

***AGENDA***

***ROGERS CITY COUNCIL***

***SPECIAL MEETING***

***April 30, 2019 - 5:30 PM***

**1. CALL TO ORDER**

**2. GENERAL BUSINESS**

2.1 A Resolution Authorizing Acceptance and Execution of MNOSHA Safety Grant

**3. OTHER BUSINESS**

3.1 Downtown/Mainstreet Reconstruction Discussion

3.2 Brockton Interchange Update/Discussion

3.3 School Referendum/Facilities Update

3.4 Fire Station #2 Update

3.5 Lion's Central Park Building Update/Discussion

**4. ADJOURN**



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: April 30, 2019

Agenda Item: No. 2.1

**Subject:** A Resolution Authorizing Acceptance and Execution of MNOSHA Safety Grant

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to Approve Res. 2019-40, A Resolution Authorizing Acceptance and Execution of MNOSHA Safety Grant.

### **Overview / Background**

The Minnesota Occupational Safety and Health Administration (OSHA) Workplace Safety Council (WSC) offers a Safety Grant Program awarding funds up to \$10,000 to qualifying employers for projects designed to reduce the risk of injury and illness to their workers. To qualify, an employer must meet the following conditions:

- the employer must have workers' compensation insurance;
- ? the employer must come under the jurisdiction of Minnesota OSHA;
- ? a qualified safety professional must have conducted an on-site inspection and there must be a written report with recommendations based on the inspection;
- ? the project must be consistent with the recommendations of the safety inspection and must reduce the risk of injury or disease to employees;
- ? the employer must have the knowledge and experience to complete the project, and must be committed to its implementation;
- ? the employer must be able to match the grant money awarded and all estimated project costs must be covered; and
- ? the project must be supported by all public entities involved and comply with federal, state and local regulations where applicable.

The City of Rogers Public Works meets all of these conditions, has applied for and has been approved for an MNOSHA WSC Safety Grant.

This grant is proposed to be used to purchase a Satellite Lifter System to collect refuse from the city parks. The refuse containers are usually very heavy and sometimes in hard to reach places full-size garbage trucks cannot get to. Currently employees must lift and dump the containers manually. This Lifter System offers a safer working environment for our employees, eliminates risk of potential back injuries, dislocation of joints or strain on muscles from handling refuse containers manually.

The following funding is being recommended by PW and Finance staff for acquisition of this equipment:

OSHA Grant	\$10,000
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2019 Budgeted Line Item - Recycling	\$ 5,000
**Underspent Equipment Fund 400	<u>\$10,743</u>
	\$25,743

\*\* (Portions from Sign Making \$3315; Tandem Recon \$4,962; ProGator \$5,000)

When purchased, we anticipate cost savings when we begin using the Lifter System as it will take fewer employees, require less time and be much easier and safer for employees to collect the refuse from the parks. We expect this lifter will reduce weekly man hours by approximately 16 hours per week, most importantly reducing the risk of injury or strains on muscles and joints.

#### **Staff Recommendation**

Motion to Approve Res. 2019-40, A Resolution Authorizing Acceptance and Execution of MNOSHA Safety Grant.

**Financial Impact:** \$25,743

**Budgeted?** Yes

**Source Fund:** Various - see Overview

#### **Notes:**

#### **ATTACHMENTS:**

##### Description

Resolution 2019-40 Authorizing Acceptance and Execution of MNOSHA Grant

OSHA Safety Grant Application

Letter of Support from Safety Contractor

Picture of Lifter

**Resolution No. 2019 – 40**

**A RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION  
OF MNOSHA SAFETY GRANT**

**WHEREAS**, The Minnesota Occupational Safety and Health Administration (OSHA) Workplace Safety Council (WSC) offers a Safety Grant Program awarding funds up to \$10,000 to qualifying employers for projects designed to reduce the risk of injury and illness to their workers. To qualify, an employer must meet the following conditions:

- the employer must have workers' compensation insurance;
- the employer must come under the jurisdiction of Minnesota OSHA;
- a qualified safety professional must have conducted an on-site inspection and there must be a written report with recommendations based on the inspection;
- the project must be consistent with the recommendations of the safety inspection and must reduce the risk of injury or disease to employees;
- the employer must have the knowledge and experience to complete the project, and must be committed to its implementation;
- the employer must be able to match the grant money awarded and all estimated project costs must be covered; and
- the project must be supported by all public entities involved and comply with federal, state and local regulations where applicable; and

**WHEREAS**, The City of Rogers Public Works meets all of these conditions, has applied for and has been approved for an MNOSHA WSC Safety Grant; and

**WHEREAS**, The MNOSHA WSC Grant will be used to purchase a Satellite Lifter System to collect refuse from the city park; and

**WHEREAS**, This Lifter System offers a safer working environment for our employees, eliminates risk of potential back injuries, dislocation of joints or strain on muscles from handling refuse containers manually.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESTOA, AS FOLLOWS:**

**RESOLVED**, that the Rogers City Council hereby authorizes City Staff to accept the above-referenced grant.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby authorized to execute the MNOSHA Safety Grant.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 30<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, Asst. City Administrator/City Clerk

**GRANT APPLICATION SUMMARY REPORT (FINAL)**

(PIN: 3188 KEY: WJC481 )

You can print this page if you want a copy for your records.

Company name: CITY OF ROGERS

Authorized person: DALCHOW

Title: ADMINISTRATIVE ASSISTANT - PUBLIC WORKS

Site Address: 22350 S. DIAMOND LAKE RD.

ROGERS, MN 55374

Mail Address: 22350 S. DIAMOND LAKE RD.

ROGERS, MN 55374

Email: MDALCHOW@ROGERSMN.GOV

Phone: 7634288580 Ext:

Federal ID: 411243530 State ID: 5034223

NAICS Code: 999300

Business Description: CITY OF ROGERS - PUBLIC WORKS

Unemployment ID: 007980311

Number of Employees: 38

Workers' Comp. Insurance Company: LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

WC Policy Number: WC1001413-3

**A. Detailed project description:**

THE CITY OF ROGERS PARKS DEPARTMENT WILL BE PURCHASING A PERKINS SATELLITE LIFTER SYSTEM TO COLLECT REFUSE FROM CITY PARKS. THE REFUSE CONTAINERS ARE USUALLY VERY HEAVY AND SOMETIMES IN HARD TO REACH PLACES FULL-SIZE GARBAGE TRUCKS CANNOT GET TO. CURRENTLY EMPLOYEES MUST LIFT AND DUMP THE CONTAINERS MANUALLY. THIS LIFTER SYSTEM OFFERS A SAFER WORKING ENVIRONMENT FOR OUR EMPLOYEES, ELIMINATES RISK OF POTENTIAL BACK INJURIES, DISLOCATION OF JOINTS OR STRAIN ON MUSCLES FROM HANDLING REFUSE CONTAINERS MANUALLY.

**B. Technical verification:**

THIS LIFTER SYSTEM WILL BE USED TO COLLECT REFUSE FROM THE CITY PARKS. WE TYPICALLY SEND FOUR EMPLOYEES TO COLLECT GARBAGES AND RECYCLING FROM OUR CITY PARKS AND TRAILS. CURRENTLY, THESE EMPLOYEES MUST LIFT AND DUMP THESE REFUSE CONTAINERS MANUALLY WHICH PUTS THEM AT RISK OF BACK INJURIES AND DISLOCATION OF JOINTS OR STRAIN OF MUSCLES. THE LIFTER SYSTEM WILL AUTOMATICALLY LIFT AND DUMP THE CONTAINERS FOR THEM. THE OSHA GENERAL DUTY CLAUSE STATES "EACH EMPLOYER SHALL FURNISH TO EACH OF HIS EMPLOYEES EMPLOYMENT AND A PLACE OF EMPLOYMENT WHICH ARE FREE FROM RECOGNIZED HAZARDS THAT ARE CAUSING OR ARE LIKELY TO CAUSE DEATH OR SERIOUS PHYSICAL HARM TO HIS EMPLOYEES." THIS ITEM WOULD GREATLY REDUCE THE RISK OF INJURIES FOR OUR PARKS DEPARTMENT. REGIONAL SAFETY COORDINATOR, ROBIN KLUG WITH MINNESOTA MUNICIPAL UTILITY ASSOCIATION HAS WRITTEN A LETTER IN SUPPORT OF THE CITY OF ROGERS RECEIVING A GRANT TO PURCHASE THE SATELLITE LIFTER SYSTEM TO BE USED TO COLLECT REFUSE FROM CITY PARKS.

**C. Project benefits:**

FOUR EMPLOYEES ON THE PARKS DEPARTMENT ARE RESPONSIBLE TO LIFT AND EMPTY THE REFUSE CONTAINERS WITHIN THE CITY PARKS. THE PARK EMPLOYEES WHO TAKE CARE OF THESE TASKS ARE YOUNG MEN WHO IF THEY WERE THEY WERE INJURED WOULD SUFFER FOR THE REST OF THEIR LIVES. WORST CASE, IF INJURED, THESE YOUNG MEN COULD NEED SURGERY AND/OR BE ON DISABILITY FOR MANY YEARS. INJURIES DUE TO LIFTING MAY COST \$20,000 TO UNLIMITED AMOUNTS IN MEDICAL, CHIROPRACTIC AND DISABILITY COSTS FOR WORK RELATED INJURIES.

**D. Business plan demonstrating economic feasibility to complete the project:**

WHEN PURCHASED, CITY BUDGET WILL BE THE SOURCE OF FUNDS FOR THE REMAINING BALANCE OF THIS ITEM. WE ANTICIPATE COST SAVINGS WHEN WE BEGIN USING THIS AS IT SHOULD TAKE FEWER EMPLOYEES, LESS TIME AND BE MUCH EASIER FOR EMPLOYEES TO GO AND COLLECT THE REFUSE FROM THE PARKS. WE EXPECT THIS LIFTER WILL REDUCE WEEKLY MAN HOURS REQUIRED BY 16 HOURS PER WEEK. MOST IMPORTANTLY BY REDUCING THE RISK OF INJURY OR STRAINS ON MUSCLES AND JOINTS, COSTS RELATING TO POSSIBLE INJURIES DUE TO LIFTING WILL SAVE THE CITY \$20,000 TO UNLIMITED AMOUNTS IN MEDICAL, CHIROPRACTIC AND DISABILITY COSTS FOR WORK RELATED INJURIES.

**E. Project implementation:**

IF WE ARE AWARDED THIS GRANT, OUR ANALYST/PURCHASING AGENT WILL ORDER THE LIFTER SYSTEM UPON COUNCIL APPROVAL. WHEN AVAILABLE, THE SUPPLIER WILL DELIVER THIS SATELLITE LIFTER SYSTEM AND PROVIDE USE AND SAFETY TRAINING TO EMPLOYEES. TRAINING WILL INCLUDE PARTS FUNCTIONS & PROPER ADJUSTMENTS, PRE-TRIP INSPECTIONS, BASIC TROUBLE-SHOOTING, EQUIPMENT OPERATION, DUMPING AND CLEANING OF THE LIFTER AND PROPER WINTERIZATION. WE ALSO PLAN TO INCLUDE SAFETY TRAINING RELATING TO THE OPERATION OF THE LIFTER SYSTEM TO SUMMER HELP EMPLOYEES EACH YEAR. THE ANNUAL TRAINING OF THE SUMMER EMPLOYEES WILL PROVIDE A REFRESHER TO OUR FULL TIME STAFF AS WELL. ADDITIONALLY ALL OF OUR EMPLOYEES PARTICIPATE IN SAFETY TRAINING MEETINGS PROVIDED BY MINNESOTA MUNICIPAL UTILITIES ASSOCIATION WHERE EMPLOYEES ARE TAUGHT SAFE WORKING PRACTICES AND HOW TO IDENTIFY POTENTIAL SAFETY HAZARDS.

**F. Project location:**

THIS LIFTER WILL BE BASED AND STORED AT THE ROGERS PUBLIC WORKS BUILDING IN ROGERS, MN AT 22350 S. DIAMOND LAKE ROAD. IT WILL BE USED IN THE CITY'S PARKS.

**G. Training tied to equipment:**

N/A

**H. Tuition reimbursement:**

N/A

**I. Items and costs:**

Item	Cost
PERKINS 6-YARD SATELLITE W/GRABBER	\$26,169.91

**J. Project funding summary**

Total grant-eligible project costs: 26169.91

Amount request from state grant:: 10000.00

Amount of employer matching funds: 16169.91

Amount received from other sources: 0.00

K. Reduced grant award - Impact on project completion:  
NA





Minnesota Municipal Utilities Association

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January 29, 2019

To: Whom it may concern

My name is Robin Klug, I am a Regional Safety Coordinator with Minnesota Municipal Utility Association (MMUA) and I am writing this letter in support of the City of Rogers, receiving a grant to purchase the following item.

**Description: Perkins Satellite Lifter System (attachment)**

The Perkins Satellite Lifter System is designed to collect refuse from hard to reach places full-size garbage trucks cannot reach. The Perkins Satellite Lifter System can be mounted to any standard 8" pick-up truck. It offers a safer working environment and eliminates potential back injuries from handling refuse containers manually. Specifically, this device will be used for refuse collection for Parks and Recreation in Rogers, MN.

**Advantages:**

Eliminate Manual Handling and lifting of heavy refuse containers. Influencing factors when manually lifting materials include the size, shape, and weight of the object to be lifted (and distance to be moved). Proper lifting techniques are as important as the weight of the object to be lifted. Heavy weights or awkward positions may require mechanical assistance or team lifting to be used. The Perkins Satellite Lifter System would be an excellent tool in preventing potential injuries.

It is my professional opinion that this item would benefit the Parks and Recreation employees greatly in the reduction of injuries while collecting and hauling refuse for the City of Rogers.

Robin Klug  
Safety Coordinator, MMUA  
763-478-7356



Solid waste collection workers are exposed to health and environmental safety risks owing to repetitive lifting and the presence of volatile compounds and potentially hazardous or even infectious materials from trash bins, resulting in musculoskeletal, dermal, respiratory and gastrointestinal problems.

The purchase of the Perkins Satellite Lifter System will eliminate the need for manually lifting of sometimes overly full bins into collection vehicles, and thus making the job safer, more efficient and faster for the employee to perform the job.

There are several scenarios that can be made safer for the employees by using the Perkins Satellite Lifter System vs. Manually retrieving the waste bins from the City parks.

- Elimination of back injuries do to lifting waste bins up and dumping into the truck.
- Avoid smashing of hands, arms, legs or feet by having to manually lift and dump the bins.
- Eliminate falls that may be associated with climbing on a bumper or tailgate to dump waste into the truck; including falls from truck and injuries jumping off the truck.
- Substantially reduce the chance of waste spilling and employees having to pick up and handle potentially hazardous or infectious materials such as; dog waste, toxins, or possible infected needles, lessening the chance of infections, skin irritations, respiratory and gastrointestinal problems.

Given the many demonstrated advantages associated with automated collection over manual collection, the value of the increased safety, comfort and efficiency to the employees is well worth the investment.

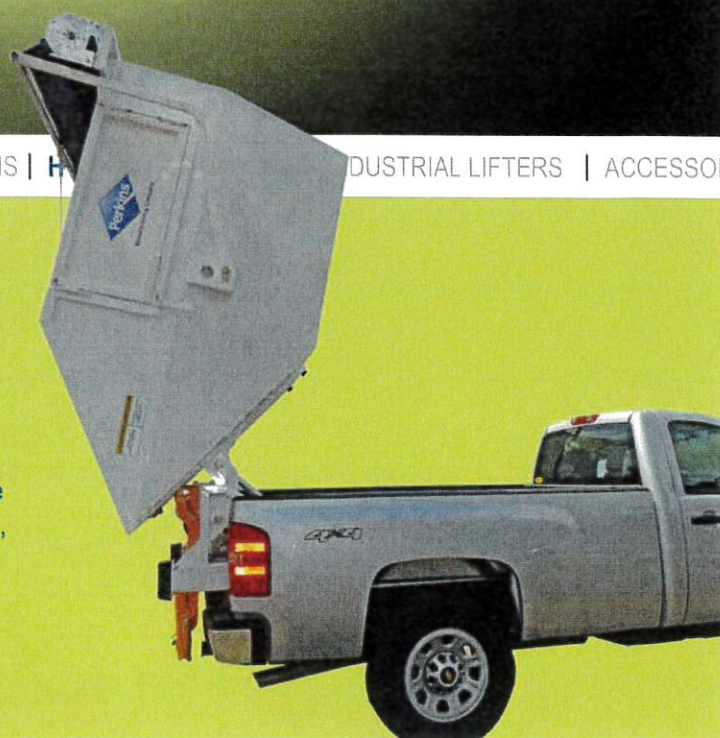




ACCESSORIES | **Perkins** | AUTOMATED SYSTEMS | H | INDUSTRIAL LIFTERS | ACCESSORIES

## PERKINS SATELLITE LIFTER SYSTEMS

Mount a Perkins Satellite Lifter System to the rear bed of any standard 8' pick-up truck and you have yourself a powerful tool for collecting refuse where a typical garbage truck cannot go. Areas including rough terrain, small alleys, remote locations, beaches, parks, and other areas having limited or restricted access. Available in a variety of configurations to fit any of your needs.





## Features and Benefits

The Perkins Satellite offers users the ability to collect refuse from hard to reach places full-size garbage trucks cannot access.

- ◆ Allows collection in parks, beaches, trails, off-road, warehouses and other facilities, throughways, temporary events, and remote locations
- ◆ Available in regular and 60/40 or 70/30 split-body configurations (60/40 is not available with a lifter option)
- ◆ Dual side-access doors standard on 6 yard sizes
- ◆ Your choice of lifter for hook style carts or barrels
- ◆ Body dumps into standard rearloader
- ◆ Quick release mounting pins
- ◆ Bumper system protects lifter
- ◆ Optional Tarp system
- ◆ ISO 9001 manufacturer

## Specifications

- Available in 3 or 6 cubic yard sizes
- Heavy duty construction for years of use
- 45 degree dump angle
- High visibility powder-coated finish
- Operates on 12vdc power
- 1 year limited warranty



**3-yard size!**

### Perkins Manufacturing Company

737 Oakridge Drive Romeoville, IL 60446

(708) 482-9500 Fax: (708) 354-5878

Email: [tuckaway@perkinsmfg.com](mailto:tuckaway@perkinsmfg.com)

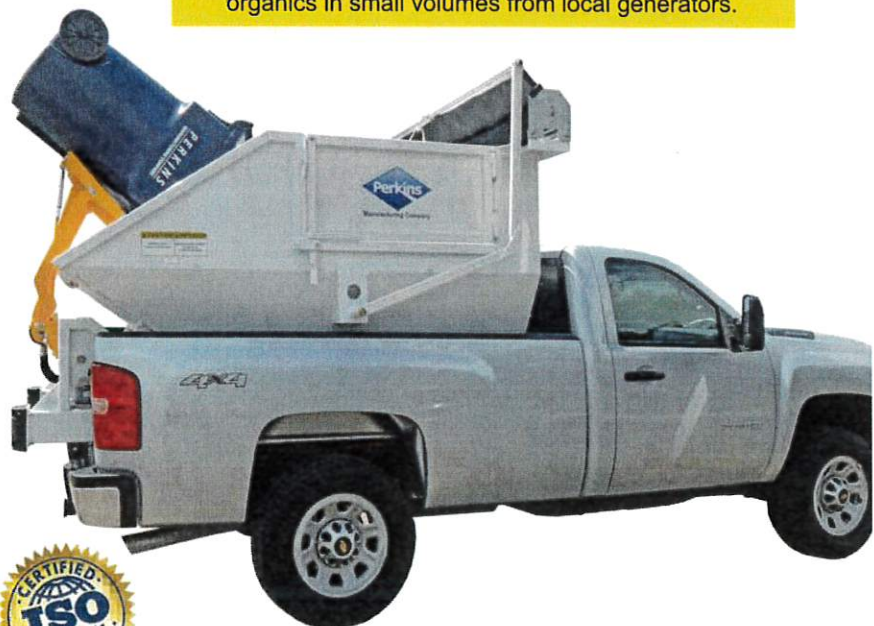
[www.Perkinsmfg.com](http://www.Perkinsmfg.com) TOLL FREE 800-882-5292



MODEL	SIZE	BODY	LIFTER
<b>SAT500</b>	<b>3 YARD</b>	<b>FULL</b>	<b>US HOOKS</b>
<b>SAT550</b>	<b>3 YARD</b>	<b>FULL</b>	<b>GRABBER</b>
<b>SAT600</b>	<b>3 YARD</b>	<b>70/30</b>	<b>US HOOKS</b>
<b>SAT650</b>	<b>3 YARD</b>	<b>70/30</b>	<b>GRABBER</b>
<b>SAT700</b>	<b>6 YARD</b>	<b>FULL</b>	<b>US HOOKS</b>
<b>SAT750</b>	<b>6 YARD</b>	<b>FULL</b>	<b>GRABBER</b>
<b>SAT800</b>	<b>6 YARD</b>	<b>70/30</b>	<b>US HOOKS</b>
<b>SAT850</b>	<b>6 YARD</b>	<b>70/30</b>	<b>GRABBER</b>

\* 60/40 Split-Body is an available option, without a lifter

This unit may be perfect size for collecting food waste & organics in small volumes from local generators.



Model SAT SERIES Lifter. An ISO 9001:2000 Company



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** April 30, 2019

**Agenda Item:** No. 3.1

**Subject:** Downtown/Mainstreet Reconstruction Discussion

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** April 30, 2019

**Agenda Item:** No. 3.2

**Subject:** Brockton Interchange Update/Discussion

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** April 30, 2019

**Agenda Item:** No. 3.3

**Subject:** School Referendum/Facilities Update

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** April 30, 2019

**Agenda Item:** No. 3.4

**Subject:** Fire Station #2 Update

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** April 30, 2019

**Agenda Item:** No. 3.5

**Subject:** Lion's Central Park Building Update/Discussion

**Prepared  
By:**

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