

A GENDA

ROGERS PARK AND RECREATION ADVISORY COMMISSION

March 14, 2019 - 5:30 PM

The mission of the Parks and Recreation Advisory Commission is to enhance the lives of current and future generations of Roger's residents and contribute vision, leadership, and recommendations to the City Council for the best use and development of Rogers' parks, trails, recreation programming, and open spaces.

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- 2. OPEN FORUM
- 3. PRESENTATIONS
- 4. APPROVE AGENDA
- 5. CONSENT AGENDA
 - 5.1 Approval of February Minutes
- 6. GENERAL BUSINESS
 - 6.1 Approval of Names for the Wall of Honor at the Veteran's Memorial
 - 6.2 Parks and Recreation Referendum
 - 6.3 Event Center Update
 - 6.4 RMS Tennis Courts JPA
 - 6.5 2019 Work Plan
 - 6.6 High School Baseball Request
- 7. OTHER BUSINESS
- 8. CORRESPONDENCE AND REPORTS
 - 8.1 Trail Plowing
 - 8.2 ISD 728 Year in Review
 - 8.3 Staff Programming Update
- 9. ADJOURN



Agenda Item: No. 5.1

Subject: Approval of February Minutes

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Approve February 2019 Meeting Minutes.

ATTACHMENTS:

Description

February 2019 Meeting Minutes

1. CALL TO ORDER

The regular meeting of the Parks and Recreation Advisory Commission of the City of Rogers was called to order by Acting Chair Carlson on Thursday, February 14, 2019, at 5:37 pm at Rogers Public Works, 22350 South Diamond Lake Road, Rogers, MN, 55374.

Roll Call

Dale Fuller - Park Board Chair Absent

Paul Hacker - Park Board Member

Peggy Warfield - Park Board Member Arrived 5:45 pm

Jennifer Thomas - Park Board Member Absent

Judi Volkers - Park Board Member

Gene Wipf - Park Board Member Absent

Brett Carlson - Park Board Member

Rick Ihli - Rogers City Council Liaison

John Seifert - Public Works Director

Mike Bauer - Recreation and Facilities Director

2. OPEN FORUM: None.

3. PRESENTATIONS: None.

4. APPROVE AGENDA

Approval of **February 2019** Meeting Agenda Motion by Volkers, seconded by Hacker. Motion carried 3-0.

5. CONSENT AGENDA

Approval of Consent Agenda Motion by Volkers, seconded by Hacker. Motion carried 3-0. 5.1 Approval of November 2018 Meeting Minutes

6. GENERAL BUSINESS

6.1 NCP Concessions Update

After the resignation of NAO as the NCP Concessions operator staff has reached out to the field user groups to operate the concessions stand. The reactions from the groups were supportive of having the concessions stand as a service but were unwilling to operate the stand aside from some interest in operations during a tournament. Commissioner Hacker recommended looking into having City staff operated the stand based on the successful operation of the Activity Center Concessions stand. Some of the benefits of City operations would be to have control of operations (in 2018 the stand was not open for most Adult league nights), having city staff there to communicate with operations about field and facility conditions. Staff also was in contact with a private vendor that might be interested in the operations. The consensus of the commission was to follow up with the private vendor and do some research into city operations.

6.2 Annual Appointments: All members in attendance affirmed that they were interested in continuing in the same capacity.

Annual Park Board Position Appointments

Member	(Term Expires)	Reappoint for 2018
Dale Fuller	(2019)	NA

<u>Jennifer Thomas</u>	(2019)	NA
Judi Volkers	(2019)	NA
Peggy Warfield	(2020)	NA
Brett Carlson	(2020)	NA
Paul Hacker	(2021)	Yes
Gene Wipf	(2021)	Yes

Roaers Park Board Chair Dale Fuller Dale Fuller Rogers Park Board Vice Chair Brett Carlson Brett Carlson Lion's Park Task Force Dale Fuller Dale Fuller Brett Carlson Brett Carlson Judi Volkers Judi Volkers Jennifer Thomas Jennifer Thomas Alternate Shannon Klick Shannon Klick Council Representative Alternate Council Representative Rick Ihli Rick Ihli

2018

2019

Motion to reappoint the Chair, Vice Chair, and Task Force, with the removal of the Referendum Task force, by Volkers, seconded by Warfield Motion carried 4-0.

- 6.3 Parks and Recreation Referendum: Staff reviewed the latest efforts by Administration/Goff Public and the efforts to secure legislation for the LOST in the City of Rogers. There was a discussion about the ongoing messages that are being sent to Representatives and staying positive on the publicly vetted project list and the importance of supporting the process.
- 6.4 Event Center Update: Staff reviewed the current design, discussed finished and color schemes and finishes. Some of the choices will be able to be made once there is a construction management firm selected to complete some value engineering on the project.
- 6.5 Second Reading of the Parks and Recreation Advisory Commission Ordinances Staff reviewed the ordinances; there were no changes suggested to the Bylaws and establishment ordinances. There were several requests for changes to the conduct in the parks ordinance:

Sec 38-93, the Commission would like to have the ability to have alcohol consumed in the park with some exceptions namely, prohibition by joint powers agreement, and when there is a licensed vendor, the staff is to research better wording for this section. Sec 38-94, A. change the word any to business or individual. B. 1 change the leash length to ten feet.

Sec 38-98. C Remove this section as there are no Park Police.

The consensus was to have staff make the changes and bring the changes back in the future.

6.6 RMS Tennis Courts JPA: Staff reviewed the background and potential costs. The Commission was very interested in seeing what the possibilities would be. Motion to request ISD 728 to consider the adjustment of the JPA for the court space adjacent to NCP at Rogers Middle School, by Hacker, seconded by Warfield Motion carried 4-0.

6.7 Park Rental Fee Waiver Request: Staff presented the request to waive the park rental fees for the fund raiser. Staff answered questions about the cost involved with the request. The Commission was concerned about, liability, supervision and the precedence being established. The Commission directed staff to have a parent or guardian sign off on the request and confirm that there is proper supervision before recommending any waiver of fees.

6.8 2019 Work Plan: Staff reviewed the work plan.

- 7. OTHER BUSINESS: None.
- 8. CORRESPONDENCE AND REPORTS: Submitted.
- 8.1 Crow-Hassan Park Reserve Survey Results
- 8.2 Correspondence

9. ADJOURN

Motion to Adjourn 7:35 pm by Volkers, seconded by Hacker. Motion carried 4-0.



Agenda Item: No. 6.1

Subject: Approval of Names for the Wall of Honor at the Veteran's Memorial

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Motion to approve Ernest Erikson, Dwight Erickson and Richard Fehn to be added to the Veterans Memorial Wall of Honor.

Overview / Background

Annually the Parks and Recreation Advisory Commission reviews the applications for additions to the Wall of Honor at the Veterans Memorial.

The memorial wall reflects the Veteran information established from initial research, which the City received from a historian. All of the following qualifications must be met, to be included on the memorial wall:

The individual must have served during the following war dates listed on the memorial:

Civil War (1861-1865)

Spanish American War (1898)

World War I (1914-1918)

World War II (1941-1945)

Korean War (1950-1953)

Korean War Veterans who served after 1953, must have received a service medal (Korean Service Medal, United Nations Korean Medal, Republic of Korea War Service Medal) to be eligible for memorial wall

Vietnam War (1956-1975)

The individual must have been a resident within the city limits of Rogers or Hassan township during the time they were serving in the war.

These requirements allow the Veteran's Memorial wall to have a consistent reflection of our hometown heroes who have fought to protect our freedom.

These requirements allow the Veteran's Memorial wall to have a consistent reflection of our hometown heroes who have fought to protect our freedom.

Staff has reviewed the applications and has determined they are eligible for inclusion.

Financial Impact: Source Fund: 404 Park

Approximately \$1,000 Dedication

Notes:			



Agenda Item: No. 6.2

Subject: Parks and Recreation Referendum

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Pending discussion.

Overview / Background

This is a standing agenda item regarding the Local Option Sales Tax Parks and Recreation referendum. Staff will provide further updates at the meeting an look for direction when needed.

ATTACHMENTS:

Description

Goff Legislative Update 2-24-19



City of Rogers Legislative Update Week of February 18, 2019

Despite a federal holiday on Monday, it was an extremely full week in and outside the Minnesota Capitol. The week began with senior leaders from all 11 of Minnesota's federally recognized Native American tribes addressing members of the Minnesota House of Representatives regarding tribal identity, history, culture and sovereignty. The day consisted of a historic opening ceremony in the House chambers, lunch with the Governor and legislators from both the House and Senate, and a panel discussion with tribal leaders. This all-day unprecedented educational event, called Sovereignty Day, was noted a great first step in building better relationship and understanding between lawmakers and tribal leaders.

Political activity relating to the next special election for the House District 11B seat began to heat up this week as Republicans endorsed Nathan Nelson of Hinckley, who is president of the Pine County Farm Bureau. He will face Arylahn Johnson, a substitute teacher, in the Republican primary slated for March 5. Democrats in 11B endorsed Tim Burkhardt, a Hinckley City Council member who ran against now-Senator Jason Rarick (R-Pine City) in 2018. Burkardt will face the winner of the GOP primary in the special election on March 19. Republicans may have an advantage in this race because Rarick won by wide margins during the past three elections, but the outcome could be much more complicated based on who emerges from the GOP primary.

On Tuesday, Governor Tim Walz presented his inaugural 2020-21 budget which focuses on education, health and community prosperity. His plan would spend \$49.5 billion over the next two years — an 8.6 percent increase over the current biennium. To help pay for new spending, Governor Walz proposed a 20-cent gas tax hike along with increases in tab fees and the motor vehicle sales tax which is estimated to generate \$11 billion over ten years to help pay for roads, bridges and transit projects. The plan would also divert current general fund dollars currently dedicated to transportation projects to other priorities. The budget proposal has already met sharp criticism from Republicans and is sure to meet obstacles in the Republican-controlled Senate through the rest of session.

The \$1.5 billion surplus reported in the November forecast is likely to decrease as the state's tax revenue collection has decreased in recent months. Lawmakers were already tempering expectations, noting that the projected surplus would not go very far because inflation would have a great impact on it. The state economist and budget officials will release the February economic forecast next week.

Legislators will start hearings to dissect the Governor's budget next week as the upcoming economic forecast will paint a more current picture of what can be accomplished over the next biennium. Our team will keep you updated on developments regarding the budget forecast and other activity at the legislature – stay tuned!

Issues of interest

Thank you to all who attended our hearing on Monday for the pedestrian/bike bridge in the House Capital Investment Committee. Our author and testifiers made a strong case for the project and communicated the proper sense of urgency to position us well for a possible 2019 bonding bill. Goff Public will follow up on several items from the hearing, including ensuring that the committee leadership and staff have all the updated documents and project information.



We were also fortunate on Monday to meet with Sen. Warren Limmer (R-Maple Grove), our Senate author for the local-option sales tax. We answered a few questions on longevity of the levy and were lucky to have the bill jackets arrive during our meeting. He signed the bill jacket for the sales tax and the bill, SF1570, was introduced on Thursday. Goff Public will follow up with Senate Tax Committee staff this week on possible hearing dates.



Agenda Item: No. 6.3

Subject: Event Center Update

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Pending discussion.

Overview / Background

The City Council authorized City Staff to solicit for formal Request For Proposals (RFP) at the February 12, 2019 Council Meeting. The RFP specifically requested a delivery model that utilized Construction Manager as Constructor (CMc). This process was used both at the Rogers Activity Center (RAC) and most recently the Rogers Police Department remodel.

From the original solicitation, the City received interest from five qualified construction management firms who all attended the mandatory pre-proposal meeting held at the City offices on February 20, 2019. After reviewing the project and schedule for the 2019 construction season with the five original CM firms, the City did receive formal applications on the February 28 deadline. From this process the City received two detailed proposals. Both CM proposals met the qualifications of the RFP process and warranted separate interviews to determine the recommended firm. Individual interview meetings were then held with each of the two firms at the City offices on March 5, 2019 by the City Staff, Mayor and project architect, Tom Moorse.

After final analysis of the proposals and subsequent interviews, the recommendation is to select Terra Construction of Rogers, for the Rogers Event Center project. The attached is a recommendation letter from HTG, the project architect.

At this time, the City staff is recommending award of the CMc contract to Terra Construction. Next steps will be to perform pre-bid services to establish a set of project specific bid packages that would be approved for advertisement by the City council in a future meetings. This will allow the project to stay with in the project budget and time schedule of a fall 2019 assumed completion.

ATTACHMENTS:

Description

HTG Letter of Recomendation 3-12-19 CC Presentation

05 March 2019



Rick Ihli, Mayor John Seifert, Public Works Director City of Rogers 22350 South Diamond Lake Road Rogers, MN 55347

Re: Construction Manager Recommendation

Lions Central Park - Event Center

New Building Rogers, MN

Dear Rick and John:

It was a pleasure to sit in with you on the Construction Manager interviews for the Lions Central Park Event Center project this morning. Its was immediately clear that both Terra Construction and RJM Construction are both clearly qualified to do the work. Both companies brought skilled, experienced teams to the table that I believe would make great partners in the project.

We stressed to both companies the importance of wanting a team player who is fully engaged in the project from the start. We need their input to help us select the right building systems to help us make informed decisions that will provide the highest quality building that meets the budget goals for the project. Both companies recognized that by having their chief estimators at the meeting.

So, when you have two qualified Construction Managers, you look for criteria to help you make a selection. Typically, we would look at 4 areas: Experience, Cost, Schedule and Intangibles.

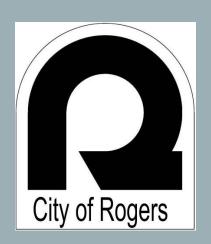
- 1. Experience Both companies have a great deal of experience delivering public projects. Terra has done extensive work for the local school district with great results. RJM has experience with the City of Rogers on both the Ice Rink and the Police Station.
- 2. Cost The companies were asked to identify their fees for the project and in the end were very, very close with a difference of \$7,000 \$9,000. Terra was on the low, with RJM being just a bit higher.
- 3. Schedule the biggest difference between the two firms was on the project schedule. Terra felt the project was a 3-4 month build. RJM stated they thought it was a 5-6 month build. Terra overall felt more aggressive and believed they could have the building up and operational by late fall. RJM stated a completion date of early spring of 2020. Overall that is a 5-6-month advantage with Terra.
- 4. Intangibles both companies have ties to Rogers. RJM was founded by owner Bob Jossart is a local resident, and as mentioned above, RJM has done work for the City of Rogers in the past. Terra is located in Rogers and their job superintendent lives in Rogers. We could tell in the interview process that being a Rogers company was very important to Terra and the stressed this was not just another project, but a very important one to them as Rogers is their home.

In the end I felt it was very close between the two companies, but based on the information above, my recommendation would be to move forward with Terra Construction for the Lions Central Park Event Center project.

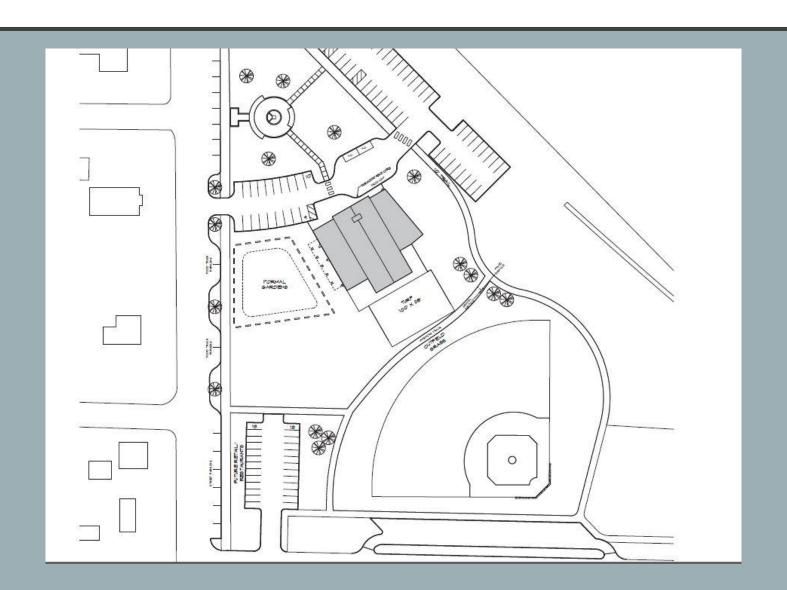
Thank you for the opportunity to work with you on this project. We look forward to making the vision into reality.

EVENT CENTER AT LIONS CENTRAL PARK FUNDING

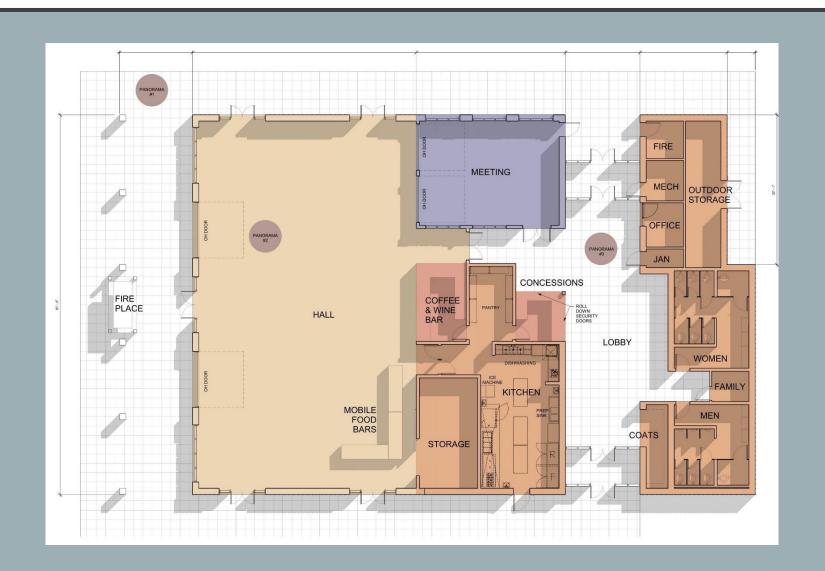
CITY COUNCIL MEETING
March 12, 2019



PRELIMINARY SITE PLAN



FLOOR PLAN



EXTERIOR DESIGN



INTERIOR DESIGN



2019	Event	Center	Funding	Strategy
------	--------------	--------	----------------	----------

	_			<u> </u>	
	Actual	Use of 2018		Funding Source	
	12/31/2018	Fund Balance	2019 Pledge	Total	Project Total
201 Tower & Billboard Lease	\$ 1,101,190.69	\$ 800,000.00	\$ 350,000.00	\$ 1,150,000.00	
404 Park Dedication	\$ 1,749,235.57	\$ 425,000.00	\$ -	\$ 425,000.00	
428 Lion's Park	\$ 395,886.25	\$ 395,886.25	\$ 129,113.75	\$ 525,000.00	
Total	\$ 3,246,312.51	\$ 1,620,886.25	\$ 479,113.75	\$ 2,100,000.00	\$ 2,100,000.00
				\$ 2,100,000.00	

2020 Pedestrian Overpass W/O RR Xng (or ISD#728 Pool funding)

	Actual	Use of 2018		Funding Source		
	12/31/2018	Fund Balance	2020 Pledge	Total	Project Total	
201 Tower & Billboard Lease	\$ 1,101,190.69	\$ -	\$ 350,000.00	\$ 350,000.00		
427 Trail Trunk Fees	\$ 182,688.15	\$ -	\$ -	\$ -		
2019 State Bonding	\$ -	\$ -	\$ 2,200,000.00	\$ 2,200,000.00		
MnDOT Cooperative Grant	\$ -	\$ -	\$ -	\$ -		
DNR Grant	\$ -	\$ -	\$ -	\$ -		
Hennepin County Grant	\$ -	\$ -	\$ -	\$ -		
State Legacy Funds	\$ -	\$ -	\$ -	\$ -		
Potential Sales Tax Referendum	\$ -	\$ -	\$ 2,000,000.00	\$ 2,000,000.00		
Total	\$ 1,283,878.84	\$ -	\$ 4,550,000.00	\$ 4,550,000.00	\$ 4,400,000.00	
	Doesn't include					
	2nd half					
	Interest			\$ 4,550,000.00		
Private Donations/Naming Rights				??		
Lions Building - Doesn't include:						
FFE				\$27,000 in existing furniture replacement + us		
operations, incl personnel -	operations, incl personnel - Re-program existing Community Room add a					
landscaping, formal garden, pkg lot, drivewa	y			Fund 404		

PARK DEDICATION UNITS CREATED BY PROJECT



QUESTIONS?



Agenda Item: No. 6.4

Subject: RMS Tennis Courts JPA

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Pending Discussion

Overview / Background

The tennis courts at Rogers Middle School were originally constructed through a Partnership with ISD 728 and the City of Rogers using Park Dedication Dollars. Since the original construction the courts have been maintained by the School District. ISD 728 is considering a funding mechanism to build tennis courts at the High School that would require the school district to remove the RMS courts. Staff believes there are four courts that are still viable and two that could be transitioned to Pickle Ball and the Basketball courts could be re-purposed for an adaptive recreation use. Staff is looking to ISD 728 to determine if this is possible from the school district perspective, and will meet in February to discuss the possibility.

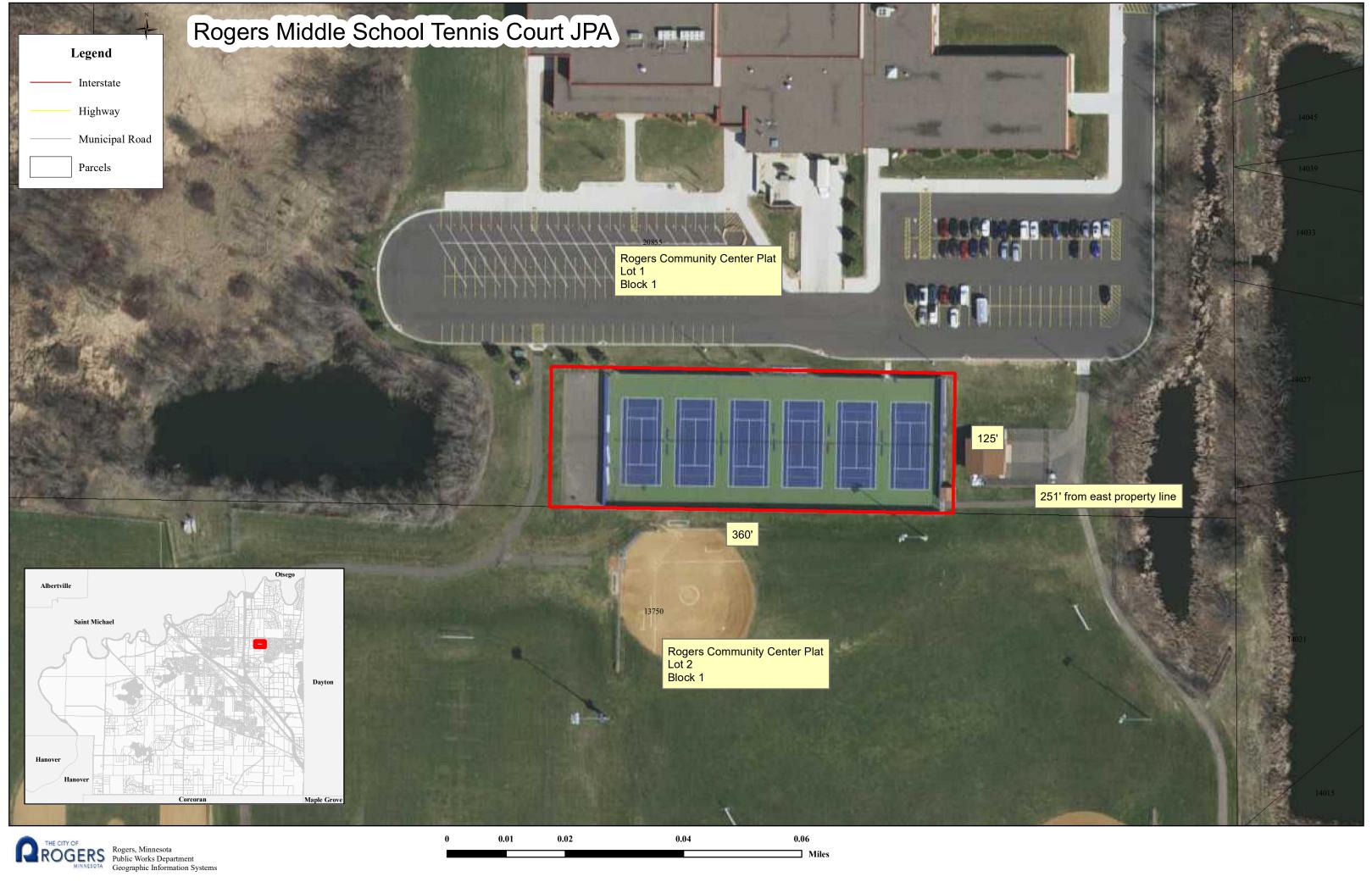
The cost to build a tennis court ranges from \$20,000 for a basic court. Even with regular maintenance, tennis courts deteriorate. The color fades, cracks appear on the surface and low or uneven areas develop. Not only is this unsightly, it's also dangerous because the cracks and uneven surface increase the chance of tripping during play. Most hard courts need resurfacing every four to eight years depending on usage and maintenance habits. The resurfacing process includes surveying the court for damage and signs of wear, filling cracks and applying a coat of acrylic. As soon as the surface is smooth and even, the project ends with a top coat of paint and new play lines. This project costs, on average, between \$4,000 and \$8,000, but can go as high as \$15,000 for large courts and those that need extensive repairs. (https://www.improvenet.com/r/costs-and-prices/cost-of-tennis-court)

Staff had a meeting with ISD 728 administration and they are interested in determining if they can proceed with this change. Staff is also attempting to firm up the rehabilitation/transformation numbers.

ATTACHMENTS:

Description

RMS Tennis Courts





Agenda Item: No. 6.5

Subject: 2019 Work Plan

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Pending discussion.

Overview / Background

Standing agenda item to give work updates and look for direction.

ATTACHMENTS:

Description

2019 Work Plan

2019 Twelve Month Work Plan

Trails
- Development
 Rogers Elementary/Main Street (SRTS)
Rush Creek (TRPD)
Crow River (TRPD)
0
- Design
 Hassan Elementary To Marie Ave (SRTS)
- Construction
 Broadway Trail Link (FMP)
 Brockton Lane to Wellstead Drive (FMP)
 Territorial View Estates
 Shadow Wood Looping Trail
Rogers Event Center at Lions Central Park
- Site Prep
- Building Construction
Hennepin County Youth Sports Grant
- Reservoir Fields
- SCP Application
Tennis Center (Public Private Partnership)
-Parking Lot and Site Grading
Tarking Lot and Site Grading
South Community Park Planning
- Rink Placement/Construction
·
ISD 728 Partnership
- Pool
- Performance Gym
- Community Access
Laurel Creek Park Design



Agenda Item: No. 6.6

Subject: High School Baseball Request

Prepared

Mike Bauer Recreation and Facilities Director

By:

Recommended Park Board Action

Pending discussion.

Overview / Background

Staff has received the following request:

We are about to begin with the install process of the new scoreboard donated by Veit on the Varsity field. Veit is very kindly heading up the install as well.

We need to have an electrician disconnect the power, and potentially move the feed towards the right field foul pole a few yards to get the scoreboard on a good level plane for best viewing and aesthetics.

Would the City of Rogers be willing to cover the electrical disconnect and connection? Immediate need is just a disconnect and removal of electrical components from the box mounted to the existing I-beams of the existing scoreboard.

That small existing scoreboard will be transplanted down the 3rd baseline (behind the fence) of the JV field for future use. Veit will be doing this for us as well. Perhaps we could even explore boring the line to connect with that board as well, but the immediate concern is getting the Varsity scoreboard installed and up and running.

Please let me know. Feel free to give me a call at 763-439-4480 if that is easier. Thanks,

Brian Harapat Rogers High School Intermediate College Spanish 2200 & 2250 Head Baseball Coach | RHS News Advisor Ph: 763-274-3140 (x1621) | Fax: 763-274-3141

Primary Issues to Consider

Community use of the fields/scoreboards.

Analysis of Primary Issues

Staff would recommend the financial participation in the project with the ability for there to be other than the varsity program, or community use of the scoreboards.



Agenda Item: No. 8.1

Subject: Trail Plowing

Prepared

Mike Bauer Recreation and Facilities Director

By:

Overview / Background

My dog Odie would like to thank the City of Rogers for the great job plowing the trails and sidewalks. We had a awesome walk today!

Thanks,

Karla Smith

ATTACHMENTS:

Description

Happy Dog





Agenda Item: No. 8.2

Subject: ISD 728 Year in Review

Prepared

Mike Bauer Recreation and Facilities Director

By:

ATTACHMENTS:

Description

2018 Community Ed Report



1170 Main Street • Elk River, Minnesota 55330 • 763•241•3520 • www.728communityed.com

February 15, 2019

City of Rogers, Attn: Mike Bauer 21080 141st Avenue Rogers, MN 55375

Re: 2018 Rogers Recreation Year in Review

Dear Mike,

Attached, please find the 2018 Rogers Recreation year in review report. Please look it over and let me know if you have any questions or need clarification on any of the information. If you have no questions, I will mail a hard copy to you and submit the information to our District Office for payment for the Coordinated Programs.

Upon review, please note the following:

<u>Data regarding coordinated programs (Learn to Skate):</u>

512 participants in 2017	430 participants in 2018	16% decrease in participants in 2018
106 sections offered in 2017	87 sections offered in 2018	18% less sections offered in 2018
78 sections held 2017		74% of sections offered were held in 2017
	68 sections held in 2018	78% of sections offered were held in 2018
\$37,349.90 revenue in 2017	\$29,543.00 revenue in 2018	20.9% decrease in revenues
\$13,166.25 expenses 2017		Expenses 35.3% of revenues in 2017
	\$12,658.50 expenses 2017	Expenses 42.8% of revenues in 2018

Data regarding Community Education delivered programs:

Bata regarding community Ear	acation activored programor	
2411 participants in 2017	2479 participants in 2018	2.8% increase in participants in 2018
205 sections offered in 2017	152 sections offered in 2018*	25.8% less sections offered in 2018
176 sections held in 2017		85.8% of sections offered were held in 2017
	133 sections held in 2018	87.5% of sections offered were held in 2018
\$69,390.75 revenue in 2017	\$75,307.39 revenue in 2018	8.5% increase in revenues
\$99,192.22 expenses in 2017		Revenues covered 70% of expenses in 2017
	\$94,905.63 expenses in 2018	Revenues covered 79.3% of expenses in 2018

Other information:

- In 2017, count of classes where all sections cancelled was 13.
- In 2018, count of classes where all sections cancelled was 5.
- *Changed the way sessions offered for summer soccer and t-ball/tee-to-toss/coaches pitch. In 2017 we offered multiple
 sessions for each age group. In 2018 we only offered 1 session for each age group and then divided the participants into
 teams behind the scenes (i.e. offered 43 sessions in 2017; offered 13 sessions in 2018 for the same courses).
- Changed the branding of the rec sports program to have the Rogers name attached (i.e. Mini Royals, Major Royals, etc.) so people identify the sports with the community.

Sincerely,
Pauline Knox
Operations Manager
ISD 728 Community Education

WINTER ACTIVITIES	PARTICIPATION	REVENUE	<u>EXPENSE</u>	BALANCE
Basic Skills (8 offered/ 8 held)		\$5,106.00		
A. Registration Expense			\$375.00	
Participants	75			
Snowplow Sam (12 offered/ 11 held)		\$8,388.00		
A. Registration Expense			\$615.00	
Participants	123			
Hockey (12 offered/ 7 held)		\$2,872.50		
A. Registration Expense			\$165.00	
Participants	33			
TOTAL	231	\$16,366.50	\$1,155.00	\$15,211.50
Learn to Skate Winter Brochure				
B. 1.75 Pages Brochure (Winter I)			\$350.00	
B. 1.5 Pages Brochure (Winter II)			\$300.00	
B. 1.25 Pages Brochure (Winter Rogers Community)			\$250.00	
F. Registrations - USFS			\$2,105.00	
G. Program promotion on CE website (Winter)			\$35.00	
TOTAL			\$3,040.00	
City of Rogers Winter Brochure				
B. 1.25 Pages Brochure (Winter I)			\$250.00	
Break-Away Hockey, Try Hockey, Open Skate, Adult & Pond Hockey, Walking,			,	
B. 1.25 Pages Brochure (Winter II)			\$250.00	
Walking, Try Hockey, Break-Away Hockey, Open Skate, Adult & Pond Hockey				
B. 1.5 Pages Brochure (Winter Rogers Community)			\$300.00	
Try Hockey, Break Away Hockey, Open Skate, Adult & Pond Hockey, Walking	l			
TOTAL			\$800.00	
TOTAL WINTER	231	\$16,366.50	\$4,995.00	\$11,371.50

TOTAL SPRING/SUMMER	80	\$5,971.50	\$3,548.75	\$2,422.75
TOTAL			\$1,400.00	
Adult & Pond Hockey, Walking Step To It, Movies, Entertainment in Park, Playground Program, Vintage Baseball Game, Farmers Market				
Softball Leagues, Break Away Hockey, Open Skate, Special Event Skating,				
B. 2.5 Pages Brochure (Spring/Summer Rogers Community)			\$500.00	
Playground Program, Pond & Adult Hockey, Break-Away Hockey, Special Event Skating, Open Skating, Walking, Step To It, Movies, Entertainment in Park, Vintage Baseball Game, Farmers Market.				
B. 1.75 Pages Brochure (Spring/Summer II)			\$350.00	
Playground Program, Pond & Adult Hockey, Break-Away Hockey, Special Event Skating, Open Skating, Walking, Step To It, Movies, Entertainment in Park, Vintage Baseball Game, Farmers Market.				
B. 2.75 Pages Brochure (Spring/Summer I)			\$550.00	
City of Rogers Spring/Summer Brochure				
TOTAL			\$1,748.75	
G. Program promotion on CE website (Spring/Summer)			\$35.00	
F. Registrations - USFS			\$663.75	
B. 1.75 Pages Brochure (Spring/Summer Rogers Community)			\$350.00	
B. 1.75 Pages Brochure (Spring/Summer II)			\$350.00	
B. 1.75 Pages Brochure (Spring/Summer I)			\$350.00	
Learn to Skate Spring/Summer Brochures				
TOTAL	80	\$5,971.50	\$400.00	\$5,571.50
Participants	22			
A. Registration Expense			\$110.00	
Hockey (8 offered/ 6 held)		\$1,958.00		
Participants	33			
A. Registration Expense			\$165.00	
Snowplow Sam (8 offered/ 6 held)		\$2,277.00		
Participants	25			
A. Registration Expense			\$125.00	
Basic Skills (8 offered/ 7 held)		\$1,736.50		'
SPRING-SUMMER ACTIVITIES	PARTICIPATION	REVENUE	EXPENSE	BALANCE

FALL ACTIVITIES	PARTICIPATION	REVENUE	<u>EXPENSE</u>	BALANCE
Basic Skills (8 offered/ 7 held)		\$1,620.00	¢140.00	
A. Registration Expense Participants	28		\$140.00	
Тапорано	20			
Snowplow Sam (11 offered/ 9 held)		\$4,125.00		
A. Registration Expense			\$345.00	
Participants	69			
Hockey (12 offered/ 7 held)		\$1,460.00		
A. Registration Expense		. ,	\$110.00	
Participants	22			
TOTAL	119	\$7,205.00	\$595.00	\$6,610.00
Learn to Skate Fall Brochures				
B. 2 Pages Brochure (Fall I)			\$400.00	
B. 2.25 Pages Brochure (Fall II)			\$450.00	
B. 1.5 Pages Brochure (Fall Rogers Community)			\$300.00	
F. Registrations - USFS			\$1,684.75	
G. Program promotion on CE website (Fall)			\$35.00	
TOTAL			\$2,869.75	
City of Rogers Winter Brochure				
B. 1.5 Pages Brochure (Fall I)			\$300.00	
Open Skate, Adult & Pond Hockey, Outdoor Skate, Farmers Market, Moview @ Dusk, Tree Lighting				
B75 Pages Brochure (Fall II)			\$150.00	
Open Skate, Adult & Pond Hockey, Outdoor Dkate, Tree Lighting				
B. 1 Pages Brochure (Fall Rogers Community)			\$200.00	
Open Skate, Special Event Skate, Adult & Pond Hockey, Outdoor Skate, Farmers Market, Tree Lighting				
TOTAL			\$650.00	
TOTAL FALL	119	\$7,205.00	\$4,114.75	\$3,090.25
GRAND TOTALS	430	\$29,543.00	\$12,658.50	\$16,884.50
Net Income due to City of Rogers:	**	. ,	, ,	\$16,884.50

COMMUNITY EDUCATION SERVICES:

A. Registration Services	\$5 per registrant. Covers registration, credit card processing, websit
	updating, class lists, computer program and staffing for these duties
B. Community Education Brochure Advertisements:	Partner Rates: \$200-full page, \$150-3/4 page, \$100-1/2 page
	\$50-1/4 page
C. Program promoted on CE website directing registra	ation
to Rogers Park & Rec:	\$35 per program

Service fees (a-c above) are deducted from revenues cfrom participants with balance distributed to Rogers Park and Rec

Winter

ACTIVITY	<u>Offered</u>	<u>Held</u>	PARTICIPATION	<u>REVENUE</u>	<u>EXPENSE</u>	BALANCE
Amazing Athletes	2	2				
Staff					\$894.03	
Equipment/supplies					\$17.00	
Participants			17	\$748.00		
TOTAL			17	\$748.00	\$911.03	(\$163.03)
Basketball Basics	3	3				
Staff	•	•			\$1,066.83	
Equipment/supplies					\$76.00	
Participants			76	\$2,795.00	ψ. σ.σσ	
TOTAL			76	\$2,795.00	\$1,142.83	\$1,652.17
Tennis Camps	2	1				
Staff	2	'			\$547.97	
Equipment/supplies					\$6.00	
Participants			6	\$534.00	ψ0.00	
TOTAL			6	\$534.00	\$553.97	(\$19.97)
				777777	******	(4.5.5.)
Men's Basketball League	1	1				
Staff					\$2,295.73	
Equipment/supplies					\$486.00	
Participants (7 Teams)			63	\$4,043.00		
TOTAL			63	\$4,043.00	\$2,781.73	\$1,261.27
Baseball Camps	2	2				
Staff	-	-			\$1,134.26	
Equipment/supplies					\$22.00	
Participants			22	\$1,504.00	Ψ22.00	
TOTAL			22	\$1,504.00	\$1,156.26	\$347.74
				, y	, ,	, .
Flag Football	2	1				
Staff					\$1,168.76	
Equipment/supplies					\$20.00	
Participants			20	\$1,380.00		
TOTAL			20	\$1,380.00	\$1,188.76	\$191.24
Volleyball	2	2				
Staff					\$904.71	
Equipment/supplies					\$25.00	
Participants			25	\$1,365.00	,	
TOTAL			25	\$1,365.00	\$929.71	\$435.29

	Movement & Tumbling	2	2				
	Staff					\$234.83	
	Equipment/supplies					\$48.98	
	Participants			19	\$551.00		
	TOTAL			19	\$551.00	\$283.81	\$267.19
	Open Gym	25	25				
	Staff					\$1,529.88	
	Equipment/supplies						
	Participants			411	\$1,595.00		
	TOTAL			411	\$1,595.00	\$1,529.88	\$65.12
	Winter All Classes						
	Staff Training/Background Checks						
	Equipment/supplies						
	TOTAL				\$0.00	\$0.00	\$0.00
	Winter Totals	41	39	739	\$14,515.00	\$10,477.98	\$4,037.02
	Amazing Athletes						
pring/ ummer	Amazing Ameres	5	4				
	Staff					\$1,526.00	
	Equipment/supplies					\$36.00	
	Participants			36	\$1,431.00		
	TOTAL			36	\$1,431.00	\$1,562.00	(\$131.00)
	Golf	18	12				
	Staff	10	12			\$3,848.00	
	Equipment/supplies					\$71.00	
	Participants			71	\$5,718.34	ψ11.00	
	TOTAL			71	\$5,718.34	\$3,919.00	\$1,799.34
	Intro to Sports						
	Staff	1	1			A	
	Equipment/supplies					\$194.64	
	Participants			45	# 405.00	\$15.00	
	TOTAL			15 15	\$435.00	#000 04	#005.00
	- OTAL			15	\$435.00	\$209.64	\$225.36
	Soccer	9	9			\$4,735.15	
	Staff						
	Equipment/supplies					\$949.14	
	Participants			327	\$16,221.25		

T-Ball/Tee to Toss/Coaches Pitch						
Staff	6	6			60 000 70	
Equipment/supplies					\$2,620.70 \$1,603.00	
Participants			192	\$9,904.50	φ1,003.00	
TOTAL			192	\$9,904.50	\$4,223.70	\$5,680.80
			192	\$9,904.50	\$4,223.70	\$5,000.00
Kiddie Carnival	1	1				
Staff					\$302.28	
Equipment/supplies					\$1,278.92	
Participants			300	\$385.05	, ,	
TOTAL			300	\$385.05	\$1,581.20	(\$1,196.15)
					<u> </u>	
Basketball	1	1				
Staff					\$4,868.26	
Equipment/supplies					\$28.00	
Participants			28	\$5,852.00		
TOTAL			28	\$5,852.00	\$4,896.26	\$955.74
Tennis	18	12				
Staff					\$5,016.75	
Equipment/supplies					\$91.00	
Participants			91	\$6,570.50		
TOTAL			91	\$6,570.50	\$5,107.75	\$1,462.75
Open Gym						
Staff	9	9			0000 04	
Equipment/supplies					\$603.84	
Participants			400	# 407.00		
TOTAL			109	\$427.00	0000.04	(0.470.04)
TOTAL			109	\$427.00	\$603.84	(\$176.84)
Flag Football	1	1				
Staff	•	•			\$545.00	
Equipment/supplies					\$9.00	
Participants			9	\$981.00	Ψ0.00	
TOTAL			9	\$981.00	\$554.00	\$427.00
				φουσσ		4.2.100
LaCrosse Camp	1	1				
Staff					\$953.75	
Equipment/Supplies					\$12.00	
Participants						
			12	\$1,308.00		

	Mini-Hawks Camp	1	1				
	Staff					\$1,335.25	
	Equipment/Supplies					\$17.00	
	Participants			17	\$1,853.00		
	TOTAL			17	\$1,853.00	\$1,352.25	\$500.75
	Volleyball	1	1				
	Staff					\$1,705.20	
	Equipment/Supplies					\$20.00	
	Participants			20	\$2,098.25		
	TOTAL			20	\$2,098.25	\$1,725.20	\$373.05
	All Summer Classes						
	Staff Training					\$165.11	
	Tshirts					\$5,374.50	
	Equipment/Supplies/Expenses					\$453.08	
	TOTAL			0	\$0.00	\$5,992.69	(\$5,992.69)
	Summer totals	72	59	1227	\$53,184.89	\$38,377.57	\$14,807.32
	America Athletes						
all	Amazing Athletes Staff	6	4				
	Equipment/Supplies					\$996.50	
	Participants					\$31.00	
	TOTAL			31	\$1,677.50		
	TOTAL			31	\$1,677.50	\$1,027.50	\$650.00
	Basketball	5	3				
	Staff					\$791.26	
	Equipment/Supplies					\$93.00	
	Participants			93	\$3,051.00		
	TOTAL			93	\$3,051.00	\$884.26	\$2,166.74
	Into to Sports	2	2				
	Staff	-	-			\$234.83	
	Equipment/Supplies					\$15.00	
	Participants			15	\$435.00	ψ10.50	
	TOTAL			15	\$435.00	\$249.83	\$185.17
					Ţ 100.00		Ţ.30.17
	Open Gym	24	24				
	Staff					\$1,610.25	
	Equipment/Supplies						
	=4a.p						
	Participants			361	\$1,599.00		

Volleyball	2	2				
Staff					\$779.71	
Equipment/Supplies					\$13.00	
Participants			13	\$845.00		
TOTAL			13	\$845.00	\$792.71	\$52.29
Fall All Rec Classes						
Fall All Rec Classes Staff Training/Background checks						
Stair Training/Background Checks					\$284.77	
Memberships					, -	
Equipment/Supplies/Expenses						
					\$4.63	
TOTAL				\$0.00	\$985.53	-\$985.53
Fall Total	39	35	513	\$7,607.50	\$5,550.08	\$2,057.42

Cancelled programs due to low enrollment:

Winter - Skyhawks Lacrosse Camps

Summer-Skyhawks Multi-Sport Camp

Fall - Golf

Fall - Tennis

Fall-Flag Football						
			PARTICIPATION	INCOME	EXPENSES	<u>NET</u>
2018 TOTALS:	152	133	2479	\$75,307.39	\$54,405.63	\$20,901.76
2018 Staff Coordination including benefits					\$25,000.00	
2018 Administrative/Marketing					,==,=====	
Fee						
					\$15,500.00	
2018 PROGRAM GRAND TOTAL						
EXPENSES					\$94,905.63	
2018 Program Net Income						\$19,598.24
2018 TOTAL COST OF ROGERS RECREATION PROGRAMS						
						\$19,598.24
2018 Total Amount billed Rogers Recreation						\$19,598.24



Agenda Item: No. 8.3

Subject: Staff Programming Update

Prepared

Mike Bauer Recreation and Facilities Director

By:

ATTACHMENTS:

Description

Staff Programming Update

Staff Update



Parks and Recreation

Summer Adult Softball

Men's summer softball registrations are coming in full force with Monday's already full and Tuesday's with only one opening left. Co-Rec on Sunday's is still open with only three teams stating they would be back providing we get enough teams. We need six teams minimum but would prefer eight. There have been some inquiries as to whether we might be able to run another men's league on Sundays if Co-Rec does not fill. The primary reason for this is that we had to reduce the number of teams for Monday night's due to field restraints. As a result, we could only take 12 teams vs. 16.

OTHER

- Community Ed Spring/Summer brochure was finalized and delivered March 2.
- We will be partnering with CE for their Kiddie Carnival to now be called Kiddie Carnival Fun Day.
- Was notified late February that Rogers has been selected again to host the MN
 Twins Community Fund PlayBall! Clinic again. It is scheduled for Saturday, May 4.
 This information was too late to get in the CE brochure; however, am working with
 CE to get some type of notification to be sent via constant contact in April.
- Worked on web updates and planning for Summer activities including Night to Unite.
- Created flyers for upcoming Summer entertainment, open skates, etc.

Senior Recreation

Senior Dining

The average number of meals served in February was 13 per day. The daily attendance ranged from 9 - 20 and 7 meals were cancelled due to the extreme cold and snow.

Smartphone Workshop 2

On Wednesday, February 13, a follow-up class on smartphone use was held at the Senior Center for 2 students. This 2-hour class was held under the instruction of Ray the Computer Guy and was rescheduled from February 6 due to snowy road conditions.

Valentine's Day Lunch & Live Music

On Thursday, February 14, a Valentine's Day party was held at the Community Room that included lunch, decorations, and live music by guitarist Kevin Wegman who sang a variety of country and classic songs with his wife.





AARP Tax Assistance

Beginning February 7, free tax assistance has been offered at the Senior Center every Thursday by appointment. Volunteers trained by AARP help from 9 am – 12 pm every week through April 11. Every Thursday, 6-10 appointments have been held depending on the number of volunteers.

Drawing & Colored Pencils Art Classes

On Tuesday, February 19 and March 5, Donna taught 90-minute art classes for 1 person at the Senior Center.

Rescheduled/Cancelled Lunch & Learn

A lunch & learn presentation on estate planning was scheduled for January 29 but needed to be rescheduled for February 19 due to the extreme winter conditions. The presentation was then cancelled on February 19 due to a funeral service at the same time for a senior, Jevon Lieberg.

Cancelled Watercolor Painting Class

A watercolor painting class was planned for Wednesday, February, 20, and six people signed up but the class was cancelled due to a snow storm.

Cancelled Lunch & Learn

A lunch & learn presentation on Health Care Fraud was scheduled for Thursday, February 21 but was cancelled due to low reservations and snow accumulation.

Rescheduled Trip to Chanhassen Dinner Theatre

The trip to see Holiday Inn at the Chanhassen Dinner Theatre was originally planned for Wednesday, January 30, but was rescheduled for Saturday, February 23, due to the severe cold. 25 out of the 33 signed up for the trip were able to make it on the rescheduled date.





Senior Cinema Series

On Monday, February 25, the movie "Ocean's 8" played at the Senior Center for 1 attendee.

Cancelled Trip to Bell Museum of Natural History

A trip to the Bell Museum was planned for Thursday, March 7, but only 10 people signed up and it was cancelled.

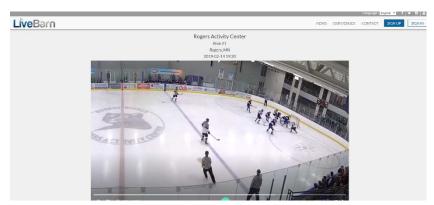
Activity Center

Mite Roundup

This weekend is the 7th annual Rogers Mite Roundup Jamboree, we have 24 teams, 258 skaters that will each play three games and have a team party in the Activity Room. Staff look forward to this event every year!

LiveBarn

At the October 9 City Council Meeting a contract with LiveBarn was approved. The



installation was complete this week. <u>Here is a link to a</u> <u>clip from the High School</u> <u>game on February 14.</u>

LiveBarn provides Live and On Demand online broadcasts of amateur and youth sporting events using

an automated camera tracking system which automatically follows the flow of the game - similar to a traditional television broadcast. LiveBarn provides service to venue owners at no cost, while LiveBarn members pay a small monthly fee to view unlimited video. Friends and family can watch Live online when they cannot attend, and athletes have the benefit of reviewing their games and sharing video highlights online.

There is no cost to the City of Rogers aside from providing power to LiveBarn's equipment. Live Barn will supplied the cameras, wire, mounting hardware, computer and internet connection, as well as a television in the lobby to watch/promote the live feed.

Learn to Skate

Winter 1 session started mid-Jan and is always our busiest session. We had 149 registered with 10 communities taking part.

Rogers – 54 Otsego – 43 Elk River - 5 St. Michael – 25

Zimmerman – 2 Dayton -5

Monticello – 3 Albertville – 10

Big Lake – 1 Crystal – 1

Our attendance was up from 2018 by 21.

