.

## **6. Public Hearings**



None held.

## **7. General Business**

### **7.1 Authorization to Hire Nicole Pearson as Executive Assistant to Chief of Police**

Chief of Police Wills shared a background for the approval of this position as part of the 2024 budget. With the advertisement of this position, 71 applications were received, and 31 of the applicants were interviewed. Ultimately, Nicole Pearson was selected as the unanimous top candidate for the position.

Chief Wills provided details on Ms. Pearson's educational and professional experience, noting that her hiring is conditioned upon successfully passing a background investigation, which is in progress. Her anticipated start date would be April 22, 2024.

Councilor Klick moved, Councilor Enga seconded a motion granting authorization to hire Nicole Pearson as Executive Assistant to the Chief of Police. Motion carried 5-0.

### **7.2 Authorization to Hire Andrea Hunt as Records Management Technician (Backfill)**

Chief of Police Wills recalled the acceptance of Machell Bentley's resignation from the Records Management Technician position, which will take place within the next couple of months. With the Council's approval to backfill the position, Andrea Hunt has been selected as the top candidate for the role. Chief Wills shared details on Ms. Hunt's educational and professional experience, adding that she came highly recommended by several law enforcement contacts. Her hiring is conditioned upon successfully passing a background investigation, which is in progress. If approved, her anticipated start date will be April 22, 2024.

Councilor Jullie moved, Councilor Klick seconded a motion granting authorization to hire Andrea Hunt as Record Management Technician (backfill). Motion carried 5-0.

### **7.3 Approval to Hire Jacob (Jake) Bendiske for Public Works Engineering Technician (SWPPP)**

Public Works Director/City Engineer Cote presented a background on the approval of this position as part of the 2024 budget process. At the December 27, 2023 City Council meeting, the position description and authorization to advertise were approved. Three candidates who met the minimum qualifications were interviewed on February 23<sup>rd</sup>., and Jacob Bendiske stood out as the top candidate.

Cote provided details on Mr. Bendiske's credentials, including completion of the Water Environment Technology program at St. Cloud Technical College, and subsequent experience and certifications he has attained. Cote added that all pre-employment conditions have been met, and the start date for this position will be April 1, 2024.

Councilor Eiden moved, Councilor Jullie seconded a motion granting authorization to hire Jacob Bendiske for Public Works Engineering Technician (SWPPP) Motion carried 5-0.

#### **7.4 Approval to Purchase Single Axle Hook and Plow Truck**

Public Works Director/City Engineer Cote explained that the item before Council is consideration of a deviation from the approved Capital Equipment Plan. Currently, the Plan includes the replacement of a tandem-axle plow truck in the amount of \$320,000. Staff are seeking authorization to switch that to replace an existing single-axle plow with a hook, which is used for interchanging different body types on equipment. There have been significant mechanical problems with the existing truck, resulting in \$25,000 in engine and exhaust system repairs over the last five years. These are common problems for international trucks of the same vintage.

Councilor Eiden asked if the accessories the City has will work with this new vehicle, and Cote confirmed they are compatible. Eiden asked if this would be a tandem-axle truck allowing more capacity. Cote clarified that this would be a single-axle truck replacing the existing single-axle, and the purchase of a tandem-axle would be deferred.

Councilor Jullie moved, Councilor Enga seconded a motion approving the purchase of a single-axle hook and plow truck. Motion carried 5-0.

#### **7.5 Consideration of a Purchase Agreement for the Acquisition of 12708 Main Street**

Community Development Director Angell shared details regarding the property being considered for purchase, which is .29 acres in size and includes a single-family home built in 1964. Angell explained that the City has previously expressed interest in acquiring the property. The owner has unfortunately passed away, and the family members would now like to sell the property.

Angell noted the property's guidance for parks and open space, proximity to City-owned properties, and potential for inclusion into Lions Central Park. Acquisition of the property would also provide immediate opportunities for Police and Fire training. He shared details on the purchase, including a price of \$300,000, due diligence, closing and contingencies.

Councilor Klick asked if these affordable houses which are being considered for demolition are not salvageable. Angell replied that he has not been in the house that the City currently owns, however with the age of this house, there is likely asbestos in it, and potentially lead-based paint. His understanding is that it's not fully uninhabitable, however it is on the lower-tier of homes for sale at this time. A full building assessment would be needed to make a determination.

Councilor Jullie asked how this purchase would be funded, and Angell replied that it would be paid through Park Dedication funds collected through developments. He estimated the average cost for demolishing a single-family home being \$14,000 to \$22,000. Jullie asked if this would be a timely process, to discourage un-authorized occupancy. Angell stated his intent would be to

secure the property, allow for any fire and police training opportunities, and demolish the home as soon as possible. Councilor Eiden asked if these homes would be candidates to be moved, being ramblers. Angell explained that sometimes it doesn't make financial sense to move a home, depending on the condition, which could be evaluated by a house mover.

Councilor Jullie moved, Councilor Klick seconded a motion approving a purchase agreement for the acquisition of 12708 Main Street. Motion carried 5-0.

#### **7.6 Resolution 2024-25 Acceptance of Donation of Water Rescue Raft**

Fire Chief Farrens explained that during a review of the Rogers Fire Department's equipment and ice rescue training, a need was found for a water rescue raft. These rafts are designed to support swift water and ice rescues; traditionally used in retention ponds. Freedom Church wished to make a donation to the Rogers Fire Department, and the idea of donating a raft was provided to them. They subsequently donated a NRS Rescue Raft and quick fill device, amounting to a donation of \$3,335.05.

Councilor Jullie asked if there have been any close calls with the weather this winter. Chief Farrens replied that a car went into the river, however there has not been a trend. Councilor Eiden asked if there will be issues with inflating if it sits unused for a period of time. Farrens replied that a number of other fire departments have these, and have not had any issues. Proper storage should allow for a 10+ year lifecycle. Eiden acknowledged this gracious donation from Freedom Church.

Councilor Eiden moved, Councilor Klick seconded a motion approving Resolution 2024-25; Acceptance of the Donation of a Water Rescue Raft. Motion carried 5-0.

#### **8. Other Business**

None.

#### **9. Correspondence and Reports**

No action taken.

#### **10. Adjourn to Closed Session**

##### **10.1 Adjourn to Closed Session for the Annual Performance Review of the City Administrator**

Council adjourned to Closed Session at 7:26 p.m. to conduct the annual performance review of City Administrator Stahmer.

The regular meeting reconvened at 9:00 p.m.

#### **11. Adjourn**

Mayor Ihli adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Stacie Brown  
City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.2

**Subject:** Approval of Bills and Claims

**Prepared By:** Bridget Bruska, Finance Director

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**Recommended City Council Action**

Motion to approve bills and claims as presented.

**Staff Recommendation**

Motion to approve bills and claims as presented.

**ATTACHMENTS:**

Description

AP Cover Sheet

03-08-2024 Checks #91601-91676

03-15-2024 Checks #91677-91754

February Purchasing Cards

**CITY OF ROGERS**  
**03.26.2024 CITY COUNCIL MEETING**  
**OPERATING ACCOUNTS - ADDITIONAL CLAIMS PAID/TO BE PAID**

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**City Payroll Checks, Taxes & Misc Fees Paid**

3/7/2024 ADP Child Support/Garnishment	149.62
3/7/2024 ADP Direct Deposits	216,231.20
3/8/2024 ADP Fees	1,545.07
3/8/2024 ADP Fees	666.40
3/8/2024 ADP Fees	916.50
3/7/2024 ADP Payroll Taxes	84,652.17
3/13/2024 Further FSA/DCAP - S. Stahmer	2,540.51
3/11/2024 ICMA Deferred Compensation	2,346.14
3/6/2024 Optum Health Plan Fund	6,346.55
3/16/2024 Optum Health Plan Fund	6,646.55
3/15/2024 PERA	65,251.42
3/11/2024 State of MN HCSP	11,876.15
3/11/2024 State of MN HCSP	3,329.05
3/5/2024 The Hartford (Employee Paid Supplemental Plan) - March	1,839.09
<b>Payroll &amp; Misc Fee Expenditures</b>	<u>404,336.42</u>

**City Checks Paid**

3/8/2024 Check Batch #91601-91676	374,007.83
3/15/2024 Check Batch #91677-91754	1,359,206.40
<b>City Check Expenditures</b>	<u>1,733,214.23</u>

**City Misc ACH/Wires Paid**

3/18/2024 Civic Pay ACH Fees Utility Billing	45.30
3/6/2024 Civic Pay Fees Utility Billing	92.13
2/20/2024 US Bank Credit Cards - February	42,807.34
3/5/2024 Payment Services Network Processing Fees	384.40
3/11/2024 Wells Fargo Client Analysis Fees	1,665.10
3/8/2024 MNDOR - Water Sales Tax	2,479.00
<b>City ACH/Wire Expenditures</b>	<u>47,473.27</u>

**City Total To Be Approved**

2,185,023.92

**Liquor Misc ACH/Wires Paid**

3/19/2024 MNDOR - Liquor Sales Tax	38,191.00
<b>Liquor ACH/Wire Expenditures</b>	<u>38,191.00</u>

**Liquor Total to Be Approved**

38,191.00

# Accounts Payable

## Computer Check Proof List by Vendor

User: gpudas  
Printed: 03/07/2024 - 2:48PM  
Batch: 00001.03.2024



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: albmi	Mike Albers			Check Sequence: 1	ACH Enabled: False
03042024	Mileage Reimbursement	75.71	03/08/2024	100-410-1950-44360-0000	
03042024-2	Mileage Reimbursement For Feb.	119.26	03/08/2024	100-410-1950-44360-0000	
	Check Total:	194.97			
Vendor: belco	Bellboy Corporation			Check Sequence: 2	ACH Enabled: False
0108072100	Mix	195.89	03/08/2024	609-497-9760-42540-0000	
0202795600	Wine	604.60	03/08/2024	609-497-9760-42530-0000	
0202795600	Liquor	2,404.34	03/08/2024	609-497-9760-42510-0000	
07958800	Mix Credit	-58.25	03/08/2024	609-497-9760-42540-0000	
	Check Total:	3,146.58			
Vendor: Wirbe	BreakThru Beverage Minnesota			Check Sequence: 3	ACH Enabled: False
114604985	Liquor	3,460.15	03/08/2024	609-497-9760-42510-0000	
114604985	Mix	41.41	03/08/2024	609-497-9760-42540-0000	
114604985	Wine	738.15	03/08/2024	609-497-9760-42530-0000	
	Check Total:	4,239.71			
Vendor: capbe	Capitol Beverage			Check Sequence: 4	ACH Enabled: False
2952382	Wine	197.40	03/08/2024	609-497-9760-42530-0000	
2952382	Liquor	331.50	03/08/2024	609-497-9760-42510-0000	
2952382	Beer	4,306.40	03/08/2024	609-497-9760-42520-0000	
	Check Total:	4,835.30			
Vendor: carel	Carson, Clelland & Schreder			Check Sequence: 5	ACH Enabled: False
5168	February Attorney Fees	8,175.10	03/08/2024	100-420-2100-43040-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	8,175.10			
Vendor: cdwgo	CDW Government			Check Sequence: 6	ACH Enabled: False
PV20712	MDC-CH1 Squad	591.30	03/08/2024	100-420-2210-42010-0000	
PV60644	Laptop Charger-CH1	103.95	03/08/2024	100-420-2210-42010-0000	
PV62141	Keyboard And Mouse For IS Tech	107.28	03/08/2024	100-410-1330-42010-0000	
	Check Total:	802.53			
Vendor: cencu	Center Cut Meats, LLC			Check Sequence: 7	ACH Enabled: False
February 2024	Senior Dining - February	1,872.00	03/08/2024	100-450-5186-43444-0000	
	Check Total:	1,872.00			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 8	ACH Enabled: False
6791320-2	RAC Gas (Feb + Late Fees)	4,096.18	03/08/2024	205-450-5205-43830-0000	
	Check Total:	4,096.18			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 9	ACH Enabled: False
5478083-8	RWAS Gas February	477.79	03/08/2024	609-497-9760-43830-0000	
	Check Total:	477.79			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 10	ACH Enabled: False
5542128-3	Muni Gas February	213.44	03/08/2024	609-497-9770-43830-0000	
	Check Total:	213.44			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 11	ACH Enabled: False
10203497-2	Gas - PD February	1,636.28	03/08/2024	100-420-2100-43830-0000	
	Check Total:	1,636.28			
Vendor: cenhy	Central Hydraulics, Inc.			Check Sequence: 12	ACH Enabled: False
85927	13943-16-16 JIC 37 SWIVEL 90 ELBOW - #40-	60.26	03/08/2024	100-430-3120-42103-0000	
85927	10643-16-16 FEMALE JIC 37 SWIVEL - #40-0	35.19	03/08/2024	100-430-3120-42103-0000	
85927	4875T-16 HOSE - #40-006	577.92	03/08/2024	100-430-3120-42103-0000	
	Check Total:	673.37			



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: embpw	Century Link			Check Sequence: 13	ACH Enabled: False
313611956	Muni Telephone March	307.54	03/08/2024	609-497-9770-43210-0000	
313975749	TELEPHONE SERVICE - RAC February	180.61	03/08/2024	205-450-5205-43210-0000	
313975749	TELEPHONE SERVICE - SWR February	53.21	03/08/2024	602-495-9490-43210-0000	
313975749	TELEPHONE SERVICE - PW February	230.30	03/08/2024	100-430-3000-43210-0000	
313975749	TELEPHONE SERVICE - WTR February	59.25	03/08/2024	601-494-9440-43210-0000	
	Check Total:	830.91			
Vendor: berbe	Chas. A. Bernick, Inc.			Check Sequence: 14	ACH Enabled: False
10186575	THC	96.00	03/08/2024	609-497-9760-42535-0000	
10186576	NA	36.90	03/08/2024	609-497-9760-42540-0000	
10186576	Beer	3,746.50	03/08/2024	609-497-9760-42520-0000	
	Check Total:	3,879.40			
Vendor: cinco	Cintas Corporation			Check Sequence: 15	ACH Enabled: False
4179015010	RWAS Mats & Towels 1/3/24	174.63	03/08/2024	609-497-9760-43100-0000	
4179198808	Mats & Towels 1/4/24	26.30	03/08/2024	100-430-3000-44060-0000	
4179198808	Uniform - SWR 1/4/24	6.87	03/08/2024	602-495-9490-42180-0000	
4179198808	Uniform - PW 1/4/24	122.60	03/08/2024	100-430-3000-42180-0000	
4179198808	Uniform - Gen'l. Gov't. Bldgs 1/4/24	3.48	03/08/2024	100-410-1940-42180-0000	
4179198808	Uniform - PK 1/4/24	18.89	03/08/2024	100-450-5200-42180-0000	
4179198808	Uniform - Janitorial 1/4/24	29.78	03/08/2024	100-410-1940-44060-0000	
4179198808	Uniform - WTR 1/4/24	6.87	03/08/2024	601-494-9440-42180-0000	
4183417864	Uniform - PW 2/14/24	21.01	03/08/2024	100-430-3000-42180-0000	
4183417864	Uniform - PK 2/14/24	13.55	03/08/2024	100-450-5200-42180-0000	
4183417864	Uniform - SWR 2/14/24	4.80	03/08/2024	602-495-9490-42180-0000	
4183417864	Uniform - Janitorial 2/14/24	2.78	03/08/2024	100-410-1940-44060-0000	
4183417864	Mats & Towels 2/14/24	14.94	03/08/2024	100-430-3000-44060-0000	
4183417864	Uniform - Gen'l. Gov't. Bldgs 2/14/24	3.48	03/08/2024	100-410-1940-42180-0000	
4183417864	Uniform - WTR 2/14/24	4.81	03/08/2024	601-494-9440-42180-0000	
4184139246	Uniform - PW 2/21/24	21.01	03/08/2024	100-430-3000-42180-0000	
4184139246	Uniform - SWR 2/21/24	4.80	03/08/2024	602-495-9490-42180-0000	
4184139246	Uniform - WTR 2/21/24	4.81	03/08/2024	601-494-9440-42180-0000	
4184139246	Uniform - Gen'l. Gov't. Bldgs 2/21/24	3.48	03/08/2024	100-410-1940-42180-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
4184139246	Uniform - Janitorial 2/21/24	2.78	03/08/2024	100-410-1940-44060-0000	
4184139246	Uniform - PK 2/21/24	13.55	03/08/2024	100-450-5200-42180-0000	
4184858577	Mats & Towels 2/28/24	29.00	03/08/2024	100-430-3000-44060-0000	
4184858577	Uniform - WTR 2/28/24	4.81	03/08/2024	601-494-9440-42180-0000	
4184858577	Uniform - PK 2/28/24	13.55	03/08/2024	100-450-5200-42180-0000	
4184858577	Uniform - PW 2/28/24	21.01	03/08/2024	100-430-3000-42180-0000	
4184858577	Uniform - Janitorial 2/28/24	2.78	03/08/2024	100-410-1940-44060-0000	
4184858577	Uniform - Gen'l. Gov't. Bldgs. 2/28/24	3.48	03/08/2024	100-410-1940-42180-0000	
4184858577	Uniform - SWR 2/28/24	4.80	03/08/2024	602-495-9490-42180-0000	
4184860848	RWAS Mats & Towels 2/28/24	174.63	03/08/2024	609-497-9760-43100-0000	
4184860870	Community Room Mats 2/28/24	8.86	03/08/2024	100-410-1941-44060-0000	
	Check Total:	768.14			
Vendor: cimap	City of Maple Grove			Check Sequence: 16	ACH Enabled: False
2024-02 Rogers	VirTra Simulator Rental On 2/1/2024	100.00	03/08/2024	100-420-2100-44360-0000	
	Check Total:	100.00			
Vendor: corau	Cornerstone Automotive			Check Sequence: 17	ACH Enabled: False
16417171	FIX ABS LIGHT - #6803	306.67	03/08/2024	100-420-2100-44040-0000	
	Check Total:	306.67			
Vendor: napau	Cottens' Inc.			Check Sequence: 18	ACH Enabled: False
335998	RADIAL SEAL FILTER	22.69	03/08/2024	100-450-5200-42103-0000	
336441	(5) RADIAL SEAL FILTERS	103.70	03/08/2024	100-450-5200-42103-0000	
336441	SPIN-ON FLUID FILTER	26.95	03/08/2024	100-450-5200-42103-0000	
336441	(5) AIR FILTERS	91.25	03/08/2024	100-450-5200-42103-0000	
336499	PANEL FILTER	33.03	03/08/2024	100-430-3120-42103-0000	
337063	HEATER HOSE CONN. #6892	19.17	03/08/2024	100-420-2100-42103-0000	
337063	HEATER HOSE CONN. #6892	21.43	03/08/2024	100-420-2100-42103-0000	
	Check Total:	318.22			
Vendor: cusmo	Cushman Motor Co Inc			Check Sequence: 19	ACH Enabled: False
209533	VT-81 BX028 BELT BX28	105.94	03/08/2024	100-450-5200-42103-0000	
209557	VT-39.55341 ET ET202 TURBINE BLOWER	3,253.80	03/08/2024	400-430-3000-45800-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	3,359.74			
Vendor: cusco	Customer Contact Services			Check Sequence: 20	ACH Enabled: False
4388-030524	Answering Service March	72.50	03/08/2024	601-494-9440-43100-0000	
4388-030524	Answering Service March	72.50	03/08/2024	602-495-9490-43100-0000	
	Check Total:	145.00			
Vendor: dahdi	Dahlheimer Distributing Co.			Check Sequence: 21	ACH Enabled: False
2107126	Beer Buydown Credit	-199.80	03/08/2024	609-497-9760-42520-0000	
2111882	NA	206.60	03/08/2024	609-497-9760-42540-0000	
2111882	Beer	9,429.55	03/08/2024	609-497-9760-42520-0000	
2115412	Liquor	631.20	03/08/2024	609-497-9760-42510-0000	
2115412	Beer	1,761.00	03/08/2024	609-497-9760-42520-0000	
2122137	NA	351.95	03/08/2024	609-497-9760-42540-0000	
2122137	THC	690.00	03/08/2024	609-497-9760-42535-0000	
2122137	Beer	7,680.50	03/08/2024	609-497-9760-42520-0000	
2125344	NA	61.60	03/08/2024	609-497-9760-42540-0000	
2125344	Liquor	235.00	03/08/2024	609-497-9760-42510-0000	
2125344	Beer	1,893.92	03/08/2024	609-497-9760-42520-0000	
2127490	Muni Bar Beer	214.70	03/08/2024	609-497-9770-42520-0000	
2127490	Muni Offsale Beer	108.00	03/08/2024	609-497-9770-42521-0000	
	Check Total:	23,064.22			
Vendor: danman	Dangerous Man Brewing			Check Sequence: 22	ACH Enabled: False
IN-2859	Beer	138.00	03/08/2024	609-497-9760-42520-0000	
IN-2859	THC	290.00	03/08/2024	609-497-9760-42535-0000	
	Check Total:	428.00			
Vendor: cldis	Dick Family Inc.			Check Sequence: 23	ACH Enabled: False
1840019	Beer	455.30	03/08/2024	609-497-9760-42520-0000	
1858432	Beer	1,157.75	03/08/2024	609-497-9760-42520-0000	
1862070	Beer	313.00	03/08/2024	609-497-9760-42520-0000	
	Check Total:	1,926.05			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: dmxmu	DMX Music - Minneapolis			Check Sequence: 24	ACH Enabled: False
58065122	RWAS Music March	48.98	03/08/2024	609-497-9760-43100-0000	
	Check Total:	48.98			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 25	ACH Enabled: False
128-188370	(2) FUEL FILTERS	8.80	03/08/2024	100-430-3000-42103-0000	
128-188370	AIR FILTER	9.44	03/08/2024	100-430-3000-42103-0000	
128-188370	(13) OIL FILTERS	49.28	03/08/2024	100-430-3000-42103-0000	
1-9469569	DRUM DEPOSIT	16.00	03/08/2024	100-430-3000-42103-0000	
1-9469569	FOX WWSD55 234555 -CD SPLASH -20F 55 I	133.55	03/08/2024	100-430-3000-42160-0000	
1-9470093	(6) Oil Filters	36.00	03/08/2024	100-430-3000-42103-0000	
1-9470198	OIL AIR & FUEL FILTERS - FOR #15-016	35.32	03/08/2024	100-430-3000-42103-0000	
1-9472167	FUEL AIR & OIL FILTERS	38.76	03/08/2024	100-430-3120-42103-0000	
1-9476007	RETURN: FOX WWSD55 234555-CD SPLASH	-16.00	03/08/2024	100-430-3000-42160-0000	
	Check Total:	311.15			
Vendor: elmc	Elm Creek WMO			Check Sequence: 26	ACH Enabled: False
342	Watershed Fees	213.50	03/08/2024	410-450-5200-43030-2201	
343	Watershed Fees	2,026.00	03/08/2024	449-420-2210-43030-2209	
345	Watershed Fees	432.00	03/08/2024	410-450-5200-43030-2104	
	Check Total:	2,671.50			
Vendor: emeap	Emergency Apparatus Main. Inc.			Check Sequence: 27	ACH Enabled: False
130929	A11-Backup Camera	1,850.00	03/08/2024	100-420-2210-44040-0000	
130930	E11-Reel Leak & Ladder Rack Locks	616.08	03/08/2024	100-420-2210-44040-0000	
130931	E22-Onboard Compressor	4,892.01	03/08/2024	100-420-2210-44040-0000	
131017	E21 Water Gauge & Air Leak	695.14	03/08/2024	100-420-2210-44040-0000	
131231	A11-AC Belt Adjustment	183.44	03/08/2024	100-420-2210-44040-0000	
	Check Total:	8,236.67			
Vendor: finwa	Finken Water Centers			Check Sequence: 28	ACH Enabled: False
1414764	Hassan Hall Water Softener March	18.00	03/08/2024	100-410-1325-44300-0000	
	Check Total:	18.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: fropr 291922	Frontier Precision Inc Catalyst 30 - Annual (12 Month Expiry)	1,365.00	03/08/2024	Check Sequence: 29 100-410-1950-43190-0000	ACH Enabled: False
	Check Total:	1,365.00			
Vendor: geagr 0024078-IN	GearGrid LLC Lockers & Benches-ST 2	9,106.00	03/08/2024	Check Sequence: 30 449-420-2210-45200-2209	ACH Enabled: False
0024079-IN	Hose & SCBA Bottle Rack-St 2	2,546.00	03/08/2024	449-420-2210-45200-2209	
0024083-IN	Hose & SCBA Bottle Shelves-ST 1	2,546.00	03/08/2024	100-420-2210-44010-0000	
0024084-IN	Gear Locker Parts	2,821.40	03/08/2024	100-420-2210-44010-0000	
	Check Total:	17,019.40			
Vendor: mires ORD-7774	Global Reserve THC	882.00	03/08/2024	Check Sequence: 31 609-497-9760-42535-0000	ACH Enabled: False
	Check Total:	882.00			
Vendor: gopst 4020716	Gopher State One-Call , Inc. Locates - February	106.81	03/08/2024	Check Sequence: 32 602-495-9490-43150-0000	ACH Enabled: False
4020716	Locates - February	34.78	03/08/2024	603-496-9495-43150-0000	
4020716	Locates - February	106.81	03/08/2024	601-494-9440-43150-0000	
	Check Total:	248.40			
Vendor: guacom 1141	Guaranty Commercial Title Inc Title Commitment - 81 Plat Area	1,400.00	03/08/2024	Check Sequence: 33 203-465-6500-43140-0000	ACH Enabled: False
	Check Total:	1,400.00			
Vendor: hegpi 1221885028	Heggie's Pizza LLC Muni Pizza For Resale	392.60	03/08/2024	Check Sequence: 34 609-497-9770-42550-0000	ACH Enabled: False
	Check Total:	392.60			
Vendor: hencosh 1000222867	Hennepin County Accounts Receivable Jail Per Diem - Jan 2024	467.36	03/08/2024	Check Sequence: 35 100-420-2100-43100-0000	ACH Enabled: False
	Check Total:	467.36			
Vendor: henpu	Hennepin County Recorder			Check Sequence: 36	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1000222945	RecordEASE Web Transactions March	57.50	03/08/2024	100-430-3000-44300-0000	
1000222945	RecordEASE Web Transactions March	57.50	03/08/2024	100-410-1325-44300-0000	
	Check Total:	115.00			
Vendor: hohen	Hohensteins Inc			Check Sequence: 37	ACH Enabled: False
692256	Muni Bar Beer	130.00	03/08/2024	609-497-9770-42520-0000	
	Check Total:	130.00			
Vendor: indig	Indigital			Check Sequence: 38	ACH Enabled: False
13405	Fire Dept Scanning	-407.02	03/08/2024	400-000-0000-10100-4005	
13405	Fire Dept Scanning	407.02	03/08/2024	400-420-2210-43140-0000	
13405	Fire Dept Scanning	407.02	03/08/2024	400-000-0000-10100-0000	
	Check Total:	407.02			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 39	ACH Enabled: False
2491079	Liquor	321.10	03/08/2024	609-497-9760-42510-0000	
2491080	Wine	3,352.13	03/08/2024	609-497-9760-42530-0000	
2491081	Liquor	5,236.62	03/08/2024	609-497-9760-42510-0000	
3663165	Beer	281.45	03/08/2024	609-497-9760-42520-0000	
3663166	THC	544.55	03/08/2024	609-497-9760-42535-0000	
6744304	Liquor	637.00	03/08/2024	609-497-9760-42510-0000	
6744305	Wine	1,759.25	03/08/2024	609-497-9760-42530-0000	
7463367	Wine	624.75	03/08/2024	609-497-9760-42530-0000	
	Check Total:	12,756.85			
Vendor: shagr	Kelbro Company			Check Sequence: 40	ACH Enabled: False
2994398	Ice	116.48	03/08/2024	609-497-9760-42570-0000	
	Check Total:	116.48			
Vendor: lels	Law Enforcement Labor Services, Inc.			Check Sequence: 41	ACH Enabled: False
March 2024	March 2024 Union Dues	1,128.00	03/08/2024	100-000-0000-21709-0000	
March 2024	March 2024 Union Dues	282.00	03/08/2024	100-000-0000-21709-0000	
	Check Total:	1,410.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: lawpr	Lawson Products			Check Sequence: 42	ACH Enabled: False
9311325055	DY03331300 Washer Nylon Flat 1/4	6.08	03/08/2024	100-430-3000-42100-0000	
9311325055	63801 1/4-20X5/8 Hex Cap Screw 316 Stainless	25.24	03/08/2024	100-430-3000-42100-0000	
9311326324	VARIOUS FASTENERS	570.39	03/08/2024	100-430-3000-42100-0000	
9311332937	-12X-12 Fern Jicsw90Lz-Series Ftg	40.16	03/08/2024	100-430-3000-42100-0000	
	Check Total:	641.87			
Vendor: leami	League of MN Cities Ins. Trust			Check Sequence: 43	ACH Enabled: False
10002863	2nd Quarter WC Premium	2,919.00	03/08/2024	609-497-9760-41510-0000	
10002863	2nd Quarter WC Premium	155.00	03/08/2024	100-450-5186-41510-0000	
10002863	2nd Quarter WC Premium	29.00	03/08/2024	100-430-3245-41510-0000	
10002863	2nd Quarter WC Premium	1,221.00	03/08/2024	100-410-1950-41510-0000	
10002863	2nd Quarter WC Premium	1,116.00	03/08/2024	100-450-5120-41510-0000	
10002863	2nd Quarter WC Premium	7,316.00	03/08/2024	100-450-5200-41510-0000	
10002863	2nd Quarter WC Premium	2,248.00	03/08/2024	205-450-5205-41510-0000	
10002863	2nd Quarter WC Premium	2,618.00	03/08/2024	601-494-9440-41510-0000	
10002863	2nd Quarter WC Premium	1,100.00	03/08/2024	100-430-3000-41510-0000	
10002863	2nd Quarter WC Premium	309.00	03/08/2024	100-410-1330-41510-0000	
10002863	2nd Quarter WC Premium	687.00	03/08/2024	100-410-1325-41510-0000	
10002863	2nd Quarter WC Premium	42,543.00	03/08/2024	100-420-2100-41510-0000	
10002863	2nd Quarter WC Premium	6,090.00	03/08/2024	100-430-3120-41510-0000	
10002863	2nd Quarter WC Premium	786.00	03/08/2024	603-496-9495-41510-0000	
10002863	2nd Quarter WC Premium	347.00	03/08/2024	100-410-1910-41510-0000	
10002863	2nd Quarter WC Premium	94.00	03/08/2024	100-410-1410-41510-0000	
10002863	2nd Quarter WC Premium	11,609.00	03/08/2024	100-420-2210-41510-0000	
10002863	2nd Quarter WC Premium	43.00	03/08/2024	203-465-6500-41510-0000	
10002863	2nd Quarter WC Premium	15.00	03/08/2024	100-410-1110-41510-0000	
10002863	2nd Quarter WC Premium	1,303.00	03/08/2024	609-497-9770-41510-0000	
10002863	2nd Quarter WC Premium	331.00	03/08/2024	100-410-1520-41510-0000	
10002863	2nd Quarter WC Premium	1,273.00	03/08/2024	100-410-1940-41510-0000	
10002863	2nd Quarter WC Premium	2,390.00	03/08/2024	602-495-9490-41510-0000	
10002863	2nd Quarter WC Premium	730.00	03/08/2024	403-420-2210-41510-0000	
10002863	2nd Quarter WC Premium	167.00	03/08/2024	100-410-1941-41510-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	87,439.00			
Vendor: mamun	M Amundson Cigar & Candy Co LLP			Check Sequence: 44	ACH Enabled: False
378161	Tobacco	971.18	03/08/2024	609-497-9760-42560-0000	
378161	Mix	19.92	03/08/2024	609-497-9760-42540-0000	
378161	Shot Glasses Tubes	153.22	03/08/2024	609-497-9760-42580-0000	
378161	Squeeze Limes	20.25	03/08/2024	609-497-9760-42550-0000	
	Check Total:	1,164.57			
Vendor: marri	Marie Ridgeway LICSW, LLC			Check Sequence: 45	ACH Enabled: False
2635	Therapy Session 2/1/24	160.00	03/08/2024	100-420-2100-43140-0000	
	Check Total:	160.00			
Vendor: cleri	McDonald Distributing Company			Check Sequence: 46	ACH Enabled: False
735119	THC	267.00	03/08/2024	609-497-9760-42535-0000	
735119	Beer	123.60	03/08/2024	609-497-9760-42520-0000	
	Check Total:	390.60			
Vendor: menar	Menards, Inc.			Check Sequence: 47	ACH Enabled: False
28985	50:1 FUEL PREMIX 110 OZ	47.94	03/08/2024	100-450-5200-42120-0000	
28985	IMPACT 1" TORX #40 2PK	6.96	03/08/2024	100-450-5200-42105-0000	
28985	12" MAG TORPEDO LEVEL	19.98	03/08/2024	100-450-5200-42105-0000	
	Check Total:	74.88			
Vendor: metcou	Metropolitan Council Environmental Services			Check Sequence: 48	ACH Enabled: False
0001169456	April 2024 METC Services	108,852.80	03/08/2024	602-495-9490-43115-0000	
	Check Total:	108,852.80			
Vendor: hoteq	Midwest Wash Systems LLC			Check Sequence: 49	ACH Enabled: False
20271	HOTSY Pressure Washer	11,605.43	03/08/2024	400-420-2210-45800-0000	
20272	HOTSY Pressure Washer-Installation	9,038.99	03/08/2024	400-420-2210-45800-0000	
	Check Total:	20,644.42			
Vendor: mnlab	MN Dept of Labor & Industry			Check Sequence: 50	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
ABR0326310X	209303 Pressure Vessel Inspection	10.00	03/08/2024	100-420-2100-44010-0000	
ABRO326174X	Pressure Vessel Inspection	6.00	03/08/2024	100-410-1940-44010-0000	
ABRO326174X	Pressure Vessel Inspection	14.00	03/08/2024	100-430-3000-44010-0000	
	Check Total:	30.00			
Vendor: schso	MN Equipment Inc.			Check Sequence: 51	ACH Enabled: False
P13477	MIU803127 Fuel Filter	28.25	03/08/2024	100-450-5200-42103-0000	
P13501	CHAIN SHARPNING	20.00	03/08/2024	100-450-5200-44040-0000	
P13586	MIU802421 Filter Element	29.47	03/08/2024	100-430-3120-42103-0000	
P13837	26RSC 68E CHAIN STIHL	30.99	03/08/2024	100-450-5200-42103-0000	
P13837	61PMM3 55E CHAI STIHL	49.98	03/08/2024	100-450-5200-42103-0000	
P13837	16" BAR ST 3/8- STIHL	42.99	03/08/2024	100-450-5200-42103-0000	
R48639	EPA/SRV ACCESS	25.00	03/08/2024	100-450-5200-44040-0000	
	Check Total:	226.68			
Vendor: norme	North Memorial			Check Sequence: 52	ACH Enabled: False
8885033	EMR Refresher On 1/30/24	1,100.00	03/08/2024	100-420-2100-44360-0000	
	Check Total:	1,100.00			
Vendor: pauso	Paustis & Sons			Check Sequence: 53	ACH Enabled: False
229074	Wine	2,312.75	03/08/2024	609-497-9760-42530-0000	
229074	Liquor	87.00	03/08/2024	609-497-9760-42510-0000	
	Check Total:	2,399.75			
Vendor: potso	Potentia MN Solar Fund 1, LLC			Check Sequence: 54	ACH Enabled: False
MN-INV-2401-187	CR Solar - Jan	222.98	03/08/2024	100-410-1941-43810-0000	
MN-INV-2401-187	FD Solar - Jan	182.43	03/08/2024	100-420-2210-43810-0000	
	Check Total:	405.41			
Vendor: premr	PreCise MRM LLC			Check Sequence: 55	ACH Enabled: False
IN200-1047609	5MB Flat Data Plan US With NAF C-US-5MB	240.00	03/08/2024	100-430-3120-43190-0000	
	Check Total:	240.00			
Vendor: pyrbr	Pyres Brewing Company LLC			Check Sequence: 56	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
W-70255	Beer	106.00	03/08/2024	609-497-9760-42520-0000	
	Check Total:	106.00			
Vendor: reg5a	Region 5AA			Check Sequence: 57	ACH Enabled: False
02/22/24	Section Tournament Event	5,610.00	03/08/2024	205-450-5205-34797-0000	
	Check Total:	5,610.00			
Vendor: rogfi	Rogers Fire Dept Relief Assoc			Check Sequence: 58	ACH Enabled: False
eBingo Jan 2024	Reimburse Rogers Fire Relief Assoc.	153.82	03/08/2024	403-420-2210-36230-0000	
	Check Total:	153.82			
Vendor: rogtr	Rogers True Value Hardware Inc			Check Sequence: 59	ACH Enabled: False
27434	Cleaners Degreasers Soaps	47.64	03/08/2024	100-420-2210-44040-0000	
27436	10.1OZ GRY LTX Sealant	14.98	03/08/2024	601-494-9440-42102-0000	
27436	2" WHT Chip Brush	11.45	03/08/2024	601-494-9440-42102-0000	
27449	MM 1/2DR 72T Ratchet	39.99	03/08/2024	100-430-3120-42105-0000	
27466	9"Revolution Roll Frame	19.99	03/08/2024	601-494-9440-42100-0000	
	Check Total:	134.05			
Vendor: souwi	Southern Glazers Wine & Spirits of Minnesota			Check Sequence: 60	ACH Enabled: False
2450497	Liquor	7,427.44	03/08/2024	609-497-9760-42510-0000	
2450498	Liquor	241.44	03/08/2024	609-497-9760-42510-0000	
2450499	Freight	10.24	03/08/2024	609-497-9760-42590-0000	
2450500	Wine	4,489.72	03/08/2024	609-497-9760-42530-0000	
2459496	Liquor	4,636.74	03/08/2024	609-497-9760-42510-0000	
	Check Total:	16,805.58			
Vendor: sddis	Sowder Design and Development Inc			Check Sequence: 61	ACH Enabled: False
19739	Lions Park Biography Plaque	167.00	03/08/2024	404-450-5200-44310-1809	
	Check Total:	167.00			
Vendor: sprso	Springbrook Holding Co LLC			Check Sequence: 62	ACH Enabled: False
INV-016263	CivicPay Transaction Fee - February 2024	94.60	03/08/2024	100-430-3245-44300-0000	
INV-016263	CivicPay Transaction Fee - February 2024	813.56	03/08/2024	601-494-9440-44300-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
INV-016263	CivicPay Transaction Fee - February 2024	321.64	03/08/2024	603-496-9495-44300-0000	
INV-016263	CivicPay Transaction Fee - February 2024	662.20	03/08/2024	602-495-9490-44300-0000	
	Check Total:	1,892.00			
Vendor: strei	Streicher's Inc.			Check Sequence: 63	ACH Enabled: False
I1684398	9 MM Practice Ammo	1,768.02	03/08/2024	100-420-2100-42070-0000	
I1684487	Uniforms - Carrier/Patches -for Officer Fischer	314.97	03/08/2024	100-420-2100-42180-0000	
	Check Total:	2,082.99			
Vendor: subra	Attn: Darin Nelson - Treasurer Suburban Rate Authority			Check Sequence: 64	ACH Enabled: False
2024-1	2024 Membership Assessment - 1st Half	366.00	03/08/2024	601-494-9440-44330-0000	
2024-1	2024 Membership Assessment - 1st Half	366.00	03/08/2024	602-495-9490-44330-0000	
	Check Total:	732.00			
Vendor: tshwill	The Sherwin Williams Co			Check Sequence: 65	ACH Enabled: False
7105-4	COLORSNAP MATCH PRO TOOL	67.99	03/08/2024	100-410-1940-42102-0000	
7138-3	(4) GALLON K45W1151 PI PRECATEG EXWI	199.56	03/08/2024	601-494-9440-42102-0000	
7232-4	SHWD STN CLR TN BS	33.19	03/08/2024	100-410-1940-42102-0000	
	Check Total:	300.74			
Vendor: thewi	The Wine Company			Check Sequence: 66	ACH Enabled: False
260616	Wine	486.00	03/08/2024	609-497-9760-42530-0000	
	Check Total:	486.00			
Vendor: onene	theipguys.net LLC			Check Sequence: 67	ACH Enabled: False
D-501889	Monthly Fiber Data 8X8 And Analog Services M	1,674.62	03/08/2024	100-410-1330-43250-0000	
	Check Total:	1,674.62			
Vendor: touem	Touch'em All Carwash LLC			Check Sequence: 68	ACH Enabled: False
February 2024	PD Car Washes - February 24	268.82	03/08/2024	100-420-2100-44040-0000	
	Check Total:	268.82			
Vendor: usilo	USIC Holdings, Inc			Check Sequence: 69	ACH Enabled: False
642737	Locates 2/19/24 - 2/25/24	10.75	03/08/2024	601-494-9440-43150-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
642737	Locates 2/19/24 - 2/25/24	10.75	03/08/2024	602-495-9490-43150-0000	
642737	Locates 2/19/24 - 2/25/24	3.50	03/08/2024	603-496-9495-43150-0000	
645795	Locates 2/26/24-3/3/24	21.50	03/08/2024	602-495-9490-43150-0000	
645795	Locates 2/26/24-3/3/24	21.50	03/08/2024	601-494-9440-43150-0000	
645795	Locates 2/26/24-3/3/24	7.00	03/08/2024	603-496-9495-43150-0000	
	Check Total:	75.00			
Vendor: grain	W.W. Grainger, Inc.			Check Sequence: 70	ACH Enabled: False
9041409641	4NY64 QUICK CONNECT FILTER1 MICRON	616.44	03/08/2024	100-410-1940-42102-0000	
9041409658	5W511 PLEATED AIR FILTER20X20X1MERV	59.54	03/08/2024	100-420-2210-42102-0000	
9041409658	5W511 PLEATED AIR FILTER20X20X1MERV	46.78	03/08/2024	100-420-2210-42102-0000	
	Check Total:	722.76			
Vendor: watla	Water Laboratories, Inc.			Check Sequence: 71	ACH Enabled: False
9914	Water Testing Feb 2024	180.00	03/08/2024	601-494-9440-44080-0000	
	Check Total:	180.00			
Vendor: xcele	Xcel Energy			Check Sequence: 72	ACH Enabled: False
51-6488911-0	Traffic Signals Dec	1,258.55	03/08/2024	100-430-3120-43170-0000	
	Check Total:	1,258.55			
Vendor: xcele	Xcel Energy			Check Sequence: 73	ACH Enabled: False
51-6488908-5	Lift Stations - Dec.	2,072.75	03/08/2024	602-495-9490-43810-0000	
	Check Total:	2,072.75			
Vendor: xcele	Xcel Energy			Check Sequence: 74	ACH Enabled: False
51-6488909-6	Park Electric - Dec	1,802.79	03/08/2024	100-450-5200-43810-0000	
	Check Total:	1,802.79			
Vendor: xcele	Xcel Energy			Check Sequence: 75	ACH Enabled: False
51-0014705262-7	Construction Trailer Electric November	7.79	03/08/2024	449-420-2210-45200-2209	
	Check Total:	7.79			
Vendor: ziein	Ziegler, Inc.			Check Sequence: 76	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
IN001383900	(2) 5P8215 Seal-O-Rings #15-014	4.76	03/08/2024	100-430-3000-42103-0000	
IN001383900	(2) 6100947 6100947 #15-014	123.06	03/08/2024	100-430-3000-42103-0000	
IN001383900	(2) 3041883 Bearings #15-014	74.12	03/08/2024	100-430-3000-42103-0000	
IN001383900	(2) 6V3213 Rings #15-014	16.64	03/08/2024	100-430-3000-42103-0000	
	Check Total:	218.58			
	Total for Check Run:	374,007.83			
	Total of Number of Checks:	76			

# Accounts Payable

## Computer Check Proof List by Vendor

User: gpudas  
Printed: 03/15/2024 - 10:54AM  
Batch: 00002.03.2024



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ajfli 03/01/2024	A Journey For Life Inc Office Visit - 02/2024	175.00	03/15/2024	Check Sequence: 1 100-420-2100-43140-0000	ACH Enabled: False
	Check Total:	175.00			
Vendor: adain 3869542	Adam's Pest Control Inc Pest Control - 3/7/24	75.00	03/15/2024	Check Sequence: 2 205-450-5205-43100-0000	ACH Enabled: False
	Check Total:	75.00			
Vendor: AFLAC 298060	AFLAC EE Paid Insurance Premiums March 2024	1,319.06	03/15/2024	Check Sequence: 3 100-000-0000-21751-0000	ACH Enabled: False
	Check Total:	1,319.06			
Vendor: airgas 5505835067	Airgas Inc Rent Cyl Ind Small Acetylene	58.85	03/15/2024	Check Sequence: 4 100-430-3000-42160-0000	ACH Enabled: False
	Check Total:	58.85			
Vendor: beaoi 1110128	Beaudry Oil & Service Inc. Fuel - Unleaded And Diesel	14,790.72	03/15/2024	Check Sequence: 5 100-000-0000-14100-0000	ACH Enabled: False
	Check Total:	14,790.72			
Vendor: becar 612002 612002	Becker Arena Products, Inc. Rental Skates Replacements Shipping	3,390.00 290.00	03/15/2024 03/15/2024	Check Sequence: 6 205-450-5205-42105-0000 205-450-5205-42105-0000	ACH Enabled: False
	Check Total:	3,680.00			
Vendor: belco 0202821400	Bellboy Corporation THC	1,180.24	03/15/2024	Check Sequence: 7 609-497-9760-42535-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,180.24			
Vendor: brain	Braun Intertec Corporation			Check Sequence: 8	ACH Enabled: False
B378228	Holiday And Boyer Site Environmental	2,264.45	03/15/2024	450-465-6500-43140-0000	
	Check Total:	2,264.45			
Vendor: terpo	Brookfield Renewable			Check Sequence: 9	ACH Enabled: False
200100216129	RWAS Solar January	33.69	03/15/2024	609-497-9760-43810-0000	
200100218373	RAC Solar - Feb	249.02	03/15/2024	205-450-5205-43810-0000	
	Check Total:	282.71			
Vendor: capbe	Capitol Beverage			Check Sequence: 10	ACH Enabled: False
2955179	Beer Credit	-148.51	03/15/2024	609-497-9760-42520-0000	
2955212	Wine	197.40	03/15/2024	609-497-9760-42530-0000	
2955212	NA/POP/Mix	227.74	03/15/2024	609-497-9760-42540-0000	
2955212	Liquor	431.00	03/15/2024	609-497-9760-42510-0000	
2955212	Beer	4,333.35	03/15/2024	609-497-9760-42520-0000	
2955620	Muni Bar Beer	1,468.85	03/15/2024	609-497-9770-42520-0000	
2955620	Muni Offsale Beer	113.50	03/15/2024	609-497-9770-42521-0000	
2955620	Muni Mix	29.55	03/15/2024	609-497-9770-42540-0000	
	Check Total:	6,652.88			
Vendor: cdwgo	CDW Government			Check Sequence: 11	ACH Enabled: False
PX58511	Laptop For New Executive Assistant	1,551.08	03/15/2024	100-420-2100-42010-0000	
	Check Total:	1,551.08			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 12	ACH Enabled: False
11177201-8	Gas - Event Center February	751.63	03/15/2024	100-410-1941-43830-0000	
	Check Total:	751.63			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 13	ACH Enabled: False
11626254-4	Electricity At The Splash Pad February	148.68	03/15/2024	100-450-5200-43830-0000	
	Check Total:	148.68			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 14	ACH Enabled: False
5490566-6	Gas - CH February	512.70	03/15/2024	100-410-1940-43830-0000	
5490566-6	Gas - PW February	1,196.28	03/15/2024	100-430-3000-43830-0000	
	Check Total:	1,708.98			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 15	ACH Enabled: False
5542017-8	Sr. Center - Gas February	241.14	03/15/2024	100-450-5186-43830-0000	
	Check Total:	241.14			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 16	ACH Enabled: False
6403368750-6	Temp Gas (Jan 24) Boyer Bldg 21701 Industrial	360.61	03/15/2024	100-410-1940-43830-0000	
6403368750-6	Temp Gas (Feb 24) Boyer Bldg 21701 Industrial	162.16	03/15/2024	100-410-1940-43830-0000	
	Check Total:	522.77			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 17	ACH Enabled: False
6403374337-4	Temporary Gas - Hardee's Building February	369.88	03/15/2024	100-410-1940-43830-0000	
	Check Total:	369.88			
Vendor: embpw	Century Link			Check Sequence: 18	ACH Enabled: False
313942943	RWAS Telephone February	237.02	03/15/2024	609-497-9760-43210-0000	
	Check Total:	237.02			
Vendor: berbe	Chas. A. Bernick, Inc.			Check Sequence: 19	ACH Enabled: False
10189084	THC	256.50	03/15/2024	609-497-9760-42535-0000	
10189085	Beer	258.30	03/15/2024	609-497-9760-42520-0000	
10189085	Liquor	60.00	03/15/2024	609-497-9760-42510-0000	
10189085	NA	57.40	03/15/2024	609-497-9760-42540-0000	
10189086	Beer Credit	-12.32	03/15/2024	609-497-9760-42520-0000	
	Check Total:	619.88			
Vendor: cinco	Cintas Corporation			Check Sequence: 20	ACH Enabled: False
4185592337	PD Floor Mats 3/6/24	72.88	03/15/2024	100-420-2100-44060-0000	
4185592340	Muni Mats & Towels 3/6/24	170.18	03/15/2024	609-497-9770-43100-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	243.06			
Vendor: citro	City of Rogers			Check Sequence: 21	ACH Enabled: False
004728-000	Water Service-12909 Main St February	15.61	03/15/2024	100-410-1940-43820-0000	
004729-000	Sr. Center Utilities - Feb.	15.61	03/15/2024	100-450-5186-43820-0000	
004732-000	Utility Service-CH February	83.26	03/15/2024	100-410-1940-43820-0000	
004732-000	Utility Service-PW February	194.25	03/15/2024	100-430-3000-43820-0000	
004734-000	NCP Utilities - Feb	15.61	03/15/2024	100-450-5200-43820-0000	
004736-000	RAC Utilities - Feb	1,286.81	03/15/2024	205-450-5205-43820-0000	
008783-000	Utility Service-NCP Pk. Bldg February	14.30	03/15/2024	100-450-5200-43820-0000	
010149-000	Event Center Utilities - Feb	155.41	03/15/2024	100-410-1941-43820-0000	
011577-000	Utility Service-Splash Pad February	48.74	03/15/2024	100-450-5200-43820-0000	
012576-000	21701 Industrial Blvd - Boyer Bldg February	117.74	03/15/2024	100-410-1940-43820-0000	
012648-000	14086 Northdale Blvd. - Hardees Bldg February	30.52	03/15/2024	100-410-1940-43820-0000	
	Check Total:	1,977.86			
Vendor: comca	Comcast Cable Communications Inc.			Check Sequence: 22	ACH Enabled: False
877210560000887	8772105600008870 - March FD	2.27	03/15/2024	100-420-2210-43210-0000	
	Check Total:	2.27			
Vendor: napau	Cottens' Inc.			Check Sequence: 23	ACH Enabled: False
333178	PX RED RN SILICONE 3	12.29	03/15/2024	100-410-1940-42102-0000	
333178	BLUE HARDENER 10Z	4.29	03/15/2024	100-410-1940-42102-0000	
454370	Garage Door Belt-ST 1	21.27	03/15/2024	100-420-2210-44010-0000	
	Check Total:	37.85			
Vendor: dahdi	Dahlheimer Distributing Co.			Check Sequence: 24	ACH Enabled: False
2127153	Beer	16,325.98	03/15/2024	609-497-9760-42520-0000	
2127153	THC	84.00	03/15/2024	609-497-9760-42535-0000	
2127153	NA	43.00	03/15/2024	609-497-9760-42540-0000	
2129494	Liquor	96.75	03/15/2024	609-497-9760-42510-0000	
2129494	THC	180.00	03/15/2024	609-497-9760-42535-0000	
2129494	Beer	2,848.55	03/15/2024	609-497-9760-42520-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	19,578.28			
Vendor: dalen	Dalco Enterprises, Inc			Check Sequence: 25	ACH Enabled: False
4013276	Muni Hand Towels & Liners	207.04	03/15/2024	609-497-9770-42100-0000	
4159833	Muni TP Hand Towels & Liners	189.25	03/15/2024	609-497-9770-42100-0000	
4204694	Muni TP Hand Towels & Liners	297.12	03/15/2024	609-497-9770-42100-0000	
	Check Total:	693.41			
Vendor: doboj	Jason Doboszinski			Check Sequence: 26	ACH Enabled: False
10112023	Add'l. Reimbursement For Safety Boots	50.00	12/31/2023	100-410-1940-42180-0000	
	Check Total:	50.00			
Vendor: ecmppu	ECM Publishers, Inc.			Check Sequence: 27	ACH Enabled: False
985106	Notice of PNP Election	112.00	03/15/2024	100-410-1410-43520-0000	
	Check Total:	112.00			
Vendor: egaco	Egan Company			Check Sequence: 28	ACH Enabled: False
JC360439N005	City Hall - Public Works Cabling Project	-22,337.00	12/31/2023	400-000-0000-10100-0000	
JC360439N005	City Hall - Public Works Cabling Project	22,337.00	12/31/2023	400-000-0000-10100-0000	
JC360439N005	City Hall - Public Works Cabling Project	22,337.00	12/31/2023	400-410-1330-43190-0000	
	Check Total:	22,337.00			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 29	ACH Enabled: False
128-188917	DEL 84802280 EVAPORATOR ASM-A (SLP) -	212.01	03/15/2024	100-420-2100-42103-0000	
	Check Total:	212.01			
Vendor: emele	Emerald Elements			Check Sequence: 30	ACH Enabled: False
2322	THC	1,005.00	03/15/2024	609-497-9760-42535-0000	
	Check Total:	1,005.00			
Vendor: esker	Esker Inc			Check Sequence: 31	ACH Enabled: False
460268374	Esker - February 2024	713.39	03/15/2024	100-410-1520-43190-0000	
	Check Total:	713.39			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: feren	Ferguson Enterprises #1657			Check Sequence: 32	ACH Enabled: False
9776998	IBCAPD 1/2 BLK MI 150# CAP	2.79	03/15/2024	100-420-2210-42102-0000	
9776998	IBNDK 1/2X2 BLK STL NIP	2.13	03/15/2024	100-420-2210-42102-0000	
	Check Total:	4.92			
Vendor: selac	Further			Check Sequence: 33	ACH Enabled: False
16842144	FSA Participant Fees March	36.00	03/15/2024	100-410-1325-43015-0000	
	Check Total:	36.00			
Vendor: gense	General Security Serv. Corp.			Check Sequence: 34	ACH Enabled: False
50027249	Muni Alarm May	24.95	03/15/2024	609-497-9770-43100-0000	
50027249	Muni Alarm April	24.97	03/15/2024	609-497-9770-43100-0000	
50027249	Muni Alarm March	24.97	03/15/2024	609-497-9770-43100-0000	
	Check Total:	74.89			
Vendor: guape	Guardian Pest Solutions, Inc.			Check Sequence: 35	ACH Enabled: False
2545644	Muni Pest February	44.71	03/15/2024	609-497-9770-43100-0000	
	Check Total:	44.71			
Vendor: hawch	Hawkins Inc.			Check Sequence: 36	ACH Enabled: False
6705851	Chlorine And LPC-5	5,531.99	03/15/2024	601-494-9440-42160-0000	
	Check Total:	5,531.99			
Vendor: hencosh	Hennepin County Accounts Receivable			Check Sequence: 37	ACH Enabled: False
1000223511	Radio Fleet Fee- Feb	4,549.77	03/15/2024	100-420-2210-43250-0000	
1000223544	Radio Fleet Fee February	444.48	03/15/2024	100-430-3000-43250-0000	
1000223569	Radio Fleet Fee - February	4,021.35	03/15/2024	100-420-2100-44120-0000	
	Check Total:	9,015.60			
Vendor: henat	Hennepin County Attorney's Office			Check Sequence: 38	ACH Enabled: False
03062024	20% Seized Property Distribution - HCAO CN20	188.80	03/15/2024	202-420-2100-44310-0000	
	Check Total:	188.80			
Vendor: hohen	Hohensteins Inc			Check Sequence: 39	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
695204	Beer	855.35	03/15/2024	609-497-9760-42520-0000	
695204	THC	135.00	03/15/2024	609-497-9760-42535-0000	
695204	Mix	125.00	03/15/2024	609-497-9760-42540-0000	
	Check Total:	1,115.35			
Vendor: indig	Indigital			Check Sequence: 40	ACH Enabled: False
13406	Fire Department Scanning	1,344.10	03/15/2024	400-420-2210-43140-0000	
13406	Fire Department Scanning	-1,344.10	03/15/2024	400-000-0000-10100-4005	
13406	Fire Department Scanning	1,344.10	03/15/2024	400-000-0000-10100-0000	
	Check Total:	1,344.10			
Vendor: infos	InfoSend			Check Sequence: 41	ACH Enabled: False
257992	Infosend Printing Fees February	501.04	03/15/2024	603-496-9495-43500-0000	
257992	Infosend Printing Fees February	147.37	03/15/2024	100-430-3245-43500-0000	
257992	Infosend Printing Fees February	1,031.55	03/15/2024	602-495-9490-43500-0000	
257992	Infosend Printing Fees February	1,267.33	03/15/2024	601-494-9440-43500-0000	
	Check Total:	2,947.29			
Vendor: jeffi	Jefferson Fire & Safety, Inc.			Check Sequence: 42	ACH Enabled: False
IN311920	Gear Dryer-St 2	11,602.91	03/15/2024	449-420-2210-45200-2209	
	Check Total:	11,602.91			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 43	ACH Enabled: False
2494095	Wine	620.86	03/15/2024	609-497-9760-42530-0000	
2495570	Liquor	8,483.10	03/15/2024	609-497-9760-42510-0000	
2495571	Liquor	2,709.55	03/15/2024	609-497-9760-42510-0000	
2495572	Wine	1,967.55	03/15/2024	609-497-9760-42530-0000	
3664775	Beer	166.15	03/15/2024	609-497-9760-42520-0000	
3664776	THC	286.10	03/15/2024	609-497-9760-42535-0000	
518584	Liquor Credit	-10.08	03/15/2024	609-497-9760-42510-0000	
518585	Mix Credit	-6.92	03/15/2024	609-497-9760-42540-0000	
518586	Mix Credit	-88.00	03/15/2024	609-497-9760-42540-0000	
6747742	Liquor	591.00	03/15/2024	609-497-9760-42510-0000	
6747744	Mix/NA	173.75	03/15/2024	609-497-9760-42540-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
6747745	Muni Bar Liquor	1,477.45	03/15/2024	609-497-9770-42510-0000	
6747746	Muni Bar Wine	34.77	03/15/2024	609-497-9770-42530-0000	
7463748	Wine	670.25	03/15/2024	609-497-9760-42530-0000	
	Check Total:	17,075.53			
Vendor: shagr	Kelbro Company			Check Sequence: 44	ACH Enabled: False
2997703	Muni Bar Mix	224.65	03/15/2024	609-497-9770-42540-0000	
	Check Total:	224.65			
Vendor: kengr	Kennedy & Graven, Chartered			Check Sequence: 45	ACH Enabled: False
RG110-00005	Sale Of Hardees Property Jan 2024	477.00	03/15/2024	408-430-3330-43040-0000	
RG110-00005	General TIF Admin Related To Boyer Site Jan 20	270.00	03/15/2024	450-465-6500-43040-0000	
	Check Total:	747.00			
Vendor: knawa	Walter Knapp			Check Sequence: 46	ACH Enabled: False
03242024	Add'l Reimbursement For Safety Boots	25.00	12/31/2023	602-495-9490-42180-0000	
03242024	Add'l Reimbursement For Safety Boots	25.00	12/31/2023	601-494-9440-42180-0000	
3/7/2024	Reimbursement For Parking & Mileage	33.29	03/15/2024	601-494-9440-44360-0000	
3/7/2024	Reimbursement For Parking & Mileage	33.29	03/15/2024	602-495-9490-44360-0000	
	Check Total:	116.58			
Vendor: konin	KONE Inc			Check Sequence: 47	ACH Enabled: False
871291661	Elevator Maintenance - March	138.79	03/15/2024	100-410-1940-44010-0000	
871291661	Elevator Maintenance - March	138.79	03/15/2024	205-450-5205-44010-0000	
	Check Total:	277.58			
Vendor: kueco	KUE Contractors Inc			Check Sequence: 48	ACH Enabled: False
Pay App #5	Fire Station 2 - Pay App #5	778,943.95	03/15/2024	449-420-2210-45200-2209	
	Check Total:	778,943.95			
Vendor: lanli	Language Line Services			Check Sequence: 49	ACH Enabled: False
11245117	Language Line Translation Services For February	33.60	03/15/2024	100-420-2100-43100-0000	
	Check Total:	33.60			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: lmcit	LMCIT			Check Sequence: 50	ACH Enabled: False
22291	Work Comp Deductible 2023	214.93	12/31/2023	100-420-2100-41510-0000	
GL279040	GEP Lawsuit	2,836.53	03/15/2024	100-410-1325-43600-0000	
	Check Total:	3,051.46			
Vendor: lyn&mc	Lynde & McLeod, Inc			Check Sequence: 51	ACH Enabled: False
1022642	YARDWASTE SITE RENT BILLING FOR APF	536.45	03/15/2024	100-450-5200-43180-0000	
	Check Total:	536.45			
Vendor: maceq	MacQueen Equipment, Inc.			Check Sequence: 52	ACH Enabled: False
P26786	Helmet X2	777.29	03/15/2024	100-420-2210-42106-0000	
	Check Total:	777.29			
Vendor: menar	Menards, Inc.			Check Sequence: 53	ACH Enabled: False
29235	18" SWIVEL SQUEEGEE	12.97	03/15/2024	100-430-3000-42100-0000	
29235	MICROFIBER WINDOW WASHER	8.49	03/15/2024	100-430-3000-42100-0000	
29235	3/8X3/8X3/8 EXTENDER TEE	7.98	03/15/2024	100-410-1940-42102-0000	
29235	1X4-8' CLEAR MAPLE BOARD	33.36	03/15/2024	100-410-1940-42102-0000	
29235	12' EXTENSION HANDLE	22.99	03/15/2024	100-430-3000-42100-0000	
29235	3/8OD 72" SS DW LINE	16.99	03/15/2024	100-410-1940-42102-0000	
29235	1-1/2 BRNCH TLPIECE 7/8OD	4.48	03/15/2024	100-410-1940-42102-0000	
	Check Total:	107.26			
Vendor: metwe	Metro West Inspection Services			Check Sequence: 54	ACH Enabled: False
4029	January 2024 Building Inspections	143,692.81	03/15/2024	100-420-2400-43110-0000	
	Check Total:	143,692.81			
Vendor: metcou	Metropolitan Council Environmental Services			Check Sequence: 55	ACH Enabled: False
Feb. 2024	SAC Report 2/29/2024	98,406.00	03/15/2024	408-430-3330-43851-0000	
	Check Total:	98,406.00			
Vendor: mnsos	Minnesota Secretary Of State - Notary			Check Sequence: 56	ACH Enabled: False
Notary-Solum	Notary Application - A. Solum	120.00	03/15/2024	100-410-1325-44330-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	120.00			
Vendor: schso	MN Equipment Inc.			Check Sequence: 57	ACH Enabled: False
P13890	CHAIN SHARPENING	10.00	03/15/2024	100-450-5200-44040-0000	
P13890	GAL SUMMER B&C STIHL4	39.30	03/15/2024	100-450-5200-42120-0000	
P13925	Chain Saw Sharpening	90.00	03/15/2024	100-450-5200-44040-0000	
R48550	Chain Saw Repair	66.17	03/15/2024	100-420-2210-44040-0000	
	Check Total:	205.47			
Vendor: mnman	MN Management of Budget - Seized Property			Check Sequence: 58	ACH Enabled: False
03062024-1	10% Seized Property To State Of MN CN200081	94.40	03/15/2024	202-420-2100-44310-0000	
	Check Total:	94.40			
Vendor: mrcut	MR Cutting Edge, LLC			Check Sequence: 59	ACH Enabled: False
6361	Blade Sharpening	153.00	03/15/2024	205-450-5205-44040-0000	
	Check Total:	153.00			
Vendor: minnc	NCPERS Group Life Ins.			Check Sequence: 60	ACH Enabled: False
720603042024	April Life Insurance EE Reimbursed	320.00	03/15/2024	100-000-0000-21704-0000	
	Check Total:	320.00			
Vendor: pyrbr	Pyres Brewing Company LLC			Check Sequence: 61	ACH Enabled: False
71086	Beer	124.00	03/15/2024	609-497-9760-42520-0000	
	Check Total:	124.00			
Vendor: repse	Republic Services #899			Check Sequence: 62	ACH Enabled: False
0899-004414336	Curbside Recycling February	20,745.00	03/15/2024	100-430-3245-43100-0000	
0899-004422337	CH-Garbage February	94.84	03/15/2024	100-410-1940-43840-0000	
0899-004422337	PW-Garbage February	221.28	03/15/2024	100-430-3000-43840-0000	
0899-004422368	Garbage Pickup - March	496.66	03/15/2024	205-450-5205-43840-0000	
0899-004422834	Event Center Garbage - Feb	481.83	03/15/2024	100-410-1941-43840-0000	
	Check Total:	22,039.61			
Vendor: rogtr	Rogers True Value Hardware Inc			Check Sequence: 63	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
27031	Repair Ladder Labels	11.48	12/31/2023	100-420-2210-44040-0000	
27136	Accessories-Garden Hose Reel Installation	63.81	03/15/2024	100-420-2210-44040-0000	
27457	Cleaning Supplies	6.78	03/15/2024	100-420-2210-44040-0000	
27458	3/4" Male Hose Extender	8.99	03/15/2024	205-450-5205-42102-0000	
27468	100Z PL PRM Adhesive	9.49	03/15/2024	609-497-9770-42102-0000	
27498	GT Zinc Y Connectors For Washer/Dryer	13.98	03/15/2024	100-420-2210-42102-0000	
27498	ORG HD TPL Outlet Tap For Washer/Dryer	12.49	03/15/2024	100-420-2210-42102-0000	
	Check Total:	127.02			
Vendor: schex	Schneider Excavating and Grading Inc			Check Sequence: 64	ACH Enabled: False
Pay App 3-FINAL	Pay App 3-FINAL Basswood Lane	79,989.39	03/15/2024	402-430-3121-45300-2210	
	Check Total:	79,989.39			
Vendor: sigun	Signs Unlimited			Check Sequence: 65	ACH Enabled: False
#E6162	PC Member Name Plates	130.98	03/15/2024	100-410-1910-42000-0000	
	Check Total:	130.98			
Vendor: souwi	Southern Glazers Wine & Spirits of Minnesota			Check Sequence: 66	ACH Enabled: False
2453204	Wine	982.17	03/15/2024	609-497-9760-42530-0000	
	Check Total:	982.17			
Vendor: srfeo	SRF Consulting Group Inc.			Check Sequence: 67	ACH Enabled: False
15701.00 - 8	Prof Srvs - Rogers New Pedestrian Bridge Over I	7,458.46	03/15/2024	410-450-5300-43030-1711	
	Check Total:	7,458.46			
Vendor: strei	Streicher's Inc.			Check Sequence: 68	ACH Enabled: False
I1683643	New Officer Uniforms - Weigman	770.87	03/15/2024	100-420-2100-42180-0000	
I1683745	Uniform Name Plate - Weigman	11.99	03/15/2024	100-420-2100-42180-0000	
I1684559	Scope And Weapon Light	1,571.56	03/15/2024	202-420-2100-42105-0000	
I1684814	Scope: Patrol Rifle Optic	950.00	03/15/2024	202-420-2100-42105-0000	
	Check Total:	3,304.42			
Vendor: accbe	TASC			Check Sequence: 69	ACH Enabled: False
IN3047770	Annual Fee And Continuant Fee	605.00	03/15/2024	100-410-1325-44300-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	605.00			
Vendor: touem	Touch'em All Carwash LLC			Check Sequence: 70	ACH Enabled: False
January 2024	Pd Car Washes - January	113.31	03/15/2024	100-420-2100-44040-0000	
	Check Total:	113.31			
Vendor: usilo	USIC Holdings, Inc			Check Sequence: 71	ACH Enabled: False
647177	Locates 3/4/24 - 3/10/24	7.00	03/15/2024	603-496-9495-43150-0000	
647177	Locates 3/4/24 - 3/10/24	21.50	03/15/2024	602-495-9490-43150-0000	
647177	Locates 3/4/24 - 3/10/24	21.50	03/15/2024	601-494-9440-43150-0000	
	Check Total:	50.00			
Vendor: grain	W.W. Grainger, Inc.			Check Sequence: 72	ACH Enabled: False
9040389851	Ice Maker-ST 2	7,049.02	03/15/2024	449-420-2210-45200-2209	
9041899569	6B984 PLEATED AIR FILTER10X24X1MERV	68.76	03/15/2024	100-420-2100-42102-0000	
9041899569	2W233 PLEATED AIR FILTER20X25X2MERV	130.08	03/15/2024	100-420-2100-42102-0000	
9041899569	4WZ64 FILTER ROLL30 IN.X135 FT.X1 IN.M	95.01	03/15/2024	100-420-2100-42102-0000	
9041899569	6B929 PLEATED AIR FILTER20X25X4MERV	273.36	03/15/2024	100-420-2100-42102-0000	
9043170522	425Z70 LEVER CHAIN HOIST1100 LB.5 FT. 1	233.44	03/15/2024	100-430-3000-42105-0000	
9045552958	Toilet Paper - 36 Pk (2)	171.22	03/15/2024	205-450-5205-42100-0000	
9045552958	Trash Bags - 200 Pk	57.72	03/15/2024	205-450-5205-42100-0000	
9045552958	Cutting Lubicant	7.58	03/15/2024	205-450-5205-42100-0000	
9045552958	Power Towels - 6 Pk	84.94	03/15/2024	205-450-5205-42100-0000	
	Check Total:	8,171.13			
Vendor: webal	Webaloo LLC			Check Sequence: 73	ACH Enabled: False
13598-16904	Communications Consultant 3/4/24-3/8/24	812.50	03/15/2024	100-410-1325-43100-0000	
	Check Total:	812.50			
Vendor: thore	West Publishing Corporation			Check Sequence: 74	ACH Enabled: False
849837251	February Online Investigation Services	323.00	03/15/2024	100-420-2100-43100-0000	
	Check Total:	323.00			
Vendor: weswh	Westside Wholesale Tire & Supply			Check Sequence: 75	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
941264	29X12.50X15/10 CARLISLE MULTI TRAC C/	576.00	03/15/2024	100-430-3000-42103-0000	
	Check Total:	576.00			
Vendor: winna	Window Nation			Check Sequence: 76	ACH Enabled: False
RMW23-000897	Permit Refund	100.00	12/31/2023	100-420-2400-32210-0000	
	Check Total:	100.00			
Vendor: wolda	WOLD Architects and Engineers			Check Sequence: 77	ACH Enabled: False
91718	2023 New Fire Station	6,091.72	03/15/2024	449-420-2210-45200-2209	
	Check Total:	6,091.72			
Vendor: wsbas	WSB & Associates, Inc.			Check Sequence: 78	ACH Enabled: False
R-015514-000-48	Birchwood Development 1st Addition January 20	612.50	03/15/2024	100-410-1950-43030-8150	
R-017511-000-37	Skye Meadows 2nd Addition January 2024	1,542.50	03/15/2024	100-410-1950-43030-8150	
R-019314-000-21	Towns At Fox Creek (Busch) January 2024	730.00	03/15/2024	100-410-1950-43030-8150	
R-019437-000-25	Skye Meadows 3rd Addition January 2024	838.75	03/15/2024	100-410-1950-43030-8150	
R-019805-000-20	Aster Mills (Pulte) January 2024	873.75	03/15/2024	100-410-1950-43030-8150	
R-019812-000-20	Big Woods (Forestar) January 2024	1,117.50	03/15/2024	100-410-1950-43030-8150	
R-020120-000-20	Harvest View (Tamarack) January 2024	1,023.75	03/15/2024	100-410-1950-43030-8150	
R-020241-000-19	Grass Lake Preserve Development - January 202	1,233.75	03/15/2024	100-410-1950-43030-8150	
R-020362-000-18	David Koch Reconstruction Project - January 20	1,447.50	03/15/2024	401-430-3121-43030-2204	
R-020577-000-14	Basswood Lane Improvements January 2024	206.00	03/15/2024	402-430-3121-43030-2210	
R-022690-000-10	Skye Meadows 4th Addition January 2024	1,421.25	03/15/2024	100-410-1950-43030-8150	
R-022691-000-8	Skye Meadows 5th Addition January 2024	1,111.25	03/15/2024	100-410-1950-43030-8150	
R-023200-000-5	Grass Lake Preserve 2nd Addition July 2023	491.25	03/15/2024	100-410-1950-43030-8150	
R-023286-000-7	Fletcher Bypass Improvements January 2024	53,810.00	03/15/2024	402-430-3121-43030-1409	
R-023609-000-6	Aster Mills 2nd Addition January 2024	1,366.25	03/15/2024	100-410-1950-43030-8150	
	Check Total:	67,826.00			
	Total for Check Run:	1,359,206.40			
	Total of Number of Checks:	78			

### February 2024 US Bank P-Card Allocations

Vendor	Account					Amount	Fiscal Year	Description
AMZN MKTP US*R15AJ0Z92	100	410	1110	42000	0000	99.75	2024	City Council name badges
COSTCO WHSE #0648	100	410	1110	44360	0000	23.97	2024	Bonding Tour Meeting Supplies - Cookies/Water
DUNKIN #358658	100	410	1110	44360	0000	43.49	2024	Bonding Tour Meeting Supplies - Coffee
AMAZON RET* 114-224993	100	410	1325	42000	0000	499.99	2024	Dishwasher
AMAZON.COM*R03402LH1	100	410	1325	42000	0000	61.46	2024	Dishwasher supplies and batteries CH
AMZN MKTP US*R27NL12L1	100	410	1325	42000	0000	113.99	2024	Surface battery pack for remote charging
AMAZON.COM*R100A1222	100	410	1325	42000	0000	73.57	2024	Case of kleenex
AMZN MKTP US*RT40E1IH1	100	410	1325	42010	0000	36.96	2024	Monitor Arms C clamps - Stacy
DESIGN SHOP MPLS#1143	100	410	1325	43100	0000	864.80	2024	Logos for Recreation
MAILCHIMP *MISC	100	410	1325	43190	0000	45.00	2024	Monthly email listserve
SWIFTYPE.COM	100	410	1325	43190	0000	79.00	2024	Search Module for rogersmn.gov
WWW.SIRIUSCOM.COM	100	410	1325	43190	0000	15.00	2024	Administration Office G3 licenses - Stacy
SQUARESPACE INC.	100	410	1325	43190	0000	252.00	2024	Rogersmn.gov annual web hosting fee
VZWRLSS*APOCC VISB	100	410	1325	43250	0000	41.24	2024	City Administrator Cell Phone
VZWRLSS*APOCC VISB	100	410	1325	43250	0000	46.24	2024	Clerk Cell Phone
VZWRLSS*APOCC VISB	100	410	1325	43250	0000	46.24	2024	Admin Assistant Cell Phone
CUB FOODS- ROGERS	100	410	1325	44310	0000	92.50	2024	Wellness day breakfast items
WWW.DOODLE.COM	100	410	1325	44330	0000	83.40	2024	Annual subscription fee
MERSC	100	410	1325	44330	0000	175.00	2024	Annual subscription fee
EVENT* EHLERS 2024 MIN	100	410	1325	44360	0000	250.00	2024	Annual Finance Seminar Registration
ZOOM.US 888-799-9666	100	410	1330	43190	0000	47.97	2024	Zoom licenses
ZOOM.US 888-799-9666	100	410	1330	43190	0000	66.26	2024	Zoom licenses
WWW.SIRIUSCOM.COM	100	410	1330	43190	0000	1,783.96	2024	Office 365 licenses
WWW.SIRIUSCOM.COM	100	410	1330	43190	0000	396.00	2024	Intune Project
COMCAST CABLE COMM	100	410	1330	43250	0000	146.94	2024	Internet Service - IS
VZWRLSS*APOCC VISB	100	410	1330	43250	0000	138.72	2024	IS Cell Phones
MICRO CENTER #045 RETAIL	100	410	1410	42000	0000	19.48	2024	Election Supplies
ROGERS TRUE VALUE	100	410	1410	42000	0000	9.01	2024	Election Supplies
TARGET 00018317	100	410	1410	42000	0000	30.21	2024	Election Supplies
OFFICEMAX/DEPOT 6841	100	410	1410	42000	0000	17.32	2024	Election Supplies
VZWRLSS*APOCC VISB	100	410	1410	42000	0000	104.55	2024	Elections
AMAZON.COM*R85BC5B70	100	410	1410	42000	0000	37.14	2024	Election supplies - extension cords
AMZN MKTP US*R01320FD1	100	410	1410	42000	0000	41.70	2024	Election supplies - election judge folders
DAVANNI'S #21 ROGERS	100	410	1410	44310	0000	82.62	2024	Election Judge training meal - 14 attendees
DOMINO'S 7381	100	410	1410	44310	0000	46.60	2024	Election judge training meal - 7 attendees
MN010 - GOVERNMENT CENTE	100	410	1410	44360	0000	36.00	2024	Parking-Election Training/no receipt printed
EFILEMYFORMS.COM	100	410	1520	42000	0000	337.84	2024	Expense to E-File the 2023 1099's to the Feds
WWW.SIRIUSCOM.COM	100	410	1520	43190	0000	45.00	2024	Finance Office G3 - 3 licenses
MINNESOTA GOVERNMENT FINA	100	410	1520	44330	0000	70.00	2024	MNGFOA Membership Renewal - Bruska
TARGET 00014563	100	410	1910	42000	0000	4.99	2024	Planning Commission Card
VZWRLSS*APOCC VISB	100	410	1910	43250	0000	82.48	2024	Planning and Community Development
ECONOMIC DEVELOPMENT ASS	100	410	1910	44330	0000	770.00	2024	2024 EDAM Membership
AMERICAN PLANNING A	100	410	1910	44360	0000	785.00	2024	National Planning Conf Registration - Bangell
TARGET 00006643	100	410	1940	42100	0000	20.60	2024	Calendars for Custodians
AMZN MKTP US*R01N25H61	100	410	1940	42102	0000	86.10	2024	Furniture Polish for Office Buildings
AMZN MKTP US*R28OPAGE0	100	410	1940	42102	0000	77.48	2024	Bathroom Air Fresheners for Office Buildings
AMZN MKTP US*R25N6V90	100	410	1940	42102	0000	158.37	2024	Bathroom Air Fresheners for Office Buildings
VZWRLSS*APOCC VISB	100	410	1940	43250	0000	41.24	2024	Custodian
4TE*COMMERS CONDITIONED W	100	410	1940	43820	0000	24.95	2024	Water service at City Hall
CENTERPOINTENERGY MN GAS	100	410	1940	43830	0000	293.17	2024	Hassan Town Hall Gas - Account 3593442-8 - January
AMZN MKTP US*R20OR9Y50	100	410	1941	42000	0000	29.58	2024	Dymo Tape, Cable Mgmt, & Screen wipes
AMZN MKTP US*R05FI99X2	100	410	1941	42010	0000	6.45	2024	Computer Charger
WM SUPERCENTER #3209	100	410	1941	42102	0000	207.24	2024	Space Heaters for EC
AMZN MKTP US*R07E67OW2	100	410	1941	42102	0000	95.17	2024	Sign holders, paper towel, tissue for EC
ROGERS TRUE VALUE	100	410	1941	43190	0000	15.21	2024	Network adapters - office move
COMCAST CABLE COMM	100	410	1941	43250	0000	77.45	2024	Analog, Internet and TV service - Event Center
VZWRLSS*APOCC VISB	100	410	1941	43250	0000	20.62	2024	Community Room Cell Phone
CENTERPOINTENERGY MN GAS	100	410	1941	43830	0000	772.07	2023	Gas-Event Center - Dec.
CENTERPOINTENERGY MN GAS	100	410	1941	43830	0000	990.00	2024	Gas-Event Center - Jan.
CENTERPOINTENERGY MN GAS	100	410	1941	43830	0000	561.40	2024	Centerpoint Energy Balance-CR
CENTERPOINTENERGY MN GAS	100	410	1941	43830	0000	326.15	2024	Centerpoint Energy Balance-CR
WM SUPERCENTER #3209	100	410	1941	44040	0000	39.71	2024	Snow brush & windshield cover for #27
NRPA OPERATING	100	410	1941	44330	0000	90.00	2024	NRPA Membership
MN RECREATION AND PARK A	100	410	1941	44330	0000	90.00	2024	MRPA Membership
VZWRLSS*APOCC VISB	100	410	1950	43250	0000	156.84	2024	Engineering Cell Phone
FUSION LEARNING PARTNERS	100	410	1950	44360	0000	420.00	2024	City Engineers Annual Conference
AMAZON.COM*R07WBOLD2	100	420	2100	42010	0000	50.46	2024	Wireless Powerpoint Clicker for Computer
AMZN MKTP US*R03QU1342	100	420	2100	42010	0000	8.58	2024	Power Charging Cord for Laptop
AMZN MKTP US	100	420	2100	42010	0000	(8.58)	2024	Refund for Power Charging Cord for Laptop
AMZN MKTP US*R84YJ5D50	100	420	2100	42010	0000	125.46	2024	Portable Charger for Laptop Computer
AMZN MKTP US*R8Y05D40	100	420	2100	42010	0000	85.88	2024	Wall Chargers for Computers
AMZN MKTP US*R808U5KY1	100	420	2100	42100	0000	16.31	2024	Lockbox for RHS
HARBOR FREIGHT TOOLS3250	100	420	2100	42102	0000	24.23	2024	Power Strip and Power Cable Ties
ROGERS TRUE VALUE	100	420	2100	42102	0000	22.77	2024	Key Loops for Keys
SCRUBBER CI	100	420	2100	42103	0000	311.07	2024	Part for PD Floor Scrubber

February 2024 US Bank P-Card Allocations									
Vendor	Account					Amount	Fiscal Year	Description	
MIDWAYUSA.COM	100	420	2100	42105	0000	100.05	2024	Parts for Rifle	
CHEWY.COM	100	420	2100	42107	0000	104.49	2024	K9 Zeus Dog Food	
ELITE K9 INC 2	100	420	2100	42107	0000	212.25	2024	Bite Sleeve for K9 Training	
HOLIDAY STATIONS 0405	100	420	2100	42120	0000	50.00	2024	Gas for Pole Camera	
SPEEDWAY 04477	100	420	2100	42120	0000	46.15	2024	Fuel for DTF Squad	
KWIK TRIP 81200008128	100	420	2100	42120	0000	46.67	2024	Fuel for DTF Squad	
KWIK TRIP 81200008128	100	420	2100	42120	0000	38.97	2024	Fuel for DTF Squad	
PILOT_00407	100	420	2100	42120	0000	19.41	2024	Fuel for DTF Squad	
SPEEDWAY 04477	100	420	2100	42120	0000	35.89	2024	Fuel for DTF Squad	
HOLIDAY STATIONS 3514	100	420	2100	42120	0000	45.64	2024	Fuel for DTF Squad	
SP PATRIOT CREW	100	420	2100	42180	0000	92.10	2024	Uniform Clothing - Long-Sleeve T-Shirts	
WARSON GROUP INC	100	420	2100	42180	0000	(139.19)	2024	Returned Uniform Work Boots	
SQ *ALL SEASONS CANINE CO	100	420	2100	43105	0000	50.00	2024	Zues Boarding 1/26 - 1/28/24	
WWW.SIRIUSCOM.COM	100	420	2100	43190	0000	60.00	2024	Police Office G3 licenses - 4 licenses	
COMCAST CABLE COMM	100	420	2100	43210	0000	236.14	2024	Analog and TV Service - Police	
VZWRLSS*APOCC VISB	100	420	2100	43250	0000	1,283.44	2024	Police Department Cell Phones	
ELK RIVER LANDFILL	100	420	2100	44010	0000	740.90	2024	Roll off Dumpster of Debris	
MCW 1601 - ROGERS	100	420	2100	44040	0000	43.10	2024	Monthly Car Washes for Squad 6831 (Wills)	
MCW 1601 - ROGERS	100	420	2100	44040	0000	35.55	2024	Monthly Car Washes for Squad 6805 (Foster)	
MCW 1601 - ROGERS	100	420	2100	44040	0000	43.10	2024	Monthly Car Washes for Squad 6805 (Beck)	
MISTER CAR WASH #1601	100	420	2100	44040	0000	(2.67)	2024	Prorated Downgrade to Platinum Refund - Squad 6805	
DUNKIN #358658	100	420	2100	44310	0000	34.25	2024	Coffee/Donuts CSO & Officer Interviews	
MINNESOTA CHIEFS OF POLIC	100	420	2100	44330	0000	212.00	2024	2024 MN Chiefs of Police Membership - Foster	
STATE OF MN POST BOARD	100	420	2100	44330	0000	90.00	2024	POST License for Amyer Fischer	
POST BOARD SERVICE FEE	100	420	2100	44330	0000	1.94	2024	Service Fee for POST License - Fischer	
MINNESOTA CHIEFS OF POLIC	100	420	2100	44330	0000	477.00	2024	2024 Membership Renewal - Voting 16-50 Officers	
SQ *MINNESOTA POLICE AND	100	420	2100	44330	0000	72.40	2024	2024 MPPOA Dues	
SQ *MPPOA LEGAL DEFENSE F	100	420	2100	44330	0000	206.28	2024	2024 Legal Defense Fund Dues	
IACP	100	420	2100	44330	0000	190.00	2024	2024 IACP Membership	
BWY*FBINAA NATL OFFICE	100	420	2100	44330	0000	125.00	2024	FBI NA 2024 Membership	
POLICE EXECUTIVE RESEARCH	100	420	2100	44330	0000	200.00	2024	PERF 2024 Dues	
THE STAR TRIBUNE CIRCULAT	100	420	2100	44330	0000	129.00	2024	Star Trib Subscription	
ECM SUBSCRIPTIONS	100	420	2100	44330	0000	73.60	2024	Crow River News Subscription	
APPLE.COM/BILL	100	420	2100	44330	0000	2.99	2024	iCloud Storage Plan for Work Phone	
TACO JOHNS 3079	100	420	2100	44360	0000	11.36	2024	Training Lunch - Command School	
MCDONALD'S F5170	100	420	2100	44360	0000	14.43	2024	Training Lunch - Command School	
DOLAN CONSULTING GROUP	100	420	2100	44360	0000	95.00	2024	Verbal De-Escalation Instructor Registration	
LEAGUE OF MINNESOTA CITI	100	420	2100	44360	0000	20.00	2024	Safety & Loss Workshop in Brookly Park - Foster	
LEAGUE OF MINNESOTA CITI	100	420	2100	44360	0000	40.00	2024	Safety & Loss Workshop in Brooklyn Park - Wills & Beck	
SQ *MINNESOTA CIT OFFICER	100	420	2100	44360	0000	1,950.00	2024	MN CIT Class - Madson and Tushar	
BCA TRAINING EDUCATION	100	420	2100	44360	0000	250.00	2024	BCA Wellness Training - Madson	
CHICK-FIL-A #03541	100	420	2100	44360	0000	26.42	2024	Training Lunch-Use of Force-Nelson & Higgins	
NOODLES & CO 349	100	420	2100	44360	0000	32.76	2024	Training Lunch-Use of Force-Nelson & Higgins	
CHIPOTLE 2692	100	420	2100	44360	0000	28.82	2024	Training Lunch-Use of Force-Nelson & Higgins	
CHICK-FIL-A #03541	100	420	2100	44360	0000	27.01	2024	Lunch-Firearms Training - Nelson & Bateman	
CHICK-FIL-A #03136	100	420	2100	44360	0000	26.23	2024	Lunch-Firearms Training - Nelson & Bateman	
POTBELLY #46	100	420	2100	44360	0000	28.96	2024	Lunch-Firearms Training - Nelson & Bateman	
PANERA BREAD #606155 K	100	420	2100	44360	0000	12.78	2024	Lunch - SFST Course - Brooklyn Park	
BCA TRAINING EDUCATION	100	420	2100	44360	0000	75.00	2024	DMT-G Online Recert Training	
CUB FOODS- ROGERS	100	420	2100	44360	0000	28.52	2024	Beverages - EMR Training on 1/25 & 1/30 - 20-40 People	
JIMMY JOHNS # 1235 -	100	420	2100	44360	0000	180.82	2024	EMR Training Lunch on 1/25 - 20-25 People	
JIMMY JOHNS # 1235 -	100	420	2100	44360	0000	155.32	2024	EMR Training Lunch on 1/30 - 25 People	
MINNESOTA SHERIFFS ASSOC	100	420	2100	44360	0000	90.00	2024	Training Course - Extreme Rist Protection Orders	
AMAZON.COM*R83TA8KD1	100	420	2100	44360	0000	156.48	2024	8 Leadership Books for Leadership Team	
MINNESOTA CHIEFS OF POLIC	100	420	2100	44360	0000	3,615.00	2024	Chiefs Conference - Chief, Captains, Sgts.	
VCN*MONTECELLODMVCTR	100	420	2100	44370	0000	66.39	2024	Police tabs for unmarked squads	
VCN*MONTECELLODMVCTR	100	420	2100	44370	0000	16.59	2024	Uncover tabs	
ETSY.COM - DESIGNSETCHED	100	420	2100	44385	0000	335.03	2024	Notebooks for Sergeants	
AMZN MKTP US*R095M5EH2	100	420	2210	42000	0000	12.89	2024	Label Maker Tape	
AMZN MKTP US*RB1QG9982	100	420	2210	42000	0000	85.18	2024	Phone Holder & Office Clock-CH1	
AMZN MKTP US*R21US23Y0	100	420	2210	42010	0000	50.38	2024	Computer Lights-Ch1 Office	
TARGET 00014563	100	420	2210	42100	0000	30.00	2024	Laundry Baskets	
BATTERIES+BULBS #025	100	420	2210	42100	0000	51.12	2024	AAA Batteries	
THE HOME DEPOT #2844	100	420	2210	42100	0000	2.48	2024	Lint Trap	
THE HOME DEPOT #2844	100	420	2210	42105	0000	159.00	2024	Wet/Dry Vac	
THE HOME DEPOT #2844	100	420	2210	42105	0000	9.97	2024	Sawall Blade	
AMAZON.COM*R03VA8TW2	100	420	2210	42105	0000	71.91	2024	Pliers & Vise-grips	
AMAZON.COM*R085K9XN1	100	420	2210	42105	0000	164.85	2024	Channellock Rescue Tool x3	
AMZN MKTP US*R12XT7XT0	100	420	2210	42105	0000	14.99	2024	Flat head screws	
AMZN MKTP US*R18S84XT0	100	420	2210	42105	0000	18.95	2024	Glow Sticks	
AMZN MKTP US*R15GJ7CP2	100	420	2210	42105	0000	18.53	2024	Ladder Rack Tie Down Straps	
AMZN MKTP US*R29U33EH1	100	420	2210	42180	0000	164.00	2024	Duty Pants-Chief 1	
WWW.SIRIUSCOM.COM	100	420	2210	43190	0000	522.47	2024	Office 365 licenses for 37 fire fighters	
WWW.SIRIUSCOM.COM	100	420	2210	43190	0000	30.00	2024	Fire Office G3 Licenses - Patrick and Jeff	
AMAZON.COM*R85J229J0	100	420	2210	43210	0000	44.99	2024	Phone Case-CH1	

February 2024 US Bank P-Card Allocations								
Vendor	Account					Amount	Fiscal Year	Description
USPS PO 2680000985	100	420	2210	43220	0000	5.08	2024	Certified Mail
USPS PO 2680000985	100	420	2210	43220	0000	13.60	2024	Stamps
VZWLSS*APOCC VISB	100	420	2210	43250	0000	164.96	2024	Fire Dept cell phones
CENTERPOINTENERGY MN GAS	100	420	2210	43830	0000	441.10	2024	Centerpoint Energy Balance-Fire Dept
CENTERPOINTENERGY MN GAS	100	420	2210	43830	0000	256.26	2024	Centerpoint Energy Balance-Fire Dept
MCW 1601 - ROGERS	100	420	2210	44040	0000	35.55	2024	Squad 1 Car Wash Pass-Mister Car Wash
CK HOLIDAY # 06405	100	420	2210	44040	0000	11.00	2024	Squad Car Wash
PELTON* MEMBERSHIP	100	420	2210	44330	0000	47.87	2024	Membership
CPR TRAINING SERVICES	100	420	2210	44360	0000	369.00	2024	AHA ACLS & BLS CPR Certification
VCN*MONTICELLODMVCTR	100	420	2210	44370	0000	43.41	2024	Tax exempt tabs
AMAZON.COM*R07J949C1	100	430	3000	42000	0000	62.19	2024	Coffee
AMZN MKTP US*RIO5B28T0	100	430	3000	42000	0000	85.92	2024	Large picture frames for APWA Posters
AMZN MKTP US*R12X70830	100	430	3000	42000	0000	7.82	2024	Markers for Dry Erase Board
AMZN MKTP US*R27346J22	100	430	3000	42010	0000	36.96	2024	Monitor arms - C Clamps
PAYPAL *RENU	100	430	3000	42103	0000	57.00	2024	I mop parts
PAYPAL *AVAENTERPRI	100	430	3000	42103	0000	94.89	2024	Radio for truck
AMZN MKTP US*R050N7X50	100	430	3000	42103	0000	268.65	2024	Wireless Backup Camera - Water/Sewer
AMZN MKTP US*R07TY7H60	100	430	3000	42103	0000	16.31	2024	Stereo Pocket Kit for Water Truck
AMZN MKTP US*R06M059J0	100	430	3000	42103	0000	61.85	2024	Cup Holder for Water Truck, Car Antenna, Car Radio
AMZN MKTP US*R27FQ1YM2	100	430	3000	42103	0000	32.03	2024	Speakers for Water Truck
VZWLSS*APOCC VISB	100	430	3000	43250	0000	250.44	2024	PW Cell Phone
RDOCE BKP 020155	100	430	3000	44040	0000	210.20	2024	Repair of Hanover's Wood Chipper
U OF M CONTLEARNING OL	100	430	3000	44360	0000	70.00	2024	Work Zone Safety Seminar-Sable & Scharber
MINNESOTA NURSERY AND LAN	100	430	3000	44360	0000	230.00	2024	Shade Tree Course-Reemts
VCN*MONTICELLODMVCTR	100	430	3000	44370	0000	564.37	2024	Tax exempt tabs
VCN*MONTICELLODMVCTR	100	430	3000	44370	0000	119.01	2024	Tax exempt tabs and replacement plates
AMZN MKTP US*R28WC9G22	100	450	5120	42010	0000	66.90	2024	Work Phone Case and Screen Protectpr
AMZN MKTP US*R82H88UT2	100	450	5120	42100	0000	27.94	2024	Clipboards for LTS
AMZN MKTP US*R88KT42B1	100	450	5120	42100	0000	19.02	2024	Nametag Materials for LTS
AMZN MKTP US*R84455WH2	100	450	5120	42100	0000	67.50	2024	Lamination Sheets for LTS
AMZN MKTP US*R86274KO1	100	450	5120	42100	0000	123.53	2024	Stickers, Nametag Clips & Pens for LTS
AMZN MKTP US*RIO306EE2	100	450	5120	42100	0000	26.98	2024	Bags for Wedding Fair
AMZN MKTP US*R26WZ4J82	100	450	5120	42105	0000	56.99	2024	Microwave Shelf
VZWLSS*APOCC VISB	100	450	5120	43250	0000	41.24	2024	Recreation and Facilities Coordinator
GRAMMARLY COJ3BEFZJ	100	450	5120	44330	0000	69.98	2024	Annual Membership
DEPT OF AGRICULTURE	100	450	5120	44380	0000	61.35	2024	Farmer's Market License
AMZN MKTP US*R20OR9Y50	100	450	5186	42000	0000	29.58	2024	Dymo Tape, Cable Mgmt, & Screen wipes
USPS PO 2680000985	100	450	5186	42000	0000	13.60	2024	Stamps
AMZN MKTP US*R05FI99X2	100	450	5186	42010	0000	6.44	2024	Computer Charger
AMZN MKTP US*R070I5IX1	100	450	5186	42010	0000	73.89	2024	Storage Basket, Misc Kitchen Supply
WM SUPERCENTER #3209	100	450	5186	42100	0000	113.50	2024	Projector Screen, Batteries
WM SUPERCENTER #3209	100	450	5186	42102	0000	38.44	2024	Tray Table, Garbage Can, Colander, Disinfectant
VZWLSS*APOCC VISB	100	450	5186	43250	0000	20.62	2024	Senior Center Cell Phone
TARGET 00014563	100	450	5186	43443	0000	200.02	2024	V-Day Party-Candy, Décor, Snacks
AMZN MKTP US*RB87V57F2	100	450	5186	43443	0000	113.27	2024	V-Day Party Décor, Crafts, Games
AMZN MKTP US*RB1C94PZ1	100	450	5186	43443	0000	141.14	2024	V-Day Party Décor, Crafts, Games
WM SUPERCENTER #3209	100	450	5186	43443	0000	175.02	2024	V-Day Desserts
WM SUPERCENTER #3209	100	450	5186	43444	0000	7.64	2024	Soup for Dining
AMZN MKTP US*R8885UU2	100	450	5186	43444	0000	124.15	2024	Salad Fixings for Dining
WM SUPERCENTER #3209	100	450	5186	43444	0000	196.45	2024	Food Stuff, Décor, & Kitchen Supply for Dining
AMZN MKTP US*R806362N1	100	450	5186	43444	0000	24.99	2024	Soup Crackers for Dining
AMZN MKTP US*R84Q009C1	100	450	5186	43444	0000	119.34	2024	Tablecloths & to-go boxes for dining
AMZN MKTP US*R884W59V1	100	450	5186	43444	0000	43.19	2024	Dining Décor
AMZN MKTP US*R08P74OX1	100	450	5186	43444	0000	90.48	2024	Aprons, Lables, Décor, & Beverage for Dining
AMZN MKTP US*R298543E1	100	450	5186	43444	0000	35.03	2024	Oven Mitts & Paper Bowls for Dining
HY-VEE MAPLE GROVE 1401	100	450	5186	43444	0000	82.28	2024	Soup & Flowers for Dining
CENTERPOINTENERGY MN GAS	100	450	5186	43830	0000	26.60	2024	Gas-Sr. Center - Jan.
AMAZON MUSIC*R802D9432	100	450	5186	44330	0000	11.95	2024	Amazon Music for Alexa
NRPA OPERATING	100	450	5186	44330	0000	90.00	2024	NRPA Membership
WOMEN IN LEISURE SERVICES	100	450	5186	44330	0000	42.00	2024	WILS Membership
PAYPAL *MINNESOTAFE MI	100	450	5186	44330	0000	100.00	2024	MNFEA Membership
MN RECREATION AND PARK A	100	450	5186	44330	0000	40.00	2024	MASS Membership
MN RECREATION AND PARK A	100	450	5186	44330	0000	90.00	2024	MRPA Membership
PAYPAL *MINNESOTAFE MI	100	450	5186	44360	0000	300.00	2024	MNFEA Conference
MN RECREATION AND PARK A	100	450	5186	44360	0000	159.00	2024	MASS Conference
AMZN MKTP US*R80285XB0	100	450	5200	42103	0000	268.65	2024	Wireless Backup Camera - Parks
VZWLSS*APOCC VISB	100	450	5200	43250	0000	172.00	2024	Parks Cell Phone
CENTERPOINTENERGY MN GAS	100	450	5200	43830	0000	111.88	2023	Gas-Splash Pad - Dec.
CENTERPOINTENERGY MN GAS	100	450	5200	43830	0000	214.52	2024	Gas-Splash Pad - Jan.
MINNESOTA NURSERY AND LAN	100	450	5200	44360	0000	460.00	2024	Shade Tree Course-Daluge & Moen
VCN*MONTICELLODMVCTR	100	450	5200	44370	0000	260.48	2024	Tax exempt tabs
MN RECREATION AND PARK A	100	450	5200	44380	0000	650.00	2024	Certification for Playground Safety Inspector- T. Daluge
MN RECREATION AND PARK A	100	450	5200	44380	0000	650.00	2024	Certification for Playground Safety Inspector- Z. Moen
AMZN MKTP US*R26WZ4J82	205	450	5205	42000	0000	12.00	2024	Phone Case
DUOSCREENS	205	450	5205	42000	0000	49.99	2024	Screen Extender

February 2024 US Bank P-Card Allocations								
Vendor	Account					Amount	Fiscal Year	Description
AMZN MKTP US	205	450	5205	42000	0000	(59.99)	2024	Returned head set not compatible
AMZN MKTP US*RB5E57TP2	205	450	5205	42000	0000	59.99	2024	Headset
AMZN MKTP US*R13RW0452	205	450	5205	42000	0000	7.99	2024	Coin wrapper rolls
IN *ALL PRISE PROPERTIES	205	450	5205	42100	0000	284.00	2024	Ice Squeegees
AMZN MKTP US*RB3FP35E0	205	450	5205	42100	0000	88.95	2024	Glass Suction Cups for rink glass, Cables
AMZN MKTP US*R11OR2OK2	205	450	5205	42100	0000	9.99	2024	Phone accessory (1 of 2)
AMZN MKTP US*R16W36LD2	205	450	5205	42100	0000	48.68	2024	Extra keys for cabinets
MENARDS MAPLE GROVE MN	205	450	5205	42102	0000	77.18	2024	Hardware, pvc & cement, cleaning supplies
ATEK ACCESS TECHNOLOGI	205	450	5205	42102	0000	73.17	2024	Handicap door part
SAMSLUB.COM	205	450	5205	42550	0000	547.36	2024	Concession Stock
THE WEBSTAURANT STORE INC	205	450	5205	42550	0000	521.34	2024	Concession Stock
SAMSLUB.COM	205	450	5205	42550	0000	229.98	2024	Concession Stock
SAMSLUB.COM	205	450	5205	42550	0000	948.62	2024	Concession Stock
SAMSLUB.COM	205	450	5205	42550	0000	389.20	2024	Concession Stock
VZWLSS*APOCC VISB	205	450	5205	43250	0000	87.48	2024	RAC Cell Phone
SQ *SQUARE PAID SERVICES	205	450	5205	44300	0000	35.00	2024	02/24 Square Location Fee RAC
MIAMA	205	450	5205	44330	0000	250.00	2024	Annual Membership
GRAMMARLY COJ3BEFZJ	205	450	5205	44330	0000	69.97	2024	Annual Membership
VCN*MONTICELLODMVCTR	205	450	5205	44370	0000	86.86	2024	Tax exempt tabs
SP PROCLIP USA	400	420	2100	45500	0000	81.56	2024	Squad Build #6845 Phone Holder
NTE 5405	400	420	2100	45800	0000	38.06	2024	ToughLock for Pole Camera
WWW.SIRIUSCOM.COM	601	494	9440	43190	0000	5.00	2024	Finance Office G3 License - Parker
VZWLSS*APOCC VISB	601	494	9440	43250	0000	89.98	2024	Water Cell Phone
PSN"MINNESOTA RWA MN	601	494	9440	44360	0000	550.00	2024	MN Rural Water Assn. Conference-Knapp & Abrahamson
VCN*MONTICELLODMVCTR	601	494	9440	44370	0000	57.88	2024	Tax exempt tabs
VARCO	602	495	9490	42103	0000	290.28	2024	Dump valve for jetter truck
WWW.SIRIUSCOM.COM	602	495	9490	43190	0000	5.00	2024	Finance Office G3 License - Parker
VZWLSS*APOCC VISB	602	495	9490	43250	0000	89.98	2024	Sewer Cell Phone
VCN*MONTICELLODMVCTR	602	495	9490	44370	0000	57.88	2024	Tax exempt tabs
WWW.SIRIUSCOM.COM	603	496	9495	43190	0000	5.00	2024	Finance Office G3 License - Parker
VZWLSS*APOCC VISB	603	496	9495	43250	0000	41.24	2024	Storm Water Cell Phone
VCN*MONTICELLODMVCTR	603	496	9495	44370	0000	57.89	2024	Tax exempt tabs
AMZN MKTP US*R02EB97B0	609	497	9760	42000	0000	43.50	2024	RWAS--copy paper
CUB FOODS- ROGERS	609	497	9760	42100	0000	16.15	2024	RWAS trash bags
AMZN MKTP US*R009U1ES2	609	497	9760	42100	0000	66.16	2024	RWAS--plastic tags for shelves
AMZN MKTP US*R05Y65PY2	609	497	9760	42100	0000	384.39	2024	RWAS--locking display cases/packing tape
CUB FOODS	609	497	9760	42100	0000	36.49	2024	RWAS--paper towels, tissues, handsoap
CUB FOODS	609	497	9760	42100	0000	22.96	2024	RWAS--lysol sanitizer, toilet brush
CUB FOODS- ROGERS	609	497	9760	42540	0000	56.11	2024	RWAS--pop for resale
ECR SOFTWARE CORPORATION	609	497	9760	43190	0000	193.86	2024	RWAS hardware install
VZWLSS*APOCC VISB	609	497	9760	43250	0000	64.36	2024	Liquor Cell Phones
AMZN MKTP US*R04FL44K0	609	497	9770	42000	0000	12.49	2024	Muni--tape dispenser
CUB FOODS- ROGERS	609	497	9770	42100	0000	13.20	2024	Muni--fruit
CUB FOODS- ROGERS	609	497	9770	42100	0000	24.85	2024	Muni--fruit, glue,tissues
AMAZON.COM*R05208A12	609	497	9770	42100	0000	47.12	2024	Muni--lightbulbs
AMAZON RET* 112-691701	609	497	9770	42100	0000	35.34	2024	Muni--lightbulbs
AMZN MKTP US*R28DV0GP2	609	497	9770	42100	0000	31.59	2024	Muni--lightbulbs
CUB FOODS- ROGERS	609	497	9770	42100	0000	19.53	2024	Muni fruit
CUB FOODS- ROGERS	609	497	9770	42100	0000	27.91	2024	Muni--fruit, paper towels
AMAZON RET* 112-691701	609	497	9770	42100	0000	(35.34)	2024	Muni--returned wrong lightbulbs
AMAZON.COM	609	497	9770	42100	0000	(11.78)	2024	Muni--returned wrong lightbulbs
CUB FOODS	609	497	9770	42100	0000	20.73	2024	Muni fruit
CUB FOODS- ROGERS	609	497	9770	42540	0000	72.09	2024	Muni--pop
TARGET 00014563	609	497	9770	42540	0000	81.47	2024	Muni--pop for mix
COMCAST ST. PAUL	609	497	9770	43100	0000	582.96	2023	Muni cable December
COMCAST ST. PAUL	609	497	9770	43100	0000	591.70	2024	Muni cable January
COMCAST ST. PAUL	609	497	9770	43100	0000	614.66	2024	Muni cable February
VZWLSS*APOCC VISB	609	497	9770	43250	0000	64.36	2024	Liquor Cell Phones
CUB FOODS- ROGERS	609	497	9770	43420	0000	15.00	2024	Muni--puppy promo
CENTERPOINTENERGY MN GAS	609	497	9770	43830	0000	176.09	2023	Muni--gas for December
CENTERPOINTENERGY MN GAS	609	497	9770	43830	0000	385.02	2024	Muni gas for January
SQ *SQUARE PAID SERVICES	609	497	9770	44300	0000	35.00	2024	02/24 Square Location Fee Event Center
AMAZON PRIME*R83U01EU0	609	497	9770	44330	0000	16.31	2024	Muni--Amazon Prime subscription
	100	410	1110	36233	0000	(8.05)		4th Quarter 2023 Rebate Allocation
	100	410	1325	36233	0000	(75.20)		4th Quarter 2023 Rebate Allocation
	100	410	1330	36233	0000	(216.59)		4th Quarter 2023 Rebate Allocation
	100	410	1410	36233	0000	(0.99)		4th Quarter 2023 Rebate Allocation
	100	410	1520	36233	0000	(25.80)		4th Quarter 2023 Rebate Allocation
	100	410	1910	36233	0000	(76.27)		4th Quarter 2023 Rebate Allocation
	100	410	1940	36233	0000	(28.21)		4th Quarter 2023 Rebate Allocation
	100	410	1941	36233	0000	(142.20)		4th Quarter 2023 Rebate Allocation
	100	410	1950	36233	0000	(29.72)		4th Quarter 2023 Rebate Allocation
	100	420	2100	36233	0000	(816.87)		4th Quarter 2023 Rebate Allocation
	100	420	2210	36233	0000	(267.53)		4th Quarter 2023 Rebate Allocation
	100	420	2230	36233	0000	(2.73)		4th Quarter 2023 Rebate Allocation

February 2024 US Bank P-Card Allocations							
Vendor	Account					Amount	Fiscal Year
	100	430	3000	36233	0000	(195.07)	4th Quarter 2023 Rebate Allocation
	100	430	3120	36233	0000	(49.99)	4th Quarter 2023 Rebate Allocation
	100	450	5120	36233	0000	(41.67)	4th Quarter 2023 Rebate Allocation
	100	450	5186	36233	0000	(49.53)	4th Quarter 2023 Rebate Allocation
	100	450	5200	36233	0000	(32.09)	4th Quarter 2023 Rebate Allocation
	205	450	5205	36233	0000	(227.77)	4th Quarter 2023 Rebate Allocation
	601	494	9440	36233	0000	(8.01)	4th Quarter 2023 Rebate Allocation
	602	495	9490	36233	0000	(6.74)	4th Quarter 2023 Rebate Allocation
	603	496	9495	36233	0000	(3.84)	4th Quarter 2023 Rebate Allocation
	609	497	9760	36233	0000	(88.34)	4th Quarter 2023 Rebate Allocation
	609	497	9770	36233	0000	(74.74)	4th Quarter 2023 Rebate Allocation
	100	000	0000	10100	0000	(34,324.99)	February 2024 P-Card Allocations
	205	000	0000	10100	0000	(3,589.99)	February 2024 P-Card Allocations
	400	000	0000	10100	0000	(119.62)	February 2024 P-Card Allocations
	601	000	0000	10100	0000	(694.85)	February 2024 P-Card Allocations
	602	000	0000	10100	0000	(436.40)	February 2024 P-Card Allocations
	603	000	0000	10100	0000	(100.29)	February 2024 P-Card Allocations
	609	000	0000	10100	0000	(3,541.20)	February 2024 P-Card Allocations
				Total		(42,807.34)	
				Payment Total		42,807.34	
				Difference		-	



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.3

**Subject:** Approval of Special Event Application for Rockin' Rogers; June 20-23, 2024

**Prepared By:** Stacie Brown, City Clerk

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**Recommended City Council Action**

Motion to approve the Special Event Permit Application for Rockin' Rogers Days to be held at 21201 Memorial Drive from June 20-23, 2024, and waiving related application and escrow fees.

**Overview / Background**

The City has received a Special Event Permit application from the Rogers Lions for Rockin' Rogers, to be held June 20-23, 2024. Staff also received a request from the Rogers Lions to waive the required application and escrow fees.

The applications have been routed to the appropriate department heads, and permits will not be issued until all department heads have approved.

**Staff Recommendation**

Motion to approve the Special Event Permit Application for Rockin' Rogers Days to be held at 21201 Memorial Drive from June 20-23, 2024, and waiving related application and escrow fees.





**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.4

**Subject:** Approval of Temporary On-Sale Liquor License for the Rogers Lions Club for Rockin' Rogers; Liquor Sales from June 20-22, 2024

**Prepared By:** Stacie Brown, City Clerk

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**Recommended City Council Action**

Motion to approve application from the Rogers Lions Club for a Temporary On-Sale Liquor License for Rockin' Rogers Days for the period of June 20-22, 2024.

**Overview / Background**

The Rogers Lions have submitted a Temporary On-Sale Liquor License application for Rockin' Rogers, permitting liquor sales from June 20-22, 2024. All required paperwork has been received by the City for this application.

**Staff Recommendation**

Motion to approve application from the Rogers Lions Club for a Temporary On-Sale Liquor License for Rockin' Rogers Days for the period of June 20-22, 2024.



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.5

**Subject:** Approval of Application from the Rogers Lions Club to Conduct Charitable Gambling at Rockin' Rogers, Located at 21201 Memorial Drive, Rogers, Minnesota

**Prepared By:** Stacie Brown, City Clerk

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**Recommended City Council Action**

Motion to approve Resolution 2024-35, Providing Municipal Approval to the Issuance of a Minnesota Lawful Gambling License to the Rogers Lions Club To Conduct Charitable Gambling at Rockin' Rogers, located at 21201 Memorial Drive, June 20-23, 2024.

**Overview / Background**

The Rogers Lions Club is requesting City approval for a Minnesota Lawful Gambling Off-Site Permit at Rockin' Rogers, located at 21201 Memorial Drive, June 20-23, 2024.

The Rogers Lions Club is an active non-profit organization within the Rogers area that has generously contributed to the community.

**Staff Recommendation**

Motion to approve Resolution 2024-35, Providing Municipal Approval to the Issuance of a Minnesota Lawful Gambling License to the Rogers Lions Club To Conduct Charitable Gambling at Rockin' Rogers, located at 21201 Memorial Drive, June 20-23, 2024.

**ATTACHMENTS:**

Description

Resolution 2024-35

**RESOLUTION NO. 2024 - 35**

**A RESOLUTION PROVIDING MUNICIPAL APPROVAL TO THE ISSUANCE  
OF A MINNESOTA LAWFUL GAMBLING LICENSE TO THE ROGERS LIONS  
CLUB TO CONDUCT CHARITABLE GAMBLING AT THE 2024 ROCKIN'  
ROGERS COMMUNITY EVENT, JUNE 20 – 23, 2024**

**WHEREAS**, the Rogers Lions Club has made application for a Minnesota Lawful Gambling License to conduct charitable gambling at the 2024 Rockin' Rogers community event, located at 21201 Memorial Drive; and

**WHEREAS**, the Rogers Lions Club is an active non-profit organization within the Rogers area that has generously contributed within the community; and

**WHEREAS**, the City Council finds that authorizing the operation of gambling at Rockin' Rogers provides local civic organizations the opportunity to raise needed funds to undertake community-oriented improvements that benefit the Rogers area.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Rogers hereby approves the issuance of a Lawful Gambling License to the Rogers Lions Club to conduct charitable gambling at the Rockin' Rogers community event, located at 21201 Memorial Drive.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against said resolution:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.6

**Subject:** Approval of Resolution No. 2024-28, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event

**Prepared By:** Doran Cote, Public Works Director/City Engineer

---

**Recommended City Council Action**

Motion to Approve Resolution No. 2024-28, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event.

**Overview / Background**

In previous years, the City of Rogers has assisted with the events surrounding the Rockin' Rogers Day celebration. These activities include the set up for the event, the road closure and detour routes associated with the parade event. City staff from Public Works, Fire, and Police are needed for the public safety and protection of the persons attending the Rockin' Rogers Day events. To this end, in the past, the City Council has authorized the limited expenditures to facilitate the detour, temporary power, refuse and public restroom facilities for this publicly supported event.

By approval of the resolution, City Staff will begin the solicitation of bids to facilitate the above mentioned services and the submittal of the parade permit application to Hennepin County Public Works.

**Staff Recommendation**

Motion to Approve Resolution No. 2024-28, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event.

**Financial Impact:** \$10,000      **Budgeted?** Yes

**Source Fund:** 100-450-5200-43125

**Notes:**

**ATTACHMENTS:**

Description

Resolution 2024-28

**RESOLUTION NO. 2024-28**

**A RESOLUTION AUTHORIZING ROCKIN' ROGERS DAY PARADE  
AND SUPPORT SERVICES FOR THE EVENT**

**WHEREAS**, the City of Rogers, in conjunction with the Rogers Lions Association, has identified June 20, 2024– June 22, 2024 as the annual community celebration known as “Rockin’ Rogers”; and

**WHEREAS**, Saturday, June 22, 2024, at noon, is identified as the date of the official Rockin’ Rogers Day Parade; and

**WHEREAS**, to accommodate the Rockin’ Rogers Day Parade, it is requested that Main Street and John Deere Lane be closed to traffic as well as no parking and tow away zones be established between 11:30 a.m. and 4:00 p.m. on Saturday, June 22, 2024 for the affected parade route; and

**WHEREAS**, the City of Rogers will apply for the parade permit from Hennepin County for this event; and

**WHEREAS**, City staff and resources are required for the public safety and protection of persons who will be attending the events of the Rockin’ Rogers Day Parade and celebration.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rogers that a publicly supported parade will be scheduled on Saturday, June 22, 2024, and that the use of City personnel and equipment is authorized for the duration of the parade and celebration.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said Resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 26th day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 5.7

**Subject:** Approval of Resolution 2024-22 Granting Approval of the Preliminary and Final Plat for Uptown Rogers 3rd Addition

**Prepared By:** Brett Angell, Community Development Director

---

### **Recommended City Council Action**

Motion to approve Resolution 2024-22 granting approval of the preliminary and final plat for Uptown Rogers 3rd Addition.

### **Overview / Background**

On December 1st, 2023, the City of Rogers completed the acquisition of the former Hardees restaurant at 14086 Northdale Blvd, the surrounding vacant land, stormwater parcel, and access drive parcel from two separate entities. At the time of acquisition, the intent was to explore a potential city facility at this location or to have control of the parcel for the future development of the area. Following the acquisition, the city has entered into a purchase agreement to sell the former Hardees to LM Ritz Properties, LLC to accommodate the building being converted into a brewery.

The subject property is currently comprised of four (4) parcels totaling 4.79 acres in size. To accommodate the above mentioned sale and future development of the undeveloped areas, the property required to be re-platted to create proper lots. In January, the city entered into an agreement with Sambatek to replat the property.

The proposed Uptown Rogers 3rd Addition plat would create three (3) lots. Lot 1 would be the corner of Northdale Blvd and would be 1.0 acre in total size. The current access parcel would be incorporated into this parcel. Lot 2 would include the former Hardees property and some additional vacant land to accommodate a future expansion of the parking and/or building. Lot 2 would have a total size of 0.94 acres. Lot 3 would be to the south of the former Hardees and would incorporate the northeast drainage area parcel. Lot 3 would have a total size of 2.72 acres.

The Uptown Rogers 3rd Addition plat would also resolve the right-of-way issues on the north side of the subject property. The proposed plat would dedicate approximately 0.27 acres of land on the northside as right-of-way. This area is where the trail is located.

### **Primary Issues to Consider**

1. Land Use & Zoning
2. Lot Standards
3. Site Information

### **Analysis of Primary Issues**

#### **1. Land Use & Zoning**

The 2040 Comprehensive Plan guides the property as Commercial and the property is currently

zoned as RC - Regional Center. The current uses of the property are consistent with the zoning and guidance as well as the proposed re-use of the former Hardees. There are no identified future users for the current vacant areas but staff are marketing the site as commercial. The proposed lot sizes meets the RC zoning requirements and the site is connected to city sewer and water.

***Land use and zoning requirements are satisfied.***

## **2. Lot Standards**

The proposed plat would create three (lots) ranging from approximately 41,000 square feet in size up to 118,000 square feet. Incorporating the setbacks as defined in City Code 125-57, Lot 1 would have a buildable area of 0.54 acres, Lot 2 would have a buildable area of 0.51 acres. Lot 3 would have a buildable area of 1.47 acres.

***Lot standards are satisfied.***

## **3. Site Information**

The proposed plat follows what has been anticipated for this development area as the current vacant parcel would be very difficult to develop as one development. There are private agreements related to access and maintenance which govern the entire area including the adjacent daycare facility.

### **Access and Parking**

Primary access to the property would continue to be served off of a single access point on Northdale Blvd. No changes to the access are anticipated nor any new access points being installed. An access to the North onto County Rd 144 would not be allowed by Hennepin County. Parking has been and will continue to be calculated on a lot-by-lot basis. Currently, there is not a cross-parking agreement in place.

### **Easements**

There are numerous easements that run throughout the property including easements for utilities, stormwater, and right-of-way. All easements are being retained and there is not a request to vacate any of the existing easements at this time.

### **Future Development**

Future development of the proposed Lots 1 and 3 will be guided by the zoning code. Potential buyers/developers will be required to apply for land use approvals and submit a site plan for review to the City. Timing of the future development is unknown and will be based upon market interest and entering to an purchase agreement.

## **Staff Recommendation**

This item was reviewed at the March 11th Planning Commission meeting. The Planning Commission unanimously recommended approval of the preliminary and final plat for Uptown Rogers 3rd Addition.

## **ATTACHMENTS:**

Description

Resolution 2024-22

Preliminary Plat

Final Plat

## Location Map



**RESOLUTION NO. 2024 - 22**

**A RESOLUTION GRANTING APPROVAL OF THE  
PRELIMINARY AND FINAL PLAT FOR  
UPTOWN ROGERS 3<sup>RD</sup> ADDITION**

**WHEREAS**, the City of Rogers (“Fee Owner/Applicant”) submitted an application requesting approval of a Preliminary Plat and Final Plat for Uptown Rogers 3<sup>rd</sup> Addition (“Plat”) for the parcels at 14086 Northdale Blvd with the PIDs 1412023210017, 1412023210022, 1412023210021 and 1412023210020 and legally described on Exhibit A (the “Subject Property/Property”); and,

**WHEREAS**, the Applicant is proposing to replat the property into three (3) parcels to accommodate future development of the area as shown in Exhibit B; and,

**WHEREAS**, the Subject Property contains approximately 4.79 acres is guided as Commercial in the 2040 Comprehensive Plan and within the Regional Center (RC) zoning district; and

**WHEREAS**, the proposed Preliminary Plat and Final Plat are consistent with 2040 Comprehensive Plan and current zoning regulations for the City; and

**WHEREAS**, pursuant to Minnesota Statute §462.357 the Planning Commission (“Commission”) conducted a public hearing to receive public comment on the proposed Plat on March 11th, 2024; and

**WHEREAS**, notice of the Hearing was posted, published in the City’s official newspaper, and mailed to nearby properties, as required by State Statute; and,

**WHEREAS**, written and verbal comment were received and considered by the Commission; and,

**WHEREAS**, following the Hearing, the Commission recommended approval of the Uptown Rogers 3<sup>rd</sup> Addition preliminary and final plat.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the Preliminary Plat and Final Plat for Uptown Rogers 3<sup>rd</sup> Addition is hereby approved subject to the following conditions:

1. The City shall comply with the plat opinion and complete revisions to the Plat as may be required by the City Attorney prior to the recording of the plat.
2. Subject to the review and comments by Hennepin County and the Minnesota Department of Transportation.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2024.

---

Rick Ihli, Mayor

ATTEST:

---

Stacie Brown, City Clerk

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

#### Existing Legal Description

Lot 1, Block 1, Uptown Rogers Addition, Hennepin County, Minnesota

AND

Outlot A, Uptown Rogers 2<sup>nd</sup> Addition, Hennepin County, Minnesota

AND

Lot 1, Block 1, Uptown Rogers 2<sup>nd</sup> Addition, Hennepin County, Minnesota

AND

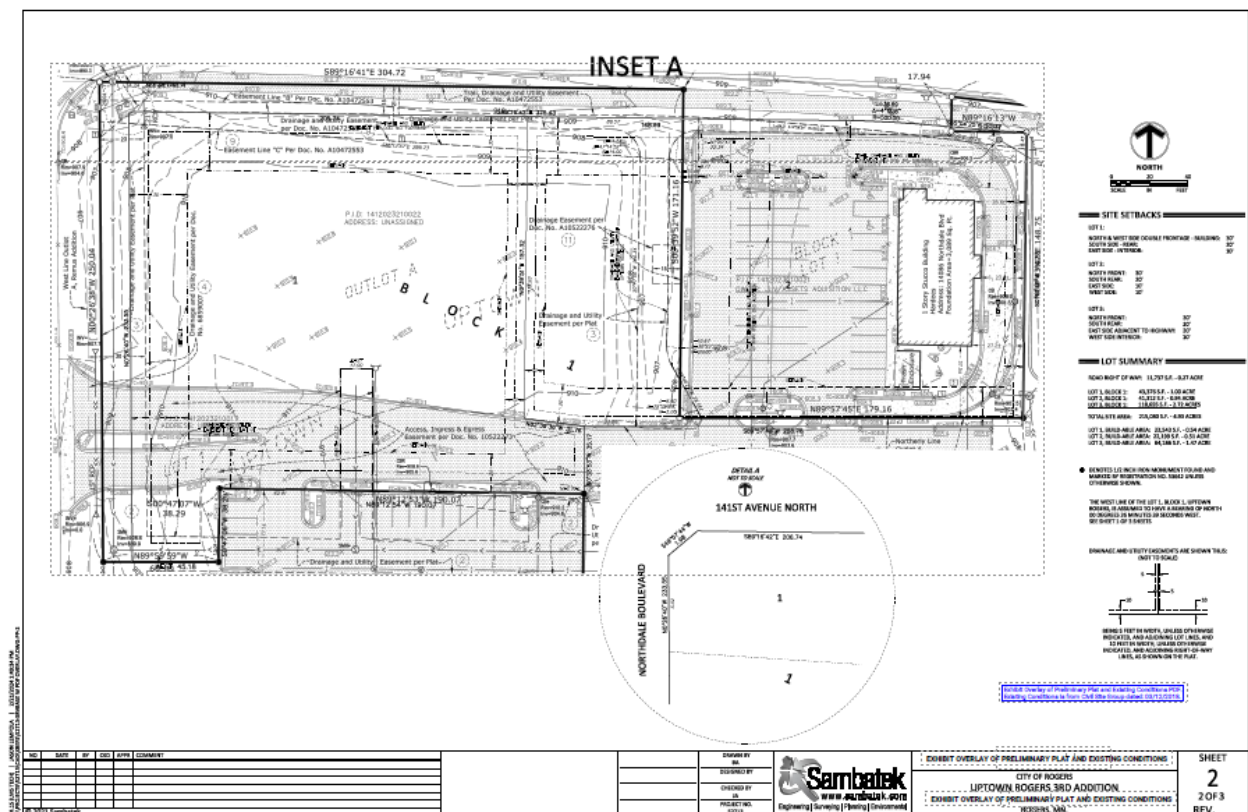
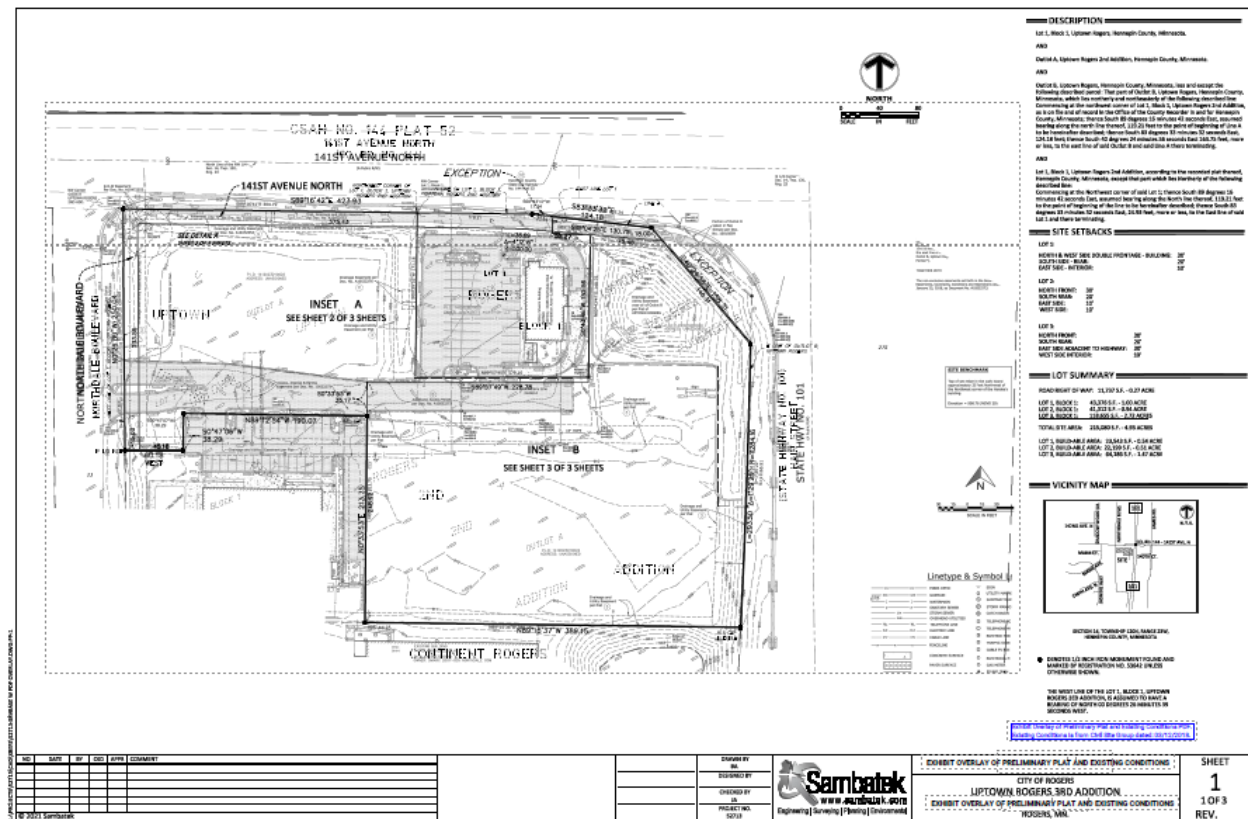
Outlot B, Uptown Rogers Addition, Hennepin County, Minnesota

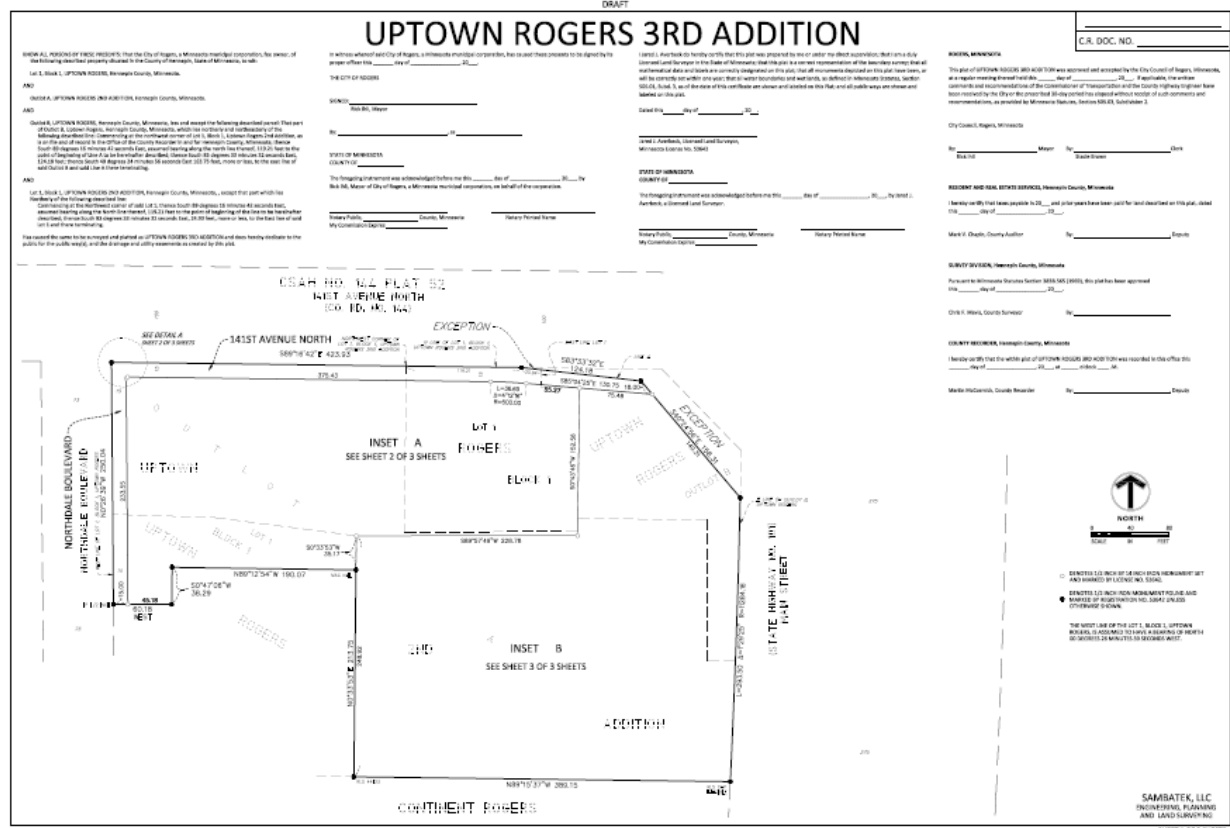
#### Proposed Legal Description

UPTOWN ROGERS 3<sup>rd</sup> ADDITION, Hennepin County, Minnesota, according to the plat thereof.

**EXHIBIT B**

**PRELIMINARY PLAT**





DRAFT

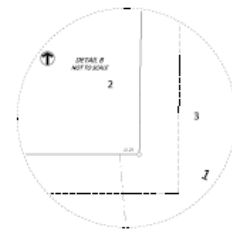
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SHEET 2 OF 3 SHEETS

DRAFT

C.R. DOC. NO. \_\_\_\_\_



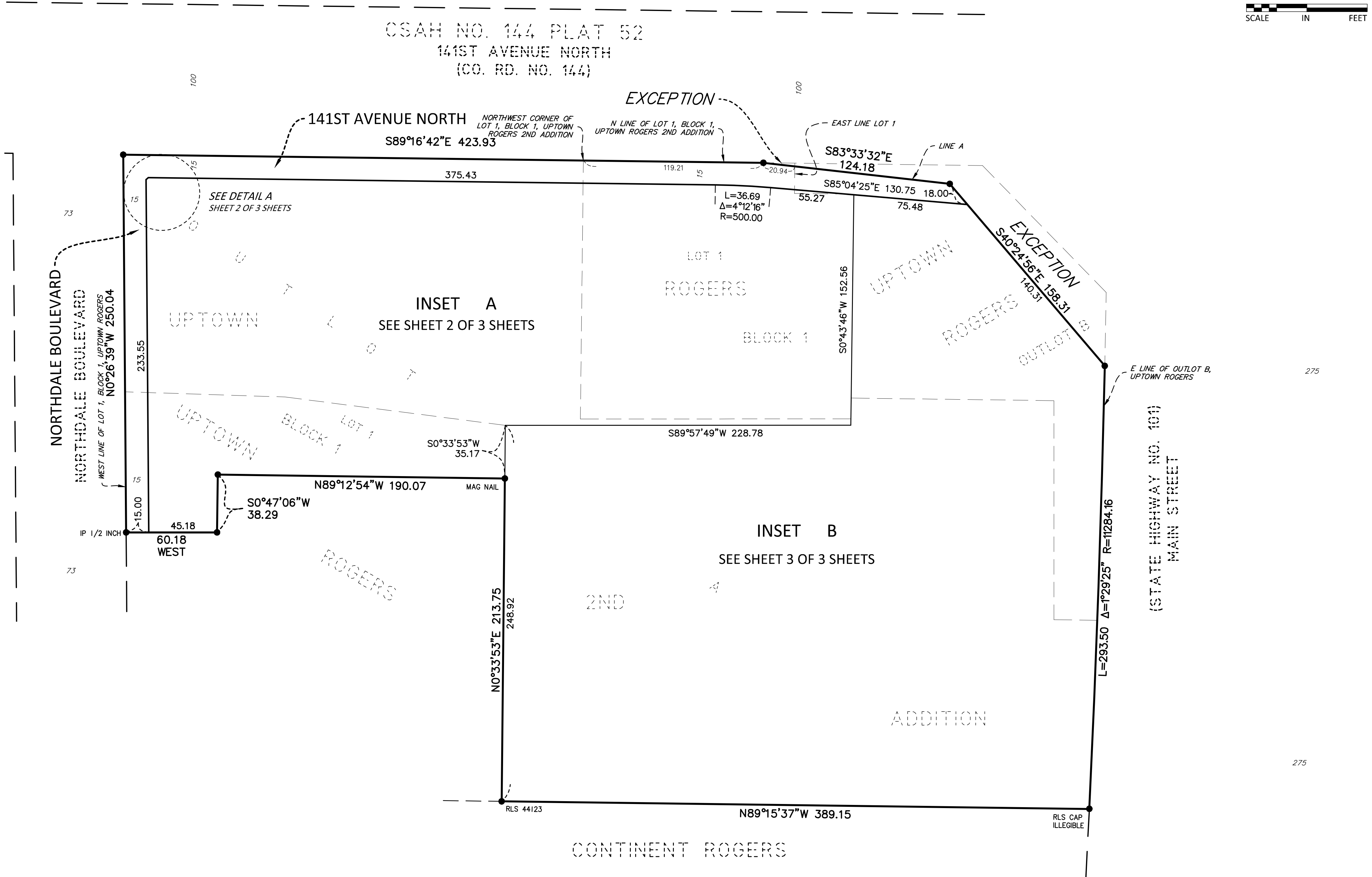
THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN  
BLOCKS, IS ASSUMED TO HAVE A BEARING OF NORTH  
04 DEGREES 26 MINUTES 50 SECONDS WEST,  
500 FEET 1 OF 5 FEET;  
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN TO BE  
(NOT TO SCALE)

AND LAND SURVEYING

AND LAND SURVEYING



24.15 (LWS TECH) | JASON LEMPOLO | 2/16/2024 12:55:55 PM  
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DESCRIPTION

Lot 1, Block 1, Uptown Rogers, Hennepin County, Minnesota.

AND

Outlot A, Uptown Rogers 2nd Addition, Hennepin County, Minnesota.

AND

Outlot B, Uptown Rogers, Hennepin County, Minnesota, less and except the following described parcel: That part of Outlot B, Uptown Rogers, Hennepin County, Minnesota, which lies northerly and northeasterly of the following described line: Commencing at the northwest corner of Lot 1, Block 1, Uptown Rogers 2nd Addition, as is on file and of record in the Office of the County Recorder in and for Hennepin County, Minnesota; thence South 89 degrees 16 minutes 42 seconds East, assumed bearing along the north line thereof, 119.21 feet to the point of beginning of Line A to be hereinafter described; thence South 83 degrees 33 minutes 32 seconds East, 124.18 feet; thence South 40 degrees 24 minutes 56 seconds East 163.75 feet, more or less, to the east line of said Outlot B and said Line A there terminating.

AND

Lot 1, Block 1, Uptown Rogers 2nd Addition, according to the recorded plat thereof, Hennepin County, Minnesota, except that part which lies Northerly of the following described line: Commencing at the Northwest corner of said Lot 1; thence South 89 degrees 16 minutes 42 seconds East, assumed bearing along the North line thereof, 119.21 feet to the point of beginning of the line to be hereinafter described; thence South 83 degrees 33 minutes 32 seconds East, 24.93 feet, more or less, to the East line of said Lot 1 and there terminating.

SITE SETBACKS

LOT 1:

NORTH & WEST SIDE DOUBLE FRONTAGE - BUILDING: 30'  
SOUTH SIDE - REAR: 20'  
EAST SIDE - INTERIOR: 10'

LOT 2:

NORTH FRONT: 30'  
SOUTH REAR: 20'  
EAST SIDE: 10'  
WEST SIDE: 10'

LOT 3:

NORTH FRONT: 30'  
SOUTH REAR: 20'  
EAST SIDE ADJACENT TO HIGHWAY: 30'  
WEST SIDE INTERIOR: 10'

LOT SUMMARY

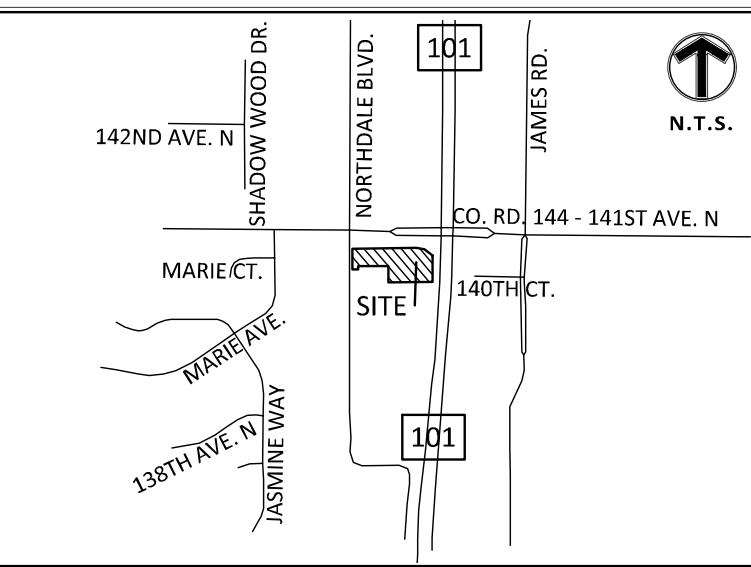
ROAD RIGHT OF WAY: 11,737 S.F. - 0.27 ACRE

LOT 1, BLOCK 1: 43,376 S.F. - 1.00 ACRE  
LOT 2, BLOCK 1: 41,312 S.F. - 0.94 ACRE  
LOT 3, BLOCK 1: 118,655 S.F. - 2.72 ACRES

TOTAL SITE AREA: 215,080 S.F. - 4.93 ACRES

LOT 1, BUILD-ABLE AREA: 23,543 S.F. - 0.54 ACRE  
LOT 2, BUILD-ABLE AREA: 22,199 S.F. - 0.51 ACRE  
LOT 3, BUILD-ABLE AREA: 64,186 S.F. - 1.47 ACRE

VICINITY MAP



SECTION 14, TOWNSHIP 120N, RANGE 23W,  
HENNEPIN COUNTY, MINNESOTA

● DENOTES 1/2 INCH IRON MONUMENT FOUND AND MARKED BY REGISTRATION NO. 53642 UNLESS OTHERWISE SHOWN.

THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN ROGERS 3RD ADDITION, IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 26 MINUTES 39 SECONDS WEST.

NO	DATE	BY	CKD	APPR	COMMENT
A	02/16/2024	JML		JJA	REVISION TO LOT 3

© 2021 Sambatek

I hereby certify that this plan, survey, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Print Name: Jared Averbeck

*Jared Averbeck*

Date 02/13/2024 License # 53642

DRAWN BY

BA

DESIGNED BY

CHECKED BY

JA

PROJECT NO.

52713



PRELIMINARY PLAT

CITY OF ROGERS  
UPTOWN ROGERS 3RD ADDITION  
PRELIMINARY PLAT  
ROGERS, MN.

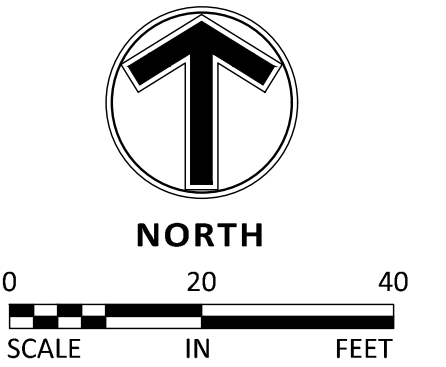
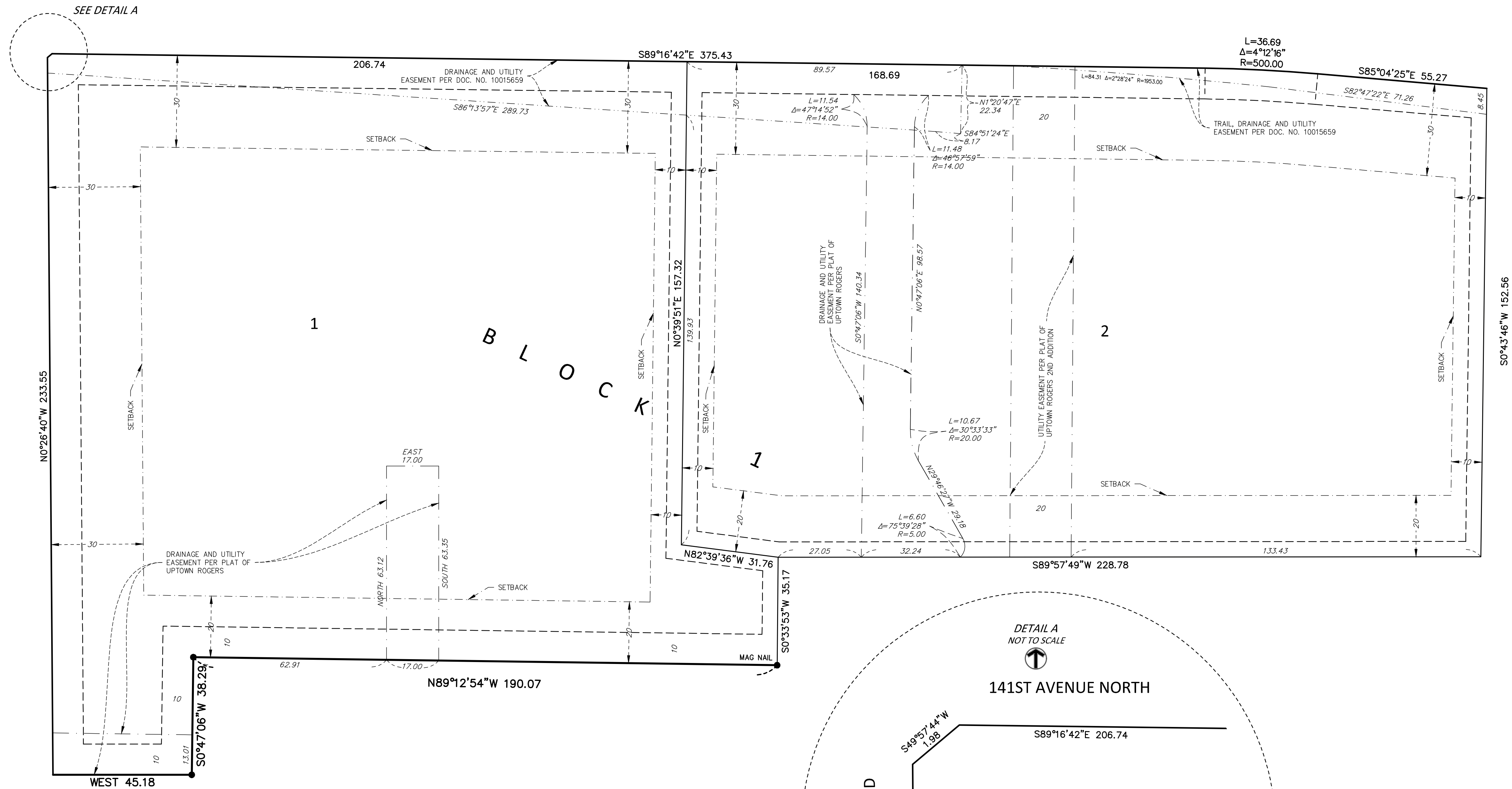
SHEET

1

1 OF 3

REV.

## INSET A



## SITE SETBACKS

LOT 1:

NORTH & WEST SIDE DOUBLE FRONTAGE - BUILDING: 30'

SOUTH SIDE - REAR: 20'

EAST SIDE - INTERIOR: 10'

LOT 2:  
NORTH FRONT: 30'  
SOUTH REAR: 20'  
EAST SIDE: 10'  
WEST SIDE: 10'

LOT 3:

NORTH FRONT:	30'
SOUTH REAR:	20'
EAST SIDE ADJACENT TO HIGHWAY:	30'
WEST SIDE INTERIOR:	10'

## LOT SUMMARY

ROAD RIGHT OF WAY: 11,737 S.F. - 0.27 ACRE

LOT 1, BLOCK 1: 43,376 S.F. - 1.00 ACRE  
LOT 2, BLOCK 1: 41,312 S.F. - 0.94 ACRE  
LOT 3, BLOCK 1: 118,655 S.F. - 2.72 ACRES

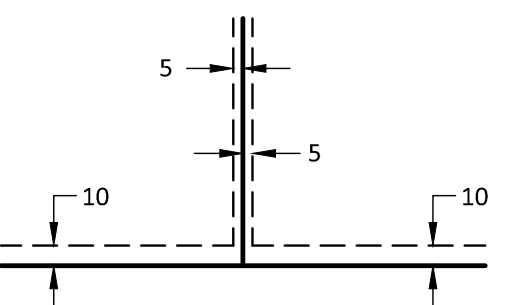
TOTAL SITE AREA: 215,080 S.F. - 4.93 ACRES

LOT 1, BUILD-ABLE AREA: 23,543 S.F. - 0.54 ACRE  
LOT 2, BUILD-ABLE AREA: 22,199 S.F. - 0.51 ACRE  
LOT 3, BUILD-ABLE AREA: 64,186 S.F. - 1.47 ACRE

● DENOTES 1/2 INCH IRON MONUMENT FOUND AND MARKED BY REGISTRATION NO. 53642 UNLESS OTHERWISE SHOWN.

THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN  
ROGERS, IS ASSUMED TO HAVE A BEARING OF NORTH  
00 DEGREES 26 MINUTES 39 SECONDS WEST.  
SEE SHEET 1 OF 3 SHEETS

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:  
(NOT TO SCALE)




BEING 5 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AS SHOWN ON THE PLAT.

NO	DATE	BY	CKD	APPR	COMMENT
A	02/16/2024	JML		JJA	REVISION TO LOT 3

I hereby certify that this plan, survey, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Print Name: Jared Averbek



Date 02/13/2024 License # 53642

DRAWN BY BA
DESIGNED BY
CHECKED BY JA
PROJECT NO. 52713



PRELIMINARY PLAT

CITY OF ROGERS

UPTOWN ROGERS 3RD ADDITION

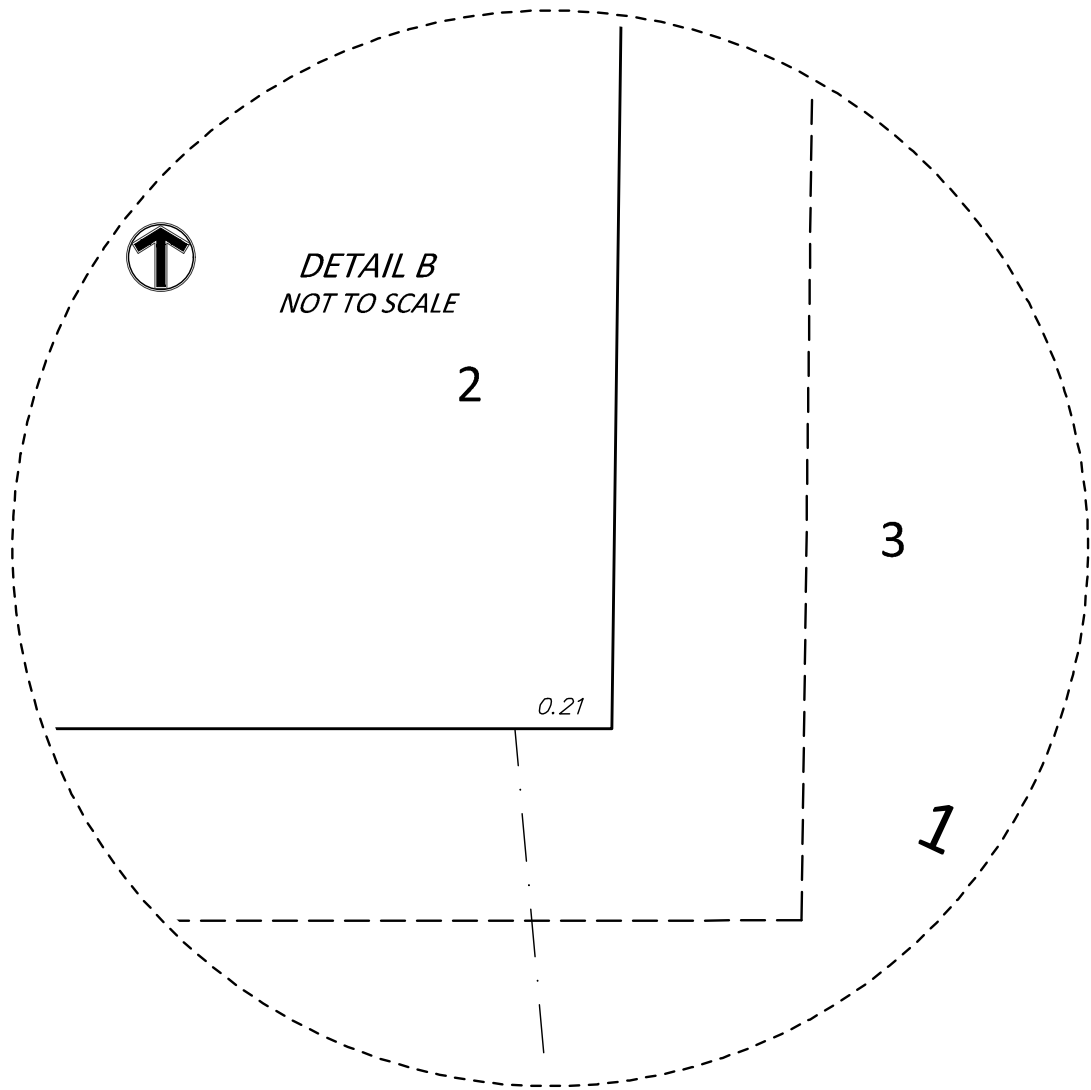
PRELIMINARY PLAT

ROGERS, MN.

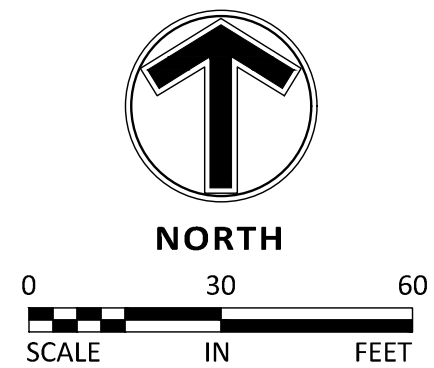
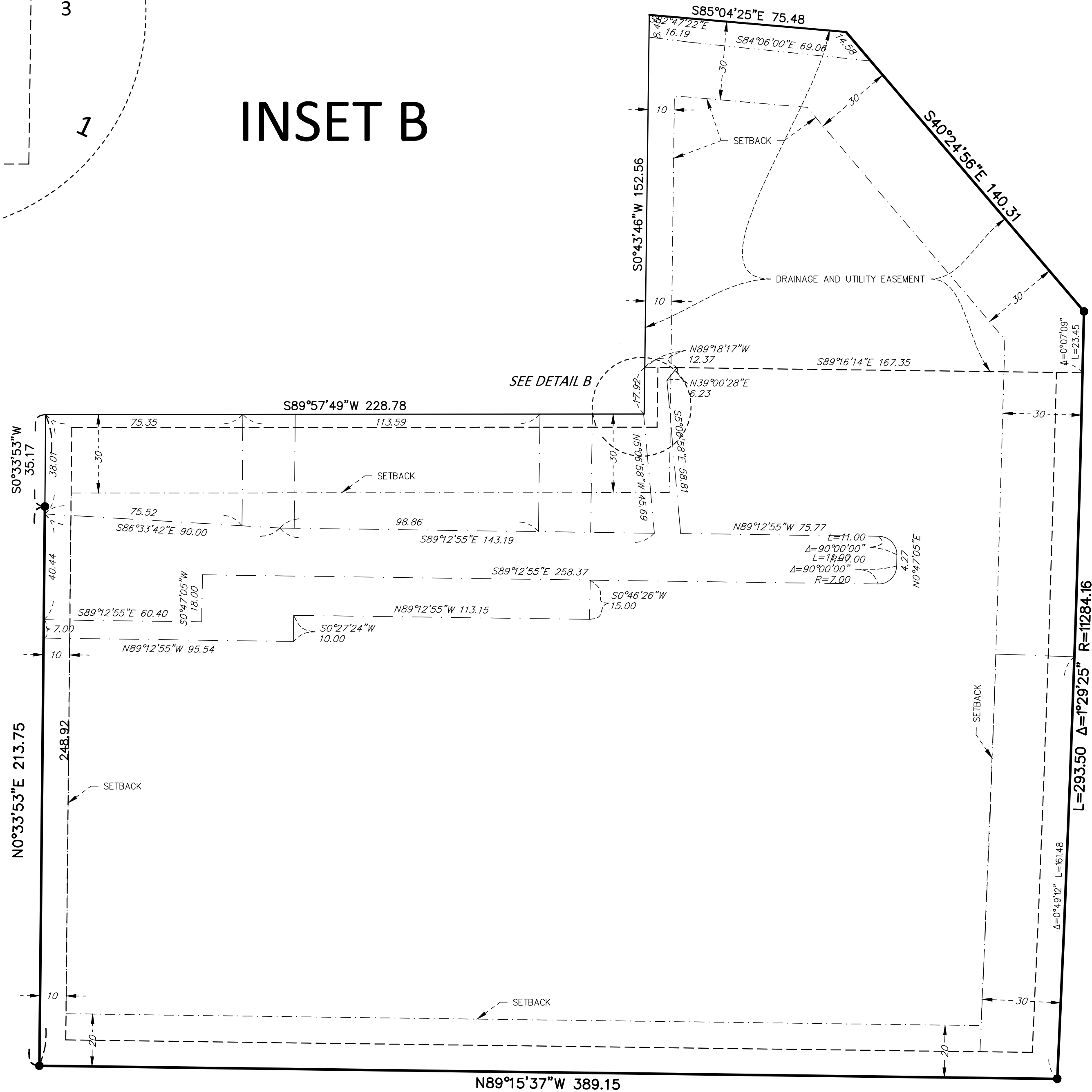
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2 OF 3  
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## INSET B



### SITE SETBACKS

LOT 1:  
NORTH & WEST SIDE DOUBLE FRONTAGE - BUILDING: 30'  
SOUTH SIDE - REAR: 20'  
EAST SIDE - INTERIOR: 10'

LOT 2:  
NORTH FRONT: 30'  
SOUTH REAR: 20'  
EAST SIDE: 10'  
WEST SIDE: 10'

LOT 3:  
NORTH FRONT: 30'  
SOUTH REAR: 20'  
EAST SIDE ADJACENT TO HIGHWAY: 30'  
WEST SIDE INTERIOR: 10'

### LOT SUMMARY

ROAD RIGHT OF WAY: 11,737 S.F. - 0.27 ACRE

LOT 1, BLOCK 1: 43,376 S.F. - 1.00 ACRE  
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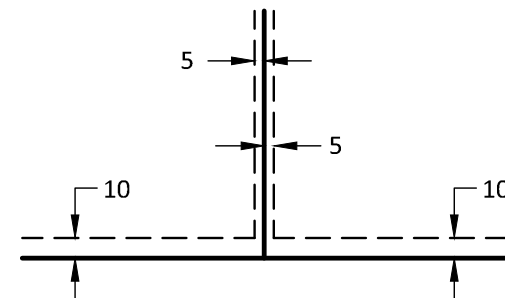
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● DENOTES 1/2 INCH IRON MONUMENT FOUND AND MARKED BY REGISTRATION NO. 53642 UNLESS OTHERWISE SHOWN.

THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN ROGERS, IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 26 MINUTES 39 SECONDS WEST. SEE SHEET 1 OF 3 SHEETS

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS: (NOT TO SCALE)



BEING 5 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AS SHOWN ON THE PLAT.

NO	DATE	BY	CKD	APPR	COMMENT
A	02/16/2024	JML		JJA	REVISION TO LOT 3

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I hereby certify that this plan, survey, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Print Name: Jared Averbeck

*Jared Averbeck*

Date 02/13/2024 License # 53642

DRAWN BY

BA

DESIGNED BY

CHECKED BY

JA

PROJECT NO.

52713



PRELIMINARY PLAT

CITY OF ROGERS  
UPTOWN ROGERS 3RD ADDITION  
PRELIMINARY PLAT  
ROGERS, MN.

SHEET

3

3 OF 3

REV.

# UPTOWN ROGERS 3RD ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Rogers, a Minnesota municipal corporation, fee owner, of the following described property situated in the County of Hennepin, State of Minnesota, to wit:

Lot 1, Block 1, UPTOWN ROGERS, Hennepin County, Minnesota.

AND

Outlot A, UPTOWN ROGERS 2ND ADDITION, Hennepin County, Minnesota.

AND

Outlot B, UPTOWN ROGERS, Hennepin County, Minnesota, less and except the following described parcel: That part of Outlot B, Uptown Rogers, Hennepin County, Minnesota, which lies northerly and northeasterly of the following described line: Commencing at the northwest corner of Lot 1, Block 1, Uptown Rogers 2nd Addition, as is on file and of record in the Office of the County Recorder in and for Hennepin County, Minnesota; thence South 89 degrees 16 minutes 42 seconds East, assumed bearing along the north line thereof, 119.21 feet to the point of beginning of Line A to be hereinafter described; thence South 83 degrees 33 minutes 32 seconds East, 124.18 feet; thence South 40 degrees 24 minutes 56 seconds East 163.75 feet, more or less, to the east line of said Outlot B and said Line A there terminating.

AND

Lot 1, Block 1, UPTOWN ROGERS 2ND ADDITION, Hennepin County, Minnesota, , except that part which lies Northerly of the following described line:  
Commencing at the Northwest corner of said Lot 1; thence South 89 degrees 16 minutes 42 seconds East, assumed bearing along the North line thereof, 119.21 feet to the point of beginning of the line to be hereinafter described; thence South 83 degrees 33 minutes 32 seconds East, 24.93 feet, more or less, to the East line of said Lot 1 and there terminating.

Has caused the same to be surveyed and platted as UPTOWN ROGERS 3RD ADDITION and does hereby dedicate to the public for the public way(s), and the drainage and utility easements as created by this plat.

In witness whereof said City of Rogers, a Minnesota municipal corporation, has caused these presents to be signed by its proper officer this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

THE CITY OF ROGERS

SIGNED: \_\_\_\_\_  
Rick Ihli, Mayor

By: \_\_\_\_\_, as \_\_\_\_\_

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by  
Rick Ihli, Mayor of City of Rogers, a Minnesota municipal corporation, on behalf of the corporation.

Notary Public, \_\_\_\_\_ County, Minnesota  
My Commission Expires \_\_\_\_\_

Notary Printed Name \_\_\_\_\_

I Jared J. Averbeck do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this Plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Jared J. Averbeck, Licensed Land Surveyor,  
Minnesota License No. 53642

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by Jared J. Averbeck, a Licensed Land Surveyor.

Notary Public, \_\_\_\_\_ County, Minnesota  
My Commission Expires \_\_\_\_\_

Notary Printed Name \_\_\_\_\_

C.R. DOC. NO. \_\_\_\_\_

ROGERS, MINNESOTA

This plat of UPTOWN ROGERS 3RD ADDITION was approved and accepted by the City Council of Rogers, Minnesota, at a regular meeting thereof held this \_\_\_\_ day of \_\_\_\_\_, 20\_\_. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the City or the prescribed 30-day period has elapsed without receipt of such comments and recommendations, as provided by Minnesota Statutes, Section 505.03, Subdivision 2.

City Council, Rogers, Minnesota

By: \_\_\_\_\_ Mayor By: \_\_\_\_\_ Clerk  
Rick Ihli Stacie Brown

RESIDENT AND REAL ESTATE SERVICES, Hennepin County, Minnesota

I hereby certify that taxes payable in 20\_\_ and prior years have been paid for land described on this plat, dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Mark V. Chapin, County Auditor By: \_\_\_\_\_, Deputy

SURVEY DIVISION, Hennepin County, Minnesota

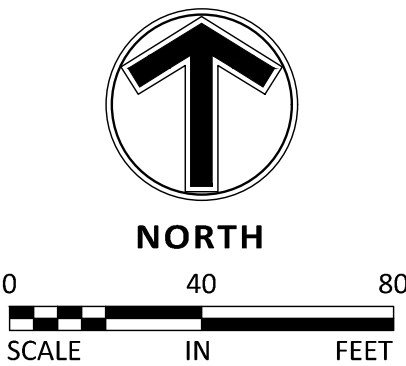
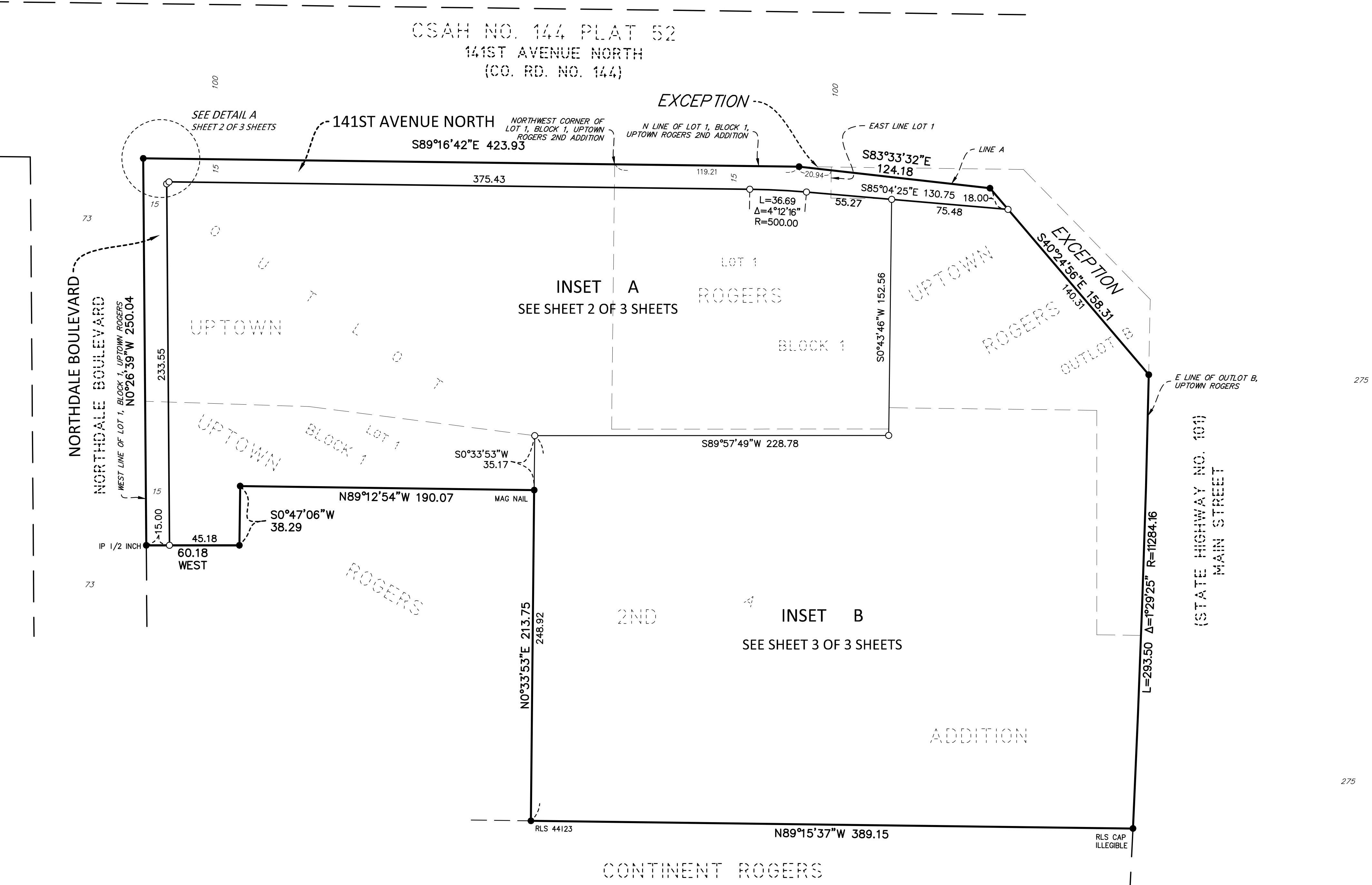
Pursuant to Minnesota Statutes Section 3838.565 (1969), this plat has been approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Chris F. Mavis, County Surveyor By: \_\_\_\_\_

COUNTY RECORDER, Hennepin County, Minnesota

I hereby certify that the within plat of UPTOWN ROGERS 3RD ADDITION was recorded in this office this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, at \_\_\_\_ o'clock \_\_\_\_ .M.

Martin McCormick, County Recorder By: \_\_\_\_\_, Deputy



- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET AND MARKED BY LICENSE NO. 53642.
- DENOTES 1/2 INCH IRON MONUMENT FOUND AND MARKED BY REGISTRATION NO. 53642 UNLESS OTHERWISE SHOWN.

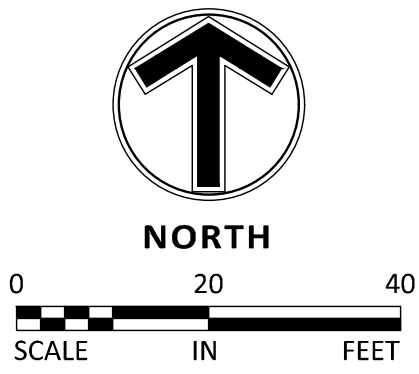
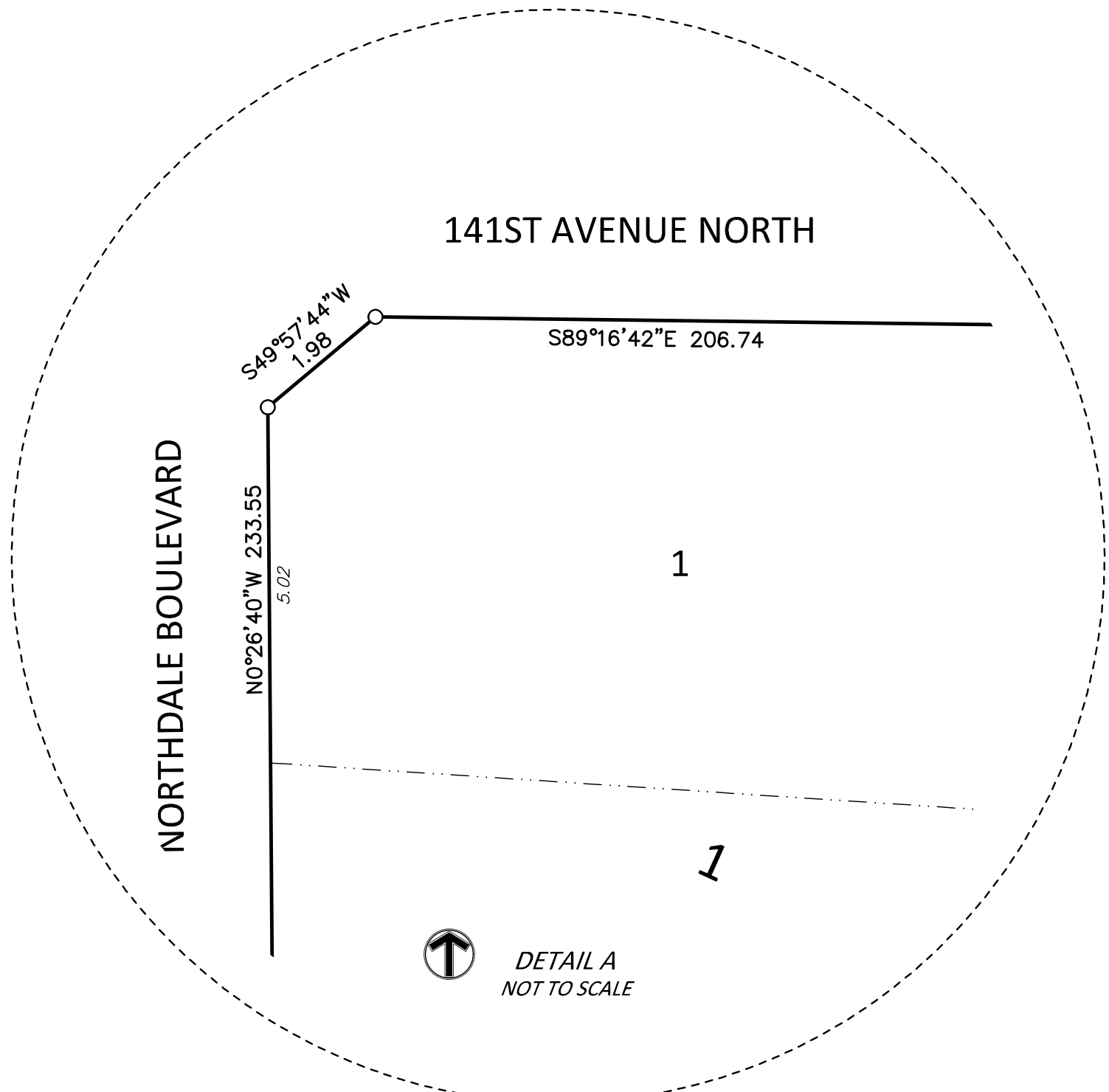
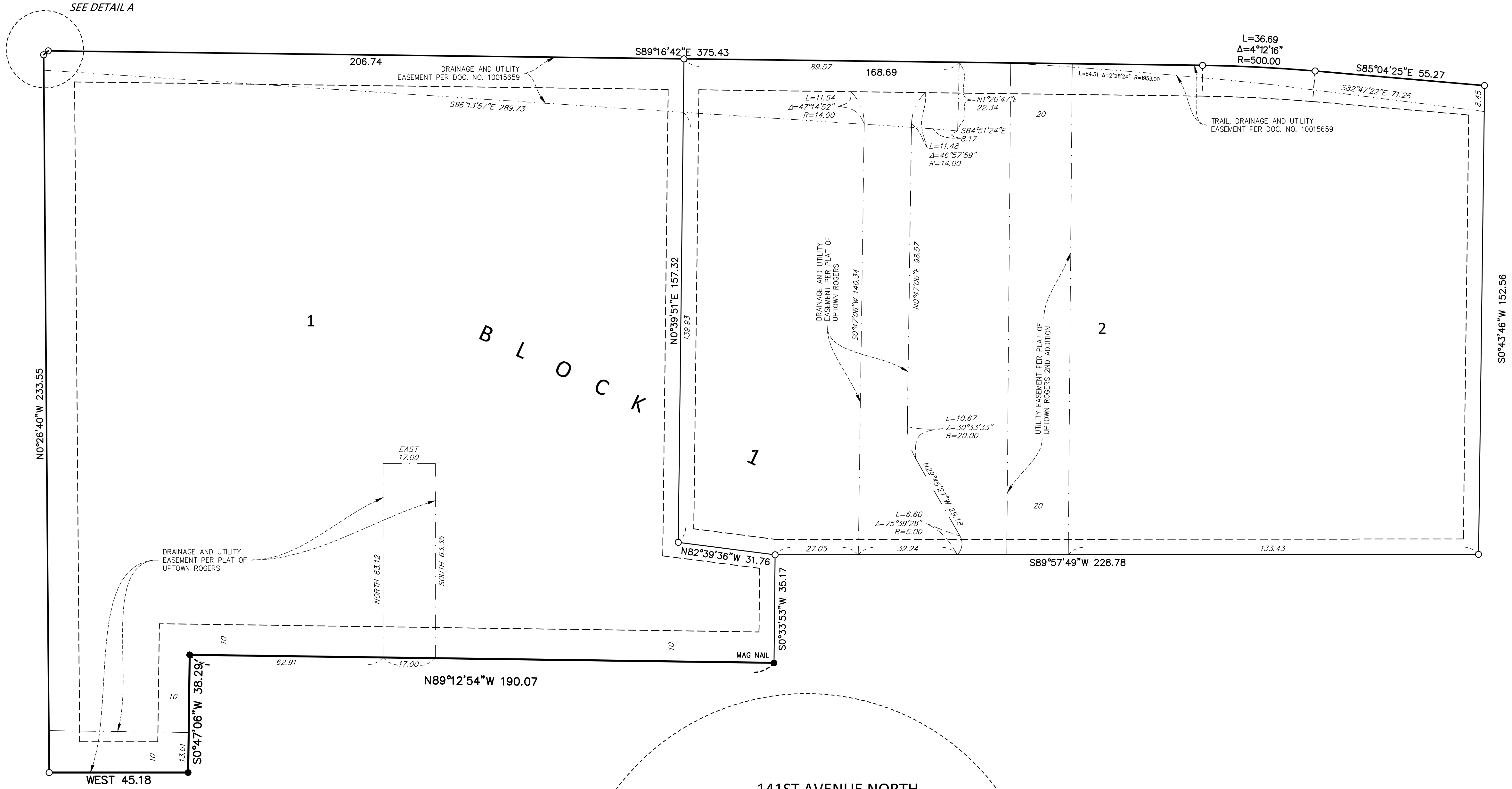
THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN ROGERS, IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 26 MINUTES 39 SECONDS WEST.

SAMBATEK, LLC  
ENGINEERING, PLANNING  
AND LAND SURVEYING

# UPTOWN ROGERS 3RD ADDITION

## INSET A

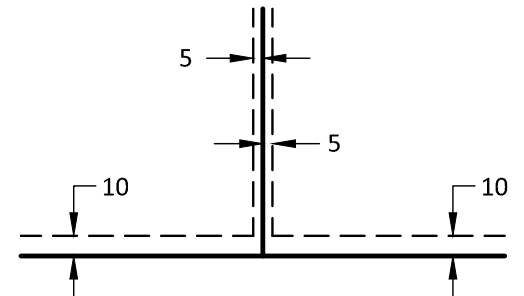
C.R. DOC. NO. \_\_\_\_\_



- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET AND MARKED BY LICENSE NO. 53642.
- DENOTES 1/2 INCH IRON MONUMENT FOUND AND MARKED BY REGISTRATION NO. 53642 UNLESS OTHERWISE SHOWN.

THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN ROGERS, IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 26 MINUTES 39 SECONDS WEST. SEE SHEET 1 OF 3 SHEETS

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:  
(NOT TO SCALE)

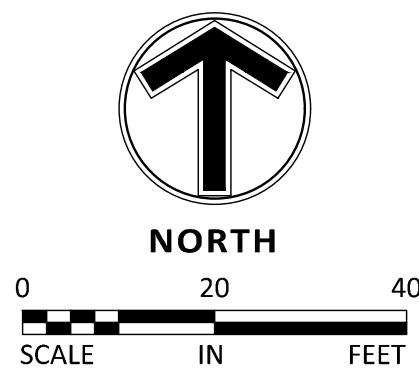
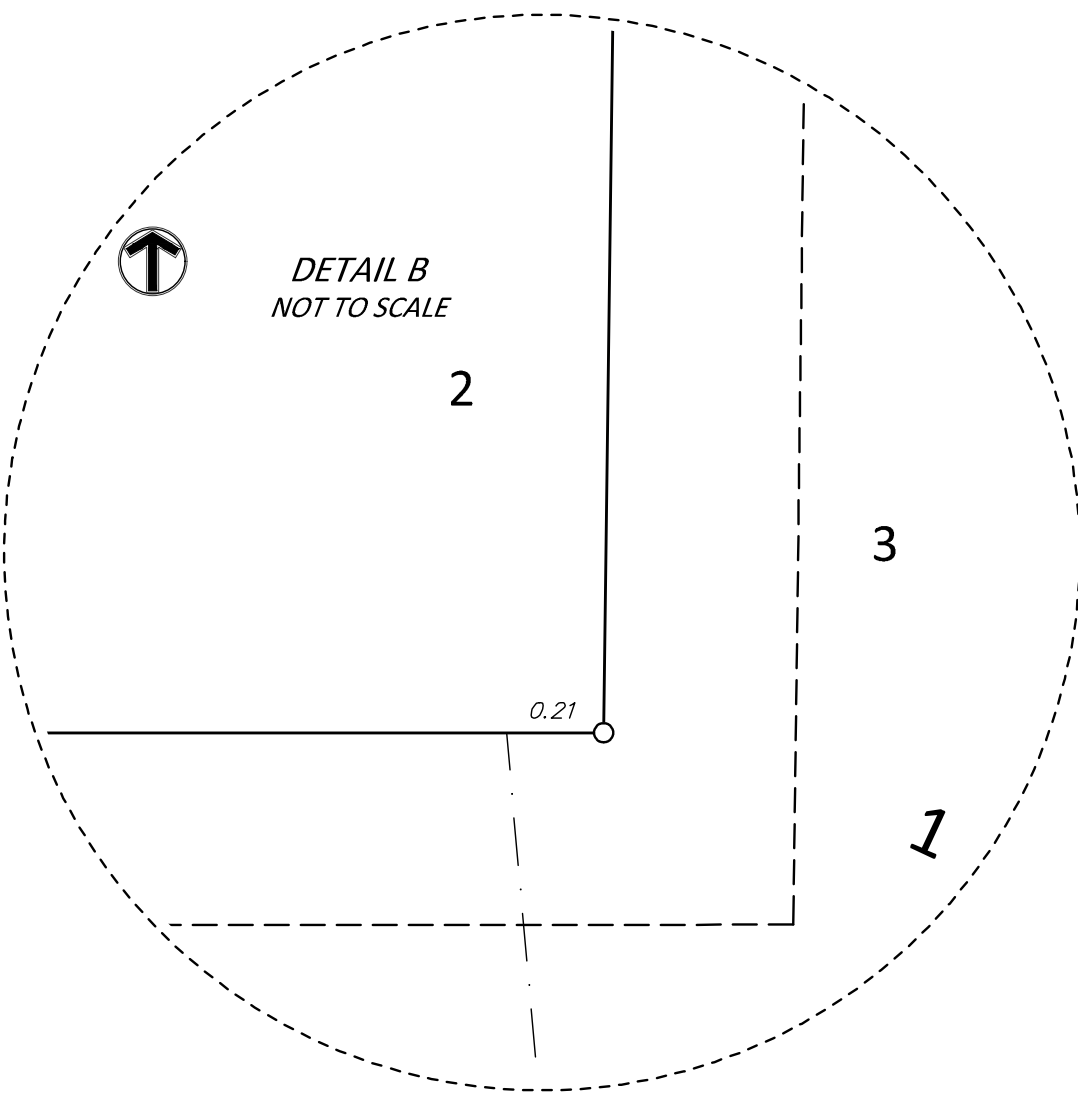
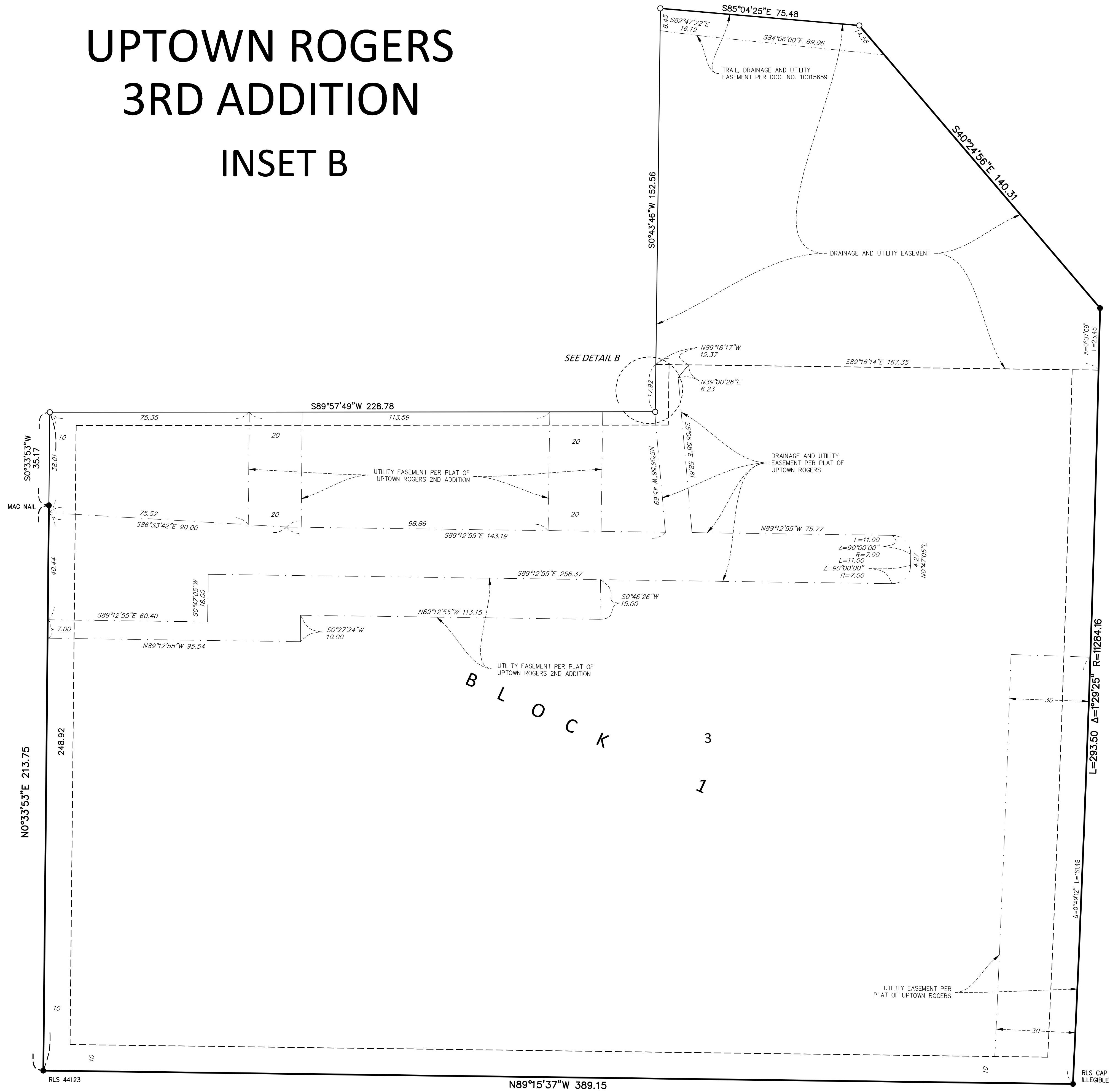


BEING 5 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AS SHOWN ON THE PLAT.



# UPTOWN ROGERS 3RD ADDITION INSET B

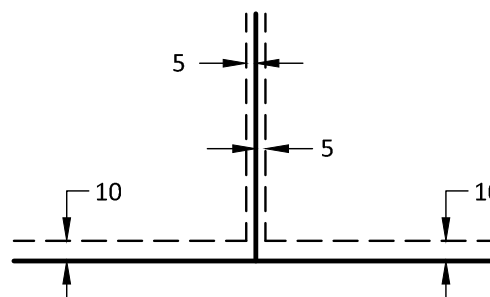
C.R. DOC. NO. \_\_\_\_\_



- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET AND MARKED BY LICENSE NO. 53642.
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THE WEST LINE OF THE LOT 1, BLOCK 1, UPTOWN ROGERS, IS ASSUMED TO HAVE A BEARING OF NORTH 00 DEGREES 26 MINUTES 39 SECONDS WEST. SEE SHEET 1 OF 3 SHEETS

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:  
(NOT TO SCALE)



BEING 5 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AND 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AS SHOWN ON THE PLAT.



## LOCATION MAP







## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.8

**Subject:** Approve the Purchase of Replacement Combination Goal Frames and Post for North Community Park

**Prepared By:** Mike Bauer Parks and Recreation Director

---

### **Recommended City Council Action**

Move to approve the purchase of replacement combination goal frames and post for North Community Park in the amount of \$11,650.

### **Overview / Background**

The original goal frames and post at North Community Park have sanded and repainted several times over the years. The metal has now deteriorated to the point where it is necessary to replace the combination goal posts and frames. The recommended replacement frames are of higher quality and made in the USA. Attached you will find the pricing from two suppliers with the lowest price coming from Future Pro Inc.

With approval these goals will be installed on NCP 4 and 5 by park maintenance staff.

### **Analysis of Primary Issues**

### **Staff Recommendation**

Move to approve the purchase of replacement combination goal frames and post for North Community Park.

**Financial Impact:** \$11,650

**Budgeted?**

**Source Fund:** 404 Capital Reserves

**Notes:**

### **ATTACHMENTS:**

Description

Future Pro Inc

Anthem Sports

Future Pro, Inc  
Box 486, 200 N Main Street  
Inman, KS 67546 US  
800-328-4625  
kevin@futureproinc.com  
www.futureproinc.com



Quote

ADDRESS

Mike Bauer  
Rogers, MN 55374

SHIP TO

Mike Bauer  
Rogers, MN 55374  
763-428-0974

QUOTE #	DATE	EXPIRATION DATE
22050	03/04/2024	04/04/2024

SHIP VIA  
ABF freight

E-MAIL ADDRESS  
mbauer@rogersmn.gov

QUOTE REQUEST NUMBER  
2350

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
SC2480IGA FB	Combo Soccer / Football In-Ground Aluminum Goals. (pair) Includes European Style backstays, competition nets and storage bag. ***YOU WILL NEED A FORK LIFT OR LOADING DOCK TO UNLOAD***	2	5,400.00	10,800.00

This quote is subject to Future Pro's Standard Terms and Conditions and is valid for the quantities and items listed. Reduction in quantities or removal of items will require a revised quote with possible increase in some or all pricing, and freight costs. Prices and freight quote are based on acceptance on/before thirty days from date of this quote.

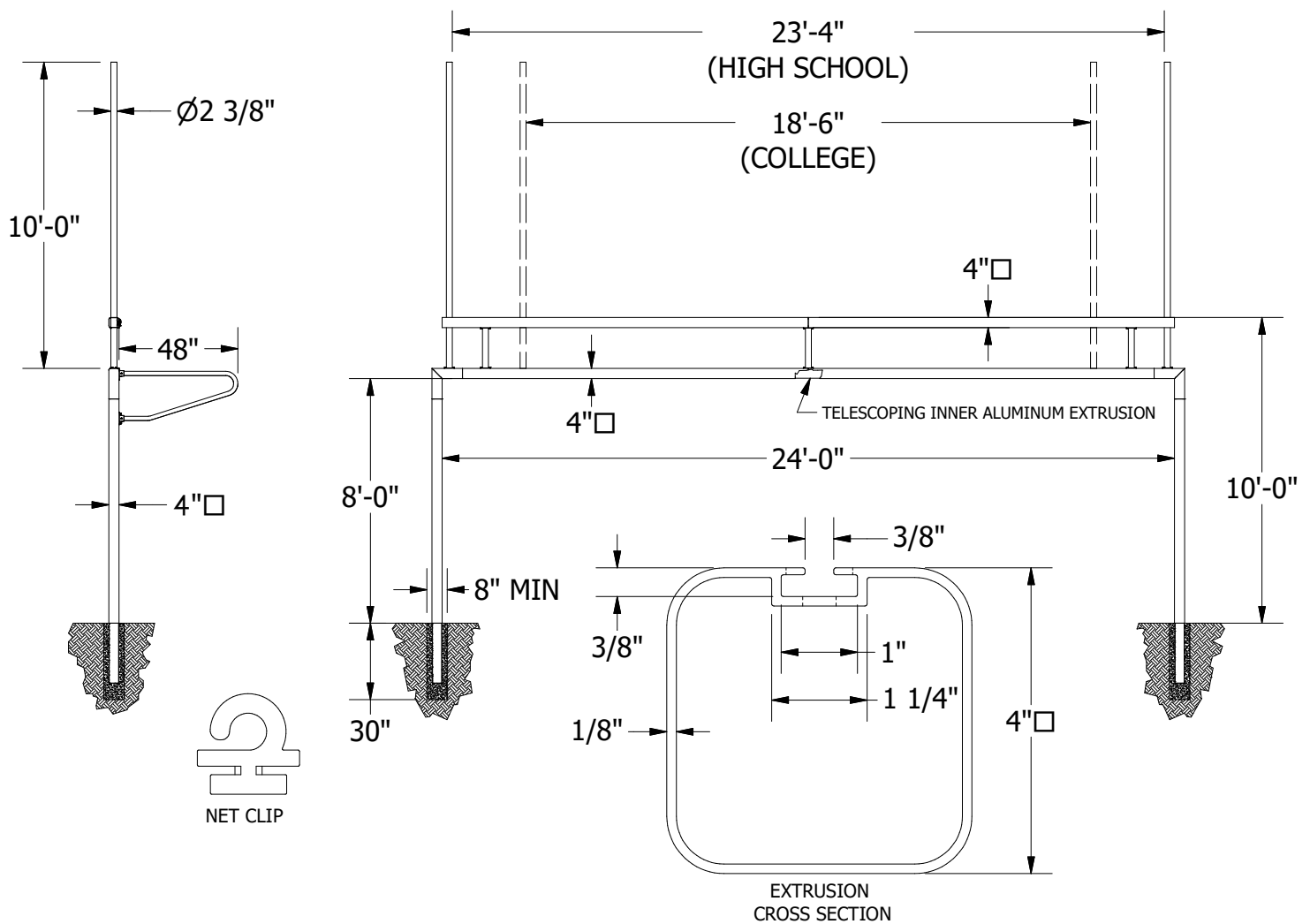
Unless specifically included in writing, additional delivery services such as, but not limited to Inside (\$120 minimum), Date Request (\$75), Residential (\$50), Limited Access (\$50), Lift Gate (\$125), and Call Ahead (\$50) are an additional charge.

SUBTOTAL	10,800.00
SHIPPING	850.00
<b>TOTAL</b>	<b>\$11,650.00</b>

Accepted By

Accepted Date

Please remit payment through our Link:  
<https://tinyurl.com/4vcf87ev>  
Or mail to:  
Future Pro Inc  
PO Box 83261  
Lincoln, NE 68501  
www.futureproinc.com



Face of soccer goal shall be constructed of 4" square aluminum extrusions with a minimum 3/4" corner radii for safety and a minimum 1/8" wall thickness. 2 piece goal crossbar sections shall be connected by means of a telescoping inner aluminum extrusion using four hidden 3/8" x 1" hex bolts located on the rear of the crossbar. Extrusions shall have a net track extruded in the rear face to allow net attachment using specially designed clips included with each system. Goal shall have a 24' wide and 8' high opening. 2 3/8" diameter aluminum football uprights shall extend 10' above the official 10' high horizontal football crossbar and be capable at being installed at either the official 23' 4" high school or 18' 6" college width. Design shall allow for 24" of upright to be permanently buried in a 30" deep footing or installed in optional SC44S ground sleeves. Additional standard features shall include molded plastic net attachment clips, European style backstays, and 4mm white nets. All components shall be finished with a textured white polyester powder coated finish. Goals shall carry an 8-year limited warranty. Goal shall be shipped in multiple pieces, and require onsite assembly. Installation to be completed in accordance to manufacturer's instructions. Do not scale drawings. System shall weigh approximately 696#/pair.



## PRODUCT SPECIFICATION

SC240IGAFB SHOOTOUT™ COMBO ALUMINUM PERMANENT/SEMI PERMANENT FOOTBALL/SOCCER GOALS

REVISED 6/16/22 L.M.





Anthem Sports, LLC  
2 Extrusion Drive  
Pawcatuck CT 06379

Phone	Fax
800-688-6709	860-599-8448
www.anthem-sports.com	

## Quote

Date	Quote #
3/4/24	78159

Quote for:
City of Rogers Accounts Payable 22350 South Diamond Lake Rd Rogers, MN 55374 US

Ship To
City of Rogers Mike Bauer 22350 South Diamond Lake Rd Rogers, MN 55374 US 763-428-0974

P.O. No.	Terms	Qt. CSR
	Net 30	BS

Anthem Part #	Description	Qty	U/M	Price	Total
A12-567-E	Jaypro 8' x 24' Deluxe Official Soccer/Football Combo Goals w/ Euro Backstays	2	pr	6,229.95	12,459.90T
A11-112	Ground Sleeves for Jaypro Semi-perm. Round Goals (set of 4)	2	set	709.95	1,419.90T
1	Shipping & Handling			681.89	681.89T
	Sales Tax			1,277.78	1,277.78

<b>Total</b>	<b>\$15,839.47</b>
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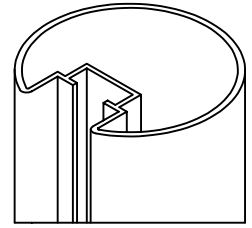
**Quote is valid for 30 days unless otherwise specified.  
Our manufactures are increasing prices regularly.**

**Due to supply chain delays estimated lead times  
are also subject to change.**

Return Policy: You may return any new or unused items in original packaging for a refund within 30 days.  
Email [info@anthem-sports.com](mailto:info@anthem-sports.com) or visit [www.anthem-sports.com/EasyReturns](http://www.anthem-sports.com/EasyReturns) for details and exclusions.

# FBSC-240 / FBSC-240EB

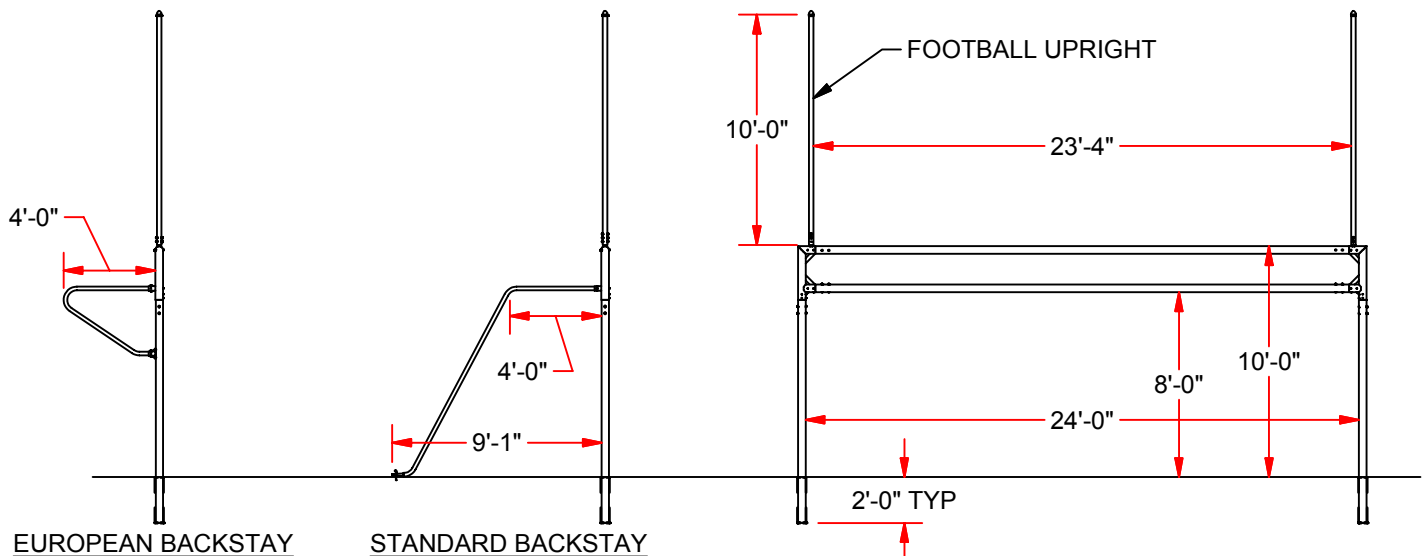
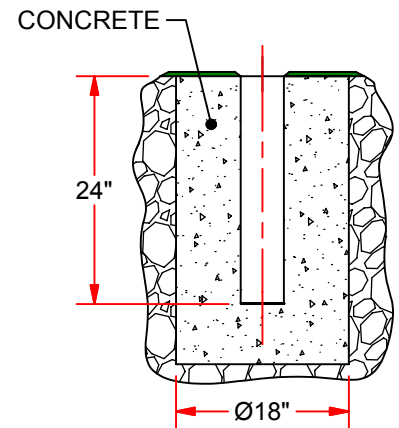
## OFFICIAL SOCCER / FOOTBALL GOAL



4" O.D. ROUND  
EXTRUDED ALUMINUM

### FEATURES:

- 8' x 24' x 10' x 4' (SOCCER GOAL DIMENSIONS)
- 23'-4" x 10' (HIGH SCHOOL FOOTBALL DIMENSIONS)
- MAIN SOCCER UPRIGHTS & CROSSBAR ARE 4" O.D. ROUND EXTRUDED ALUMINUM.
- FEATURING OUR EASY TRACK NET ATTACHMENT SYSTEM.
- REINFORCED CORNERS FOR EXTRA STRENGTH & DURABILITY.
- REMOVABLE SOCCER BACKSTAYS ARE 2" O.D.
- 10" LONG TOP FOOTBALL UPRIGHTS ARE 2-3/8" ALUMINUM.
- TOUGH POWDER COATED WHITE FINISH.
- MEETS NFSHA & NCAA SPECIFICATIONS.
- DESIGNED FOR PERMANENT OR SEMI-PERMANENT INSTALLATION.
- OPTIONAL PADDING AND GROUND SLEEVES FOR SEMI-PERMANENT INSTALLATION. (AVAILABLE SEPARATELY)
- BACKSTAYS AVAILABLE IN EUROPEAN OR STANDARD WITH GROUND ANCHOR.



REV.	DESCRIPTION	DATE	BY	<b>FBSC-240 / FBSC-240EB</b> OFFICIAL SOCCER / FOOTBALL GOAL	<div><div><div>www.jaypro.com</div><div></div><div><div>FAX: 860.444.1779 (SALES) 860.440.0628 (ENG.)</div><div>PHONE: 800.243.0533 (TOLL FREE) 860.447.3001 (LOCAL)</div></div></div><div>JAYPRO SPORTS, LLC, 976 HARTFORD TURNPIKE, WATERFORD, CT 06385 USA</div></div>	DRAWING NAME / PART NUMBER: <b>FBSC-240 / FBSC-240EB</b>	
-	INITIAL RELEASE	4/12	MT			DRAWN BY: Moune T.	ISSUE DATE: 4/12/2010
						CHK'D BY: WVB	
COPYRIGHT 2006 JAYPRO SPORTS, LLC. ALL RIGHTS RESERVED						SHEET: 1 OF 1	REV. -
THIS PRINT IS THE PROPERTY OF JAYPRO SPORTS, LLC. AND MAY NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION							



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 5.9

**Subject:** Approve Professional Services Agreement with Bolton & Menk, Inc. for the Condition Assessment for Sewer Collection System Lift Stations

**Prepared By:** Doran M. Cote, Public Works Director/City Engineer

---

### **Recommended City Council Action**

Motion to Approve Professional Services Agreement with Bolton & Menk, Inc. for the Condition Assessment for Sewer Collection System Lift Stations

### **Overview / Background**

The City has ten existing operating lift stations in the sewer collection system. The lift stations were built between the early 1990s and mid-2000s with the majority being built in the 2000s. Each of the lift stations consists of a wet well with two (2) or three (3) submersible pumps. The wet wells range in depth from 19 feet to 39 feet. Some of the pumps use a float system for controls, and some use level sensors. One of the lift stations has an emergency generator on-site for backup power. All of the other lift stations have a transfer switch that allows a portable generator to be connected during major power outages. All of the active lift stations are on the Security Control and Data Acquisition (SCADA) or telemetry system.

The City of Rogers requested proposals from qualified consulting engineering firms for professional engineering services to perform a condition assessment of major components of the City's wastewater collection. Specifically, the City desires to have comprehensive evaluations of ten existing sanitary sewer lift stations located in the sewer collection system. The result of the condition assessment will be a list of proposed wastewater rehabilitation and/or replacement projects, with cost estimates, to be included in a Capital Improvement Program.

Three consultants submitted proposals for the lift station condition assessment: Bolton & Menk, Barr Engineering and Stantec. All three proposals satisfied the requirements of the RFP, each in a different way, proposing different number of hours to perform the work and for different fees. The proposed fees are as follows:

Bolton & Menk \$37,244.00  
Stantec \$59,340.00  
Barr Engineering \$109,900.00

After a thorough review of the proposals, staff recommends selecting Bolton & Menk, Inc. to perform the Condition Assessment for Sewer Collection System Lift Stations. The approved 2024 Sewer Budget included \$60,000 for the Condition Assessment for Sewer Collection System Lift Stations.

**Staff Recommendation**

Motion to Approve Professional Services Agreement with Bolton & Menk, Inc. for the Condition Assessment for Sewer Collection System Lift Stations

**Financial Impact:** \$37,244

**Budgeted?** Yes

**Source Fund:** 602-495-9490-43030

**Notes:**

**ATTACHMENTS:**

Description

Professional Services Agreement

## PROFESSIONAL SERVICES AGREEMENT

This Agreement is made on the 26th day of March, 2024, between the **CITY OF ROGERS, 22350 S. Diamond Lake Road, Rogers MN 55374** ("City") and **Bolton & Menk, Inc. 7533 Sunwood Drive NW, Suite 206, Ramsey, MN 55303** ("Consultant").

### Preliminary Statement

The purpose of this Agreement is to set forth terms and conditions for the provision of professional engineering services by the Consultant for the City.

The City and Consultant agree as follows:

1. **Consultant's Services.** The Consultant agrees to provide professional services as described in Exhibit A, Scope of Work, attached hereto and incorporated herein. Consultant agrees to use the City's standard specifications in any bidding documents prepared under this Agreement. The requirements of this section may be waived by the City if the City Engineer determines that they are not necessary for the successful completion of the project. Consultants requesting a requirement to be waived must have written authorization from the City Engineer.
2. **Time for Performance of Services.** The Consultant will perform the services outlined in Exhibit A, Scope of Work within the prescribed days from the date of the contract award. Any changes in this schedule must be approved in writing by the City.
3. **Compensation for Services.** City agrees to pay the Consultant for services as described in Exhibit A, Scope of Work as may be amended from time to time by mutual written agreement by City and Consultant.
4. **Method of Payment.** The Consultant must submit itemized bills for services provided to the City on a monthly basis. Bills submitted will be paid in the same manner as other claims made to the City.

For work reimbursed on an hourly basis, the Consultant must indicate for each employee, his or her classification, the number of hours worked, rate of pay for each employee, a computation of amounts due for each employee, the total amount due, the original contracted amount, the current requested amount and the total amount. Consultant must verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. For reimbursable expenses, the Consultant must provide such documentation as reasonably required by the City.

5. **Audit Disclosure.** The Consultant must allow the City or its duly authorized agents reasonable access to such of the Consultant's books and records as are pertinent to all services provided under this Agreement.

Any reports, information, data, etc. given to, or prepared or assembled by the Consultant, under this Agreement which the City requests to be kept confidential must not be made available to any individual or organization without the City's prior written approval. All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant will become the property of the City upon termination of this Agreement, but Consultant may retain copies of such documents as records of the services provided and may reuse standard portions of such documents in the normal course of its business.

6. **Term.** The term of this Agreement will be from March 26, 2024 through final project closeout by the City Council and receipt of all Consultant deliverables, the date of signature by the parties notwithstanding. This Agreement may be extended upon the written mutual consent of the parties for such additional period as they deem appropriate, and upon the terms and conditions as herein stated.
7. **Termination.** This Agreement may be terminated by City by seven (7) day's written notice to Consultant delivered to the address written above. Upon termination under this provision, the Consultant will be paid for services rendered and reimbursable expenses incurred prior to the effective date of termination.
8. **Subcontractor.** The Consultant must not enter into subcontracts for any of the services provided for in this Agreement without the express written consent of the City.
9. **Independent Contractor.** At all times and for all purposes hereunder, the Consultant is an independent contractor and not an employee of the City. No statement herein shall be construed so as to find the Consultant an employee of the City.
10. **Assignment.** Neither party will assign this Agreement, nor any interest arising herein, without the written consent of the other party.
11. **Services Not Provided For.** No claim for services furnished by the Consultant not specifically provided for herein will be honored by the City.
12. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for any reason, held by a court of competent jurisdiction to be contrary to law, such decision will not affect the remaining provisions of the Agreement.
13. **Entire Agreement.** The entire Agreement of the parties is contained herein. This Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions or waivers of the provisions of this Agreement will be valid

only when expressed in writing and duly signed by the parties unless otherwise provided herein.

14. **Compliance with Laws and Regulations.** In providing services hereunder, the Consultant must abide by all statutes, ordinances, rules and regulations pertaining to the provision of services to be provided. Any violation will constitute a material breach of this Agreement and entitle the City to immediately terminate this Agreement.
15. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement will not affect, in any respect, the validity of the remainder of this Agreement.
16. **Indemnification.** The Consultant must indemnify and hold harmless the City, its employees and agents, for all claims, damages, losses and expenses, including but not limited to attorney's fees which they may suffer or for which they may be held liable, as a result of, and to the extent of, the negligent or wrongful acts of the Consultant, his or her employees or anyone else for whom he or she is legally responsible in the performance of this Agreement.
17. **Insurance.** During the term of this Agreement, Consultant must maintain a general liability insurance policy with limits of \$1,500,000 for each occurrence and \$2,000,000 aggregate, for both personal injury and property damage.  
  
This policy shall name the City as an additional insured for the services provided under this Agreement and shall provide, as between the City and the Consultant, that the Consultant's coverage shall be the primary coverage in the event of a loss. If the Consultant is providing either architectural or engineering services, the Consultant must also maintain during the term of this Agreement a professional liability insurance policy with the same limits as for general liability. A certificate of insurance on the City's approved form which verifies the existence of these insurance coverages must be provided to the City before work under this Agreement is begun.
18. **Governing Law.** This Agreement will be controlled by the laws of the State of Minnesota.
19. **Whole Agreement.** This Agreement embodies the entire Agreement between the parties including all prior understanding and agreements, and may not be modified except in writing signed by all parties.

Executed as of the day and year first written above.

**CITY OF ROGERS**

**Bolton & Menk, Inc.**

By: \_\_\_\_\_  
Rick Ihli, Mayor

By: \_\_\_\_\_

Date: \_\_\_\_\_

Its: \_\_\_\_\_ Contracts Officer

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Steve Stahmer, City Administrator

Date: \_\_\_\_\_



Proposal for

# CONDITION ASSESSMENT FOR SEWER COLLECTION SYSTEM LIFT STATIONS



**BOLTON  
& MENK**

Real People. Real Solutions.

City of Rogers

March 1, 2024



---

**Contact:**

Jacob Humburg, PE

612-751-9227

[Jacob.Humburg@bolton-menk.com](mailto:Jacob.Humburg@bolton-menk.com)

7533 Sunwood Drive NW | Suite 206 | Ramsey, MN 55303

763-433-2851 | [Bolton-Menk.com](http://Bolton-Menk.com)

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**04** PROJECT UNDERSTANDING AND APPROACH

**06** RELEVANT QUALIFICATIONS AND EXPERIENCE

**09** REFERENCES

**10** PROPOSED BUDGET

March 1, 2024

Doran M. Cote, PE  
Public Works Director/City Engineer  
dcote@rogersmn.gov

Wally Knapp  
Utilities Supervisor  
wknapp@rogersmn.gov



Real People. Real Solutions.

7533 Sunwood Drive NW | Suite 206  
Ramsey, MN 55303  
763-433-2851 | Bolton-Menk.com

RE: Proposal for Condition Assessment for Sewer Collection System Lift Stations

Dear Doran, Wally, and Selection Committee:

An unreliable system of lift stations can lead to failures that negatively impact public health, community safety, and the environment. Like you, Bolton & Menk, Inc. proactively looks to prevent potential issues by completing detailed condition assessments of sewer collection system lift stations. On this project, our experienced team will determine the conditions and recommend improvements for 10 sanitary sewer lift stations located in your sewer collection system. Using our extensive industry experience, we will identify deficiencies, make recommendations, and provide cost estimates to help the City of Rogers better plan for future infrastructure improvements. When you partner with us on this important project, you will benefit from our:

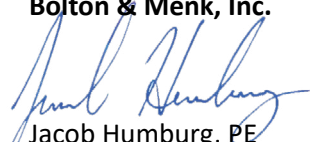
**Multidisciplinary Expertise**—As your proposed project manager, I have extensive lift station experience. I have worked on more than 50 lift station constructions or rehabilitations, usually as the lead designer. I will use that experience to effectively lead our in-house environmental and structural experts while overseeing the project's quality assurance and quality control. In addition to the multidisciplinary Bolton & Menk team, we will work with Design Tree, an electrical engineering subconsultant we have effectively partnered with on many projects. Collectively, our team has extensive experience converting wet well-dry well stations into submersibles, upgrading and retrofitting control systems, designing station layouts, and adding stand-by pumps and emergency power generation. We are also well versed in supervisory control and data acquisition (SCADA) systems, flow metering, and the evaluation of existing facilities to develop recommendations for necessary upgrades. Each of your lift station sites presents unique challenges, and we have the knowledge and expertise to meet them.

**Substantial Lift Station Experience**—Bolton & Menk has provided preliminary evaluation and design, final plans and specifications, project management, and construction observation and staking of lift stations for more than 100 communities and agencies in the past 15 years, each with varying project requirements and standards. Our team provides efficient, successful operating facilities by combining our extensive lift station design experience and effective communication with owners and team members.

**Fresh Perspective**—We are excited about working with the City of Rogers on this project. Although we have not yet worked closely with the city on lift station projects, we can bring a new perspective to analyzing your infrastructure. We will look at your sanitary sewer lift stations with fresh eyes to holistically assess, evaluate, and rate your structures. We will document our findings and work with you to offer a spectrum of implementation support services to ensure the concepts generated for these projects become reality.

In service to the City of Rogers, we are excited at the opportunity to complete the Condition Assessment for Sewer Collection System Lift Stations project. I will personally serve as your lead client contact and project manager. Please contact me at 612-751-9227 or [Jacob.Humburg@bolton-menk.com](mailto:Jacob.Humburg@bolton-menk.com) if you have any questions regarding our proposal.

Respectfully submitted,  
**Bolton & Menk, Inc.**



Jacob Humburg, PE  
Project Manager

# PROPOSED TEAM AND STAFFING

## FIRM OVERVIEW

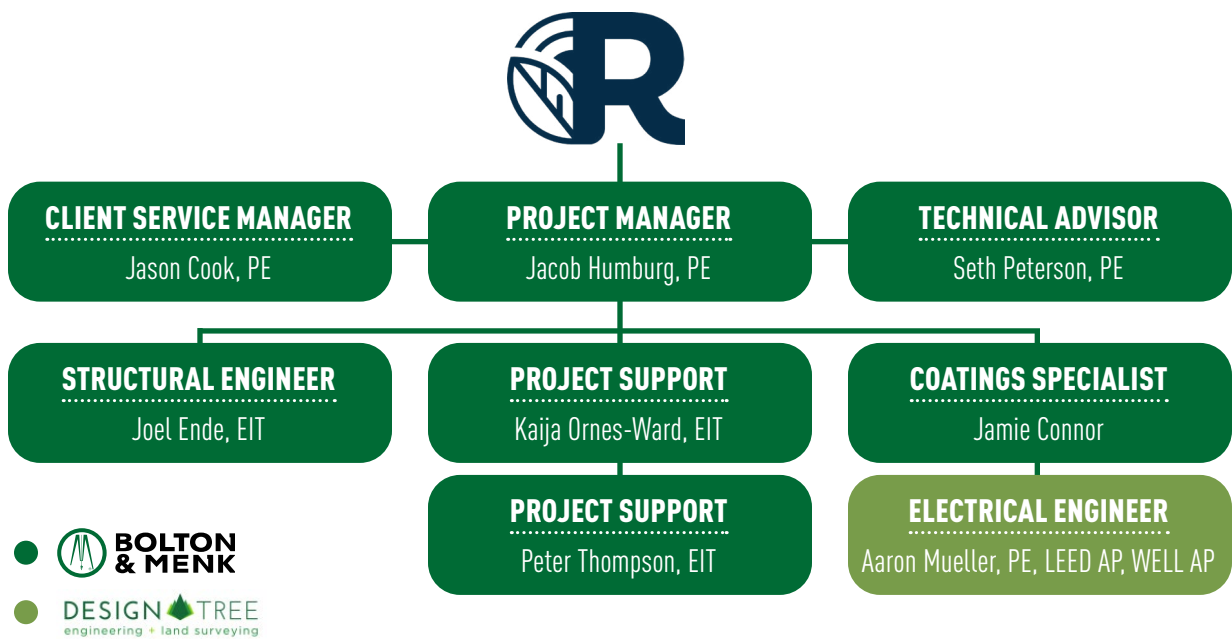
We believe all people should live in safe, sustainable, and beautiful communities and we take pride in our ability to make that happen. It's why we get out of bed every morning. Our commitment to communities began in 1949 with two hard working Midwesterners—John Bolton and Martin Menk. They saw people in their surrounding communities who had dreams of a bright future, a desire to grow, and a common challenge of aging infrastructure. John and Martin's goal was to help communities make progress by listening to what people want, finding the best solutions for their needs, and treating them right. Their legacy lives on. We still want to help, we work hard every day, and we always remember what got us here—we're people helping people. Today, Bolton & Menk has more than 900 employees including a professional staff of more than 300 engineers, planners, landscape architects, and surveyors.

We specialize in providing public infrastructure solutions. We take care of our clients by providing the best services and solutions for them. From advocating for our communities to designing their dreams to finding funding, we take pride in our work because we live in these same communities. We believe in the power of face-to-face meetings, friendly conversations, and collaborative decision making to keep your projects on schedule, within budget, and focused on real, workable solutions.

We promise every client two things: we'll work hard for you and we'll do a good job. We take a personal interest in the work being done around us. At the end of the day, we're **Real People** offering **Real Solutions**.

## KEY PERSONNEL

Bolton & Menk understands the importance of developing design solutions that can be supported by stakeholders and implemented efficiently. We have provided a brief background and description of key individual roles. These individuals have track records of successful projects and, just as importantly, are enthusiastic and committed to meeting and exceeding your expectations. We can provide detailed résumés of all personnel upon request.





## JACOB HUMBURG, PE PROJECT MANAGER

9 YEARS OF EXPERIENCE

PROFESSIONAL ENGINEER, MN #56751

**Jacob will provide overall project management and coordination with our team.** Jacob is an environmental project engineer whose work emphasis is on water and wastewater related projects, including water and wastewater treatment plants, lift stations, well houses, and chemical treatment systems. During his career with Bolton & Menk, he has designed upwards of 50 lift station projects, ranging from minor upgrades and rehabilitation to brand new stations. Jacob uses his attention to detail and ability to satisfy his clients' unique requests to complete pre-planning, design phase, construction observation, project closeout, and the drafting of technical documents related to new or existing facilities.



## JASON COOK, PE CLIENT SERVICE MANAGER

20 YEARS OF EXPERIENCE

PROFESSIONAL ENGINEER, MN #47541

**As client service manager for the City of Rogers, Jason will lean on his established relationships and understanding of city processes and preferences to guide the team.** Jason has been a project engineer and project manager on numerous utility projects. He has worked on local, State Aid, and federal aid projects; site development projects; pavement management projects; and trunk utility projects. He has developed strong working relationships with other city engineers and has expanded opportunities beyond the day-to-day engineering services for the communities he serves by coordinating multi-disciplined and complex projects. Solving unique problems and seeing concepts come to fruition motivates Jason every day.



## SETH PETERSON, PE TECHNICAL ADVISOR

29 YEARS OF EXPERIENCE

PROFESSIONAL ENGINEER, MN #26468

**Seth will use his industry knowledge and experience to provide project oversight.** Having started as an intern at Bolton & Menk, Seth now leads one of the largest environmental groups in the Upper Midwest. His background includes planning, assisting with funding, and designing lift stations and water and wastewater treatment facilities; securing permits; working with regulatory agencies; and construction management.



## KAIJA ORNES-WARD, EIT PROJECT SUPPORT

5 YEARS OF EXPERIENCE

ENGINEER IN TRAINING, MN #159703

**Kaija will provide project support.** As an environmental design engineer at Bolton & Menk, her responsibilities include design and construction management of municipal water and wastewater treatment facilities. Being able to work on something that impacts peoples' lives daily, like water, is what motivates Kaija.



## PETER THOMPSON, EIT PROJECT SUPPORT

3 YEARS OF EXPERIENCE

ENGINEER IN TRAINING, MN #162264

**Peter will provide project support.** With his wide skill set, Peter has worked on various reports and design projects; he has also performed construction observation for both water and wastewater projects. Peter's outdoorsy nature allows him to combine his passions with his work in maintaining quality wastewater and clean drinking water throughout Minnesota.



## JOEL ENDE, EIT STRUCTURAL ENGINEER

6 YEARS OF EXPERIENCE

ENGINEER IN TRAINING, MN #165065

**Joel will provide structural engineering to the project.** He is an expert in project management and problem solving and is responsible for the design and preparation of construction plans and specifications. An ample team player, Joel's passion stems from his love for collaboration and providing quality solutions to our clients.



## JAMIE CONNOR COATINGS SPECIALIST

36 YEARS OF EXPERIENCE

SENIOR CERTIFIED COATINGS INSPECTOR,  
ASSOCIATION FOR MATERIALS PROTECTION  
PERFORMANCE; CERTIFICATION OF WELDING  
INSPECTORS, AMERICAN WELDING SOCIETY

**Jamie will provide coatings inspections.** Jamie's responsibilities include performing both shop and field observations, testing, providing inspections and facility audits, administering training and performance qualifications, and examining both protective coatings and various metal products. His duties also include shop and field fabrication/erection/coating observations and testing of structural steel components of buildings, fracture critical bridges, high mast transmission poles, overhead sign structures, and light poles. Jamie served on the committee to develop the Bridge Component Standard for the American Institute of Steel Construction. He is passionate about executing successful projects for his clients according to their plans, specifications, and requirements, all while maintaining thorough project communication.



## AARON MUELLER, PE, LEED AP, WELL AP ELECTRICAL ENGINEER

21 YEARS OF EXPERIENCE

PROFESSIONAL ENGINEER, MN #46184

**Aaron will provide electrical engineering services.** With over 20 years of total experience in the industry, Aaron specializes in the electrical design of water/wastewater facilities and SCADA systems. His main responsibilities include lift station designs, power distribution, motor control, standby power systems, lighting designs, SCADA systems, arc flash surveys, power quality studies, product research, specification preparation, quality assurance, and construction administration. Aaron's experience ranges with a variety of projects involving existing lift station improvements and new construction. His previous experiences as an electrician, control systems integrator, and engineer offer perspective and experience which strongly benefits the clients he works with.



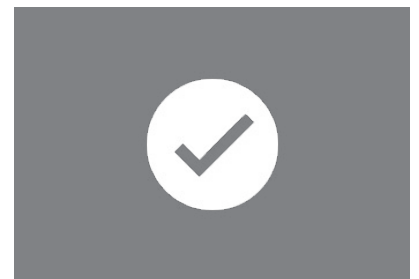
### REAL PEOPLE.

We have a track record of building and maintaining strong, genuine relationships with our clients. We have always done this by being honest, authentic, and delivering on our promises.



### REAL SOLUTIONS.

We deliver solutions to our clients' challenges—it's at the core of what we do. We design practical, cost-effective solutions through honesty, authenticity, hard work, dedication, and caring.



### REAL RESULTS.

We take care of business for our clients. From addressing complicated equipment and capacity issues to planning for uncertainties, we use innovation and creativity to meet our client's needs.



# PROJECT UNDERSTANDING AND APPROACH

## PROJECT UNDERSTANDING

The City of Rogers currently owns and operates 10 submersible sanitary sewer lift stations as part of their sanitary sewer collection system. These lift stations are generally close in age, with most of them having been constructed in the 2000s. With the life of these stations nearing the 20-year mark, it is likely that many of the station components are reaching the end of their expected or useful life and improvements will be needed. Currently, there is not a plan in place for how to go about prioritizing and addressing the lift station improvements.

With this in mind, the city has requested a comprehensive conditional assessment of all 10 lift stations. This assessment will consider aspects of each station, from major process equipment like pumps to the site layout and condition. A comprehensive list of everything to be evaluated is provided below in the project approach. The end product of the lift station evaluations is to be a report which summarizes the conditions and deficiencies at each station and what improvements would be recommended during a rehabilitation project, as well as the cost and a proposed timeline of those improvements. Based on all evaluation criteria, the report will prioritize the stations and recommend the timing and order for improvements at each site. Ultimately, this prioritized list will be used by the city to plan for capital improvements so they can be performed in such a manner as to keep the sanitary sewer system running smoothly.

## PROJECT APPROACH

Below, we have outlined our approach to the tasks listed in the RFP.

### TASK 1. SEWER LIFT STATION CONDITION ASSESSMENTS

The first project task will be the initial assessments of the lift stations. This will involve two major components: reviewing the available information about the lift stations provided by the City of Rogers and visiting the lift station sites to perform a comprehensive inspection of the lift stations and associated sites. These site visits will take place over one or two days.

One of the most important aspects of the visits will be the opportunity to discuss the stations with city staff to learn of operating issues or other station details that may not be apparent through other evaluation methods.

Below is a full list of lift station aspects to be considered during the assessment phase:

- Lift station structures, including their condition, estimated remaining life, and any structural deficiencies
- Condition of coating systems (if present), or need for (if not present)
- Hatches and associated hardware (such as safety grating) or lack thereof
- Process components, including pumps, piping, valves, and all associated appurtenances
- Electrical infrastructure, including wiring, power systems, services, transformers, generators, etc.
- Controls and SCADA infrastructure, including wet well controls, panels, antennas, etc.
- Lift station site, including layout, driveways, fences, security or protection features, etc.
- Presence of grease, rags, solids, or other similar issues

#### KEY STAFF INVOLVED IN TASK 1:



### TASK 2. PUMP AND LIFT STATION CAPACITY EVALUATION

The most important component of a sanitary lift station is the pumps. A critical part of the station assessments will involve an in-depth look at the pumps for each station, the manner in which they operate, their capacity, and the overall capacity of the lift station itself.

Given that most of the lift stations are 20 years old or more, rehabilitation projects may include the replacement of pumps, and ensuring that the right pumps are chosen for the future is paramount. At the same time, if a project is planned for a lift station then pump and station capacity should be evaluated to ensure that the station will operate without major issue until such time as the next rehabilitation or replacement is performed.



Below is a list of the details to be considered as part of this task:

- Existing pump type and capacity based on existing system conditions (total dynamic head)
- Pump age and condition
- Perform drawdown tests if necessary to confirm pump capacity (during site visits)
- Potential need for variable frequency drives (VFDs), soft-starters, or other infrastructure associated with pumps or pump motors
- Historical pump/station run times and flows to compare to pump capacity
- Lift station structure capacity compared to historical flows observed
- Projected future flows to station, including any new projected flow sources within a 25-year period

The City of Rogers has noted in particular that the 129<sup>th</sup> Avenue Lift Station (#5) may need to be upgraded in terms of firm capacity to handle flows from future development. Evaluations with this in mind will be made as part of Task 2.

#### KEY STAFF INVOLVED IN TASK 2:



### TASK 3. CONDITION ASSESSMENT REPORT

Task 3 will involve the creation of the final report. The condition assessment report will summarize all findings of the first two tasks. It will include an overall narrative or dialogue describing each station, its layout and various components, and the observations made both in the field and from the data provided about the station by the City of Rogers. Recommendations will be provided for improvements to be made to each station and station site. Opinions of cost will be tied to the recommendations associated with each site. A scoring system will be developed and used to evaluate the criticality of the recommended improvements to each station so the city has a reference for how to prioritize the stations within the capital improvement plan.

#### KEY STAFF INVOLVED IN TASK 3:



### TASK 4. PROJECT MANAGEMENT AND MEETINGS

A number of meetings with staff from the City of Rogers will be needed throughout the lift station evaluation process and the drafting of the final report.



*Effective collaboration is key to project success.*

Understanding the city's expectations of the project and knowledge of the infrastructure involved is critical to the success of the project. While the final sequence of the work to be completed will be discussed with city staff, for the purposes of this proposal, the following meetings are assumed:

- Project kickoff meeting
- Review of initial findings of lift station assessments
- Review of initial draft of condition assessment report
- Presentation of final condition assessment report at city council meeting

#### KEY STAFF INVOLVED IN TASK 4:





# RELEVANT QUALIFICATIONS AND EXPERIENCE

Collaboratively, our team has extensive experience evaluating and designing sanitary and storm sewer pumping stations. We have worked on well over 100 lift station projects in the past 25 years, as shown in the included lift station experience matrix at the end of this section. Bolton & Menk understands all aspects of lift station design, including pumping and process equipment, structures and site layout, and controls and electrical systems. Below are exemplified in detail some of our projects with experience most applicable to the City of Rogers assessment.

## LIFT STATION REHABILITATIONS CITY OF WOODBURY

**KEY STAFF INVOLVED:** Seth Peterson—Project Manager,  
Jacob Humburg—Design Engineer

Various components of the City of Woodbury's multiple lift stations were nearing the end of their useful life. The city wanted to complete an evaluation on five of their lift stations to determine the work required at each station and develop a plan to complete improvements. The City of Woodbury had completed some work over the years at the lift stations, but they wanted to develop a plan to address the most critical elements at each station.

Bolton & Menk completed an evaluation at each of the five stations, including looking at the structures, piping, valves, pumps, and electrical and control elements. Additionally, we evaluated site options for each station such as drainage and site access for city staff. The evaluation allowed us to determine the scope of work required at each station and design the improvements needed to ensure the lift stations remained a functional piece of the sanitary sewer system. Ultimately, the city moved forward with improvements to four of the five lift stations, improving safety at the stations, installing new pumps and piping, and installing new electrical and control elements. The city now has upgraded these stations to function and operate efficiently with new controls, allowing the city to track run times and be alerted to potential problems. By upgrading these stations, the city can focus its resources on other parts of the sanitary sewer system.

## CLEVELAND LIFT STATION CITY OF ROSEVILLE

**KEY STAFF INVOLVED:** Seth Peterson—Project Manager,  
Jacob Humburg—Design Engineer

The Cleveland Lift Station had numerous deficiencies, including capacity issues, inflow and infiltration issues, and a need for a generator. Bolton & Menk prepared a feasibility study, developed plans and specifications, and performed construction engineering services for the replacement of the existing lift station and forcemain. The existing lift station was a Smith and Loveless wet well/dry well station. The new lift station includes a precast wet well with two submersible pumps and a precast valve vault. The project included a new natural gas emergency backup generator and control panel. The project also included replacing the existing forcemain with a new directionally drilled high density polyethylene (HDPE) forcemain.

The new lift station was constructed south of the existing station and installed while the old station was still operating, eliminating the need for expensive bypass pumping. The design incorporated new controls and SCADA interfacing. The city now has an updated facility to serve the homes and commercial properties in the area.

*Cleveland Lift Station, City of Roseville*





## LIFT STATION REHABILITATIONS CITY OF EAGAN

**KEY STAFF INVOLVED:** Jacob Humburg—Project Manager/Design Engineer, Seth Peterson—Principal-in-Charge, Kaija Ornes-Ward—Design Engineer/Construction Observer, Peter Thompson—Design Engineer/Construction Observer

Bolton & Menk has been retained by the City of Eagan to prepare feasibility studies, develop plans and specifications, and perform construction engineering services for the replacement or rehabilitation of numerous lift stations throughout the city stretching back more than 10 years.

### Project Elements

- Lone Oak, Carlson Lake, and Denmark sanitary lift stations were completely replaced
- Country Hollow, Ashbury, and Murphy Parkway sanitary lift stations were rehabilitated
- Removal of existing wet well/dry well stations and replacement with submersible precast stations
- Rehabilitation and/or reuse of existing structures
- Installation or replacement of process equipment, including pumps, piping, and valves
- Replacement of controls, control panel, and other electrical/SCADA infrastructure
- Modification of site layouts to meet city standards and ensure smooth station operation and maintenance

*Carlson Lake Lift Station, City of Eagan*



## LIFT STATION 2 RENOVATION CITY OF BROOKLYN CENTER

**KEY STAFF INVOLVED:** Jacob Humburg—Design Engineer, Seth Peterson—Principal-in-Charge/Lift Station Technical Expert, Design Tree—Electrical Engineering

The current configuration of Lift Station 2 in Brooklyn Center was originally constructed in 1991. It was built as a below-grade wet well/valve vault with stairway to the wet well and influent channel, and a wood frame building at grade to house the stairs, lift station controls, and backup generator. Most major lift station components, including pumps, piping, and controls, reached the end of their useful life. Access to the control room opened directly onto the wet well hatches, creating a potential hazard.

Bolton & Menk's station design included replacing pumps, piping, and valves, as well as all electrical and mechanical components inside the building. The existing generator was removed from the control room and the door relocated safely away from the wet well. A new natural gas backup generator was installed. The building itself received an architectural overhaul, including replacing shingles and wood sheathing with steel. A new bypass pipe setup was also designed for a nearby metering vault located on the effluent forcemain. An unused buried fuel tank was removed from the site. Lift Station 2 is now set to operate for more than 20 years without issues.

*Lift Station 2, City of Brooklyn Center*





# Bolton & Menk, Inc. Lift Station Experience

Client	Year Completed	Number of Lift Stations	Capacity Range (gpm)										
				Submersible	Wet Well/Dry Well	Suction Lift	Valve Vault	Lift Station Building	Lift Station Rehabilitation	VFDs	Controls/SCADA	Backup Power	
ADM - Marshall, MN	2010	1	600	●			●			●	●		
Albertville	2009	3	120-250	●			●				●		
AMPI	2007	1	350	●				●		●	●		
Annandale	2009	3	1,250-4,000	●			●	●		●	●	●	
Arden Hills	2017	2	400-500	●			●				●		
Arlington	2010	2	150	●				●			●	●	
Big Lake	2005-2009	3	500-2,000	●			●	●		●	●	●	
Blue Earth	Ongoing	2	500	●			●				●		
Broom Tree Retreat Center, South Dakota	2003	2	50	●									
Buffalo	2012	10	120-6,000	●			●		●	●	●		
Burnsville	2022	4	750	●			●				●	●	
Carroll, Iowa	2007	1	450	●			●			●	●	●	
Clara City	1998	2	250-800	●	●		●		●	●	●	●	
Claremont	2005	1	1,400	●			●			●	●	●	
Coca-Cola Enterprises	2009	1+	200	●							●		
Columbia Heights	2012	1	100			●		●			●	●	
Eagan	Ongoing	10	700-1,300	●			●	●			●		
Edina	Ongoing	1			●		●	●			●	●	
Fairfax	1996	1	1,100	●			●		●				
Firmenich Inc.	2006	2	250	●					●		●		
Forest Lake	Ongoing	27	250-600	●			●	●			●	●	
Frost	2000	1	200	●			●				●	●	
Green Lake Sanitary Sewer District	2005	10	120-1,100	●			●				●		
Hastings	2010	3	105-1,250	●			●			●	●	●	
Howard Lake	2010	2	120-2,200	●			●			●	●	●	
Isanti	2010	1	400	●			●				●		
Jackson	Ongoing	2	500	●			●				●		
Janesville	2008	4	200-1,000	●			●		●	●	●	●	
Kandiyohi	2010	2	350	●			●			●	●	●	
Lake Elmo	Ongoing	4	100-850	●			●				●		
Lakeville	Ongoing	2	400-900	●			●				●	●	
Lamberton	2004	1	400	●			●				●	●	
Mankato - Report/By Pass	2009-2010	1	6,000		●			●	●	●		●	
Medford	2010	1	250	●				●			●		
Minnesota River Valley Public Utilities Commission	2008	4	1,000	●			●			●	●	●	
Moose Lake-Windemere Sanitary Sewer District	2008	8	100-750	●	●		●		●	●	●	●	
New Ulm	2008	3	350-4,000	●	●		●	●	●	●	●	●	
New Germany	2004	1	200	●			●					●	
New Prague	2010	1	1,500	●			●			●	●	●	
Osseo	2008	2	200	●				●			●		
Prior Lake	2016	1	750	●			●				●	●	
Roseville	Ongoing	3	100-650	●			●	●		●	●	●	
Shakopee Mdewakanton Sioux Community	2009	1	1,000	●			●		●	●	●	●	
Sherburn	2005	1	250	●			●						
Shoreview	2015	12	100-500	●			●		●	●	●		
Staples	2005	1	500	●				●	●	●	●		
Stillwater	2018	2	500	●			●	●			●	●	
Waconia	2010	1	2,000	●			●			●	●	●	
Waite Park*	1999	1	800	●			●				●		
Waterville	2017	6	50-2,000	●			●		●	●	●	●	
Waverly	2005	2	120-1,000	●			●				●	●	
West St. Paul	2022	2	1,400-6,000	●	●		●	●	●	●	●	●	
Willmar	Ongoing		500	●			●				●		
Woodbury	2018	4	300-600	●			●		●		●	●	

# REFERENCES

Client satisfaction through quality deliverables, cost-effective rates, and timely project delivery are top priorities for our team. Please contact the following references to evaluate our performance on similar projects.

## CITY OF WOODBURY

**JASON HOSTETTER, ASSISTANT UTILITY MANAGER**

2301 Tower Drive  
Woodbury, MN 55125  
651-414-3446  
jason.hostetter@woodburymn.gov

## CITY OF ROSEVILLE

**JESSE FREIHAMMER, PUBLIC WORKS DIRECTOR**

2660 Civic Center Drive  
Roseville, MN 55113  
651-792-7041  
jesse.freihammer@cityofroseville.com

## CITY OF BROOKLYN CENTER

**MICHAEL WEBER, PUBLIC UTILITIES SUPERVISOR**

6844 Shingle Creek Parkway  
Brooklyn Center, MN 55430  
763-585-7104  
mweber@ci.brooklyn-center.mn.us

## CITY OF EAGAN

**JON EATON, UTILITIES SUPERINTENDENT**

3830 Pilot Knob Road  
Eagan, MN 55122  
651-675-5215  
jeaton@cityofeagan.com

## CITY OF PRIOR LAKE

**NICK MONSERUD, ASSISTANT PUBLIC WORKS DIRECTOR**

4646 Dakota Street SE  
Prior Lake, MN 55372  
952-447-9834  
nmonserud@cityofpriorlake.com



## WORKING TOGETHER WITH OUR CLIENTS.

Our team understands the value of face-to-face meetings, friendly conversations, and a collaborative decision-making process to keep your projects focused on real, workable solutions. We drive the same roads, drink the same water, and live in the same communities as you do. Our team works together to make sure your projects are safe, sustainable, and beautiful.



# PROPOSED BUDGET

The following table summarizes the hours and cost breakdown for each major work task item. The estimated fees include labor, general business, and other normal and customary expenses associated with operating a professional business. Unless otherwise noted, the fees include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond the agreed scope of services and non-routine expenses, such as large quantities of prints, extra report copies, out-sourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately.

City of Rogers Condition Assessment for Sewer Collection System Lift Stations		Bolton & Menk, Inc.								
Task No.	Work Task Description	Project Manager	Client Service Manager	Technical Advisor	Project Support/Design Engineer	Structural Engineer	Electrical Engineer	Administrative Assistant	Total Hours	Total Cost
1.0	Sewer Lift Station Condition Assessments	22	0	6	38	19	16	0	101	\$18,622
2.0	Pump and Lift Station Capacity Evaluation	6	0	2	20	0	0	0	28	\$4,922
3.0	Condition Assessment Report	6	2	2	18	2	6	4	40	\$7,142
4.0	Project Management and Meetings	12	8	3	9	0	0	4	36	\$6,558
<b>Total Hours</b>		46	10	13	85	21	22	8	205	
<b>Average Hourly Rate</b>		\$196	\$193	\$263	\$161	\$146	\$240	\$106		
<b>Subtotal</b>		\$9,016	\$1,930	\$3,419	\$13,685	\$3,066	\$5,280	\$848		
<b>Total Fee</b>									<b>\$37,244</b>	

# 2024 SCHEDULE OF FEES

The following fee schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the professional and the client that fees be commensurate with the service rendered. Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for principals and members of the staff vary according to skill and experience. The current specific billing rate for any individual can be provided upon request.

The fee schedule shall apply for the period through December 31, 2024. These rates may be adjusted annually thereafter to account for changed labor costs, inflation, or changed overhead conditions.

These rates include labor, general business, and other normal and customary expenses associated with operating a professional business. For projects with typical expenses and unless otherwise agreed, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed scope of services, such as out of town travel expenses, long travel distances, large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

Employee Classification	2024 Hourly Billing Rates
Senior Project Manager	\$180-261
Project Manager	\$145-231
Senior Project Engineer	\$140-216
Project Engineer	\$130-201
Design Engineer	\$115-176
Graduate Engineer	\$120-156
Senior Planner	\$110-231
Planner	\$85-161
Senior Landscape Architect	\$145-216
Landscape Architect	\$130-161
Landscape Designer	\$75-134
Licensed Project Surveyor	\$160-191
Graduate Surveyor	\$125-191
Survey Technician	\$80-189
Senior Technician	\$120-206
Technician	\$85-176
Specialist*	\$95-226
Practice Expert**	\$170-311
Senior Principal	\$200-320
Principal	\$165-286
Administrative/Corporate Specialists	\$50-176
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photocopying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

<sup>1</sup> No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for survey technicians.

\*Specialized role not classified above otherwise, incl. graphic design, project communication, funding support, etc.

\*\*Highly specialized and industry expertise unique to the market or area of discipline.



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.10

**Subject:** Approval of Resolution No. 2024-30, A Resolution Recognizing National Public Works Week for 2024

**Prepared By:** Doran Cote, Public Works Director/City Engineer

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**Recommended City Council Action**

Motion to Approve Resolution No. 2024-30, A Resolution Recognizing National Public Works Week for 2024

**Overview / Background**

National Public Works Week is observed during the third full week of May to recognize the importance of public works in an organized society. This year, it takes place from May 19 to 25, 2024 and the theme is "Advancing Quality of Life for All".

The week-long observation also sheds light on the brave and essential role that the public works employees play in our lives. By definition, public works are the physical and social infrastructure of a country. From the plowing of our roads to the water and sewer people rely on every day, public works are an indispensable part of any developed society.

Rogers Public Works Department celebrates the recognition of National Public Works Week with other neighboring communities in an annual open house on the morning of Thursday, May 23rd, 2024.

Attached is Resolution 2024-30 memorializing the planned events.

**Staff Recommendation**

Motion to Approve Resolution No. 2024-30, A Resolution Recognizing National Public Works Week for 2024.

**Financial Impact:** N/A

**Budgeted?** N/A

**Source Fund:** N/A

**Notes:**

**ATTACHMENTS:**

Description

Resolution 2024-30

**RESOLUTION NO. 2024–30**

**A RESOLUTION RECOGNIZING NATIONAL PUBLIC WORKS WEEK FOR 2024**

**WHEREAS**, public works infrastructure, facilities and services are of vital importance to sustainable communities and to the health, safety, and well-being of the residents and businesses of the City Rogers; and

**WHEREAS**, such facilities and services could not be provided without the dedicated efforts of Public Works professionals, managers and employees from the City of Rogers and other local units of government, who are responsible for, and must plan, design, build, operate, and maintain the transportation, parks, water supply, waste water treatment, public buildings and other infrastructure essential to serve our citizens; and

**WHEREAS**, the efficiency of the qualified and dedicated personnel, who staff Public Works departments are materially influenced by people's attitude and understanding of the importance of the work they perform; and

**WHEREAS**, the Rogers Public Works Department celebrates the recognition of National Public Works Week with other neighboring communities in an annual open house on the morning of Thursday, May 23, 2024; and

**NOW, THEREFORE**, the City Council of the City of Rogers hereby recognizes the week of May 19 through the 25th, 2024 to be National Public Works Week.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk





## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 5.11

**Subject:** Approval of Resolution No. 2024-32, A Resolution Restricting Parking for Segments on 129th Avenue North from Oakwood Drive to Main Street

**Prepared By:** Mike Albers, Assistant City Engineer

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### **Recommended City Council Action**

Motion to approve Resolution No. 2024-32, A Resolution Restricting Parking for Segments on 129th Avenue North from Oakwood Drive to Main Street.

### **Overview / Background**

Street improvements are currently being designed for the 129th Avenue Reconstruction Project between Oakwood Drive and Arthur Street in accordance with the 2024 Capital Improvements Program. 129th Avenue North is designated as a Municipal State Aid (MSA) route, which allows the City to use MSA funds for a portion of the construction costs for this project.

The existing 129th Avenue North consists of a rural section with two 12-foot wide lanes and shoulders varying in width and will be reconstructed to a 30-foot wide urban roadway with curb and gutter. This street width does not wide enough for parking on both sides of the street based on MSA design standards. The MSA approval process includes certain standards for street widths and on-street parking that must be followed as prescribed in Minnesota Rule 8820.9936. The improvements are proposed to be financed by using MSA funds, franchise fees, revolving capital funds, park dedication funds and utility funds.

As part of the submittal to State Aid, a resolution restricting parking along the roadway where it is not accommodated must be adopted by the Council in order to obtain plan approval.

In 1997 the city had completed street improvements to 129th Avenue North between Brookside Lane and Main Street in 1997. The south side of 129th Avenue North between Brookside Lane North and Main Street is currently signed no parking, but staff has been unable to find a resolution restricting parking for this segment of roadway. The attached resolution establishes the already posted no parking.

### **Staff Recommendation**

Motion to approve Resolution No. 2024-32, A Resolution Restricting Parking for Segments on 129th Avenue North from Oakwood Drive to Main Street.

### **ATTACHMENTS:**

Description

Resolution 2024-32

## 129th Ave - Parking Restrictions Map

**RESOLUTION NO. 2024–32**

**A RESOLUTION RESTRICTING PARKING FOR SEGMENTS ON 129<sup>TH</sup> AVENUE NORTH FROM OAKWOOD DRIVE TO MAIN STREET**

**WHEREAS**, the City of Rogers had completed street improvements to 129<sup>th</sup> Avenue North between Brookside Lane North and Main Street within the City of Rogers, Minnesota in 1997; and

**WHEREAS**, the City of Rogers has planned improvements to 129<sup>th</sup> Avenue North, State Aid Project No. 238-101-003, between Oakwood Drive and Arthur Street within the City of Rogers, Minnesota in 2024; and

**WHEREAS**, the City of Rogers will be expending Municipal State Aid System funds on the future improvements to 129<sup>th</sup> Avenue North between Oakwood Lane and Arthur Street; and

**WHEREAS**, the proposed street improvements do not provide adequate width for parking on both sides of the street; and

**WHEREAS**, approval of the planned construction improvements as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions to meet the minimum roadway design standards in accordance with Minnesota Rule 8820.9936.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Rogers, Minnesota that the City of Rogers shall prohibit the parking of motor vehicles at all times on the following street segments:

1. Both sides of 129<sup>th</sup> Avenue North between Oakwood Drive and Arthur Street.
2. The south side of 129<sup>th</sup> Avenue North between Brookside Lane North and Main Street.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk





## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 5.12

**Subject:** Approval of Parks and Recreation Advisory Commission Appointments

**Prepared By:** Mike Bauer Parks and Recreation Director

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### **Recommended City Council Action**

Move to appoint Chris Morrow and reappoint Peggy Warfield to the Parks and Recreation Advisory Commission for a three (3) year term expiring December 2026.

### **Overview / Background**

Each year, two or three Parks and Recreation Advisory Commissioners' terms end. We stage the terms to ensure continuity on the commission. At the end of a term, commissioners can reapply for another three-year term. At the end of 2023, Commissioner Peter Mullin and Peggy Warfield's terms expired. Commissioner Warfield requested to be reappointed for a three- (3) year term and was recommended by the Commission for re-appointment.

Commissioner Mullin applied for and was recently appointed to the Rogers Planning Commission, which created an open seat for the Parks and Recreation Advisory Commission. The open seat was advertised on the City of Rogers website and social media platforms with an application due date of March 3. We received two applications from Adam Hunt and Chris Morrow. Both candidates met the required qualifications to be members of the commission and were interviewed at the March 14<sup>th</sup> commission meeting.

The Parks and Recreation Advisory Commission was impressed with both candidates, thanked them both for their willingness to give back to the community and wished they had two seats to fill. With only one seat to fill, the commission recommends to the City Council that Chris Morrow be appointed to the vacant Parks and Recreation Advisory Commissioner seat. Mr. Morrow's application is attached to this memo.

### **Staff Recommendation**

Move to appoint Chris Morrow and reappoint Peggy Warfield to the Parks and Recreation Advisory Commission for a three (3) year term expiring December 2026.

### **ATTACHMENTS:**

Description

Candidate Application and Resume

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Name Chris Morrow

Address

21620 WEBER WAY

ROGERS, MN 55374

United States

How long have you been a resident in the City of Rogers? \* 3.5 years

Please briefly describe other qualifications, experience, education, or special interests, which you would like the City Council to consider for the appointment you are seeking. \*

I have a bachelors degree in recreation and sports management from St. Cloud State University. I have been working in recreation with the City of Maple Grove the past 10 years in various jobs from part time to the full time position I currently am in as a recreation supervisor in athletics. I have been part of project plans for new parks over the years to bring Fernbrook fields, Gleason fields, Lakeview knolls pickleball complex to Maple Grove as well as some other smaller projects so I have a good understanding on city budgets, partnership agreements, and comprehensive plans. We moved to Rogers from Maple Grove in the fall of 2020 to start our family and I want my kids to have the great experiences I had growing up. We have biked to numerous parks around our house the past few years and have loved each one (the splash pad is our favorite). I am excited to see the new ball fields by Rogers Elementary this summer and want to help bring ideas to help the city continue to grow and thrive.

Upload a Resume \* chris\_morrow\_resume\_2024.docx 79.95 KB · DOCX



Chris Morrow

[XXXX@XXXXXXX](mailto:XXXX@XXXXXXX)

XXX-XXX-XXXX

21620 Weber Way

Rogers MN, 55374

## Education

Bachelor of Science in Recreation/Sports Management St. Cloud State University

## Professional Experiences

Recreation Program Supervisor - Athletics City of Maple Grove (July 2017 – present)

- Designs programs and special events to meet established program direction.
- Serves as an advisor and City representative to athletic associations, community clubs, etc.
- Organizes recreation sport leagues, recreation programs, lessons and tournaments.
- Coordinates schedules for recreation activities, programs, special events and City athletic facilities.
- Recruits officials and instructors for recreation activities and special events.
- Screens, interviews and hires job applicants for seasonal and temporary jobs.

Recreation Clerk – Members Services City of Maple Grove (August 2015 – July 2017)

- Assist programmers to complete project and tasks for different recreation programs.
- Promote, sell and keep records of memberships for the community center while providing customer service for questions with memberships.
- Answer phone calls for both the community center and recreation department and assist patrons with enrollment of our online registration system, Webtrac.

Interim Program Assistant – City of Maple Grove (May 2015 – August 2015)

- Designs programs and special events to meet established program direction.
- Serves as an advisor and City representative to athletic associations, community clubs, etc.
- Organizes recreation sport leagues, recreation programs, lessons and tournaments.
- Coordinates schedules for recreation activities, programs, special events and City athletic facilities.
- Recruits officials and instructors for recreation activities and special events.
- Screens, interviews and hires job applicants for seasonal and temporary jobs.

Building Supervisor at Maple Grove Community Center (August 2014- May 2015)

- Acts as host/hostess of the facility.
- Responsible for quality customer service delivery in the areas of supervision, monitoring of facility and program activities in the facility while providing appropriate customer contact.
- Supervises part-time seasonal employees.
- Make sure the rented rooms are set for customers.

Ice Maintenance Technician at Coon Rapids Ice Center (October 2014- May 2015)

- Maintain upkeep on Zamboni.
- Drive Zamboni
- Complete ice maintenance tasks such as edging and daily maintenance work in the Ice Arena.

Summer Intern at Maple Grove Community Center (summer 2014)

- Excellent opportunity to gain hands-on experience in the Parks and Recreation field, working with a very active and growing community Parks and Recreation program.
- Supervise teen center, skate plaza, city festival and outdoor performance area.
- Responsible for the completion of specific projects/duties to aid in the delivery of recreation, park and community center services while completing course work.

Program Assistant at Campus Recreation and Sport Facilities at St. Cloud State University (January 2012- May 2014)

- Supervise staff by clocking them in and evaluating their performance while officiating.
- Manage facilities including the Fieldhouse, gymnasium, hockey center and field/dome.
- Schedule officials and leagues.
- Develop marketing plans to advertise leagues and events going on each week and during the semester.
- Completed all required documentation such as protest forms, injury reports, ejection reports, incident reports and evaluations.

Event management at St. Cloud State University Athletics (fall of 2012/2013)

- Completed field set up and take down (water, pylons, seating, flags/banners, benches, headsets)
- Show teams/officials to locker rooms.
- Supervise ushers and ticket takers during the game.
- Handle miscellaneous issues that arose from coaches, officials and fans at the game.
- Relay on field information up to press box.

### **Professional Memberships and Achievements**

Minnesota Recreation and Parks Association (MRPA)

Minnesota Recreation and Parks Foundation (MRPF)

Recreation Sports Commission Vice Chair (RSC)

National intramurals and Recreational Sports Association (NIRSA)

SCSU Campus Rec Employee of the Year 2014

Eagle Scout (2008)

Second degree black belt (2003)

**References** - Upon Request





## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 5.13

**Subject:** Approval of Items Related to Skye Meadows Seventh Addition Final Plat

**Prepared By:** Alec Henderson, City Planner

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### **Recommended City Council Action**

Move to approve Resolution 2024-33, a resolution approving final plat of Skye Meadows Seventh Addition.

Move to approve execution of the subdivision agreement for Skye Meadows Seventh Addition.

### **Overview / Background**

U.S. Home, LLC, dba Lennar, (Developer) has submitted a request for approval of a final plat for the final phase of the Extension to the Skye Meadows (east of Tilton Trail N). The total extension area development site is 45.30 gross acres, about a half-mile west of Main Street on Territorial Road and directly east of Tilton Trail North referred to collectively hereafter as the "Subject Property." The 1.25-acre parcel on the northwest border of the Development is excluded from the Development. The current use of the Subject Property is agricultural – farmstead and farm field. The proposed Skye Meadows Seventh Addition is 81 lots and 2 outlots.

Skye Meadows, a 345-unit mixed residential subdivision, was approved in 2020 with the Final Plat for Phases 1, 2, 3, 4, 5 and 6 approved in 2020, 2021, 2022, and 2023 respectively. Home types in Skye Meadows includes attached product – twin homes and town homes – and detached single-family homes. The Preliminary Plat approved in 2022 for the Extension area proposed an additional 129 total residential units, including detached townhomes and single-family homes on varying lot widths and sizes which is generally considered a part of Lennar's Skye Meadows Development. The Skye Meadows Fifth addition final plat, approved in 2023, approved the northwest third of the single-family lots in the Skye Meadows Extension development directly east of Tilton Trail (46 lots platted in fifth addition). During the process for the fifth addition, there was an attempt to vacate Tilton Trail North which was unsuccessful. The result was a minor adjustment to the stormwater plan and the dropping of two lots from the overall plan (Extension area now totaling 127 lots).

The last phase of the Extension area (Skye Meadows Seventh addition) proposes 81 lots. This application for Sky Meadows Seventh Addition, finishes off the last of the Skye Meadows development (both extension and original area).

Staff recommends approval of this final phase of Sky Meadows, Sky Meadows Seventh Addition as it is consistent with the preliminary plat.

### **Primary Issues to Consider**

1. Land Use & Zoning
2. Plat Standards
3. Development Agreement

## **Analysis of Primary Issues**

### **1. Land Use and Zoning**

The 2040 Comprehensive Plan (2040 Plan) guides the Subject Property as **Low Density Residential (LDR)** and zoned as **PUD (R2 base)**. The southern edge of this property is the southern boundary of the City's Municipal Utilities Service District (MUSA).

The Development Plan shows a gross area of 45.30 acres and 42.48 net developable acres, resulting in a residential density of approximately 3.00 units per net acre. The proposed overall density for the Development exceeds the minimum required (2.0 u/na) and meets the City's targeted, community-wide density (3.0 u/na), as required by the Metropolitan Council. To achieve the product types desired and density proposed, the Developer rezoned of the Subject Property to Planned Unit Development (PUD).

***Land Use is satisfied.***

### **2. Plat Standards**

The design standards are as shown on the table below and are consistent with the standards of the Skye Meadows Master PUD found on the first, second, and third additions.

Setbacks					
	Front Yard	Rear Yard	Side Yard	Corner Yard	Height
45' Single-Family	25 ft	20 ft	7.5 ft	20 ft	35 ft
55' Single-Family	25 ft	20 ft	7.5 ft	20 ft	35 ft
70' Single-Family	25 ft	20 ft	7.5 ft	20 ft	35 ft

Lot Dimensions		
	Lot Width (Min)	Lot Area (Type)
45' Single-Family	45 Ft	6,525 sf
55' Single-Family	55 Ft	7,975 sf
70' Single-Family	70 ft	10,150 sf

Although the proposed Plat Standards, like typical City zoning, focuses on minimum standards, home sites throughout the Development meet and/or exceed the proposed minimum PUD standards for each lot type.

With an approved preliminary plat, the only requirement for Final Plats are to meet the conditions of preliminary plat approval and the final plat must be substantially similar to the preliminary plat. It is staff's opinion that the seventh addition plat is substantially similar and warrants approval by the Council.

***Plat Standards requirements are satisfied.***

### **3. Development Agreement**

The attached Development Agreement has been drafted and is attached. Outlots (not reserved for future phases) and trails are to be dedicated per the agreement and all trails and other structures are to be complete per the agreement. Development fees, escrows and security obligations are found in Exhibit B of the Agreement.

#### **Staff Recommendation**

Motion to approve Resolution 2024-33 Granting Final Plat approval for Skye Meadows Seventh Addition and Authorize Execution of the Subdivision Agreement for the Seventh Addition.

#### **ATTACHMENTS:**

Description

Resolution 2024-33

Subdivision Agreement (DRAFT)

Final Plat

**RESOLUTION NO. 2024-33**

**A RESOLUTION GRANTING FINAL PLAT APPROVAL  
FOR SKYE MEADOWS SEVENTH ADDITION**

**WHEREAS**, U.S. Home Corporation, dba Lennar, (“Applicant”), submitted application to the City of Rogers (“City”), requesting Final Plat approval of the Skye Meadows Seventh Addition (“Phase 7”) of Skye Meadows Extension (“Development”), as legally described in Exhibit A; and,

**WHEREAS**, the Development is a 129-unit extension generally a part of the Skye Meadows development area; and,

**WHEREAS**, on April 26, 2022, the City Council (“Council”) approved the Preliminary Plat for the Development, per Resolution No. 2022-43, and established zoning for the Development as a Planned Unit Development (“PUD”) and the PUD-related zoning performance standards, per Ordinance No. 2022-01 (“Ordinance”), and extended the Preliminary Plat approval on January 24, 2023 per resolution 2023-07; and,

**WHEREAS**, the Council approved the Final Plat for Skye Meadows 1<sup>st</sup> Addition on October 27, 2020, per Resolution No. 2020-95, for the Development of 40 residential lots; Skye Meadows 2<sup>nd</sup> Addition on April 13, 2021, per Resolution No. 2021-34, for the Development of 153 residential lots; Skye Meadows 3<sup>rd</sup> Addition on February 8, 2022, per Resolution No. 2022-05, for the development of 87 residential lots; Skye Meadows 4<sup>th</sup> Addition on March 28, 2023, per Resolution No. 2023-21 for the development of 35 residential lots; Skye Meadows 5<sup>th</sup> Addition on May 9<sup>th</sup>, 2023, per Resolution 2023-35 for the development of 46 residential lots; and Skye Meadows 6<sup>th</sup> Addition on March 28<sup>th</sup>, 2023 per Resolution 2023-62 for the development of 32 residential lots; and

**WHEREAS**, the proposed Final Plat for Phase 7 is consistent with the 2040 Comprehensive Plan and the requirements of the PUD zoning and Preliminary Plat for the Development; and,

**WHEREAS**, the proposed Final Plat for Phase 7 of the Development shall consist of 81 residential lots and 2 outlots.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the Final Plat for Skye Meadows Seventh Addition is hereby approved for the Skye Meadows Extension residential subdivision development, with the following condition: Developer shall comply with the plat opinion and complete revisions to the Plat as may be required by the City Attorney and Developer shall comply with engineering comments as may be required by the City Engineer.

**BE IT FURTHER RESOLVED**, the City of Rogers and U.S. Home Corporation, dba Lennar, shall execute a Subdivision Agreement for Phase 7 of the Development, identifying the terms and conditions of the development and fees, escrows and financial security obligations of the Applicant. The Agreement shall be filed with Hennepin County for recording. This resolution

authorizes staff to make minor changes including the final amounts for financial security and development fees based on updated bids or estimates supplied by the developer.

**BE IT FURTHER RESOLVED**, the Final Plat shall be not be released for recording until the Subdivision Agreement is executed by both parties and all fees, escrows and financial security obligations are received by the City; recording of the Final Plat with the land records office of Hennepin County must occur within 30 days of its release by the City to Developer.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacie Brown, City Clerk

**EXHIBIT A**

**SKYE MEADOWS SEVENTH ADDITION  
LEGAL DESCRIPTION**

Existing Legal Description

OUTLOT D, SKYE MEADOWS FIFTH ADDITION

Proposed Legal Description

Lots 1 through 12 inclusive, Block 1; Lots 1 through 29 inclusive, Block 2; Lots 1 through 14 inclusive, Block 3; Lots 1 through 9 inclusive, Block 4; Lots 1 through 17 inclusive, Block 5; and Outlots A and B, SKYE MEADOWS SEVENTH ADDITION, Hennepin County, Minnesota.

[Torrens Cert#]  
[Abstract Cert#]

## **SUBDIVISION AGREEMENT**

### **SKYE MEADOWS SEVENTH ADDITION**

**THIS DEVELOPER’S AGREEMENT** (“Agreement”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by and between the City of Rogers, a municipal corporation under the laws of Minnesota (“City”), located at 22350 Diamond Lake Road, Rogers, Minnesota 55374, and U.S. Home, LLC, dba Lennar, a Delaware limited liability company, as successor by conversion to U.S. Home Corporation, a Delaware corporation, located at 16305 36<sup>th</sup> Avenue North, Suite 600, Plymouth, MN 55446 (“Developer”).

### **RECITALS**

- A. Skye Meadows Seventh Addition is intended to be the 7th phase of a multi-phased development, consistent with the Skye Meadows Extension preliminary PUD & Preliminary Plat Approvals obtained on April 26, 2022.
- B. This Subdivision Agreement applies to Skye Meadows Seventh Addition (“Development”) which consists of approximately 24.08 gross acres described as Skye Meadows Seventh Addition, according to the recorded plat thereof (“Subject Property”) and legally described as attached in Exhibit A. Future phases of development of the Subject Property shall be subject to separate development agreements.
- C. Development of the Subject Property consists of 81 Single Family lots as more specifically set forth in Exhibit C. The Final Plat also includes two (2) outlots.
- D. The Preliminary Plat for the Skye Meadows Extension was approved by Resolution No. 2022-41, adopted by the City Council on April 26, 2022, and the Final Plat for the Development

was approved by Resolution No. 2024-33, adopted by the City Council on March 26, 2024 (“City Approvals”). The terms and conditions of the City Approvals are incorporated into this Subdivision Agreement by reference. Development of the Property shall be in conformance with the City Code, City Approvals, and this Subdivision Agreement.

E. Developer is obligated to complete all development-related improvements, as described and secured herein. However, Developer may be allowed to assign portions of these improvements and corresponding warranty obligations to an additional party constructing the single-family homes, subject to Section 6.02 of this Agreement.

F. The City and the Developer now desire to enter into this Agreement setting forth certain requirements and obligations relating to the development of the Subject Property, including but not limited to the execution and recording of certain instruments. This Agreement replaces and supersedes any previous oral agreements, understandings, or previous negotiations between the parties in relation to the Subject Property.

G. The City requires that the Developer perform work and install certain on and off-site improvements within the Subject Property, as indicated in the Approved Plans, as described in Section 1.01, and other development standards and requirements as identified in Article Two of this Agreement. Said improvements to the Subject Property shall be referred to herein as the “Improvements.”

## **AGREEMENT**

In consideration of each party’s promise as set forth in this Agreement, it is mutually agreed as follows:

### **ARTICLE ONE CONSTRUCTION OF IMPROVEMENTS; EASEMENTS & RIGHTS OF ENTRY**

1.01. Developer Responsible. The Developer has submitted its plans and specifications for the Development to the City for the City’s review and approval. Developer agrees to construct and pay for the Improvements required for development of the Subject Property, as described in plans and specifications approved by of the City Engineer (“Approved Plans”). For the purpose of this Agreement, the Approved Plans shall include the Grading, Erosion Control, Storm Water/SWPPP and Street and Utility Plan Sets dated April 11, 2023 with a final revision date of April, 2023, and approved by the City Engineer on April, 2023 as more specifically set forth in Exhibit C. The Improvements shall be constructed in accordance with City specifications and the Approved Plans. Prior to beginning construction, the Developer or the Developer’s engineer shall submit a copy of the Approved Plans with the Public Works Director and shall schedule a preconstruction meeting with all concerned parties, including City staff and engineers to review the program for construction work. All labor and work will be in strict conformance with the Approved Plans. Any deviation from the Approved Plans must be preapproved in writing by the Public Works Director, which shall not be unreasonably withheld. Developer shall pay for Improvements which costs are estimated and listed in the attached Exhibit B.



1.02. Staking, Surveying and Inspections. Developer must provide all required staking and surveying for the Improvements in order to ensure that the completed Improvements conform to the Approved Plans. The City will provide for construction inspection and material testing for the Improvements. Developer must notify the Public Works Director at least 48 hours in advance, not including weekend days or holidays, for inspection service or scheduling of tests to be performed. Costs incurred by the City for the inspection activities will be recovered through the escrow described in Article Two.

1.03. Unsatisfactory Labor or Material. The Public Works Director shall not reject as defective and/or unsuitable any material or labor delivered consistent with the Approved Plans. In the event that the Public Works Director reasonably rejects as defective or unsuitable material, then such material must be removed and replaced with approved material at the sole cost and expense of the Developer. In the event the Public Works Director reasonably rejects as defective or unsuitable any material supplied by the Developer, then the labor must be completed again to the specifications and approval of the Public Works Director at the sole cost and expense of the Developer.

1.04. Records. Upon request by the Public Works Director, Developer will provide requested copies of bids, change orders, suppliers, subcontractors, or related matters, relating to the Improvements.

1.05. Final Inspection/Acceptance. Upon completion of the Improvements and any work required following inspection(s) by the Public Works Director, the Public Works Director and the Developer's contractor and/or engineer will promptly make a final inspection of the Improvements to determine that the Improvements were installed pursuant to the Approved Plans. Before final payment is made to the contractor by the Developer, the Public Works Director shall be satisfied that all work is satisfactorily completed in accordance with the Approved Plans, and the Developer's engineer shall submit a written statement attesting to the same. Final approval and acceptance of the Development and Improvements shall be in writing from the City to Developer ("Final Approval"), and shall include acceptance of any Improvements which are to be transferred to the City.

1.06. As-built Plans. Upon completion of the Improvements, the Developer shall provide the City with: (i) a full set of as-built plans in a digital PDF format, and (ii) an as-built survey in a CADD format for City records. Utility profiles are not required to be included in the as-built plans.

1.07. Maintenance Bond. The Developer and/or its contractor shall be required to furnish the City a two (2) year maintenance bond guaranteeing the Improvements that are transferred to the City. The maintenance bond shall be provided to the City upon final inspection and acceptance of said Improvements.

1.08. Landscaping Maintenance Bond. The Developer shall be required to furnish the City a two (2) year warranty bond or letter of credit guaranteeing the landscaping work in the amount of the landscaping improvement associated with this phase of the development. The landscaping bond shall be provided to the City and commence upon final inspection and acceptance of said landscaping improvements.

1.09. Maintenance of Public Property. Developer agrees to assume full financial responsibility for

any damage which may occur to public property with the development of Subject Property, including, but not limited to, streets, street sub-base, base, bituminous surface, curb, utility system including, but not limited to water main, sanitary sewer or storm sewer when said damage occurs as a result of the activity which takes place during the development of the Subject Property by the Developer, its contractors or subcontractors or assigns. The Developer further agrees to pay all costs required to repair the streets or utility systems, or both, damaged or cluttered with debris when occurring as a direct or indirect result of the construction that takes place by said Developer, its contractors or subcontractors or assigns during the course of the Development. In the event the Developer fails to maintain or repair the damaged public property within a reasonable period after receipt of written notice of the nature of the default or damage, but not to exceed 14 days, the City may undertake making or causing it to be repaired or maintained. The City may draw down on the escrow, Letter of Credit or any other cash deposits made by Developer to pay such costs, if Developer fails to complete the repairs.

1.10. Maintenance of Improvements. Developer shall be responsible for all maintenance, upkeep and repair (including, but not limited to snow plowing, mowing, weed control, and grading) of the Improvements until issuance of the Final Approval. Developer shall remain responsible for all maintenance and upkeep of Improvements that are not transferred to the City. Developer hereby agrees to indemnify and hold the City harmless from any and all claims for damages of any nature whatsoever arising out of Developer's acts or omissions in performing the obligations imposed upon Developer by this paragraph.

1.11. Demolition. The Developer shall obtain all required permits and approvals and thereafter remove any existing structures on the Subject Property prior to commencement of the Improvements.

1.12. Easement to the Developer. The City, at no charge to Developer, grants to the Developer a Temporary Construction Easement ("Easement") over, under and across the rights-of-way dedicated to the public in the Final Plat for purpose of construction of the Improvements. The Easement will commence with the filing of this Agreement with Hennepin County, and shall terminate upon the acceptance City's issuance of the Final Approval.

1.13. Easement to the City. The Developer grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Subject Property to perform any and all work and inspections necessary or deemed appropriate by the City or to take any corrective actions deemed necessary by the City in conjunction with this Agreement. The right of entry conveyed by the Developer to the City shall continue until the City's issuance of the Final Approval. The City will provide the Developer with reasonable notice prior to exercising its rights hereunder, except in the case of an emergency.

## **ARTICLE TWO DEVELOPMENT STANDARDS & REQUIREMENTS**

2.01. Development Phasing. The Developer plans to develop the Subject Property in multiple phases, and the City Approvals address that portion of the Subject Property to be developed as 5<sup>th</sup> addition along with multiple outlots that will be developed in the future as additional phases.

2.02. Development Standards. The Approved Plans reflect the City Approvals of the Development. Development standards, including, but not limited to, setbacks and lot dimensions to which the Developer and/or assigned must satisfy are according to the Skye Meadows Planned Unit Development, Ordinance 2022-01, and the Skye Meadows Extension Preliminary Plat & PUD approvals, dated April 26, 2022. The Developer and/or assigned may build no more or less than the number of units as shown on the Approved Plans.

2.03. Public Sidewalks, Trails & Trail Connections. The Developer shall be responsible for constructing all public and private sidewalks and trails along new and existing public and private streets, as shown on the Approved Plans, and connecting those sidewalks to the existing adjacent system of public trails and sidewalks where applicable.

2.04. Public Land Dedication. The Developer shall deed any outlots intended to be publicly maintained as directed by the Public Works Director depicted on the Final Plat of Skye Meadows Fifth Addition or Seventh Addition to the City by Limited Warranty Deed within 60 days of Final Approvals, as stated in Section 1.05, and at no cost to the City.

2.05. Development Signage. The Developer shall submit detailed sign plans to City staff for all signage proposed for the Development, including the development entrance monument signs prior to making application for a building permit.

### **ARTICLE THREE FINANCIAL GUARANTY & REQUIRED PAYMENTS**

3.01. Development Costs. All fees and costs as further set out in Exhibit B must be paid in full to the City prior to the delivery of the Final Plat to Developer for recording.

3.02. Financial Guaranty, Improvements. Prior to commencement of construction of the Improvements, the Developer will furnish the City an irrevocable Letter of Credit or cash escrow deposit in the same amount (collectively referred hereafter as “Security”), approved by the City Attorney, in the amount as set forth in Exhibit B. If by Letter of Credit, the Security must contain a provision that prohibits the issuer or surety from terminating the Security without first giving 45 days’ written notice to the City of the proposed termination or expiration of the Security. In the event, the Security provided by developer does not conform with the requirements of Section 3.02, then the Developer, following notice from the City, shall provide a substitute Security. Failure of the Developer to post a substitute Security within ten (10) business days after notice by the City shall constitute a default that shall be grounds for drawing on the Security. The City Administrator may grant a reduction in the Security upon written request by the Developer based upon the value of the completed work at the time of the requested reduction. The Security may not be reduced to less than 10 percent of the original amount or a dollar amount commensurate with the amount of outstanding work to be completed until all work required of the Developer by this Agreement has been completed and accepted by the City. The Security shall be released upon the City’s issuance of the Final Approval. Upon failure of the Developer to complete the Improvements in accordance with this Agreement or otherwise perform under this Agreement, the City may, after providing five (5) day notice to the Developer, declare the Developer to be in default and the amount of the Security shall

be paid over to the City. From the proceeds of the Security, the City shall be reimbursed for any attorneys' fees, engineering fees or other technical or professional assistance, including the work of the City staff and employees, and the remainder thereof shall be used by the City to complete the Improvements. The Developer shall be liable to the City to the extent that the Security is inadequate to reimburse the City its costs and pay for the completion of the work. The Security provided by Developer in the form of a Letter of Credit shall comply with the City's Letter of Credit policy which Developer hereby acknowledges receipt of a copy thereof.

3.03. Escrow. The Developer shall submit an Escrow Receipt Form and escrow for the Development as required by Exhibit B ("Escrow"). This Escrow is to be used by the City staff to charge costs of services or materials in connection activities required under this Agreement as set forth on the attached Exhibit B. In the event the Escrow amount is insufficient, Developer shall pay additional escrow as reasonably determined by the City within 10 business days of written demand. Failure to make payment of the additional escrow amount will permit the City to supplement those amounts from the Security pursuant to Section 3.02 or to issue the Developer a stop work order. A new Escrow Receipt Form must be completed when replenishing the escrow and to ensure that contact information on the new Escrow Receipt Form is the same as the original escrow form. The City shall return the unused escrow balance to the Developer no sooner than six (6) months after the acceptance of the Improvements by the City at the contact information provided on the Escrow Receipt Form(s).

#### **ARTICLE FOUR OTHER REQUIREMENTS**

4.01. Indemnification. Notwithstanding anything to the contrary in this Agreement, the City, its officials, agents and employees shall not be personally liable or responsible in any manner to the Developer, the Developer's contractor or subcontractor, material suppliers, laborers or to any other person or persons and Developer shall hold the City, its officials, agents and employees harmless from any claim, demand, damages, actions or causes of action of any kind or character, including the costs, disbursements, and expenses of defending the same, which costs may include but are not limited to, attorneys' fees, consulting engineering services, and other technical or professional assistance arising from or related to this Agreement, Developer's performance or non-performance under this Agreement, or the completion of or failure to complete the work required by this Agreement. The Developer further agrees that it will indemnify, defend, and hold harmless the City and its governing body members, officers, and employees, from any claims or actions arising out of the presence, if any, of hazardous wastes or pollutants on the Subject Property, except to the extent caused by the acts or omissions of the City. Nothing in this section will be construed to limit or affect any limitations on liability of the City under State or federal law, including without limitation Minnesota Statutes Sections 466.04 and 604.02.

4.02. Insurance. The Developer must keep the insurance in force at all times that construction on the Development is in progress. The insurance must name the City as an additional insured. The Developer shall furnish proof of insurance acceptable to the City, covering any public liability or property damage by reason of the operation of the Developer's equipment, laborers, and hazard caused by the Improvements, and include at least the following:

- a. Comprehensive general liability insurance (including operations, contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with an Owner's Contractor's Policy with limits against bodily injury, including death, and property damage (to include, but not be limited to damages caused by erosion or flooding) which may arise out of Developer's work or the work of any of its subcontractors. The exclusion for underground collapse shall be removed.
- b. Limits for bodily injury or death shall not be less than \$500,000.00 for one person and \$1,500,000.00 for each occurrence; limits for property damage shall not be less than \$2,000,000.00 for each occurrence.
- c. Worker's compensation insurance, with statutory coverage, if applicable.
- d. Developer shall file a Certificate of Insurance with the City Clerk prior to commencing site grading. Developer shall be responsible for insuring that the Certificate bear the following wording.

"Should any of the above policies be canceled or terminated before the expiration date thereof, the issuing company shall give thirty (30) days written notice of cancellation or termination to the Certificate Holder."

4.03. Private Easements. Developer shall provide to the City evidence of all necessary executed private easements between the Developer and adjacent property owner(s). Private easements shall be recorded with Hennepin County; a copy of said recording shall be provided to the City with a copy of the private easement.

4.04. Building Permits and Occupancy. Except as otherwise provided for in this Agreement, building permits shall only be issued upon execution of this Agreement by the City and Developer and all amounts due and securities required under this Agreement are paid to the City, and the Final Plat is recorded and a receipt of said recording is provided to the City. Prior to recording of the Final Plat, permits for grading and erosion control may be issued in conjunction with an approved grading permit and payment of the required Security and Escrow by Developer to the City as identified in Exhibit B. The Developer may apply for building permit(s) to construct up to two (2) model single-family home prior to the completion of the public roads serving the development. Model home sites must be approved by the City Planner and may be no greater 150 feet from a paved bituminous road. Developer shall maintain access for vehicle traffic and parking during construction of the model homes and access for emergency personnel and equipment, as determined by the City. No occupancy of any newly constructed building in said Final Plat shall occur until the base course of bituminous is in place and a certificate of occupancy has been issued by the City Building Official. The Developer shall use the model home only for real estate sales purposes and no other purposes.

4.05. Underground Utilities. The Developer shall contact the electric, telephone, gas and cable companies that are authorized to provide service to the Subject Property for the purpose of ascertaining whether any of those utility providers intend to install underground lines within the Development. The placement of private underground utilities shall be designed and constructed according to City standards and specifications, and coordinated with the placement of public

underground utilities. Underground utility plans shall be reviewed and approved by the Public Works Director. Any costs associated with the installation of underground utilities required by the utility companies shall be solely borne by the Developer. The Developer agrees to comply with applicable requirements of franchise ordinances in effect in the City, copies of which are available from the City Clerk.

4.06. Street Cleaning. The Developer shall clean dirt and debris from streets that has resulted from construction work by the Developer, its contractors, subcontractors, agents or assigns. The City will inspect the Subject Property not less than on a weekly basis to determine whether it is necessary to take additional measures to clean dirt and debris from the streets. After 72 hours' telephone notice to the Developer's owner's representative, the City may complete or contract to complete the clean-up at the Developer's expense. The City may draw down on the Escrow or Security to pay such costs.

4.07. Construction Hours; Noise; Dust. Developer will comply with all requirements of the City pertaining to the hours and days during which construction activities may take place. Unless otherwise approved in writing by the City Administrator, construction hours shall be 7:00 a.m. to 9:00 p.m. Monday through Friday and 8:00 a.m. to 7:00 p.m. on Saturday, and upon request, due to construction delays out of the Developer's control, extended Saturday hours and Sunday hours established by the City Administrator. The Developer shall provide dust control to the satisfaction of the City Engineer. Developer shall be responsible for coordinating special work hours with the City Engineer and City Inspectors.

4.08. Lighting. The Developer shall be financially responsible for the cost of street lighting (Lighting Plan) for the Development. The Lighting Plan shall be designed and constructed according to City standards and specifications. The Developer shall submit a final Lighting Plan for review and approval to the Public Works Director prior to commencing construction.

4.09. Erosion Control. Developer shall be responsible for compliance with an approved erosion control plan. The Developer will be given a telephone notice when an unsatisfactory condition exists that is determined to be a Developer's responsibility. Work to correct said unsatisfactory condition shall commence within 72 hours from the time of the telephone notice to Developer's owner's representative. If work is not commenced within 72 hours of said telephone notice, City will proceed to do the required work at the expense of the Developer. If it is determined that the unsatisfactory condition could result in degradation of downstream water quality, Developer shall, upon telephone notice, immediately proceed to correct said unsatisfactory condition. If Developer does not, within the stated time period, respond to said unsatisfactory condition, City has the right to enter upon the Subject Property and correct said condition. City shall be entitled to reimbursement and may draw on the Escrow or Security to cover its costs and expenses including, but not limited to legal, fiscal and engineering related to correction of the condition. City may draw on Developer's financial escrow and Security.

4.10. Other Approvals. In addition to the City Approvals, other governmental agencies have reviewed and approved components of the Plans, if required. It is the responsibility of the Developer to ensure that all permits from appropriate governmental agencies are received prior to beginning construction of any Improvements.

4.11. Final Plat. The Developer shall record the Final Plat for Skye Meadows Seventh Addition in the land records office for Hennepin County, Minnesota.

4.12. Additional Work or Materials. All Improvements the Developer is required to complete pursuant to this Agreement shall be designed and constructed according to City standards and specifications and completed at no expense to the City, including, without limitation, any reimbursement by the City for work paid for by the Developer. The Developer agrees that it will make no claim for compensation for work or materials so done or furnished.

4.13. Miscellaneous Obligations. Developer shall comply with the terms and conditions set forth in the following ordinances and resolutions pertaining to the Development: the City Approvals Resolution No. 2022-41 and Ordinance 2022-1(Planned Unit Development) adopted, on April 26, 2022.

## **ARTICLE FIVE DEFAULT AND REMEDIES**

5.01. Default by Developer. In the event of default by the Developer as to any of the work to be completed by the Developer, its successors or assigns, the City may, at its option perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default, not less than 72 hours in advance and does not, within that 72 hour period, diligently proceed to remedy such default. In the event of such unremedied default, the City may immediately bring legal action against the Developer and/or draw upon the Security sums that exceed the costs or damage to the City, the City will return such excess amounts. In addition to its other remedies provided herein, the City may levy the cost in whole or in part as a special assessment against the Subject Property. Developer waives its rights to notice of hearing and hearing on such assessments and its right to appeal such assessments pursuant to Minnesota Statutes §429.081.

5.02. Complete Improvements-Right of Entry. In addition to the City's other remedies under this Agreement, if the Developer's breach involves failure to complete the Improvements prior to October 31, 2024, the City is hereby authorized, at its option, following 30 days written notice to Developer, to enter on to all portions of the Subject Property it deems necessary to complete the installation of any or all of the Improvements to which the default relates.

5.03. Denial of Permits. Breach of any term of this Agreement by the Developer or failure to comply with City ordinances shall be grounds for denial of building or occupancy permits for buildings within the Final Plat until such breach is corrected by the Developer.

5.04. Rights Cumulative. No remedy conferred in this Agreement is intended to be exclusive and each shall be cumulative and shall be in addition to every other remedy. The election of any one or more remedies shall not constitute a waiver of any other remedy.

5.05. Attorney Fees. The Developer will pay the City's costs and expenses, including attorneys' fees, in the event a suit or action is brought to enforce the terms of this Agreement or in the event an action is brought upon a bond or letter of credit furnished by the Developer as provided herein.

**ARTICLE SIX  
MISCELLANEOUS PROVISIONS**

6.01. Amendment. Any amendment to this Agreement must be in writing and signed by both parties.

6.02. Assignment. The Developer may not transfer or assign any of its obligations under this Agreement without the prior written consent of the City, which shall not be unreasonably withheld.

6.03. Agreement to Run with Land. The Developer agrees to record this Agreement among the land records of Hennepin County, Minnesota within 30 days of full execution. The provisions of this Agreement shall run with the land and be binding upon the Developer and its successors in interest. Notwithstanding the foregoing, no conveyance of the Subject Property or any part thereof shall relieve the Developer of its personal liability for full performance of this Agreement unless the City expressly so releases the Developer in writing.

6.04. Release. Upon completion of Improvements, the City's issuance of the Final Approval, and satisfaction of all of the Developer's obligations under this Agreement, which shall be evidenced by the expiration of the maintenance bond required by Section 1.07 of this Agreement, the City agrees to execute Certificate of Completion or other recordable instrument releasing the Subject Property from the terms of this Agreement.

6.05. Severability. The provisions of this Agreement are severable, and in the event that any provision of this Agreement is found invalid, the remaining provisions shall remain in full force and effect.

6.06. Notices. All notices, certificates or other communications required to be given to City or Developer hereunder shall be deemed given i) on the same day of personally delivered, ii) one (1) day after being deposited with a nationally recognized overnight air courier, or iii) two (2) business days after mailing by certified or registered mail, return receipt requested, with postage fully pre-paid and addressed as follows:

**CITY:**

City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374  
Telephone: (763) 428-2253  
Attn: Steve Stahmer, City Administrator

**DEVELOPER:**

ATTN Joe Jablonski  
U.S. Home, LLC  
16305 36<sup>th</sup> Avenue North  
Plymouth, MN 55446



The City and Developer, by notice given hereunder, may designate different addresses to which subsequent notice, certificate or other communications should be sent.

6.07. No Third-Party Beneficiary. This Agreement and any financial guarantees required pursuant to its terms are not intended for the benefit of any third party.

6.08. Consent. The Developer represents and warrants that there are no other persons or entities with interests in the Property, except the interest of a mortgagee, if required. The consent of such mortgagee is attached hereto as Exhibit D if applicable.

6.09. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The Developer agrees to comply with all laws, ordinances, and regulations of Minnesota and the City that are applicable to the Subject Property.

6.10. Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be an original and shall constitute one and the same Agreement.

6.11. Non-waiver. Each right, power or remedy conferred upon the City or the Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City or the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy set forth in this Agreement or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.

6.12 Supersedes and Replaces. The parties understand and agreed that this Agreement supersedes and replaces all oral agreements, previous development agreements, and negotiations between the parties in relation thereto.

*[Remainder of the page was intentionally left blank.]*

**IN WITNESS OF THE ABOVE**, the duly authorized representatives of the parties have caused this Agreement to be executed in duplicate on the date and year written above.

**US HOME, LLC**

\_\_\_\_\_  
Jon Aune  
Its Division Vice President

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF                    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 2024, by Jon Aune, Division Vice President, of US HOMES, LLC, a Delaware Limited Liability Company, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

**CITY OF ROGERS**

\_\_\_\_\_  
Rick Ihli  
Its Mayor

\_\_\_\_\_  
Stacie Brown  
Its City Clerk

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF HENNEPIN    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by Rick Ihli and by Stacie Brown, the Mayor and City Clerk, respectively, of the City of Rogers, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:  
City of Rogers  
22350 South Diamond Lake Road  
Rogers MN 55374  
(763) 428-2253

## **EXHIBIT A**

### **SKYE MEADOWS SEVENTH ADDITION LEGAL DESCRIPTION OF THE PROPERTY**

#### Existing Legal Description

OUTLOT D, SKYE MEADOWS FIFTH ADDITION

#### Proposed Legal Description

Lots 1 through 12 inclusive, Block 1; Lots 1 through 29 inclusive, Block 2; Lots 1 through 14 inclusive, Block 3; Lots 1 through 9 inclusive, Block 4; Lots 1 through 17 inclusive, Block 5; and Outlots A and B, SKYE MEADOWS SEVENTH ADDITION, Hennepin County, Minnesota.

## EXHIBIT B

### SKYE MEADOWS SEVENTH ADDITION FEES, IMPROVEMENT COSTS & FINANCIAL SECURITIES

<b>DEVELOPMENT INFORMATION</b>				
Acres				24.08
Units				81.00
Lots (81 Units + 2 Outlots)				83.00
<b>SECTION 1: PLATTING FEES OWED (CREDITS)</b>	<b>COST</b>	<b>PER ACRE/UNIT/LOT</b>	<b>AMOUNT DUE</b>	<b>NOTES</b>
Water Trunk	3,000.00	Per Acre	72,240.00	
Sanitary Sewer Trunk	2,600.00	Per Acre	-	Tunk Sanitary System Upsizing - \$62,608 in credit
Storm Sewer Trunk	2,400.00	Per Acre	57,792.00	
Park Dedication	6,000.00	Per Unit	486,000.00	
Subdivision GIS Data Entry Fee	50.00	Per Acre	1,204.00	
Lot Origination Fee	350.00	Per Lot	29,050.00	
<b>Subtotal Platting Fees</b>			<b>646,286.00</b>	
<b>Total Platting Fees</b>			<b>646,286.00</b>	
<b>SECTION 2: ADMINISTRATIVE AND DEVELOPMENT RELATED COSTS</b>			<b>AMOUNT DUE</b>	<b>NOTES</b>
Administrative			-	3% of Constr-public improvements
<b>Total Administrative and Development Related Costs</b>			-	
<b>SECTION 3: IMPROVEMENT COSTS</b>		<b>LETTER OF CREDIT</b>	<b>ESCROW</b>	<b>NOTES</b>
Engineering			5,265.00	City Engineer - Contract
Legal			2,500.00	City Attorney - Contract
Planning			4,000.00	City Planner
Non-Public Improvements				
Construction - Site (Grading) - Under separate agreement		-		
Landscaping - \$1,000 per Unit		81,000.00		
Public Improvements Dedicated to the City				
Construction - Street Improvements		-		Construction under 5th Addition LOC
Construction - Final Streets		-		Construction under 5th Addition LOC
Construction - Utility Improvements (Storm Sewer)		-		Construction under 5th Addition LOC
Construction - Utility Improvements (Watermain)		-		Construction under 5th Addition LOC
Construction - Utility Improvements (Sanitary Sewer )		-		Construction under 5th Addition LOC
<b>Total Improvement Costs</b>		<b>81,000.00</b>	<b>11,765.00</b>	
<b>SECTION 4: LOC / ESCROW / FEES REQUIRED</b>		<b>LETTER OF CREDIT</b>	<b>ESCROW</b>	<b>NOTES</b>
Escrow				
Section 1: Platting Fees			646,286.00	
Section 2: Administrative Fees			-	
Section 3: Cash Escrow Skye Meadows 4th			12,942.00	110% of Cash Escrow Subtotal
Security				
Section 3: Letter of Credit (Public Improvements)		101,250.00		125% Non Public Improvements / 150% Improvements Dedicated to City
<b>Total Letter of Credit and Cash Required</b>		<b>101,250.00</b>	<b>659,228.00</b>	

**EXHIBIT C**  
**SKYE MEADOWS SEVENTH ADDITION**  
**APPROVED PLANS**

[SEE SKYE MEADOWS FIFTH ADDITION SUBDIVISION AGREEMENT]

**SKYE MEADOWS SEVENTH ADDITION  
CONSENT**

The Property is subject to the foregoing Developer's Agreement and, accordingly, Bank hereby consents to the Developer's Agreement; provided, that in doing so, Bank shall not be liable to the City or any other person for the performance or non-performance of the Agreement by the Developer; provided further, that in the event that Bank acquires fee title to the Property by foreclosure or sale in lieu of foreclosure, Bank shall not be required to perform any of the obligations required of the Developer in said Agreement during the Bank's term of ownership so long as Bank is actively marketing the Property for sale and maintaining the Property in compliance with applicable ordinances.

Its: \_\_\_\_\_

[illegible]

---

Notary Public

17

# SKYE MEADOWS SEVENTH ADDITION

C.R. DOC. NO. \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS: That DRP MN 1, LLC, a Delaware limited liability company, fee owner of the following described property:

OUTLOT D, SKYE MEADOWS FIFTH ADDITION

Has caused the same to be surveyed and platted as SKYE MEADOWS SEVENTH ADDITION and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said DRP MN 1, LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed: DRP MN 1, LLC

\_\_\_\_\_ its \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ its \_\_\_\_\_, of DRP MN 1, LLC, a Delaware limited liability company, on behalf of the company.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print)

Notary Public \_\_\_\_\_ County, Minnesota

My Commission expires \_\_\_\_\_

## SURVEYOR'S CERTIFICATE

I Mark A. Schwanz do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Mark A. Schwanz, Licensed Land Surveyor  
Minnesota License No. 45817

State of Minnesota  
County of \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_, 20\_\_\_\_ by Mark A. Schwanz.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print)

Notary Public, \_\_\_\_\_ County, Minnesota

My Commission expires \_\_\_\_\_

## CITY COUNCIL, CITY OF ROGERS, MINNESOTA

This plat of SKYE MEADOWS SEVENTH ADDITION was approved and accepted by the City Council of the City of Rogers, Minnesota at a regular meeting thereof held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF ROGERS, MINNESOTA

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Clerk

## COUNTY AUDITOR, HENNEPIN COUNTY, MINNESOTA

I hereby certify that taxes payable in 20\_\_\_\_ and prior years have been paid for land described on this plat, dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Daniel Rogan, County Auditor by \_\_\_\_\_ Deputy

## SURVEY DIVISION, HENNEPIN COUNTY, MINNESOTA

Pursuant to MN. STAT. Sec. 383B.565 (1969), this plat has been approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chris F. Mavis, County Surveyor by \_\_\_\_\_

## COUNTY RECORDER, HENNEPIN COUNTY, MINNESOTA

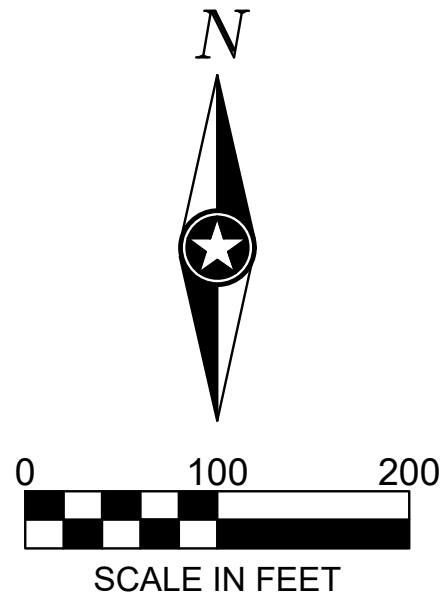
I hereby certify that the within plat of SKYE MEADOWS SEVENTH ADDITION was recorded in this office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_ o'clock \_\_\_\_M.

Amber Bougie, County Recorder by \_\_\_\_\_ Deputy



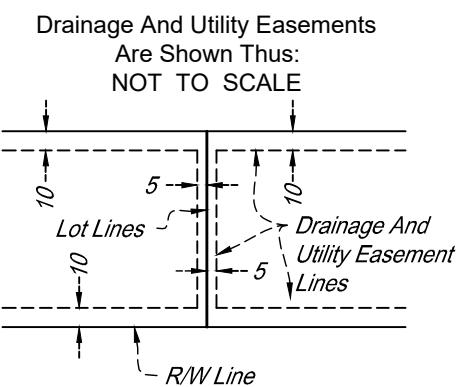
SKYE MEADOWS SEVENTH ADDITION

C.R. DOC. NO.



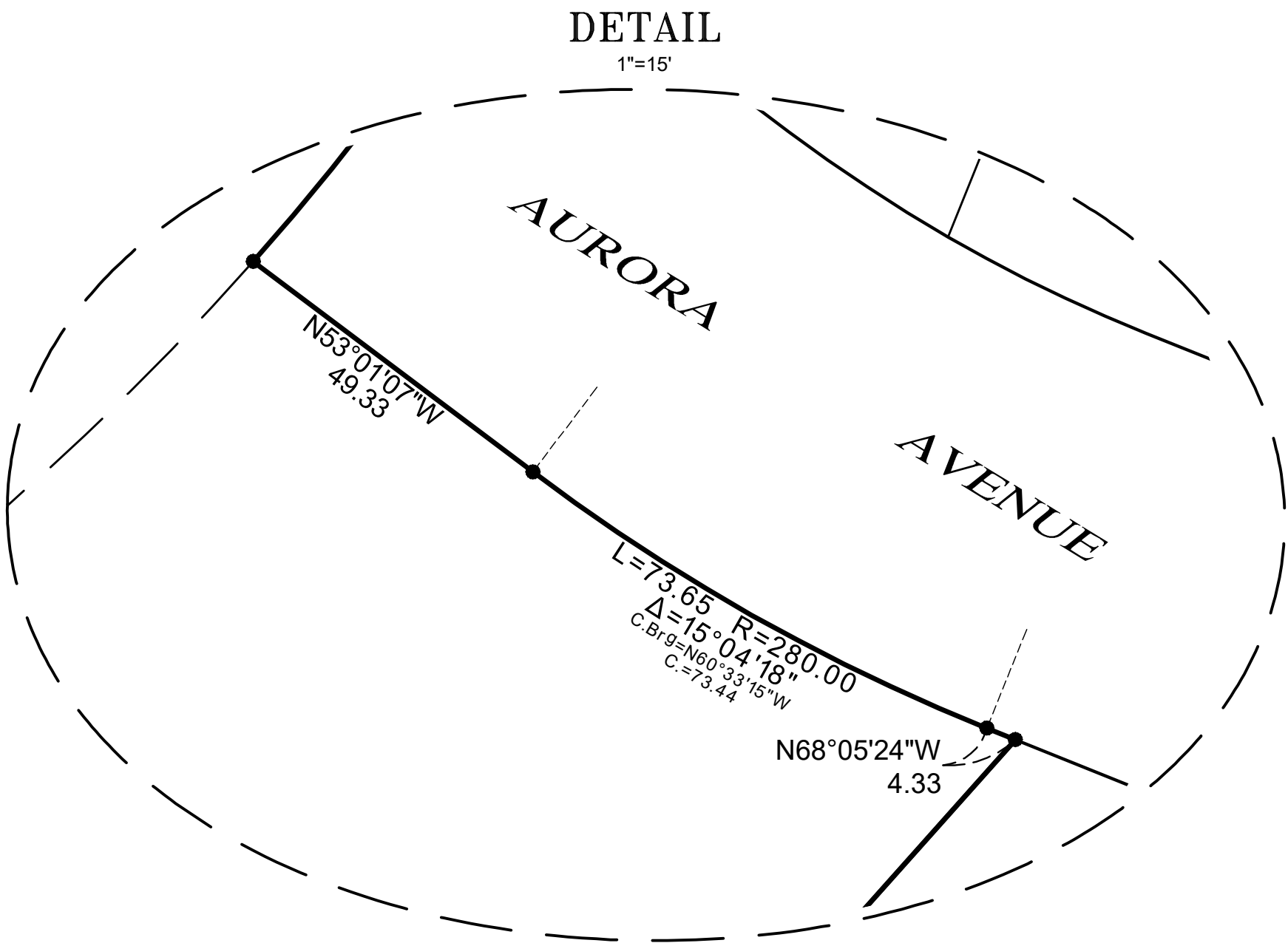
LEGEND

- DENOTES FOUND OPEN 1/2 INCH IRON PIPE MONUMENT UNLESS OTHERWISE NOTED
- ⊙ DENOTES FOUND CAST IRON MONUMENT
- ▲ DENOTES FOUND PK NAIL MONUMENT



Being 5 feet in width and adjoining lot lines, unless otherwise indicated and being 10 feet in width and adjoining right-of-way lines, unless otherwise indicated on this plat.

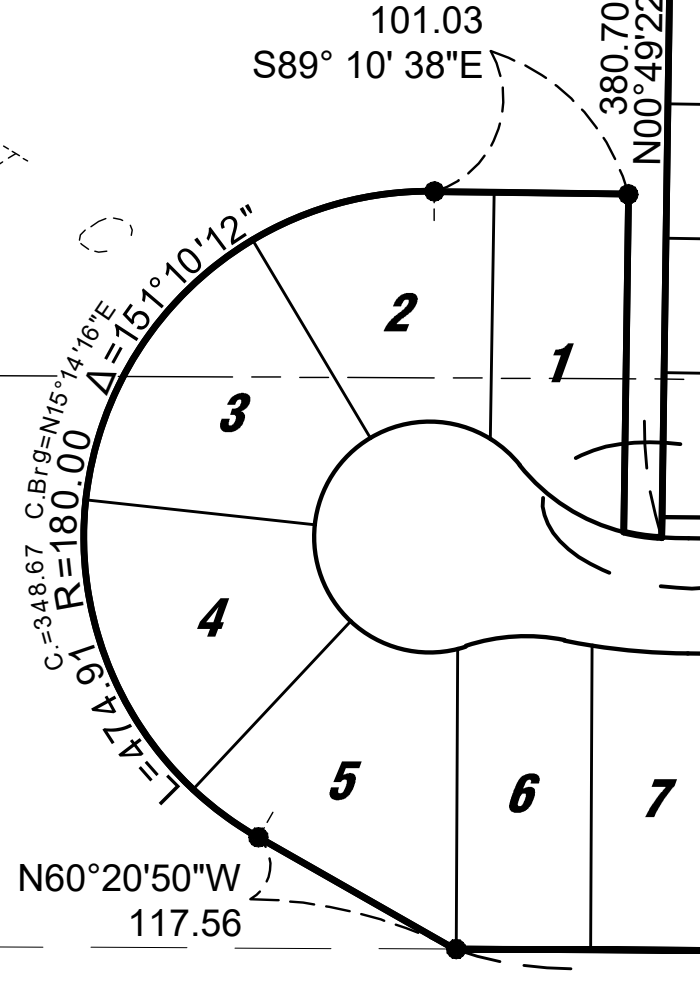
**BEARING NOTE:**  
BEARINGS ARE BASED ON THE WEST LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 120 NORTH, RANGE 23 WEST WHICH IS ASSUMED TO HAVE A BEARING OF N00°47'31"E



WEST 1/4 CORNER  
SEC. 27-T120N-R23W  
FOUND 2 INCH IP  
S89°43'04"E 3983.18

SOUTH LINE  
NORTHEAST QUARTER  
SEC. 27-T120N-R23W  
S89°43'04"E 5311.82

WEST LINE  
NE 1/4 - SE 1/4  
SEC. 27-T120N-R23W



SEE DETAIL  
Inset C  
OLIVIA COURT

E 1/4 CORNER  
SEC. 27-T120N-R23W  
FOUND C.I.M.

EAST LINE OF THE  
SOUTHEAST QUARTER OF THE  
NORTHEAST QUARTER  
SEC. 27-T120N-R23W

INTERSECTION OF EAST LINE OF SE 1/4 OF  
NE 1/4 OF SEC. 27-T120N-R23W AND  
CENTERLINE OF C.S.A.H. NO. 116 PLAT 21

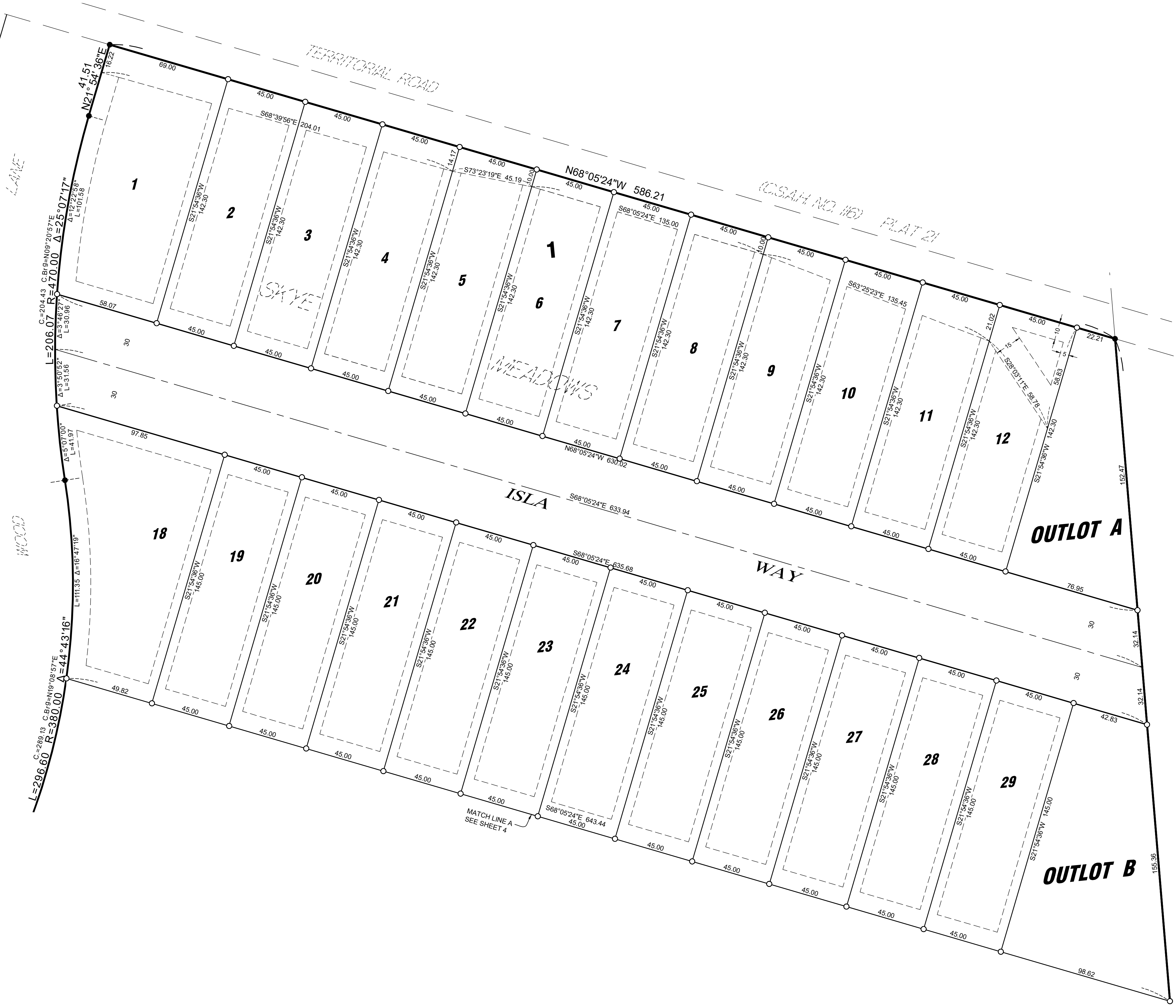
NE CORNER  
SEC. 27-T120N-R23W  
FOUND C.I.M.



SKYE MEADOWS SEVENTH ADDITION

INSET A

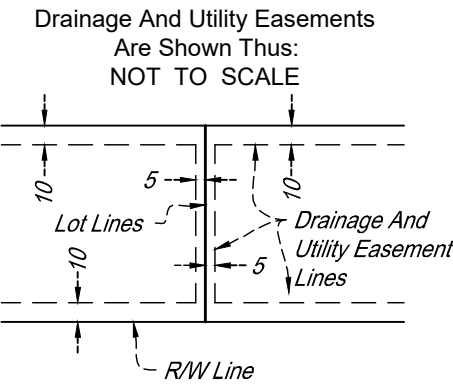
C.R. DOC. NO. \_\_\_\_\_



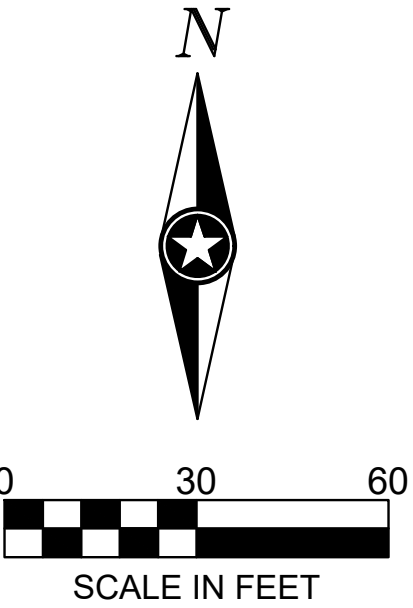
LEGEND

- DENOTES FOUND OPEN 1/2 INCH IRON PIPE MONUMENT UNLESS OTHERWISE NOTED
- DENOTES 1/2 INCH DIA. X 18 INCH LONG IRON PIPE MONUMENT WITH PLASTIC CAP MARKED BY ISG LICENSE NO. 45817 TO BE SET WITHIN 1 YEAR, IN ACCORDANCE WITH MN STATUTES SECTION 505.021, SUBD. 10

**BEARING NOTE:**  
 BEARINGS ARE BASED ON THE WEST LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 120 NORTH, RANGE 23 WEST WHICH IS ASSUMED TO HAVE A BEARING OF N00°47'31"E (SEE SHEET 2 OF 2)



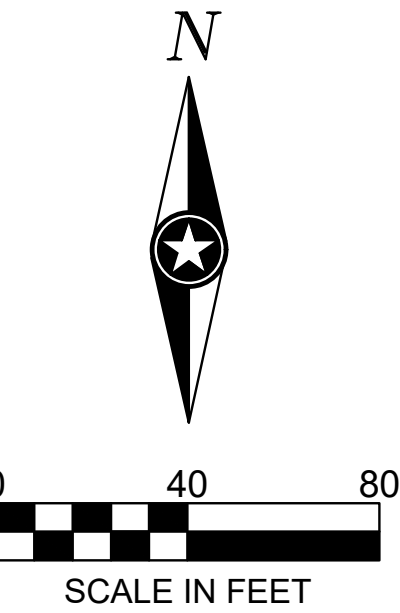
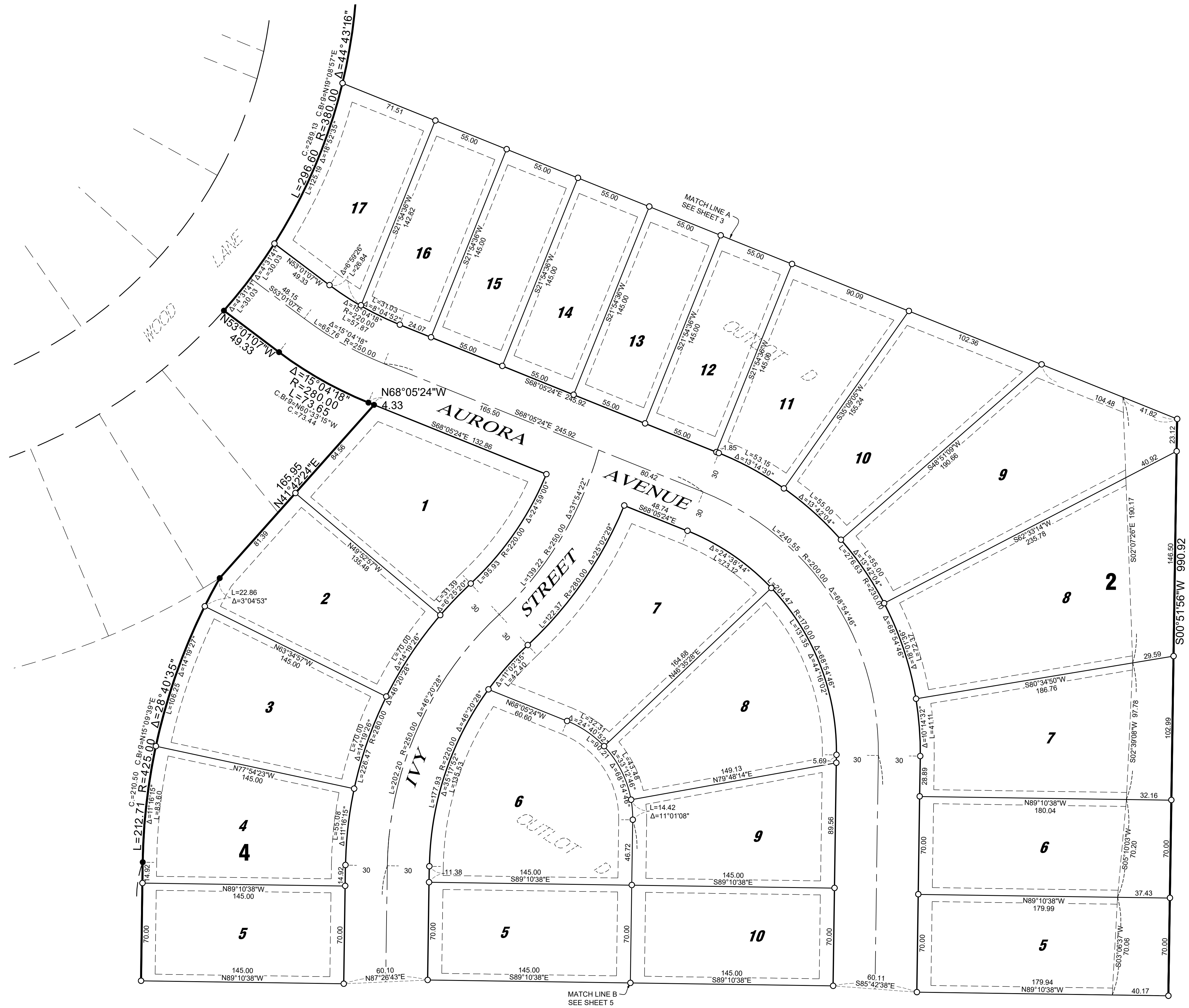
Being 5 feet in width and adjoining lot lines, unless otherwise indicated and being 10 feet in width and adjoining right-of-way lines, unless otherwise indicated on this plat.



SKYE MEADOWS SEVENTH ADDITION

INSET B

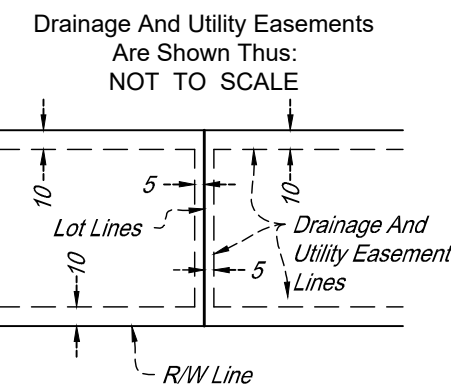
C.R. DOC. NO.



LEGEND

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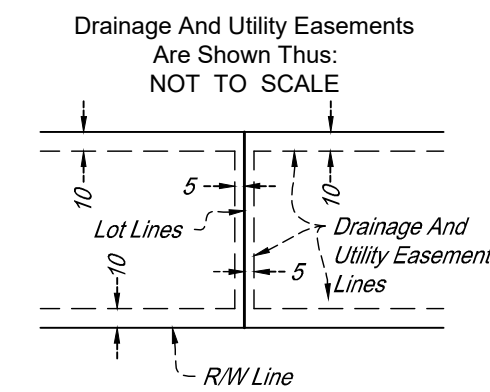
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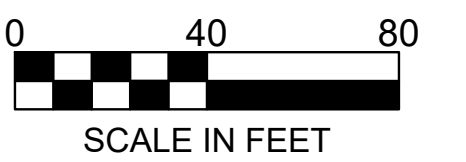
# SKYE MEADOWS SEVENTH ADDITION

C.R. DOC. NO. \_\_\_\_\_

INSET C



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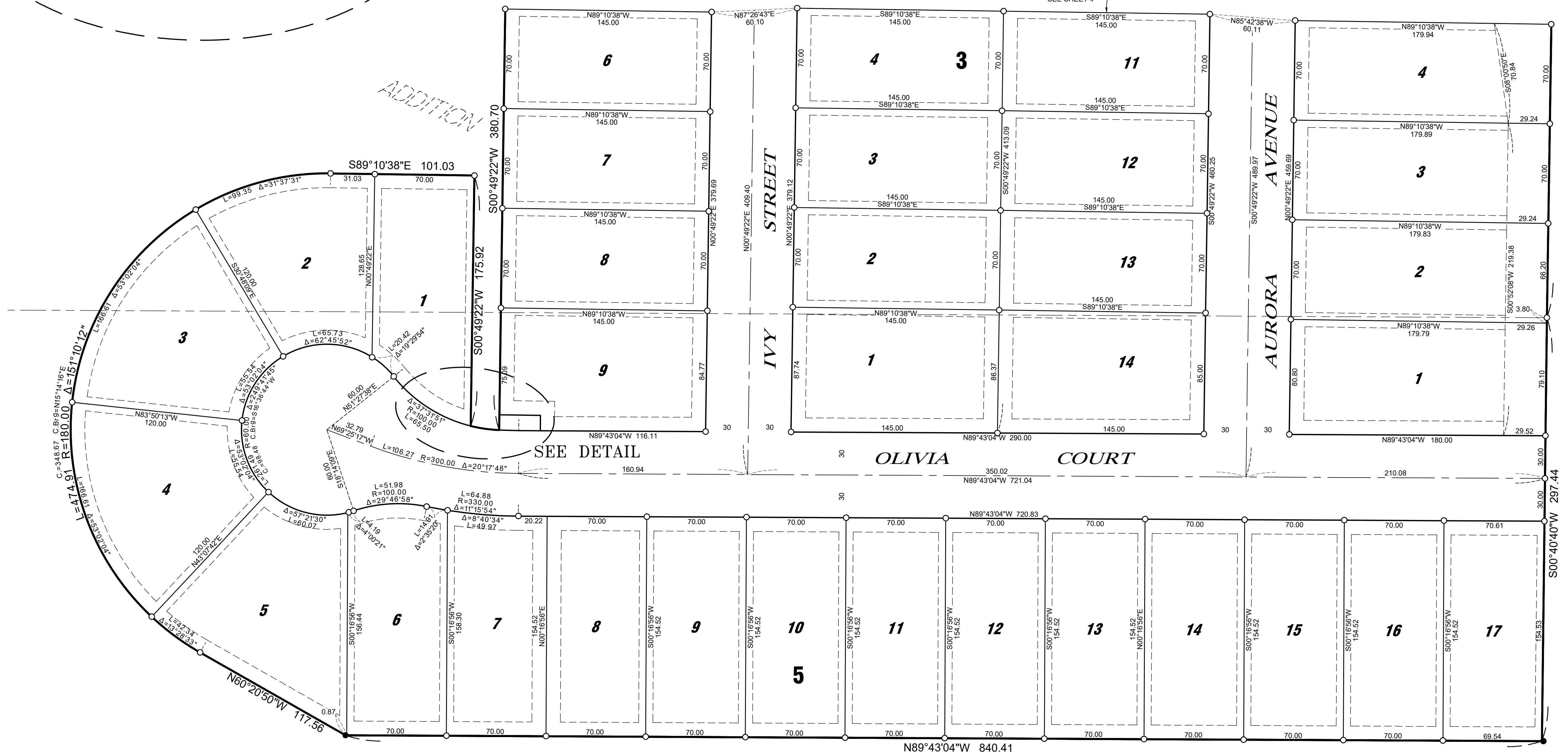
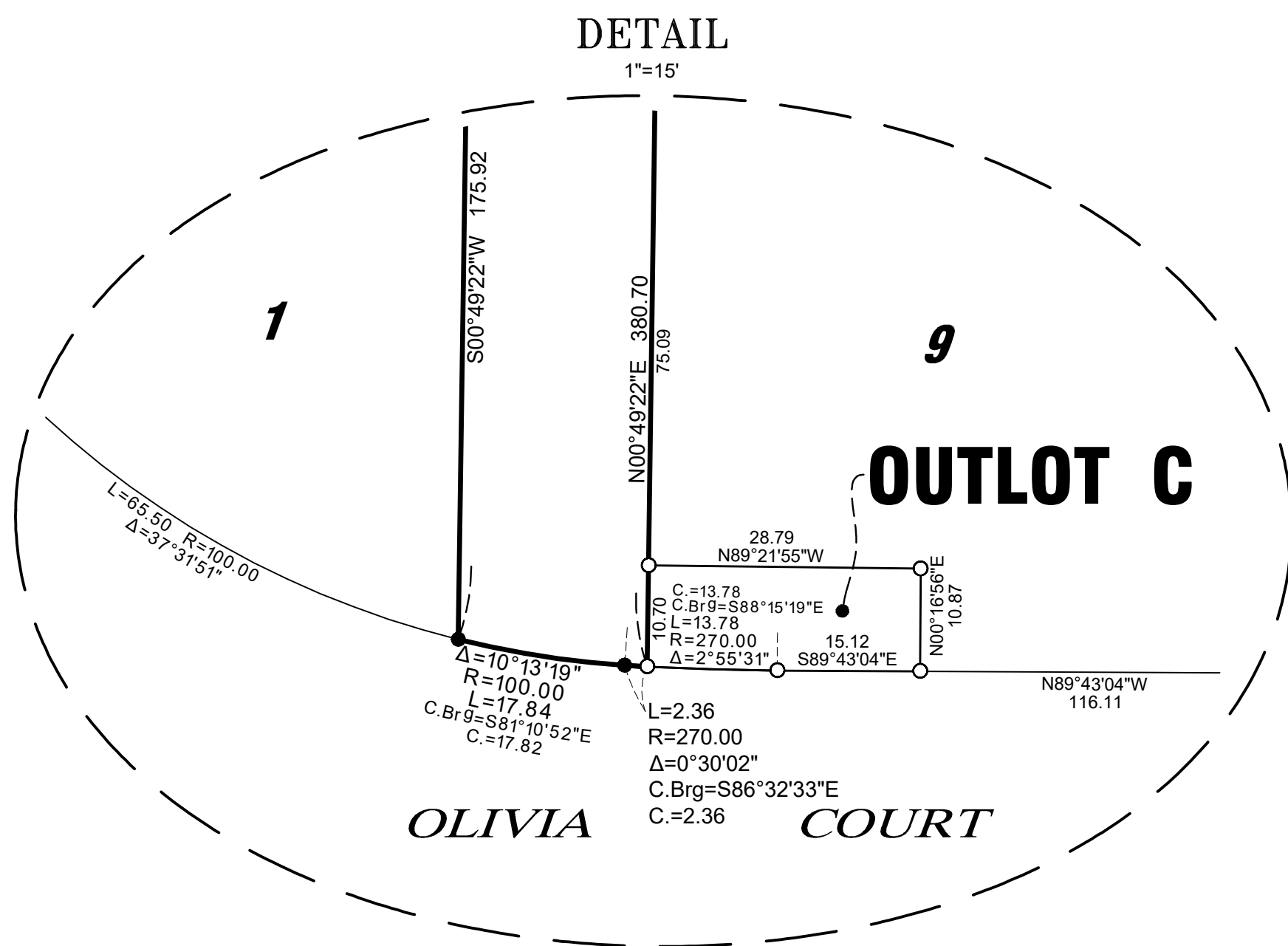


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**BEARING NOTE:**

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BEARINGS ARE BASED ON THE WEST LINE OF  
THE SOUTHEAST QUARTER OF THE NORTHEAST  
QUARTER OF SECTION 27, TOWNSHIP 120  
NORTH, RANGE 23 WEST WHICH IS ASSUMED TO  
HAVE A BEARING OF N00°47'31"E  
(SEE SHEET 2 OF 2)



SG



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.14

**Subject:** Approve Purchase of Fire Department Uniform Items

**Prepared By:** Fire Chief Patrick Farrens

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**Recommended City Council Action**

Approve the purchase of budgeted fire department uniforms in the amount of \$12,656.83.

**Overview / Background**

During the 2023 budget process, funds were requested and approved to purchase base uniform items for the Rogers Fire Department, to increase uniformity and professionalism appearance. Rogers fire department members were fitted for these uniform items.

**Staff Recommendation**

Approve the purchase of budgeted fire department uniforms in the amount of \$12,656.83.

**Financial Impact:** \$12,656.83 **Budgeted?** Yes

**Source Fund:** 100-420-2210-42180-0000

**Notes:**

**ATTACHMENTS:**

Description





**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.15

**Subject:** Approval of Resolution 2024-34, a Resolution Recognizing April 8-12 As Severe Weather Awareness Week

**Prepared By:** Fire Chief Patrick Farrens

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**Recommended City Council Action**

Approve Resolution 2024-34 recognizing April 8-12 as Severe Weather Awareness Week.

**Overview / Background**

Annually the National Weather Service and Minnesota Department of Homeland Security/Emergency Management recognize a week in April as Severe Weather Awareness Week. Severe weather continues to be one of the largest threats to any community including events such as; blizzards, droughts, high-heat, hail, tornados, and more. The Rogers Fire Department will be releasing social media updates throughout the week to bring awareness to severe weather threats and how to plan for them throughout our community.

**Staff Recommendation**

Approve Resolution 2024-34 recognizing April 8-12 as Severe Weather Awareness Week.

**Financial Impact:** None

**Budgeted?** N/A

**Source Fund:**

**Notes:**

**ATTACHMENTS:**

Description

Resolution 2024-34 Recognizing April 8-12 As Severe Weather Awareness Week  
Severe Weather Awareness Week Presentation

**RESOLUTION NO. 2024 - 34**

**A RESOLUTION RECOGNIZING APRIL 8<sup>TH</sup> - 12<sup>TH</sup> AS SEVERE WEATHER  
AWARENESS WEEK**

**WHEREAS**, the City of Rogers Fire Department coordinates and manages the city's emergency management program; and

**WHEREAS**, the City of Rogers City Council supports this program; and

**WHEREAS**, the city recognizes severe weather as one of the most significant threats to the community; and

**WHEREAS**, the City of Rogers participates in Severe Weather Awareness Week to refresh, remind, and educate everyone about the seasonal threats from severe weather and how to avoid them; and

**WHEREAS**, the City of Rogers encourages all residents to review their emergency procedures and prepare for weather-related hazards.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Rogers, that April 8 – 12, 2024, is recognized as Severe Weather Awareness Week.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of September, 2023.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacie Brown, Clerk



Keeping Minnesota *Ready* 



**FEMA**



  
**Ready**  
Prepare. Plan. Stay Informed.

# Minnesota *Severe Weather Awareness Week*

**April 8 - 12,  
2024**



# What is Severe Weather Awareness Week?

- Statewide information campaign to inform and refresh knowledge about severe weather threats.
- Aim is to enable citizens to be better prepared and take appropriate action when necessary.



# April 8 – 12, 2024

Each day of the week focuses on a different topic:

- **Monday** – Weather Alerts and Warnings
- **Tuesday** – Severe Storms, Lightning and Hail
- **Wednesday** – Floods and Flash Floods
- **Thursday** – Statewide Tornado Drill Day
- **Friday** – Extreme Heat and Wildfires

Information and topics will continue throughout spring and summer on the [HSEM website under "Weather Safety"](#)

The background of the slide is a photograph of a rural landscape. In the foreground, there is a field of dry, brown grass. In the middle ground, a line of trees is visible. In the background, a fire is burning, with bright orange and yellow flames rising into the air. The sky is overcast with grey clouds.

# **Severe Weather Hazards Are Real**

The top severe weather hazards in Minnesota are:

- Severe storms, hail and lightning
- Floods
- Tornadoes
- Extreme heat



# Weather Alerts and Warnings

- **Severe weather warnings** are issued by the National Weather Service.
  - *Know the terms and what they mean.*
- **Warning sirens** are operated **by each county**.
- **Personal weather alerts** – Many cell phone apps and local media outlets and internet sites offer free local personal weather alerting services.
- **Wireless Emergency Alerts** – Sent by authorities to all cell phones in specific area to warn of a dangerous situation or critical information.

# Types of Warnings

- **WEATHER WARNING -**
  - A dangerous weather or event is occurring or imminent.
  - Likely significant threat to life or property.
  - Take protective action immediately.
- **WEATHER WATCH -**
  - Weather conditions are favorable for a hazardous weather event.
  - Stay alert to changing conditions.
  - Make alternate plans.
  - Be aware of possible shelter or evacuation routes.
- **WEATHER ADVISORY -**
  - Less hazardous weather conditions or less specific locations.
  - Weather may still pose significant safety risk or travel problems.
  - Situations are possible that could threaten life or property.

# Personal Weather Alerts

Personal and localized electronic weather alerts are available across Minnesota from weather related apps or local media outlets in a variety of formats.

- Email
- Text messages
- Cell phones
- Computers
- Tablets
- Social media

**Sample** of sources:  
(Check local media.)

- [Weather.com](http://Weather.com)
- [Accuweather.com](http://Accuweather.com)
- [Emergency Email & Wireless Network](#)
- [WCCO](http://WCCO)
- [KARE11](http://KARE11)
- [KSTP](http://KSTP)
- [KMSP](http://KMSP)
- [KAAL –TV](http://KAAL-TV)
- [KBJR6/Range 11](http://KBJR6/Range 11)
- [WDAY – Fargo/Moorhead](http://WDAY)
- [KELO – SW Minnesota](http://KELO)

# Siren Activation Information

- **Counties and cities in Minnesota own and operate all warning sirens in their jurisdictions.**
- Check with your local public safety officials to learn when and why warning sirens are sounded in your community.
- Sirens normally sound for about two to three minutes and then go silent.
- **There is no such thing as an "all-clear" siren.**



## Severe Thunderstorms, Lightning and Hail

- Thunderstorms affect relatively small areas.
- A typical thunderstorm is 15 miles in diameter and lasts for about 30 minutes.
- Severe thunderstorms can produce large hail or have winds of at least 58 mph.
- Some wind gusts can exceed 100 mph and produce tornado-like damage.



# Facts About Thunderstorms

- Warm, humid conditions are favorable for storm development.
- Storms may occur singly, in clusters or in lines.
- Storms typically produce heavy rain for a brief period.
- Ten percent of storms are severe – typically including high winds and large hail.

# Facts About Hail

- Hail is larger than sleet and forms in thunderstorms.
- Updrafts are strong rising currents of air within a storm that carry water droplets to a height where they freeze and become hail.
- Hail can range from pea-sized (most common) to as large as baseball-sized or more.
- Large hail stones fall faster than 100 mph and can injure or even kill people.

# Facts About Lightning

- All thunderstorms produce lightning.
- A bolt of lightning can be over five miles in length.
- Lightning can strike up to 15 miles away from the center of a storm.
- Your chance of being struck by lightning once in your lifetime: 1 in 12,000. (*NWS Data*)
- “Heat” lightning doesn’t exist - it is flashes from a far-away storm that can’t be heard.

# Know the Warning Terms

- **Severe Thunderstorm Watch**

Weather conditions are favorable for producing severe thunderstorms. Remain alert and stay informed.

- **Severe Thunderstorm Warning**

Severe weather has been reported or indicated on weather radar. Seek shelter immediately.



**Topic for Tuesday, April 9**

## **Before Severe Storms and Lightning**

- Secure outdoor objects.
- Close/shutter windows and secure outside doors.
- Consider postponing outdoor activities.
- Know where the nearest shelters are.
- Know where to get weather reports.
- Have a weather radio with battery backup.
- Check your emergency kit – is it ready?

## During Thunderstorms with Lightning

- The safest place to be during a thunderstorm is any normal building (with water pipes or electricity).
- Most hard top cars are safe from lightning. (It is the metal roof and metal sides that protect you, NOT the rubber tires.)
  - Convertibles, motorcycles, bicycles, fiberglass vehicles offer no protection from lightning.
  - Avoid contact with interior metal during the storm.

## During Thunderstorms with Lightning

- No place outside is safe when thunderstorms are in the area.
- If you hear thunder, lightning is close enough to strike you.
- When you hear thunder, immediately move to safe shelter: a building or an enclosed, metal-topped vehicle with windows up.
- Stay in safe shelter at least 30 minutes *after* you hear the last sound of thunder.

## **During Thunderstorms with Lightning**

**If you are outside and cannot find shelter:**

- Avoid tall trees, hilltops, open fields, beaches, cliffs.
- Avoid ungrounded sheds or flimsy structures – especially in open areas.
- If you are in a boat – get to shore and off the water as soon as possible and find shelter.
- Get to the lowest area available that is not in flood area.



## **Facts about Lightning**

- All thunderstorms produce lightning. If you can hear thunder, you are in range of lightning.
- Lightning often strikes the same place repeatedly, especially if it's a tall, pointed, isolated object.
- Lightning can strike up to 15 miles from the center of the thunderstorm, far from the rain or storm cloud.

# Floods and Flash Floods

- One of the most common natural hazards in Minnesota.
- Seasonal snowmelt floods tend to develop slowly.
- Flash floods develop quickly during heavy rains leaving little time for preparation.
- Risks are greater in low-lying areas, near existing water, behind a levee or downstream from a dam.

# Know the Flood Warning Terms

- **Flood or flash flood watch**  
Conditions exist for possible flooding.
- **Flood warning**  
Flooding is occurring or will occur soon.
- **Flash flood warning**  
A flash flood is occurring or will occur soon.
  - Seek safety or higher ground immediately and avoid flooded roadways.

## Before a Flood

- Buy flood insurance for your home at least 30 days ahead of flood season.
- Elevate basement furnaces, water heaters, and electric panels.
- Install check valves in sewer traps.
- Construct barriers or dikes if possible.
- Seal basement walls.
- Prepare for evacuation if necessary.
  - *Have a plan and inform family and neighbors.*
  - *Have a “go kit” ready with valuables and important papers and enough supplies to last several days.*



## During a Flood - Plan

- Listen to radio or TV for information.
- Be aware of streams, drainage channels and canyons.
- Be aware of road and bridge closures; find alternate routes.
- Move immediately to high ground if flood waters are near.
- Be prepared to evacuate on short notice.

## During a Flood - Prepare

- If you must evacuate, and time permits:
  - *Secure your home.*
  - *Bring in outdoor furniture.*
  - *Move essential items to an upper floor.*
  - *Turn off utilities.*
- Plan an evacuation route and inform family and neighbors of destination.

# During a Flood – Don't Drive

- Do not walk or drive through moving water.
- Do not drive on flooded roads.
- Be aware of downed power lines.





## After a Flood

- Return home only when authorities indicate it is safe.
- Use caution when entering buildings.
- Service damaged septic tanks, cesspools, pits, and leaching systems.
- Clean and disinfect damaged property.
- Have alternate sewage/toilet capacity.





# Tornado Drill Day – April 11

## Tornado Safety Information

- Nature's most intensely violent storm.
- Minnesota averages 40 tornadoes per year – but in 2021 the state had 64 tornadoes. This includes 22 tornadoes on Dec. 15 alone!
- Tornadoes may strike quickly with little warning.
- Tornadoes can occur any time of day or night but often occur in the late afternoon or evening.

## Know the Tornado Warning Terms

- **Tornado watch**

Weather conditions are favorable for tornadoes; remain alert for approaching storms.

- **Tornado warning**

A tornado has been sighted or indicated by weather radar; take shelter immediately.

# Before a Tornado

## During a Tornado Watch

- Be alert to changing weather conditions.
- Know your surroundings and location.
- Have a plan for severe weather.
- Have a programmed NOAA Weather Radio operating.
- Listen to radio or TV or check the internet frequently for up-to-date information.



# During a Tornado Warning

- Find shelter immediately.
- Seek a small interior room.
- Get away from glass windows.
- Leave mobile homes or trailers.
- If outside, lie flat in a ditch or depression and cover your head.
- Do not get under an overpass or bridge.
- If in a vehicle – stop and find shelter in a strong building nearby immediately.
- Watch for flying debris.



# **Tornado Drill Day**

- **Afternoon Tornado Drill: Thursday, April 11 - 1:45 p.m.**
  - NWS will send simulated warnings to NOAA Weather Radios.
  - All counties across Minnesota sound outdoor warning sirens.
  - Schools, businesses, and organizations are encouraged to conduct a tornado drill at this time to practice their own tornado sheltering plans.
- **Evening Tornado Drill: Thursday, April 11 - 6:45 p.m.**
  - Severe weather and tornadoes occur most often between 3 - 8 p.m.
  - Second drill allows second-shift workers and families at home to practice their sheltering plans.
  - County participation is voluntary.

# **Tornado Drill Day – How to Participate**

## **Prepare Your Home**

- Create or update emergency plans with your entire family.
- Practice your family plan during the evening tornado drill at 6:45 p.m.
- Check emergency plans at places your family spends time, such as schools, workplaces, churches, markets, or sports facilities.
- Share the plans for these areas with your entire family.

## **Prepare Your Neighborhood**

- Involve your neighbors. Find out who has special needs and might need help in an emergency.
- Plan with your neighborhood. Ask your Home Owners Association, your Tenants Group or Neighborhood Civic Association to make emergency preparedness an agenda item during your next meeting.
- Help neighbors get informed. Host a neighborhood preparedness meeting. Invite your local emergency manager or responders to help lead the discussions.



# **Tornado Drill Day – How to Participate**

## **Prepare Your Community**

- Include preparedness activities at community events.
- Host a Local Preparedness Fair.
- Create or participate in a Citizen Corps - Community Emergency Response Team (CERT).

## **Prepare Your Workplace**

- Designate critical function or emergency personnel.
- Organize an emergency preparedness procedures review.
- Host a disaster preparedness brown bag lunch for employees.
- Get a NOAA Weather Radio.
- Distribute a facility emergency plan.
- Conduct business continuity training.
- Schedule an emergency exercise or drill.



# Extreme Heat

- Heat-related fatalities outpace deaths in several other weather categories.
- Based on a national average excessive heat claims 219 lives each year.
- By contrast, floods kill 88, tornadoes 57, lightning 52 and hurricanes 15.

# Heat Problems

- **Heat cramps** are muscular pains and spasms that usually occur in the legs or abdomen caused by exposure to high heat and humidity, and loss of fluids and electrolytes.
  - Find a cool location to rest and take fluids (water or sports drinks).
- **Heat exhaustion** typically involves the loss of body fluids through heavy sweating during strenuous exercise or physical labor in high heat and humidity.
  - Signs of heat exhaustion include cool, moist, pale or flushed skin; heavy sweating; headache; nausea; dizziness; weakness; and exhaustion.
- **Heat stroke** (also known as sunstroke) is a life-threatening condition in which a person's temperature control system stops working and the body is unable to cool itself.
  - Signs of heat stroke include hot, red skin which may be dry or moist; changes in consciousness; vomiting; and high body temperature.
  - Heat stroke is life-threatening. **Call 911** immediately!

# **During a Heat Wave**

- Drink more fluids – avoid alcohol and high-sugared drinks.
- Stay in an air-conditioned place during the hottest parts of the day.
- If air conditioning is not available, be in a location with adequate shade, air-flow and ventilation.
- Make use of public venues or cooling centers if necessary.
- Wear lightweight, light-colored, loose-fitting clothing.
- NEVER leave any person or animal in a closed, parked vehicle.

# Heat Index

- The Heat Index is a measure of how hot it feels when relative humidity is added to the air temperature.
- Heat Index values are based on shady conditions with a light wind; exposure to full sunshine can increase values by up to 15 degrees.

NOAA's National Weather Service

Heat Index

Temperature (°F)

	80	82	84	86	88	90	92	94	96	98	100	102	104	106	108	110
40	80	81	83	85	88	91	94	97	101	105	109	114	119	124	130	136
45	80	82	84	87	89	93	96	100	104	109	114	119	124	130	137	
50	81	83	85	88	91	95	99	103	108	113	118	124	131	137		
55	81	84	86	89	93	97	101	106	112	117	124	130	137			
60	82	84	88	91	95	100	105	110	116	123	129	137				
65	82	85	89	93	98	103	108	114	121	128	136					
70	83	86	90	95	100	105	112	119	126	134						
75	84	88	92	97	103	109	116	124	132							
80	84	89	94	100	106	113	121	129								
85	85	90	96	102	110	117	126	135								
90	86	91	98	105	113	122	131									
95	86	93	100	108	117	127										
100	87	95	103	112	121	132										

Likelihood of Heat Disorders with Prolonged Exposure or Strenuous Activity

Caution

Extreme Caution

Danger

Extreme Danger



# Know the Heat Warning Terms

- **Excessive Heat Warning**

Issued within 12 hours of the heat index reaching one of two levels. A warning will be issued if :

- The heat index is greater than 105°F for any period.

- **Excessive Heat Watch**

Issued when the heat index is expected to be greater than 105°F and nighttime low temperature will be at least 75°F or higher for two consecutive days.

## Firewise in Minnesota

- Firewise is a program designed to address the risk of homes in the wildland/urban interface to wildland fire. As more homes are built in the woods and fields of Minnesota, the existing firefighting resources are less able to protect everyone's property while trying to control a wildfire.
- Homes close to evergreens and the tall grasses of prairies or marshes are most at risk. Making your home able to survive an approaching wildfire is the goal of the Firewise program.
- The Minnesota Department of Natural Resources (DNR) has adopted the national [Firewise program](#) for fire prevention information and preparedness.



## Health Threat From Wildfire Smoke

Smoke from wildfires is a mixture of gases and fine particles from burning trees and other plant materials. Smoke can hurt your eyes, irritate your respiratory system, and worsen chronic heart and lung diseases.

[Review the pages on the CDC website about how smoke from wildfires can affect your health.](#)



# Sources For More Information on Severe Weather and Safety

- [Severe Weather Awareness Week](#)
- [Severe Storms, Lightning and Hail](#)
- [Floods and Flash Floods](#)
- [Tornadoes](#)
- [Alerts and Warnings](#)
- [Extreme Heat and Wildfires](#)

# How to prepare for any emergency

Four simple preparedness steps:

- Have a Family Emergency Plan
- Make a Emergency Supply Kit
- Stay Informed
- Get Involved



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.16

**Subject:** Accept Resignation of Paid-on-Call Firefighter Ezekiel Castro

**Prepared By:** Fire Chief Patrick Farrens

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**Recommended City Council Action**

Motion to accept resignation of probationary paid-on-call firefighter Ezekiel Castro.

**Overview / Background**

Ezekiel Castro was hired January 1st, 2024 as a probationary paid-on-call firefighter. Ezekiel has been satisfactorily completing requirements within the fire academy, but due to unforeseen circumstances, has had to make the difficult decision to resign from the Rogers Fire Department.

Recruiting and retaining paid-on-call firefighters, is a challenge being experienced by nearly all departments across the nation. The commitments are large, and we greatly appreciate any community member that is willing to step up and attempt to serve the cities we protect as a firefighter.

**Staff Recommendation**

Approve resignation of probationary paid-on-call firefighter Ezekiel Castro.

**Financial Impact:** None

**Budgeted?** N/A

**Source Fund:**

**Notes:**



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.18

**Subject:** Approval of City Administrator's Annual Performance Review

**Prepared By:** Robert Vose, City Attorney

---

**Recommended City Council Action**

Motion to accept the City Administrator's performance review as "at or above expectations".

**Overview / Background**

At the March 12, 2024 regular City Council meeting, the Council reviewed the results of written performance reviews from department heads and councilmembers and considered the performance of the city administrator, Steve Stahmer. The review was conducted in a closed meeting under Minn. Stat. § 13D.05 subd. 3(a). All council members, legal counsel, and administrator Stahmer were present. The Council consensus was that administrator Stahmer has performed at or above expectations.

**Staff Recommendation**

Motion to accept the City Administrator's performance review as "at or above expectations".



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 5.19

**Subject:** Approval of Resolution No. 2024-29, A Resolution Declaring May 18, 2024 as the Rogers Clean-Up Day

**Prepared By:** Doran Cote, Public Works Director/City Engineer

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**Recommended City Council Action**

Motion to Approve Resolution No. 2024-29, A Resolution Declaring May 18, 2024 as the Rogers Clean-Up Day.

**Overview / Background**

In previous years the Rogers Clean-Up Day has been performed on a Saturday from 8:00 a.m. to noon, the weekend between Fishing Opener and Memorial Day. This year that date would be May 18, 2024.

The event is designed to cover costs of recycling material through user fees collected at the event to the greatest extent possible while still promoting a safe and environmentally sound means of disposal for certain waste or recycling items from Rogers residents. The fees applied are associated with service contracts through third party recycling vendors.

Please see the attached resolution declaring May 18, 2024, Rogers Clean-Up Day.

**Staff Recommendation**

Motion to Approve Resolution No. 2024-29, A Resolution Declaring May 18, 2024 as the Rogers Clean-Up Day.

**Financial Impact:** \$12,000      **Budgeted?** Yes

**Source Fund:** 100-430-3245-43865

**Notes:**

**ATTACHMENTS:**

Description

Resolution 2024-29

**RESOLUTION NO. 2024 - 29**

**A RESOLUTION DECLARING MAY 18, 2024 AS ROGERS CLEAN-UP DAY**

**WHEREAS,** the City of Rogers designates a day every year to allow its residents to participate in a recycling clean-up day; and

**WHEREAS,** the City is declaring May 18, 2024 as the Official Clean-Up Day for the City of Rogers; and

**WHEREAS,** the City Staff is granted approval to enter into service contracts with third party recycling vendors to handle and dispose of the recyclable materials collected at Clean-Up Day.

**NOW, THEREFORE BE IT RESOLVED,** by the City Council of the City of Rogers that Saturday, May 18, 2024 is the Official Clean-Up Day for the residents of Rogers.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 7.1

**Subject:** Approval of Resolution 2024-36 Accepting Donation from Nissan North America, INC.

**Prepared By:** Fire Chief Patrick Farrens

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**Recommended City Council Action**

Approve resolution 2024-36 accepting donation from Nissan North America, Inc.

**Overview / Background**

Nissan North America, INC. donates vehicles to schools and first responder agencies for training. A Nissan Leaf was offered to the RFD to complete extrication training on. This vehicle has a \$4,000 value, but can only be used for training, and per the agreement not be driven on the roadway.

**Staff Recommendation**

Approve resolution 2024-36 accepting donation from Nissan North America, Inc.

**ATTACHMENTS:**

Description

Resolution 2024-36



**RESOLUTION NO. 2024 – 36**

**A RESOLUTION ACCEPTING DONATION FROM NISSAN NORTH AMERICA, INC.**

**WHEREAS**, the City of Rogers accepts donations to the Rogers Fire Department

**WHEREAS**, these donations have been made for the specific purpose of use by the Rogers Fire Department; and

**WHEREAS**, the City of Rogers has received the following donation.

2013 Nissan Leaf 1N4AZ0CP4DC400902

Total donations to be acknowledged. \$4,000.00

**WHEREAS**, the City of Rogers acknowledges the gracious donations from Nissan North America, INC. and authorizes the documented receipt of the aforementioned donations.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the above referenced donations are to authorized for use by the Rogers Fire Department.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_.

The following voted in favor of said Resolution: \_\_\_\_\_

\_\_\_\_\_.

The following voted against the same: \_\_\_\_\_.

The following abstained: \_\_\_\_\_.

**WHEREUPON** this Resolution was declared duly-passed and adopted, and was signed by the Mayor and attested by the City Clerk this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 7.2

**Subject:** Approval to Hire Jennifer Williams as Communications Coordinator

**Prepared By:** Stacy Scharber, Assistant City Administrator

---

### **Recommended City Council Action**

Motion to hire Jennifer Williams as Communications Coordinator.

### **Overview / Background**

After an initial round of interviews, City staff interviewed two additional candidates for the Communications Coordinator position. Jennifer Williams was unanimously selected by the interview panel consisting of Administrator Stahmer, Assistant Administrator Scharber, IS Director Greninger and ED Director Angell.

Ms. Williams holds a Bachelor of Science degree in Communications from the University of Northwestern (St. Paul). She has worked in social media management and is an accomplished photographer. Jennifer has experience in crisis communications and currently works as a marketing strategist for Pediatric Home Services where she leads patient communication, manages sponsorship and donation efforts, and develops all marketing materials and presentations.

Upon approval by Council, Ms. Williams' anticipated start date is on/around April 15.

### **Staff Recommendation**

Motion to hire Jennifer Williams as Communications Coordinator.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2024

Agenda Item: No. 7.3

**Subject:** Approval of Resolution 2024-24 Approving Preliminary and Final Plat for Stieg Woods

**Prepared By:** Alec Henderson, City Planner

---

### **Recommended City Council Action**

Move to approve Resolution 2024-24 approving Preliminary and Final Plat for Stieg Woods.

### **Overview / Background**

The Stieg Family (Fee Owner) and the City of Rogers together have submitted a Zoning & Land Use application, requesting approval of a Preliminary Plat, and Final Plat the property with the PID 36-120-23-34-0002 (east of Fletcher Lane and West of Brockton Lane). The City has a Letter of Intent to purchase a portion of the land. The proposed plat divides the property into six outlots where Outlot C will be retained by the Stieg Family. No development is being proposed at this time, however, prior to processing any future sale, the land must be divided as the Stieg family will still be retaining a portion of the land. Staff is supportive of all parts of the application.

### **Primary Issues to Consider**

1. Land Use & Zoning
2. Preliminary & Final Plats

### **Analysis of Primary Issues**

#### **1. Land Use & Zoning**

The Subject Property, a 60-acre site, has several guidance's: as **Mixed Residential** and **Protected Resources**, per the Rogers 2040 Comprehensive Plan. Mixed Residential is a guidance intended to provide a diverse range of housing types and styles to allow a combination of uses allowed in the other three residential designations (Single-Family, Medium Density, High Density). Protected Resources identifies specific natural resources that should be preserved within the community.

The corresponding zoning for the property is both R4 – Mixed Residential and OP, Parks and Open Space.

No development is currently proposed. The property is a key piece needed for the future extension of Rogers/Dayton Parkway (the Road constructed by the Laurel Creek Development) as it travels south and west to eventually connect into CSAH 117. Timing of the road extension is not known. Due to the presence of High-Quality Maple and Basswood Forest (nearly 20 acres), a portion of the land was guided for natural resources protection.

***Land Use and Zoning conditions are satisfied for use of the property.***

## **2. Preliminary & Final Plats**

The Applicant is proposing to plat the 60 acre parcel into Stieg Woods. Stieg Woods proposes six outlots. Outlots are typically platted when either development is not yet proposed or known (meaning future development plans will be needed), or for other uses such as stormwater, floodplain mitigation and conservation of natural resources such as wetlands or woodlands. The reason for this plat is to divide and define future road extension for Rogers Parkway as it continues south and west to connect into County Road 117<sup>th</sup>. Outlot A (5.96 acres) is the future right of way area, Outlot B (19.99 acres) will retain and conserve the existing woodlands, Outlot C (18.43 acres) will be retained by the Stieg Family, Outlot D and E (6.89 acres each) will be used for stormwater and floodplain mitigation while Outlot F (1.75 acres) may be utilized for park purposes.

The Preliminary Plat satisfies City requirements for platting.

### ***Platting conditions are satisfied.***

Planning Commission action is to review and recommend approval/denial of the Preliminary Plat; the City Council reviews and approves Final Plats.

### **Staff Recommendation**

City staff recommends approval of the Preliminary Plat and the Final Plat of Stieg Woods with the following conditions:

1. The preliminary plat and final plat shall meet the requirements of the City Engineers, and City Planner reviews and subsequent reviews of any revised preliminary plat and final plat to the satisfaction of the City.
2. Title work for the Plat shall be provided to and conform to any requirements resulting from City Staff and the City Attorney's review of the title work and plat opinion.
3. Future development plans and preliminary plat review may be necessary prior to any redevelopment of Outlot C.
4. The Final Plat must be recorded with Hennepin County within six (6) months of release from the City.

The resolution has been provided with the same conditions.

### **ATTACHMENTS:**

Description

Aerial of Property

Preliminary Plat

Revised Final Plat

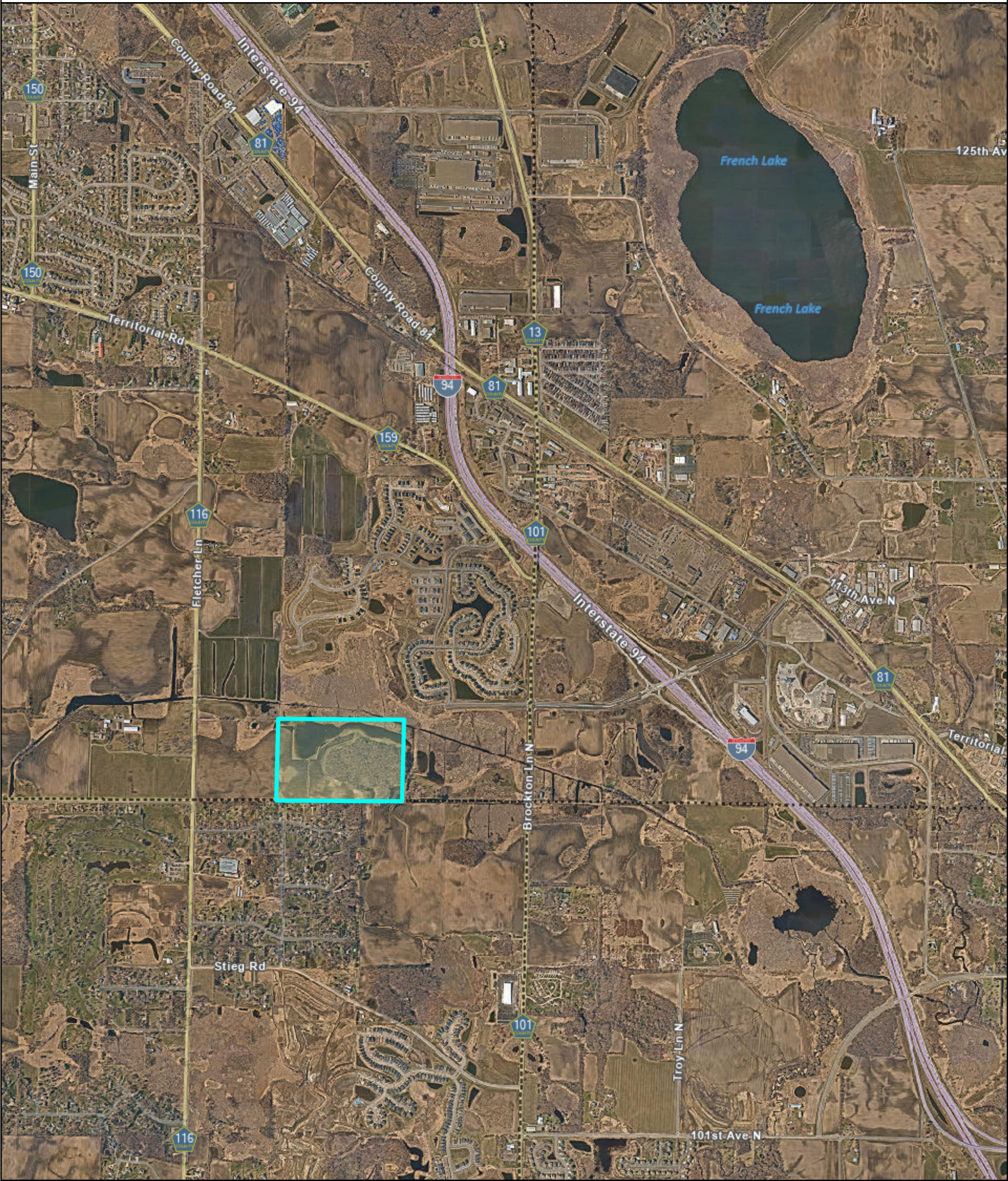
Resolution 2024-24





# Hennepin County Natural Resources Map

Date: 3/5/2024



**Legend**

Text

Comments:  
Text

1:19,200

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

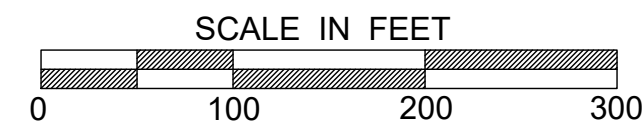
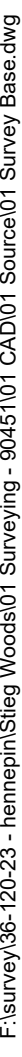
Aerial imagery flown 2021

COPYRIGHT © HENNEPIN COUNTY 2024

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1 OF 1



STIEG WOODS

R. T. DOC. NO. \_\_\_\_\_

KNOW ALL PERSONS BY THESE PRESENTS: That Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Janice Mildred Stieg Revocable Trust U/A dated 12/10/1997 (an undivided 5/12 interest) and Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Dennis Milton Stieg Revocable Trust U/A dated 12/10/1997 (an undivided 5/12 interest) also Sharon Anderson and Darwyn J. Anderson, wife and husband, (an undivided 2/12 interest) owners of the following described property:

Parcel A:  
The West Half of the Southwest Quarter of the Southeast Quarter of Section 36, Township 120, Range 23, Hennepin County, Minnesota.

Parcel B:  
The Southeast Quarter of the Southwest Quarter of Section 36, Township 120, Range 23, Hennepin County, Minnesota.

Have caused the same to be surveyed and platted as STIEG WOODS.

In witness whereof said Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Janice Mildred Stieg Revocable Trust U/A dated 12/10/1997, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_,  
Dennis Milton Stieg

\_\_\_\_\_,  
Janice Mildred Stieg

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_  
This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Janice Mildred Stieg Revocable Trust U/A dated 12/10/1997

Signature of Notary \_\_\_\_\_ (Notary's Printed Name) \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Minnesota My commission expires \_\_\_\_\_

In witness whereof said Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Dennis Milton Stieg Revocable Trust U/A dated 12/10/1997, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_,  
Dennis Milton Stieg

\_\_\_\_\_,  
Janice Mildred Stieg

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_  
This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Dennis Milton Stieg and Janice Mildred Stieg, as Trustees of the Dennis Milton Stieg Revocable Trust U/A dated 12/10/1997

Signature of Notary \_\_\_\_\_ (Notary's Printed Name) \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Minnesota My commission expires \_\_\_\_\_

In witness whereof said Sharon Anderson and Darwyn J. Anderson, wife and husband,, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_,  
Sharon Anderson

\_\_\_\_\_,  
Darwyn J. Anderson

STATE OF MINNESOTA  
COUNTY OF \_\_\_\_\_  
This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Sharon Anderson and Darwyn J. Anderson.

Signature of Notary \_\_\_\_\_ (Notary's Printed Name) \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Minnesota My commission expires \_\_\_\_\_

I Gregory R. Prasch do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Gregory R., Prasch, Licensed Land Surveyor  
Minnesota License No. 24992

STATE OF MINNESOTA  
COUNTY OF HENNEPIN  
This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Gregory R., Prasch. \_\_\_\_\_.

Signature of Notary \_\_\_\_\_ (Notary's Printed  
Name) \_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, Minnesota My commission expires  
\_\_\_\_\_

CITY COUNCIL, CITY OF ROGERS, MINNESOTA  
This plat of STIEG WOODS was approved and accepted by the City Council of the City of Rogers, Minnesota, at a regular meeting thereof held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subdivision 2.

City Council, City of Rogers, Minnesota

By \_\_\_\_\_, Mayor By \_\_\_\_\_, Clerk

COUNTY AUDITOR, Hennepin County, Minnesota  
I hereby certify that taxes payable in \_\_\_\_\_ and prior years have been paid for land described on this plat, dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

Daniel Rogan, Hennepin County Auditor By \_\_\_\_\_ Deputy

SURVEY DIVISION, Hennepin County, Minnesota  
Pursuant to Minnesota Statutes, Sec. 383B.565 (1969) this plat has been approved this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

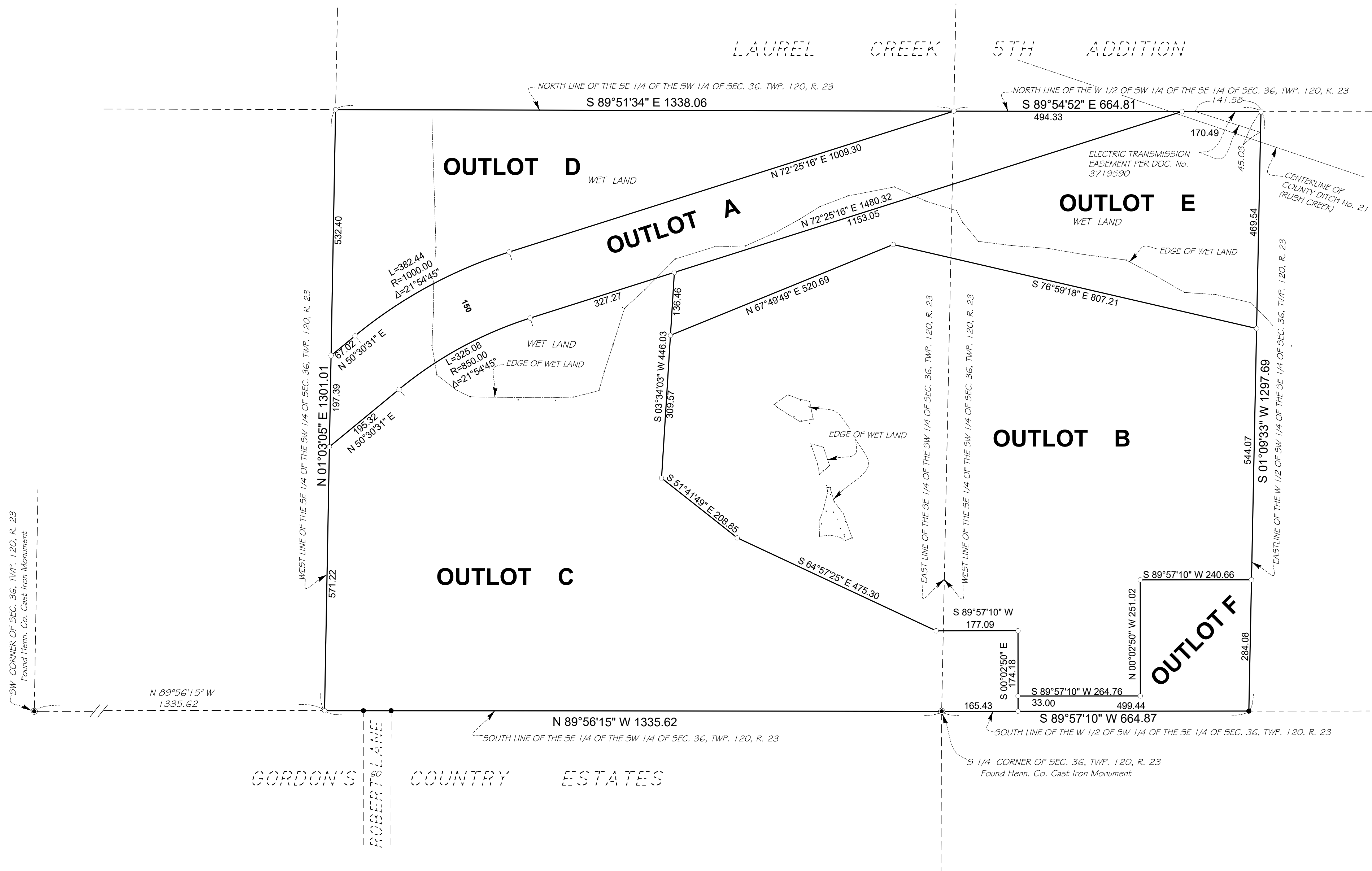
Chris F. Mavis, Hennepin County Surveyor By \_\_\_\_\_

REGISTRAR OF TITLES, Hennepin County, Minnesota  
I hereby certify that the within plat of STIEG WOODS was filed in this office this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M.

Amber Bougie, Hennepin County Recorder By \_\_\_\_\_ Deputy

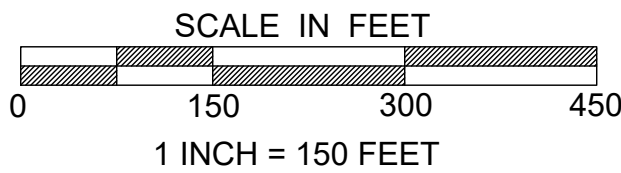
STIEG WOODS

R. T. DOC. NO. \_\_\_\_\_



- DENOTES 1/2 INCH BY 14 INCH IRON PIPE MONUMENT SET AND MARKED BY LICENSE NUMBER 24992, UNLESS OTHERWISE NOTED.
- DENOTES FOUND OPEN END 1/2 INCH IRON PIPE MONUMENT.
- DENOTES FOUND CAST IRON MONUMENT.

BEARING REFERENCE:  
FOR THE PURPOSES OF THIS PLAT THE SOUTH LINE THE  
SE 1/4 OF THE SW 1/4 OF SEC. 36, TWP. 120, R. 23 IS  
ASSUMED TO BEAR NORTH 89°56'15" WEST.



**DEMARC**  
LAND SURVEYING & ENGINEERING  
7601 73rd Avenue North (763) 560-3093  
Minneapolis, Minnesota 55428 DemarcInc.com

## **RESOLUTION NO. 2024 - 24**

### **A RESOLUTION GRANTING APPROVAL OF THE PRELIMINARY AND FINAL PLAT FOR STIEG WOODS**

**WHEREAS**, the City of Rogers (Applicant) and Dennis and Janice Stieg (“Fee Owners”) submitted an application to the City of Rogers (“City”) requesting approval of a Preliminary Plat and Final Plat for Steig Woods (“Plat”) for the parcel at with the PID 1412023310009 and legally described on Exhibit A (the “Subject Property/Property”); and,

**WHEREAS**, the Applicant is proposing to subdivide the subject property six (6) outlots as shown in Exhibit B; and,

**WHEREAS**, the Subject Property contains approximately 60 acres is guided both Mixed Residential and Protected Resources and within the R4 (Mixed Residential) and OP, Parks & Open Space zoning districts; and

**WHEREAS**, the proposed Preliminary Plat and Final Plat are consistent with 2040 Comprehensive Plan and current zoning regulations for the City; and

**WHEREAS**, pursuant to Minnesota Statute §462.357 the Planning Commission (“Commission”) conducted a public hearing to receive public comment on the proposed Plat on March 11<sup>th</sup>, 2024; and

**WHEREAS**, notice of the Hearing was posted, published in the City’s official newspaper, and mailed to any and all owners of affected properties, as required by State Statute; and,

**WHEREAS**, written and verbal comment were received and considered by the Commission; and,

**WHEREAS**, following the Hearing, the Commission recommended approval of the Stieg Woods Preliminary Plat and Final Plat.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the Preliminary Plat and Final Plat for Rogers Northdale is hereby approved subject to the following conditions:

1. The preliminary plat and final plat shall meet the requirements of the City Engineers, and City Planner reviews and subsequent reviews of any revised preliminary plat and final plat to the satisfaction of the City.
2. Title work for the Plat shall be provided to and conform to any requirements resulting from City Staff and the City Attorney’s review of the title work and plat opinion.
3. Future development plans and preliminary plat review may be necessary prior to any redevelopment of Outlot C.
4. The Final Plat must be recorded with Hennepin County within six (6) months of release from the City.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacie Brown, City Clerk

## **EXHIBIT A**

### **LEGAL DESCRIPTION**

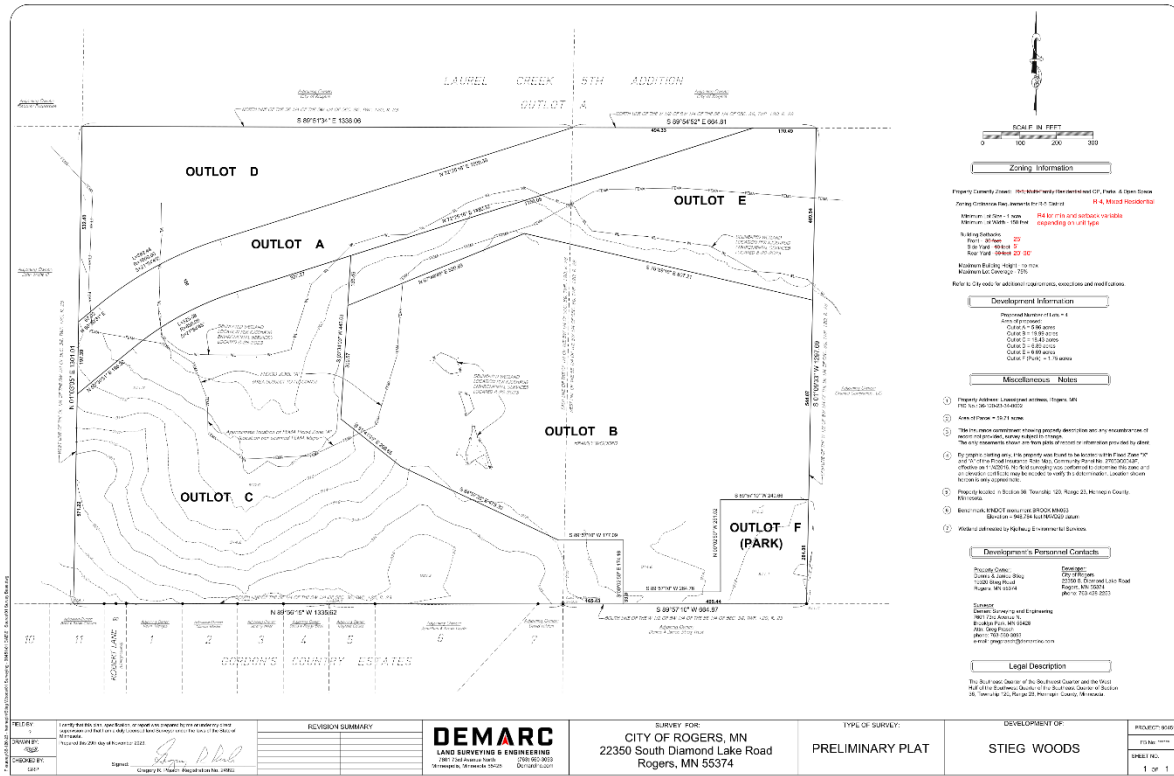
#### Existing Legal Description

The Southeast Quarter of the Southwest Quarter and the West Half of the Southwest Quarter of the Southeast Quarter of Section 36, Township 120, Range 23, Hennepin County, Minnesota.

#### Proposed Legal Description

STIEG WOODS, Hennepin County, Minnesota.

## PRELININARY PLAT AND FINAL PLAT



## R.T. DOC. NO.

1. Gregory A. Zaslavski hereby certifies that this work was prepared by, or on behalf of, third submission, and I am a duly licensed tax practitioner in the State of Minnesota; that this is a correct representation of the boundary survey; that all measurements were taken or were correctly determined on this plot; that all distances depicted on this plat are true, and will become so within one year; that all survey boundaries and set-backs as defined in Minnesota Statutes, Section 360.01, Subd. 5, as of the date of this certificate are shown and located on this plot.

Head Office: 01223 326371

George R. French, Notarial Seal for my regular  
Notarial Commission No. 00960

STATE OF MISSISSIPPI,  
COUNTY OF STAFFORD.

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by Gregory R. French,

Name: \_\_\_\_\_ Signature of Notary \_\_\_\_\_ Notary's Printed Name \_\_\_\_\_

Notary Public, County, Mississippi My commission expires \_\_\_\_\_

City Council, City of Rogers, Minnesota  
This copy of MINNEAPOLIS was copies of a copy of the City Council of the City of Rogers, Minnesota, at a meeting held on \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and which is in  
compliance with the provisions of Minnesota Statute, Section 62A.01, Subdivision 2.  
City Council, City of Rogers, Minnesota.

By \_\_\_\_\_, Mayor By \_\_\_\_\_, Clerk

COUNTY AUDITOR, Triangle County, Wisconsin

David Sogut, University of North Carolina

SARVEY DUDSON, Florence County, Minnesota

Clark F. Mills, Orange County Sheriff By \_\_\_\_\_

KINSHAW & TROEN, *Journal of Neuro. Medicine*Kader Dergisi, Ekim 2010 Sayısı 85

SHEET 1 OF 2 SHEETS

## B.T. DOC. NO.



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## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2024

**Agenda Item:** No. 7.4

**Subject:** Approval of Resolution 2024-31, a Resolution Supporting Retention of City Zoning Authority

**Prepared By:** Steve Stahmer, City Administrator - To be Presented by Brett Angell, Community Development Director

---

### **Recommended City Council Action**

Move to approve Resolution 2024-31, a Resolution Supporting Retention of City Zoning Authority.

### **Overview / Background**

Council and staff have been actively monitoring bills at the Minnesota legislature during the 2024 session which would erode - and in some cases eliminate - local zoning authority with regard to land uses, densities, and other zoning requirements. These bills include HF4009 and its companion bill, termed the Missing Middle Housing Bill.

Ostensibly, the bill is intended to create a zoning environment conducive to increasing affordable housing stock. These bills are in constant flux at the legislature, and elements may change even between the writing of this memo and the March 26 City Council meeting, but in practice, the bill:

- Develops a one-size-fits-all approach to land use without consideration of local situations, infrastructure, and development patterns
- Largely eliminates the concept of single-family zoning both for new development as well as for "re-build" lots within existing neighborhoods
- Allows for a range of product types from twin homes to 8-plexes on individual lots, with lots as small as 4,000 square feet
- Prevents cities from establishing garage requirements for residential properties and prohibits a city from requiring more than one off-street parking spot per unit
- Eliminates public process and requires administrative approval of certain planning entitlements
- Ignores decades of comprehensive planning that has resulted in appropriately sized infrastructure including sewer, water, storm sewer and roads, which would require replacement/upsizing if additional density is added in given areas of the city.

The attached resolution sets forth the City's support for keeping local land use decisions local, and pursuant to our existing Comprehensive Plans under the Metropolitan Land Use Act. The resolution also voices opposition of any movement toward state-mandated zoning requirements/restrictions. Numerous area cities and those across Minnesota are considering similar resolutions, and our legislative liaisons at the League of Minnesota Cities and Metro Cities are working to retain local control of land use decisions by the elected officials closest to the issues.

### **Staff Recommendation**

Staff recommends approval of the resolution.

**ATTACHMENTS:**

Description

Resolution 2024-31

## **RESOLUTION NO. 2024-31**

### **A RESOLUTION SUPPORTING RETENTION OF CITY ZONING AUTHORITY**

**WHEREAS**, decisions about local zoning and land use that best fit community needs are best left to city residents and their locally elected officials; and

**WHEREAS**, cities use zoning and land use regulations to balance property usage, plan for community growth, dedicate space and capacity for public infrastructure to support development (roads, parks and trails, transportation, sewer, stormwater, water, etc.), mitigate flooding and erosion, and preserve natural resources among others; and

**WHEREAS**, the Minnesota State Legislature, in an attempt to address housing availability and affordability challenges, is considering measures that would preempt city authority to regulate land use and zoning and assign that authority to state government; and

**WHEREAS**, the elements of the current bills reflect what appears to be a well-intentioned but misdirected effort to address affordable housing concerns, and passage of those measures would inadequately address such housing availability and affordability challenges; and

**WHEREAS**, a rigid framework for land use and zoning mandated by the state, without keeping local land use decisions local, makes little sense and cities require flexibility to address their own unique circumstances; and

**WHEREAS**, decades of infrastructure planning and investment have been guided by the city comprehensive planning process as required by the Metropolitan Land Planning Act, resulting in existing sewer/water/stormwater/roadway systems sized for current and planned densities; and

**WHEREAS**, provisions of the proposed state measures would place the fiscal burden for infrastructure cost of new residential development on the shoulders of current property owners and renters in our local communities who have already paid for existing, appropriately sized infrastructure; and

**WHEREAS**, prohibiting or drastically limiting cities' authority to prescribe parking requirements necessary to accommodate and serve a given land use and density – especially for cities which are not actively served by public transportation – would result in severely inadequate parking (whether private, public lots, or public on-street) and limited mobility as that housing density increases; and

**WHEREAS**, the building of multiple housing units on a single residential lot with inadequate spacing – whether within existing/historic neighborhoods or new subdivisions - as allowed in the proposed zoning preemption measures, could result in service delivery problems such as limiting emergency medical services and fire department access to city neighborhoods, and would irreversibly change the fabric of Minnesota neighborhoods; and

**WHEREAS**, provisions would also silence local residents from their concerns regarding proposed developments during public comment periods of city council and other public meetings and disincentivize public participation by residents; and

**WHEREAS**, cities across the state have already put in decades of work to encourage and allow for affordable housing and address zoning issues, and continue to do so, with the help of community engagement.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Rogers as follows:

1. The City of Rogers opposes state proposals that seek to preempt local zoning and land use decision-making when it comes to residential development;
2. Supports constructive policy alternatives to incentivize and bolster city efforts for addressing housing challenges;
3. And, advocates for a city-state partnership to consider reforms that are proven to address housing availability and affordability and that ensure efforts can be locally led and shaped.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted on favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk