

## ***AGENDA***

### ***ROGERS CITY COUNCIL***

***March 26, 2019 - 7:00 PM***

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. OPEN FORUM**

*Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.*

**3. PRESENTATIONS**

**4. APPROVE AGENDA**

*Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

**5. CONSENT AGENDA**

*These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

5.1 Approval of March 12, 2019 City Council Meeting Minutes

5.2 Approval of Bills and Claims

5.3 Approval of Resolution No. 2019-21, A Resolution Granting Municipal Consent for the Minnesota Department of Transportation Project - Interstate 94 Unbonded Overlay

5.4 Approval of Resolution No. 2019-22, A Resolution Declaring May 18, 2019 as the Rogers Clean-Up Day

5.5 Approval of Resolution No. 2019-23, A Resolution Recognizing National Public Works Week for 2019

5.6 Approve a Dispatch Agreement between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department, and the Wright County Sheriff's Office Dispatch Center

5.7 Approval of Massage Establishment License and Massage Therapist License for Elisabeth Turner

5.8 Approval to Purchase Replacement Network Router

5.9 Approval of Special Event Permit for Rogers High School Tot Trot/5k Color Run on Saturday, May 18, 2019

5.10 Authorization to Call for Public Hearing to Vacate Public Road Rights of Way and Easement for Portions of Northdale Blvd.

- 5.11 Approval of Tree Top Clearing Inc Proposal for Work to be Completed at Reservoir Fields
- 5.12 Approval of Resolution No. 2019-28 Approving Amendments to the Designated Municipal State Aid Street System for the City of Rogers, Minnesota
- 5.13 Approval of Resolution 2019-24, A Resolution Awarding Cropland Rental Agreements
- 5.14 Approval of Resolution 2019-29, a Resolution Supporting Legislation to Eliminate the Statutory Exemption Preventing Hennepin and Ramsey Counties from Receiving Motor Vehicle Lease Sales Tax Revenue

**6. PUBLIC HEARINGS**

**7. GENERAL BUSINESS**

- 7.1 Consider Resolution No. 2019-30, Approving a Request form NLD Rogers, LLC to Except 13101 and 13105 Main Street from the Interim Ordinance.
- 7.2 Approve Resolution No. 2019-25, A Resolution Approving a Site Plan Amendment from Alside for 20015 South Diamond Lake Road
- 7.3 Two Items Regarding Requests from Independent School District No. 728:
  - Approval of Resolution No. 2019-26, A Resolution Approving a Variance Allowing Fencing to Exceed the City Code Maximum for Fence Height
  - Approval of Resolution No. 2019-27, A Resolution Granting Site Plan Approvals for the Construction of New Tennis Courts at Rogers High School, 21000 141st Avenue, and Installation of Chiller Units at Rogers Middle School, 20085 141st Avenue
- 7.4 Approve Development Agreement with Lhjerv Inc. for Primrose Schools of Rogers
- 7.5 2018 Year End Closing Activity

**8. OTHER BUSINESS**

**9. CORRESPONDENCE AND REPORTS**

**10. ADJOURN**



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.1

**Subject:** Approval of March 12, 2019 City Council Meeting Minutes

**Prepared By:** Paul Byun, Deputy Clerk/Communications Coordinator

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**Recommended City Council Action**

Motion to approve the March 12, 2019 City Council Minutes.

**ATTACHMENTS:**

Description

03122019 Minutes

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, March 12, 2019 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, and Darren Jakel.  
Council excused: Shannon Klick

Staff present: Paul Byun, Deputy Clerk/Communications Coordinator; Bob Vose, City Attorney; Lisa Herbert, Finance Director; John Seifert, Public Works Director; Steve Stahmer, and City Administrator; Bret Weiss, City Engineer. Jason Greninger, IS Director; Gary Buysse, Liquor Operations Director; and Mike Bauer, Recreation and Facilities Director.

## **2. Open Forum**

None.

## **3. Presentations**

None.

## **4. Approve Agenda**

The agenda was set as submitted.

## **5. Consent Agenda**

- 5.1** Approval of February 26, 2019 City Council Minutes and February 26, 2019 City Council Worksession Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2019-17, A Resolution Authorizing Rockin' Rogers Day Parade and Support Services for the Event
- 5.4** Approval of Resolution No. 2019-18, A Resolution Authorizing the Land Exchange Agreement and Purchase Agreement Between the Dale and Marlene Scherber Family Limited Partnership and the City of Rogers
- 5.5** Approval of Resolution No. 2019-19, A Resolution Approving the Application to Fill 3,878 Square Feet of Wetland to Facilitate Graco Expansion Project
- 5.6** Approval of Design Services - David Koch Avenue Stormwater Improvements
- 5.7** Approval to Purchase Replacement Network Switches
- 5.8** Approval of Ordinance No. 2019 - 02, An Ordinance Creating Senior Advisory Commission Within the City of Rogers
- 5.9** Approval of Resolution No. 2019-20, A Resolution Authorizing the Sale of Land to Ultimate Tennis, LLC

Gorecki moved, Eiden seconded a motion to approve the consent agenda. Motion carried 4-0.

## **6. Public Hearings**

None.



## 7. General Business

### 7.1 Accept Bids, Award Project, and Authorize Construction Services for the 2019 Street Improvements Project

City Engineer Bret Weiss's presentation highlights:

- Project Location
  - John Milless Drive
  - Kelley Lane
- Project Description
  - Full Depth Reclamation
    - Blend existing bituminous with underlying material
    - Construct new bituminous surface
- 2019 Streets Improvement Project
  - Engineers Estimate: \$ 504,313.15
  - Omann Contracting Companies, Inc.: \$504, 249.37
- Funding Breakdown

Total Project Costs (Estimated)	
Construction	\$504,249.37
Indirect	\$77,915
<b>Total Project Costs</b>	<b>\$582,164.37</b>

Funding Summary	
Franchise Fees	\$582,164.37
<b>Total</b>	<b>\$582,164.37</b>

\*An estimated \$40,000 is available from Unpaved Streets for subgrade corrections to be used as needed

- Financing- 2019 PMP Projects

PROJECT	FUNDING	
	FRANCHISE FEES	TOTAL
2019 Street Improvement Project	\$582,164	<b>\$582,164</b>
Northdale Blvd	\$492,000	<b>\$950,000</b>
Main Street Utilities Overhead to Underground	\$200,000	<b>\$200,000</b>
<b>TOTAL</b>	<b>\$1,274,164</b>	<b>\$1,732,164</b>

<b>Carryover from 2018</b>	<b>\$600,823</b>
<b>Franchise fee collection for 2019</b>	<b>\$1,113,008</b>
<b>Total</b>	<b>\$1,713,831</b>

- Schedule

*Award Contract	March 12, 2019
Begin Construction	June 2019
Substantial Completion	August 2019
Final Completion	October 2019

\*Once construction begins, the contractor must remain onsite to complete the work through base course within a fixed time frame.

Gorecki moved, Jakel seconded a motion to Accept Bids, Award the Contract to Omann Contracting Companies, Inc. in the amount of \$504,249.37, and authorize construction services to be performed by WSB & Associates, Inc in the amount of \$40,340. Motion carried 4-0.

## **7.2 Approval of Changes to the Fire Department Administration Policy Manual**

Fire Chief Feist, original policy manual approved back in 2012. These new amendments are guidelines to 41 Firefighters, Chief, and the Fire Inspectors. Last fall met with fire officers to create a stronger policy.

Feist, pg. 8 to be on fire department you need to have a valid Minnesota's license. Fire fighters don't need a certain license to operate trucks. Now there is a required training.

Ihli, is this a class?

Feist, Joint HOA class that is 40 hours. after training they will have to take a state certification exam.

Funding comes from training budget. We do receive some funding from the state program

Feist, pay scale change for 2019. Approved by council in budget workshops.

Feist, new protocol to have spotter whenever backing up a fire vehicle.

Ihli, thank you staff and chief for your hard work.

Ihli moved, Eiden seconded a motion to approve the amendments to the Rogers Fire Department Administration Policy Manual. Motion carried 4-0.

## **7.3 Approve Purchase of 2019 Police Squad Replacements**

Interim Chief of Police Jason Foster, on September 11, 2018 the City Council approved the purchase of three EcoBoost Ford Interceptor squads at the state contract price. On September 17th, the police department submitted that order to Ford of Hibbing who holds the state contract. Ford was accepting orders for the 2018 Ford Interceptors through September 21st.

Approximately a month ago, we received notice from Ford of Hibbing that our squad car order had been cancelled by Ford last fall. We were notified that although we had met the deadline established by Ford, they cancelled our order and many others made a week prior. Ford cancelled 200+ orders in Minnesota that were made prior to the September 21st deadline. This was not specific to Minnesota and he estimated thousands of orders were cancelled nationwide. As a result, there were also no extra 2018 squads available in other states.

In 2018 we took shipment of two supervisor squads that we added to the fleet - 6881 and 6882. The supervisor squads were built to hold additional equipment which included ballistic bunkers, cold water suits, breaching tools, photography and fingerprinting equipment for crime scene processing and less lethal munitions. The supervisor vehicles are at low mileage: 6881 (9,740 miles) and 6882 (19,800 miles).

Prior to his retirement, Chief Beahen requested to obtain a quote from Everest Emergency Vehicles for the squad build. The manager at the location had previously worked for HealthEast, and had built many of our previous squads. Those squad car builds were excellent.

The 2018 order was to replace three 2015 squads with very high usage and mileage. These squads are numbered by the department as 6851, 6852, 6853. Squad 6851 currently has 112,600 miles. Squad 6853 currently has 157,779 miles.

On March 2, squad 6852 was in a single vehicle crash at the intersection of David Koch/Brockton lane, striking a tree on a steep decline. The estimated repair by a local body shop is in excess of the purchase value of the squad and is a total loss.

The 2020 (there is no 2019 model) Interceptor is set to begin production in May 2019 with delivery expected mid-June. They are taking orders for this model at this time. I was notified this week that Ford of Hibbing had received some additional \$2,000 vouchers from Ford that we would be eligible for. Ranger Chevrolet in Hibbing holds the state contract for the 2019 Chevrolet Tahoe. I was advised by their representative that they have 6 extra 2019 Chevrolet Tahoe Police Pursuit Vehicles on order and they expect shipment by early to mid-April. The purchase order is similar to something we have looked at but with a few add ons. These squads also come with a 100,000 mile powertrain warranty, in addition to the standard 36,000 mile warranty.

The deadline to order a 2019 Tahoe is March 21st. If we decided against ordering two of the 6 extra Tahoes that Ranger Chevrolet has on order and is set to take shipment of in mid-April, we would not receive the 2019 Tahoe for 100-120 days. Looking to get 2 new Tahoes and one interceptor.

Eiden, concerned with transferability of equipment for vehicles.

Stahmer, we've often had the delusion that equipment would transfer over but then Ford changes their front bumper every year or few years. Sometimes we were able to transfer over equipment. Gorecki, so if we do not make the purchase by the 21st we will have to continue to use the high mileage vehicles into the summer?

Foster, yes and we are short one vehicle too.

Herbert, Council authorized 3 vehicles in the amount of \$120,000 but with the value of the squad that crashed and the new vehicle, the purchase price will be within a few thousand of what was approved.

Herbert, to Administrator's comment, we assumed we would be able to transfer over equipment but we have not been able to, so we are looking to estimate the full cost of equipment.

Foster, will potentially need to switch video camera system in three squads. We have had some issues with the current camera system.

Stahmer, the one change to the motion would be to authorize staff to purchase camera system.

Foster, the cost would be about \$4000 per vehicle.

Gorecki moved, Jakel seconded a motion to approve the purchase of two 2019 Chevrolet Tahoe Police Pursuit Vehicles from Ranger Chevrolet, plus equipment buildout by Everest Emergency Vehicles and graphics by Transport Graphics, approve the purchase of one 2020 Ford Interceptor

from Ford of Hibbing plus equipment buildout by Everest Emergency Vehicles and graphics by Transport Graphics, and authorize staff to purchase camera system. Motion carried 4-0.

#### **7.4 Approval of Construction Management Services for Rogers Event Center**

John Seifert and Mike Bauer's Presentation Highlights:

- Preliminary Site Plan
  - Design with HTG
  - WSB finalizing site plan on utilities
- Floor Plan
  - 250-person capacity
- Exterior and Interior Design:
  - Looking to do competitive bidding process.
- 2019 Event Center Funding Strategy
  - Funding from tower & billboard lease, park dedication, and lion's park funds.
  - Project Budget as discussed in budget workshops is approximately \$2.1 million.
- Park Dedication Units Created By Project

Seifert, had two qualified parties that were interviewed for the construction management services. Low bid was provided by Terra Construction. The recommendation is to go with Terra Construction.

Eiden, estimate on incremental operating cost annually?

Seifert, approximately \$17,000 + gas, electric, sewer (a couple thousands more each year)?

Herbert,

Seifert, Last year we booked nearly 600 events out of the community room.

Mike, when it comes to turning away some rentals, staffing is an issue. At the RAC, there is staff all the time so turning around events is not issue, unlike here at the community room.

Herbert, we'll be going over the operational costs further.

Feist, moving events would allow for training space at current community room.

Resident : question about clean energy. Would having solar save costs on the event center?

Seifert, with the current roof structure, it wouldn't be possible. However, we have 10 different solar sites throughout the city.

Other Resident: what is the cost of a construction manager?

Seifert, it is a percentage of the construction.

Stahmer, what is the schedule?

Seifert, June or July to begin construction.

Jakel, is there some sort of safeguard in the contract for liability?

Seifert, they are paid on performance.

Vose, motion tonight is to approve the proposal for construction management services for Rogers Event Center with Terra Construction and direction to staff negotiating contract with Terra construction.

Gorecki moved, Eiden seconded a motion to approve the proposal for Construction Management Services for Rogers Event Center with Terra Construction and direction to staff negotiating contract with Terra Construction. Motion carried 4-0.

**8. Other Business**

None.

**9. Correspondence and Reports**

None.

**10. Adjourn**

Mayor Ihli adjourned the meeting at 8:24 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.2

**Subject:** Approval of Bills and Claims

**Prepared By:** Lisa L. Herbert, Finance Director

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**Recommended City Council Action**

Motion to approve bills and claims as presented.

**Staff Recommendation**

Motion to approve bills and claims as presented.

**ATTACHMENTS:**

**Description**

Accounts Payable Cover Sheet

3-26-19 City Accounts Payable

3-26-19 Liquor Accounts Payable

03-13-2019 Check #74202 Hennepin County Registrar

03-18-2019 Check #74203 Postmaster

February P-Card Allocations

**03-26-2019 CITY COUNCIL MEETING**  
**CITY OF ROGERS OPERATING ACCOUNTS - ADDITIONAL CLAIMS PAID/TO BE PAID**

**City Payroll Checks, Taxes & Misc Fees Paid**

3/14/2019 ADP Child Support/Garnishment	707.71
3/14/2019 ADP Direct Deposits	126,366.08
3/14/2019 ADP Payroll Taxes	42,734.35
3/8/2019 Electronic PERA	35,142.29
3/19/2019 MN Deferred Compensation	2,630.00
3/12/2019 Optum Health Plan Fund	4,573.43
3/19/2019 State of MN Health Care	986.18
3/7/2019 ADP Fees	1,993.53
<b>Payroll &amp; Misc Fee Expenditures</b>	<b>215,133.57</b>

**City Manual Checks Paid**

3/13/2019 Ck#74202 Hennepin County Registrar	138.00
3/18/2019 Ck#74203 Postmaster	721.00
<b>Manual Check Expenditures</b>	<b>859.00</b>

**City Misc Ach/Wires Paid**

2/28/2019 US Bank Credit Cards - February 2019	32,378.58
3/15/2019 MNDOR - City Sales Tax	1,453.00
<b>ACH/Wire Expenditures</b>	<b>33,831.58</b>

**Accounts Payable Checks:**

<b>2018 City Accounts Payable paid 03-26-2019</b>	<b>25,267.32</b>
<b>2019 City Accounts Payable paid 03-26-2019</b>	<b>223,640.24</b>

**City Total To Be Approved** **498,731.71**

**Liquor Misc Ach/Wires Paid**

3/7/2019 MNDOR - Liquor Sales Tax	24,830.00
3/4/2019 Credit Card Processing Fees - RWAS	3,641.56
3/4/2019 Credit Card Processing Fees - Muni	393.15
	<b>28,864.71</b>

**Accounts Payable Checks:**

<b>2019 Liquor Accounts Payable paid 03-26-2019</b>	<b>480,295.94</b>
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**Liquor Total to Be Approved** **509,160.65**

# Accounts Payable

## Computer Check Proof List by Vendor

User: LHerbert  
Printed: 03/21/2019 - 10:58AM  
Batch: 00006.03.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: aflac 814770	AFLAC EE Paid Insurance Premiums - March 2019	1,440.32	03/26/2019	Check Sequence: 1 100-000-0000-21751-0000	ACH Enabled: False
	Check Total:	1,440.32			
Vendor: ancso 03012019 03012019 03012019 03012019 20 20-2 Rogers-PD 20 Rogers-PD 20#2	Anchor Solar Investments, LLC Solar Lease - PW - March Solar Lease - CH - March Solar Lease - CH - March Solar Lease - PW - March RAC Electric RAC Electric Power Purchase Payment - March 2019 Power Purchase Payment - March 2019	114.40 49.04 47.01 109.69 156.70 163.44 156.70 163.44	03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019	Check Sequence: 2 100-430-3000-43810-0000 100-410-1940-43810-0000 100-410-1940-43810-0000 100-430-3000-43810-0000 205-450-5205-43810-0000 205-450-5205-43810-0000 100-420-2100-43810-0000 100-420-2100-43810-0000	ACH Enabled: False
	Check Total:	960.42			
Vendor: aspmi 232947	Aspen Mills Uniform Shirts - Machell Bentley	134.33	03/26/2019	Check Sequence: 3 100-420-2100-42180-0000	ACH Enabled: False
	Check Total:	134.33			
Vendor: at & t 306335	AT&T Tower Dump - Ref Case #18019566	150.00	03/26/2019	Check Sequence: 4 100-420-2100-43140-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: blast 00015889-0	Blackstrap, Inc. Road Salt	2,903.60	03/26/2019	Check Sequence: 5 100-430-3125-42240-0000	ACH Enabled: False
	Check Total:	2,903.60			
Vendor: boytr 60485R	Boyer Ford Trucks, Inc. Air Tank	111.56	03/26/2019	Check Sequence: 6 602-495-9490-42103-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
60485R	Air Tank	111.56	03/26/2019	601-494-9440-42103-0000	
	Check Total:	223.12			
Vendor: burto	Burda's Towing LLC			Check Sequence: 7	ACH Enabled: False
19-32251	Vehicle Tow 1/26/19 - ICR #19001293	150.00	03/26/2019	100-420-2100-43100-0000	
19-32657	Vehicle Tow 2/2/19 - ICR #19001613	150.00	03/26/2019	100-420-2100-43100-0000	
19-33188	Vehicle Tow 2/11/19 - ICR #19002011	150.00	03/26/2019	100-420-2100-43100-0000	
19-34291	Vehicle Tow 2/11/19 - Squad Car - ICR #190029	325.00	03/26/2019	100-420-2100-43100-0000	
19-34761	Vehicle Tow 3/15/19 - ICR #19003517	150.00	03/26/2019	100-420-2100-43100-0000	
	Check Total:	925.00			
Vendor: burbr	Brian & Erica Burkheimer			Check Sequence: 8	ACH Enabled: False
13586 Superior	Overpay Final Water - 13586 Superior Dr	54.86	03/26/2019	601-000-0000-11750-0000	
	Check Total:	54.86			
Vendor: caram	Amber Carron			Check Sequence: 9	ACH Enabled: False
21555 Ash Ct	Overpay Final Water - 21555 Ash Ct	67.23	03/26/2019	601-000-0000-11750-0000	
	Check Total:	67.23			
Vendor: cenhy	Central Hydraulics, Inc.			Check Sequence: 10	ACH Enabled: False
0058102	Central Section & Pin	648.10	03/26/2019	100-430-3125-42103-0000	
0058179	Spring & Light Switch	71.34	03/26/2019	100-430-3125-42103-0000	
0058186	Solenoid	33.63	03/26/2019	100-430-3125-42103-0000	
	Check Total:	753.07			
Vendor: cinco	Cintas Corporation			Check Sequence: 11	ACH Enabled: False
4017577551	Mats - CR	7.36	03/26/2019	100-410-1941-44060-0000	
4017577551	Mats - FD	3.52	03/26/2019	100-420-2210-44060-0000	
4017769363	Uniforms - PK	13.53	03/26/2019	100-450-5200-42180-0000	
4017769363	Uniforms - WTR	5.11	03/26/2019	601-494-9440-42180-0000	
4017769363	Uniforms - SWR	5.11	03/26/2019	602-495-9490-42180-0000	
4017769363	Uniforms - PW	16.24	03/26/2019	100-430-3000-42180-0000	
4017769443	Rug Service For Police Dept	26.64	03/26/2019	100-420-2100-44060-0000	
4018124079	Uniforms - PK	13.53	03/26/2019	100-450-5200-42180-0000	
4018124079	Uniforms - WTR	5.11	03/26/2019	601-494-9440-42180-0000	
4018124079	Uniforms - SWR	5.11	03/26/2019	602-495-9490-42180-0000	
4018124079	Uniforms - PW	16.24	03/26/2019	100-430-3000-42180-0000	
	Check Total:	117.50			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: citli	Citi Lites, Inc.			Check Sequence: 12	ACH Enabled: False
060636	Locates	21.50	03/26/2019	601-494-9440-43150-0000	
060636	Locates	21.50	03/26/2019	602-495-9490-43150-0000	
060636	Locates	7.00	03/26/2019	603-496-9495-43150-0000	
060699	Locates	43.00	03/26/2019	602-495-9490-43150-0000	
060699	Locates	43.00	03/26/2019	601-494-9440-43150-0000	
060699	Locates	14.00	03/26/2019	603-496-9495-43150-0000	
	Check Total:	150.00			
Vendor: citdig	Cities Digital			Check Sequence: 13	ACH Enabled: False
45090	License Renewal	100.00	03/26/2019	100-410-1520-43190-0000	
45090	License Renewal	100.00	03/26/2019	100-410-1950-43190-0000	
45090	License Renewal	133.34	03/26/2019	603-496-9495-43190-0000	
45090	License Renewal	100.00	03/26/2019	100-430-3000-43190-0000	
45090	License Renewal	2,433.00	03/26/2019	100-410-1330-43190-0000	
45090	License Renewal	183.33	03/26/2019	602-495-9490-43190-0000	
45090	License Renewal	500.00	03/26/2019	100-410-1325-43190-0000	
45090	License Renewal	183.33	03/26/2019	601-494-9440-43190-0000	
45090	License Renewal	200.00	03/26/2019	100-420-2210-43190-0000	
45090	License Renewal	200.00	03/26/2019	100-410-1910-43190-0000	
	Check Total:	4,133.00			
Vendor: citro	City of Rogers			Check Sequence: 14	ACH Enabled: False
0600004630003	12909 Main St - February	6.04	03/26/2019	100-410-1940-43850-0000	
0600004640006	Senior Center	6.25	03/26/2019	100-450-5186-43850-0000	
0600004640006	Senior Center	4.89	03/26/2019	100-450-5186-43820-0000	
0600004650009	CR - February	38.26	03/26/2019	100-410-1941-43850-0000	
0600004650009	FD - February	4.25	03/26/2019	100-420-2210-43850-0000	
0600004650009	CR - Domestic - February	18.32	03/26/2019	100-410-1941-43820-0000	
0600004650009	FD - Domestic - February	2.03	03/26/2019	100-420-2210-43820-0000	
0600004655004	CR - Irrigation - February	2.91	03/26/2019	100-410-1941-43820-0000	
0600004655004	FD - Irrigation - February	0.32	03/26/2019	100-420-2210-43820-0000	
0600004660002	CH - February	19.37	03/26/2019	100-410-1940-43850-0000	
0600004660002	PW - February	23.31	03/26/2019	100-430-3000-43820-0000	
0600004660002	CH - February	9.99	03/26/2019	100-410-1940-43820-0000	
0600004660002	PW - February	45.17	03/26/2019	100-430-3000-43850-0000	
0600004665007	CH - Irrigation - February	0.76	03/26/2019	100-410-1940-43820-0000	
0600004665007	PW - Irrigation - February	1.75	03/26/2019	100-430-3000-43820-0000	
0600004670005	NCP Parks - February	6.04	03/26/2019	100-450-5200-43850-0000	
0600004675000	NCP Bldg - February	5.04	03/26/2019	100-450-5200-43850-0000	
0600004680008	WWTP - February	238.02	03/26/2019	602-495-9490-43820-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
0600004690001	RAC	204.50	03/26/2019	205-450-5205-43850-0000	
0600004690001	RAC Domestic	126.51	03/26/2019	205-450-5205-43820-0000	
0600004695006	RAC - Fire Meter	1.80	03/26/2019	205-450-5205-43820-0000	
0600004760009	Triangle Park - Irrigation - February	3.23	03/26/2019	100-450-5200-43820-0000	
0600004765004	Triangle Park - February	5.57	03/26/2019	100-450-5200-43850-0000	
0600004810001	RAC - Irrigation	2.51	03/26/2019	205-450-5205-43820-0000	
	Check Total:	776.84			
Vendor: napau	Cottens' Inc.			Check Sequence: 15	ACH Enabled: False
081067	Core Refund For #35-011 Brake Caliper, Pad &	-81.88	03/26/2019	100-450-5200-42103-0000	
082009	Lamps	42.99	03/26/2019	100-420-2210-42103-0000	
082401	3.4A USB Charger	19.36	03/26/2019	100-430-3121-42100-0000	
082781	Rocker Switches	23.91	03/26/2019	100-450-5200-42103-0000	
082813	LED MDL 44 Strobe GMT	58.29	03/26/2019	100-450-5200-42103-0000	
	Check Total:	62.67			
Vendor: delde	Delta Dental of Minnesota			Check Sequence: 16	ACH Enabled: False
7595763	April EE Paid Dental Insurance	1,977.25	03/26/2019	100-000-0000-21707-0000	
	Check Total:	1,977.25			
Vendor: ecmpe	ECM Publishers, Inc.			Check Sequence: 17	ACH Enabled: False
677104	PH Notice For Swanson Home Occupation Perm	39.38	03/26/2019	100-410-1325-43520-0000	
677105	Public Notice For Ordinance 2019-01 (2)	45.00	03/26/2019	100-410-1325-43520-0000	
	Check Total:	84.38			
Vendor: ehlas	Ehlers & Associates Inc			Check Sequence: 18	ACH Enabled: False
79703	TIF #13 TIF Reporting - Decertification	180.00	03/26/2019	461-463-6300-43140-0000	
	Check Total:	180.00			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 19	ACH Enabled: False
128-059900	Spark Plugs & Ignition Coil	94.84	03/26/2019	100-420-2100-42103-0000	
128-060970	Air Filter	7.22	03/26/2019	100-420-2100-42103-0000	
128-060977	Multiveh AF	36.48	03/26/2019	100-430-3000-42100-0000	
128-Z05175	CCA1000 RC145, CCA840 RC145	194.07	03/26/2019	100-430-3121-42103-0000	
1-5885782	Orange AF	22.56	03/26/2019	100-430-3000-42100-0000	
1-5887062	Radiator Fan Assembly For #6872	383.05	03/26/2019	100-420-2100-42103-0000	
70-375086	Sensor MTC AFLS165	159.11	03/26/2019	100-420-2100-42103-0000	
	Check Total:	897.33			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: endse 22660	Ende Septic Service Sewer Pumping - Februrary	1,152.56	03/26/2019	Check Sequence: 20 602-495-9490-43100-0000	ACH Enabled: False
	Check Total:	1,152.56			
Vendor: rical Teddy Bear Band	Richard A. Erickson Entertainment In The Park - 8/14/2019	302.50	03/26/2019	Check Sequence: 21 100-450-5120-43445-0000	ACH Enabled: False
	Check Total:	302.50			
Vendor: fasco MNTC4147822	Fastenal Company Inc. Hardware	150.93	03/26/2019	Check Sequence: 22 100-430-3125-42100-0000	ACH Enabled: False
	Check Total:	150.93			
Vendor: fidge 2297070	Fidelity Security Life EE Paid Vision Insurance - April 2019	53.51	03/26/2019	Check Sequence: 23 100-000-0000-21770-0000	ACH Enabled: False
	Check Total:	53.51			
Vendor: finwa 1132239 75199TI	Finken Water Centers Water Softener Rental - March Water	18.00 30.51	03/26/2019 03/26/2019	Check Sequence: 24 100-410-1325-42100-0000 100-420-2210-43820-0000	ACH Enabled: False
	Check Total:	48.51			
Vendor: firch 44757	First Choice Uniforms Inc Clothing	263.15	03/26/2019	Check Sequence: 25 100-430-3000-42180-0000	ACH Enabled: False
	Check Total:	263.15			
Vendor: frare 0000185941	Franz Reprographics Copier / Plotter - February	101.89	03/26/2019	Check Sequence: 26 100-410-1950-44120-0000	ACH Enabled: False
	Check Total:	101.89			
Vendor: marso 1746	Marc Frederickson RAC Softner Salt	278.00	03/26/2019	Check Sequence: 27 205-450-5205-43820-0000	ACH Enabled: False
	Check Total:	278.00			
Vendor: geaup S22743	Geared Up Apparel LLC Tournament Shirts - Resale	1,415.30	03/26/2019	Check Sequence: 28 205-450-5205-42580-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	1,415.30			
Vendor: gfgin	GfG Instrumentation			Check Sequence: 29	ACH Enabled: False
281308	Repair (2) Four Gas Monitors	920.00	03/26/2019	100-420-2500-44040-0000	
281389	Shipping Fee For Parts	16.00	03/26/2019	100-420-2500-44040-0000	
	Check Total:	936.00			
Vendor: Hlmes	H & L Mesabi Company			Check Sequence: 30	ACH Enabled: False
03552	Plow Blades & Hardware	1,445.00	03/26/2019	100-430-3125-42103-0000	
	Check Total:	1,445.00			
Vendor: haada	Darwin & Linda Haaland			Check Sequence: 31	ACH Enabled: False
24767 Superior	Overpay Final Water - 24767 Superior Ct	76.49	03/26/2019	601-000-0000-11750-0000	
	Check Total:	76.49			
Vendor: hawch	Hawkins Inc.			Check Sequence: 32	ACH Enabled: False
4456942	WWTP Chemicals - Ferric Chloride	6,566.07	03/26/2019	602-495-9490-42160-0000	
	Check Total:	6,566.07			
Vendor: heapar	Health Partners			Check Sequence: 33	ACH Enabled: False
88471629	April ER Paid Health Insurance	1,288.94	03/26/2019	609-497-9760-41310-0000	
88471629	April ER Paid Health Insurance	1,290.35	03/26/2019	100-420-2210-41310-0000	
88471629	April ER Paid Health Insurance	350.13	03/26/2019	100-450-5120-41310-0000	
88471629	April ER Paid Health Insurance	3,164.25	03/26/2019	602-495-9490-41310-0000	
88471629	April ER Paid Health Insurance	1,782.48	03/26/2019	100-410-1330-41310-0000	
88471629	April ER Paid Health Insurance	1,722.39	03/26/2019	205-450-5205-41310-0000	
88471629	April ER Paid Health Insurance	159.72	03/26/2019	100-430-3245-41310-0000	
88471629	April ER Paid Health Insurance	206.89	03/26/2019	100-410-1940-41310-0000	
88471629	April ER Paid Health Insurance	530.50	03/26/2019	100-450-5186-41310-0000	
88471629	April ER Paid Health Insurance	2,413.11	03/26/2019	100-450-5200-41310-0000	
88471629	April ER Paid Health Insurance	15,929.62	03/26/2019	100-420-2100-41310-0000	
88471629	April ER Paid Health Insurance	2,106.37	03/26/2019	603-496-9495-41310-0000	
88471629	April ER Paid Health Insurance	4,447.65	03/26/2019	100-430-3000-41310-0000	
88471629	April ER Paid Health Insurance	821.48	03/26/2019	100-410-1910-41310-0000	
88471629	April ER Paid Health Insurance	2,524.98	03/26/2019	100-410-1325-41310-0000	
88471629	April ER Paid Health Insurance	848.81	03/26/2019	100-410-1950-41310-0000	
88471629	April ER Paid Health Insurance	530.50	03/26/2019	100-410-1941-41310-0000	
88471629	April ER Paid Health Insurance	1,415.45	03/26/2019	100-410-1520-41310-0000	
88471629	April ER Paid Health Insurance	3,176.41	03/26/2019	601-494-9440-41310-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
88471629	April EE Paid Health Insurance	7,184.50	03/26/2019	100-000-0000-21706-0000	
88471629	April ER Paid Health Insurance	550.47	03/26/2019	609-497-9770-41310-0000	
	Check Total:	52,445.00			
Vendor: hencosh	Henn. Co. Accounts Receivable			Check Sequence: 34	ACH Enabled: False
1000127471	Henn Cty Jail - Per Diem - February Processing	654.00	03/26/2019	100-420-2100-43100-0000	
1000127529	Henn Cty Jail Room & Board - Inmates February	693.00	03/26/2019	100-420-2100-43100-0000	
	Check Total:	1,347.00			
Vendor: hecointe	Henn. Co. Info. Tech. Dept.			Check Sequence: 35	ACH Enabled: False
1000126906	Radio Lease - February 2019	3,207.92	03/26/2019	100-420-2210-43250-0000	
1000126907	Radio Rental & MDC Connection Fees - February	2,760.45	03/26/2019	100-420-2100-44120-0000	
1000126947	Radio Fleet Fee - February 2019	412.87	03/26/2019	100-430-3000-43250-0000	
	Check Total:	6,381.24			
Vendor: henpu	Hennepin Cnty Recorder			Check Sequence: 36	ACH Enabled: False
1000127048	RecordEASE Web Transactions - February 2019	24.75	03/26/2019	100-410-1325-44300-0000	
1000127048	RecordEASE Web Transactions - February 2019	24.75	03/26/2019	100-430-3000-44300-0000	
	Check Total:	49.50			
Vendor: holpe	Holt Tour & Charter Inc			Check Sequence: 37	ACH Enabled: False
43032	Senior Trip	550.00	03/26/2019	100-450-5186-44326-0000	
	Check Total:	550.00			
Vendor: infra	Hydro-Klean, LLC			Check Sequence: 38	ACH Enabled: False
61693	Televising Sanitary Sewer	3,262.47	03/26/2019	602-495-9490-44045-0000	
	Check Total:	3,262.47			
Vendor: i94we	I-94 West Chamber of Commerce			Check Sequence: 39	ACH Enabled: False
6947	State of the Cities - Herbert	50.00	03/26/2019	100-410-1520-44360-0000	
6947	State of the Cities - 3 Council Members	135.00	03/26/2019	100-410-1110-44360-0000	
6947	State of the Cities - Stahmer & Scharber	85.00	03/26/2019	100-410-1325-44360-0000	
	Check Total:	270.00			
Vendor: innho	Innovation Homes			Check Sequence: 40	ACH Enabled: False
13563 Hynes Rd	Overpay Final Water - 13563 Hynes Rd	37.78	03/26/2019	601-000-0000-11750-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	37.78			
Vendor: innof IN2445241	Innovative Office Solutions LLC Pens, Appointment Book, Post It Notes, 9V Batt	74.08	03/26/2019	Check Sequence: 41 100-430-3000-42000-0000	ACH Enabled: False
	Check Total:	74.08			
Vendor: hoteq 62611 62611	JLA Industrial Equipment, Inc. Hotsy Supplies Repairs To Hotsy Unit	291.94 413.10	03/26/2019 03/26/2019	Check Sequence: 42 100-420-2210-42100-0000 100-420-2210-44040-0000	ACH Enabled: False
	Check Total:	705.04			
Vendor: towma 413421	Kandi Kountry Express LTD Valve Spare Parts Kit	79.58	03/26/2019	Check Sequence: 43 100-430-3125-42103-0000	ACH Enabled: False
	Check Total:	79.58			
Vendor: kengr RG110-00039 RG110-00039	Kennedy & Graven, Chartered Jan General Legal Questions Transportation Jan Lennar/Laurel Creek PUD Agreement	253.00 184.00	03/26/2019 03/26/2019	Check Sequence: 44 402-430-3121-43040-0000 100-410-1325-43040-8150	ACH Enabled: False
	Check Total:	437.00			
Vendor: knawa 03182019 03182019	Walter Knapp Safety Footwear Reimbursement - Knapp Safety Footwear Reimbursement - Knapp	75.00 75.00	03/26/2019 03/26/2019	Check Sequence: 45 601-494-9440-42180-0000 602-495-9490-42180-0000	ACH Enabled: False
	Check Total:	150.00			
Vendor: konin 959188391 959188391 959188391	KONE Inc Maintenance Agreement - PD - March Maintenance Agreement - PW - March Maintenance Agreement - RAC - March	127.23 121.78 121.78	03/26/2019 03/26/2019 03/26/2019	Check Sequence: 46 100-420-2100-44010-0000 100-430-3000-44010-0000 205-450-5205-44010-0000	ACH Enabled: False
	Check Total:	370.79			
Vendor: crori 192244	Wayne A Lahn Steel	35.52	03/26/2019	Check Sequence: 47 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	35.52			
Vendor: laneq 03-651840	Lano Equipment, Inc. Bobcat; Manual, Pin Cylinder, Rod, Seal Kit & F	2,349.98	03/26/2019	Check Sequence: 48 100-430-3125-42103-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,349.98			
Vendor: lenfa	Lennar Family of Builders			Check Sequence: 49	ACH Enabled: False
19605 115th Ave	Overpay Final Water - 19605 115th Ave N	10.35	03/26/2019	601-000-0000-11750-0000	
RNC18-000138	Plumbing Permit Fee	165.00	03/26/2019	100-420-2400-32222-0000	
RNC18-000138	Site Fee	600.00	03/26/2019	100-410-1950-34110-0000	
RNC18-000138	Building Permit Fee	2,449.75	03/26/2019	100-420-2400-32210-0000	
RNC18-000138	Fireplace Permit Fee	100.00	03/26/2019	100-420-2400-32219-0000	
RNC18-000138	Sewer Connection Fee	300.00	03/26/2019	406-430-3121-37250-0000	
RNC18-000138	Assessor Fee	100.00	03/26/2019	100-410-1550-32228-0000	
RNC18-000138	Mechanical Permit Fee	225.00	03/26/2019	100-420-2400-32225-0000	
RNC18-000138	Sewer Permit Fee	50.00	03/26/2019	602-495-9490-37280-0000	
RNC18-000138	Environmental Fee	150.00	03/26/2019	100-410-1950-32217-0000	
RNC18-000138	Warning Siren Fee	100.00	03/26/2019	100-420-2500-32259-0000	
RNC18-000138	Drain Tile Inspection Fee	75.00	03/26/2019	603-496-9495-34106-0000	
RNC18-000138	RSAC Fee	4,400.00	03/26/2019	408-430-3330-37270-0000	
RNC18-000138	Water Fee	3,300.00	03/26/2019	407-430-3300-37150-0000	
RNC18-000138	Water Permit Fee	50.00	03/26/2019	601-494-9440-37180-0000	
RNC18-000138	Water Meter Fee	375.00	03/26/2019	601-494-9440-37170-0000	
	Check Total:	12,450.10			
Vendor: litfa	Little Falls Machine, Inc.			Check Sequence: 50	ACH Enabled: False
354383	Wing Clevis & Hardware	260.47	03/26/2019	100-430-3125-42103-0000	
	Check Total:	260.47			
Vendor: lmcitwc	LMCIT- Work. Comp. Program			Check Sequence: 51	ACH Enabled: False
13865	Work Comp Deductible Claim #00078019	39.37	03/26/2019	100-430-3000-41510-0000	
13870	Work Comp Deductible Claim #00078635	238.35	03/26/2019	100-450-5200-41510-0000	
	Check Total:	277.72			
Vendor: lyn&mc	Lynde & McLeod, Inc			Check Sequence: 52	ACH Enabled: False
I018192	Yard Waste Site Rental - April	541.13	03/26/2019	100-430-3260-43100-0000	
	Check Total:	541.13			
Vendor: maceq	MacQueen Equipment, Inc.			Check Sequence: 53	ACH Enabled: False
P18080	Q.D. Pin Kit	83.02	03/26/2019	100-430-3125-42103-0000	
	Check Total:	83.02			



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: madga February	Madden, Galanter, Hansen, LLP Legal Fees - Arbitration	1,621.55	03/26/2019	Check Sequence: 54 100-410-1325-43040-0000	ACH Enabled: False
	Check Total:	1,621.55			
Vendor: masmar 03092019	Mark A Masica Legal Services For Weber Closing	187.50	03/26/2019	Check Sequence: 55 100-410-1940-43140-0000	ACH Enabled: False
	Check Total:	187.50			
Vendor: meidi 9581 9592	Meiny's Diggers, Inc. Clean Out Ditches Watermain Repair	1,480.00 2,837.50	03/26/2019 03/26/2019	Check Sequence: 56 603-496-9495-44055-0000 601-494-9440-44040-0000	ACH Enabled: False
	Check Total:	4,317.50			
Vendor: menar 39924	Menards, Inc. Hand Tools & Supplies	93.48	03/26/2019	Check Sequence: 57 100-450-5200-42100-0000	ACH Enabled: False
	Check Total:	93.48			
Vendor: micra 23554 Aspen Dr	Randi Michels Overpay Final Water - 23554 Aspen Dr	45.90	03/26/2019	Check Sequence: 58 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	45.90			
Vendor: minva 964098 964479 965252 965284	Minnesota Valley Testing Labs, Inc WWTP Testing WWTP Testing WWTP Testing WWTP Testing	86.40 244.80 86.40 132.80	03/26/2019 03/26/2019 03/26/2019 03/26/2019	Check Sequence: 59 602-495-9490-44080-0000 602-495-9490-44080-0000 602-495-9490-44080-0000 602-495-9490-44080-0000	ACH Enabled: False
	Check Total:	550.40			
Vendor: mnlab ABR0207859I ABR0207954I	MN Dept of Labor & Industry Boiler Inspection - PW Boiler Inspection - PD	20.00 10.00	03/26/2019 03/26/2019	Check Sequence: 60 100-430-3000-44010-0000 100-420-2100-44010-0000	ACH Enabled: False
	Check Total:	30.00			
Vendor: musso 319663	Musco Sports Lighting LLC Control Link Annual Service Fees	450.00	03/26/2019	Check Sequence: 61 100-450-5200-43100-0000	ACH Enabled: False
	Check Total:	450.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: minoc 102937049	Occupational Health Centers of Minnesota, P.C. Pulmonary Function Testing For SCBA Equipme	242.00	03/26/2019	Check Sequence: 62 100-420-2210-44080-0000	ACH Enabled: False
	Check Total:	242.00			
Vendor: offde 283699610001 283699610001 283699866001 283699866001 287589516001	Office Depot Tape Flags Stapler Post-It Notes, Paper, Staples Copy Paper, Post-It Notes, Highlighters	12.96 13.69 14.55 36.96 61.78	03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019	Check Sequence: 63 100-410-1325-42000-0000 100-410-1520-42000-0000 100-410-1520-42000-0000 100-410-1325-42000-0000 100-420-2100-42000-0000	ACH Enabled: False
	Check Total:	139.94			
Vendor: pitbosu 1011448740	Pitney Bowes Ink For Postage Machine	84.99	03/26/2019	Check Sequence: 64 100-420-2100-43220-0000	ACH Enabled: False
	Check Total:	84.99			
Vendor: potso 147-02201 1479-02201 1747-02201 1748-02202 1748-02202 1748-02203 1748-02203 1749-02201 1749-02202 1749-02202 1750-02204 1750-02204 1750-02204 1750-02204 1750-02205 1750-02205 1750-02206 1750-02206 IN283 IN283 IN283 IN283 IN283	Potentia MN Solar Fund 1, LLC RAC Electric RAC Electric RAC Electric PD Electric PD Electric WWTP Electric WWTP Electric RAC Electric PD Electric PD Electric CR Electric FD Electric CR Electric FD Electric PW Electric PW Electric RWAS Electric RWAS Electric FD Electric RAC Electric WWTP Electric CR Electric PD Electric	990.58 2,065.31 662.44 201.20 494.99 972.29 2,392.02 844.63 344.69 842.84 135.54 244.33 310.97 106.50 310.53 712.45 496.86 1,139.93 215.85 1,536.18 1,896.32 274.72 392.42	03/26/2019 03/26/2019	Check Sequence: 65 205-450-5205-43810-0000 205-450-5205-43810-0000 205-450-5205-43810-0000 100-420-2100-43810-0000 100-420-2100-43810-0000 602-495-9490-43810-0000 602-495-9490-43810-0000 205-450-5205-43810-0000 205-450-5205-43810-0000 100-420-2100-43810-0000 100-410-1941-43810-0000 100-420-2210-43810-0000 100-410-1941-43810-0000 100-420-2210-43810-0000 100-430-3000-43810-0000 100-430-3000-43810-0000 609-497-9760-43810-0000 609-497-9760-43810-0000 100-420-2210-43810-0000 205-450-5205-43810-0000 602-495-9490-43810-0000 100-410-1941-43810-0000 100-420-2100-43810-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
IN283	RWAS Electric	1,007.05	03/26/2019	609-497-9760-43810-0000	
IN283	RAC Electric	1,845.91	03/26/2019	205-450-5205-43810-0000	
IN283	PW Electric	629.40	03/26/2019	100-430-3000-43810-0000	
IN283	PD Electric	626.90	03/26/2019	100-420-2100-43810-0000	
	Check Total:	21,692.85			
Vendor: r&rsp 67393	R&R Specialties of WI, Inc Board Brush Parts	112.65	03/26/2019	Check Sequence: 66 205-450-5205-42103-0000	ACH Enabled: False
	Check Total:	112.65			
Vendor: rayth 297	RayTheComputerGuy.Com, Inc. Computer Clases	220.00	03/26/2019	Check Sequence: 67 100-450-5186-43100-0000	ACH Enabled: False
	Check Total:	220.00			
Vendor: reiin 3061051-00 3061398-00 CR	Reinders, Inc Ice Melt Ice Melt Return	811.62 -405.81	03/26/2019 03/26/2019	Check Sequence: 68 100-430-3125-42100-0000 100-430-3125-42100-0000	ACH Enabled: False
	Check Total:	405.81			
Vendor: rogro Royal Cup Open	Rogers Baseball Booster Club Reissue for Check #72753	190.00	03/26/2019	Check Sequence: 69 205-450-5205-43420-0000	ACH Enabled: False
	Check Total:	190.00			
Vendor: rogfi 21623A22728002B 21623A22728002B	Rogers Fire Dept Relief Assoc Supplemental Benefit Reimbursement - G. Burt Supplemental Benefit Reimbursement - T. Hines	1,000.00 1,000.00	03/26/2019 03/26/2019	Check Sequence: 70 100-420-2290-44390-0000 100-420-2290-44390-0000	ACH Enabled: False
	Check Total:	2,000.00			
Vendor: Rogpr 54857	Rogers Printing Metro, Inc Self-Inking Stamp For Certified Copies	43.00	03/26/2019	Check Sequence: 71 100-420-2100-43500-0000	ACH Enabled: False
	Check Total:	43.00			
Vendor: rogtr 016606 16550	Rogers True Value Hardware Inc Bits, Cable Ties, Hardware Under Eve Vent	21.93 3.49	03/26/2019 03/26/2019	Check Sequence: 72 601-494-9440-42100-0000 100-430-3000-42102-0000	ACH Enabled: False
	Check Total:	25.42			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: schst	Stacy A. Scharber			Check Sequence: 73	ACH Enabled: False
	Mileage For Training Seminars 357.6	207.40	03/26/2019	100-410-1410-44360-0000	
	Check Total:	207.40			
Vendor: SHIIN	SHI International Corp			Check Sequence: 74	ACH Enabled: False
B095921100	Microsoft Office License Renewal	433.00	03/26/2019	100-420-2210-43190-0000	
B095921100	Microsoft Office License Renewal	79.67	03/26/2019	603-496-9495-43190-0000	
B095921100	Microsoft Office License Renewal	866.00	03/26/2019	100-430-3000-43190-0000	
B095921100	Microsoft Office License Renewal	168.00	03/26/2019	100-450-5120-43190-0000	
B095921100	Microsoft Office License Renewal	71.00	03/26/2019	100-410-1950-43190-0000	
B095921100	Microsoft Office License Renewal	485.00	03/26/2019	100-410-1325-43190-0000	
B095921100	Microsoft Office License Renewal	168.00	03/26/2019	205-450-5205-43190-0000	
B095921100	Microsoft Office License Renewal	320.00	03/26/2019	609-497-9760-43190-0000	
B095921100	Microsoft Office License Renewal	97.00	03/26/2019	100-410-1910-43190-0000	
B095921100	Microsoft Office License Renewal	128.17	03/26/2019	602-495-9490-43190-0000	
B095921100	Microsoft Office License Renewal	2,203.00	03/26/2019	100-420-2100-43190-0000	
B095921100	Microsoft Office License Renewal	540.00	03/26/2019	100-410-1520-43190-0000	
B095921100	Microsoft Office License Renewal	128.16	03/26/2019	601-494-9440-43190-0000	
B095921100	Microsoft Office License Renewal	362.00	03/26/2019	100-410-1330-43190-0000	
B09601927	Microsoft Office License Renewal	2,092.60	03/26/2019	100-410-1330-43190-0000	
	Check Total:	8,141.60			
Vendor: seh	Short Elliott Hendrickson Inc.			Check Sequence: 75	ACH Enabled: False
364506	General Engineering	479.37	03/26/2019	100-410-1950-43030-0000	
	Check Total:	479.37			
Vendor: smima	Mark Smith			Check Sequence: 76	ACH Enabled: False
00016	PAF Permission Fix	187.50	03/26/2019	100-410-1330-43100-0000	
00017	Update Grass 12 Maintenance Form	225.00	03/26/2019	100-420-2210-43190-0000	
	Check Total:	412.50			
Vendor: smipa	Patrick Smith			Check Sequence: 77	ACH Enabled: False
13590 Oakwood D	Overpay Final Water - 13590 Oakwood Dr	50.90	03/26/2019	601-000-0000-11750-0000	
	Check Total:	50.90			
Vendor: stclstu	St Cloud State University			Check Sequence: 78	ACH Enabled: False
629430-6909	EVOC Law Enforcement Course - J. Madson	425.00	03/26/2019	100-420-2100-44360-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	425.00			
Vendor: stmvet 03142019	St. Michael Veterinary Clinic Refund For Returned File Cabinets	400.00	03/26/2019	Check Sequence: 79 400-430-3000-44310-0000	ACH Enabled: False
	Check Total:	400.00			
Vendor: surse 20038778	Surplus Services / State Of MN Inside Recycle Can	30.00	03/26/2019	Check Sequence: 80 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	30.00			
Vendor: accbe 1476748 1476748	TASC Active Continuant Fee - February Cobra Election Packets (2) - February	20.00 34.00	03/26/2019 03/26/2019	Check Sequence: 81 100-410-1325-44300-0000 100-410-1325-44300-0000	ACH Enabled: False
	Check Total:	54.00			
Vendor: carbu 81651 81651 81653 81654 81655 81656	Tegrete Janitorial Service - PW - April 2019 Janitorial Service - Hassan Town Hall - April 20 Senior Center Cleaning Community Room Cleaning Cleaning Service - April 2019 PD Cleaning Services - April 2019	310.00 79.00 222.00 200.00 266.33 1,347.00	03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019	Check Sequence: 82 100-430-3000-44060-0000 100-410-1940-44060-0000 100-450-5186-44060-0000 100-410-1941-44060-0000 100-420-2210-44060-0000 100-420-2100-44060-0000	ACH Enabled: False
	Check Total:	2,424.33			
Vendor: telco 02282019	Telcom Construction Inc. Refund Remaining Hydrant Meter Deposit	1,000.00	03/26/2019	Check Sequence: 83 601-000-0000-22003-0000	ACH Enabled: False
	Check Total:	1,000.00			
Vendor: theve 25391	Theisen Vending Company Coffee	140.40	03/26/2019	Check Sequence: 84 100-450-5186-42100-0000	ACH Enabled: False
	Check Total:	140.40			
Vendor: usabl 827886	USA Blue Book pHD Peek Bulb Guard	374.48	03/26/2019	Check Sequence: 85 602-495-9490-42104-0000	ACH Enabled: False
	Check Total:	374.48			
Vendor: vantr	Vantagepoint Transfer Agents - 306516			Check Sequence: 86	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
306516	03/30 Payroll	730.00	03/26/2019	100-000-0000-21705-0000	
306516	03/15 Payroll	730.00	03/26/2019	100-000-0000-21705-0000	
	Check Total:	1,460.00			
Vendor: verwi	Verizon Wireless Services, LLC			Check Sequence: 87	ACH Enabled: False
9825463364	PD - February Cell Phone Usage	455.13	03/26/2019	100-420-2100-43250-0000	
9825463365	FD - February Wireless Connection	490.14	03/26/2019	100-420-2210-43250-0000	
9825463366	Hot Spot Check Out - February	35.01	03/26/2019	100-410-1330-43250-0000	
9825463367	Mobile Broadband - February	35.01	03/26/2019	602-495-9490-43250-0000	
9825463367	Mobile Broadband - February	35.01	03/26/2019	601-494-9440-43250-0000	
9825463367	Mobile Broadband - February	35.01	03/26/2019	603-496-9495-43250-0000	
	Check Total:	1,085.31			
Vendor: grain	W.W. Grainger, Inc.			Check Sequence: 88	ACH Enabled: False
9099615438	LED Bulbs 12W & 17W	280.25	03/26/2019	100-410-1940-42102-0000	
9099615438	LED Bulbs 12W & 17W	280.25	03/26/2019	100-430-3000-42102-0000	
9109332875	Center Pull Towel Dispenser	15.69	03/26/2019	100-430-3000-42102-0000	
9112674446	Toilet Paper	73.60	03/26/2019	100-430-3000-42100-0000	
	Check Total:	649.79			
Vendor: watco	Watson Company			Check Sequence: 89	ACH Enabled: False
896966	Concessions Stock	724.05	03/26/2019	205-450-5205-42550-0000	
	Check Total:	724.05			
Vendor: thore	West Publishing Corporation			Check Sequence: 90	ACH Enabled: False
839916518	Online Investigation Services - February 2019	221.14	03/26/2019	100-420-2100-43100-0000	
	Check Total:	221.14			
Vendor: wsbas	WSB & Associates, Inc.			Check Sequence: 91	ACH Enabled: False
03193-330, 13	03193-330, Jan Northdale Blvd Street Improvem	7,100.00	03/26/2019	401-430-3121-43030-1701	
03193-370, 10	03193-370, Jan Fletcher Bypass Exhibits	671.00	03/26/2019	450-465-6500-43030-1409	
R011087-000, 15	R011087-000, Jan Mallard Estates Street Improv	92.00	03/26/2019	401-430-3121-43030-1801	
R011094-000, 14	R011094-000, Jan Crow River Heights Street Im	230.00	03/26/2019	401-430-3121-43030-1802	
R011402-000, 14	R011402-000, Jan Lennar/Laurel Creek Develo	92.50	03/26/2019	447-430-3121-43030-8150	
R011892-000, 7	R011892-000, Jan CSAH 81 Corridor Study	4,445.00	03/26/2019	402-430-3121-43030-1807	
R012843-000, 5	R012843-000, Jan Main Street Reconstruction Pi	3,028.50	03/26/2019	406-430-3121-43030-1811	
R012863-000, 4	R012863-000, Jan Primrose Schools SW Review	496.00	03/26/2019	100-410-1950-43030-8150	
R012915-000, 4	R012915-000, Jan Graco Expansion Plan Review	807.50	03/26/2019	100-410-1950-43030-8150	
R013028-000, 4	R013028-000, Jan Industrial Blvd Ext Plat	2,145.00	03/26/2019	402-430-3121-43030-1707	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
R013098-000, 3	R013098-000, Jan 2019 Street Impro Proj - J Mi	2,339.50	03/26/2019	401-430-3121-43030-1902	
R013099-000, 3	R013099-000, Jan 2019 Street Impro Proj - Kell	13,206.50	03/26/2019	401-430-3121-43030-1902	
R013130-000, 3	R013130-000, Jan Laurel Creek 3rd SW Review	1,874.75	03/26/2019	447-430-3121-43030-8150	
R013142-000, 3	R013142-000, Jan Justen North Plat	610.00	03/26/2019	402-000-0000-10100-0000	
R013142-000, 3	R013142-000, Jan Justen North Plat	610.00	03/26/2019	402-430-3121-43030-1604	
R013142-000, 3	R013142-000, Jan Justen North Plat	-610.00	03/26/2019	402-000-0000-10100-5000	
R013354-000, 1	R013354-000, Jan Justen North Plat	133.00	03/26/2019	402-430-3121-43030-1604	
R013354-000, 1	R013354-000, Jan Justen North Plat	-133.00	03/26/2019	402-000-0000-10100-5000	
R013354-000, 1	R013354-000, Jan Storm Sewer Drainage Study	397.50	03/26/2019	603-496-9495-43030-0000	
R013354-000, 1	R013354-000, Jan 101 Ped Crossing	1,572.50	03/26/2019	427-450-5300-43030-1706	
R013354-000, 1	R013354-000, Jan General Engineering Services	2,044.00	03/26/2019	402-430-3121-43030-0000	
R013354-000, 1	R013354-000, Jan General Engineering Services	99.75	03/26/2019	402-430-3121-43030-1707	
R013354-000, 1	R013354-000, Jan Justen North Plat	133.00	03/26/2019	402-000-0000-10100-0000	
R013354-000, 1	R013354-000, Jan General Engineering Services	2,820.50	03/26/2019	100-410-1950-43030-0000	
R013354-000, 1	R013354-000, Jan General Engineering Services	899.00	03/26/2019	446-430-3121-43030-1402	
Check Total:		45,104.50			
Vendor: xcele	Xcel Energy			Check Sequence: 92	ACH Enabled: False
51-0011856814-1	Traffic Signal - 11841 Brockton Ln - Jan/Feb 20	155.20	03/26/2019	100-420-2600-43810-0000	
51-6488907-4	Well #4 - Feb 2019	1,523.12	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Water Tower - Orchid Ave - Feb 2019	135.37	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Water Booster Station - Feb 2019	1,019.33	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #6 - Feb 2019	1,368.14	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #9 - Feb 2019	1,247.21	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #8 - Feb 2019	276.99	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #3 - Feb 2019	1,520.12	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Ground Storage - Feb 2019	1,876.91	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #5 - Feb 2019	1,233.77	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Water Tower - George Weber Dr/13100 Commer	184.79	03/26/2019	601-494-9440-43810-0000	
51-6488907-4	Well #7 - Feb 2019	766.29	03/26/2019	601-494-9440-43810-0000	
51-6488908-5	Lift Station - Wellstead Dr - Feb 2019	64.20	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 141st Hassan Elementary - Feb 201	42.83	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Monarch Ln - Feb 2019	67.85	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	WWTP Rotors - 137th Ave - Feb 2019	3,930.31	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Industrial Blvd - Feb 2019	411.65	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Tilton Trl - Feb 2019	38.99	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Northdale Blvd - Feb 2019	65.60	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Brockton Ln - Feb 2019	137.99	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 129th Ave - Feb 2019	135.62	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 137th Ave N - Feb 2019	443.59	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	WWTP Lab - 137th Ave - Feb 2019	1,885.22	03/26/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 12398 Brockton Ln - Kinghorn - Fe	-54.06	03/26/2019	602-495-9490-43810-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
51-6488909-6	Rogers Middle School Fields - Feb 2019	129.41	03/26/2019	100-450-5200-43810-0000	
51-6488909-6	Lynch Park - Feb 2019	74.37	03/26/2019	100-450-5200-43810-0000	
51-6488909-6	13850 Bittersweet Lane - Feb 2019	334.22	03/26/2019	100-450-5200-43810-0000	
51-6488909-6	Triangle Park/Veterans Memorial - Feb 2019	34.32	03/26/2019	100-450-5200-43810-0000	
51-6488909-6	North Community Park - Feb 2019	1,281.30	03/26/2019	100-450-5200-43810-0000	
51-6488909-6	Triangle Park - Feb 2019	506.08	03/26/2019	100-450-5200-43810-0000	
51-6488910-9	Fire Dept - Feb 2019	372.09	03/26/2019	100-420-2210-43810-0000	
51-6488910-9	Community Room - Feb 2019	473.56	03/26/2019	100-410-1941-43810-0000	
51-6488910-9	13017 Main St - Feb 2019	79.94	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	City Hall - Feb 2019	536.45	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	Hassan Town Hall - Feb 2019	110.15	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	Civic Storage Building - Feb 2019	51.15	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	12909 Main Street - Feb 2019	67.85	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	Senior Center - Feb 2019	129.63	03/26/2019	100-450-5186-43810-0000	
51-6488910-9	Civic Storage Building - Security Light Recurrin	15.67	03/26/2019	100-410-1940-43810-0000	
51-6488910-9	Police Dept - Feb 2019	2,201.24	03/26/2019	100-420-2100-43810-0000	
51-6488910-9	Public Works - Feb 2019	1,251.69	03/26/2019	100-430-3000-43810-0000	
51-6488911-0	Traffic Signal - CSAH 13 & Rogers Drive - Feb	86.64	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 81 & John Deere Ln - Feb	83.66	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Hwy 101 & S Diamond Lk Rd -	52.02	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Rogers Dr & S Diamond Lk Rd -	65.13	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - North Ramp 101 & 94 - Feb 201	35.73	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 81 & Industrial Blvd - Feb	36.64	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Brockton Ln & S Diamond Lk R	67.28	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Northdale - Feb 201	75.78	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 81 & Memorial Dr - Feb 2	35.33	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & High School - Feb 2	97.22	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & James Rd - Feb 201	81.09	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Median West of 101	108.13	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Median East of 101	46.79	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - South Ramp 101 & 94 - Feb 201	30.80	03/26/2019	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - S Diamond Lk Rd & Northdale -	44.29	03/26/2019	100-420-2600-43810-0000	
51-8078844-1	RAC Electric - Feb 2019	7,689.30	03/26/2019	205-450-5205-43810-0000	
	Check Total:	34,761.98			
Vendor: yalme	Yale Mechanical, LLC			Check Sequence: 93	ACH Enabled: False
200495	City Server Room Repair at PD Building	3,102.14	03/26/2019	100-410-1940-44010-0000	
200998	HVAC & Break Room Repairs	2,016.31	03/26/2019	100-420-2100-44010-0000	
	Check Total:	5,118.45			
Vendor: yearo	Robert Yeager			Check Sequence: 94	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
13749 Widgeon L	Overpay Final Water - 13749 Widgeon Ln	66.40	03/26/2019	601-000-0000-11750-0000	
	Check Total:	66.40			
Vendor: erowo	Zak Industries Inc			Check Sequence: 95	ACH Enabled: False
Deposit	Return of 2018 Hydrant Meter Deposit	1,000.00	03/26/2019	601-000-0000-22003-0000	
Deposit Return	Return of Remaining 2019 Hydrant Meter Depos	1,000.00	03/26/2019	601-000-0000-22003-0000	
Water Usage	Less: Water Usage Sales Tax	-8.28	03/26/2019	601-000-0000-20300-0000	
Water Usage	Less: Water Usage	-110.00	03/26/2019	601-494-9440-37100-0000	
	Check Total:	1,881.72			
Vendor: azzga	Zalk Steel & Supply Company			Check Sequence: 96	ACH Enabled: False
94710017825	Galvanizing	303.00	03/26/2019	601-494-9440-44040-0000	
	Check Total:	303.00			
	Total for Check Run:	248,907.56			
	Total of Number of Checks:	96			

# Accounts Payable

## Computer Check Proof List by Vendor

User: LHerbert  
 Printed: 03/21/2019 - 9:44AM  
 Batch: 00005.03.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: airgas	Airgas North Central			Check Sequence: 1	ACH Enabled: False
9957743072	Gas Cylinders Lease	32.69	03/26/2019	609-497-9770-44120-0000	
9958490031	Gas Cylinders Lease	33.59	03/26/2019	609-497-9770-44120-0000	
9959215000	Cylinder Lease	33.59	03/26/2019	609-497-9770-44120-0000	
9959922107	Cylinder Lease	30.88	03/26/2019	609-497-9770-44120-0000	
	Check Total:	130.75			
Vendor: belco	Bellboy Corporation			Check Sequence: 2	ACH Enabled: False
68695200	Wine	268.00	03/26/2019	609-497-9760-42530-0000	
68781200	Wine	730.25	03/26/2019	609-497-9760-42530-0000	
	Check Total:	998.25			
Vendor: wirbe	BreakThru Beverage Minnesota			Check Sequence: 3	ACH Enabled: False
1080938851	Wine	2,623.99	03/26/2019	609-497-9760-42530-0000	
1080938851	Liquor	9,199.63	03/26/2019	609-497-9760-42510-0000	
1080942399	Mix	81.94	03/26/2019	609-497-9760-42540-0000	
1080942399	Liquor	7,286.63	03/26/2019	609-497-9760-42510-0000	
1080942399	Wine	86.66	03/26/2019	609-497-9760-42530-0000	
2080208062	Liquor - CREDIT	-92.25	03/26/2019	609-497-9760-42510-0000	
2080228573	Liquor - CREDIT	-41.27	03/26/2019	609-497-9760-42510-0000	
2080229307	Liquor - CREDIT	-237.00	03/26/2019	609-497-9760-42510-0000	
	Check Total:	18,908.33			
Vendor: capbe	Capitol Beverage			Check Sequence: 4	ACH Enabled: False
2232855	Beer	4,704.15	03/26/2019	609-497-9760-42520-0000	
2235188	Bar Beer	1,491.25	03/26/2019	609-497-9770-42520-0000	
2235188	Offsale Beer	20.40	03/26/2019	609-497-9770-42521-0000	
2235975	Beer	7,679.85	03/26/2019	609-497-9760-42520-0000	
	Check Total:	13,895.65			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: berbe	Chas. A. Bernick, Inc.			Check Sequence: 5	ACH Enabled: False
485368	Beer	343.64	03/26/2019	609-497-9760-42520-0000	
486964	Mix	10.40	03/26/2019	609-497-9760-42540-0000	
486965	Beer	1,238.95	03/26/2019	609-497-9760-42520-0000	
	Check Total:	1,592.99			
Vendor: cinco	Cintas Corporation			Check Sequence: 6	ACH Enabled: False
4012858183	Rugs / Towels	49.86	03/26/2019	609-497-9760-43100-0000	
4017769233	Rugs / Towels	116.61	03/26/2019	609-497-9760-43100-0000	
4018124261	Rugs / Towels	159.72	03/26/2019	609-497-9770-43100-0000	
	Check Total:	326.19			
Vendor: citro	City of Rogers			Check Sequence: 7	ACH Enabled: False
0700003300005	RWAS - Sewer	15.31	03/26/2019	609-497-9760-43850-0000	
0700003300005	RWAS - Water	6.08	03/26/2019	609-497-9760-43820-0000	
0700003305000	RWAS - Irrigation	2.68	03/26/2019	609-497-9760-43820-0000	
0700003470003	Muni - Water	11.63	03/26/2019	609-497-9760-43820-0000	
0700003470003	Muni - Sewer	25.94	03/26/2019	609-497-9760-43850-0000	
Interfund	Interfund Loan Payment - Liquor To General Fu	340,956.04	03/26/2019	609-000-0000-20700-0000	
	Check Total:	341,017.68			
Vendor: dahdi	Dahlheimer Distributing Co.			Check Sequence: 8	ACH Enabled: False
1401100	Beer	10,599.35	03/26/2019	609-497-9760-42520-0000	
1401190	Offsale Beer	140.80	03/26/2019	609-497-9770-42521-0000	
1401190	Bar Mix	55.20	03/26/2019	609-497-9770-42540-0000	
1401191	Bar Beer	1,076.10	03/26/2019	609-497-9770-42520-0000	
201093	Beer	48.00	03/26/2019	609-497-9760-42520-0000	
201606	Beer	13,343.55	03/26/2019	609-497-9760-42520-0000	
201838	Beer - CREDIT	-110.10	03/26/2019	609-497-9760-42520-0000	
201956	Beer	11,669.40	03/26/2019	609-497-9760-42520-0000	
	Check Total:	36,822.30			
Vendor: dehtr	Dehn Tree Company, Inc.			Check Sequence: 9	ACH Enabled: False
1783	RWAS Plowing - February 2019	1,200.00	03/26/2019	609-497-9770-43100-0000	
1783	Muni Plowing - February 2019	1,350.00	03/26/2019	609-497-9770-43100-0000	
	Check Total:	2,550.00			
Vendor: frsec	FRSecure LLC			Check Sequence: 10	ACH Enabled: False
7650	Muni External / Internal Scan	925.00	03/26/2019	609-497-9770-43190-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7758	RWAS External / Internal Scan	925.00	03/26/2019	609-497-9760-43190-0000	
	Check Total:	1,850.00			
Vendor: grelaco	Great Lakes Coca Cola			Check Sequence: 11	ACH Enabled: False
3597206175	RWAS Pop / Mix	915.80	03/26/2019	609-497-9760-42540-0000	
3597206176	RWAS Pop / Mix - CREDIT	-108.40	03/26/2019	609-497-9760-42540-0000	
	Check Total:	807.40			
Vendor: guape	Guardian Pest Solutions, Inc.			Check Sequence: 12	ACH Enabled: False
1982796	Muni Pest Service - Balance of Feb 2019	2.84	03/26/2019	609-497-9770-43100-0000	
1991338	Pest Control - Muni Store	33.60	03/26/2019	609-497-9770-43140-0000	
1991339	Muni Pest Service - March 2019	40.64	03/26/2019	609-497-9770-43100-0000	
	Check Total:	77.08			
Vendor: hohen	Hohensteins Inc			Check Sequence: 13	ACH Enabled: False
125167	Beer	1,420.00	03/26/2019	609-497-9760-42520-0000	
	Check Total:	1,420.00			
Vendor: jjtay	JJ Taylor Distributing Co of MN., Inc.			Check Sequence: 14	ACH Enabled: False
2954077	Beer	106.60	03/26/2019	609-497-9760-42520-0000	
2954111	Beer	912.60	03/26/2019	609-497-9760-42520-0000	
Ck #23329	Beer - CREDIT	-8.80	03/26/2019	609-497-9760-42520-0000	
	Check Total:	1,010.40			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 15	ACH Enabled: False
1192166	Wine - CREDIT	-42.42	03/26/2019	609-497-9770-42530-0000	
1235425	Liquor	1,105.20	03/26/2019	609-497-9760-42510-0000	
1235426	Wine	4,428.60	03/26/2019	609-497-9760-42530-0000	
1236566	Wine	100.00	03/26/2019	609-497-9760-42530-0000	
1236656	Liquor	510.40	03/26/2019	609-497-9760-42510-0000	
1236657	Wine	1,562.20	03/26/2019	609-497-9760-42530-0000	
1236658	Wine	22.99	03/26/2019	609-497-9760-42530-0000	
1236659	Mix	51.95	03/26/2019	609-497-9760-42540-0000	
1236660	Liquor	3,755.00	03/26/2019	609-497-9760-42510-0000	
124901	Liquor	6,752.00	03/26/2019	609-497-9760-42510-0000	
124902	Wine	1,047.95	03/26/2019	609-497-9760-42530-0000	
124903	Wine	22.99	03/26/2019	609-497-9760-42530-0000	
124904	Mix	37.00	03/26/2019	609-497-9760-42540-0000	
124905	Wine	1,725.00	03/26/2019	609-497-9760-42510-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
529506	Wine - CREDIT	-32.00	03/26/2019	609-497-9760-42530-0000	
529508	Liquor - CREDIT	-251.00	03/26/2019	609-497-9760-42510-0000	
529781	Wine - CREDIT	-72.00	03/26/2019	609-497-9760-42530-0000	
531748	Wine - CREDIT	-159.98	03/26/2019	609-497-9760-42530-0000	
	Check Total:	20,563.88			
Vendor: artbe	Johnson Brothers Liquor Company			Check Sequence: 16	ACH Enabled: False
3331277	Beer	160.00	03/26/2019	609-497-9760-42520-0000	
3331282	Beer	435.30	03/26/2019	609-497-9760-42520-0000	
	Check Total:	595.30			
Vendor: shagr	Kelbro Company			Check Sequence: 17	ACH Enabled: False
2342796	Ice	38.80	03/26/2019	609-497-9760-42570-0000	
2344673	Ice	31.44	03/26/2019	609-497-9760-42570-0000	
	Check Total:	70.24			
Vendor: lupbre	Lupulin Brewing			Check Sequence: 18	ACH Enabled: False
18557	Beer	117.00	03/26/2019	609-497-9760-42520-0000	
19188	Beer	260.00	03/26/2019	609-497-9760-42520-0000	
19401	Beer	400.00	03/26/2019	609-497-9760-42520-0000	
	Check Total:	777.00			
Vendor: mamun	M Amundson Cigar & Candy Co LLP			Check Sequence: 19	ACH Enabled: False
276054	Food For Resale	58.20	03/26/2019	609-497-9760-42550-0000	
276054	Supplies For Resale	68.50	03/26/2019	609-497-9760-42580-0000	
276054	Paper & Plastic Bags	72.02	03/26/2019	609-497-9760-42100-0000	
276054	Tobacco	1,803.98	03/26/2019	609-497-9760-42560-0000	
	Check Total:	2,002.70			
Vendor: gssc	My Alarm Center			Check Sequence: 20	ACH Enabled: False
11867417	RWAS Alarm Monitoring - March 2019	42.87	03/26/2019	609-497-9760-43100-0000	
	Check Total:	42.87			
Vendor: pauso	Paustis & Sons			Check Sequence: 21	ACH Enabled: False
42473	Wine	1,422.32	03/26/2019	609-497-9760-42530-0000	
43977	Wine	1,124.00	03/26/2019	609-497-9760-42530-0000	
43978	Liquor	87.00	03/26/2019	609-497-9760-42510-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,633.32			
Vendor: phiwi	Phillips Wine & Spirits			Check Sequence: 22	ACH Enabled: False
2484819	Liquor - CREDIT	-31.20	03/26/2019	609-497-9770-42510-0000	
2516510	Wine	113.40	03/26/2019	609-497-9760-42530-0000	
2516573	Liquor	3,285.25	03/26/2019	609-497-9760-42510-0000	
2516574	Wine	443.00	03/26/2019	609-497-9760-42530-0000	
2516575	Wine	112.00	03/26/2019	609-497-9760-42530-0000	
2520355	Wine	189.00	03/26/2019	609-497-9760-42530-0000	
2520421	Liquor	422.32	03/26/2019	609-497-9760-42510-0000	
2520422	Wine	258.00	03/26/2019	609-497-9760-42530-0000	
2520423	Mix	70.00	03/26/2019	609-497-9760-42540-0000	
322298	Liquor - CREDIT	-138.40	03/26/2019	609-497-9760-42510-0000	
	Check Total:	4,723.37			
Vendor: ransa	Randy's Sanitation, Inc.			Check Sequence: 23	ACH Enabled: False
1-3612-6	RWAS Trash - February 2019	286.57	03/26/2019	609-497-9760-43840-0000	
1-80159-4	Muni Trash - February 2019	203.52	03/26/2019	609-497-9770-43840-0000	
	Check Total:	490.09			
Vendor: reifo	Reinhart Food Service, LLC			Check Sequence: 24	ACH Enabled: False
639368	Towel Dispenser	100.87	03/26/2019	609-497-9770-42100-0000	
645021	Popcorn, Oil, Plates Food Trays, Olives, Straws	441.15	03/26/2019	609-497-9770-42550-0000	
650109	Lemons, Limes, Gloves, Dish Detergent, Urinal	196.77	03/26/2019	609-497-9760-42100-0000	
	Check Total:	738.79			
Vendor: rogpr	Rogers Printing Metro, Inc			Check Sequence: 25	ACH Enabled: False
54439	RWAS Lip Balms	416.00	03/26/2019	609-497-9760-43420-0000	
	Check Total:	416.00			
Vendor: shiin	SHI International Corp			Check Sequence: 26	ACH Enabled: False
9511883	3 Computer Monitors - RWAS	1,878.00	03/26/2019	609-497-9760-42010-0000	
	Check Total:	1,878.00			
Vendor: souwi	Southern Wine & Spirits			Check Sequence: 27	ACH Enabled: False
1793313	Liquor	3,731.63	03/26/2019	609-497-9760-42510-0000	
1793314	Liquor	3,397.36	03/26/2019	609-497-9760-42510-0000	
1793315	Mix	24.05	03/26/2019	609-497-9760-42540-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1793316	Wine	910.49	03/26/2019	609-497-9760-42530-0000	
1795934	Liquor	3,779.22	03/26/2019	609-497-9760-42510-0000	
1795935	Liquor	1,019.35	03/26/2019	609-497-9760-42510-0000	
1795936	Liquor	63.48	03/26/2019	609-497-9760-42510-0000	
1795937	Wine	575.02	03/26/2019	609-497-9760-42530-0000	
5039829	Liquor	2,961.50	03/26/2019	609-497-9760-42510-0000	
	Check Total:	16,462.10			
Vendor: tdand 972096	T. D. Anderson Inc. Tap Cleaning - March 2019	60.00	03/26/2019	Check Sequence: 28 609-497-9770-44010-0000	ACH Enabled: False
	Check Total:	60.00			
Vendor: carbu 81652	Tegrete Cleaning Muni - March 2019	1,669.87	03/26/2019	Check Sequence: 29 609-497-9770-44060-0000	ACH Enabled: False
	Check Total:	1,669.87			
Vendor: theam 3569303306	The American Bottling Co. Pop / Mix	480.50	03/26/2019	Check Sequence: 30 609-497-9760-42540-0000	ACH Enabled: False
	Check Total:	480.50			
Vendor: vartr 37267 37331 37351 37356 38579	Varner Transportation LLC Freight Freight Freight Freight Freight	218.75 358.75 380.00 372.50 283.75	03/26/2019 03/26/2019 03/26/2019 03/26/2019 03/26/2019	Check Sequence: 31 609-497-9760-42590-0000 609-497-9760-42590-0000 609-497-9760-42590-0000 609-497-9760-42590-0000 609-497-9760-42590-0000	ACH Enabled: False
	Check Total:	1,613.75			
Vendor: verwi 9824800395 9824800395	Verizon Wireless Services, LLC Muni Cell Phones - Februrary 2019 RWAS Cell Phones - Februrary 2019	51.00 51.00	03/26/2019 03/26/2019	Check Sequence: 32 609-497-9770-43210-0000 609-497-9760-43210-0000	ACH Enabled: False
	Check Total:	102.00			
Vendor: vinin 228191 228191	Vinocopia Inc Liquor Wine	1,096.25 360.00	03/26/2019 03/26/2019	Check Sequence: 33 609-497-9760-42510-0000 609-497-9760-42530-0000	ACH Enabled: False
	Check Total:	1,456.25			

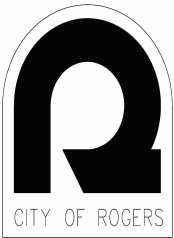
Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: winme 7226108	Wine Merchants Wine	1,308.00	03/26/2019	Check Sequence: 34 609-497-9760-42530-0000	ACH Enabled: False
	Check Total:	1,308.00			
Vendor: xcele 51-6755987-1	Xcel Energy Muni Electric - Februrary 2019	804.89	03/26/2019	Check Sequence: 35 609-497-9770-43810-0000	ACH Enabled: False
	Check Total:	804.89			
	Total for Check Run:	480,295.94			
	Total of Number of Checks:	35			



# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 03/13/2019 - 11:49AM  
Batch: 00003.03.2019

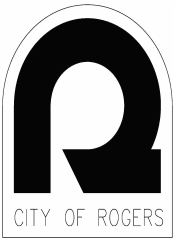


Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: henre 3132019	Hennepin Co. Registrar Vacating Right of Way (3)	138.00	03/13/2019	Check Sequence: 1 405-430-3121-43040-1604	ACH Enabled: False
	Check Total:	138.00			
	Total for Check Run:	138.00			
	Total of Number of Checks:	1			

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 03/18/2019 - 11:28AM  
Batch: 00004.03.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: postm	Postmaster			Check Sequence: 1	ACH Enabled: False
MAR 2019	Utility Bills - March 2019	240.33	03/18/2019	601-494-9440-43220-0000	
MAR 2019	Utility Bills - March 2019	240.33	03/18/2019	602-495-9490-43220-0000	
MAR 2019	Utility Bills - March 2019	240.34	03/18/2019	603-496-9495-43220-0000	
	Check Total:	721.00			
	Total for Check Run:	721.00			
	Total of Number of Checks:	1			

### February 2019 US Bank P-Card Allocations

Vendor	Account					Amount	Fiscal Year	Description
HOBBY-LOBBY #671	100	420	2100	42105	0000	30.02	2019	Vinyl Letters for Active Shooter Helmets
CANTEEN CRS 79141784	205	450	5205	42540	0000	846.90	2019	Coffee for Resale
PROGUARD SPORTS	205	450	5205	42580	0000	497.81	2019	Proshop Items for Resale
AMZN MKTP US*MB19H35G0 AM	205	450	5205	42000	0000	63.75	2019	Charger, Phone Case, Screen Protector
BATTERIES PLUS - #0033	205	450	5205	42100	0000	63.85	2019	Emergency Light Battery, Bulbs
AMZN MKTP US*MB00L9MN2	205	450	5205	42100	0000	51.74	2019	Mop and Mop Heads
SAMSLUB.COM	205	450	5205	42550	0000	425.28	2019	Food for Resale
GRAMMARLY COWN4T-WZGK	205	450	5205	44330	0000	69.97	2019	Annual Subscription
GRAMMARLY COWN4T-WZGK	100	450	5120	44330	0000	69.98	2019	Annual Subscription
SQ *SQUARE PAID SERVICES	205	450	5205	44300	0000	5.00	2019	Cashier Fee - Feb
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	1,003.75	2019	Natural Gas - Jan 2019
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	1,003.75	2019	Natural Gas - Jan 2019
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	1,003.75	2019	Natural Gas - Jan 2019
STAPLS7212929803000001	100	450	5120	42000	0000	14.99	2019	Stickers
STAPLS7212929803000002	205	450	5205	42000	0000	162.77	2019	Tickets, Business Card Blanks
MENARDS MAPLE GROVE MN	205	450	5205	42100	0000	17.19	2019	Windshield Wipers and Fluid - Vehicle #22
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	522.53	2019	Natural Gas - Jan 2019
HENNEPIN COUNTY ENVIRONME	205	450	5205	44380	0000	348.00	2019	Food License 2019 RAC
HENNEPIN COUNTY ENVIRONME	100	450	5186	44380	0000	348.00	2019	Food License 2019 Senior Dining
HENNEPIN COUNTY ENVIRONME	100	410	1941	44380	0000	90.00	2019	Food License 2019 Community Room
HENNEPIN COUNTY ENVIRONME	609	497	9770	44380	0000	525.00	2019	Food License 2019 Muni
PROGUARD SPORTS	100	450	5120	42100	0000	261.80	2019	Mini Sticks
GRAINGER	205	450	5205	42100	0000	503.93	2019	Trash bags, toilet paper, paper towels, barrter cleaner, air filters
TOASTY'S SANDIWCH	100	420	2100	44360	0000	19.91	2019	Meal for Beck & Berglund - MN Juvenile Conf - Duluth
TOBIES STATION	100	420	2100	42120	0000	12.81	2019	Gas - City vehicle - Duluth Conf.
TOBIES STATION	100	420	2100	44040	0000	10.00	2019	Car Wash - City vehicle - Duluth Conf.
TEXAS ROADHOUSE 2374	100	420	2100	44360	0000	50.00	2019	Meal for Beck & Berglund - MN Juve Conf - Duluth
OLD CHICAGO DULUTH	100	420	2100	44360	0000	42.16	2019	Dinner for Beck & Berglund - MN Juvenile Conf - Duluth
DULUTH HOLIDAY INN F&B	100	420	2100	44360	0000	26.13	2019	Lunch for Beck & Berglund - MN Juve Conf - Duluth
TOBIES RESTAURANT	100	420	2100	44360	0000	38.43	2019	Meal for Beck and Berglund - MN Juve Conf - Duluth
DULUTH HOLIDAY INN	100	420	2100	44360	0000	191.32	2019	Hotel for Jeff Beck - MN Juve Conf - Duluth
DULUTH HOLIDAY INN	100	420	2100	44360	0000	191.32	2019	Hotel for Amy Berglund - MN Juve Conf - Duluth
USPS	100	420	2100	43220	0000	14.15	2019	Postage for 3-Day Mailing
CONCORD HEALTH SPL	100	420	2100	42170	0000	39.90	2019	2 Concord Sapphire Fingertip Pulse Oximeters
EMERGENCY MEDICAL PRODUC	100	420	2100	42170	0000	250.97	2019	Sani-Cloth Wipes, Kerlix Roll, Chest Seal & Sterile Dressings
DEPARTMENT OF LABOR AND I	100	000	0000	22020	0000	9,043.74	2019	4th Quarter 2018 Building Permit Surcharge Payment
THE STAR TRIBUNE ADVERTIS	462	465	6500	43520	8150	330.40	2019	Graco Public Hearing Notice
MAPLE GROVE SERV CTR SVC	100	410	1325	44330	0000	0.49	2019	Notary Commission Filing Convenience Fee
MAPLE GROVE SERV CTR	100	410	1325	44330	0000	20.00	2019	Notary Commission Filing Fee
POLLUTION CONTROL AGENCY	602	495	9490	44360	0000	55.00	2019	Wastewater Examination - Abrahamson
POLLUTION CONTROL AGENCY	602	495	9490	44360	0000	55.00	2019	Wastewater Examination - Bistodeau
POLLUTION CONTROL AGENCY	602	495	9490	44360	0000	780.00	2019	Wastewater Examination Refresher - 2 Employees
NIKON INC	100	420	2210	44040	0000	349.45	2019	Repair Nikon Camera
MINNESOTA FIRE CHIEFS	100	420	2210	44330	0000	57.00	2019	MSFCA Membership
U OF M PARKING	100	420	2100	44360	0000	12.00	2019	Parking for LE Active De-Escalation Training
PUNCH PIZZA 07-SV	100	420	2100	44360	0000	16.36	2019	Meal - LE Active De-Escalation Training
U OF M PARKING	100	420	2100	44360	0000	12.00	2019	Parking for LE Active De-Escalation Training
MY BURGER STADIUM	100	420	2100	44360	0000	12.15	2019	Meal - LE Active De-Escalation Training
U OF M PARKING	100	420	2100	44360	0000	12.00	2019	Parking for LE Active De-Escalation Training
BLAZE PIZZA	100	420	2100	44360	0000	13.99	2019	Meal - LE Active De-Escalation Training
CHANHASSEN DINNER THEATE	100	450	5186	43443	0000	1,761.80	2019	Theater Tickets for Seniors Trip - Final Payment
GRAINGER	100	410	1941	42100	0000	249.82	2019	Supplies for Community Room
GRAINGER	100	450	5186	42100	0000	24.62	2019	Supplies for Senior Center
CENTER CUT MEATS LLC	100	450	5186	43444	0000	178.50	2019	Senior Dining Meals for Dec
CENTER CUT MEATS LLC	100	450	5186	43444	0000	238.00	2019	Senior Dining Meals for Jan
SIMPLISAFE.COM	100	450	5186	43880	0000	14.99	2019	Senior Center security system - Feb 2019
CVS/PHARMACY #04696	100	450	5186	42100	0000	16.48	2019	Bingo Prizes
CVS/PHARMACY #04696	100	450	5186	43444	0000	2.49	2019	Milk for Senior Dining
GUARDIAN PEST SOLUTIONS I	100	450	5186	43100	0000	34.00	2019	Pest Control for Senior Center
ASSOCIATION OF MINNESO	100	420	2500	44330	0000	200.00	2019	AMEM Membership Fee
THE ART BARBARIANS	100	420	2210	42100	0000	298.75	2019	Retirement Print (Tony Hines)
CUB FOODS- ROGERS	100	420	2210	42100	0000	87.74	2019	Water (26 cases)
U OF M CONTLEARNING	100	430	3000	44360	0000	215.00	2019	2019 MN Shade Tree Course - Reemts
U OF M CONTLEARNING	100	450	5200	44360	0000	215.00	2019	2019 MN Shade Tree Course - Weltzin
MN RECREATION AND PARK A	100	450	5200	44360	0000	600.00	2019	2019 Cert. Playground Inspector Course - Weltzin
POWER EQUIP DIRECT	100	430	3000	42100	0000	199.00	2019	2 SnowCaster 30's
TIMEVALUE SOFTWARE	100	410	1520	43190	0000	35.00	2019	TimeValue Software
MINNESOTA ASSOC OF GOVERN	100	410	1325	44330	0000	85.00	2019	MN Assoc. of Gov't Communicator membership - Byun
AMZN MKTP US*MB29Q37P0	100	410	1330	42000	0000	35.38	2019	Book: Letting Go of the Words
AMZN MKTP US*MB4RY39S1	100	410	1330	42010	0000	515.04	2019	DSLR Camera for communications
WWW.CHAMPIONSG.COM	100	410	1330	43190	0000	773.79	2019	Office 365 Hosting
SQUARESPACE INC.	100	410	1330	43190	0000	216.00	2019	Website Hosting
VEMBUTECHNO	100	410	1330	43190	0000	810.00	2019	Backup Software

### February 2019 US Bank P-Card Allocations

Vendor	Account					Amount	Fiscal Year	Description
PAYPAL *EHLERS	450	465	6500	44360	0000	1,593.00	2019	Ehlers Public Finance Seminar 2/7-8/19 - 6 staff
PAYPAL *PLCMALLCOM	601	494	9440	42100	0000	845.00	2019	SCADA Controller
TARGET 00014563	609	497	9760	42100	0000	24.86	2019	RWAS Batteries, Clips
LAGMITZ PAPER & PLASTIC	609	497	9760	42540	0000	48.00	2019	RWAS Pop for Resale
CUB FOODS- ROGERS	609	497	9760	42100	0000	688.95	2019	RWAS Plastic Product Bags
CUB FOODS- ROGERS	609	497	9760	43420	0000	7.51	2019	RWAS Pet Friendly Promo
BCA TRAINING EDUCATION	100	420	2100	44360	0000	75.00	2019	BCA Training - DMT Recert
NORTHERN TOOL EQUIPMNT	100	420	2210	42100	0000	53.71	2019	Replace Nozzle Tips on Hotsy
RAYALLEN.COM JJDOG.COM	100	420	2100	42107	0000	39.99	2019	Tactical Tac Handler K9 Gloves
PAYPAL *USPCA 12	100	420	2100	44360	0000	60.00	2019	USPCA 2019 Narcotics Trials Registration
PAYPAL *USPCA 12	100	420	2100	44360	0000	120.00	2019	USPCA 2019 PD1 Trials Registration
CHEWY.COM	100	420	2100	42107	0000	57.28	2019	K9 Dog Food
AMAZON.COM*MB0QZ9RF2	100	420	2100	42107	0000	79.45	2019	XL Dog Crate/Kennel
BP#1824473ROGERS BP	100	420	2100	42120	0000	24.44	2019	Fuel for Unmarked Squad - Pumps not Working
VIOC 010099	100	420	2100	44040	0000	20.94	2019	Oil Change for DTF Squad
COBORN'S SUPERSTORE CO	100	420	2100	42120	0000	25.17	2019	Fuel For DTF Squad
HOLIDAY STATIONS 0334	100	420	2100	42120	0000	15.17	2019	Fuel For DTF Squad
HOLIDAY STATIONS 0334	100	420	2100	42120	0000	23.35	2019	Fuel For DTF Squad
HOLIDAY STATIONS 0317	100	420	2100	42120	0000	25.56	2019	Fuel For DTF Squad
BP#1824960WOODBURY BP	100	420	2100	42120	0000	23.43	2019	Fuel For DTF Squad
APL*ITUNES.COM/BILL	100	420	2100	44330	0000	0.99	2019	iCloud Storage Plan
TCF TOWER 3520	100	430	3000	44360	0000	16.64	2019	Parking for Training
TRACTOR SUPPLY #610	100	450	5200	42103	0000	53.68	2019	Trailer Jack
PAYPAL *FPS PUMPS	100	430	3125	42103	0000	374.52	2019	Hydraulic Motor for Broom
UNITED TRUCK & EQUIPMENT	100	430	3122	42103	0000	128.97	2019	Water Truck Parts
DULTMEIER SALES LLC	100	430	3122	42103	0000	159.04	2019	Water Truck Hose
DULTMEIER SALES LLC	100	430	3122	42103	0000	46.84	2019	Shipping for Water Truck Hose
PAYPAL *VITALIYSHKA	100	430	3000	42100	0000	64.99	2019	Plastic Plug Assortment Kit
4TE*COMMERS CONDITIONED W	100	410	1940	43820	0000	24.95	2019	February water service at City Hall
AMAZON.COM*MB5649MZ1	100	410	1325	42100	0000	51.65	2019	Coffee and Kleenex - City Hall
MINNESOTA STATE COLLEGES	100	410	1325	44360	0000	275.00	2019	MCFOA conference - City Clerk
MONGOS GRILL	100	410	1325	44360	0000	29.78	2019	Lunch - Payroll Law Training - 2 Employees
MN DEPT HEALTH VITAL RCRD	100	410	1940	43100	0000	49.00	2019	Vacant City Building Property Title Research
FIRST NATIONAL BANK BUILD	100	430	3000	44360	0000	9.00	2019	Parking - Met Council
PAYPAL *FRSHWTR SOC	603	496	9495	44360	0000	145.00	2019	Conference
PAYPAL *FRSHWTR SOC	603	496	9495	44360	0000	145.00	2019	Conference
HOLIDAY CAR WASH 0405	100	420	2210	44040	0000	5.50	2019	Squad 1 Car Wash
TARGET 00014563	100	410	1110	44361	0000	13.97	2019	Certificate Frame, Beahen Retirement
PANERA BREAD #601957	100	420	2100	44360	0000	14.81	2019	Meal - Training - MOA Microsoft Excel
ECONOMIC DEVELOPMENT ASSO	100	410	1910	44360	0000	425.00	2019	EDAM Winter Conference
SENSIBLE LAND USE COALITI	100	410	1910	44360	0000	96.00	2019	SLUC Real Estate Market Seminar - Ziemer & Patnode
MPLSMETERS M 8090	100	410	1910	44360	0000	4.60	2019	Hennepin County Grant Application Meeting
	100	000	0000	10100	0000	(20,545.89)		February 2019 CC Allocations
	205	000	0000	10100	0000	(6,589.97)		February 2019 CC Allocations
	450	000	0000	10100	0000	(1,593.00)		February 2019 CC Allocations
	462	000	0000	10100	0000	(330.40)		February 2019 CC Allocations
	601	000	0000	10100	0000	(845.00)		February 2019 CC Allocations
	602	000	0000	10100	0000	(890.00)		February 2019 CC Allocations
	603	000	0000	10100	0000	(290.00)		February 2019 CC Allocations
	609	000	0000	10100	0000	(1,294.32)		February 2019 CC Allocations
				Total		(32,378.58)		
				Stmt Total		32,378.58		
				Difference		-		



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.3

**Subject:** Approval of Resolution No. 2019-21, A Resolution Granting Municipal Consent for the Minnesota Department of Transportation Project - Interstate 94 Unbonded Overlay

**Prepared By:** John Seifert; Public Works Director

---

**Recommended City Council Action**

Motion to Approve Resolution 2019-21, A Resolution Granting Municipal Consent for the Minnesota Department of Transportation Project - Interstate 94 Unbonded Overlay.

**Overview / Background**

Rogers City Council received public comment along with recommendation from Staff to consider municipal consent of the Minnesota Department of Transportation Project - Interstate 94 Unbonded Overlay at the February 26, 2019 City Council Meeting.

The attached resolution requests approval to grant the Minnesota Department of Transportation Municipal Consent for the Interstate 94 Unbonded Overlay Project.

**Staff Recommendation**

Motion to Approve Resolution 2019-21, A Resolution Granting Municipal Consent for the Minnesota Department of Transportation Project - Interstate 94 Unbonded Overlay.

**Financial Impact:** N/A

**Budgeted?** N/A

**Source Fund:** N/A

**Notes:**

**ATTACHMENTS:**

Description

Resolution 2019-21

## **RESOLUTION 2019-21**

### **A RESOLUTION GRANTING MUNICIPAL CONSENT FOR THE MINNESOTA DEPARTMENT OF TRANSPORTATION PROJECT - INTERSTATE 94 UNBONDED OVERLAY**

**WHEREAS**, the City of Rogers has worked cooperatively with the Minnesota Department of Transportation (MnDOT) in reviewing the design elements of a major roadway improvement to Interstate 94, identified as Un-Bonded Over-Lay (UBOL) ; and

**WHEREAS**, the Commissioner of Transportation has prepared a final layout for State Project 2780-97 on Trunk Highway 94, from TH 494 within the City of Maple Grove to TH 101 within the City of Rogers for an Unbonded Concrete Overlay and an additional lane in each direction between TH 610 and TH 101 and seeks the approval thereof, as described in Minnesota Statutes 161.162 to 161.167; and

**WHEREAS**, said final layout is on file in the Metro District of Minnesota Department of Transportation office, in Roseville, Minnesota, being marked as Layout No. 1, S.P. 2780-97, TH 94 UBOL from TH 494 to TH 101; and

**WHEREAS**, as part of the project delivery, Minnesota State Statute 161.164 requires municipal consent of the proposed project by the local governments; and

**WHEREAS**, MnDOT and the City of Rogers held a public hearing on February 26, 2019 for the proposed project to highlight the construction elements and receive public comment; and

**NOW, THEREFORE BE IT RESOLVED**, The City Council of the City of Rogers hereby approves by municipal consent, the final layout for the improvement of Minnesota Department of Transportation Project – Interstate 94 Unbonded Overlay Project within the City Rogers.

Moved by Councilmember

, seconded by Councilmember

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

---

Rick Ihli, Mayor

ATTEST:

---

Stacy Scharber, City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.4

**Subject:** Approval of Resolution No. 2019-22, A Resolution Declaring May 18, 2019 as the Rogers Clean-Up Day

**Prepared By:** John Seifert; Public Works Director

---

**Recommended City Council Action**

Motion to approve Resolution 2019-22, A Resolution Declaring May 18, 2019 as the Rogers Clean-Up Day

**Overview / Background**

In previous years the Rogers Clean-Up Day has been performed on a Saturday from 8:00 a.m. to 1:00 p.m., the weekend between Fishing Opener and Memorial Day. This year that date would be May 18, 2019.

The event is designed to cover costs of recycling material through user fees collected at the event to the greatest extent possible while still promoting a safe and environmentally sound means of disposal for certain waste or recycling items from Rogers residents. The fees applied are associated with service contracts through third party recycling vendors.

Please see the attached resolution declaring May 18, 2019, Rogers Clean-Up Day.

**Staff Recommendation**

Motion to approve Resolution 2019-22, A Resolution Declaring May 18, 2019 as the Rogers Clean-Up Day

**Financial Impact:** N/A

**Budgeted?** Yes

**Source Fund:** PW Recycling

**Notes:**

**ATTACHMENTS:**

Description

2019 Clean Up Day



**RESOLUTION NO. 2019 - 22**

**A RESOLUTION DECLARING MAY 18, 2019 AS THE ROGERS CLEAN-UP DAY**

**WHEREAS,** the City of Rogers designates a day every year to allow its residents to participate in a recycling clean-up day; and

**WHEREAS,** the City is declaring May 18, 2019 as the Official Clean-Up Day for the City of Rogers; and

**WHEREAS,** the City Staff is granted approval to enter into service contracts with third party recycling vendors to handle and dispose of the recyclable materials collected at Clean-Up Day.

**NOW, THEREFORE BE IT RESOLVED,** by the City Council of the City of Rogers that May 18, 2019 is the Official Clean-Up Day for the residents of Rogers.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.5

**Subject:** Approval of Resolution No. 2019-23, A Resolution Recognizing National Public Works Week for 2019

**Prepared By:** John Seifert; Public Works Director

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**Recommended City Council Action**

Motion to approve Resolution No. 2019-23, A Resolution Recognizing National Public Works Week for 2019

**Overview / Background**

Annually the American Public Works Association declares a National Public Works Week. This year May 19 - 25, 2019 is the designated week. Attached is Resolution 2019-23 memorializing the planned events.

**Staff Recommendation**

Motion to approve Resolution No. 2019-23, A Resolution Recognizing National Public Works Week for 2019

**ATTACHMENTS:**

Description

Resolution Recognizing Public Works Week for 2019

## **RESOLUTION NO. 2019-23**

### **A RESOLUTION RECOGNIZING NATIONAL PUBLIC WORKS WEEK FOR 2019**

**WHEREAS**, public works infrastructure, facilities and services are of vital importance to sustainable communities and to the health, safety, and well-being of the residents and businesses of the City Rogers; and

**WHEREAS**, such facilities and services could not be provided without the dedicated efforts of Public Works professionals, managers and employees from the City of Rogers and other local units of government, who are responsible for, and must plan, design, build, operate, and maintain the transportation, parks, water supply, waste water treatment, public buildings and other infrastructure essential to serve our citizens; and

**WHEREAS**, the efficiency of the qualified and dedicated personnel, who staff Public Works departments are materially influenced by people's attitude and understanding of the importance of the work they perform; and

**WHEREAS**, the Rogers Public Works Department celebrates the recognition of National Public Works Week with other neighboring communities in an annual open house on the morning of Thursday, May 23, 2019; and

**WHEREAS**, the Rogers Public Works Department in an effort to provide outreach and education participates in an annual vehicle fair with the local elementary schools.

**NOW, THEREFORE**, the City Council of the City of Rogers hereby recognizes the week of May 19 through the 25th, 2019 to be National Public Works Week.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26th day of March, 2019.

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Mayor

ATTEST:

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Asst. City Administrator/City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.6

**Subject:** Approve a Dispatch Agreement between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department, and the Wright County Sheriff's Office Dispatch Center

**Prepared By:** Brad Feist, Fire Chief/Emergency Management Director

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### **Recommended City Council Action**

Motion to approve a Dispatch Agreement between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department, and the Wright County Sheriff's Office Dispatch Center.

### **Overview / Background**

In 2018, the City of Otsego contracted with Beacon GIS to conduct and develop a response model report that provides guidelines for future fire service response requirements.

The report from Beacon GIS provided a recommendation to implement a Dispatch Agreement between the Fire Departments providing fire protection services within the City of Otsego.

The Dispatch Agreement will provide formal direction to the Wright County Dispatch Center to automatically dispatch all three fire departments for confirmed structure fires, regardless of which service area the actual structure is located in the City of Otsego. This new dispatch procedure will decrease the response times during any time of the day for a confirmed structure fire.

The Rogers City Attorney has reviewed the Dispatch Agreement.

### **Staff Recommendation**

Motion to approve a Dispatch Agreement between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department, and the Wright County Sheriff's Office Dispatch Center.

### **ATTACHMENTS:**

Description

City of Otsego Dispatch Agreement

## **City of Otsego - Dispatch Agreement**

### **AGREEMENT**

This Dispatch Agreement (Agreement) is entered into this XX day of March, 2019, by and between the City of Otsego (the City), the City of Albertville Fire Department, the City of Elk River Fire Department and the City of Rogers Fire Department (the Fire Departments) and the Wright County Sheriff's Office Dispatch Center (Dispatch Center) is a voluntary Agreement for the Fire Departments to respond to simultaneous dispatching in order to allow for a timely response to confirmed structure fires within the City.

### **RECITALS**

**WHEREAS**, the City contracts with the Fire Departments for fire protection services; and

**WHEREAS**, the Dispatch Center communicates with the Fire Departments.

### **IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

1. Upon receiving a call for service to any confirmed structure fire within the City, the Dispatch Center shall automatically dispatch the Fire Departments through the appropriate dispatch centers regardless of a confirmed structure fire location.
2. Automatic dispatching shall be effective 24 hours a day, 7 days a week.
3. The department whose fire protection area covers the confirmed structure fire shall follow their standard operating procedures (SOPs). The other two departments shall respond with an engine company, unless further assistance is requested by the incident commander.
4. The Incident Commander from the responsible Fire Department shall be responsible for determining which other Fire Departments may be needed for mutual aid response to locations within the City and must provide this information to their respective dispatch centers. The Incident Commander may also cancel the responding Fire Departments.
5. Any party to this Agreement may withdraw upon sixty (60) days written notice to all other parties to the Agreement.

**CITY OF OTSEGO**

\_\_\_\_\_  
**Jessica Stockamp, Mayor**

\_\_\_\_\_  
**Dated**

\_\_\_\_\_  
**Tami Loff, City Clerk**

\_\_\_\_\_  
**Dated**

This is a signature page to the Dispatch Agreement by and between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department and the Wright County Sheriff's Office Dispatch Center.

## **CITY OF ALBERTVILLE FIRE DEPARTMENT**

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**Jillian Hendrickson, Mayor**

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**Dated**

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**Kim Hodena, City Clerk**

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**Dated**

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**Eric Bullen, Fire Chief**

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**Dated**

This is a signature page to the Dispatch Agreement by and between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department and the Wright County Sheriff's Office Dispatch Center.

**CITY OF ELK RIVER FIRE DEPARTMENT**

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**John J. Dietz, Mayor**

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**Dated**

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**Tina Allard, City Clerk**

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**Dated**

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**Mark Dickinson, Fire Chief**

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**Dated**

This is a signature page to the Dispatch Agreement by and between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department and the Wright County Sheriff's Office Dispatch Center.



## **CITY OF ROGERS FIRE DEPARTMENT**

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**Richard Ihli, Mayor**

---

**Dated**

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**Stacy Scharber, Assistant City Administrator/Clerk**

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**Dated**

---

**Brad Feist, Fire Chief**

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**Dated**

This is a signature page to the Dispatch Agreement by and between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department and the Wright County Sheriff's Office Dispatch Center.

**WRIGHT COUNTY SHERIFF'S OFFICE**

\_\_\_\_\_  
**Sean Deringer, Sheriff**

\_\_\_\_\_  
**Dated**

This is a signature page to the Dispatch Agreement by and between the City of Otsego, the City of Albertville Fire Department, the City of Elk River Fire Department, the City of Rogers Fire Department and the Wright County Sheriff's Office Dispatch Center.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.7

**Subject:** Approval of Massage Establishment License and Massage Therapist License for Elisabeth Turner

**Prepared By:** Amy Patnode, Associate Planner

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### **Recommended City Council Action**

Motion to approve a massage establishment license to Balance in Body Massage and Pain Therapy, LLC located at 20965 S. Diamond Lake Road and a massage therapist license to Elisabeth Turner.

### **Overview / Background**

In 2015, the Council adopted an ordinance requiring massage establishments and individual therapists to be licensed through the City of Rogers. The City has received an application from Elisabeth Turner and her massage establishment. The application was reviewed and passed the background checks conducted by the City of Rogers Police Department.

### **Staff Recommendation**

Staff recommends approving one (1) massage establishment license and approve one (1) massage therapist license.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.8

**Subject:** Approval to Purchase Replacement Network Router

**Prepared By:** Jason Greninger, IS Director

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### **Recommended City Council Action**

Move to approve the purchase of a replacement network router for \$8,545 from the IS Sinking fund.

### **Overview / Background**

The network router is a device that connects computers, building cameras, phones and other devices to the internet. The current router is scheduled for replacement. This router is designed to be extremely reliable and meets FBI and Minnesota BCA security requirements. The equipment will be replaced after normal business hours to minimize disruption to City staff.

### **Staff Recommendation**

Staff is recommending to purchase the hardware from SHI which provided the lowest quote for \$6,025. Staff is recommending to have CIT consultants assist staff in the installation, programming and testing of the switches for a not to exceed cost of \$2,520. CIT has assisted IS Staff in supporting this equipment and is familiar with the Rogers network infrastructure.

**Financial Impact:** \$8,545

**Budgeted?** Yes

**Source Fund:** IS Sinking Fund

**Notes:**

### **ATTACHMENTS:**

Description

SHI Quote

CIT Quote

CDWG Quote



Pricing Proposal  
Quotation #: 16778005  
Created On: 3/6/2019  
Valid Until: 4/5/2019

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## MN City of Rogers

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### Jason Greninger

22350 South Diamond Lake Road  
Rogers, MN 55374  
UNITED STATES  
Phone: 763-428-0917  
Fax:  
Email: jgreninger@ci.rogers.mn.us

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## Inside Account Executive

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### Symeja Seji

290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732 652 7654  
Fax: 732 564 8078  
Email: Symeja\_Seji@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 SonicWall Secure Upgrade Plus Advanced Edition for NSA 2650 - Subscription license (3 years) - 1 appliance SonicWall - Part#: 01-SSC-1997	1	\$4,353.00	\$4,353.00
2 SonicWall NSA 2650 High Availability - Security appliance - GigE, 2.5 GigE - 1U - rack-mountable SonicWall - Part#: 01-SSC-2007	1	\$1,275.00	\$1,275.00
3 SonicWall Stateful High Availability Upgrade for SonicWALL NSA 2400 - License - 1 appliance - for NSA 2600, 2600 High Availability, 2600 TotalSecure SonicWall - Part#: 01-SSC-7095	1	\$397.00	\$397.00
Subtotal			\$6,025.00
Total			\$6,025.00

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## Additional Comments

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Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.

# City of Rogers Firewall Upgrade - Service Acceptance

## City of Rogers

Tim Mangle, Account Manager ● 651.255.5752 ● Tim.Mangle@cit-net.com

February 21, 2019

### Executive Summary

The City of Rogers is in the process of replacing their core Firewall (Including HA unit), as well as the supporting infrastructure. They are looking for CIT's assistance on the install and implementing best practice on the configuration. HA aggregation is to be done via VLAN on core switch.

### Scope of Work

This Scope of Work (SOW) is issued pursuant to the Master Service Agreement between City of Rogers ("Client") and Computer Integration Technologies, Inc. ("Contractor").

- Registration and Update – 1 Hour
- Firmware update (Match to existing) – 1 - Hour
- Export of existing configuration – 1 Hour
- Import of configuration and validation – 2 Hours
- Installation and Deployment (After Hours) – 4 Hours
- Post installation test and contingency hours – 1 Hours

Project Management includes resource scheduling, project/deployment planning, internal communication, customer communication, and weekly status updates on budgets and deliverables. The Project Manager is the primary point of contact for this project and will be assigned after contract execution.

### Estimated Investment

Description	Qty/Hrs	Price	Ext. Price
SonicWALL NSA 2650 secure upgrade 3YR AGSS	1	\$ 4,350.00	\$ 4,350.00
SonicWALL NSA 2650 HA unit	1	\$ 1,270.00	\$ 1,270.00
SONICWALL HIGH AVAIL UPGRADE	1	\$ 420.00	\$ 420.00
Hardware Subtotal			\$ 6,040.00
Installation & Setup Services	6	\$ 189.00	\$ 1,134.00
Installation & Setup Services (After Hours)	4	\$ 284.00	\$ 1,136.00
Project Management	2	\$ 125.00	\$ 250.00
Services Subtotal			\$ 2,520.00
PROJECT TOTAL			\$8,560.00

*This is NOT a fixed bid. The project will be billed on a time and materials basis. We will work closely with you and give you as much advance notice as possible if the project is likely to exceed this estimate.*

**\*10% SLED Discount included in labor rates. \*\*Senior Engineer Rate Used\*\***

### Proposal Terms & Acceptance

Pricing and availability are subject to change at any time. State and local taxes or shipping fees may apply. If acceptance is not received by the required date, CIT reserves the right to withdraw from this agreement. A signed acceptance will allow CIT to place orders, schedule resources and deployment of your project. Sales tax and shipping is not included in this estimate and will be applied to all applicable items at the time of order processing.

An Engagement Change Order will be the vehicle for communicating change at any stage prior to final acceptance. The request must describe the change; the rationale for the change and the impact the change will have on the project. City of Rogers will review the proposed change and approve or reject it. CIT will specify any charges associated with the request. Any change request must be signed by both parties to authorize implementation. The undersigned has reviewed this Project for City of Rogers and agrees with the project's scope, estimated investment and description of the deliverables. The undersigned understands and will support the responsibilities described herein for their organization and has read and accepted the Managed Service Schedule to the MSA and Appendixes.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CIT: \_\_\_\_\_

Date: \_\_\_\_\_

# QUOTE CONFIRMATION



DEAR JASON GRENINGER,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KMBV822	3/11/2019	SONICWALL	6847481	\$6,149.77

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">SonicWall NSA 2650 - Advanced Edition - security appliance - Secure Upgrade</a> Mfg. Part#: 01-SSC-1997 UNSPSC: 43222501 Contract: PROMARK GSA SCHEDULE (GS-35F-303DA)	1	4815368	\$4,442.74	\$4,442.74
<a href="#">SonicWall NSA 2650 High Availability - security appliance</a> Mfg. Part#: 01-SSC-2007 UNSPSC: 43222501 Contract: PROMARK GSA SCHEDULE (GS-35F-303DA)	1	4809417	\$1,300.77	\$1,300.77
<a href="#">SonicWall Stateful High Availability Upgrade for SonicWALL NSA 2400 - licen</a> Mfg. Part#: 01-SSC-7095 UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: PROMARK GSA SCHEDULE (GS-35F-303DA)	1	1475863	\$406.26	\$406.26

PURCHASER BILLING INFO	SUBTOTAL	\$6,149.77
<b>Billing Address:</b> CITY OF ROGERS ACCTS PAYABLE 22350 S DIAMOND LAKE RD ROGERS, MN 55374-4773 <b>Phone:</b> (763) 428-2253 <b>Payment Terms:</b> Net 30 Days-Govt State/Local	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$6,149.77
DELIVER TO	<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
<b>Shipping Address:</b> CITY OF ROGERS JASON GRENINGER 22350 S DIAMOND LAKE RD ROGERS, MN 55374-4773 <b>Phone:</b> (763) 428-2253 <b>Shipping Method:</b> DROP SHIP-GROUND		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Gabe Brown

(877) 638-8136

gabebro@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager







**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.9

**Subject:** Approval of Special Event Permit for Rogers High School Tot Trot/5k Color Run on Saturday, May 18, 2019

**Prepared By:** Paul Byun, Deputy Clerk/Communications Coordinator

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**Recommended City Council Action**

Motion to approve Special Event Permit for Rogers High School Tot Trot/5k Color Run on Saturday, May 18, 2019.

**Overview / Background**

The City has received an application for a Special Event Permit by Rogers High School for a 3/4 Mile Tot Trot and 5k Color Run on Saturday, May 18, 2019.

This application has been reviewed by the appropriate departments and approved, with comments. All required application fees and escrow fees have been received.

**Staff Recommendation**

Motion to approve Special Event Permit for Rogers High School Tot Trot/5k Color Run on Saturday, May 18, 2019.

**Financial Impact:** None

**Budgeted?** N/A

**Source Fund:** NA

**Notes:**



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.10

**Subject:** Authorization to Call for Public Hearing to Vacate Public Road Rights of Way and Easement for Portions of Northdale Blvd.

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to call for a Public Hearing on April 23, 2019 to Vacate Public Road Rights of Way and Easement for Portions of Northdale Blvd.

### **Overview / Background**

The City of Rogers, in preparation to reconstruct Northdale Blvd. the City will need to obtain right of way for the future street construction. As part of this right of way acquisition process, excess right of way and easements will need to be vacated to facilitate future land exchanges.

The attached parcel diagram demonstrates the area of excess road right of way and easements that will be vacated prior to the land exchange.

At this time, City Staff is requesting City Council to authorize advertisement for a public hearing to formally vacate the excess road right of way and easements.

### **Staff Recommendation**

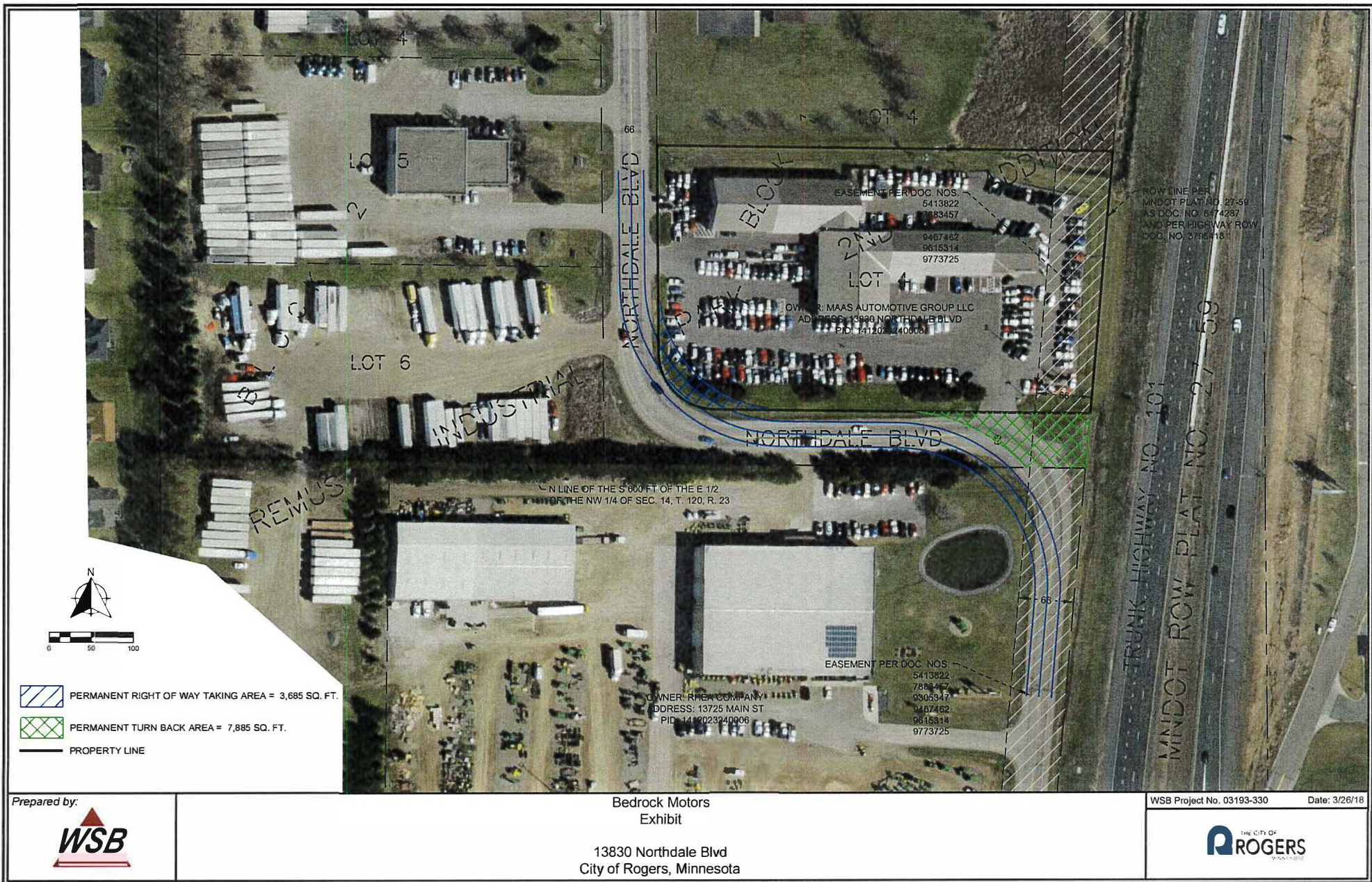
Motion to call for a Public Hearing on April 23, 2019 to Vacate Public Road Rights of Way and Easement for Portions of Northdale Blvd.

### **ATTACHMENTS:**

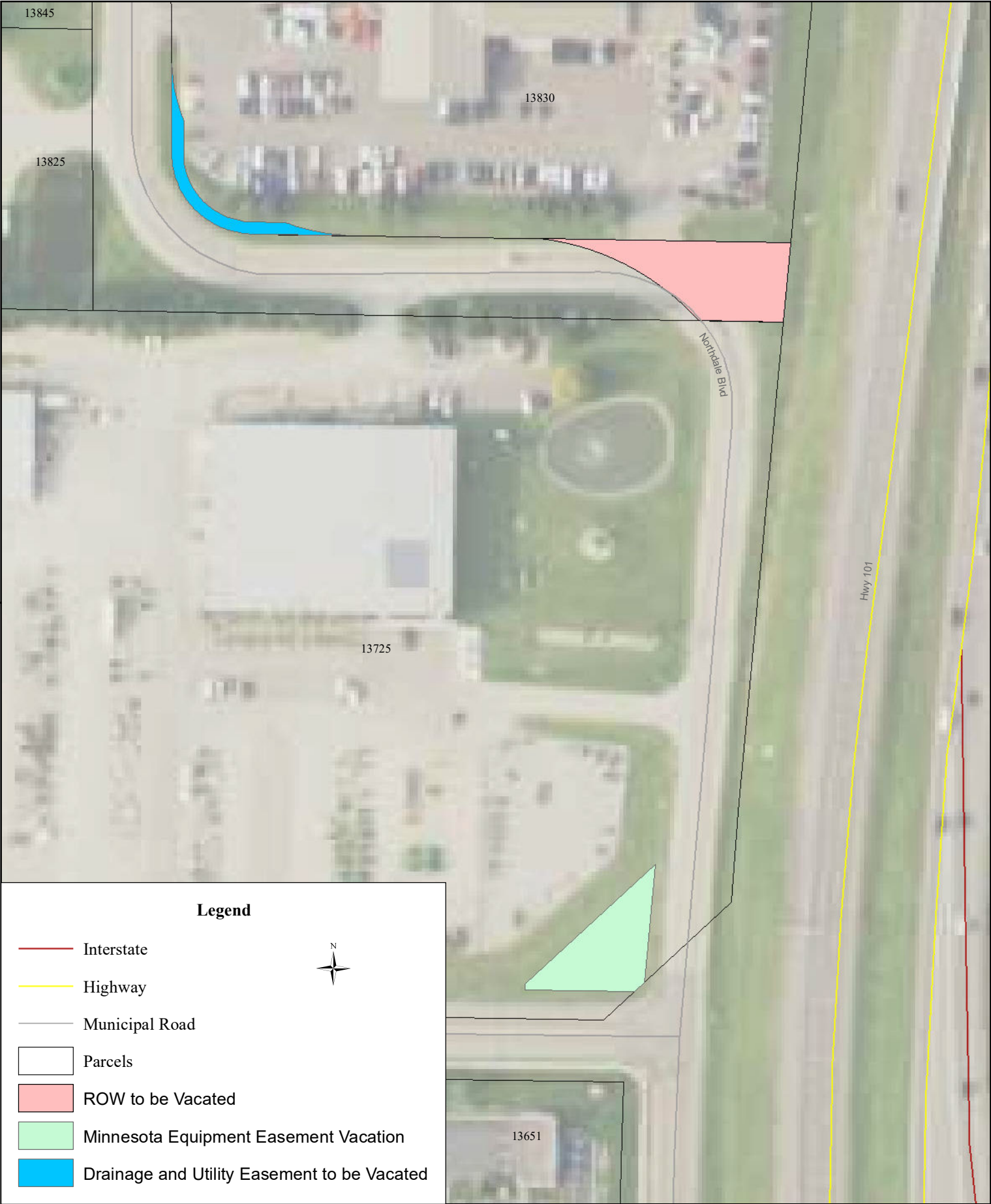
Description

Bedrock Motors Exhibit

Northdale Easement and ROW









## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.11

**Subject:** Approval of Tree Top Clearing Inc Proposal for Work to be Completed at Reservoir Fields

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to Approve Clearing and Grubbing Proposal for Reservoir Fields with Tree Top Clearing Inc. in the amount of \$7,752

### **Overview / Background**

The provided scope of services attached to the memo reflect competitive bids for tree and stump removal from the City owned land located north of 145th ave and south of 147th ave. Currently, the Reservoir Fields project has received funding from Hennepin County Youth Sports Grant in the amount of 180,000 to assist in the delivery of two new multi-purpose fields, stormwater pond, off-street parking and a future building pad for in-door tennis facility.

In order to facilitate the proposed improvements, selected trees and underbrush will need to be removed to allow for mass grading to take place prior to the final proposed improvements. City staff developed a request for proposal from four independent contractors to provide a complete bid for the Council's consideration.

At this time City staff is requesting approval of the low bid provided by Tree Top Clearing Inc. from Delano.

### **Staff Recommendation**

Motion to Approve Clearing and Grubbing Proposal for Reservoir Fields

**Financial Impact:** \$7,752

**Budgeted?** Yes

**Source Fund:** Park Dedication

**Notes:**

### **ATTACHMENTS:**

Description

Tree Top Proposal

# Tree Top Clearing Inc

4683 65th Street SE  
Delano MN 55328

763-972-3988 763-972-8075

City of Rogers  
22350 S Diamond Lake Rd  
Rogers MN 55374

# Proposal & Contract

Date 2/14/2019 Estimate # 6209

Customer Contact \_\_\_\_\_

Customer Phone \_\_\_\_\_

Customer Fax \_\_\_\_\_

Prevailing Wage \_\_\_\_\_ Yes \_\_\_\_\_ No

the date appearing above.

## WE RECYCLE 100% OF OUR PRODUCTS

Terms P.O. No.  
Net 30

Description	Qty	Rate	Total
Clear & grub trees as per print in Rogers at 21098 145th Ave N. Debrush as needed, chip the stumps, haul away logs and wood chips, stump grindings are to be left on site. Any stumps that are in rock, on steep grades, in any utilities or are unreachable in wet and low grounds, they will need to be removed by the excavator and we will haul them out at no charge. Any extra work for acreage or individual trees will need to be paid at least the same rate as the original bid rate. Please note that this price does not include the woodchips to be left onsite, if you would like them left, please let me know and I will quote that for you.	1.9	4,080.00	7,752.00

Upon signing below by authorized contract signers, the parties agree to this proposal, attached Terms & Conditions and drawings/blueprints if applicable. No work will be preformed unless signed proposal is returned to Tree Top Services

Sales Tax (0.0%) \$0.00  
Subtotal \$7,752.00  
Total \$7,752.00

Date _____	Date _____
By Paul Mielke	By _____
Title President	Title _____



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.12

**Subject:** Approval of Resolution No. 2019-28 Approving Amendments to the Designated Municipal State Aid Street System for the City of Rogers, Minnesota

**Prepared By:** Bret A. Weiss, City Engineer

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### **Recommended City Council Action**

Motion to approve Resolution No. 2019-28 approving amendments to the designated Municipal State Aid Street System for the City of Rogers, Minnesota.

### **Overview / Background**

The Municipal State Aid Street (MSAS) system allows cities with a population over 5,000 to be eligible to receive additional funding for road improvements and maintenance from the State Highway Users Fund. Each year, the City receives an allocation based 50% upon its population and 50% upon the construction "Needs" of its roadways. The construction Needs are determined by designating up to 20% of local streets to the MSAS System. To maximize the construction Needs it is important to designate as closely to 20% as is feasible. The City currently has 0.29 miles of roadway available to designate to the MSAS System.

In 2013, the State Aid unit created a new methodology as to how it calculates the construction Needs of a particular roadway. Instead of calculating the Needs based upon a comparison of existing to proposed roadway characteristics, the new system will be based upon the existing traffic volume of the roadway. This means that roadways with higher traffic volumes will generate more money for the City to improve and maintain its State Aid street network.

In an effort to get the most funding for the City's system we have reviewed the entire street network and identified potential revisions that maximize the amount of mileage designated as well as the allocation that can be received. We are recommending the following modifications be made to the MSAS system:

- Revocation of Wilfred Ln from David Koch Ave to Diamond Lake Rd S
  - Segment Length: 0.62 miles
- Revocation of George Weber Dr from Commerce Blvd to Diamond Lake Rd S
  - Segment Length: 0.45 miles
- Revocation of Commerce Blvd from Wilfred Ln to George Weber Dr
  - Segment Length: 0.38 miles
- Addition of Fletcher Ln from CR 159 to CSAH 81
  - Segment Length: 0.76 miles
- Addition of Orchid Ave from Northdale Blvd to Jasmine Way
  - Segment Length: 0.25 miles
- Addition of Jasmine Way from Orchid Ave to Marie Ave



- Segment Length: 0.34 miles
- Addition of Marie Ave from Jasmine Way to 141st Ave (CSAH 144)
  - Segment Length: 0.20 miles

With the proposed revisions, the City will have 0.19 miles remaining for designation.

MnDOT State Aid staff approved the requested proposed revisions on March 18th. The City Council must now pass a formal resolution to finalize the proposed routes and submit that resolution to MnDOT's State Aid office. It is the City Engineer's recommendation that City Council approve the attached resolution and direct staff to submit per MnDOT requirements.

#### **Staff Recommendation**

The proposed changes to the Municipal State Aid Street System will allow the City to continue generating maximum State Aid "Needs" dollars. Staff recommends approving the resolution to amend the Municipal State Aid Street System. Staff further recommends that the City Clerk provide a certified copy of the resolution for transmittal to the Commissioner of the Department of Transportation by May 1, 2019 to finalize the revisions.

#### **ATTACHMENTS:**

Description

Resolution No. 2019-28

State Aid Approval Letter

**RESOLUTION NO. 2019-28**

**CITY OF ROGERS  
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION APPROVING AMENDMENTS TO THE  
DESIGNATED MUNICIPAL STATE AID STREET SYSTEM  
FOR THE CITY OF ROGERS, MINNESOTA**

**WHEREAS**, as a requirement to qualify for state aid funding for streets, it is necessary that the City Council designate certain streets within the City of Rogers to comprise a Municipal State Aid Street system (MSAS); and

**WHEREAS**, the Council has reviewed the recommendations of the City Engineer and has approved the modifications to the City of Rogers MSAS.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Rogers approve the following designations to the Municipal State Aid Street system:

1. The **Revocation** of Wilfred Ln from David Koch Ave to Diamond Lake Rd S
2. The **Revocation** of George Weber Dr from Commerce Blvd to Diamond Lake Rd S
3. The **Revocation** of Commerce Blvd from Wilfred Ln to George Weber Dr
4. The **Addition** of Fletcher Ln from CR 159 to CSAH 81
5. The **Addition** of Orchid Ave from Northdale Blvd to Jasmine Way
6. The **Addition** of Jasmine Way from Orchid Ave to Marie Ave
7. The **Addition** of Marie Ave from Jasmine Way to 141st Ave (CSAH 144)
8. That the City Clerk provide a certified copy of this resolution by May 1, 2019 for transmittal to the Commissioner of the Department of Transportation.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said Resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 26<sup>th</sup> day of March 2019.

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Rick Ihli, Mayor

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Stacy Scharber, City Clerk

(seal)



Minnesota Department of Transportation  
395 John Ireland Boulevard  
Saint Paul, MN 55155

## Memo

**TO:** Mr. Bret Weiss  
Rogers City Engineer

**FROM:** William Lanoux  
Manager, Municipal State Aid Needs Unit

**DATE:** March 18, 2019

**SUBJECT:** Municipal State Aid Revocations & Designations (no paybacks)

**The following Municipal State Aid Street revocations will be approved when the city council resolution has been received.**

Part of MSAS 120: *Commerce Blvd-* George Weber Drive to Wilfred Lane (0.38 miles)

Part of MSAS 121: *George Weber Drive-* Commerce Blvd to Diamond Lake Road S (0.45 mi.)

MSAS 122: *Wilfred Lane-* David Koch Avenue to Diamond Lake Road S (0.62 miles)

**The following Municipal State Aid Street designations will be approved when the city council resolution has been received.**

MSAS 133: *Orchid Avenue-* Jasmine Way to Northdale Blvd (0.25 miles)

MSAS 134: *Jasmine Way-* Orchid Avenue to Marie Avenue (0.34 miles)

MSAS 135: *Marie Avenue-* Jasmine Way to 141<sup>st</sup> Avenue N (CSAH 144) (0.20 miles)

MSAS 136: *Fletcher Lane-* County Road 159 to CSAH 81 (0.76 miles)

A Commissioner's Order will follow.

### Needs Update Comments:

This revision can be entered with your spring 2019 computer Needs update. Routes will receive Needs and will be used in the calculation of your 2020 allotment.

### Certification of Mileage Update Comments:

You can include this revision on the *2019 Annual Certification of Mileage* that is due in January 2020.

	Available Mileage	0.29	2018 Certified Mileage
+	Revoked Mileage	1.45	
-	<u>Designated Mileage</u>	<u>1.55</u>	
	Remaining Available Mileage	0.19	

If you have any questions, contact your DSAE or Bill Lanoux at (651) 366-3817 for instructions.

cc. District State Aid Engineer

An Equal Opportunity Employer





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.13

**Subject:** Approval of Resolution 2019-24, A Resolution Awarding Cropland Rental Agreements

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to Approve Resolution 2019-24, A Resolution Awarding Cropland Rental Agreements

### **Overview / Background**

On February 12, 2019 Council approved the public advertisement for proposals to lease the vacant lands and for sealed bids be accepted through 10:00 AM March 22, 2019, whereby the bid would be opened and read aloud.

On Friday March 22nd, the City received sealed bids and held a public bid opening. From the bids received the following resolution identifies the high bidders for each of the parcels that received formal written bids. Two parcels did not receive bids. Parcel 6 (Land near Well 5), and Parcel 7 (Land next to Maynard's Restaurant), did not receive bids. The Public works Staff would propose to continue to maintain these parcels for vegetative management.

For the council's consideration, the attached Resolution 2019-24 would allow for the execution of the written lease contracts for the corresponding parcels.

### **Staff Recommendation**

Motion to Approve Resolution 2019-24, A Resolution Awarding Cropland Rental Agreements

### **ATTACHMENTS:**

Description

Resolution 2019-24

## **RESOLUTION NO. 2019-24**

### **A RESOLUTION AWARDING CROPLAND RENTAL AGREEMENTS**

**WHEREAS**, pursuant to advertisements for bids for the rental of cropland owned by the City of Rogers, bids received, opened and tabulated according to law, and the attached bids were received complying with the advertisement; and

**WHEREAS**, Jim Kemmetmueller provided the highest bid for **Parcel No. 1** (PID 20-120-23-41-0013 / 4.7 tillable acres) in the amount of \$53.405/tillable acre; and

**WHEREAS**, Jim Kemmetmueller provided the highest bid for **Parcel No. 2** (PID 32-120-23-44-0011 / 11.5 tillable acres) in the amount of \$17.48/tillable acre; and

**WHEREAS**, Jim Kemmetmueller provided the highest bid for **Parcel No. 3** (PID 33-120-23-33-0011 / 8.0 tillable acres) in the amount of \$6.38/tillable acre; and

**WHEREAS**, Neil Weber provided the highest bid for **Parcel No. 4** (PID 26-120-23-21-0108 / 17.8 tillable acres) in the amount of \$50.00/tillable acre; and

**WHEREAS**, Keith Weber provided the highest bid for **Parcel No. 5** (PID 25-120-23-24-0002 / 11.0 tillable acres) in the amount of \$80.00/tillable acre; and

**WHEREAS**, no bids were received for **Parcel No. 6** (PID 23-120-23-41-0004 / 24.4 tillable acres); and

**WHEREAS**, no bids were received for **Parcel No. 7** (PID 14-120-23-42-0015 / 1.3 tillable acres).

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROGERS, MINNESOTA, AS FOLLOWS:**

1. That the City of Rogers enter into Cropland Rental Agreements, copies of which were before the Council, specifically identified as follows:
  - a. Jim Kemmetmueller as Lessee: **Parcel No. 1** (PID 20-120-23-41-0013 / 4.7 tillable acres) in the amount of \$53.405/tillable acre, for a total rental amount of \$251.00 per year; and
  - b. Jim Kemmetmueller as Lessee: **Parcel No. 2** (PID 32-120-23-44-0011 / 11.5 tillable acres) in the amount of \$17.48/tillable acre, for total rental amount of \$201.00 per year; and
  - c. Jim Kemmetmueller as Lessee: **Parcel No. 3** (PID 33-120-23-33-0011 / 8.0 tillable acres) in the amount of \$6.38/tillable acre, for a total rental amount of \$51.00 per year; and
  - d. Neil Weber as Lessee: **Parcel No. 4** (PID 26-120-23-21-0108 / 17.8 tillable acres) in the amount of \$50.00/tillable acre, for a total rental amount of \$890.00 per year; and
  - e. Keith Weber as Lessee: **Parcel No. 5** (PID 25-120-23-24-0002 / 11.0 tillable acres) in the amount of \$80.00/tillable acre, for a total rental amount of \$880.00 per year.

**BE IT FURTHER RESOLVED**, that the proper City officials are authorized to execute such Cropland Rental Agreements and any amendments thereto.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 5.14

**Subject:** Approval of Resolution 2019-29, a Resolution Supporting Legislation to Eliminate the Statutory Exemption Preventing Hennepin and Ramsey Counties from Receiving Motor Vehicle Lease Sales Tax Revenue

**Prepared By:** Steve Stahmer, City Administrator

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### **Recommended City Council Action**

Motion to approve Resolution 2019-29, a Resolution Supporting Legislation to Eliminate the Statutory Exemption Preventing Hennepin and Ramsey Counties from Receiving Motor Vehicle Lease Sales Tax Revenue

### **Overview / Background**

Minnesota's general sales tax applies to long-term motor vehicle leases — the motor vehicle lease sales tax (MVLST). Hennepin County residents contribute substantially to the MVLST but the county is excluded by state law from receiving funding from this transportation source. If included, Hennepin County would receive \$10.7 million annually for roads, bridges, and pedestrian and bikeway projects.

In 2006, voters overwhelmingly supported a constitutional amendment to dedicate the MVLST to transportation. Subsequent legislative action directed the MVLST to transportation but excluded Hennepin and Ramsey counties.

The rationale to exclude Hennepin and Ramsey counties from receiving MVLST formula funds was based on enabling of new taxing authority through the creation of the Counties Transit Improvement Board (CTIB). With CTIB's dissolution in 2017, this rationale for excluding Hennepin and Ramsey counties from receiving MVLST formula funds has ceased to exist.

There are currently bills working through both the Minnesota House and Senate which would amend the current statute to allow for distribution of these tax proceeds to Hennepin and Ramsey Counties, thereby bringing the additional \$10.7 million of revenue to Hennepin County. To be clear, this is not an additional new tax or a higher tax, simply a more equitable distribution of the proceeds to the two counties previously excluded.

The attached resolution expresses the City of Rogers' support for this legislative change, which will provide for additional transportation funding within Hennepin County. It further encourages the County to consider projects in underserved suburbs like Rogers and others in northwest Hennepin County if and when such funding becomes available.

### **Staff Recommendation**



Staff recommends approval of Resolution 2019-29 supporting legislation to eliminate the statutory exemption preventing Hennepin and Ramsey counties from Receiving Motor Vehicle Lease Sales Tax revenue.

**ATTACHMENTS:**

Description

Resolution 2019-29 Supporting Legislation to Eliminate the Statutory Exemption Preventing Hennepin and Ramsey Counties from Receiving Motor Vehicle Lease Sales Tax Revenue

**RESOLUTION NO. 2019 - 29**

**A RESOLUTION SUPPORTING LEGISLATION TO ELIMINATE THE STATUTORY EXEMPTION PREVENTING HENNEPIN AND RAMSEY COUNTIES FROM RECEIVING MOTOR VEHICLE LEASE SALES TAX REVENUE**

**WHEREAS**, Minnesota’s general sales tax applies to long-term motor vehicle leases — the Motor Vehicle Lease Sales Tax (MVLST); and

**WHEREAS**, Hennepin County residents contribute substantially to the MVLST but the county is excluded by state law from receiving funding from this transportation revenue source, amounting to more than \$10 million in forgone revenue annually; and

**WHEREAS**, the dissolution of the Counties Transit Improvement Board (CTIB) in 2017 removed the only rationale for excluding Hennepin and Ramsey counties from receiving MVLST formula funds; and

**WHEREAS**, Hennepin County, and the northwest portion of the County in particular, have a great need for additional transportation funding.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the City Council of the City of Rogers hereby advocates for the elimination of the statutory exemption preventing Hennepin and Ramsey counties from receiving their portion of the Motor Vehicle Lease Sales Tax through the County State Aid formula, and supports legislation to accomplish this purpose.

**BE IT FURTHER RESOLVED**, if and when statute is amended to distribute funds to Hennepin and Ramsey Counties, the City of Rogers would encourage Hennepin County to consider the equitable use of such funding. Respectfully, the transportation needs of “non-LRT cities” and those outside of the I-494/I-694 loop – areas which have been underserved by current and past County Transportation Capital Improvement Plans – should receive some priority consideration.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

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Mayor

ATTEST:

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Asst. City Administrator/City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 7.1

**Subject:** Consider Resolution No. 2019-30, Approving a Request form NLD Rogers, LLC to Except 13101 and 13105 Main Street from the Interim Ordinance.

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

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### **Recommended City Council Action**

Motion to approve Resolution No. 2019-30, approving the exception of 13101 and 13105 Main Street, from the Interim Ordinance, allowing NLD Rogers, LLC to proceed through the City review and approval process for Site Plan, Preliminary Plat, Final Plat and Variance and development of the site.

### **Overview / Background**

On February 26, 2019 the City Council passed Ordinance No. 2019-01, establishing an interim ordinance on development. Also known as a moratorium, that ordinance essentially pushed the pause button on new or changing land use and zoning, and related development activities on properties to be guided as Commercial and Mixed Use in the draft 2040 Comprehensive Plan. The purpose of the moratorium is to grant the City time to complete and adopt its 2040 Plan and related zoning codes devoid of the land use pressures. The ordinance is in effect through December 31, 2019, but may be lifted at any time by the City Council.

The interim ordinance included an exception provision. At the sole discretion of the City Council, a property may be removed from the moratorium and permit development if applicants are able to demonstrate their proposed project satisfies certain criteria. NLD Rogers, LLC has submitted a request, asking the City Council to consider excepting the former Minnie's Diner site, 13105 Main Street (PID: 23-120-23-21-0031), from the interim ordinance for the purposes of a commercial redevelopment project.

### **Primary Issues to Consider**

1. Proposed Development
2. Interim Ordinance Exceptions

### **Analysis of Primary Issues**

#### **1. Proposed Development**

NLD Rogers, LLC (Developer) is proposing to redevelopment the former Minnie's Diner property, 13105 Main Street (PID: 23-120-23-21-0031) (Subject Property). The new development, if approved, would demolish the existing restaurant and clear the property, and construct two commercial buildings – a 3,400-square foot restaurant space and a 5,160 square foot retail building. The entire smaller building is

planned for a Freddy's Frozen Custard and Steakburger restaurant. About 2,000 square feet of the second building is planned for Dunkin', with the remainder of the space (3,160 square feet) is planned for a compatible commercial use. Both buildings include drive-throughs to service Freddy's and Dunkin' patrons.

In addition to the Site Plan, the Developer is proposing to replat the Subject Property and the adjacent gas station/convenience store properties, 13101 Main Street (PIDs: 23-120-23-21-0007 and 23-120-23-21-0008), to remove the metes and bounds legal descriptions of the properties and simplify the process versus seeking approvals for a lot line adjustment, lot combination and lot subdivision to create the same three lots proposed with the Plat; the plat approach is much cleaner. Additionally, the Developer would seek a Variance to reduce the total parking spaces required by City Code.

The Subject Property is 1.38 acres and is adjacent to Interstate 94 (I-94) and is situated on the intersection of Main Street/County Road 81 and Industrial Boulevard. It is currently guided as **Mixed Use-Regional**, per the 2030 Comprehensive Plan, which defines it as: *Mixed use regional is intended to be more of a commercial and office-oriented land use pattern tailored not only to the community but to the larger metropolitan region. These districts should have excellent accessibility and visibility from the regional highway system. Uses may include institutional, limited mid and high density residential at densities from 8 to 12 units per net acre, and park uses. Residential uses should generally not exceed 40 percent of a mixed use regional area. Development may be either vertically or horizontally designed in order to offer flexibility within the marketplace. Emphasis should be placed on land use efficiency by encouraging a vertical orientation to development resulting in a critical mass of uses, greater tax base, greater job base and a smaller footprint on the land. Such a development pattern also ensures a more sustainable, enduring approach to commercial development.*

The corresponding (current) zoning for the Subject Property is as **Retail Business (B-1)**. City Code Section §125-197 establishes *Permitted, Accessory and Conditional Uses* for properties zoned **B-1**. Permitted uses in this zoning district are: *automobile service stations; clubs and lodges; commercial recreation; drive-in business; government buildings; hotel/motel; massage; off-sale liquor establishments; offices and medical centers; restaurants, cafes and supper clubs; retail trade; service establishments, but not including communication, radio or television towers; wholesale business; brewpubs; and child care.* Thus, the development proposes uses permitted by current zoning code.

Conversely, the 2040 Comprehensive Plan proposes to re-guide the Subject Property as **Commercial**. Although yet to be determined, the zoning of the Subject Property will remain commercial so that it aligns with the underlying land use. The **Commercial** land use, as described in the 2040 Plan, states: *Commercial uses include community and regional scale retail and service. Commercial land uses should be located in places with good accessibility to the regional highway system as well as to alternative roadway access points that provide convenient access for the local community. Commercial nodes should be sized to accommodate a critical mass of uses that create a strong and vibrant commercial center. The Commercial land use category also includes business and office development within the City. Business and office development within the commercial category are intended to achieve a high-quality development pattern with primary emphasis on job creation, tax base and development amenities. Business campus uses should be located in close proximity to regional roadways that will provide convenient access for community and regional traffic. High quality site and building design elements, such as green open spaces, water features, boulevard streets and street-oriented buildings, should be incorporated into business campus uses. Commercial land uses have been focused to one primary area within the 2040 land use plan.*

The Subject Property falls within the **South Side Commercial and Industrial Subdistrict – Highway Corridor Overlay (HCO) District**. General requirements of properties in a HCO District are found in City Code Section §125-225; requirements specific for the subdistrict are found in §125-225(f) (3).

## **2. Interim Ordinance Exceptions**

As cited above, Section 4.02 of the Interim Ordinance contemplates City Council discretion to except a property from the moratorium if it satisfies certain criteria. Section 4.02 states: *Upon concept review, the City Council may remove a property from this moratorium and permit development, such as high density residential development, if it finds that the development proposed for the property clearly meets the draft 2040 Comprehensive Plan land use guidelines for the City; and, further, the City finds that its existing zoning, subdivision and other official controls are adequate to protect the planning process and to protect the health safety and welfare of its citizens.*

Section 4.02 goes on further to note that: *Any development excepted from the moratorium in the study areas shall apply for a Planned Unit Development zoning and, if allowed, shall be developed as a PUD within the City.* This provision is intended to address developments where the proposed land use may be permitted by the 2040 Plan, but that current zoning may either change or not be sufficient to address the proposed development and end use of the property. Any projects seeking exception and to develop as a PUD would not be able to proceed to final approvals until the 2040 Plan was adopted. The Developer seeking an exception to the interim ordinance has indicated rezoning the Subject Property to PUD is not necessary, arguing both the 2040 Land Use Plan and current zoning sufficiently address the end use.

### City Staff Findings

On March 4, 2019, the Developer submitted the Zoning & Land Use Applications for Preliminary Plat, Final Plat, Site Plan and Variance for parking reductions. However, due to the approved interim ordinance, the City is unable to formally accept the application and review the development – unless the Subject Property is removed from the moratorium. On March 15, 2019 the Developer submitted a detailed letter formally requesting the City Council consider excepting the Subject Property, thereby enabling the development to proceed through the approvals process through construction.

The Interim Ordinance established a moratorium on development for properties to be guided as Commercial and/or Mixed Use (Regional, Downtown and Neighborhood). The Subject Property is proposed to change from Mixed Use-Regional to Commercial, therefore, it is included in the moratorium area. Again, as stated in Section 4.02 of the Interim Ordinance, the City Council may consider a property for removal from the Interim Ordinance if a proposed development satisfies the intent of the 2040 Land Use Plan and there are sufficient zoning standards in place.

The previous use of the Subject Property – restaurant (Minnie's Diner) – was a permitted use according to the current B-1 zoning code. The Developer is proposing to redevelop the site by retaining the restaurant use with two food service options – fast casual and coffee and baked goods establishments. A third use on the property would include some type commercial/retail or office use. Each of those uses would be permitted by the current B-1 zoning code. Although the specific underlying current land use – Mixed Use-Regional – does not match the current zoning – B-1 – both the B-1 and Mixed Use-Regional zoning classifications allow restaurants, cafes and supper clubs with drive-ins or drive-throughs.

The change in land use for the Subject Property – from Mixed Use-Regional to Commercial – will bring with it a Commercial zoning designation. The City currently has three such zoning designations – Retail Business (B-1), Commercial Business (B-2) and Highway Business (B-3) – each of those allow the existing use and types of uses proposed. Upon adoption of the 2040 Plan, the City will update, and likely make revisions to, its commercial zoning code sections to some capacity. However, staff are all but certain the general permitted use categories that address the uses proposed by the Developer will continue as permitted uses.

After reviewing the intent of the Interim Ordinance, Section 4.02 that grants the City Council the option to except a property if it satisfies current criteria, the current and proposed Comprehensive Plans and current and anticipated zoning affecting land use of the Subject Property City staff finds, for the reasons described above, the proposed development request from NLD Rogers, LLC clearly meets the intent of the draft 2040 Comprehensive Plan land use guidelines for the City, and that the existing zoning and other official controls support the development and are adequate to protect the current planning process.

### **Staff Recommendation**

City staff recommends the City Council approve the resolution exception 13101 13105 Main Street, from the Interim Ordinance, allowing NLD Rogers, LLC to proceed through the City review and approval process for Site Plan, Preliminary Plat, Final Plat and Variance and development of the site.

### **ATTACHMENTS:**

#### Description

Resolution No. 2019-30\_Moratorium Exclusion\_Minnie's Diner\_03-26-2019

Site Plan\_13105 Main Street\_03-04-2019

Site Rendering 1\_13105 Main Street\_03-04-2019

Site Rendering 2\_13105 Main Street\_03-04-2019

**RESOLUTION NO. 2019 - 30**

**A RESOLUTION APPROVING THE EXCEPTION OF  
13101 & 13105 MAIN STREET FROM ORDINANCE NO. 2019-01,  
AN INTERIM ORDINANCE ESTABLISHING A MORATORIUM ON DEVELOPMENT  
FOR PROPERTIES TO BE GUIDED AS COMMERCIAL & MIXED USE  
IN THE ROGERS 2040 COMPREHENSIVE PLAN**

**WHEREAS**, on February 26, 2019, the City Council (“Council”) of the City of Rogers, Minnesota (City) approved an Interim Ordinance (“Ordinance”) establishing a moratorium on the use and development of property to be guided as Commercial and Mixed use in the Rogers 2040 Comprehensive Plan (“2040 Plan”); and,

**WHEREAS**, the Ordinance prohibits the receipt of applications by the City for site plan, subdivision, minor subdivision, preliminary plat and final plat, planned unit development, zoning text and map amendments, conditional use permit, interim use permit, variance, rezoning and/or comprehensive plan amendment (collectively “Applications”); and,

**WHEREAS**, Section 4.02 of the Ordinance grants the Council the ability to consider and approve exceptions to the Ordinance for a property, permitting the receipt of Applications, if its found a development proposal clearly meets the draft 2040 Plan and existing zoning, subdivision and other official controls are adequate to protect the planning process; and,

**WHEREAS**, NLD Rogers, LLC (“Developer”) has submitted a request to the Council, seeking an exception from the Ordinance the properties located at 13101 and 13105 Main Street (“Site”); and,

**WHEREAS**, the Developer is proposing to replat the Site, and demolish the existing restaurant and construct a two buildings for the purposes of a restaurant, coffee shop and commercial, retail or office space on the property currently addressed 13105 Main Street; and,

**WHEREAS**, the Site is currently guided Mixed Use-Regional, per the 2030 Comprehensive Plan, and zoned commercially as Retail Business (B-1), and is proposed to be guided Commercial, per the 2040 Plan; and,

**WHEREAS**, upon adoption of the 2040 Plan, the Commercial land use for the Site will maintain a commercial zoning designation; and,

**WHEREAS**, the current and proposed uses are permitted by the current B-1 zoning, and will be permitted with the new commercial zoning.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, the development as proposed by NLD Rogers, LLC for the property located at 13105 Main Street is found to clearly satisfy the intent of the draft 2040 Comprehensive Plan land use guidelines, and the existing and anticipated zoning, subdivision and other official controls are adequate to guide the development process.



**BE IT FURTHER RESOLVED**, the exception request from NLD Rogers, LLC is hereby granted, removing 13101 and 13105 Main Street from the Interim Ordinance that established a moratorium on land use and development.

**BE IT FURTHER RESOLVED**, NLD Rogers, LLC shall be entitled to proceed with the formal application review and approval process, and may submit the necessary applications related to its proposed development as described herein.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

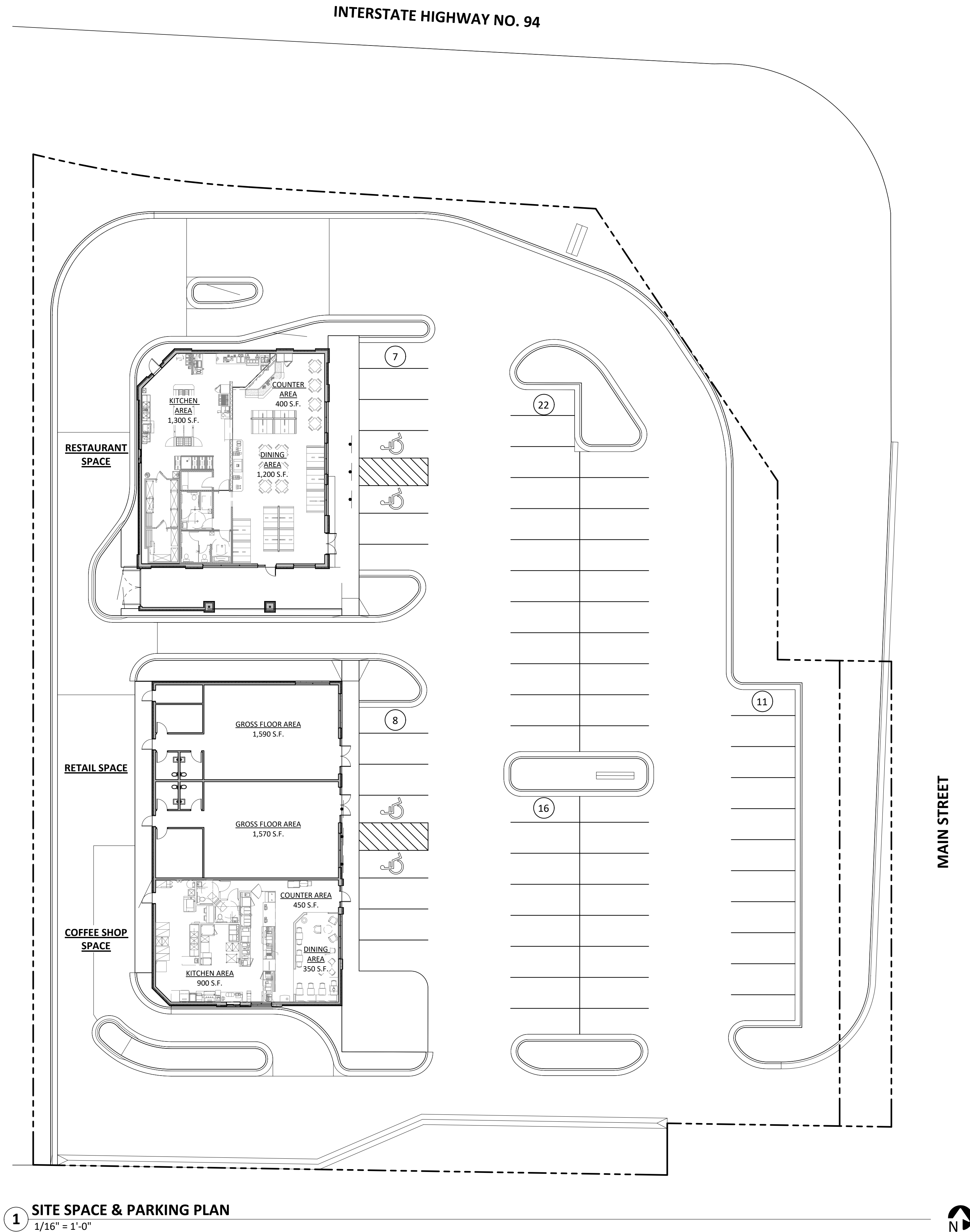
The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, Clerk



## PARKING INFORMATION

**PARKING STALL REQUIREMENTS:**  
MINIMUM PARKING STALL DIMENSIONS: 18' X 9' (90° PARKING)

**PARKING STALLS:**  
TOTAL PARKING PROVIDED: 64 SPACES  
TOTAL ADA STALL PROVIDED: 4 (2 VAN ACCESSIBLE)  
TOTAL ADA STALLS REQUIRED: 3 (1 VAN ACCESSIBLE)

### PARKING STALLS REQUIRED BY USE:

**RESTAURANT SPACE:**  
REQUIREMENT: 1 SPACE PER 40 S.F. OF DINING AREA.  
1,200 S.F. DINING AREA = 30 PARKING SPACES  
REQUIREMENT: 1 SPACE PER 80 S.F. OF KITCHEN AREA.  
1,300 S.F. KITCHEN AREA = 16 PARKING SPACES  
REQUIREMENT: 1 SPACE PER 15 S.F. OF COUNTER/WAITING AREA.  
400 S.F. COUNTER/WAITING AREA = 27 PARKING SPACES  
**73 PARKING SPACES REQUIRED**

**RETAIL SPACE:**  
REQUIREMENT: 5 SPACES PER 1,000 S.F. GROSS FLOOR AREA.  
3,160 S.F. GROSS FLOOR AREA = 16 PARKING SPACES  
**16 PARKING SPACES REQUIRED**

**COFFEE SHOP SPACE:**  
REQUIREMENT: 1 SPACE PER 40 S.F. OF DINING AREA.  
350 S.F. DINING AREA = 9 PARKING SPACES  
REQUIREMENT: 1 SPACE PER 80 S.F. OF KITCHEN AREA.  
900 S.F. KITCHEN AREA = 11 PARKING SPACES  
REQUIREMENT: 1 SPACE PER 15 S.F. OF COUNTER/WAITING AREA.  
450 S.F. COUNTER/WAITING AREA = 30 PARKING SPACES  
**50 PARKING SPACES REQUIRED**

**139 TOTAL PARKING SPACES REQUIRED**

**NLD ROGERS  
LLC**

50 SOUTH 6TH ST, # 1480  
MINNEAPOLIS, MN 55402

**DGP** **Architecture**  
LLC

1229 N. North Branch St., Ste. 206  
Chicago, IL 60642  
(773)904-8801

REVISIONS			
NO.	DATE	SD	DESCRIPTION
1	3/4/19	SD	ISSUE FOR CLIENT USE

### SITE SPACE & PARKING PLAN

**ROGERS RETAIL  
DEVELOPMENT**

SVC of Main St. & I-94  
Rogers, MN 55374

DRAWN BY: SD

REVIEWED: DGP

DATE: 3/4/19

**A-1**

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RETAIL DEVELOPMENT  
ROGERS, MN



RETAIL DEVELOPMENT  
ROGERS, MN



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 7.2

**Subject:** Approve Resolution No. 2019-25, A Resolution Approving a Site Plan Amendment from Alside for 20015 South Diamond Lake Road

**Prepared By:** Amy Patnode, Associate Planner

---

### **Recommended City Council Action**

Motion to approve Resolution 2019-25, A Resolution Approving a Site Plan Amendment from Alside for 20015 South Diamond Lake Road.

### **Overview / Background**

Darrell Anderson with The Design Partnership, LTD (Applicant) and Gary Lidstone with CBRE (representing the owner) are seeking approval on behalf of Alside (Tenant) for a Site Plan Amendment to relocate their outdoor storage area, and to add drive-in doors to the north exterior of the building, located at 20015 South Diamond Lake Road (Subject Property).

The Subject Property is part of the Rogers Industrial Park 16<sup>th</sup> addition (Industrial Park). Two large industrial buildings are located within the Industrial Park, 20015 & 20195 South Diamond Lake Road. 20015 S. Diamond Lake Road has been referred to as building two, and 20195 has been referred to building three since the initial development of the site. Alside has been a tenant in building three for many years and is moving into building two. The move triggers a site plan amendment due to the proposed changes.

This application was received on February 6, 2019. The statutory 15-day review ended on February 27, 2019 and the 60-day statutory review ends on April 28, 2019. The Planning Commission meeting was held on March 19, 2019.

### **Primary Issues to Consider**

1. Zoning and Land Use
2. Applicant Request & Site Information
3. Performance Standards for Outdoor Storage
4. Fence Details
5. Parking, Lighting and Drainage

### **Analysis of Primary Issues**

1. Land Use and Zoning

The Subject Property is zoned Limited Industrial (L-I) and guided for Limited Industrial in the 2030 Comprehensive Plan. The draft 2040 Comprehensive Plan also guides this property as Industrial. The proposed alterations are allowed uses in the L-I zoning district.

***This type of use is allowed by both the Comprehensive Plan and Zoning.***

**2. Applicant Request & Site Information**

Alside is moving into building two and will occupy the northern most 43,200 square feet. To conduct business, they are proposing to locate 2, 12' x 14' drive-in doors on the north building elevation and the installation of one (1) new man door. The request for the new doors will subtract 5 parking stalls from the property. At time of construction, 324 parking stalls were shown on the site plan for building two although only 294 stalls are striped and used today. The parking requirement is based off a 10% build-out of office space, and 90% as warehouse. The required stalls based off that ratio is 247. The parking stall total with the five stalls subtracted is 289, above the current requirement.

In 2006, the City approved a Conditional Use Permit to building three for 32,400 square feet of outside storage. This was granted to the property owner, not the individual tenant. Sometime after those approvals, Alside located outdoor storage on the site with a screened, ten-foot fence. Years later, Alside expanded their outdoor storage area to 34,400 square feet. Alside is proposing to relocate their outdoor storage area onto the building two outdoor storage area. In doing so, their outdoor storage area will decrease from the existing 34,400 square feet to approximately 20,000 square feet. The proposed outdoor storage area is well below the allowable area of outdoor storage for building two; 51,840 square feet. The materials stored within the enclosed area is similar to Alsides existing outside storage: materials such as roofing materials, fiber cement and foam insulation.

**3. Performance Standards for Outdoor Storage**

Tenants and property owners who request outdoor storage in the Limited Industry (L-I) district must comply with standards established by City Code. Performance standards for outdoor storage of materials are listed below.

**g. Outdoor storage of materials [§125-199 (5)(g)]:**

1. Permitted by conditional use permit if storage is accessory and related to principal use.
2. Storage area is limited to the rear yard.
3. Storage area is limited to up to 20 percent of the building area.
4. Storage areas shall be fenced.
5. Storage and screening shall not exceed eight feet in height.
6. The use does not take up parking space as required for conformity to this ordinance.
7. All lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring properties.
8. All exterior storage areas must be paved and include storm drainage management facilities as required by the city.

In regards to this property, any fenced in area on the property, excluding a perimeter fence on this property, is considered an area designated for outdoor storage of materials, even if the fenced area is used to enclose vehicles and/or trailers.

**4. Fence Details**

*City Code regarding Fences.* Outdoor storage of materials shall be fenced; the screening and storage of such shall not exceed 8 feet in height [125-199 (5)(g)]. Screening for outdoor storage areas also are required to be screened with an opacity of at least 90 percent and shall be architecturally harmonious



with the principal building and shall be compatible with the natural surroundings [125-374 (g)(1)(a, b)]. Fences for the protection from danger and of valuable private property may construct fences to guard private property. Such uses may be enclosed with an industrial chain-link fence at least six (6) but no more than eight (8) feet in height topped with three strands of barbed wire, provided they project over the property on the interior side of the fence [125-374 (G)(3)].

The approval of the Conditional Use Permit (CUP) in 2006 listed the following condition: "That the storage area is screened with 10 foot high privacy screening, but that there is no barbed wire allowed".

The Applicant is proposing to construct a ten (10) foot chain-link fence to match the existing height of Associated Energy Systems fence (tenant in building three) and Alsides existing fence (to be moved). The material used to screen the existing fence matches the exterior of the buildings, and the proposed fence will match the existing fence. The fence has tan colored slats inserted for an approximate opacity of 90%. Staff supports the approval of a ten (10) foot fence to match the existing fence at the property.

#### 5. Parking, Lighting and Drainage

The proposed outdoor storage area does not take up parking spaces as required by code [125-199(g)(6)]. However, the proposed drive-in doors on the north building elevation will subtract 5 parking stalls from the building two property. Building two will still have enough parking stalls even after the stalls have been removed.

All lighting shall be hooded and so directed that the light source shall not be visible from the public right-of-way or from neighboring properties [125-199 (g)(7)]. No lighting is shown on the proposed north building elevation. When a building permit is submitted, lighting specs will be required although electrical permits are not pulled through the City.

All exterior storage areas must be paved and include storm drainage management facilities as required by the City [125-199 (g)(8)]. The Subject Property was constructed in 2005 and incorporated all the proper drainage techniques and has an onsite drainage pond in the northern part of the site. All storm management procedures shall be maintained.

Staff recommends approval of the site plan amendment for the tenant Alside to construct two drive-in doors on the north building elevation and to construct a 182' x 110' fence as indicated on the site plan. The fence is recommended to be 10 feet to match their existing height and screening type and color.

#### **Staff Recommendation**

City staff supports the Planning Commission recommendation to the City Council to approve the resolution approving the requested Site Plan Amendment from Alside for 20015 South Diamond Lake Road.

#### **ATTACHMENTS:**

Description

Resolution 2019-25

Site Plan

**RESOLUTION NO. 2019-25**

**A RESOLUTION APPROVING A SITE PLAN AMENDMENT FOR ALSIDE,  
LOCATED AT 20015 S. DIAMOND LAKE ROAD**

**WHEREAS**, Darrell Anderson submitted an application to the City of Rogers (City), on behalf of Alside (Tenant), requesting a Site Plan amendment to construct a fence to enclose outdoor storage and to add drive-in doors to the north building elevation; and

**WHEREAS**, Tenant is proposing to relocate to 20015 South Diamond Lake Road (Building Two), from its current location at 20195 South Diamond Lake Road (Building Three),

**WHEREAS**, both buildings are located within the Rogers Industrial Park 16<sup>th</sup> Addition, and zoned Limited Industrial (L-I) and guided as Industry; and

**WHEREAS**, Tenant will relocate its fenced outdoor storage area from Building Three to Building Two, and each building is allowed 51,840 square feet of fenced outdoor storage area according to Resolution 2018-71; and

**WHEREAS**, Alside proposes to construct two, 12 by 14-foot drive-in doors to the north building elevation of Building Two, resulting in the loss of 5 parking stalls for a new total of 289 parking stalls; and

**WHEREAS**, the parking stall requirement for Building Two is 274 as required by city code; and

**WHEREAS**, the Planning Commission reviewed the Amended Site Plan request on March 19, 2019, recommending approval to the City Council.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the Site Plan amendment for 20015 South Diamond Lake Road to construct a fence, is hereby approved, subject to the following conditions:

1. The fence shall match the existing fences height at 10 feet.
2. The fence shall be screened with tube slats that match the existing fence.
3. The fence dimensions shall be 110 feet by 182 feet as indicated on the submitted fence plan.
4. No hazardous materials shall be stored in the fenced area.
5. The Fire Department shall be granted access to the gated area.
6. The construction or alteration of fences will require a site plan amendment.

**FUTHERMORE, BE IT RESOLVED**, the Amended Site Plan to alter the north building exterior, is hereby approved, subject to the following conditions:

1. The two drive-in doors match the submitted plans.



2. Any lighting added to the north building elevation shall comply to Section 125-332 of City Code.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passes and adopted, and was signed by the Mayor, and attested by the Clerk dated 26<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, City Clerk

## **EXHIBIT A**

### **Legal Description:**

Lot 2, Block 1, Rogers Industrial Park 16<sup>th</sup> Addition, in Secs. 13 and 24, Twp. 120, R 23, Henn. Co. Minn., according to the recorded plat thereof.

PID# 13-120-23-34-0007 and 24-120-23-21-0010



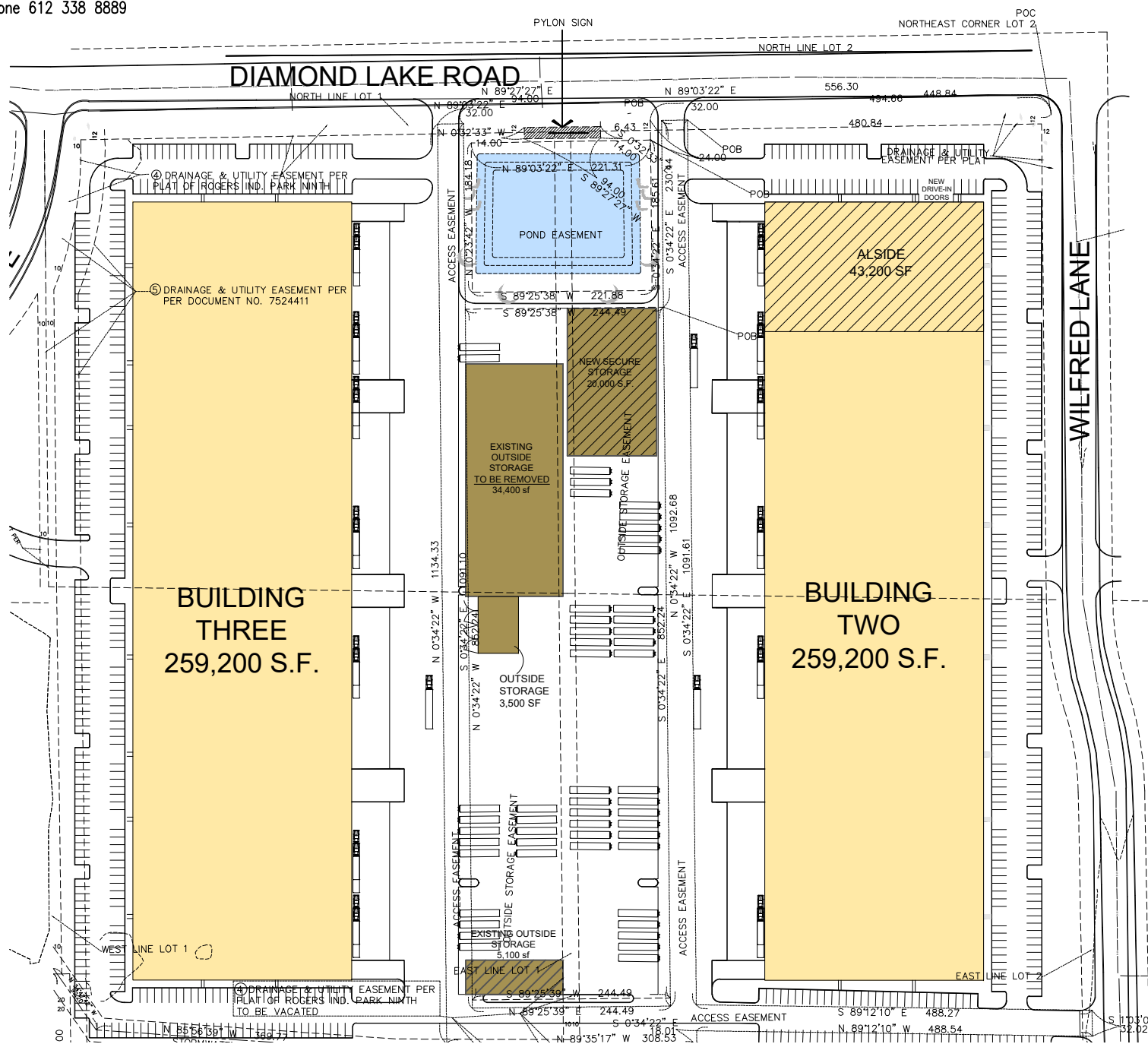
Project Na: ALSIDE  
Project No: 2030003-17  
Address: DIAMOND LAKE INDUSTRIAL CENTER #2  
ROGERS, MN

Sheet Na: SITE PLAN  
Sheet No:  
Scale: 1" = 180'-0"  
Date: 03-01-2019

THE DESIGN  
PARTNERSHIP, LTD.

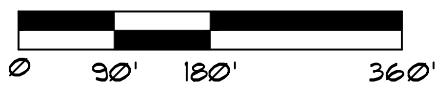
Architecture  
Planning  
Interiors

2700 Louisiana Ave. S #26396  
Minneapolis, MN 55426  
Phone 612 338 8889



1  
A-1

SITE PLAN  
SCALE: 1" = 180'-0"





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 7.3

**Subject:** Two Items Regarding Requests from Independent School District No. 728:

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

---

### **Recommended City Council Action**

Motion to approve Resolution No. 2019-26, accepting the Planning Commission recommendation to approve the Variance request to allowing fences for tennis court at Rogers High School, 21000 141st Avenue North, and chiller unit at Rogers Middle School.

Motion to approve Resolution No. 2019-27, accepting the Planning Commission recommendation to approve the Site Plan for the tennis courts at Rogers High School, 21000 141st Avenue North, and chiller units at Rogers Middle School, 20085 141st Avenue North.

### **Overview / Background**

BKBM Engineers (Applicant), on behalf of Independent School District #728 (District), submitted a Zoning & Land Use application, requesting City approval of Site Plan for the construction of tennis courts at Rogers High School and installation of chiller units at Rogers Middle School. Rogers High School is located at 21000 141<sup>st</sup> Avenue North (PID: 11-120-23-44-0001); Rogers Middle School is located across the street at 20855 141<sup>st</sup> Avenue North (PID: 14-120-23-11-0003).

With construction of the eight (8) new tennis courts adjacent to the High School, the District proposed to remove the existing six (6) courts at the Middle School. City staff have been in discussion with the District about revising an existing Joint Powers Agreement (JPA), whereby the City could take ownership of and retain the existing courts for the purpose of tennis, pickle ball, accessible basketball, etc. At this time, there has been no final determination or action regarding the courts at the Middle School and any decision would be that of the City Council. In addition to Site Plan approval, the Applicant requested a Variance for fence height, allowing the exterior fences around the tennis courts and enclosure around the chiller units to be 10 feet versus the eight (8) foot maximum as restricted by City Code.

The Planning Commission reviewed the Site Plan and Variance request for fence height conducted the required Public Hearing for the Variance at its March 19, 2019 meeting; there were no public comments. The Commission recommended to the City Council approval of the Site Plan and Variance for fence height based on findings referenced within this memo.

The application for Site Plan was received on February 1, 2019; the application for Variance was received on March 8, 2019. Plan revisions, excluding the pending outcome regarding the Middle School tennis courts, were submitted on March 8, 2019. The 60-day statutory review period expires on April 26, 2019.

## **Primary Issues to Consider**

1. Land Use & Zoning
2. Site Plans
3. Fencing & Screening Standards
4. Variance Standards

## **Analysis of Primary Issues**

### **1. Land Use & Zoning**

The Rogers High School building is situated on 38.45 acres; the main parking lot, athletic fields and Rogers Activity are on the adjacent lot owned by the City of Rogers, also totaling 38.45 acres. Rogers Middle School is located directly across the street from the High School on 22.69 acres. The two properties are currently guided as **Institutional**, per the Rogers 2030 Comprehensive Plan, which defines it as follows: *Institutional includes government facilities, schools, churches, cemeteries and other public/semi-public uses.* The 2040 Comprehensive Plan retains this Land Use designation.

The corresponding zoning for the High School and Middle School is **Single-Family Residential (R-2)**. City Code Section §125-194 establishes *Permitted, Accessory and Conditional Uses* for properties zoned R-2. Permitted uses in this zoning district are: *churches, community centers, essential services, forestry, golf courses, nurseries, public recreation, schools, residential kennels, single-family detached residences and home occupations.* The tennis courts are set back 60 feet from the easterly property line, exceeding the 10-foot side yard setback minimum. Although not a zoning requirement, the courts are also setback 60 feet from the southerly parking lot.

The property not does fall within a **Highway Corridor Overlay District**.

***Land Use conditions are satisfied.***

### **2. Site Plans**

The eight (8) tennis courts proposed for the High School property were planned for the same area as part of the original school construction plans, albeit in a slightly different configuration. No new roadways and/or parking stalls are proposed as the existing facilities are sufficient. The only additional impervious surface, beyond the courts, is the new sidewalk between the parking area and courts. The construction limits, or area of disturbance, for the tennis courts is 2.91 acres. The courts will be surrounded by a fence. Although not a zoning issue for review, City staff did comment on the type of access gate, suggesting the Applicant and District consider a gate system that would prevent bicycles from being brought into the court area, if that is of concern. The Landscape Plan does show a bicycle parking area.

The chiller units proposed for the Middle School site are shown to be located on the southside of the building near the school bus loading area. The chiller units will be located against the school and surrounded with a secure enclosure (fence).

### **Lot Coverage**

City Code §125-329(4) limits the maximum lot coverage (impervious surface area) of properties zoned as residential to 75%. As noted above, the High School property is 38.45 acres; the Middle School is

22.69 acres. With the proposed improvements the total lot coverage for both properties area roughly 39% and 46%, respectively.

***Lot coverage is satisfied.***

Parking & Site Circulation

City Code does not set specific minimum requirements for outdoor athletic facilities, such as tennis courts, ballfields, etc. Although not applicable to this request, the High School, for example, is required to provide one (1) space for each four (4) students, plus three (3) additional spaces for each classroom. Use of outdoor athletic facilities by faculty and students while school is in session is assumed to have already been addressed according to high school parking code requirements. For use when school is not in session, shared parking is assumed for use of athletic facilities, thus, no additional parking is necessary. There is 158 space parking lot adjacent to the site, with 20 parking spaces immediately adjacent to the courts. Excluding spectators, at full court capacity – doubles matches on all eight (8) courts – a total of 32 parking spaces would be needed to serve users.

***Parking requirements are satisfied.***

Surface Water

As part of the initial review, City Public Works staff reviewed the original Site Plan approval for construction of the High School and determined no additional storm water requirements are necessary as all grading and existing storm water ponds were constructed with capacity assuming the development of the tennis courts. The Applicant will still be required to satisfy erosion control requirements as the site disturbance is in excess of one (1) acre.

***Surfaced Water requirements are satisfied.***

Landscape Plan

For landscaping, City Code merely requires an applicant to provide a plan that shows the location, size and type of tree and plant species. The tennis court site is currently turf (grass). The Landscape Plan presented by the Applicant proposes the addition of five (5) overstory deciduous trees (Autumn Blaze Maple) and seven (7) understory deciduous trees (Ivory Silk Japanese Lilac). The City requires all trees planted to have a minimum caliper of 2.5 inches; the lilac trees are showing with a 1.5-inch caliper. Except for the impervious surfaces the rest of the disturbed area will be restored to turf (grass).

***Landscape Plan requirements are satisfied.***

Signage

No signage is proposed. The District may install court rules signage.

**3. Fencing & Screening Standards**

As described above, the Landscape Plan for the eight (8) High School tennis courts shows a perimeter fence enclosing the courts in addition to interior fences separating court areas. The Site Plan at the Middle School also shows a perimeter fence surrounding the two chiller units. Although City Code does

not specifically address height requirements for the types of uses, all fencing standards have a maximum height restriction of eight (8) feet. Specifically, privacy fences in residential districts *shall not exceed eight feet in height* [§125.374(f)(4)]. Chain link fences are permitted within residential districts; the Applicant is showing privacy slats on all outer perimeter fencing with a 75% opacity. There are opacity minimums or maximums for residential property.

Fence height for all perimeter fencing surrounding both the tennis courts and chiller units are shown at 10 feet, two (2) feet taller than the maximum allowed. The Applicant submitted a Variance request, allowing fences on both sites to exceed the maximum height.

#### **4. Variance Standards**

For variance applications, the Planning Commission shall use the following criteria as part of its analysis and evaluation when considering whether to approve such requests [§125-58(a)].

1. Variances shall only be permitted when they are in harmony with the general purpose and intent of city code and consistent with the comprehensive plan.
2. Variances may only be permitted when the applicant establishes that there are non-economic practical difficulties in complying with the zoning ordinance, meaning the property owner proposes to use the lot or parcel in a reasonable manner not permitted by the zoning code.
3. The plight of the property owner must be due to circumstances that are unique to the lot or parcel and is not created by the property owner.
4. The variances must not alter the essential character of the locality including all zoning district and overlay district provisions.

Using the Variance worksheet, the Applicant described the reasons for the taller than permitted fences. Specific to the tennis courts, the Applicant noted best practices and industry standards, according to the American Sports Builders Association, recommend a 10-foot tall fence for asphalt courts to keep tennis balls within the field of play. The chiller units, proposed to be installed at the Middle School, each stand eight (8) feet tall; they are just under nine (9) feet tall including the concrete pad. The Applicant is proposing a taller fence to provide proper screening, mitigate noise, and provide added safety by discouraging tampering by students or others.

#### Planning Commission Findings

Upon review the Planning Commission determined the Variance request to be reasonable as fences are permitted accessory uses in residential districts, and established the following specific findings of approval:

1. The current and proposed use of the property is consistent with the intent of current zoning and Comprehensive Plan.
2. The existing and proposed use is reasonable and similar to adjacent uses, and does not alter the essential character of the surrounding properties.
3. Fence height of 10 feet surrounding tennis courts at the High School is considered an industry standard for safety purposes as it keeps tennis balls within the area of play, and also provide security for the tennis courts when they are not in use and accessible.
4. The chiller units at the Middle School stand 8 feet, 8 inches in height, requiring the proposed perimeter fence height of 10 feet to screen and provide a sound buffer, and also address safety

and security by creating a barrier between the mechanical operation of the units and student population.

### **Staff Recommendation**

City staff supports the Planning Commission recommendation to the City Council, approving the Variance to fence height, allowing the tennis court and chiller unit fences to exceed the maximum allowed by two (2) feet based on stated findings referenced above.

City staff supports the Planning Commission recommendation to the City Council, approving the Site Plan for the tennis courts at Rogers High School and chiller units at Rogers Middle School.

### **ATTACHMENTS:**

#### Description

Resolution No. 2019-26 Fence Height Variance\_School District\_03-26-2019

Resolution No. 2019-27\_Site Plan\_School District\_03-26-2019

Project Narrative\_Tennis Courts & Chiller Units

Variance Narrative\_Tennis Courts & Chiller Units

Variance Worksheet\_Tennis Courts & Chiller Units

Plans\_High School Tennis Courts

Landscape Plan\_High School Tennis Courts

Plans\_Middle School Chiller Units

Landscape Plan\_Middle School Chiller Units

Product Drawing\_Chiller Clearances



**RESOLUTION NO. 2019 - 26**

**A RESOLUTION APPROVING A VARIANCE TO ALLOW FOR  
FENCE HEIGHT TO EXCEED THE MAXIMUM ALLOWED  
FOR ROGERS HIGH SCHOOL AND ROGERS MIDDLE SCHOOL**

**WHEREAS**, BKBM Engineers (“Applicant”), on behalf of Independent School District #728 (“District”) submitted an application to the City of Rogers (“City”), requesting a variance to construct fences in excess of the maximum fence height allowed by City Code; and,

**WHEREAS**, the proposed location of the fences are to be constructed in conjunction with the construction of eight (8) tennis courts at Rogers High School, 21000 141<sup>st</sup> Avenue North, as legally described in Exhibit A, and installation of chiller units at Rogers Middle School, 20855 141<sup>st</sup> Avenue North (“Subject Properties”), as legally described in Exhibit B; and,

**WHEREAS**, the Subject Properties area zoned as Single-Family Residential (R-2) and fences are allowed as Accessory Uses in residential zoning districts; and,

**WHEREAS**, the Fence is determined to be a privacy fence, of which City Code §125.374(f)(4) states that such fences shall not exceed eight (8) feet in height; and,

**WHEREAS**, the Applicant has proposed to construct the Fence at a height of 10 feet for the purposes of security, safety and screening; and,

**WHEREAS**, pursuant to Minnesota Statute §462.357 the Planning Commission (“Commission”) held a Public Hearing (“Hearing”) on February 19, 2019 to consider and receive public comment on said Variance request; and,

**WHEREAS**, no verbal or written public comments were received; and,

**WHEREAS**, following the Hearing the Commission recommending approval of the said Variance request based on the following findings:

1. The current and proposed use of the property is consistent with the intent of current zoning and Comprehensive Plan.
2. The existing and proposed use is reasonable and similar to adjacent uses, and does not alter the essential character of the surrounding properties.
3. Fence height of 10 feet surrounding tennis courts at the High School is considered an industry standard for safety purposes as it keeps tennis balls within the area of play, and also provide security for the tennis courts when they are not in use and accessible.
4. The chiller units at the Middle School stand 8 feet, 8 inches in height, requiring the proposed perimeter fence height of 10 feet to screen and provide a sound buffer, and also address safety and security by creating a barrier between the mechanical operation of the units and student population.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the variance request from BKBM Engineers, on behalf of Independent School District #728, is hereby approved with the following conditions:

1. The height of the fencing for the tennis courts at Rogers High School and perimeter fencing around the chiller units at Rogers Middle School shall not exceed a maximum of 10 feet.
2. Fences shall be constructed as shown on all final plans submitted to the City.
3. The Applicant shall obtain all necessary permits prior to construction.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, City Clerk

**EXHIBIT A**

**LEGAL DESCRIPTION OF ROGERS HIGH SCHOOL  
21000 141<sup>ST</sup> AVENUE NORTH**

Lots 1 and 2 inclusive, Block 1, Rogers High School, Hennepin County, Minnesota.

**EXHIBIT B**

**LEGAL DESCRIPTION OF ROGERS MIDDLE SCHOOL  
20855 141<sup>ST</sup> AVENUE NORTH**

Lot 1, Block 1, Rogers Community Center, Hennepin County, Minnesota.  
(Per Hennepin County Tax Description)

**RESOLUTION NO. 2019 - 27**

**A RESOLUTION APPROVING SITE PLAN FOR THE CONSTRUCTION  
OF TENNIS COURTS AT ROGERS HIGH SCHOOL, 21000 141<sup>ST</sup> AVENUE NORTH  
AND FOR THE INSTALLATION OF CHILLER UNITS  
AT ROGERS MIDDLE SCHOOL, 20855 141<sup>ST</sup> AVENUE NORTH**

**WHEREAS**, BKBM Engineers submitted a request on behalf of Independent School District #728 (“District”) for approval of Site Plans for Rogers High School, 21000 141<sup>st</sup> Avenue North, and Rogers Middle School, 20855 141<sup>st</sup> Avenue North, hereafter collectively referred to as “Subject Properties”; and,

**WHEREAS**, the Subject Properties are guided as Institutional, per the Rogers 2030 Comprehensive Plan, and zoned Single-Family Residential (R-2); and,

**WHEREAS**, the District is proposing to construct eight (8) tennis courts at the High School and install chiller units at the Middle School; and,

**WHEREAS**, on March 19, 2019, the Planning Commission reviewed and recommend approval of the Site Plans to the City Council, finding the projects are consistent with the Comprehensive Plan and Zoning and has satisfied City Site Plan requirements; and,

**WHEREAS**, on March 26, 2019, the City Council approved a Variance, per Resolution No. 2019-26, allowing all fences shown on the Site Plans to exceed maximum fence height up to a total height of 10 feet.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, the Site Plan requests from BKBM Engineers on behalf of Independent School District #728 are hereby approved for Rogers High School and Rogers Middle School.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 26<sup>th</sup> day of March, 2019.

---

Rick Ihli, Mayor

ATTEST:

---

Stacy Scharber, Clerk

**EXHIBIT A**

**LEGAL DESCRIPTION OF ROGERS HIGH SCHOOL  
21000 141<sup>ST</sup> AVENUE NORTH**

Lots 1 and 2 inclusive, Block 1, Rogers High School, Hennepin County, Minnesota.

**EXHIBIT B**

**LEGAL DESCRIPTION OF ROGERS MIDDLE SCHOOL  
20855 141<sup>ST</sup> AVENUE NORTH**

Lot 1, Block 1, Rogers Community Center, Hennepin County, Minnesota.  
(Per Hennepin County Tax Description)





## Project Narrative

**TO:** Jason Ziemer  
City of Rogers  
22350 S Diamond Lake Road  
Rogers, MN 55374

**DATE:** February 18, 2019

**PROJECT:** 2019 Rogers High School Tennis Courts – Bid Package #1; 2019 Rogers Middle School – Chiller Units

**PROJECT NO.:** 19143.50; 19144.50

Jason,

Site plan approval is being requested for the 2019 Rogers High School Tennis Courts – Bid Package #1 and 2019 Rogers Middle School – Chiller Units projects.

The Tennis Courts project at the High School would include the installation of eight new tennis courts, a concrete viewing area, concrete and asphalt paths to the proposed courts, and associated landscaping. The new courts would be located on the western side of the Rogers High School Property, north of the bus loading area. The proposed location of the tennis courts would occupy an existing athletic practice field. Construction of the tennis courts on the school's property would be a benefit to the High School's tennis program and would have no detrimental effects to the surrounding land uses (industrial, residential, commercial and farm properties).

The Chiller Units project would include the installation of two new chiller units for the existing Rogers Middle School (RMS) building and the demolition of six existing tennis courts south of the school. The chiller units would be located south of the existing building and surrounded with a ten (10') foot high screen fence as a visual barrier. The chiller units were also located such that they should be far enough away from the adjacent residential properties so that any noise from the units will not adversely impact the community. The RMS tennis courts are currently showing signs of fatigue (cracks in court surface and drainage concerns) and are becoming unusable. For this reason, the existing courts are being removed and are to be reinstalled at the High School. Based on the funding source for the High School tennis courts, the RMS courts must come out if the High School courts are to be installed.

Based on the information provided above, BKBM is recommending the City of Rogers approve the proposed projects.

We look forward to your response.

A handwritten signature in black ink that reads 'Kevin A. Bohl'.

Kevin A Bohl, P.E

F:\19\19143\correspondence\letters - memos\rogers hs and ms - project narrative.docx



## Variance Narrative

**TO:** Jason Ziemer  
City of Rogers  
22350 S Diamond Lake Road  
Rogers, MN 55374

**DATE:** March 7<sup>th</sup>, 2019

**PROJECT:** 2019 Rogers High School Tennis Courts – Bid Package #1; 2019 Rogers Middle School – Chiller Units

**PROJECT NO.:** 19143.50; 19144.50

Jason,

A variance to the allowable fence height is being requested for the “Rogers High School Tennis Courts” and “Rogers Middle School Chiller Units” projects. The properties are currently zoned for R-2 Single Family Residential and schools are a permitted use for R-2 zoning.

The addition of the tennis courts at the high school will be beneficial to the school’s athletic program and will be located on a portion of the site that is already used as a practice field. The school district and design team feel that the variance request to allow a 10-foot high fence (in lieu of the maximum 8-foot height allowed) for the tennis courts should be approved for the following reasons;

- American Sports Builders Association recommends a fence height of 10-feet for asphalt courts to keep the tennis balls within the field of play.
- A 10-foot high fence is considered industry standard for this type of application.
- The addition of tennis courts at the high school will be a benefit to the school and surrounding community.

The addition of the proposed mechanical units at the Middle School are necessary as part of a much-needed upgrade to the existing mechanical systems. The school district and design team feel that the variance request to allow a 10-foot high fence for the chiller units should be approved for the following reasons;

- The fence is intended to screen the mechanical units from view.
- The proposed mechanical unit is approximately 8-feet high and sits on a pad that is roughly 8-inches high (total height 8' 8"). In order to verify the unit is properly screened, the fence height is proposed as 10-feet high.
- The fence will act as a noise barrier for the units.
- The fence will act as a physical barrier to discourage tampering with the units by students (safety).

Please let me know if you have any additional questions and we look forward to your response.

*Kevin A. Bohl*

Kevin A Bohl, P.E.  
BKBM Engineers

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## VARIANCE WORKSHEET

1. Describe how the request is in harmony with the general purpose and intent of zoning for the property.

The Rogers High School and Middle School are both Zoned R-2 single family residential. The zoning will not be changed with this variance and fences are allowed within this zoning type.

2. Describe how the request is consistent with the Comprehensive Plan.

The fences proposed for the High School Tennis Courts will be necessary for the courts to function. The addition of the tennis courts will enhance the school's athletic program and surrounding community.

The fence proposed for the Middle School are intended to screen the proposed mechanical unit. In addition to acting as a visual barrier, the screen fence will also act as a noise reducer for the surrounding neighborhoods and to discourage tampering with the units by students (safety).

3. Describe why the proposed use is reasonable.

American Sports Builders Association recommends a fence height of 10-feet for asphalt tennis courts to keep the tennis balls within the field of play. A 10-foot high fence is considered industry standard for this type of application.

The 10-foot high fence proposed at the Middle School is intended to act as a screen fence for the proposed mechanical unit. The proposed mechanical unit is approximately 8-feet high and sits on a pad that is roughly 8-inches high (total height 8' 8"). In order to verify the unit is properly screened, the fence height is being proposed to be 10-feet high.

4. Describe the following: *circumstances unique to the property, why the need for the variance was not created by the property owner, and why the need is not solely based on economic considerations.*

The addition of the tennis courts at the high school is necessary to enhance the school's athletic program. Similarly, the addition of the mechanical units at the middle school are necessary to update the current mechanical systems in the building.

An increase in the fence height from 8-feet to 10-feet will cost the owner more money and economically is not advantageous to the owner.

5. Describe why the variance would not alter the essential character of the neighborhood.

The proposed improvements to the school's property do not change the use or charter of the property. The installation of tennis courts will improve the school's athletic program and enhance the character of the neighborhood.

2019 Rogers High School Tennis Courts - Bid Package #1

21000 141st Avenue N.  
Rogers, MN 55374

Independent School District #728  
11500 193rd Ave. NW  
Elk River, MN 55330



WOLD ARCHITECTS AND ENGINEERS

332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101

woldac.com | 651 227 7773



6120 Earle Brown Drive, Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

CONSTRUCTION DOCUMENTS

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BKM 230 (REVISED) - 10/03/00

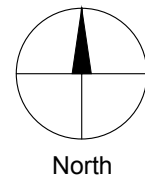
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Kevin A. Bohl  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

Revisions		
Description	Date	Num

Comm: 182274  
Date: 01/17/2019  
Drawn: WH  
Check: NPA



SELECTIVE SITE DEMOLITION AND EROSION CONTROL PLAN

C100

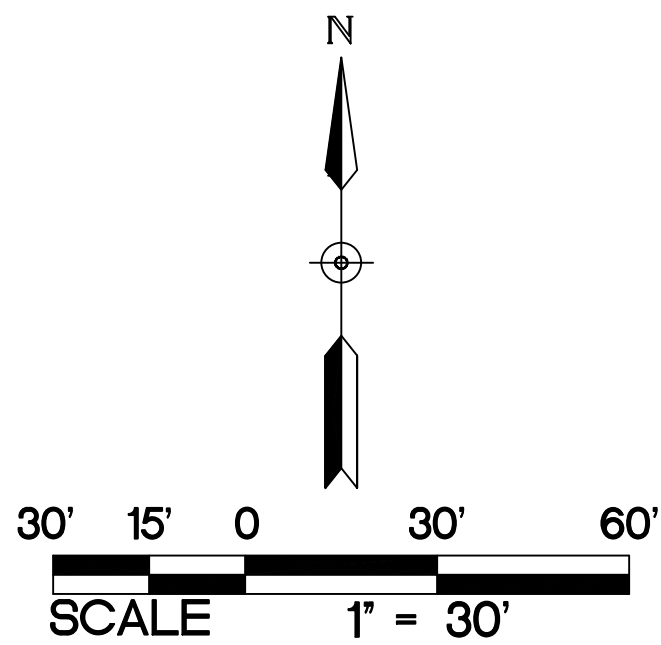


1  
C100  
SELECTIVE SITE DEMOLITION AND EROSION CONTROL PLAN  
1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
PERIMETER EROSION CONTROL (SILT FENCE)	---X---
PROPERTY LINE	---
SAWCUT LINE (APPROX.)	---
ROCK CONSTRUCTION ENTRANCE	[Pattern]
BITUMINOUS REMOVAL	[Pattern]
CONCRETE REMOVAL	[Pattern]
PIPE REMOVAL	[Pattern]
TREE REMOVAL	[Symbol]

ABBREVIATIONS	
BLDG	Building
BM	Bench Mark
CB	Catch Basin
CONC	Concrete
DIP	Ductile Iron Pipe
ELEV	Elevation
EX	Existing
FTE	Finished Floor Elevation
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe

NOTE:  
STORM SEWER INLETS NOT SHOWN ON PLAN MAY RECEIVE RUNOFF FROM CONSTRUCTION ACTIVITIES. INSTALL INLET SEDIMENT PROTECTION PER DETAIL 2/C500 ON ALL STORM INLETS THAT MAY RECEIVE RUNOFF.



KEYED NOTES

KEYED NOTES ARE DENOTED BY [10] ON PLAN.

1. INSTALL ROCK CONSTRUCTION ENTRANCE. REFER TO DETAIL 1/C500.
2. INSTALL PERIMETER EROSION CONTROL. REFER TO DETAILS 3/C500 AND 4/C500.
3. INSTALL INLET SEDIMENT PROTECTION. REFER TO DETAIL 2/C500.
4. REMOVE TREE IN ITS ENTIRETY INCLUDING STUMP.
5. EXISTING IRRIGATION SYSTEM TO BE REMOVED FROM UNDER PROPOSED TENNIS COURT AREA. REFER TO LANDSCAPE PLANS FOR REMOVAL, RELOCATION AND RECONFIGURATION OF EXISTING IRRIGATION SYSTEM. CONTRACTOR SHALL MAINTAIN FUNCTIONING IRRIGATION SYSTEM FOR AREAS OUTSIDE OF THE CONSTRUCTION LIMITS DURING CONSTRUCTION.
6. SAWCUT AND REMOVE BITUMINOUS PAVEMENT IN ITS ENTIRETY TO THE APPROXIMATE EXTENTS SHOWN. COORDINATE EXTENTS WITH UTILITY CONTRACTOR.
7. EXISTING TREE TO REMAIN. PROTECT AT ALL TIMES.
8. EXISTING SIDEWALK TO REMAIN. PROTECT AT ALL TIMES.
9. EXISTING CONCRETE CURB AND GUTTER TO REMAIN. PROTECT AT ALL TIMES.
10. EXISTING BITUMINOUS TRAIL TO REMAIN. PROTECT AT ALL TIMES.
11. EXISTING UNDERGROUND ELECTRIC TO REMAIN. PROTECT AT ALL TIMES.
12. REMOVE EXISTING LIGHT POLE IN ITS ENTIRETY, INCLUDING BELOW GRADE FOUNDATION.
13. REMOVE PORTIONS OF EXISTING STORM SEWER NECESSARY FOR PROPOSED STORM SEWER STRUCTURE. COORDINATE WITH UTILITY CONTRACTOR FOR EXTENTS.
14. REMOVE EXISTING STORM SEWER, WHERE EXISTING 15 INCH PIPE CONNECTS TO 27 INCH STORM SEWER PIPE, CONTRACTOR SHALL REPLACE PORTION OF 27 INCH PIPE NECESSARY TO ELIMINATE 15 INCH PENETRATION.

DEMOLITION AND REMOVAL NOTES:

1. PRIOR TO START OF DEMOLITION, ALL EROSION AND SEDIMENT CONTROL MEASURES ARE TO BE INSTALLED BY THE CONTRACTOR AND INSPECTED BY THE CITY OF ROGERS AND ELM CREEK WATERSHED MANAGEMENT COMMISSION. ALL SILT FENCES SHALL BE INSTALLED AND INSPECTED PRIOR TO ANY CONSTRUCTION ACTIVITY. SILT FENCES SHALL BE INSTALLED ALONG THE CONTOUR.
2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, ELEVATION AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT OR OWNER DOES NOT GUARANTEE THAT ALL THE UTILITIES ARE MAPPED, OR IF MAPPED, ARE SHOWN CORRECTLY. CONTACT Gopher State ONE CALL AT 651-454-0002 FOR FIELD LOCATING EXISTING UTILITIES. CONTACT UTILITY OWNER IF DAMAGE OCCURS DUE TO CONSTRUCTION.
3. THERE MAY BE MISCELLANEOUS ITEMS TO BE REMOVED THAT ARE NOT IDENTIFIED ON THESE PLANS. THE CONTRACTOR SHALL VISIT THE SITE AND REVIEW THE DOCUMENTS TO OBTAIN A CLEAR UNDERSTANDING OF THE INTENDED SCOPE OF WORK.
4. ANY UTILITIES NOT INDICATED FOR REMOVAL OR ABANDONMENT, ARE TO BE PROTECTED AT ALL TIMES (SEE SMALL UTILITY NOTE BELOW).
5. WHERE GRADE OVER EXISTING SMALL UTILITIES IS PROPOSED TO BE LOWERED, CONTRACTOR SHALL COORDINATE WITH UTILITY OWNER FOR THE LOWERING OF THE EXISTING UTILITY TO PROVIDE THE MINIMUM COVER REQUIRED.
6. THE BACKGROUND INFORMATION WAS PREPARED BY CORNERSTONE LAND SURVEYING, (651) 275-8969.

GENERAL NOTES:

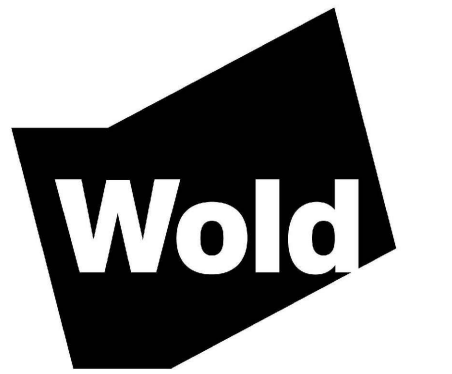
1. CONTRACTOR SHALL VISIT THE SITE PRIOR TO BIDDING AND REVIEW ALL CONSTRUCTION DOCUMENTS AND GEOTECHNICAL REPORTS. NO ADDITIONAL COMPENSATION WILL BE ALLOWED FOR ITEMS THAT SHOULD HAVE BEEN ANTICIPATED BY PERFORMING THE ABOVE.
2. THE ROCK CONSTRUCTION ENTRANCE, INDICATED ON THE PLAN IS SHOWN IN AN APPROXIMATE LOCATION. PRIOR TO START OF CONSTRUCTION, THE CONTRACTOR IS TO COORDINATE WITH THE CITY OF ROGERS FOR THE EXACT ROCK CONSTRUCTION ENTRANCE LOCATION.



2019 Rogers High School Tennis Courts - Bid Package #1

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332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101

woldac.com | 651 227 7773



6120 Earle Brown Drive, Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

CONSTRUCTION DOCUMENTS

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BKM 200 163/0001 - 10/03/00

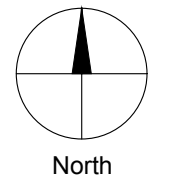
I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Kevin A. Bohl  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

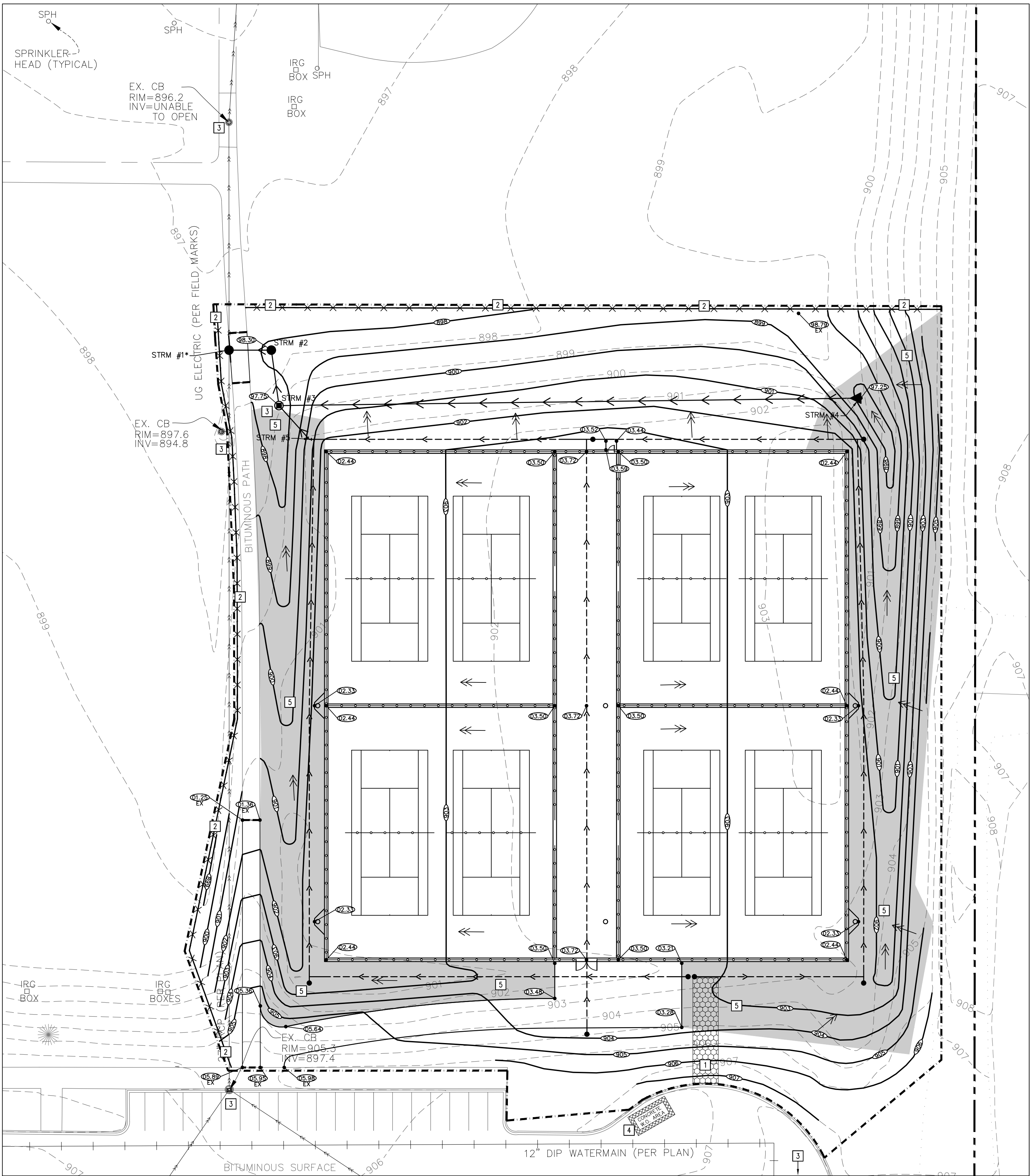
Revisions		
Description	Date	Num

Comm: 182274  
Date: 01/17/2019  
Drawn: WH  
Check: NPA



GRADING, DRAINAGE, AND EROSION CONTROL PLAN

C200



1 GRADING, DRAINAGE, AND EROSION CONTROL PLAN  
C200 1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
PERIMETER EROSION CONTROL (SILT FENCE)	---X---
PERIMETER EROSION CONTROL (SILT FENCE)	+++++
PROPERTY LINE	---
SAWCUT LINE (APPROX.)	---
PROPOSED CONTOUR	---250---
DRAIN TILE	---
STORM SEWER	---
CLEANOUT	•
MANHOLE	•
EROSION CONTROL BLANKET (TEMPORARY)	---
ROCK CONSTRUCTION ENTRANCE	---
SPOT ELEVATION	02.24
DRAINAGE FLOW ARROW	---
CONCRETE WASHOUT AREA	---

ABBREVIATIONS	
BDG	Building
BM	Bench Mark
CB	Catch Basin
CONC	Concrete
ELEV	Elevation
EX	Existing
HWL	High Water Level
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe
W.O.	Washout

APPROXIMATE DISTURBED AREA IS 2.91 ACRES

NOTE:  
STORM SEWER INLETS NOT SHOWN ON PLAN MAY RECEIVE RUNOFF FROM CONSTRUCTION ACTIVITIES. INSTALL INLET SEDIMENT PROTECTION PER DETAIL 2/C500 ON ALL STORM INLETS THAT MAY RECEIVE RUNOFF.

WALKWAY NOTES:  
1. ALL SIDEWALK LONGITUDINAL AND TRANSVERSE SLOPES ARE TO BE PER CODE.

KEYED NOTES

KEYED NOTES ARE DENOTED BY [NO] ON PLAN.

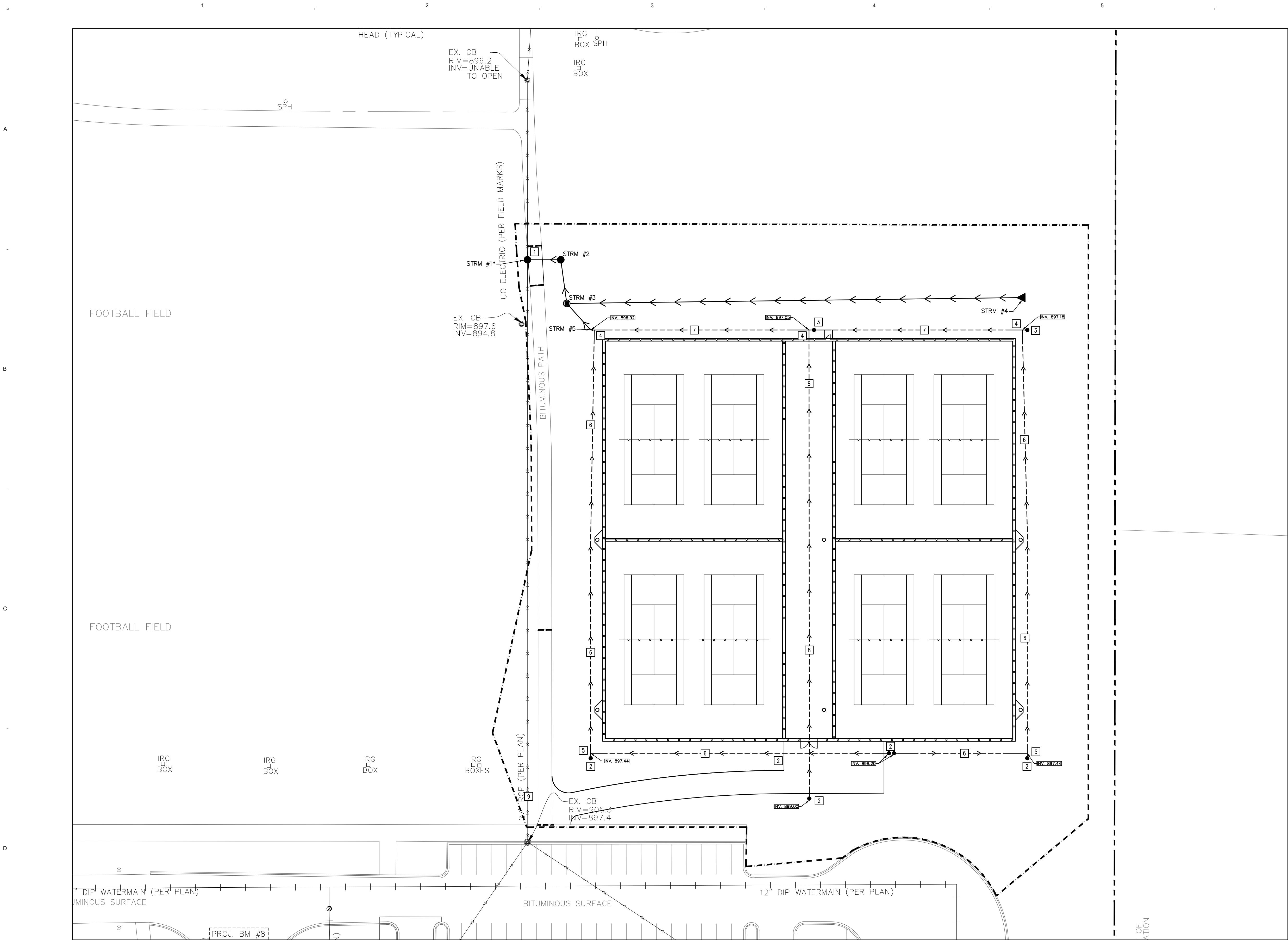
1. INSTALL ROCK CONSTRUCTION ENTRANCE. REFER TO DETAIL 1/C500.
2. INSTALL PERIMETER EROSION CONTROL. REFER TO DETAILS 3/C500 AND 4/C500.
3. INSTALL INLET SEDIMENT PROTECTION. REFER TO DETAIL 2/C500.
4. APPROXIMATE LOCATION OF TEMPORARY CONTAINED CONCRETE WASH OUT BIN. REFER TO THE MINNESOTA'S NPDES/SDS GENERAL STORMWATER PERMIT FOR CONSTRUCTION ACTIVITY FOR MORE DETAILS. SELF CONTAINED CONCRETE WASHOUTS ON CONCRETE DELIVERY TRUCKS IS AN ACCEPTABLE ALTERNATIVE TO ON-SITE CONTAINMENT.
5. INSTALL MN/DOT 3885 CATEGORY 3 TEMPORARY STRAW FIBER EROSION CONTROL BLANKET.

EROSION CONTROL NOTES:

1. ALL EROSION CONTROL FACILITIES SHALL BE INSTALLED PRIOR TO ANY SITE GRADING OPERATIONS. THE CITY OF ROGERS ENGINEERING DEPARTMENT MUST BE NOTIFIED UPON COMPLETION OF THE INSTALLATION OF THE REQUIRED EROSION CONTROL FACILITIES AND PRIOR TO ANY GRADING OPERATION BEING COMMENCED. THE CONTRACTOR IS RESPONSIBLE TO SCHEDULE A PRE-CONSTRUCTION GRADING MEETING ON-SITE WITH THE CITY OF ROGERS ENGINEERING DEPARTMENT, IF REQUESTED. IF DAMAGED OR REMOVED DURING CONSTRUCTION, ALL EROSION CONTROL FACILITIES SHALL BE RESTORED AND IN PLACE AT THE END OF EACH DAY.
2. NO DEVIATIONS SHALL BE MADE FROM THE ELEVATIONS SHOWN ON THE APPROVED GRADING PLAN, WITHOUT PRIOR APPROVAL FROM THE CIVIL ENGINEER.
3. FOR SITES GREATER THAN 1.0 ACRE, AS REQUIRED BY THE MPCA PERMIT REQUIREMENTS, THE PERMIT APPLICANT MUST KEEP AN EROSION CONTROL INSPECTION LOG. INSPECTION MUST BE MADE ONCE EVERY SEVEN DAYS AND WITHIN 24 HOURS AFTER EVERY RAIN EVENT. THE INSPECTION RECORD MUST BE MADE AVAILABLE TO THE CITY OF ELK RIVER ENGINEERING DEPARTMENT WITHIN 24 HOURS OF REQUEST.
4. FLOWS FROM DIVERSION CHANNELS OR PIPES (TEMPORARY OR PERMANENT) SHALL BE ROUTED TO SEDIMENTATION BASINS OR APPROPRIATE ENERGY DISSIPATORS TO PREVENT TRANSPORT OF SEDIMENT TO OUTFLOW TO LATERAL CONVEYORS AND TO PREVENT EROSION AND SEDIMENTATION WHEN RUNOFF FLOWS INTO THESE CONVEYORS.
5. SITE ACCESS ROADS SHALL BE GRADED OR OTHERWISE PROTECTED WITH SILT FENCES, DIVERSION CHANNELS, OR DIKES AND PIPES TO PREVENT SEDIMENT FROM EXITING THE SITE VIA THE ACCESS ROADS. SITE-ACCESS ROADS/DRIVEWAYS SHALL BE SURFACED WITH CRUSHED ROCK WHERE THEY ADJOIN EXISTING PAVED ROADWAYS.
6. SOILS TRACKED FROM THE SITE BY MOTOR VEHICLES OR EQUIPMENT SHALL BE CLEANED DAILY FROM PAVED ROADWAY SURFACES, OR MORE FREQUENTLY IF REQUESTED BY CITY OF ROGERS ENGINEERING DEPARTMENT, THROUGHOUT THE DURATION OF CONSTRUCTION.
7. DUST CONTROL MEASURES SHALL BE PERFORMED PERIODICALLY WHEN CONDITIONS REQUIRE AND/OR AS DIRECTED BY THE CITY OF ROGERS ENGINEERING DEPARTMENT.
8. ALL EROSION CONTROL MEASURES SHALL BE USED AND MAINTAINED FOR THE DURATION OF SITE CONSTRUCTION. IF CONSTRUCTION OPERATIONS OR NATURAL EVENTS DAMAGE OR INTERFERE WITH THESE EROSION CONTROL MEASURES, THEY SHALL BE RESTORED TO SERVE THEIR INTENDED FUNCTION AT THE END OF EACH DAY OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
9. ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED AS SOON AS POSSIBLE. ANY AREAS WHICH HAVE BEEN FINISHED GRADED OR AREAS THAT HAVE BEEN DISTURBED AND FOR WHICH GRADING OR SITE BUILDING CONSTRUCTION OPERATIONS ARE NOT ACTIVELY UNDERWAY SHALL BE SEEDED AND MULCHED AS SET FORTH IN THE FOLLOWING PARAGRAPHS WITHIN 14 DAYS:
  - A. ALL SEEDED AREAS SHALL BE EITHER MULCHED AND DISC-ANCHORED OR COVERED BY FIBROUS BLANKETS TO PROTECT SEEDS AND LIMIT EROSION. TEMPORARY STRAW MULCH SHALL BE DISC-ANCHORED AND APPLIED AT A UNIFORM RATE OF NOT LESS THAN TWO TONS PER ACRE AND NOT LESS THAN 80% COVERAGE.
  - B. IF THE GRADED AREA IS ANTICIPATED TO BE RE-DISTURBED/DEVELOPED WITHIN SIX MONTHS, PROVIDE A TEMPORARY VEGETATIVE COVER CONSISTING OF MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT) SEED MIXTURE 21-111 (OATS), OR 21-112 (WINTER WHEAT), AT A RATE OF 100 POUNDS PER ACRE.
  - C. IF GRADED AREA WILL NOT BE DEVELOPED FOR A PERIOD GREATER THAN SIX MONTHS, PROVIDE A SEMI-PERMANENT VEGETATIVE COVER OF SEED MIXTURE MNDOT 22-112 AT A RATE OF 40 POUNDS PER ACRE.
  - D. GRADING BONDS OR THE EQUIVALENT SECURITIES SHALL BE RETAINED UNTIL TURF HAS GERMINATED AND SURVIVED A 60-DAY GROWING PERIOD.
  - E. REFER TO LANDSCAPE PLANS FOR PERMANENT TURF RESTORATION.
  - F. WHENEVER OTHER EROSION AND SEDIMENT CONTROL PRACTICES ARE INADEQUATE, TEMPORARY ON-SITE SEDIMENT BASINS THAT CONFORM TO THE CRITERIA FOR ON-SITE DETENTION BASINS SHALL BE PROVIDED.
  - G. MULCH, HYDROMULCH, AND TACKIFIERS MAY NOT BE USED FOR STABILIZATION IN SWALES OR DRAINAGE DITCHES.
  - K. RUNOFF SHALL BE PREVENTED FROM ENTERING ALL STORM SEWER CATCH BASINS PROVIDING THEY ARE NOT NEEDED DURING CONSTRUCTION. WHERE STORM SEWER CATCH BASINS ARE NECESSARY FOR SITE DRAINAGE DURING CONSTRUCTION, A SILT FENCE OR SEDIMENT PROTECTION DEVICES AS DETAILED SHALL BE INSTALLED AND MAINTAINED AROUND ALL CATCH BASINS UNTIL THE TRIBUTARY AREA TO THE CATCH BASIN IS RESTORED.
11. EROSION CONTROL FACILITIES SHALL BE INSTALLED AND MAINTAINED AROUND THE PERIMETER OF ALL PONDS WITHIN OR ADJACENT TO THE AREA TO BE GRADED UNTIL THE TRIBUTARY AREA TO THE PONDS IS RESTORED.
12. TO MINIMIZE EROSION, ALL 3:1 SLOPES SHALL BE COVERED WITH A MN/DOT 3885 CATEGORY 2 STRAW EROSION CONTROL BLANKETS OR STAKED SOD.
13. ACCUMULATION OF ALL SEDIMENT OCCURRING IN PONDS STORM SEWERS AND DITCHES SHALL BE REMOVED PRIOR TO, DURING AND AFTER COMPLETION OF GRADING ACTIVITIES.
14. EROSION CONTROL ITEMS AND DEVICES SHALL BE REMOVED ONLY AFTER THE AREA HAS RECEIVED FINAL STABILIZATION OR AS DIRECTED BY THE CITY OF ELK RIVER ENGINEERING DEPARTMENT.

GRADING NOTES:

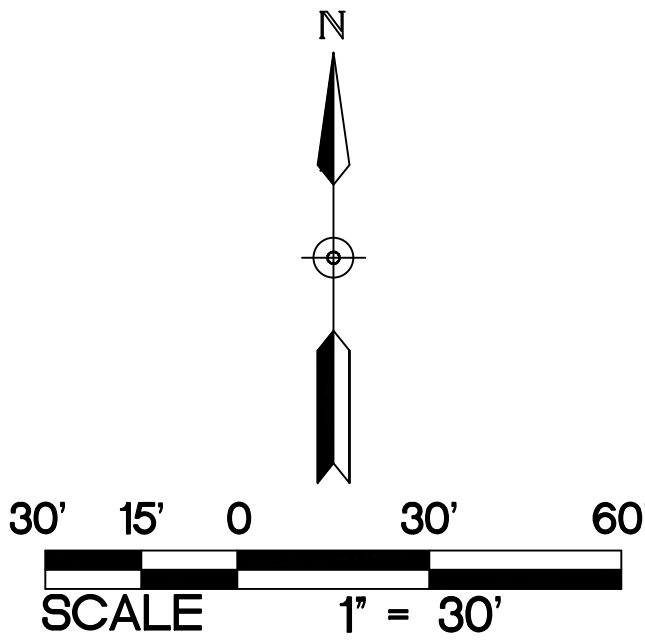
1. THE CONTRACTOR SHALL VISIT THE SITE, REVIEW ALL CONSTRUCTION DOCUMENTS AND FIELD VERIFY THE EXISTING CONDITIONS PRIOR TO BIDDING. NO ADDITIONAL COMPENSATION WILL BE GIVEN FOR WORK THAT COULD HAVE BEEN IDENTIFIED BY A SITE VISIT OR CONSTRUCTION DOCUMENT REVIEW.
2. THE BACKGROUND INFORMATION WAS PREPARED BY CORNERSTONE LAND SURVEYING. (651) 275-8969.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, ELEVATION AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT OR OWNER DOES NOT GUARANTEE THAT ALL THE UTILITIES ARE MAPPED, OR IF MAPPED, ARE SHOWN CORRECTLY. CONTACT Gopher One at 651-454-0002 FOR FIELD LOCATING EXISTING UTILITIES. CONTACT UTILITY OWNER IF DAMAGE OCCURS DUE TO CONSTRUCTION.
4. PROTECT ALL EXISTING STRUCTURES AND UTILITIES WHICH ARE NOT SCHEDULED FOR REMOVAL.
5. NOTIFY CITY BUILDING INSPECTOR BEFORE TRENCHING AND EXCAVATION WORK COMMENCES. THE CONTRACTOR SHALL OBTAIN ALL APPLICABLE PERMITS PRIOR TO START OF CONSTRUCTION.
6. ALL SPOT ELEVATIONS SHOWN AS 03.5, FOR EXAMPLE, ARE TO BE UNDERSTOOD TO MEAN 903.50.
7. NO LANDSCAPED SLOPES ARE TO EXCEED 3:1 (3 FEET HORIZONTAL TO 1 FOOT VERTICAL) UNLESS NOTED OTHERWISE.
8. UPON COMPLETION OF THE GRADING AND UTILITY WORK, THE CONTRACTOR SHALL CERTIFY THAT ALL GRADING AND UTILITY WORK WAS PERFORMED IN ACCORDANCE WITH THE APPROVED GRADING AND UTILITY PERMITS. AN AS-BUILT GRADING AND UTILITY PLAN SHALL BE PERFORMED BY A REGISTERED LAND SURVEYOR HIRED BY THE CONTRACTOR. SURVEY SHALL BE PROVIDED TO CIVIL ENGINEER.
9. ALL DEBRIS CREATED IN THE PROCESS OF CLEARING AND GRADING THE SITE SHALL BE REMOVED FROM THE SITE. THIS INCLUDES TREES AND SHRUBS. UNDER NO CIRCUMSTANCES SHALL THIS TYPE OF MATERIAL BE BURIED OR BURNED ON THE SITE.
10. THE INTENT IS TO STRIP AND SALVAGE TOPSOIL FOR POTENTIAL RE-SPREADING ON THE SITE. IF APPROVED BY THE LANDSCAPE ARCHITECT AND/OR SPECIFICATIONS, SIX INCHES OF TOPSOIL - AFTER COMPACTION - SHALL BE RE-SPREAD PRIOR TO SEEDING AND MULCHING. EXCESS TOPSOIL MAY BE REMOVED FROM THE SITE PROVIDING THERE IS ADEQUATE TOPSOIL REMAINING TO PROPERLY FINISH THE SITE AS NOTED ABOVE. THE TOPSOIL STRIPPING, STOCKPILING AND RE-SPREADING SHALL BE DONE IN ACCORDANCE TO, AND NOTED ON, THE APPROVED GRADING PLAN AND SPECIFICATIONS. THE CONTRACTOR SHALL REFER TO THE LANDSCAPE DRAWINGS AND SPECIFICATIONS FOR ANY SPECIAL TOPSOIL OR PLANTING REQUIREMENTS.
11. ALL GRADING OPERATIONS SHALL BE CONDUCTED IN A MANNER TO MINIMIZE THE POTENTIAL FOR SITE EROSION. EROSION CONTROL MEASURES SHALL BE INSTALLED TO PREVENT SEDIMENT FROM RUNNING OFF ONTO ADJACENT PROPERTIES. ANY DAMAGE TO ADJACENT PROPERTIES MUST BE CORRECTED AND RESTORED AS SOON AS PERMISSION IS GRANTED FROM THE ADJACENT PROPERTY OWNER(S).
12. IF CONSTRUCTION OF THE SITE WORK PROCEEDS THROUGH THE WINTER MONTHS, ANY DISTURBED AREAS OUTSIDE THE BUILDING FOOTPRINTS ARE TO BE MINIMALLY STABILIZED PRIOR TO MARCH 1, AS FOLLOWS: AREAS PLANNED TO RECEIVE PAVEMENTS ARE TO HAVE CLASS 5 BASE INSTALLED; ALL OTHER DISTURBED AREAS ARE TO BE SEEDED, STRAW MULCH PLACED, AND DISC-ANCHORED.
13. WINTER MULCHING:
  - 13.A. SNOW MULCHING SHALL BE DEFINED AS MULCH MATERIAL SPREAD OVER THE TOP OF SNOW SO THAT THE MULCH MELTS THROUGH THE SNOW AND STICKS TO THE EXPOSED SOILS.
  - 13.B. FROZEN GROUND MULCHING SHALL BE DEFINED AS MULCH MATERIAL SPREAD OVER FROZEN GROUND. MULCH MATERIALS THAT DO NOT REQUIRE DISC-ANCHORING INTO THE SOIL MAY BE PLACED WITHOUT MODIFICATION. MULCH MATERIALS THAT REQUIRE DISC-ANCHORING MAYBE ANCHORED WITH HYDRAULIC SOIL STABILIZERS OR MAY BE FROZEN TO THE SOIL BY APPLYING WATER, AT A RATE OF 2000 GALLONS PER ACRE, OVER THE MULCH AS A SUBSTITUTION FOR DISC-ANCHORING.
14. THE CONTRACTOR SHALL LIMIT THE DISTURBED AREA AS MUCH AS POSSIBLE.



1  
C300  
UTILITY PLAN  
1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	----
PROPERTY LINE	----
SAWCUT LINE (APPROX.)	----
DRAIN TILE	→→→→
STORM SEWER	→→→→
CATCH BASIN	●
MANHOLE	●
CLEANOUT	●
FLARED END SECTION	◀
SEWER INVERT ELEVATION	INV. 896.92

ABBREVIATIONS	
BLDG	Building
BM	Bench Mark
CB	Catch Basin
CONC	Concrete
ELEV	Elevation
EX	Existing
HDPE	High Density Polyethylene
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe



KEYED NOTES

KEYED NOTES ARE DENOTED BY [X] ON PLAN.

- CONTRACTOR SHALL CONSTRUCT STMH #1 OVER EXISTING STORM SEWER AT APPROXIMATE INV. 893.91. CONTRACTOR TO FIELD VERIFY EXACT INVERT AND SIZE OF EXISTING STORM SEWER PIPE AND NOTIFY CIVIL ENGINEER WITH FINDINGS. CONTRACTOR SHALL ROTATE TOP SLAB OF STRM #1 SO THAT CASTING IS OUTSIDE OF TRAIL LIMITS.
- INSTALL 6-INCH CLEANOUT. REFER TO DETAIL 2/C501.
- INSTALL 8-INCH CLEANOUT. REFER TO DETAIL 2/C501.
- INSTALL 8-INCH BY 6-INCH WYE. REFER TO DETAIL 3/C501.
- INSTALL 6-INCH BY 6-INCH WYE. REFER TO DETAIL 3/C501.
- INSTALL 6-INCH DRAIN TILE. REFER TO DETAIL 10/C500 AND 11/C500.
- INSTALL 8-INCH DRAIN TILE. REFER TO DETAIL 10/C500.
- INSTALL 6-INCH DRAIN TILE. REFER TO DETAIL 10/C500.
- REFER TO DEMOLITION PLAN FOR 27-INCH PIPE REPLACEMENT.

SEWER STRUCTURE TABLE				
STRUCTURE ID	STRUCTURE DIMENSION (INCHES)	NEENAH CASTING TYPE	RIM ELEVATION	INVERT ELEVATION(S)
STRM #1*	72" MH	NA	897.65	N = 893.91 E = 893.91 S = 893.91
STRM #2	48" MH	R-1733	898.30	W = 894.11 S = 894.11
STRM #3	72" MH	R-2535	897.75	N = 894.37 E = 894.50 SE = 895.45
STRM #4	15" FES	NA	899.02	W = 897.25
STRM #5	8" 45° BEND	NA		NW = 896.92

UTILITY NOTES:

- PROTECT ALL EXISTING STRUCTURES AND UTILITIES WHICH ARE NOT SCHEDULED TO BE REMOVED.
- STORM SEWER PIPING SHALL BE REINFORCED CONCRETE PIPE (RCP) OR SDR 26 POLY VINYL CHLORIDE (PVC), UNLESS NOTED OTHERWISE. ALL 12-INCH THROUGH 18-INCH RCP STORM SEWER PIPE SHALL BE CLASS 5. RCP PIPE LARGER THAN 18-INCH SHALL BE CLASS 3, UNLESS NOTED OTHERWISE. PVC PIPE AND FITTINGS SHALL CONFORM TO THE REQUIREMENTS OF ASTM D3034.
- CONTRACTORS SHALL COORDINATE ALL WORK WITH GAS, ELECTRIC, TELEVISION AND TELEPHONE COMPANIES PRIOR TO START OF CONSTRUCTION.
- WHERE PROPOSED GRADE OVER EXISTING SMALL UTILITIES IS PROPOSED TO BE LOWERED, CONTRACTOR SHALL COORDINATE WITH UTILITY OWNER FOR THE LOWERING OF THE EXISTING UTILITY TO PROVIDE THE MINIMUM COVER REQUIRED.
- ALL JOINTS AND CONNECTIONS IN THE STORM SEWER SYSTEM SHALL BE GAS TIGHT OR WATER TIGHT IN ACCORDANCE TO MN PLUMBING CODE. APPROVED RESILIENT RUBBER JOINTS MUST BE USED TO MAKE WATER TIGHT CONNECTIONS TO MANHOLES, CATCH BASINS, AND OTHER STRUCTURES. RESILIENT WATER-STOP GROUTING RINGS ARE AN ACCEPTABLE ALTERNATIVE. CEMENT MORTAR JOINTS ARE PERMITTED ONLY FOR REPAIRS AND CONNECTIONS OF EXISTING LINES CONSTRUCTED WITH SUCH JOINTS.

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Kevin A. Bohl  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

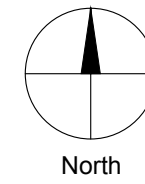
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Comm: 182274

Date: 01/17/2019

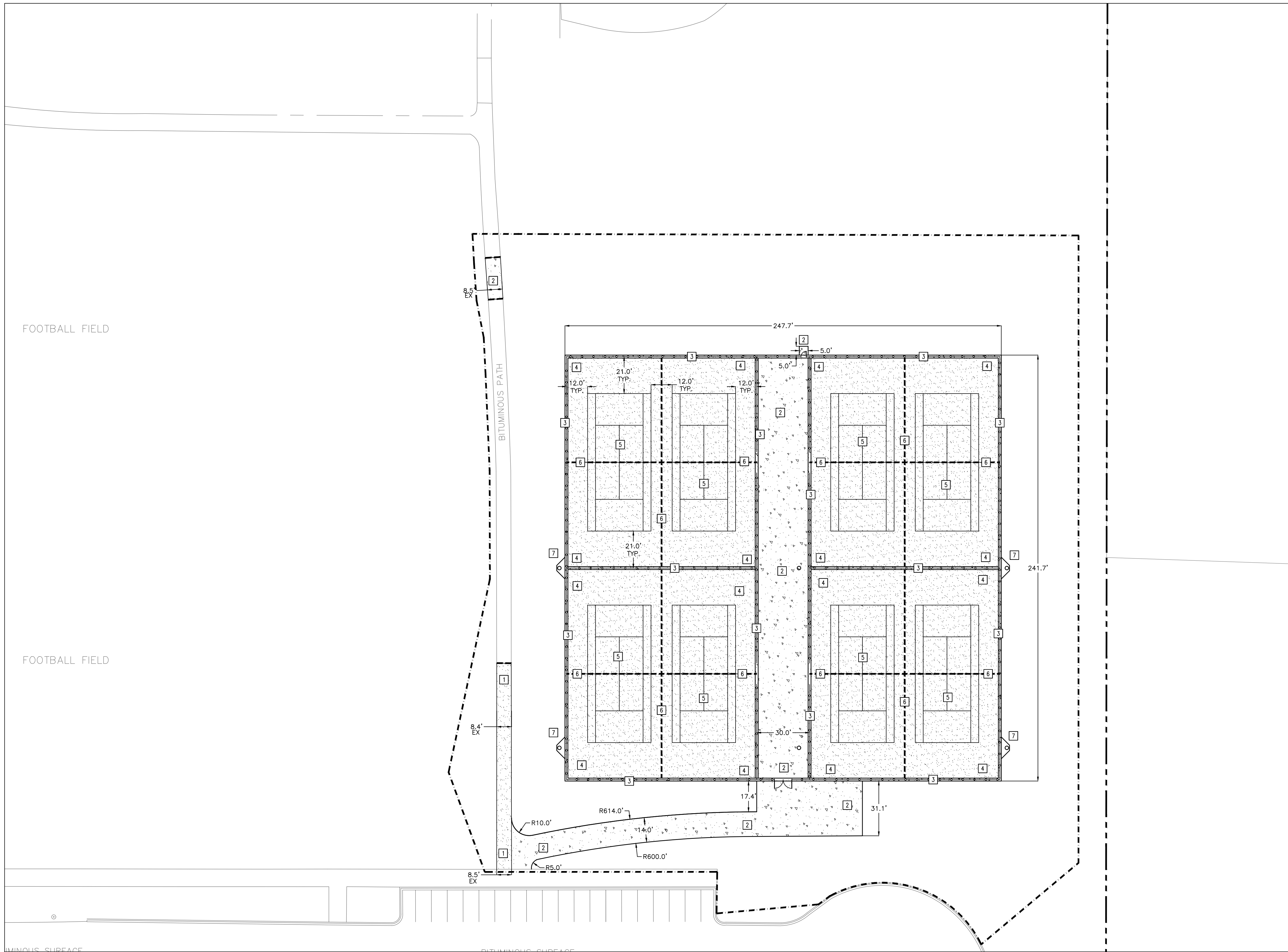
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UTILITY PLAN

C300



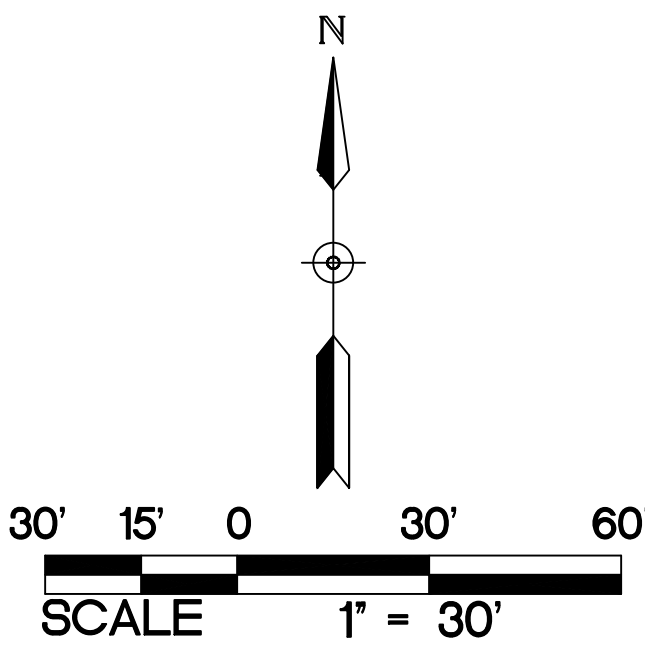
1  
C400 PAVING AND GEOMETRIC PLAN  
1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
PROPERTY LINE	---
SAWCUT LINE	---
BITUMINOUS PAVEMENT	
CONCRETE PAVEMENT	

ABBREVIATIONS	
BM	Bench Mark
CONC	Concrete
ELEV	Elevation
EX	Existing
MAX	Maximum
MIN	Minimum
R	Radius
TYP	Typical
MN MUTCD	Minnesota Manual on Uniform Traffic Control Devices

- KEYED NOTES
- KEYED NOTES ARE DENOTED BY [ ] ON PLAN.
- [1] INSTALL BITUMINOUS PATH, INTENT IS TO MATCH EXISTING PATH CROSS SECTION. FOR BIDDING PURPOSE REFER TO DETAIL 5/C500.
- [2] INSTALL CONCRETE PAVEMENT. REFER TO DETAIL 6/C500.
- [3] INSTALL CONCRETE MAINTENANCE STRIP. REFER TO DETAIL 7/C500. REFER TO LANDSCAPING PLANS FOR FENCING.
- [4] INSTALL BITUMINOUS PAVEMENT. REFER TO DETAIL 8/C500.
- [5] INSTALL TENNIS COURT PAVEMENT MARKING. REFER TO DETAIL 9/C500. REFER TO LANDSCAPING PLANS FOR COLOR SCHEME.
- [6] SAW JOINTS IN ASPHALT 1/8-INCH WIDE AS SHOWN ON PLANS. (THE JOINTS SHALL BE SEALED WITH ELASTOMERIC JOINT SEALANT SUITABLE FOR USE WITH ACRYLIC COURT SURFACING).
- [7] INSTALL CONCRETE APRON AROUND LIGHT POLE BASE. REFER TO DETAIL 6/C501. COORDINATE INSTALLATION WITH ELECTRICAL CONTRACTOR.

- PAVING NOTES:
1. ALL DIMENSIONS ARE TO CENTERLINE OF FENCE UNLESS NOTED OTHERWISE.
2. NO SIDEWALK IS TO HAVE MORE THAN A 2% CROSS SLOPE OR MORE THAN A 5% LONGITUDINAL SLOPE.
3. MATCH NEW PAVEMENT INTO EXISTING PAVEMENT. NO ABRUPT GRADE TRANSITIONS OR PONDING OF WATER WILL BE ALLOWED.
4. MATCH NEW SIDEWALK INTO EXISTING SIDEWALK. NO ABRUPT GRADE TRANSITIONS OR PONDING OF WATER WILL BE ALLOWED.
5. SAWCUT EXISTING PAVEMENT AND SIDEWALK TO NEAREST JOINT. COORDINATE REMOVAL LIMITS WITH SITE DEMOLITION CONTRACTOR AND CONSTRUCTION MANAGER.
6. REFER TO SPECIFICATIONS FOR GRADE VERIFICATION SURVEY REQUIREMENTS PRIOR TO PLACEMENT OF SUB-BASE MATERIAL, BASE MATERIAL, AND PAVEMENTS/SIDEWALKS.



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Kevin A. Bohl  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

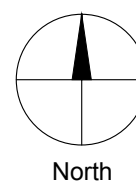
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PAVING AND GEOMETRIC PLAN

C400



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Kerin A. Bohl

Kevin A. Bohl  
License Number: 52209 Date 01/17/2019

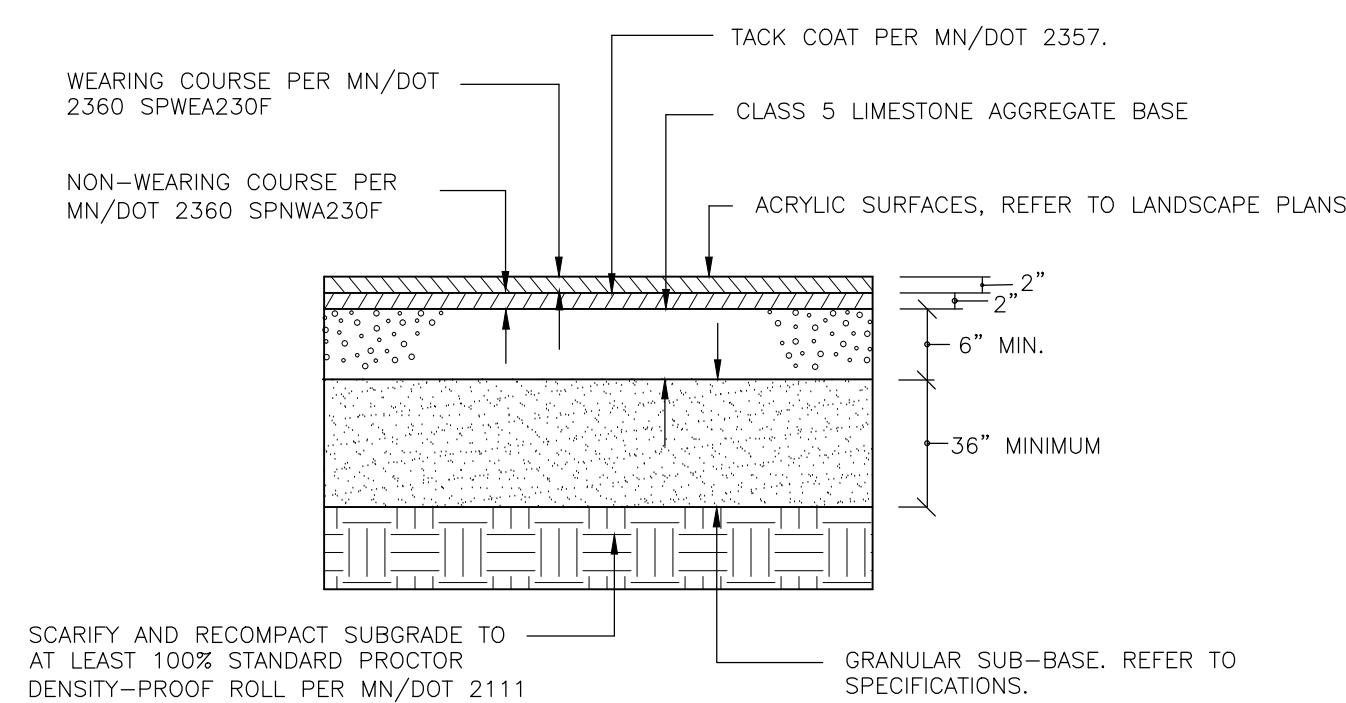
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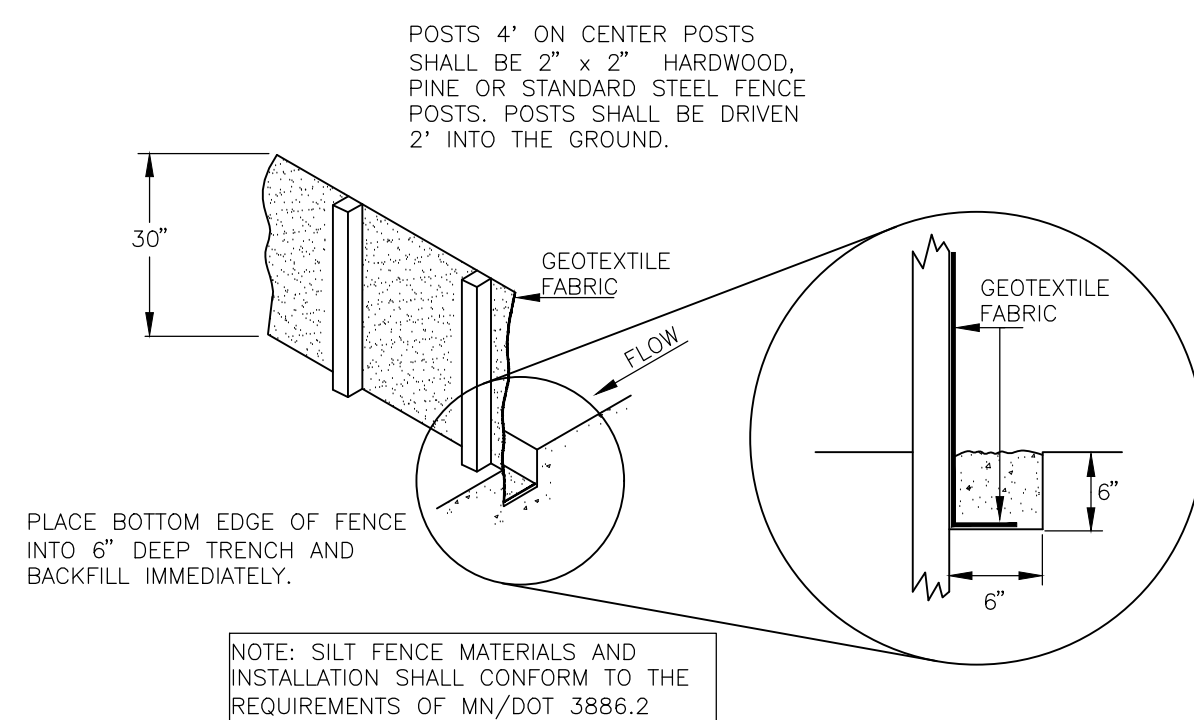
  
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## DETAILS

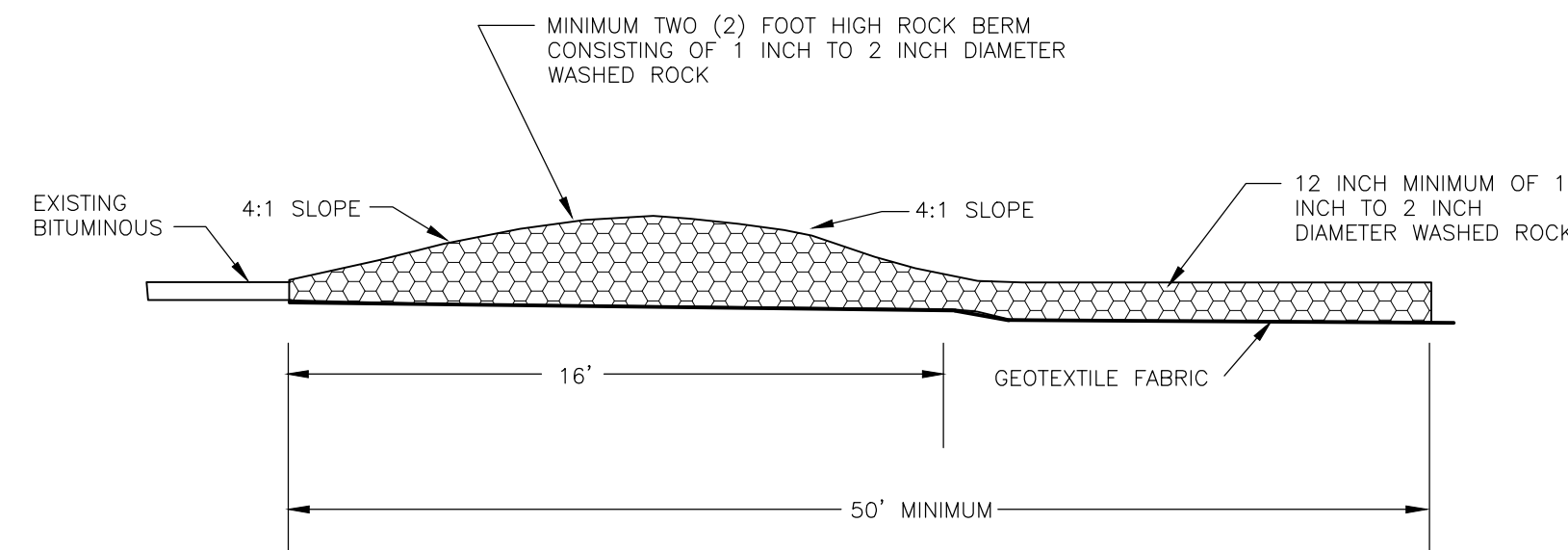
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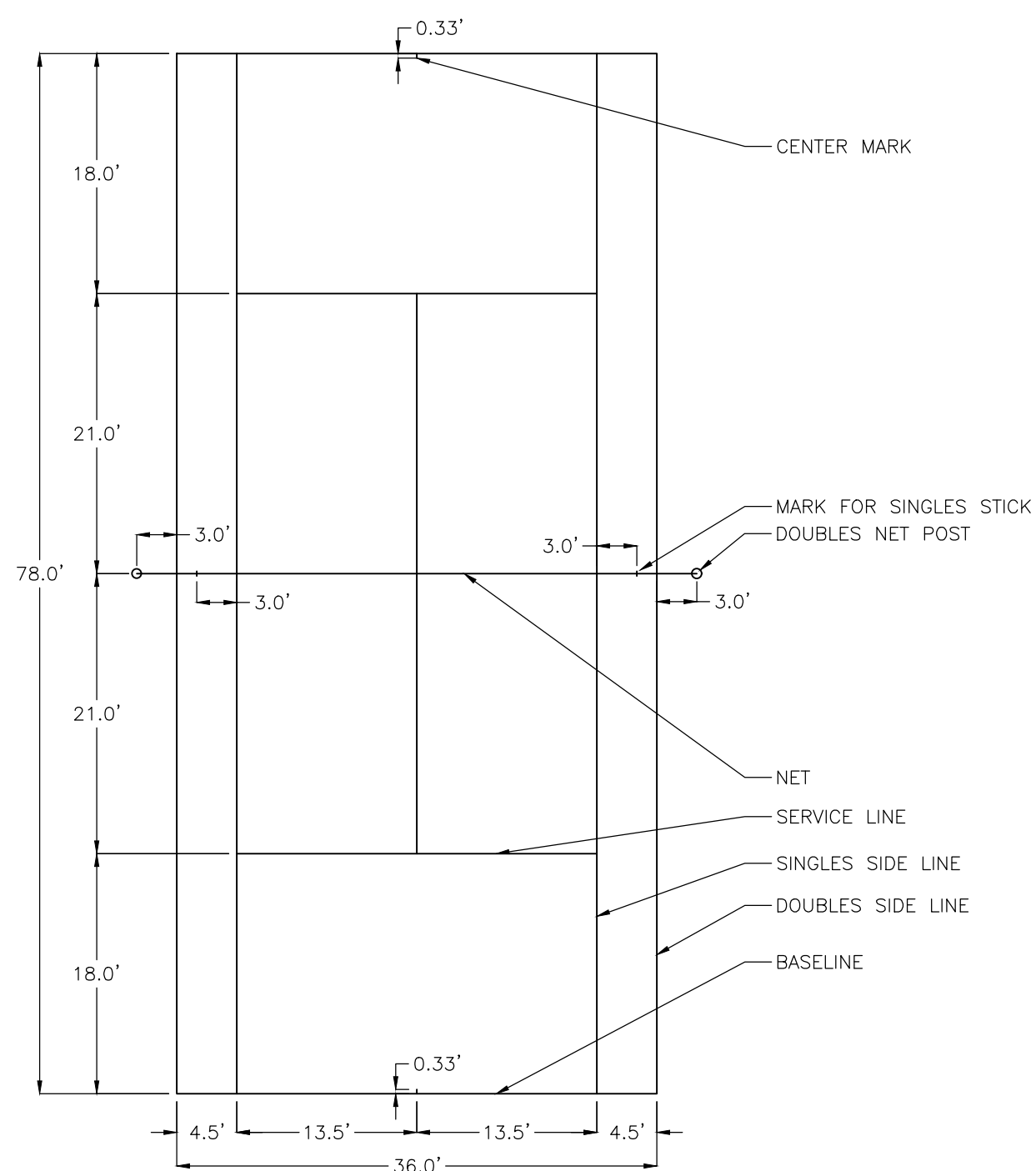
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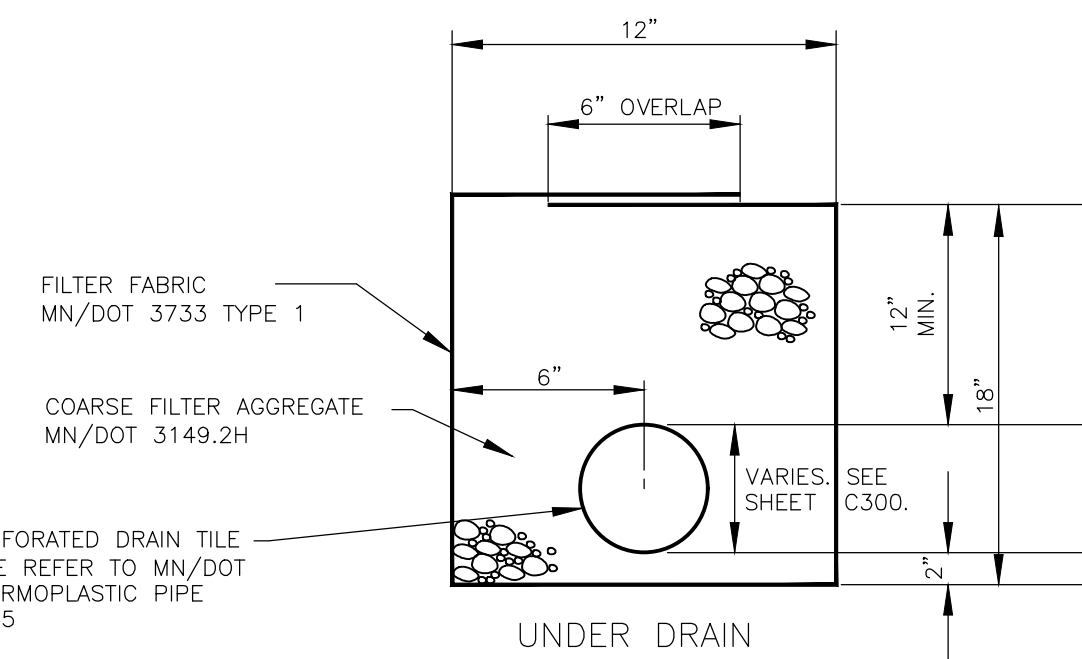
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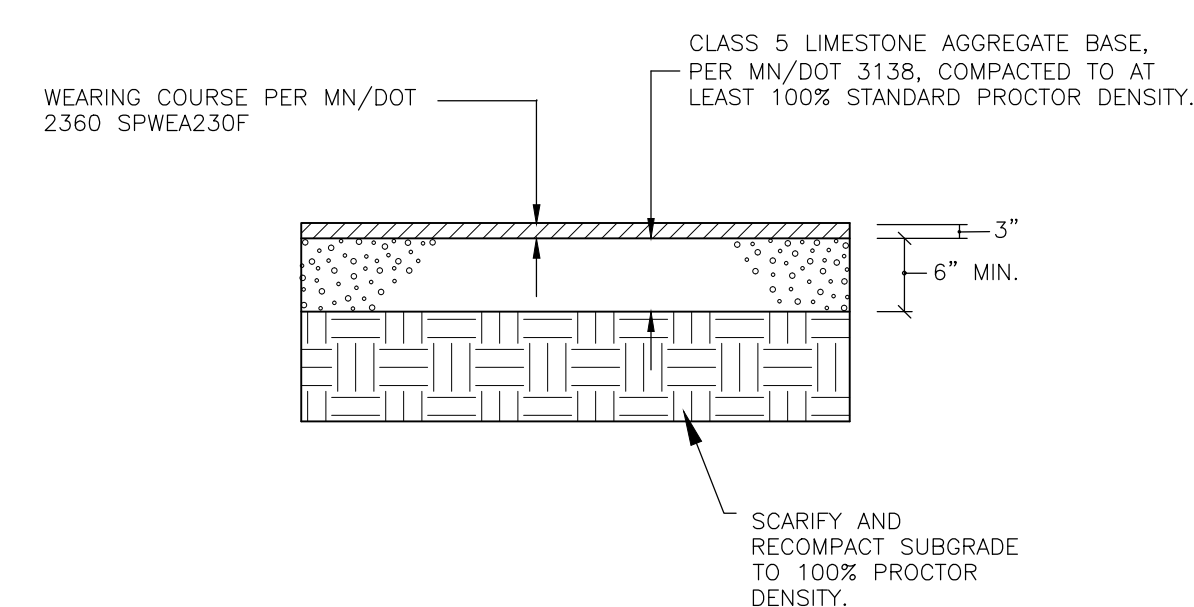
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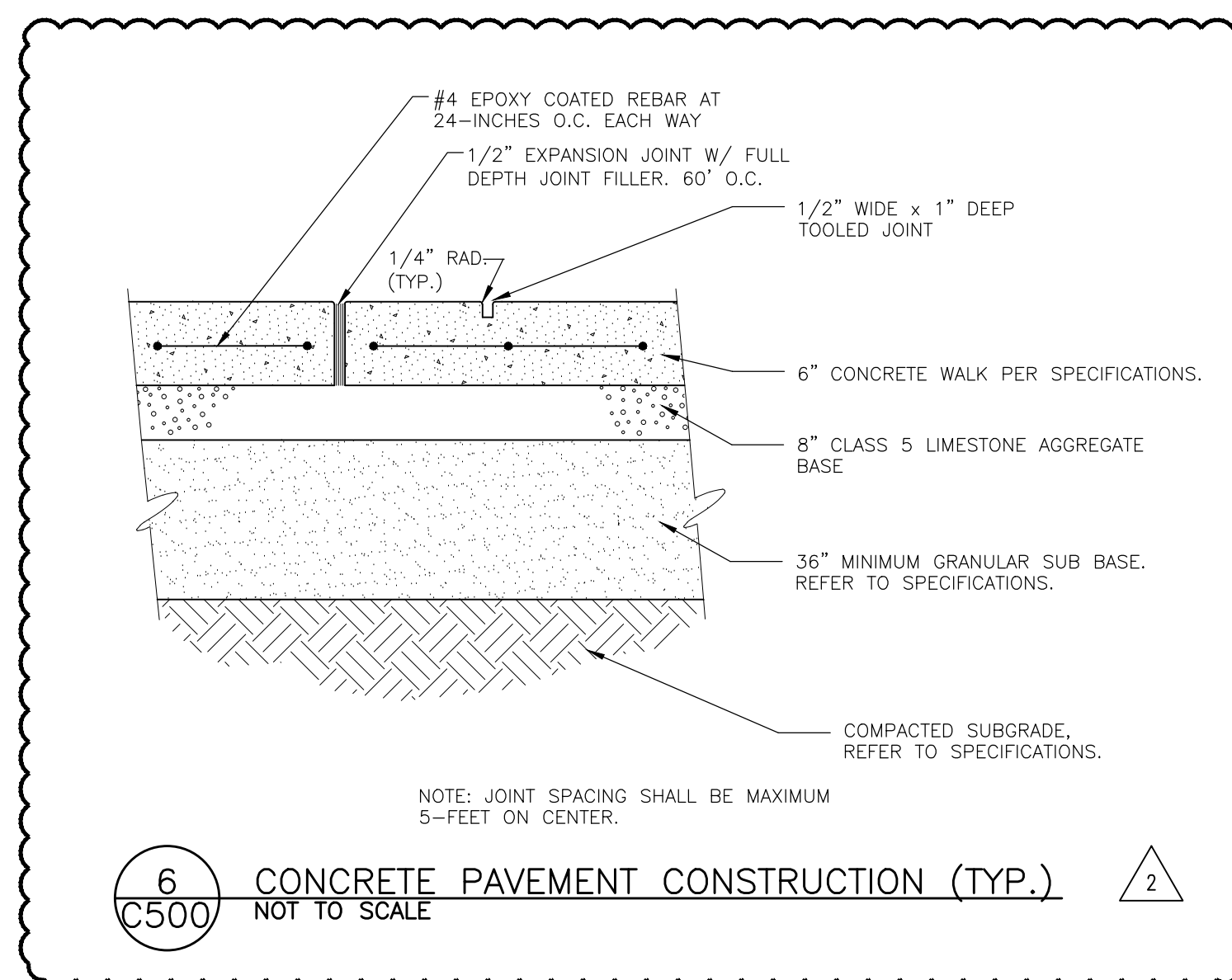
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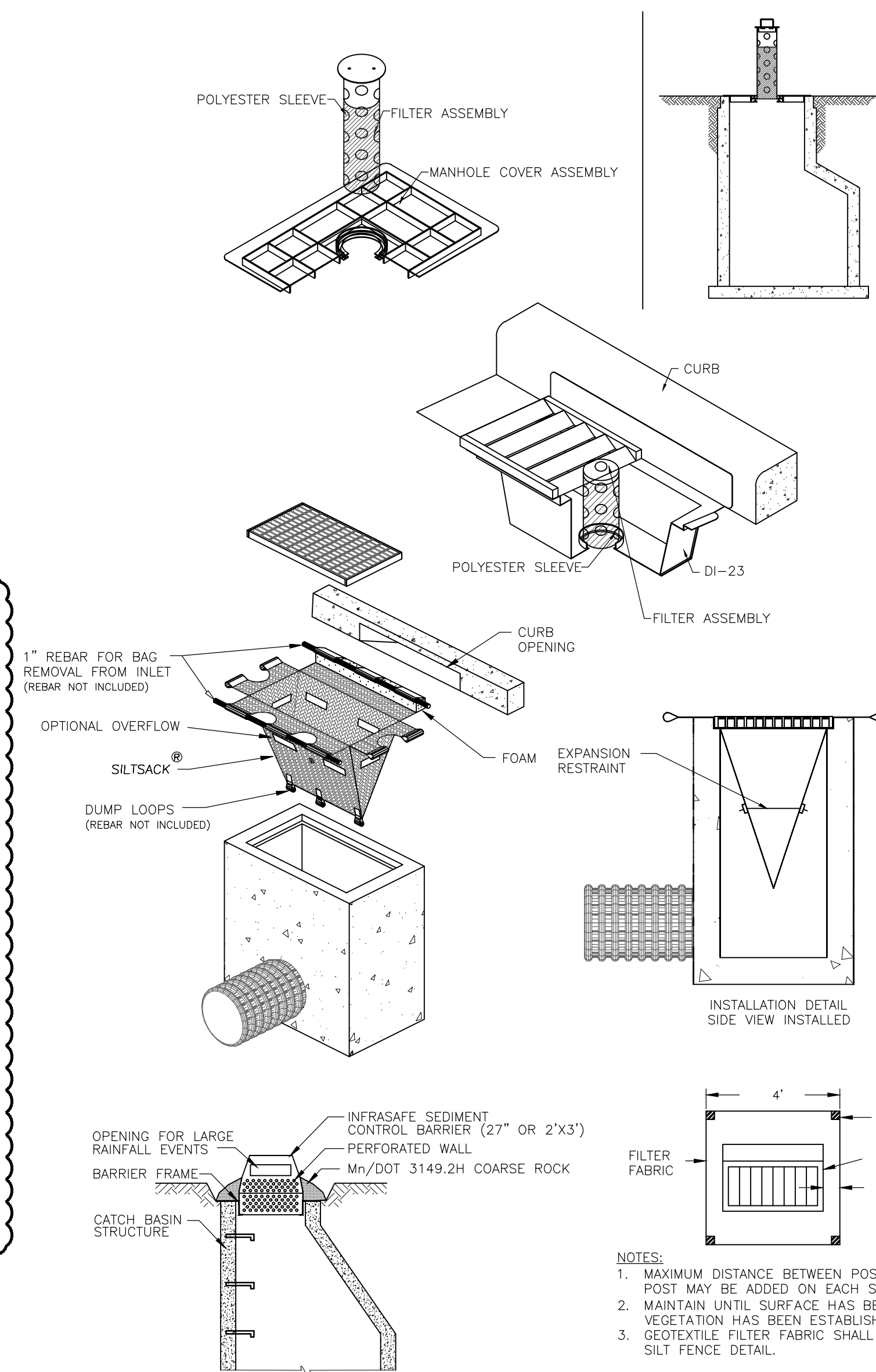
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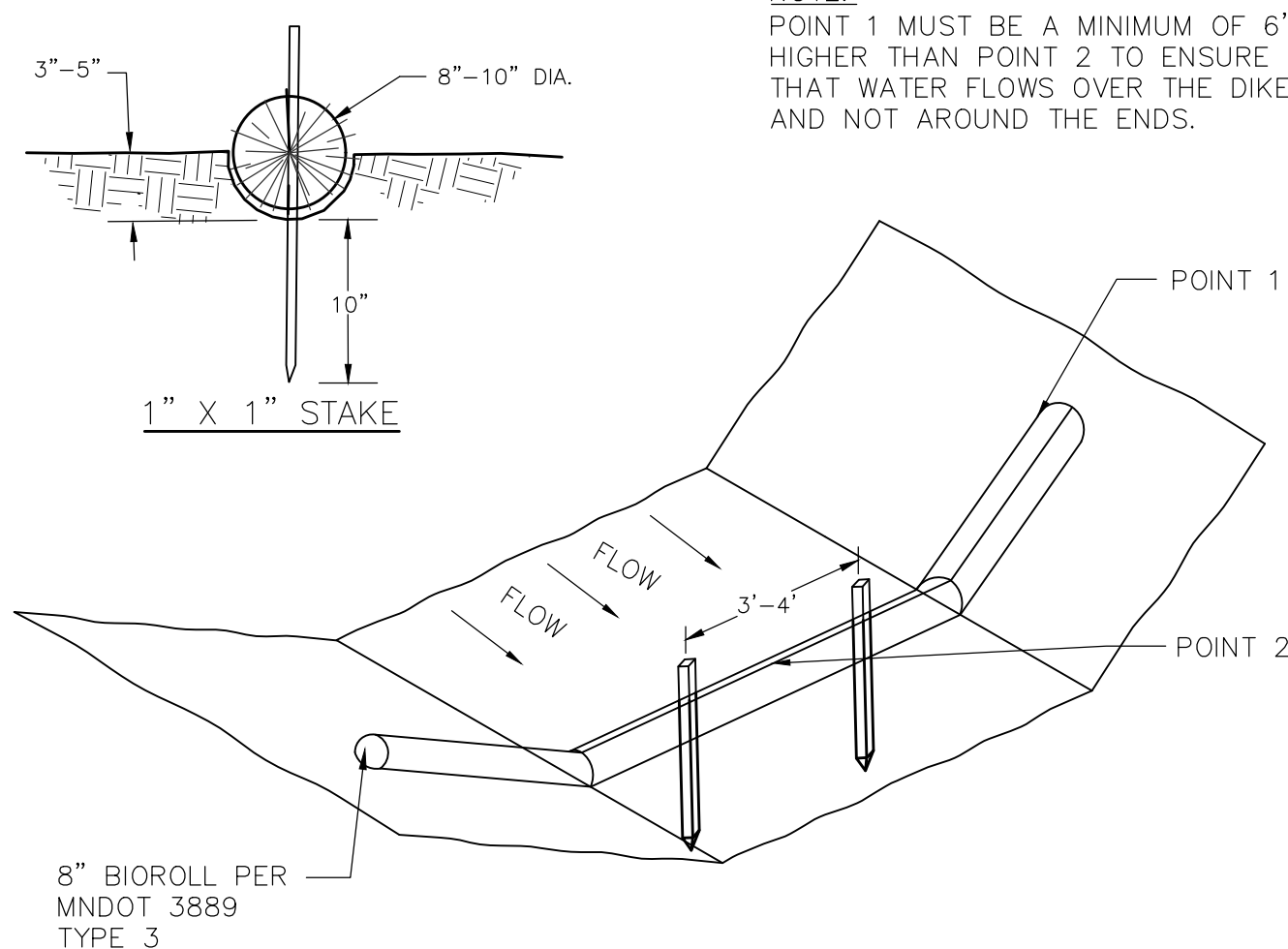
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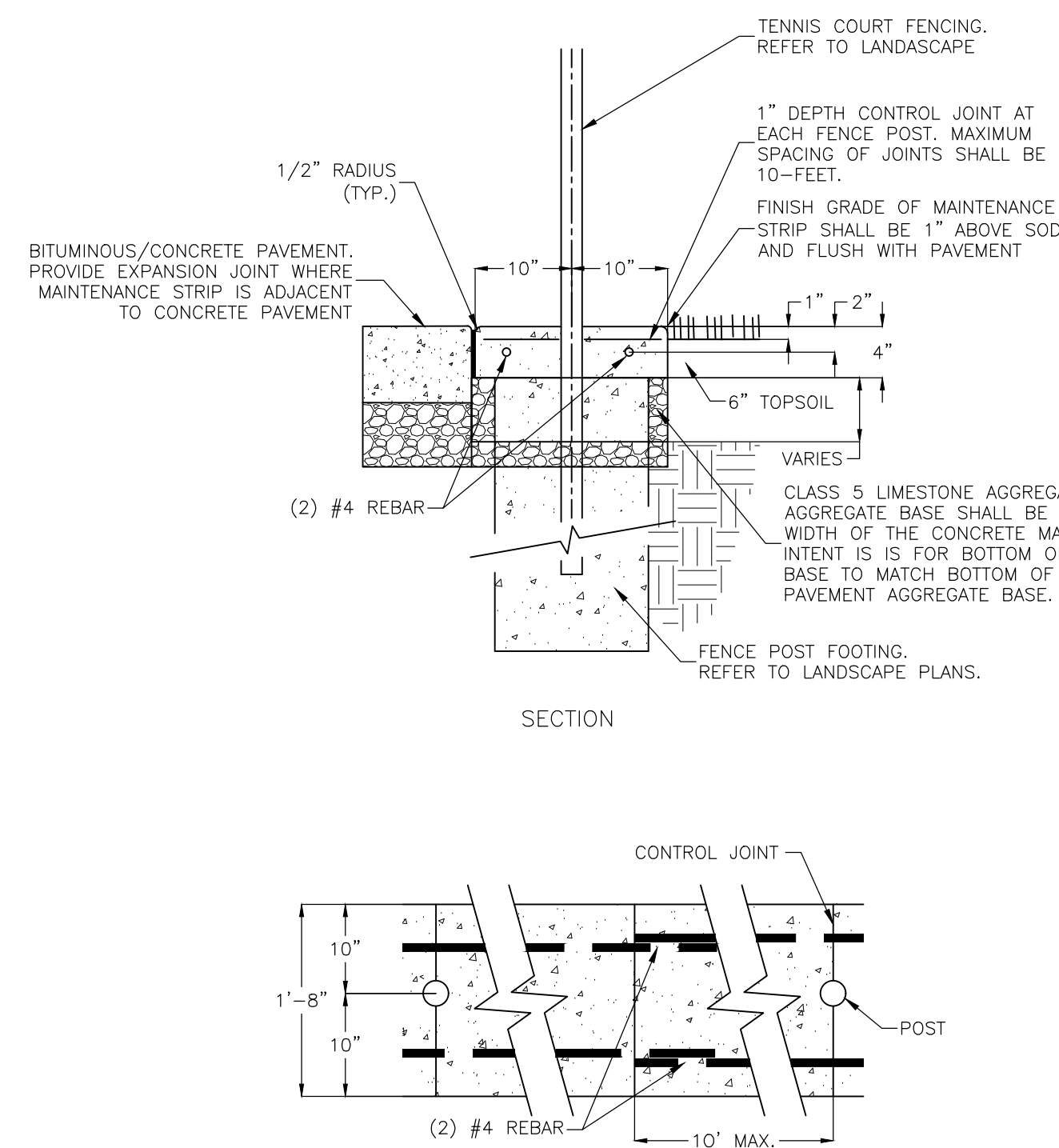
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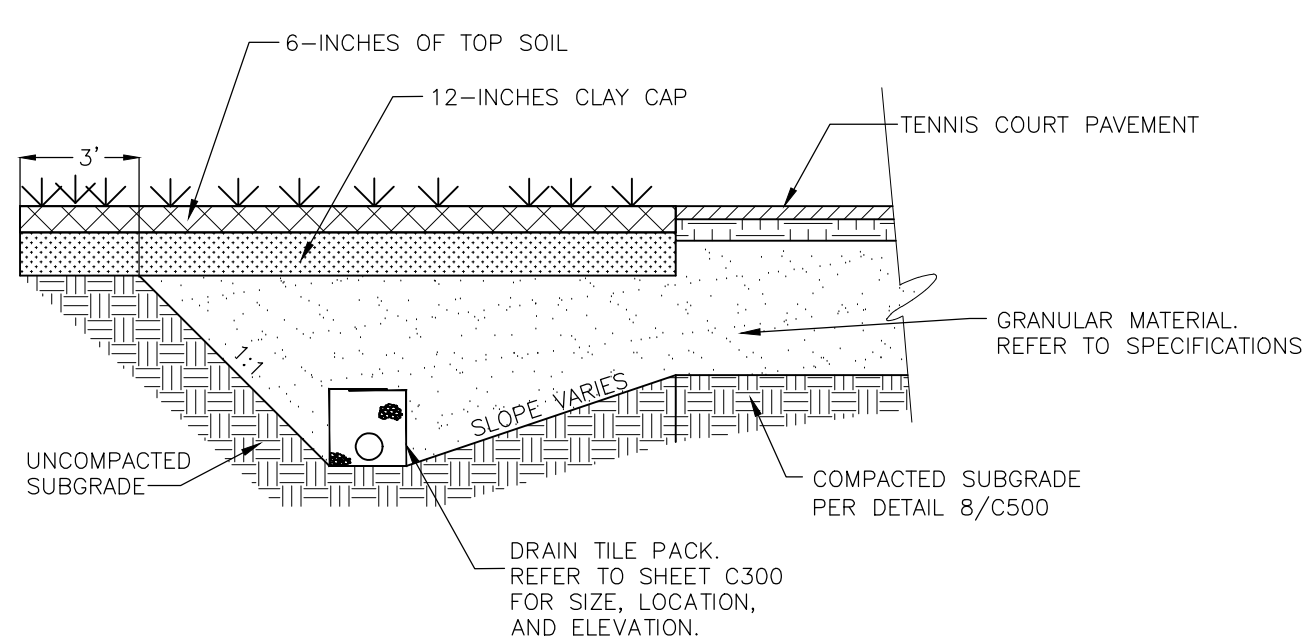
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3 BIO ROLL  
C500 NOT TO SCALE



7 CONCRETE MAINTENANCE STRIP  
C500 NOT TO SCALE



11 DRAIN TILE SECTION  
C500 NOT TO SCALE



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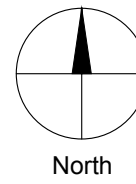
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License Number: 52209 Date: 01/17/2019

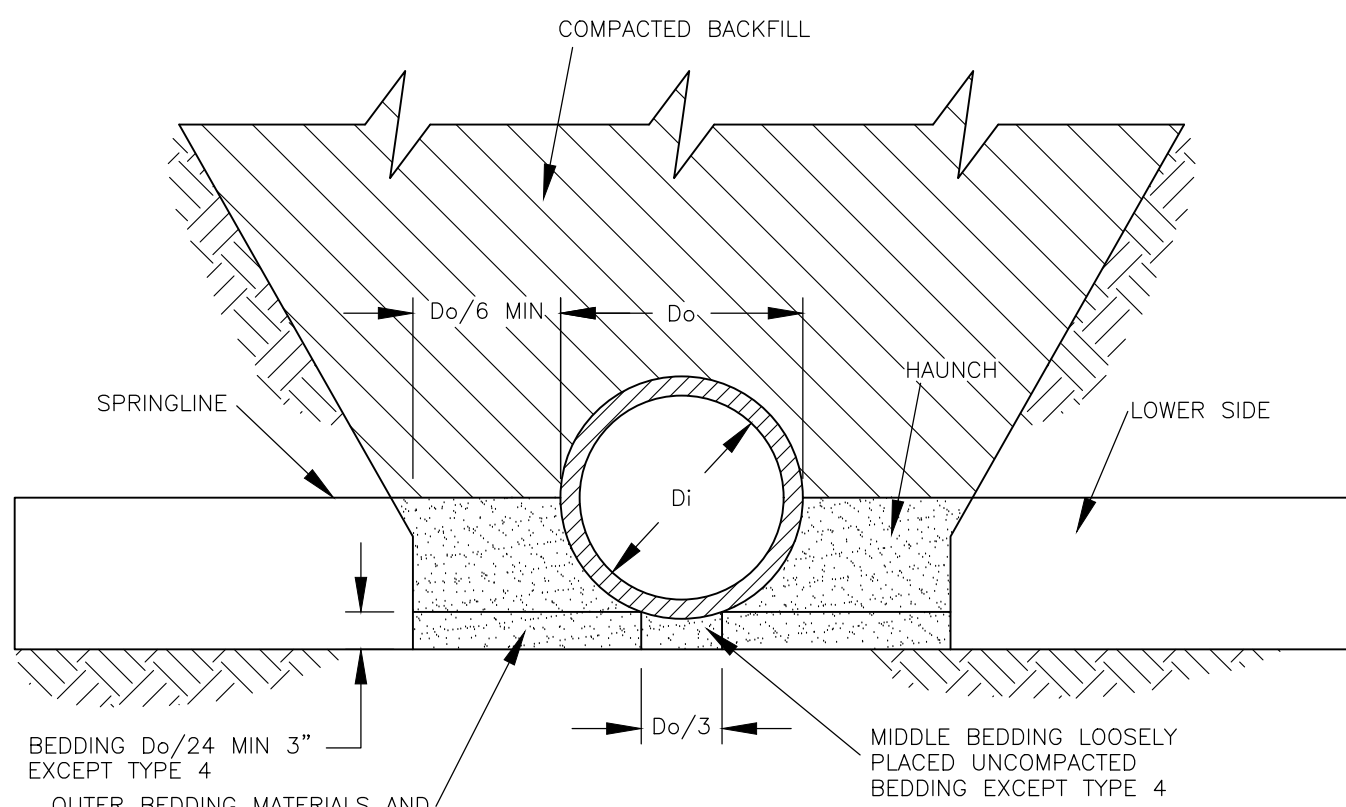
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DETAILS

C501

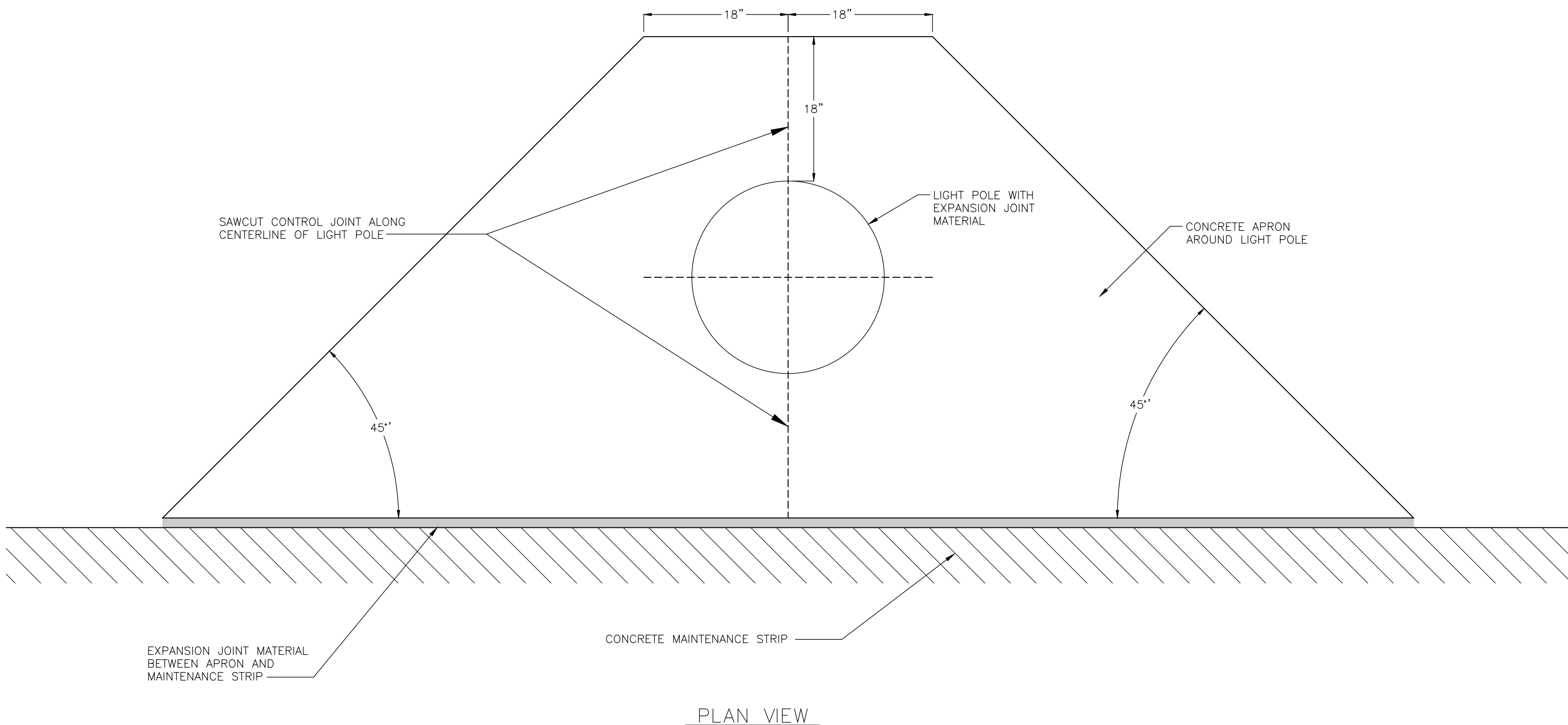


STANDARD TRENCH INSTALLATION SOIL AND MINIMUM STANDARD PROCTOR COMPACTION REQUIREMENTS		
INSTALLATION TYPE	HAUNCH AND OUTER BEDDING	LOWER SIDE
TYPE 1	95% CATEGORY I	90% CATEGORY I 95% CATEGORY II 100% CATEGORY III
TYPE 2	90% CATEGORY I 95% CATEGORY II	85% CATEGORY I 90% CATEGORY II 95% CATEGORY III
TYPE 3	85% CATEGORY I 90% CATEGORY II 95% CATEGORY III	80% CATEGORY I 85% CATEGORY II 90% CATEGORY III
TYPE 4	NO COMPACTION REQUIRED, EXCEPT IF CATEGORY III USE 85% CATEGORY III	NO COMPACTION REQUIRED, EXCEPT IF CATEGORY III USE 85% CATEGORY III

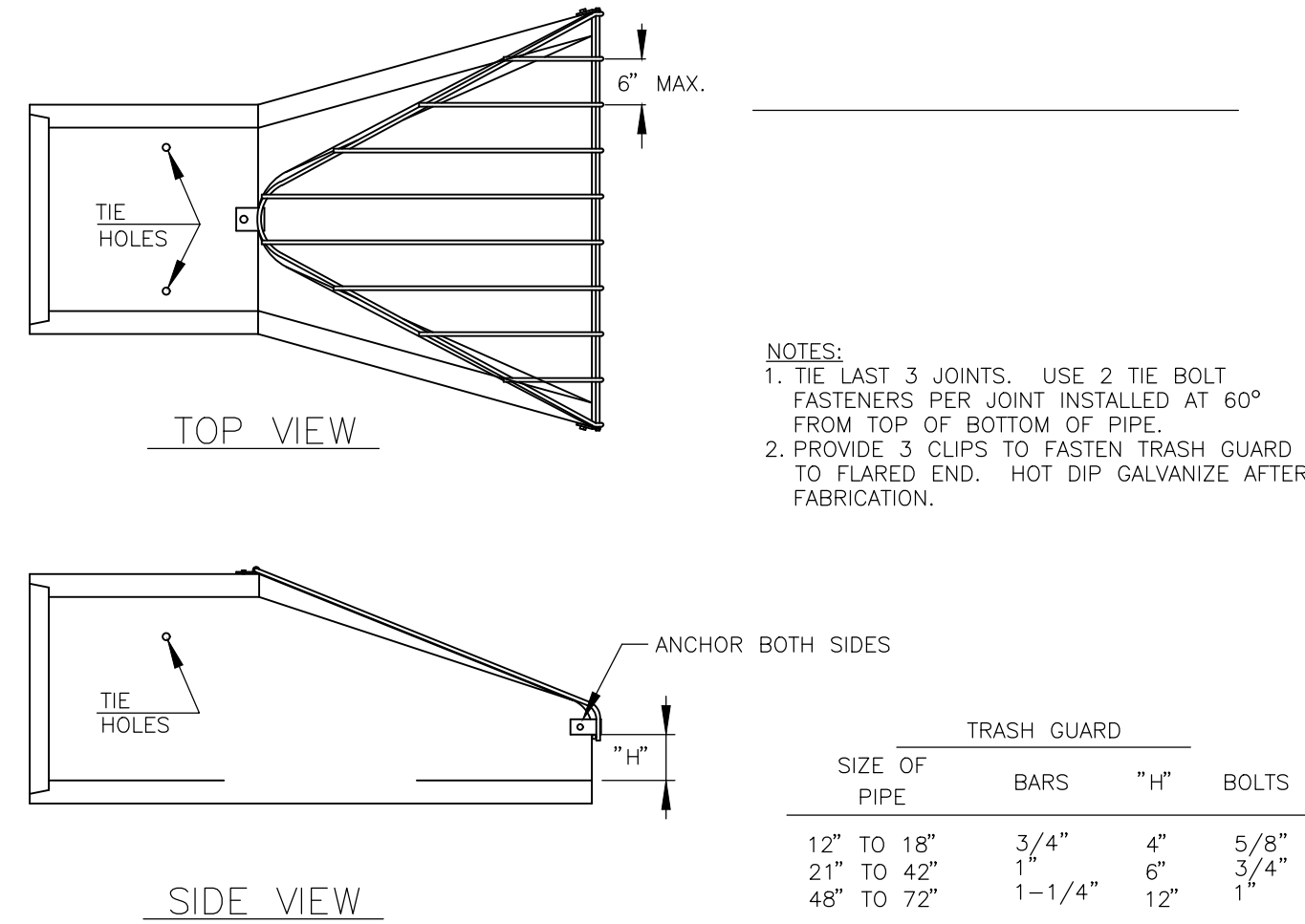
EQUIVALENT SOIL CLASSIFICATIONS FOR SOIL DESIGNATIONS		
SOIL	UNIFIED SOIL CLASSIFICATION SYSTEM (USCS)	MN/DOT SPECIFICATION
CATEGORY I	CLEAN COARSE GRAINED SOILS: SW, SP, GW, GP, OR ANY SOIL BEGINNING WITH ONE OF THESE SYMBOLS WITH 12% OR LESS PASSING A #200 SIEVE	COARSE FILTER AGGREGATE MN/DOT 3149.2H
CATEGORY II	COURSE GRAINED SOILS WITH FINES: GM, GC, SM, SC, OR ANY SOIL BEGINNING WITH ONE OF THESE SYMBOLS CONTAINING MORE THAN 12% PASSING A #200 SIEVE	AGGREGATE BEDDING MN/DOT 3149.2G
CATEGORY III	FINE GRAINED SOILS: CL, ML, (OR CL-ML, CLML, ML/CL) WITH LESS THAN 30% RETAINED ON A #200 SIEVE	NOT APPLICABLE

- NOTES:
1. COMPACTION AND SOIL SYMBOLS—I.E. "95% CATEGORY I" REFERS TO CATEGORY I SOIL MATERIAL WITH MINIMUM STANDARD PROCTOR COMPACTION OF 95%.
  2. SOIL IN BEDDING AND HAUNCH ZONES SHALL BE COMPACTED TO AT LEAST THE SAME COMPACTION AS SPECIFIED FOR THE MAJORITY OF SOIL IN THE BACKFILL ZONE.
  3. THE TRENCH WIDTH SHALL BE WIDER THAN SHOWN IF REQUIRED FOR ADEQUATE SPACE TO ATTAIN SPECIFIED COMPACTION IN THE HAUNCH AND BEDDING ZONES.
  4. FOR TRENCH WALLS WITH GREATER THAN 10 DEGREE SLOPES THAT CONSIST OF EMBANKMENT, THE LOWER SIDE SHALL BE COMPACTED TO AT LEAST THE SAME COMPACTION AS SPECIFIED FOR THE SOIL IN THE BACKFILL ZONE.
  5. NO BEDDING IS REQUIRED FOR TYPE 4 STANDARD INSTALLATION.
  6. REFER TO ASTM C1479-07 FOR DETAILS.
  7. TYPE III BEDDING SHALL BE USED UNLESS NOTED OTHERWISE.

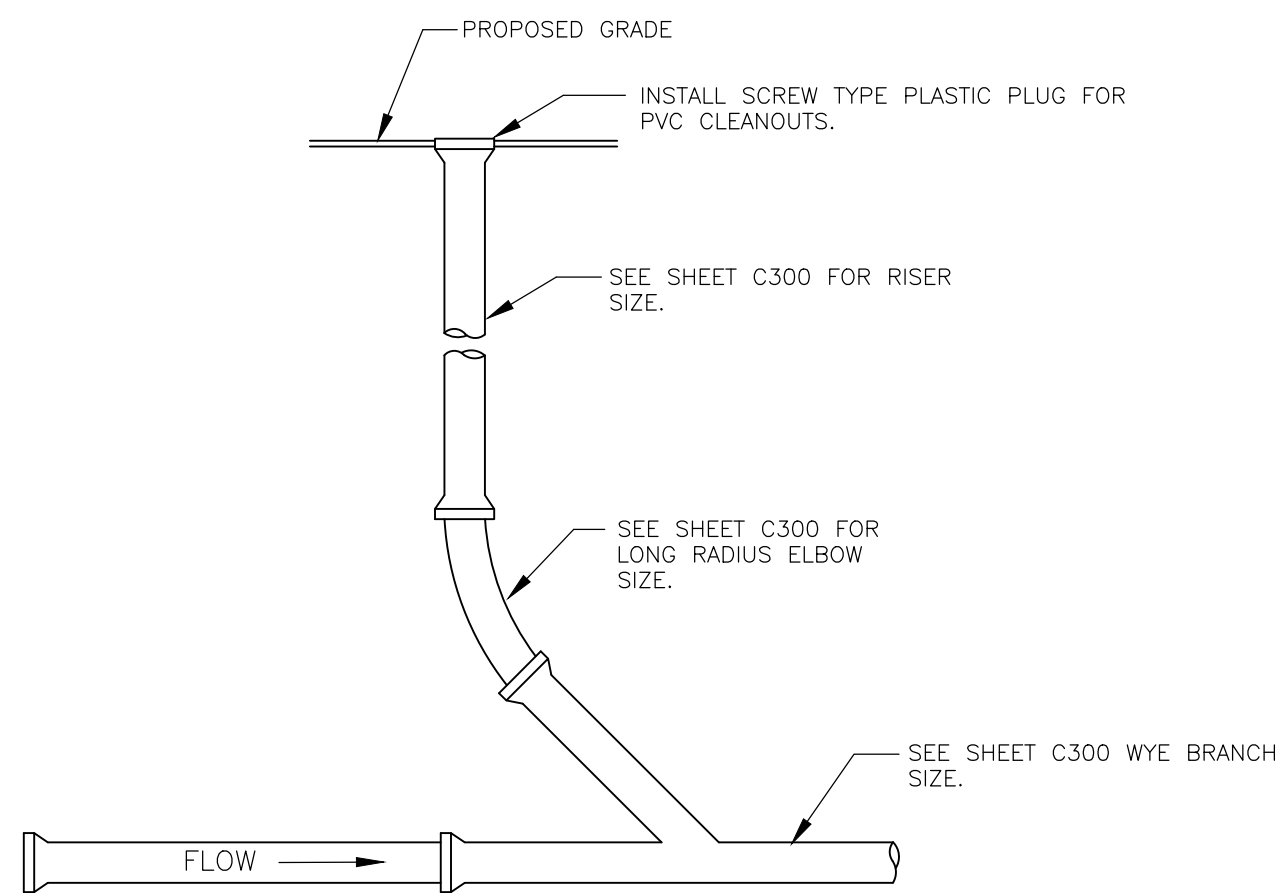
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NOT TO SCALE



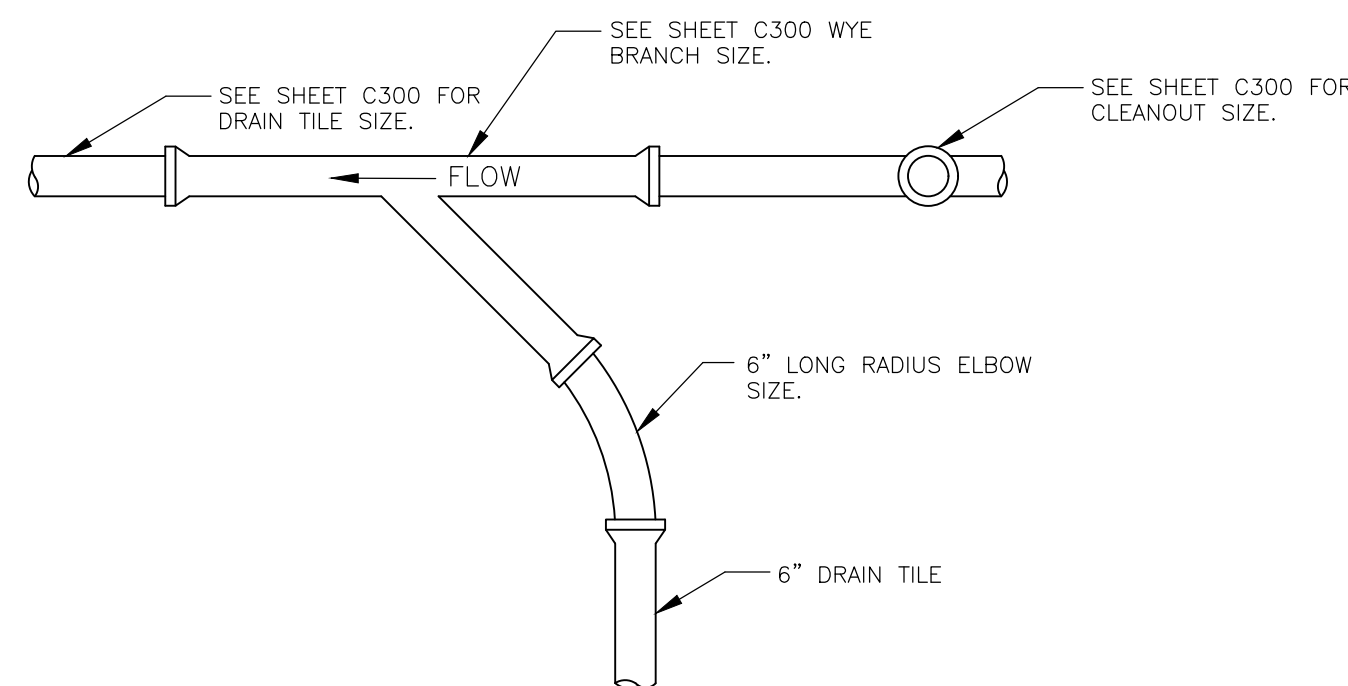
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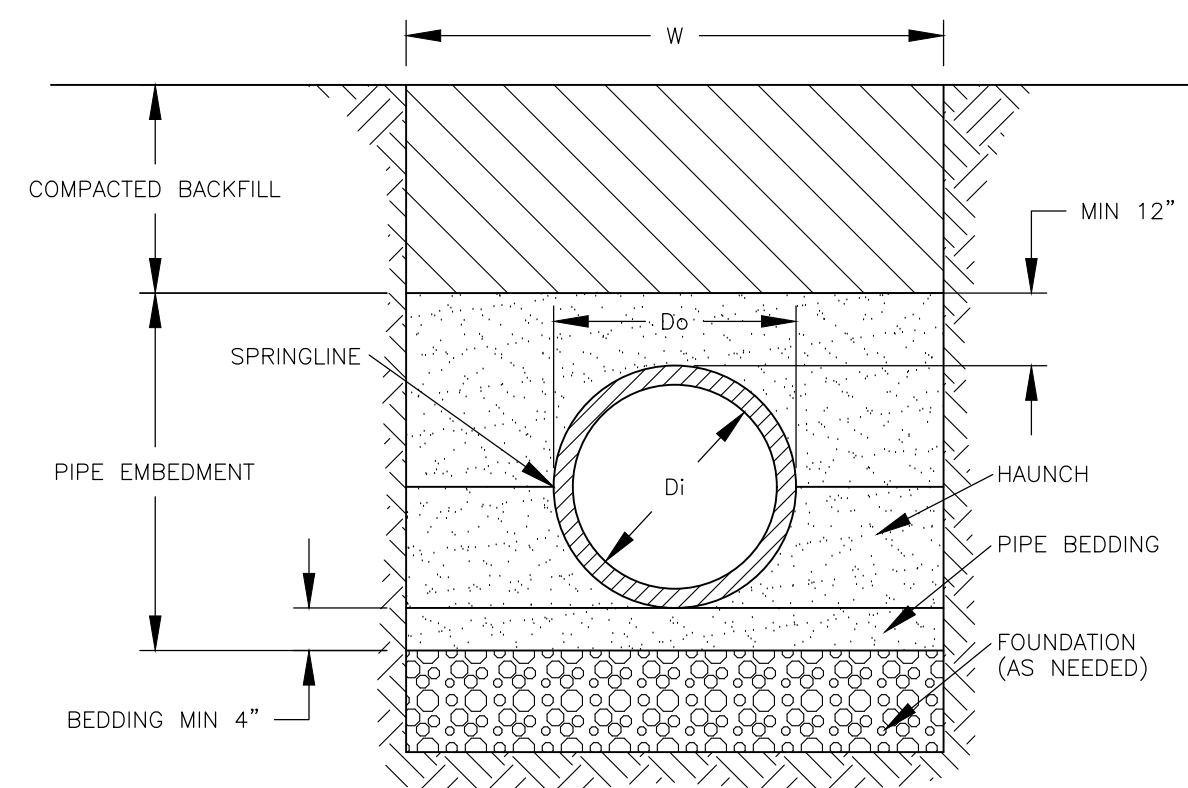
1 FLARED-END SECTION  
NOT TO SCALE



2 SEWER CLEANOUT IN PERVIOUS AREA  
NOT TO SCALE



3 DRAINTILE WYE DETAIL  
NOT TO SCALE



- NOTES:
1. THE MINIMUM TRENCH WIDTH "W" SHALL BE W=Do+16" OR 1.25\*Do+12 WHICHEVER IS GREATER.
  2. PIPE EMBEDMENT MATERIAL SHALL BE CLASS I OR CLASS II MATERIAL. REFER TO SPECIFICATIONS FOR DETAILS.
  3. REFER TO ASTM D2321-05 "UNDERGROUND INSTALLATION OF THERMOPLASTIC PIPE FOR SEWERS AND OTHER GRAVITY-FLOW APPLICATIONS" FOR DETAILS.

4 TYPICAL PIPE BEDDING FOR PVC  
NOT TO SCALE







Sheet #: **L3.0**

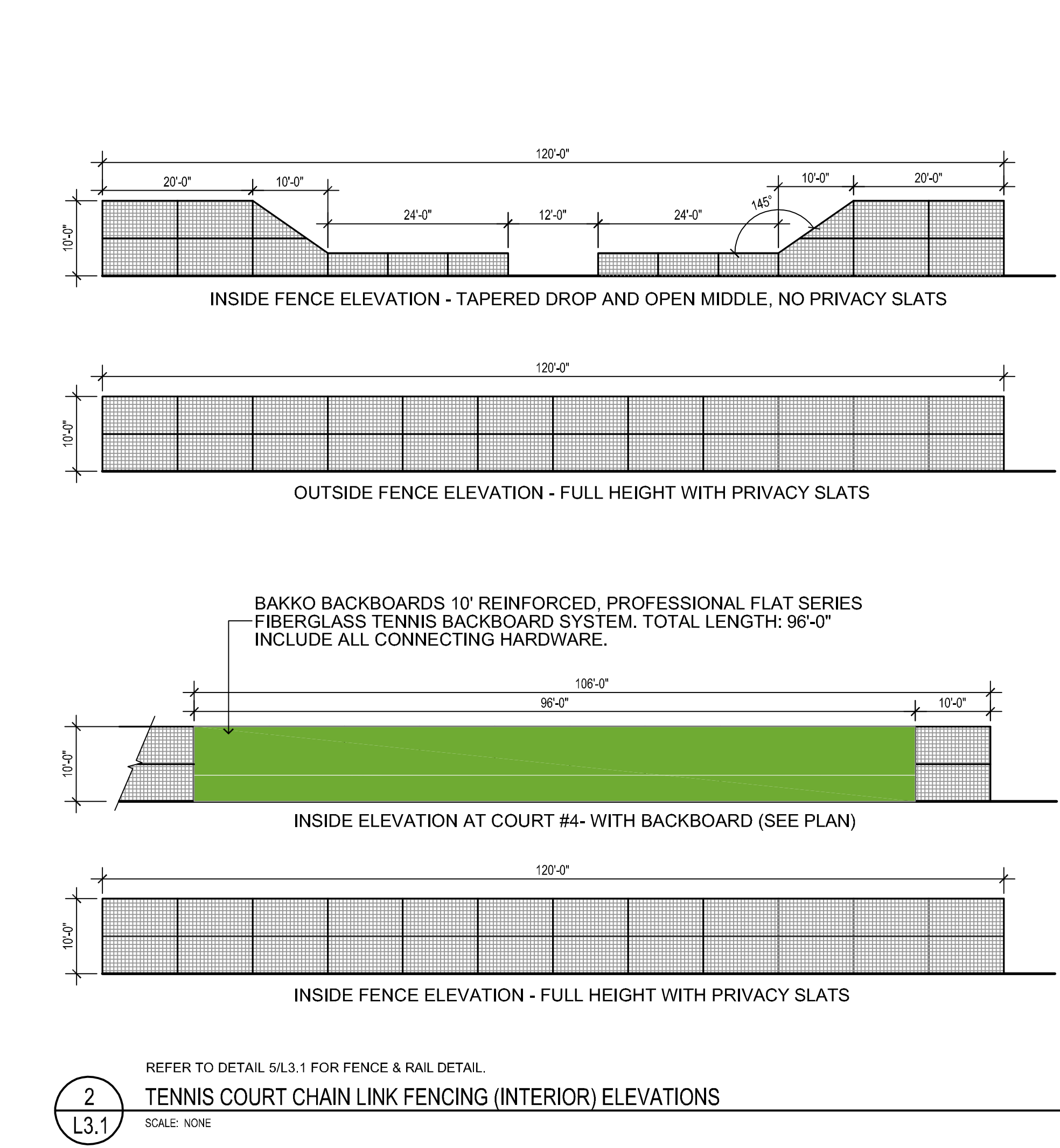
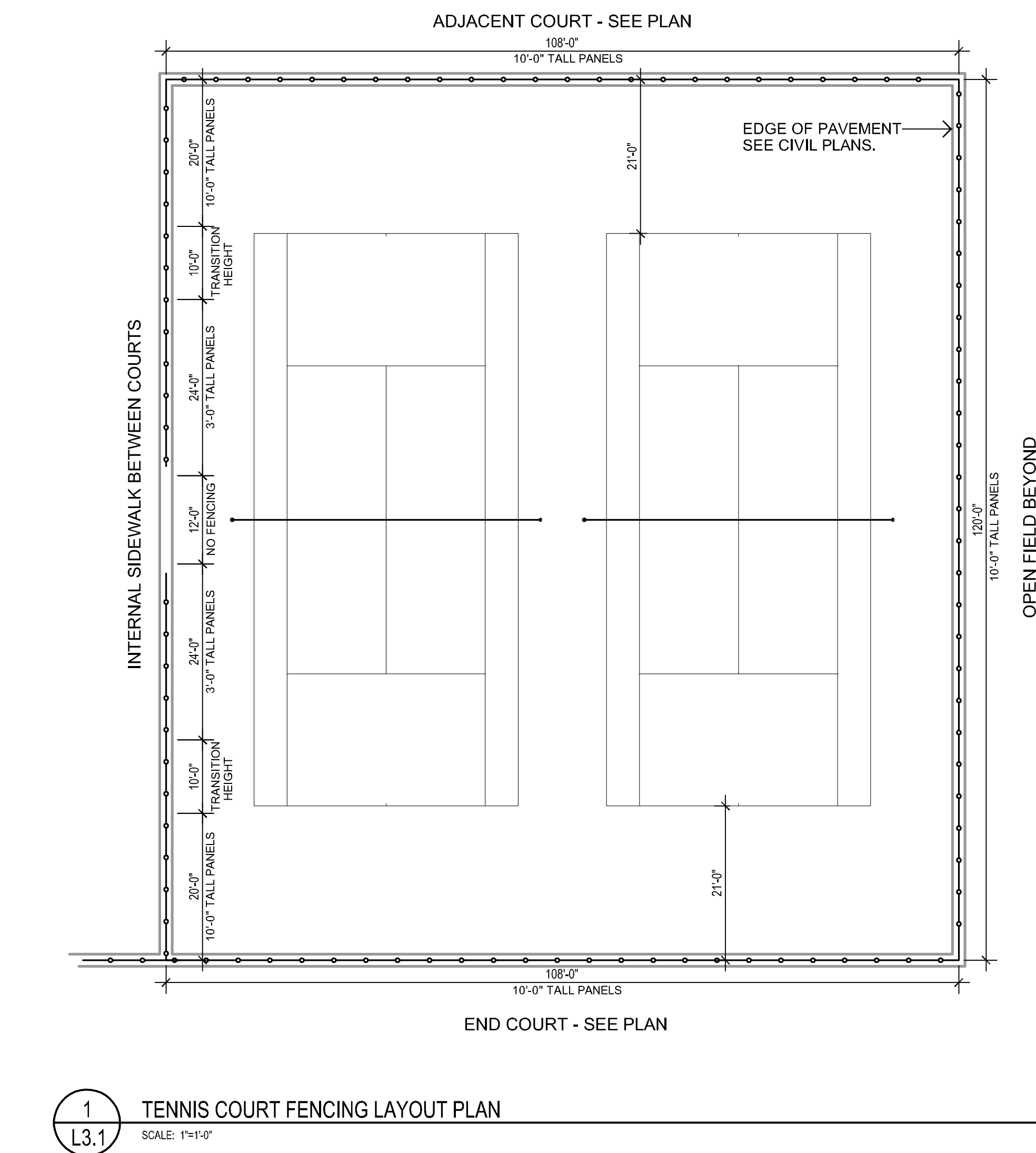


Fence Gate Schedule:

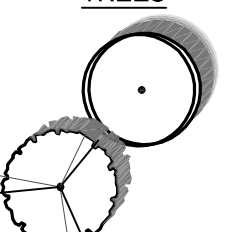
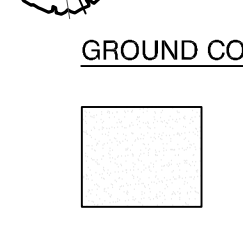
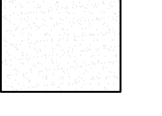
GATE TYPE 'A': PAIR OF 5'-0" WIDE SWING GATE PANELS, LOCKABLE COLLAR, WITH PRIVACY SLATS. CENTER CANE PIN SET IN CONCRETE.

GATE TYPE 'B': STANDARD 4'-0" WIDE SWING GATE PANEL, LOCKABLE COLLAR, WITH PRIVACY STATS.

NOTE: SUBMIT SHOP DRAWINGS FOR ALL GATES, FENCING, AND PRIVACY SLAT SYSTEM.

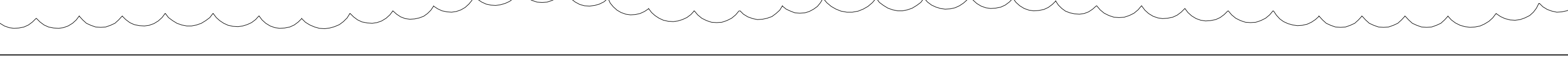
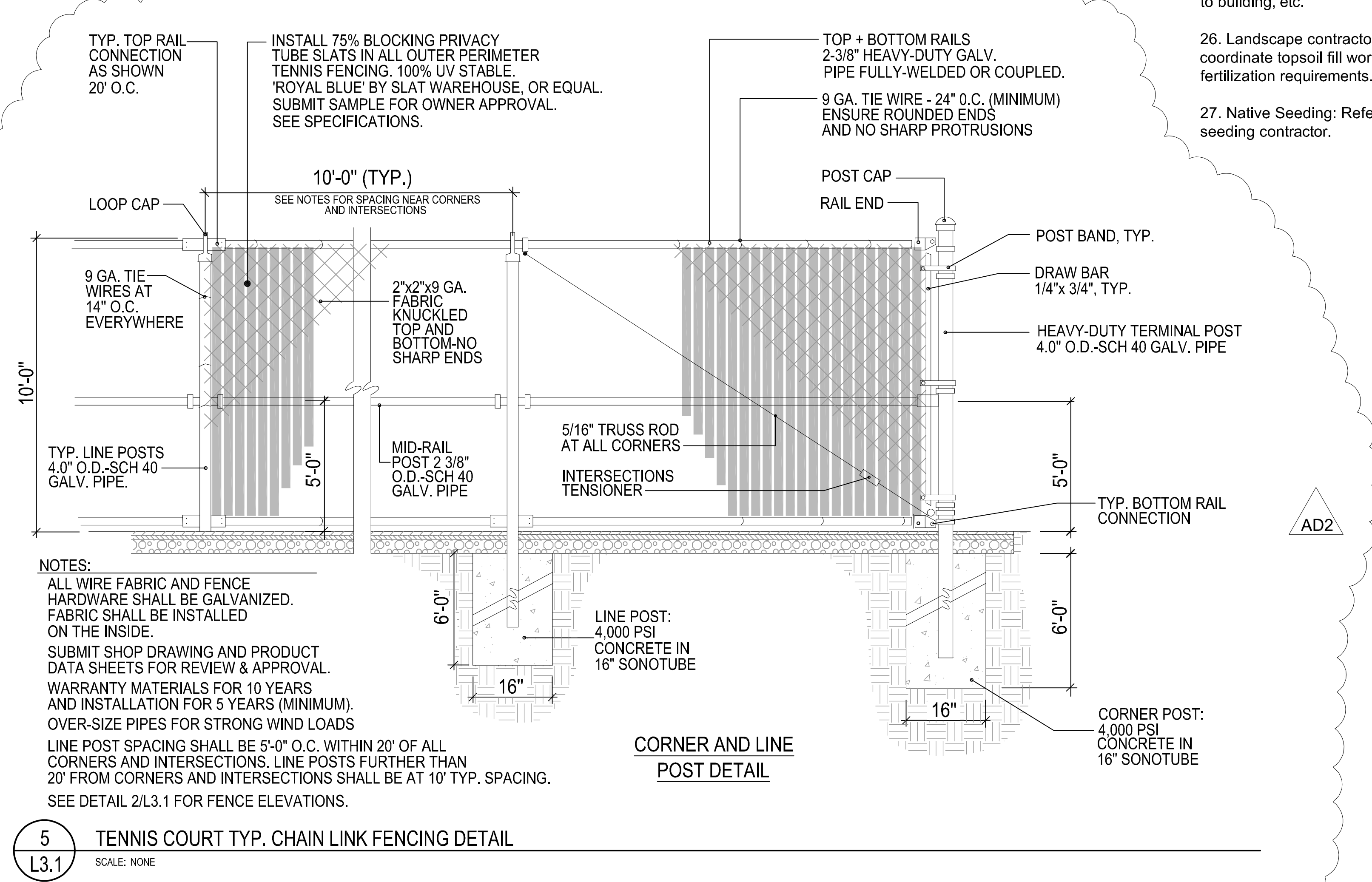
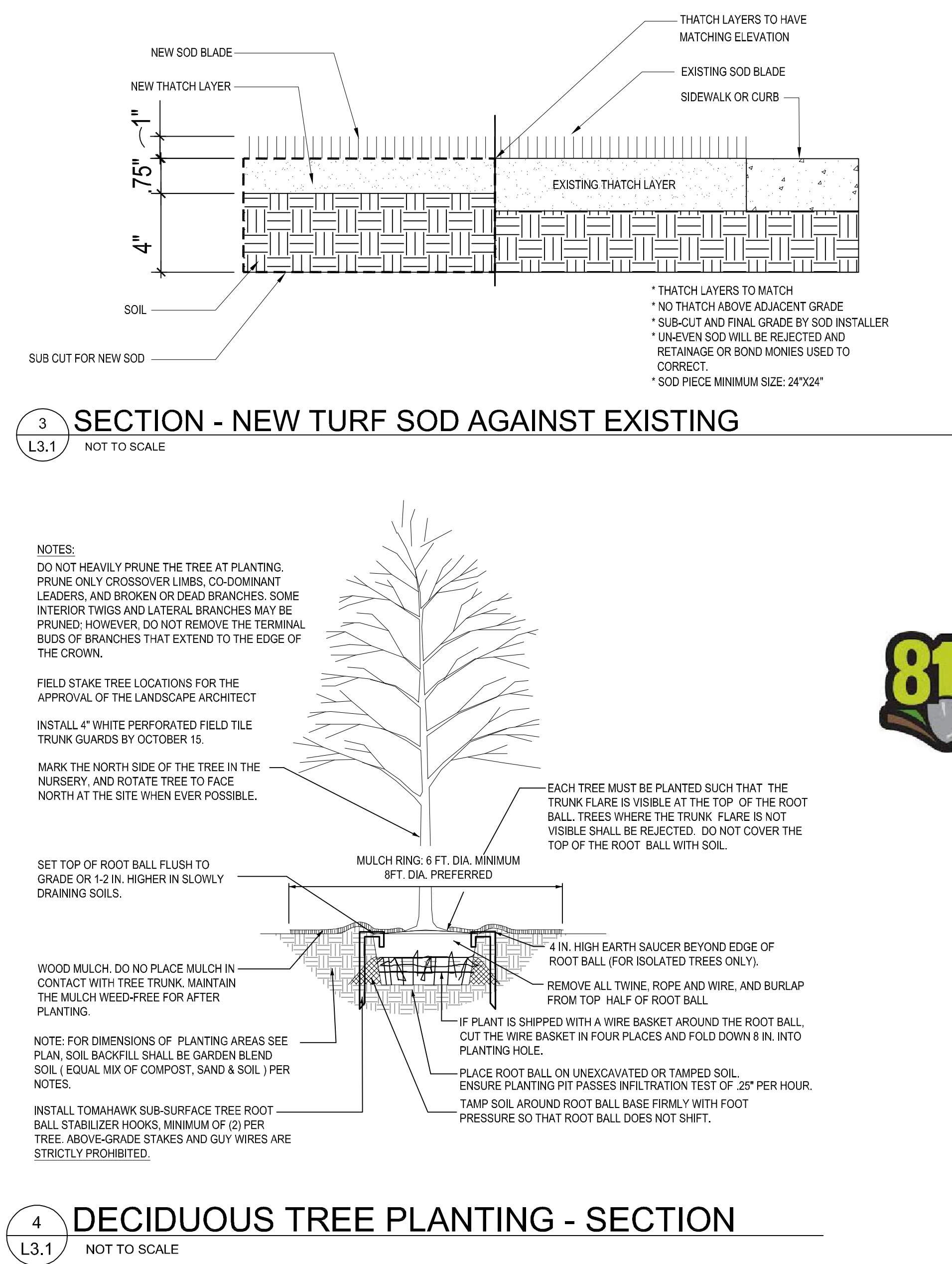


DETAILS, NOTES, AND SCHEDULES:

PLANT SCHEDULE								
TREES	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY	REMARKS	
	AA	Acer x freemantli 'Jeffersred'	Autumn Blaze Maple	3' Cal.	B&B	5		
	SI	Syringa reticulata Ivory Silk	Ivory Silk Japanese Tree Lilac	1.5' Cal.	B&B	7		
GROUND COVERS	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	SPACING	QTY	REMARKS
	PA	Poa pratensis 'Admiral'	Kentucky Bluegrass	sod			52,388 sf	

General Notes:

- Refer to Sheet L3.0 for Layout Plan.
- Refer to Sheet L3.2 for Details, Notes, and Schedules.
- See Civil Engineer's plans for site plan layout and dimensions.
- Protect adjacent landscape areas from damage during construction.
- Place topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. See specifications.
- Ensure new sod is placed to match thatch-layer elevation of adjacent, existing sod to remain. All fine grading of turf and seed areas shall be the responsibility of the sod and seed sub-contractor(s), including sub-cut work. Field verify disturbance upon mobilization - actual seed and sod areas may differ from anticipated limits shown on plan.
- The General Contractor is responsible for coordination of sub-contractor color capabilities to meet school and district expectations. Refer to Specifications.



- General Notes:
1. Tree saucer mulch to be four inches (4") depth natural single-shred hardwood mulch for trees outside of a plant bed. Install per tree planting detail.
2. Refer to civil plan sheets for grading, drainage, site dimensions, survey, tree removal, proposed utilities & erosion control.
3. All plant material shall comply with the latest edition of the American Standard for Nursery Stock, American Association of Nurserymen. Unless noted otherwise, deciduous shrubs shall have at least 5 canes at the specified shrub height. Plant material shall be delivered as specified.
4. Plan takes precedence over plant schedule if discrepancies in quantities exist.
5. All proposed plants shall be located and staked as shown.
6. Adjustment in location of proposed plant material may be needed in field. Should an adjustment be required, the client will provide field approval. Significant changes may require city review and approval.
7. The project landscape contractor shall be held responsible for watering and properly handling all plant materials brought on the site both before and after installation. Schedule plant deliveries to coincide with expected installation time within 36 hours.
8. All plant materials shall be fertilized upon installation as specified.
9. The landscape contractor shall provide the owner with a watering schedule appropriate to the project site conditions and to plant material growth requirements.
10. If the landscape contractor is concerned or perceives any deficiencies in the plant selections, soil conditions, drainage or any other site condition that might negatively affect plant establishment, survival or guarantee, they must bring these deficiencies to the attention of the landscape architect & client prior to bid submission.
11. Contractor shall establish to his/ her satisfaction that soil and compaction conditions are adequate to allow for proper drainage at and around the building site.
12. Contractor is responsible for ongoing maintenance of all newly installed material until time of owner acceptance. Any acts of vandalism or damage which may occur prior to owner acceptance shall be the responsibility of the contractor. Contractor shall provide the owner with a maintenance program including, but not limited to, pruning, fertilization and disease/pest control.
13. The contractor shall guarantee newly planted material through TWO calendar years from the date of written owner acceptance. Plants that exhibit more than 10% die-back damage shall be replaced at no additional cost to the owner. The contractor shall also provide adequate tree wrap and deer/rodent protection measures for the plantings during the warranty period.
14. This layout plan constitutes our understanding of the landscape requirements listed in the ordinance. Changes and modifications may be requested by the city based on applicant information, public input, council decisions, etc.
15. The landscape contractor shall be responsible for obtaining any permits and coordinating inspections as required throughout the work process.
16. Plant size & species substitutions must be approved in writing prior to acceptance in the field.
17. Replacement and repairs requested by the Owner during the warranty period must be made within 14 business days of the request.
18. Landscape Contractor is responsible for coordination with the General Contractor, to protect the new improvements on and off-site during landscape work activities. Report any damage to the General Contractor immediately.
19. Irrigation: the landscape contractor is responsible for the function and protection of the existing irrigation system outside the proposed work limits, during construction. Landscape contractor to adjust head spray and zone run times as necessary to ensure turf and plants within and outside the work limits, remain irrigated. Include the cost of temporary on-grade piping, if necessary. Remove and salvage existing irrigation equipment (heads, valves, boxes, as reasonable), within construction limits for re-use ahead of excavation work and remove any irrigation pipe from the work area(s), including under new pavement. Sleeve under new paving as necessary to irrigate areas now isolated from the original system. Clearly mark underground piping and coordinate line & stub locations with General Contractor. Provide a new layout that irrigates all new landscape areas and connects to the existing system.
20. All sod areas shall be prepared prior to planting with a harley power box rake or equal to provide a firm planting bed free of stones, sticks, construction debris, etc. Any alternate seed mixtures, rates, & application method noted shall be submitted to the landscape architect for approval.
21. The Landscape Contractor shall furnish samples of all landscape materials for approval prior to installation.
22. The Landscape Contractor shall clear and grub underbrush within the work limits to remove dead branches, leaves, trash, weeds and foreign materials. Remove trees where noted on the civil plan, including the stump to 30" below grade.
23. The landscape contractor shall contact Gopher State One Call no less than 48 hours before digging for field utility locations.
24. The landscape contractor shall be responsible for the removal of erosion control measures once vegetation has been established to the satisfaction of the municipal staff. This includes silt curtain fencing and sediment logs placed in the landscape.
25. The landscape contractor shall be responsible for visiting the site to become familiar with the conditions prior to bidding and installation. Coordinate with the general contractors on matters such as fine grading, landscaped area conditions, staging areas, irrigation connection to building, etc.
26. Landscape contractor shall be responsible for fished or 'fine' grading of topsoil. It shall be the landscape contractor's responsibility to coordinate topsoil fill work with the earthwork sub-contractor. See specifications for topsoil depth requirements, composition, pH, and fertilization requirements.
27. Native Seeding: Refer to Sheet L3.2 for native seed mixtures and rates. Refer also to specifications for maintenance required by the seeding contractor.

2019 Rogers High School Tennis Courts - Bid Package #1

21000 141st Avenue N. Rogers, MN 55374

Independent School District #728

11500 93rd Ave. NW Elk River, MN 55330

Wold

WOLD ARCHITECTS AND ENGINEERS

332 Minnesota Street, Suite W2000 Saint Paul, MN 55101

woldae.com | 651.227.7773

BKBM ENGINEERS

6120 Earle Brown Dr., Suite 700 Minneapolis, MN 55430 Phone: (763) 843-0420 Fax: (763) 843-0421 www.bkbm.com

CALYX DESIGN GROUP

Landscape Architecture Planning

475 N. Cleveland Avenue | Suite 307 Saint Paul, MN 55104 651.788.9018 | calyxdesigngroup.com

Construction Documents

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of MINNESOTA.

BENJAMIN D. HARTBERG, PLA

Registration No. 48864 Date 01-17-2019

Revisions

17445

1/8/2019

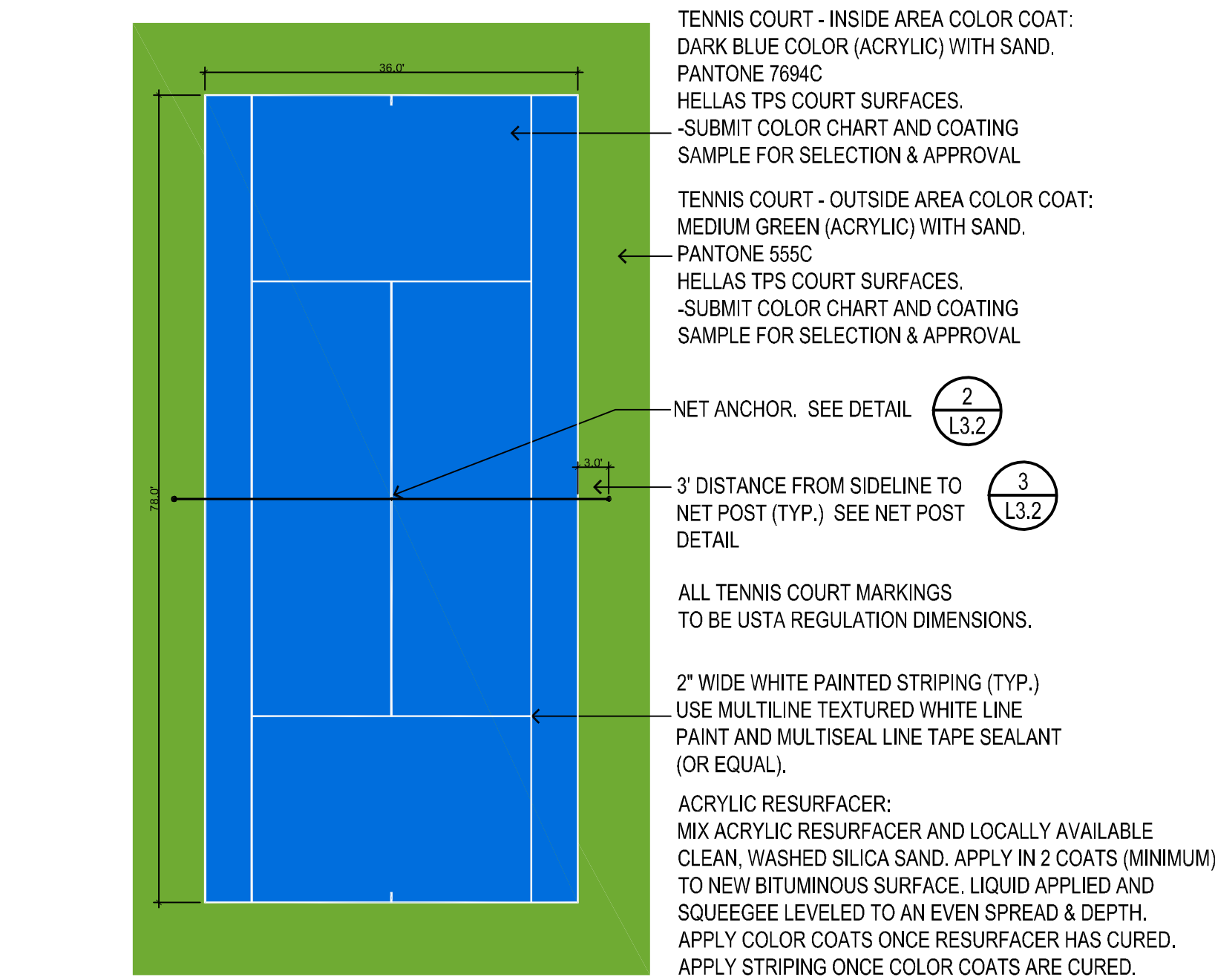
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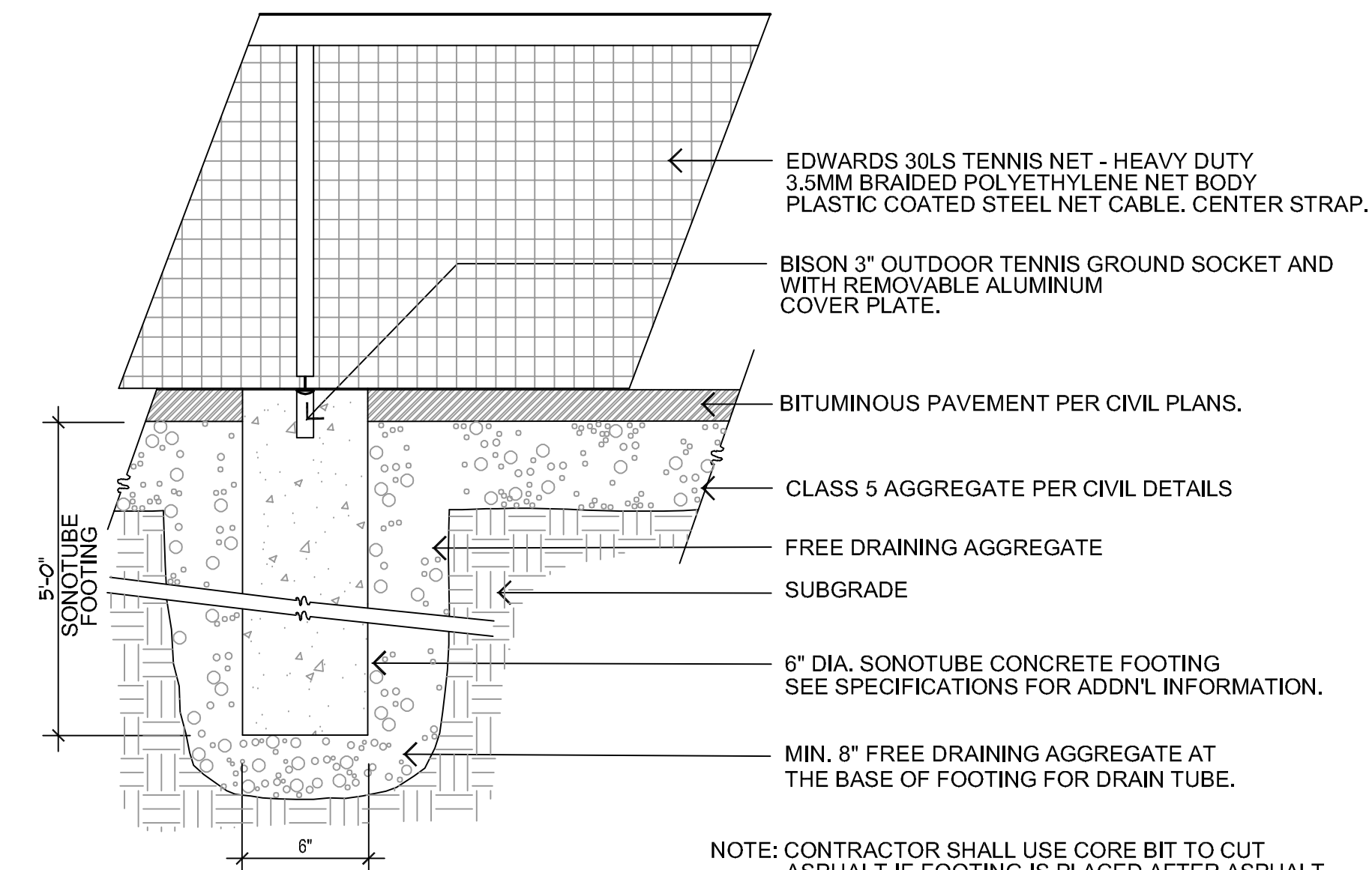
LANDSCAPE DETAILS

L3.1

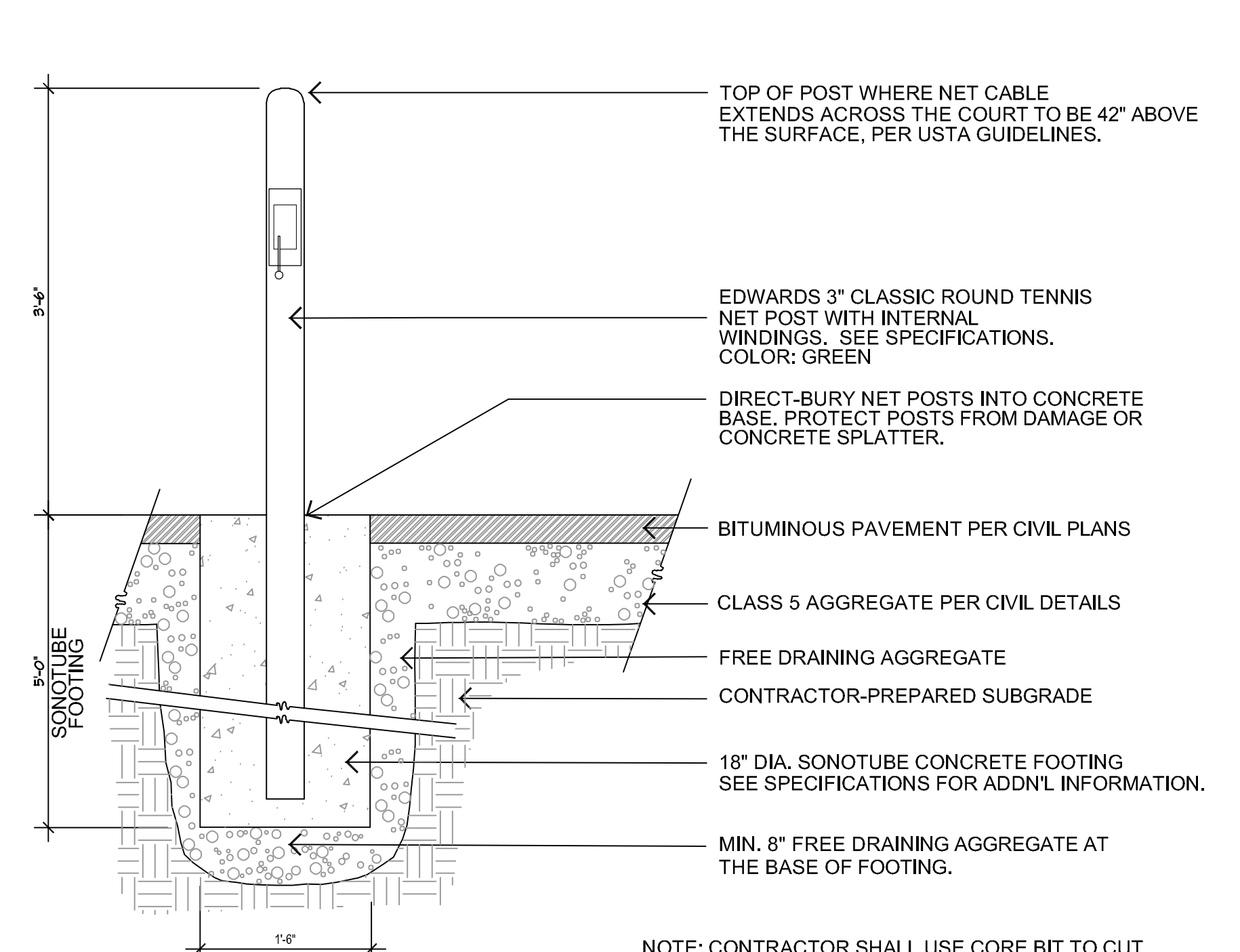




**1**  
L3.2  
TENNIS COURT COATING AND STRIPING PLAN - DOUBLES PLAY LAYOUT  
SCALE: 1"=1'-0"

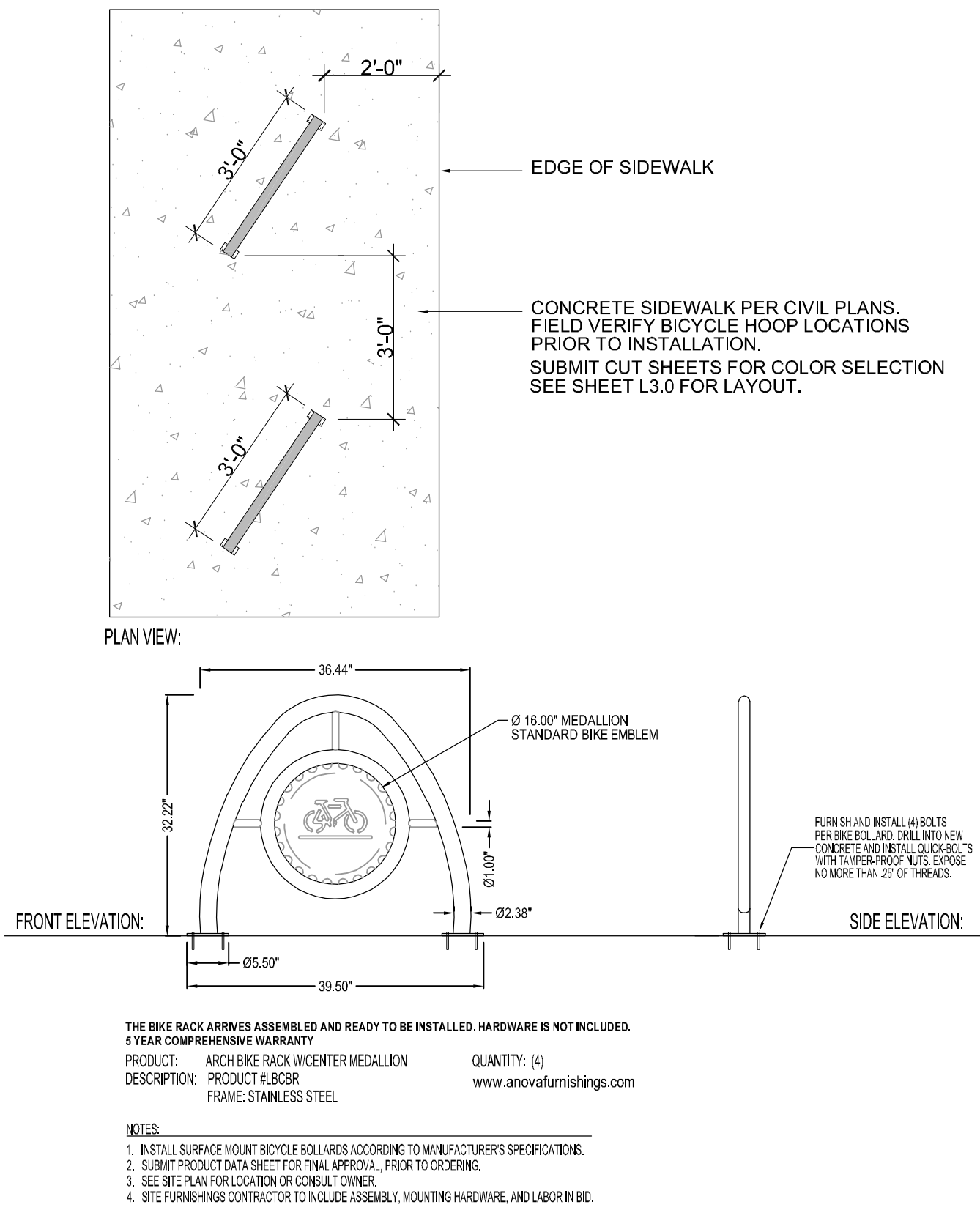


**2**  
L3.2  
TENNIS NET ANCHOR DETAIL  
SCALE: 1"=1'-0"

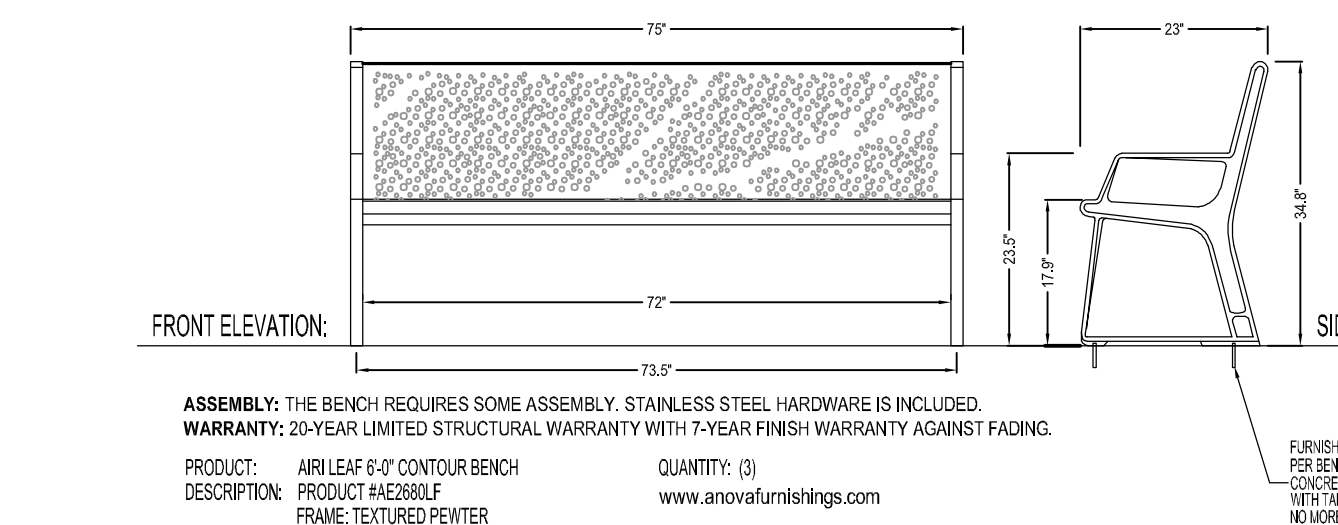
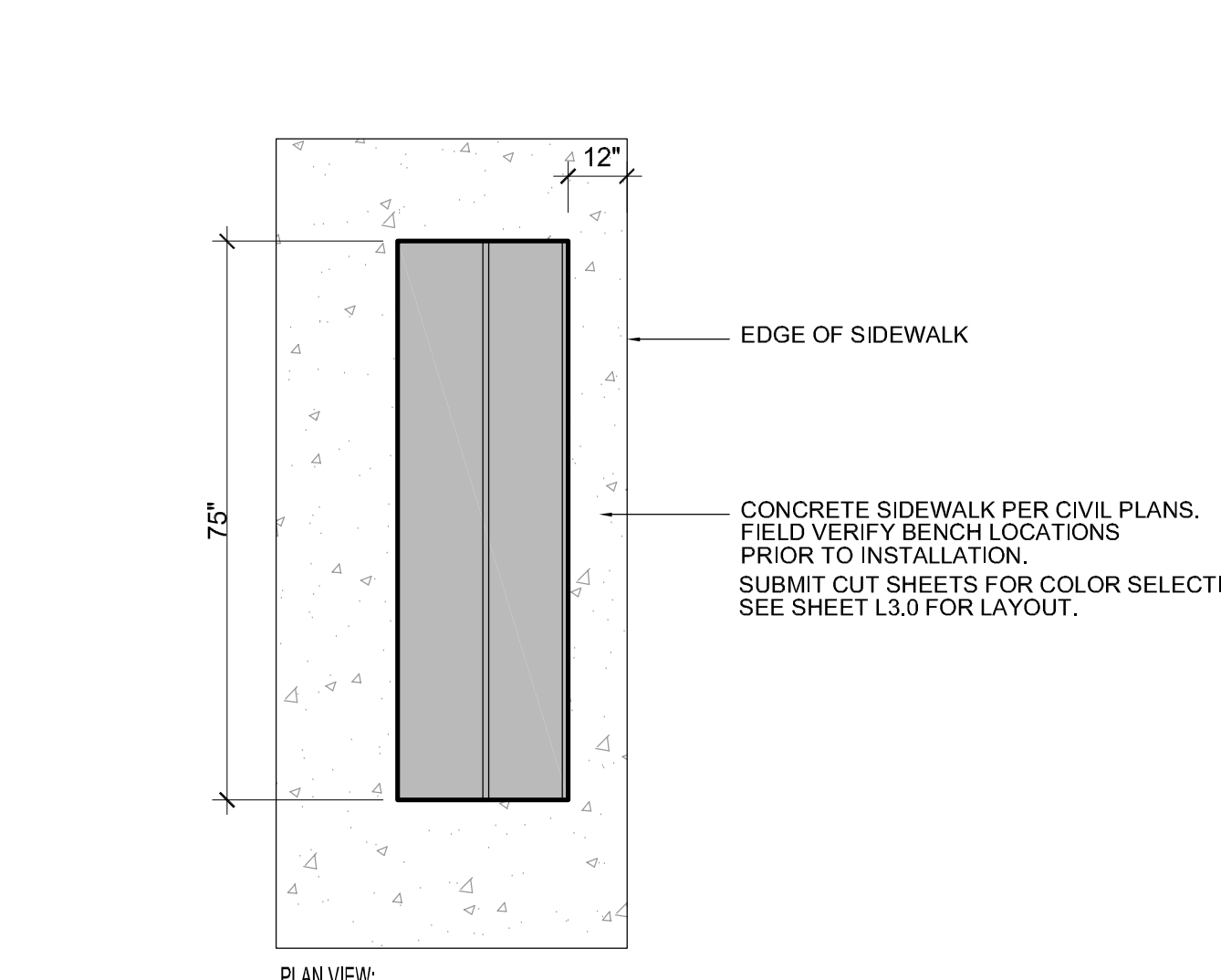


**3**  
L3.2  
TENNIS NET POST DETAIL  
SCALE: 1"=1'-0"

DETAILS, NOTES, AND SCHEDULES:



**4**  
L3.2  
BICYCLE BOLLARD DETAIL  
SCALE: NONE



**5**  
L3.2  
6' BENCH DETAIL  
SCALE: NONE

General Notes:

- Refer to Sheets L3.1+L3.2 for Details, Notes, and Schedules.
- See Civil Engineer's plans for site plan layout and dimensions.
- Protect adjacent landscape areas from damage during construction.
- Place topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. See specifications.
- Ensure new sod is placed to match hatch-layer elevation of adjacent, existing sod to remain. All fine grading of turf and seed areas shall be the responsibility of the sod and seed sub-contractor(s), including sub-cut work. Field verify disturbance upon mobilization - actual seed and sod areas may differ from anticipated limits shown on plan.
- Irrigation: The landscape contractor is required to protect the existing irrigation system outside the work limits during construction. Within the work limits, cap lines and remove & salvage irrigation components for re-use. Submit irrigation plan showing the new heads & pipe connecting to the existing system.
- New trees must be staked with Tomahawk sub-surface ball supports, as noted on Sheet L3.1. Above-grade stakes are prohibited.
- Colors noted are to be considered custom, unless select vendors have the exact colors as stock. The General Contractor is responsible for coordination of sub-contractor color capabilities to meet school and district expectations.

Native Seeding

Installation Method:

- Method 1. Drop Seeding Onto Tilled Sites**  
This is the "standard" method for seeding on prepared sites such as those on construction projects.
- Site Preparation** - The site should be prepared by loosening topsoil to a minimum depth of 3 inches.
  - Fertilizer** - Use a fertilizer analysis based on a soil test or a general recommendation is a 10-10-10 (NPK) commercial grade analysis at 200 lbs/acre.
  - Seed Installation** - Seed should be installed with a drop seeder that will accurately meter the types of seeds to be planted, keep all seeds uniformly mixed during the seeding and contain drop seed tubes for seed placement (Drill-type). The drop seeder should be equipped with a cultipacker assembly to ensure seed-to-soil contact.
  - Seeding Rates** - Rates are specified in the mixture tabulation for the specified mix.
  - Finishing** - If the crop seeder is not equipped with a cultipacker, the site should be cultipacked following the seeding to ensure seed-to-soil contact.
  - Mulch** - The site should be mulched and disc-animated following cultipacking. The standard mulch is MnDOT Type 1 at a rate of 2.0 tons/acre. Also see temporary erosion control for additional information.

- Method 2. Hydrosseeding**  
Hydrosseeding is an acceptable method for establishing the general mixture when it is done correctly. However, it is imperative that the site is prepared and finished properly. MnDOT generally uses hydrosseeding on steep slopes or other areas inaccessible to a drop seeder such as wetland edges and ponds. Hydrosseeding is not recommended if the extended weather patterns are hot and dry and the soil surface is dry and dusty. The seed-water slurry should be applied within one hour after the seed is added to the hydrosseeder tank.

- Site Preparation** - The site should be prepared by loosening topsoil to a minimum depth of 3 inches. It is critical that the seedbed be loosened to a point that there are a lot of spaces for seed to filter into cracks and crevices otherwise it may end up on the surface and wash away with the first heavy rain.
- Fertilizer** - Either use a fertilizer analysis based on a soil test or a general recommendation is a 10-10-10 (NPK) commercial grade analysis at 200 lbs/acre.
- Seed Installation** - Seed should be installed by hydrosseeding it evenly over the entire site. A fan-type nozzle should be used with approximately 500 gallons of water per acre. It is recommended to add approximately 75 pounds of hydromulch per 500 gallons of water for a visual tracer to ensure uniform coverage.
- Seeding Rates** - Rates are specified in the mixture tabulation for the specified mix.
- Finishing** - The site should be harrowed, cultipacked or raked following seeding.
- Mulch** - The site should be mulched following harrowing using one of the following methods (as per plans or special provisions):
  - MnDOT Type 1 mulch at a rate of 2.0 tons per acre with disc-animating.
  - MnDOT Hydraulic Soil Stabilizer or Bonded Fiber Matrix on inaccessible sites.

Native Seeding

Required Maintenance:

- Native Grass and Forb Mixtures** (enclosures beginning with the number 3)
- Year 1**  
**Establishment** (spring seedings):  
1) Prepare site - Late April - May.  
2) Seed - May 1 - June 1.  
**Maintenance:**  
1) Mow (5-6 inches) - every 30 days after planting until September 30.  
2) Weed Control - mowing should help control annual weeds. Spot spray thistles etc.  
**Establishment** (fall seedings):  
1) Prepare site - Late August - early September.  
2) Seed - late September to freeze-up.  
**Maintenance** (following season):  
1) Mow (5-6 inches) - once in May, June and July.  
2) Weed Control - mowing should keep annual weeds down. Spot spray thistles etc.  
**Evaluation:**  
1) Cover crop growing within 2 weeks of planting (except dormant plantings).  
2) Seedlings (about 1-2 inches apart in drill row).  
3) Native grass seedlings may only be 4-6 inches tall.  
4) If there is a flush of growth from total seed, mow as necessary.
- Year 2**  
**Maintenance:**  
1) Mow (5-6 inches) one time between June 1 - August 15 before weeds set seed.  
2) Weed Control - mowing should keep annual weeds down. Spot spray thistles etc.  
3) Some sites may not require much maintenance the second year.  
**Evaluation:**  
1) Cover crop will be gone unless winter wheat was used in a fall planting.  
2) Grasses forming clumps 1-2 inches apart in drill row, but still short.  
3) Some flowers should be blooming (black-eyed Susans, bergamot etc.).  
4) If there is a flush of growth from total seed, mow site.
- Year 3**  
**Maintenance:**  
1) Mow only if necessary.  
2) Weed Control - Spot spray thistles, etc.  
3) Sites usually do not require much maintenance the third year.  
**Evaluation:**  
1) Planting should begin looking like a prairie - tall grasses, flowers etc.
- Long-term**  
**Maintenance:**  
1) Weed Control - Spot spray thistles etc.  
2) Burning (2-4 year rotation) alternate spring and fall if possible.  
3) Mowing (2-4 year rotation) late summer or early fall. Alternate with burning (may substitute for burning).  
4) Burning two years in a row will really "clean up" rough looking sites.

Notes:

- Refer to Civil Engineer's Plans for Grading, Drainage, and Erosion Control Requirements. Follow MnDOT Guidelines for Seeding Timelines and Establishment Criteria. Seeding Contractor is Responsible for Topsoil Testing & Amendments, If Required. Refer to Specifications for Submittal Data and Other Requirements.

SEEDING SCHEDULES:

2019 Rogers High School Tennis Courts

21000 141st Avenue N.  
Rogers, MN 55374

Independent School District #728

11500 93rd Ave. NW  
ELK RIVER, MN 55330



**WOLD ARCHITECTS AND ENGINEERS**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101

woldae.com | 651.227.7773



6120 Earle Brown Dr., Suite 700  
Minneapolis, MN 55430  
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Construction Documents

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of MINNESOTA.

BENJAMIN D. HARTBERG, PLA			
Registration No.	4884	Date	01-17-2019
Description	Revisions	Date	Num

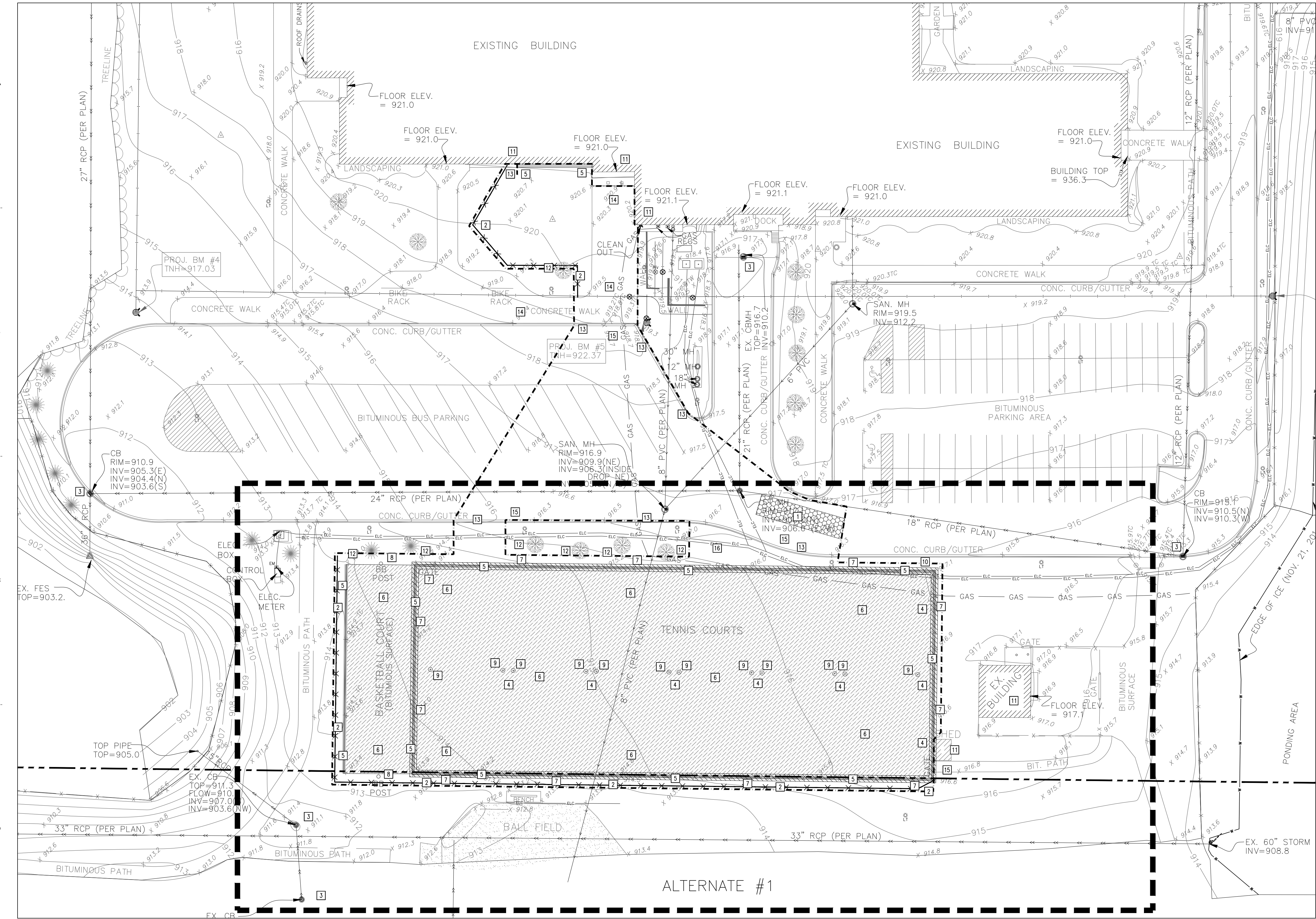
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Drawn: MF  
Check: BH

LANDSCAPE DETAILS

Sheet #:

L3.2



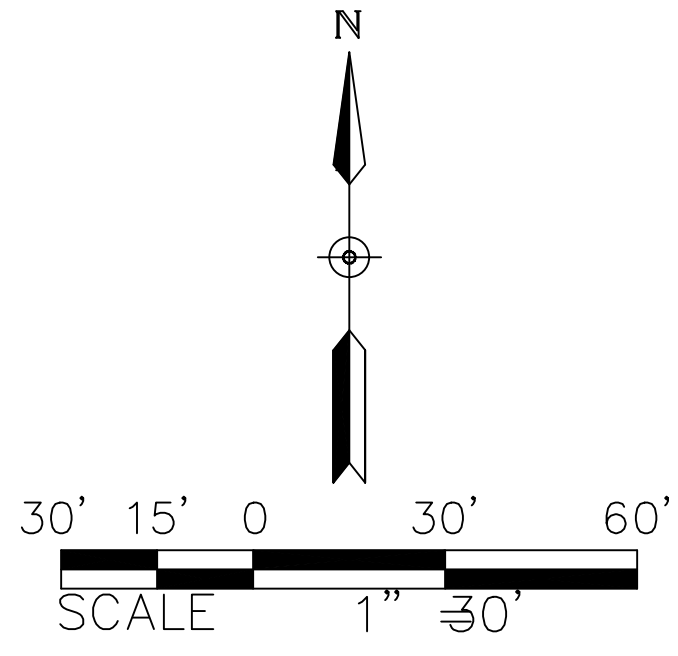


1  
C100  
SELECTIVE SITE DEMOLITION PLAN  
1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
SILT FENCE	X X
SAWCUT LINE (APPROX.)	---
PROPERTY LINE	---
ALTERNATE #1	---
BITUMINOUS REMOVAL	---
FENCE REMOVAL	---
MAINTENANCE STRIP REMOVAL	---

ABBREVIATIONS	
BLDG	Building
BM	Bench Mark
CB	Catch Basin
CONC	Concrete
DIP	Ductile Iron Pipe
ELEV	Elevation
EX	Existing
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe

NOTE:  
STORM SEWER INLETS NOT SHOWN ON PLAN MAY RECEIVE RUNOFF FROM CONSTRUCTION ACTIVITIES. INSTALL INLET SEDIMENT PROTECTION PER DETAIL 3/C400 ON ALL STORM INLETS THAT MAY RECEIVE RUNOFF.



NOTE:  
BACKGROUND INFORMATION IS BASED ON A 2014 SURVEY PERFORMED BY CORPSTONE LAND SURVEYING. MISCELLANEOUS SITE WORK HAS BEEN PERFORMED THROUGHOUT THE ROGERS MIDDLE SCHOOL SITE SINCE THE 2014 SURVEY WAS COMPLETED.  
PRIOR TO BIDDING, THE CONTRACTOR SHALL VISIT THE SITE TO OBTAIN A CLEAR UNDERSTANDING OF SCOPE OF WORK. NO ADDITIONAL COMPENSATION WILL BE PROVIDED FOR WORK THAT COULD HAVE BEEN ANTICIPATED BY PERFORMING THE ABOVE.

- KEYED NOTES
- KEYED NOTES ARE DENOTED BY [ ] ON PLAN.
- 1 INSTALL STABILIZED CONSTRUCTION ENTRANCE. REFER TO DETAIL 1/C400.
  - 2 INSTALL SILT FENCE. REFER TO DETAIL 2/C400.
  - 3 INSTALL INLET SEDIMENT PROTECTION. REFER TO DETAIL 3/C400.
  - 4 REMOVE EXISTING BENCHES IN THEIR ENTIRETY (NOT SHOWN ON PLANS). PRIOR TO BIDDING, CONTRACTOR SHALL VISIT SITE TO OBTAIN CLEAR UNDERSTANDING OF SCOPE OF WORK.
  - 5 REMOVE CONCRETE MAINTENANCE STRIP IN ITS ENTIRETY TO THE EXTENT SHOWN.
  - 6 SAWCUT AND REMOVE BITUMINOUS PAVEMENT IN ITS ENTIRETY TO THE EXTENTS SHOWN. CONTRACTOR SHALL REMOVE UNDERLYING AGGREGATE BASE TO ALLOW FOR A MINIMUM OF 6" OF TOPSOIL TO BE PLACED FOR PROPOSED SOD.
  - 7 REMOVE FENCE IN ITS ENTIRETY, INCLUDING BELOW GRADE FOUNDATIONS.
  - 8 REMOVE EXISTING BASKETBALL POSTS, FOOTINGS, AND BACKBOARDS IN THEIR ENTIRETY.
  - 9 REMOVE TENNIS POSTS, FOOTINGS, AND NETS IN THEIR ENTIRETY.
  - 10 REMOVE EXISTING SIGN IN ITS ENTIRETY (NOT SHOWN ON PLANS). PRIOR TO BIDDING, CONTRACTOR SHALL VISIT SITE TO OBTAIN CLEAR UNDERSTANDING OF SCOPE OF WORK.
  - 11 EXISTING BUILDING TO REMAIN. PROTECT AT ALL TIMES.
  - 12 EXISTING TREE TO REMAIN. PROTECT AT ALL TIMES.
  - 13 EXISTING CURB/MAINTENANCE STRIP TO REMAIN. PROTECT AT ALL TIMES.
  - 14 EXISTING SIDEWALK TO REMAIN. PROTECT AT ALL TIMES.
  - 15 EXISTING BITUMINOUS TO REMAIN. PROTECT AT ALL TIMES.
  - 16 RELOCATE EXISTING ALUMINUM BLEACHERS (NOT SHOWN ON PLANS). COORDINATE NEW LOCATION WITH OWNER. PRIOR TO BIDDING, CONTRACTOR SHALL VISIT SITE TO OBTAIN CLEAR UNDERSTANDING OF SCOPE OF WORK.

- DEMOLITION AND REMOVAL NOTES:
1. PRIOR TO START OF DEMOLITION, ALL EROSION AND SEDIMENT CONTROL MEASURES ARE TO BE INSTALLED BY THE CONTRACTOR AND INSPECTED BY THE CITY OF ROGERS. ALL SILT FENCES SHALL BE INSTALLED AND INSPECTED PRIOR TO ANY CONSTRUCTION ACTIVITY. SILT FENCES SHALL BE INSTALLED ALONG THE CONTOUR.
  2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, ELEVATION AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT OR OWNER DOES NOT GUARANTEE THAT ALL THE UTILITIES ARE MAPPED, OR IF MAPPED, ARE SHOWN CORRECTLY. CONTACT GOPHER STATE ONE CALL AT 651-454-0002 FOR FIELD LOCATING EXISTING UTILITIES. CONTACT UTILITY OWNER IF DAMAGE OCCURS DUE TO CONSTRUCTION.
  3. THERE MAY BE MISCELLANEOUS ITEMS TO BE REMOVED THAT ARE NOT IDENTIFIED ON THESE PLANS. THE CONTRACTOR SHALL VISIT THE SITE AND REVIEW THE DOCUMENTS TO OBTAIN A CLEAR UNDERSTANDING OF THE INTENDED SCOPE OF WORK.
  4. ANY UTILITIES NOT INDICATED FOR REMOVAL OR ABANDONMENT, ARE TO BE PROTECTED AT ALL TIMES.
  5. CONTRACTOR SHALL VISIT THE SITE PRIOR TO BIDDING AND REVIEW ALL CONSTRUCTION DOCUMENTS AND GEOTECHNICAL REPORTS. NO ADDITIONAL COMPENSATION WILL BE ALLOWED FOR ITEMS THAT SHOULD HAVE BEEN ANTICIPATED BY PERFORMING THE ABOVE.
  6. THE STABILIZED CONSTRUCTION ENTRANCE INDICATED ON THE PLAN IS SHOWN IN AN APPROXIMATE LOCATION. PRIOR TO START OF CONSTRUCTION, THE CONTRACTOR IS TO COORDINATE WITH THE CITY OF ROGERS FOR THE EXACT STABILIZED CONSTRUCTION ENTRANCE LOCATION.

**2019 Rogers Middle School - Chiller Improvements**  
20855 141st Avenue N.  
Rogers, MN 55374

**Independent School District #728**  
11500 193rd Ave. NW  
Elk River, MN 55330



**WOLD ARCHITECTS AND ENGINEERS**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldac.com | 651 227 7773



6120 Earle Brown Drive, Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

## CONSTRUCTION DOCUMENTS

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BKM 200 10/2019-19144-00

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

*Kevin A. Bohl*  
Kevin A. Bohl  
License Number: 52209 Date: 01/17/2019

Revisions		
Description	Date	Num

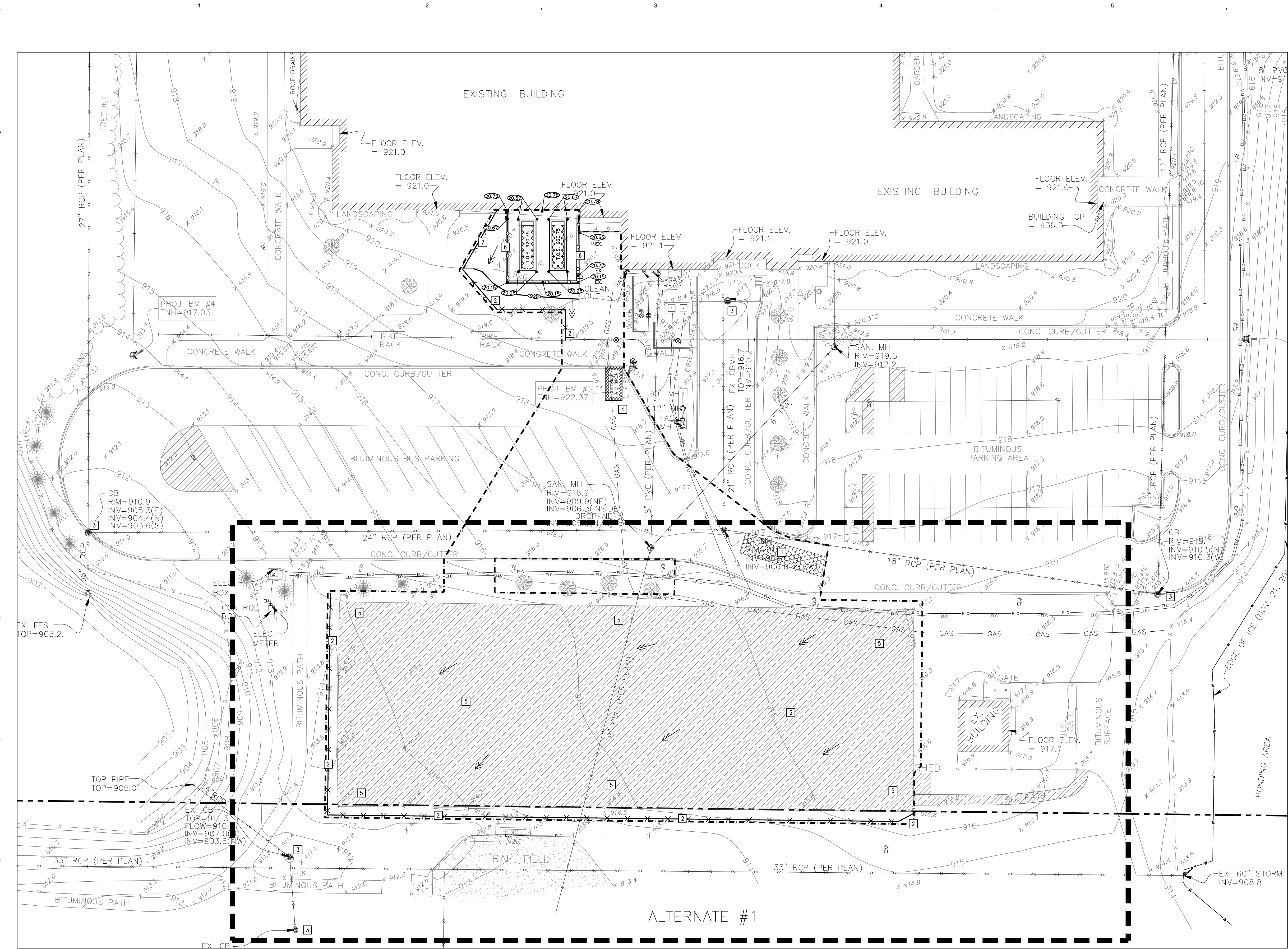
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Date: 01/17/2019  
Drawn: WH  
Check: NPA  
North

## SELECTIVE SITE DEMOLITION PLAN

C100



A  
B  
C  
D  
E  
F



1  
C200  
GRADING, DRAINAGE, AND EROSION CONTROL PLAN  
1" = 30'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
PERIMETER EROSION CONTROL (SILT FENCE)	---X---
PROPERTY LINE	---
SAWCUT LINE (APPROX.)	---
ALTERNATE #1	---
STABILIZED CONSTRUCTION ENTRANCE	---
SOODED AREA	---
DRAINAGE FLOW ARROW	---
SPOT ELEVATION	---
CONCRETE WASHOUT AREA	---

ABBREVIATIONS	
BLDG	Building
BM	Bench Mark
CB	Catch Basin
CONC	Concrete
DIP	Ductile Iron Pipe
ELEV	Elevation
EX	Existing
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe
TC	Top of Curb
TOS	Top of Slab

NOTE:  
STORM SEWER INLETS NOT SHOWN ON PLAN MAY RECEIVE RUNOFF FROM CONSTRUCTION ACTIVITIES. INSTALL INLET SEDIMENT PROTECTION PER DETAIL 3/C400 ON ALL STORM INLETS THAT MAY RECEIVE RUNOFF.

APPROXIMATE DISTURBED AREA IS 1.18 ACRES

#### KEYED NOTES

KEYED NOTES ARE DENOTED BY [N] ON PLAN.

1. INSTALL STABILIZED CONSTRUCTION ENTRANCE. REFER TO DETAIL 1/C400.
2. INSTALL SILT FENCE. REFER TO DETAIL 2/C400.
3. INSTALL INLET SEDIMENT PROTECTION. REFER TO DETAIL 3/C400.
4. APPROXIMATE LOCATION OF TEMPORARY CONTAINED CONCRETE WASH OUT BIN. REFER TO THE MINNESOTA'S NPDES/SDS GENERAL STORMWATER PERMIT FOR CONSTRUCTION ACTIVITY FOR MORE DETAILS. SELF CONTAINED CONCRETE WASHOUTS ON CONCRETE DELIVERY TRUCKS IS AN ACCEPTABLE ALTERNATIVE TO ON-SITE CONTAINMENT.
5. AREA TO BE GRADED TO MATCH EXISTING GROUND ELEVATIONS, TOPSOIL PLACED, AND RESTORED WITH SOD.
6. SCREEN FENCE. REFER TO LANDSCAPE ARCHITECT'S PLANS.

#### EROSION CONTROL NOTES:

1. ALL EROSION CONTROL FACILITIES SHALL BE INSTALLED PRIOR TO ANY SITE GRADING OPERATIONS. THE CITY OF ROGERS, ENGINEERING DEPARTMENT MUST BE NOTIFIED UPON COMPLETION OF THE INSTALLATION OF THE REQUIRED EROSION CONTROL FACILITIES AND PRIOR TO ANY GRADING OPERATION BEING COMMENCED. THE CONTRACTOR IS RESPONSIBLE TO SCHEDULE A PRE-CONSTRUCTION GRADING MEETING ON-SITE WITH THE CITY OF ROGERS. IF DAMAGED OR REMOVED DURING CONSTRUCTION, ALL EROSION CONTROL FACILITIES SHALL BE RESTORED AND IN PLACE AT THE END OF EACH DAY.
2. ANY EROSION CONTROL FACILITIES DEEMED NECESSARY BY THE CITY OF ROGERS, BEFORE, DURING OR AFTER THE GRADING ACTIVITIES, SHALL BE INSTALLED AT THEIR REQUEST.
3. NO DEVIATIONS SHALL BE MADE FROM THE ELEVATIONS SHOWN ON THE APPROVED GRADING PLAN, WITHOUT PRIOR APPROVAL FROM THE CIVIL ENGINEER.
4. FOR SITES GREATER THAN 1.0 ACRE, AS REQUIRED BY THE MPCA PERMIT REQUIREMENTS, THE PERMIT APPLICANT MUST KEEP AN EROSION CONTROL INSPECTION LOG. INSPECTION MUST BE MADE ONCE EVERY SEVEN DAYS AND WITHIN 24 HOURS AFTER EVERY RAIN EVENT. THE INSPECTION RECORD MUST BE MADE AVAILABLE TO THE CITY OF ROGERS WITHIN 24 HOURS OF REQUEST.
5. FLOWS FROM DIVERSION CHANNELS OR PIPES (TEMPORARY OR PERMANENT) SHALL BE ROUTED TO SEDIMENTATION BASINS OR APPROPRIATE ENERGY DISSIPATORS TO PREVENT TRANSPORT OF SEDIMENT TO OUTFLOW TO LATERAL CONVEYORS AND TO PREVENT EROSION AND SEDIMENTATION WHEN RUNOFF FLOWS INTO THESE CONVEYORS.
6. SITE ACCESS ROADS SHALL BE GRADED OR OTHERWISE PROTECTED WITH SILT FENCES, DIVERSION CHANNELS, OR DIKES AND PIPES TO PREVENT SEDIMENT FROM EXITING THE SITE VIA THE ACCESS ROADS.
7. SOILS TRACKED FROM THE SITE BY MOTOR VEHICLES OR EQUIPMENT SHALL BE CLEANED DAILY FROM PAVED ROADWAY SURFACES, THROUGHOUT THE DURATION OF CONSTRUCTION, OR MORE FREQUENTLY IF REQUESTED BY CITY OF ROGERS.
8. DUST CONTROL MEASURES SHALL BE PERFORMED PERIODICALLY WHEN CONDITIONS REQUIRE AND/OR AS DIRECTED BY THE CITY OF ROGERS.
9. ALL EROSION CONTROL MEASURES SHALL BE USED AND MAINTAINED FOR THE DURATION OF SITE CONSTRUCTION. IF CONSTRUCTION OPERATIONS OR NATURAL EVENTS DAMAGE OR INTERFERE WITH THESE EROSION CONTROL MEASURES, THEY SHALL BE RESTORED TO SERVE THEIR INTENDED FUNCTION AT THE END OF EACH DAY OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
10. ALL AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED AS SOON AS POSSIBLE. ANY AREAS WHICH HAVE BEEN FINISHED GRADED OR AREAS THAT HAVE BEEN DISTURBED AND FOR WHICH GRADING OR SITE BUILDING CONSTRUCTION OPERATIONS ARE NOT ACTIVELY UNDERWAY SHALL BE SEEDED AND MULCHED AS SET FORTH IN THE FOLLOWING PARAGRAPHS WITHIN 14 DAYS:
  - A. ALL SEEDED AREAS SHALL BE EITHER MULCHED AND DISC-ANCHORED OR COVERED BY FIBROUS BLANKETS TO PROTECT SEEDS AND LIMIT EROSION. TEMPORARY STRAW MULCH SHALL BE DISC-ANCHORED AND APPLIED AT A UNIFORM RATE OF NOT LESS THAN TWO TONS PER ACRE AND NOT LESS THAN BOX COVERAGE.
  - B. IF THE GRADED AREA IS ANTICIPATED TO BE RE-DISTURBED/DEVELOPED WITHIN SIX MONTHS, PROVIDE A TEMPORARY VEGETATIVE COVER CONSISTING OF MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT) SEED MIXTURE 21-111 (OATS), OR 21-112 (WINTER WHEAT), AT A RATE OF 100 POUNDS PER ACRE.
  - C. IF GRADED AREA WILL NOT BE DEVELOPED FOR A PERIOD GREATER THAN SIX MONTHS, PROVIDE A SEMI-PERMANENT VEGETATIVE COVER OF SEED MIXTURE MNDOT 22-112 AT A RATE OF 40 POUNDS PER ACRE.
  - D. GRADING BONDS OR THE EQUIVALENT SECURITIES SHALL BE RETAINED UNTIL TURF HAS GERMINATED AND SURVIVED A 60-DAY GROWING PERIOD.
  - E. UNLESS SPECIFIED ELSEWHERE WITHIN THE CONSTRUCTION DOCUMENTS (I.E. ARCHITECTURAL SITE PLAN OR LANDSCAPE PLAN), PERMANENT TURF RESTORATION SHALL CONSIST OF SOD.
  - F. WHENEVER OTHER EROSION AND SEDIMENT CONTROL PRACTICES ARE INADEQUATE, TEMPORARY ON-SITE SEDIMENT BASINS THAT CONFORM TO THE CRITERIA FOR ON-SITE DETENTION BASINS SHALL BE PROVIDED.
  - G. MULCH, HYDROMULCH, AND TACKIFIERS MAY NOT BE USED FOR STABILIZATION IN SWALES OR DRAINAGE DITCHES.
  - K. RUNOFF SHALL BE PREVENTED FROM ENTERING ALL STORM SEWER CATCH BASINS PROVIDING THEY ARE NOT NEEDED DURING CONSTRUCTION. WHERE STORM SEWER CATCH BASINS ARE NECESSARY FOR SITE DRAINAGE DURING CONSTRUCTION, A SILT FENCE, OR SEDIMENT PROTECTION DEVICES AS DETAILED SHALL BE INSTALLED AND MAINTAINED AROUND ALL CATCH BASINS UNTIL THE TRIBUTARY AREA TO THE CATCH BASIN IS RESTORED.
11. GRADING ACTIVITIES PROPOSED TO BEGIN AFTER OCTOBER 15 WILL REQUIRE AN APPROVED PHASING SCHEDULE. THE AREA OF LAND THAT THE CITY WILL ALLOW TO BE DISTURBED AT THIS TIME OF YEAR WILL BE SEVERELY LIMITED. THE CITY WILL ALSO REQUIRE ADDITIONAL EROSION CONTROL DEVICES, I.E., TEMPORARY SEDIMENT BASINS, DORMANT SEEDING AND HIGH RATES OF APPLICATION OF BOTH SEED AND MULCH.
12. TO MINIMIZE EROSION, ALL 3:1 SLOPES SHALL BE COVERED WITH A MN/DOT 3885 CATEGORY 2 STRAW EROSION CONTROL BLANKETS OR STAKED SOD.
13. ACCUMULATION OF ALL SEDIMENT OCCURRING IN PONDS, STORM SEWERS, CURB LINES, AND DITCHES SHALL BE REMOVED PRIOR TO, DURING AND AFTER COMPLETION OF GRADING ACTIVITIES.
14. EROSION CONTROL ITEMS AND DEVICES SHALL BE REMOVED ONLY AFTER THE AREA HAS RECEIVED FINAL STABILIZATION OR AS DIRECTED BY THE CITY OF ROGERS.

#### GRADING NOTES:

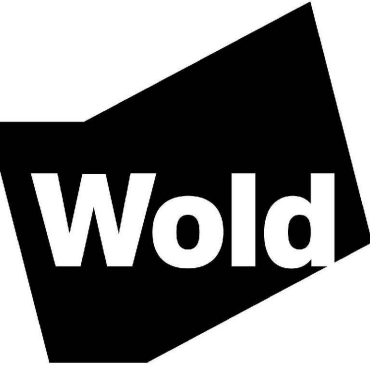
1. THE CONTRACTOR SHALL VISIT THE SITE, REVIEW ALL CONSTRUCTION DOCUMENTS AND FIELD VERIFY THE EXISTING CONDITIONS PRIOR TO BIDDING. NO ADDITIONAL COMPENSATION WILL BE GIVEN FOR WORK THAT COULD HAVE BEEN IDENTIFIED BY A SITE VISIT OR CONSTRUCTION DOCUMENT REVIEW.
2. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN THE LOCATION OF ALL EXISTING UTILITIES. THE CONTRACTOR SHALL VERIFY THE LOCATION, ELEVATION AND MARK ALL EXISTING UTILITIES 48 HOURS BEFORE CONSTRUCTION STARTS. THE ENGINEER, ARCHITECT OR OWNER DOES NOT GUARANTEE THAT ALL THE UTILITIES ARE MAPPED, OR IF MAPPED, ARE SHOWN CORRECTLY. CONTACT Gopher One at 651-454-0002 FOR FIELD LOCATING EXISTING UTILITIES. CONTACT UTILITY OWNER IF DAMAGE OCCURS DUE TO CONSTRUCTION.
3. PROTECT ALL EXISTING STRUCTURES AND UTILITIES WHICH ARE NOT SCHEDULED FOR REMOVAL.
4. NOTIFY CITY BUILDING INSPECTOR BEFORE TRENCHING AND EXCAVATION WORK COMMENCES. THE CONTRACTOR SHALL OBTAIN ALL APPLICABLE PERMITS PRIOR TO START OF CONSTRUCTION.
5. ALL SPOT ELEVATIONS SHOWN AS 20.18, FOR EXAMPLE, ARE TO BE UNDERSTOOD TO MEAN 920.18.
6. NO LANDSCAPED SLOPES ARE TO EXCEED 3:1 (3 FEET HORIZONTAL TO 1 FOOT VERTICAL) UNLESS NOTED OTHERWISE.
7. PROVIDE POSITIVE DRAINAGE FROM BUILDINGS AT ALL TIMES.
8. PRIOR TO ISSUANCE OF BUILDING PERMITS, ALL NECESSARY EROSION CONTROL DEVICES MUST BE IN PLACE AND FUNCTIONING. THE CITY OF ROGERS WILL INSPECT THE SITE TO DETERMINE ITS SUITABILITY FOR BUILDING ACTIVITIES. IF THE PUBLIC UTILITIES HAVE NOT BEEN INSTALLED AT THIS POINT, IT MAY BE NECESSARY TO WITHHOLD BUILDING PERMITS FOR VARIOUS LOTS TO ALLOW THE CONTRACTOR ADEQUATE SPACE TO PERFORM THIS WORK.
9. ALL DEBRIS CREATED IN THE PROCESS OF CLEARING AND GRADING THE SITE SHALL BE REMOVED FROM THE SITE. THIS INCLUDES TREES AND SHRUBS. UNDER NO CIRCUMSTANCES SHALL THIS TYPE OF MATERIAL BE BURIED OR BURNED ON THE SITE.
10. THE INTENT IS TO STRIP AND SALVAGE TOPSOIL FOR POTENTIAL RE-SPREADING ON THE SITE, IF APPROVED BY THE LANDSCAPE ARCHITECT AND/OR SPECIFICATIONS. SIX INCHES OF TOPSOIL - AFTER COMPACTION - SHALL BE RE-SPREAD PRIOR TO SEEDING AND MULCHING. EXCESS TOPSOIL MAY BE REMOVED FROM THE SITE PROVIDING THERE IS ADEQUATE TOPSOIL REMAINING TO PROPERLY FINISH THE SITE AS NOTED ABOVE. THE TOPSOIL STRIPPING, STOCKPILING AND RE-SPREADING SHALL BE DONE IN ACCORDANCE TO, AND NOTED ON, THE APPROVED GRADING PLAN AND SPECIFICATIONS. THE CONTRACTOR SHALL REFER TO THE LANDSCAPE DRAWINGS AND SPECIFICATIONS FOR ANY SPECIAL TOPSOIL OR PLANTING REQUIREMENTS.
11. ALL GRADING OPERATIONS SHALL BE CONDUCTED IN A MANNER TO MINIMIZE THE POTENTIAL FOR SITE EROSION. EROSION CONTROL MEASURES SHALL BE INSTALLED TO PREVENT SEDIMENT FROM RUNNING OFF ONTO ADJACENT PROPERTIES. ANY DAMAGE TO ADJACENT PROPERTIES MUST BE CORRECTED AND RESTORED AS SOON AS PERMISSION IS GRANTED FROM THE ADJACENT PROPERTY OWNER(S).
12. IF CONSTRUCTION OF THE SITE WORK PROCEEDS THROUGH THE WINTER MONTHS, ANY DISTURBED AREAS OUTSIDE THE BUILDING FOOTPRINTS ARE TO BE MINIMALLY STABILIZED PRIOR TO MARCH 1, AS FOLLOWS: AREAS PLANNED TO RECEIVE PAVEMENTS ARE TO HAVE CLASS 5 BASE INSTALLED; ALL OTHER DISTURBED AREAS ARE TO BE SEEDED, STRAW MULCH PLACED, AND DISC-ANCHORED.
13. WINTER MULCHING:
  - 13.A. SNOW MULCHING SHALL BE DEFINED AS MULCH MATERIAL SPREAD OVER THE TOP OF SNOW SO THAT THE MULCH MELTS THROUGH THE SNOW AND STICKS TO THE EXPOSED SOILS.
  - 13.B. FROZEN GROUND MULCHING SHALL BE DEFINED AS MULCH MATERIAL SPREAD OVER FROZEN GROUND. MULCH MATERIALS THAT DO NOT REQUIRE DISC-ANCHORING INTO THE SOIL MAY BE PLACED WITHOUT MODIFICATION. MULCH MATERIALS THAT REQUIRE DISC-ANCHORING MAYBE ANCHORED WITH HYDRAULIC SOIL STABILIZERS OR MAY BE FROZEN TO THE SOIL BY APPLYING WATER, AT A RATE OF 2000 GALLONS PER ACRE, OVER THE MULCH AS A SUBSTITUTION FOR DISC-ANCHORING.
14. THE CONTRACTOR SHALL LIMIT THE DISTURBED AREA AS MUCH AS POSSIBLE.

## 2019 Rogers Middle School - Chiller Improvements

20855 141st Avenue N.  
Rogers, MN 55374

## Independent School District #728

11500 193rd Ave. NW  
Elk River, MN 55330



## WOLD ARCHITECTS AND ENGINEERS

332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101

woldac.com | 651 227 7773



6120 Earle Brown Drive, Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

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Kevin A. Bohl  
Kevin A. Bohl  
License Number: 52209 Date: 01/17/2019

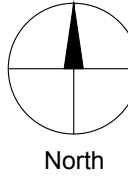
Revisions		
Description	Date	Num

Comm: 19144

Date: 01/17/2019

Drawn: WH

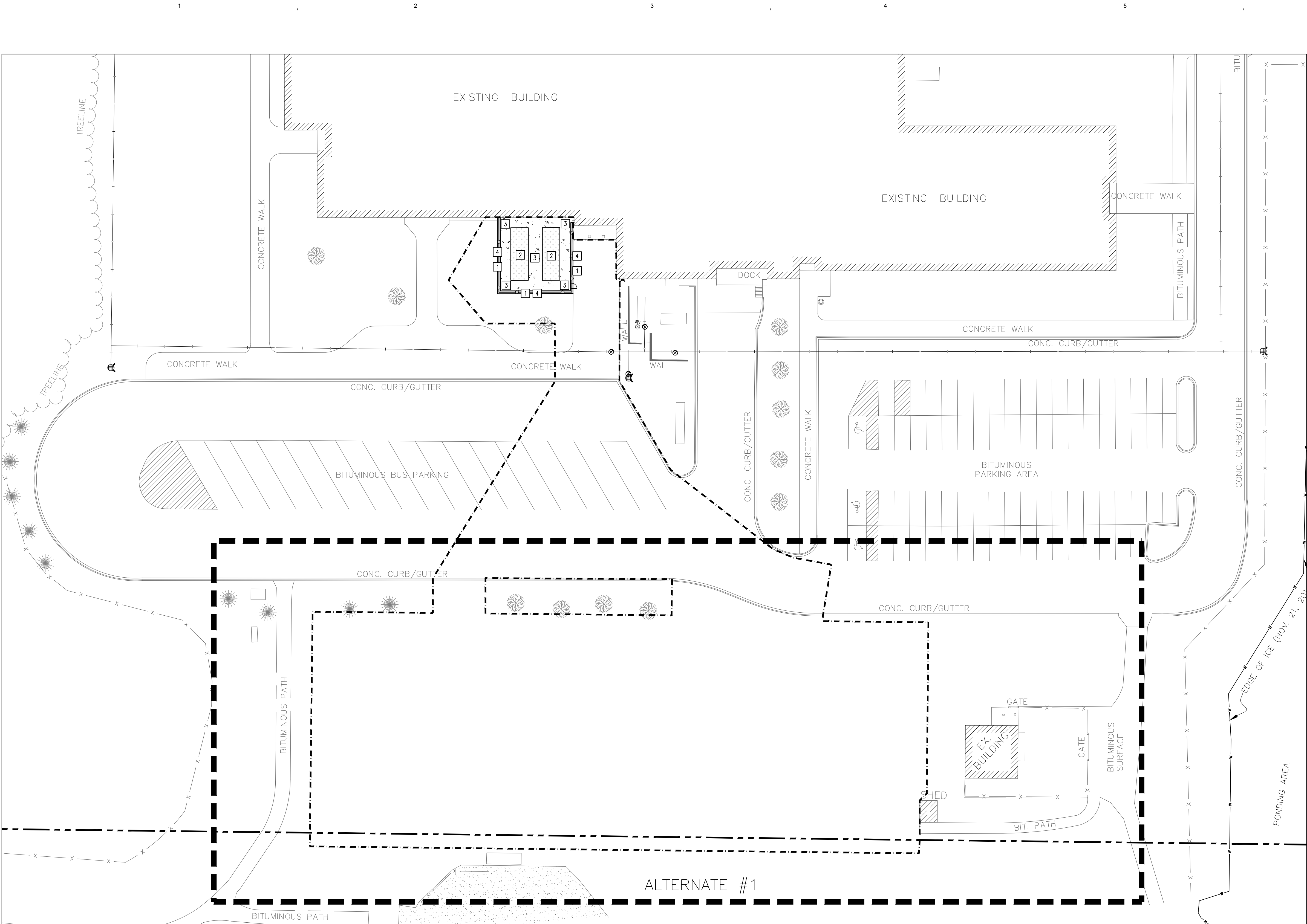
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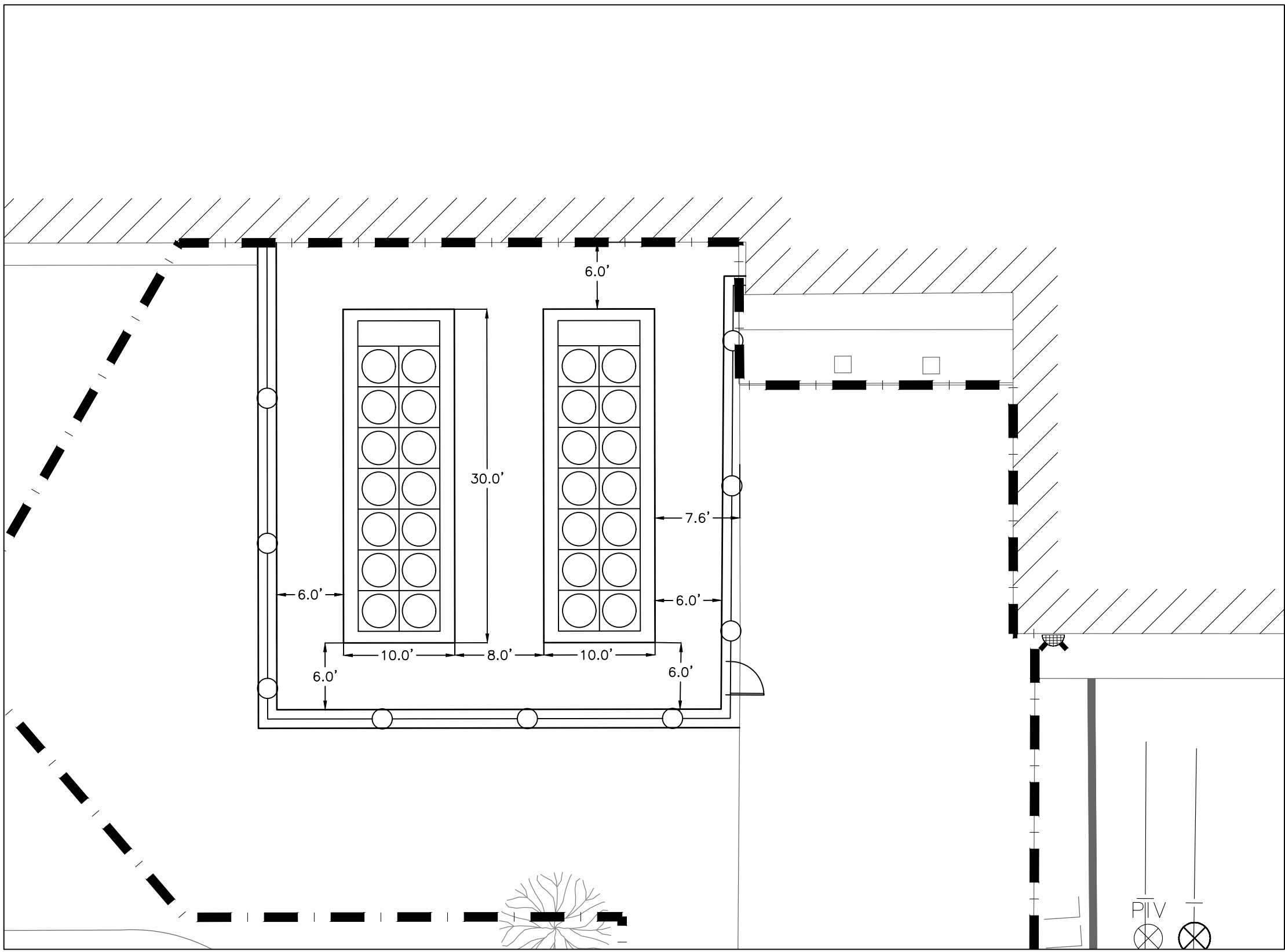
## GRADING, DRAINAGE, AND EROSION CONTROL PLAN

C200





1 PAVING AND GEOMETRIC PLAN  
1" = 30'



2 GEOMETRIC PLAN  
1" = 10'

PROPOSED PLAN SYMBOLS	
CONSTRUCTION LIMITS	---
PROPERTY LINE	---
ALTERNATE #1	---
CONCRETE PAD	---
CONCRETE SIDEWALK	---
CONCRETE EDGER	---
FENCE	---

UTILITY NOTES:

1. PROTECT ALL EXISTING STRUCTURES AND UTILITIES WHICH ARE NOT SCHEDULED TO BE REMOVED.
2. CONTRACTORS ARE TO COORDINATE ALL WORK WITH GAS, ELECTRIC, TELEVISION AND TELEPHONE COMPANIES PRIOR TO START OF CONSTRUCTION.

KEYED NOTES

KEYED NOTES ARE DENOTED BY [W] ON PLAN.

- 1 SCREEN FENCE. REFER TO LANDSCAPE ARCHITECT'S PLANS.
- 2 INSTALL MECHANICAL PAD FOR PROPOSED CHILLER UNIT. COORDINATE WITH MECHANICAL PRIOR TO INSTALLATION FOR ANY SLEEVES REQUIRED FOR UTILITY CONNECTIONS. REFER TO DETAIL 4/C400 FOR PAD CROSS SECTION.
- 3 INSTALL CONCRETE WALK. REFER TO DETAIL 6/C400.
- 4 INSTALL CONCRETE MAINTENANCE STRIP. REFER TO DETAIL 5/C400.

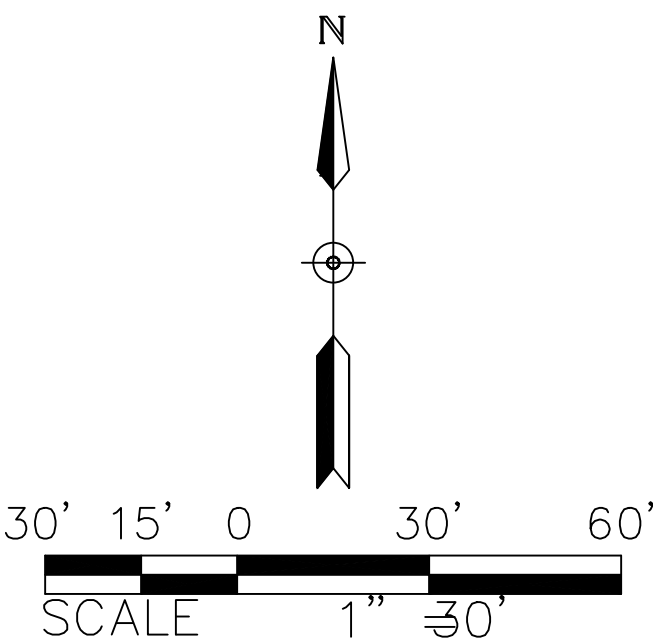
ABBREVIATIONS	
BLDG	Building
BM	Bench Mark
CONC	Concrete
ELEV	Elevation
EX	Existing
FFE	Finished Floor Elevation
INV	Invert
MAX	Maximum
MIN	Minimum
MN MUTCD	Minnesota Manual on Uniform Traffic Control Devices

NOTE: BACKGROUND INFORMATION IS BASED ON A 2014 SURVEY PERFORMED BY CORNERSTONE LAND SURVEYING. MISCELLANEOUS SITE WORK HAS BEEN PERFORMED THROUGHOUT THE ROGERS MIDDLE SCHOOL SITE SINCE THE 2014 SURVEY WAS COMPLETED.

PRIOR TO BIDDING, THE CONTRACTOR SHALL VISIT THE SITE TO OBTAIN A CLEAR UNDERSTANDING OF SCOPE OF WORK. NO ADDITIONAL COMPENSATION WILL BE PROVIDED FOR WORK THAT COULD HAVE BEEN ANTICIPATED BY PERFORMING THE ABOVE.

PAVING NOTES:

1. NO SIDEWALK IS TO HAVE MORE THAN A 2% CROSS SLOPE OR MORE THAN A 5% LONGITUDINAL SLOPE.
2. INSTALL APPROPRIATE EXPANSION MATERIAL WHERE CONCRETE IS ADJACENT TO BUILDING FACE.
3. MATCH NEW SIDEWALK INTO EXISTING SIDEWALK. NO ABRUPT GRADE TRANSITIONS OR PONDING OF WATER WILL BE ALLOWED.
4. SAWCUT EXISTING PAVEMENT AND SIDEWALK TO NEAREST JOINT. COORDINATE REMOVAL LIMITS WITH SITE DEMOLITION CONTRACTOR AND CONSTRUCTION MANAGER.
5. ANY PAVEMENT OR CURB THAT IS DAMAGED DUE TO CONSTRUCTION ACTIVITIES SHALL BE REPAIRED TO THE SATISFACTION OF OWNER AT NO ADDITIONAL COST TO THE OWNER.



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Kevin A. Bohl  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

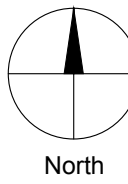
Revisions		
Description	Date	Num

Comm: 19144

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PAVING AND GEOMETRIC PLAN

C300



2019 Rogers  
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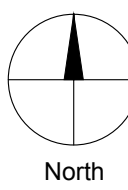
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*Kevin A. Bohl*  
Kevin A. Bohl

License Number: 52209 Date: 01/17/2019

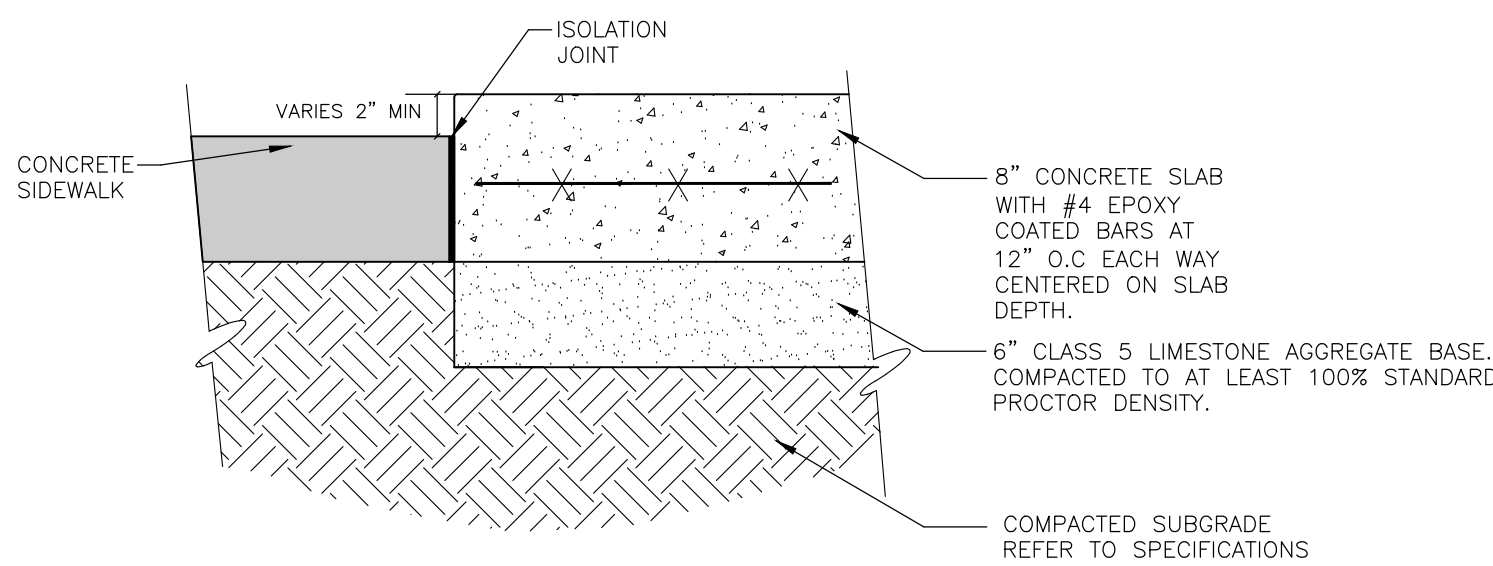
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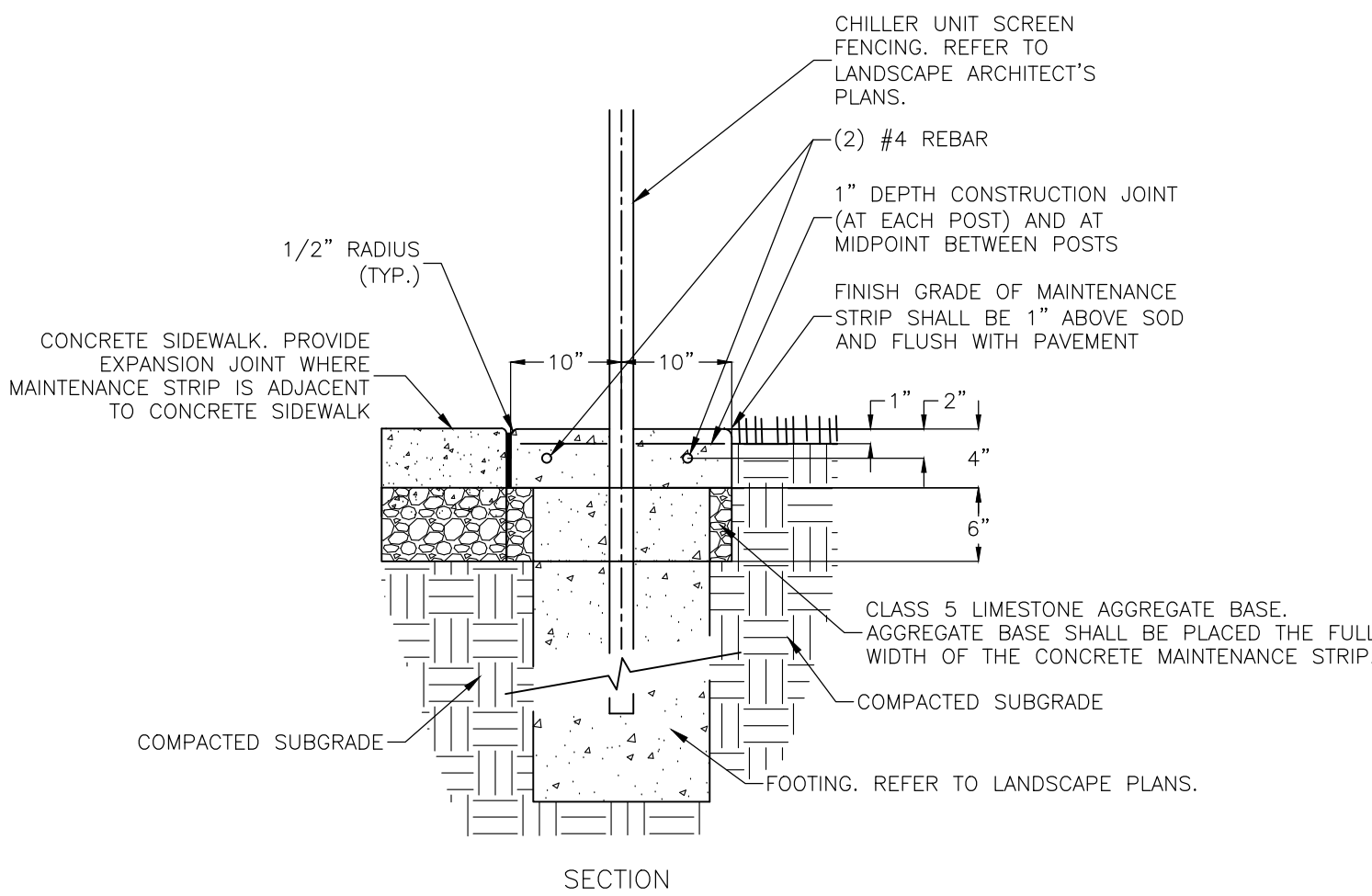


CIVIL DETAILS

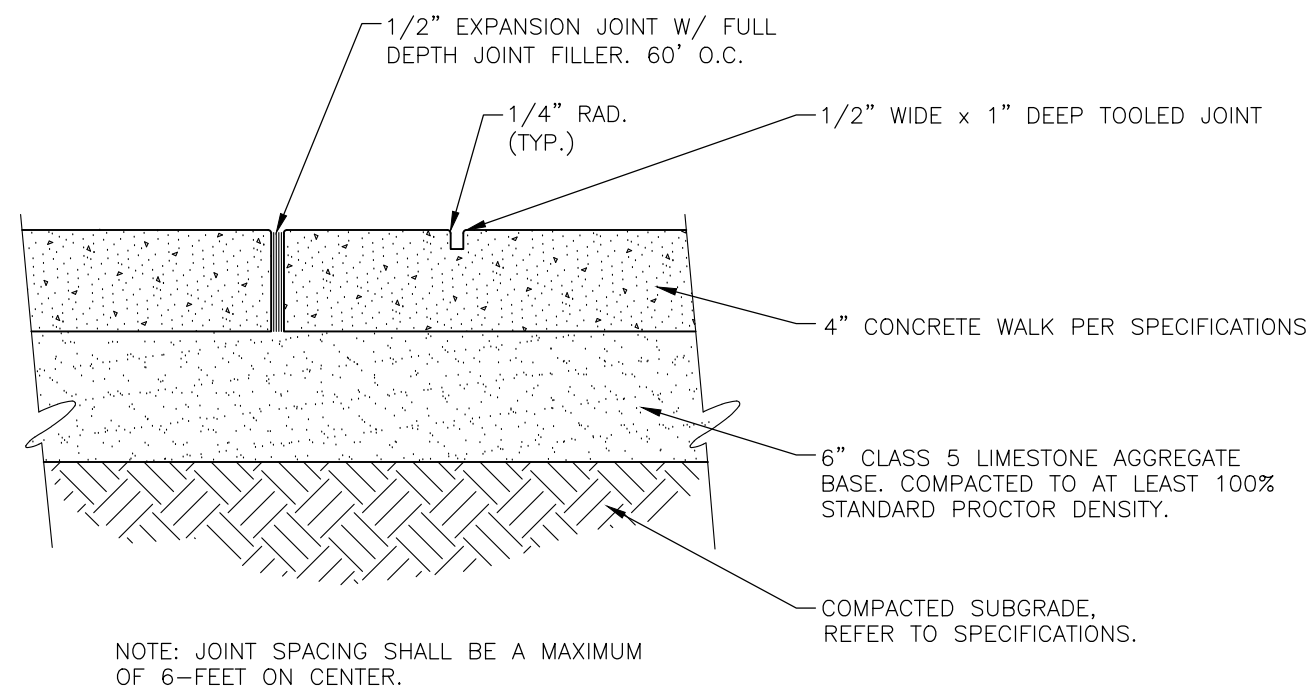
C400



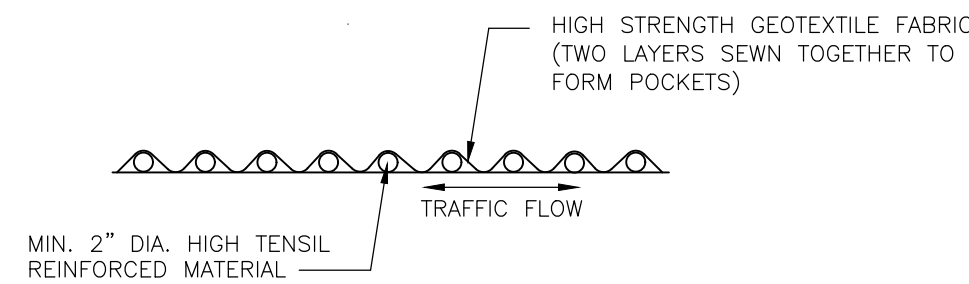
4 MECHANICAL SLABS  
NOT TO SCALE



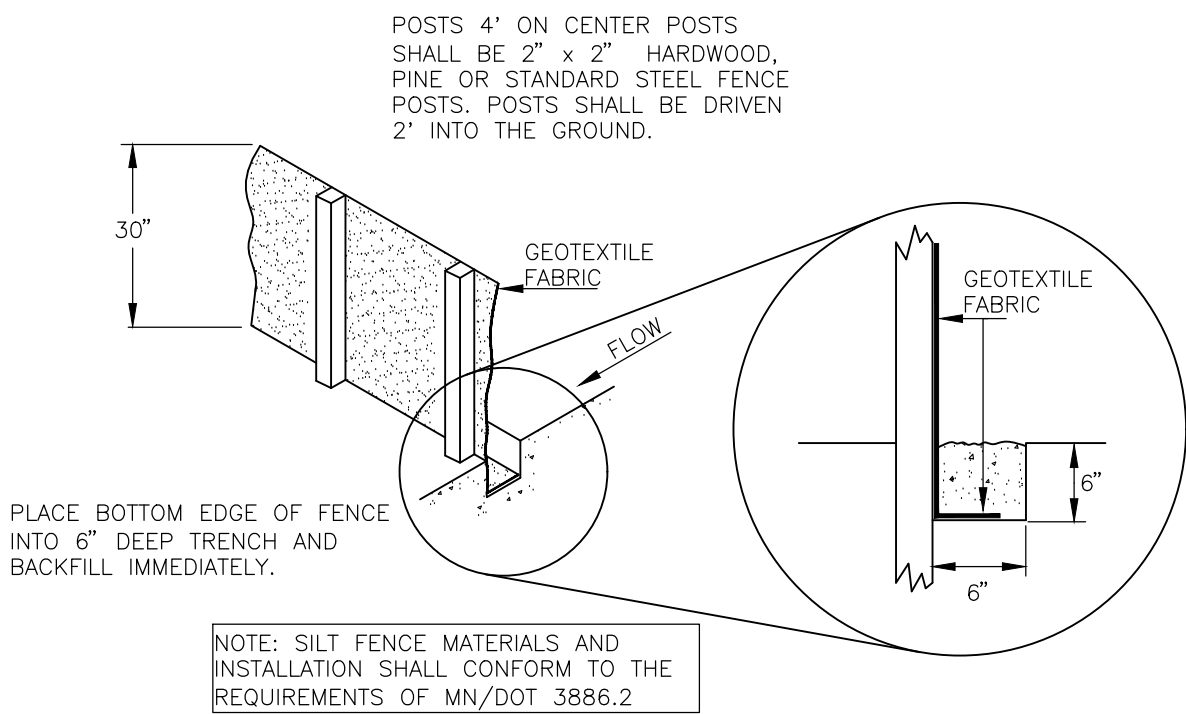
5 CONCRETE MAINTENANCE STRIP  
NOT TO SCALE



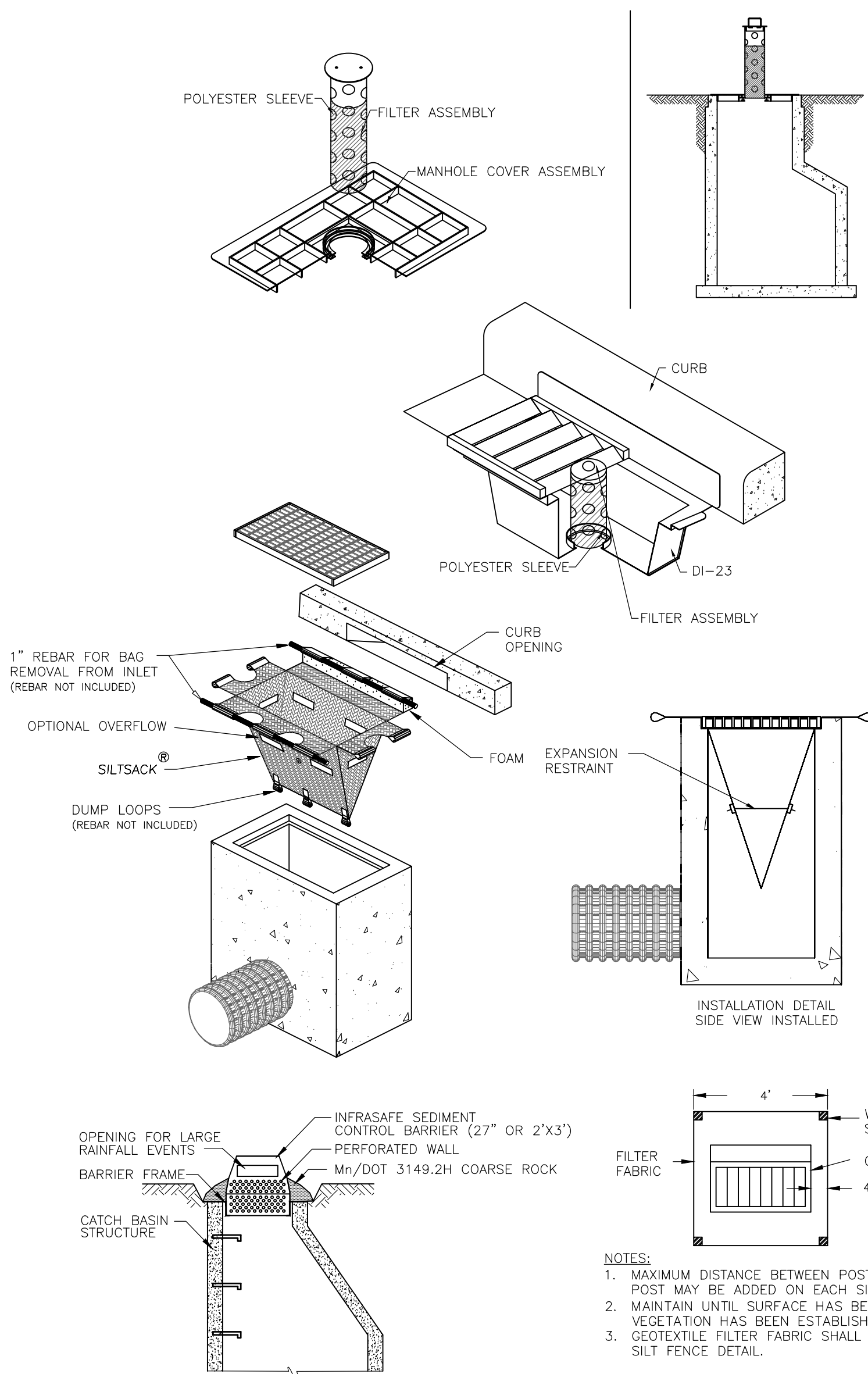
6 CONCRETE SIDEWALK CONSTRUCTION (TYP.)  
NOT TO SCALE



1 SHEET PAD CONSTRUCTION ENTRANCE  
NOT TO SCALE

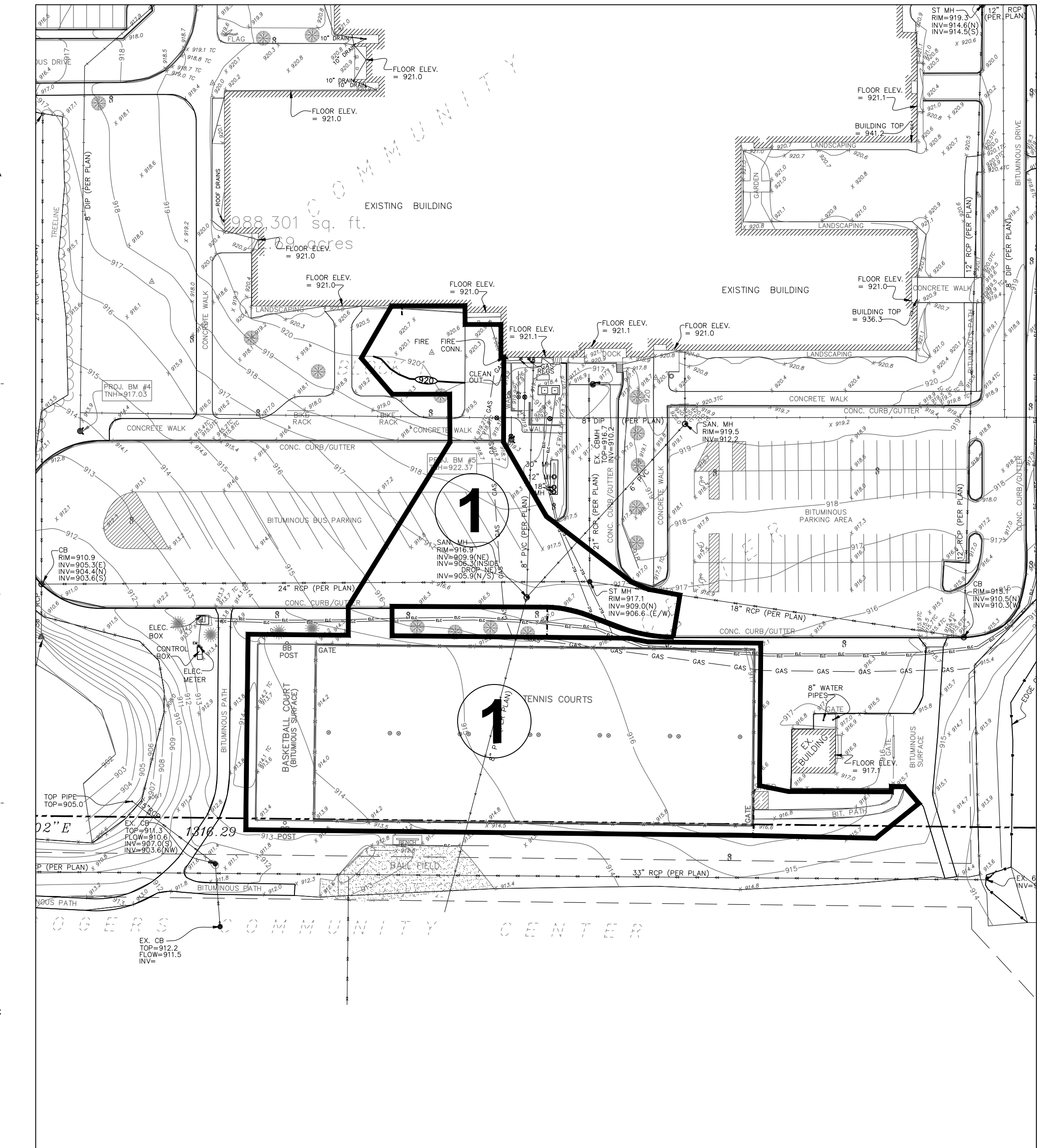


2 SILTATION FENCE  
NOT TO SCALE

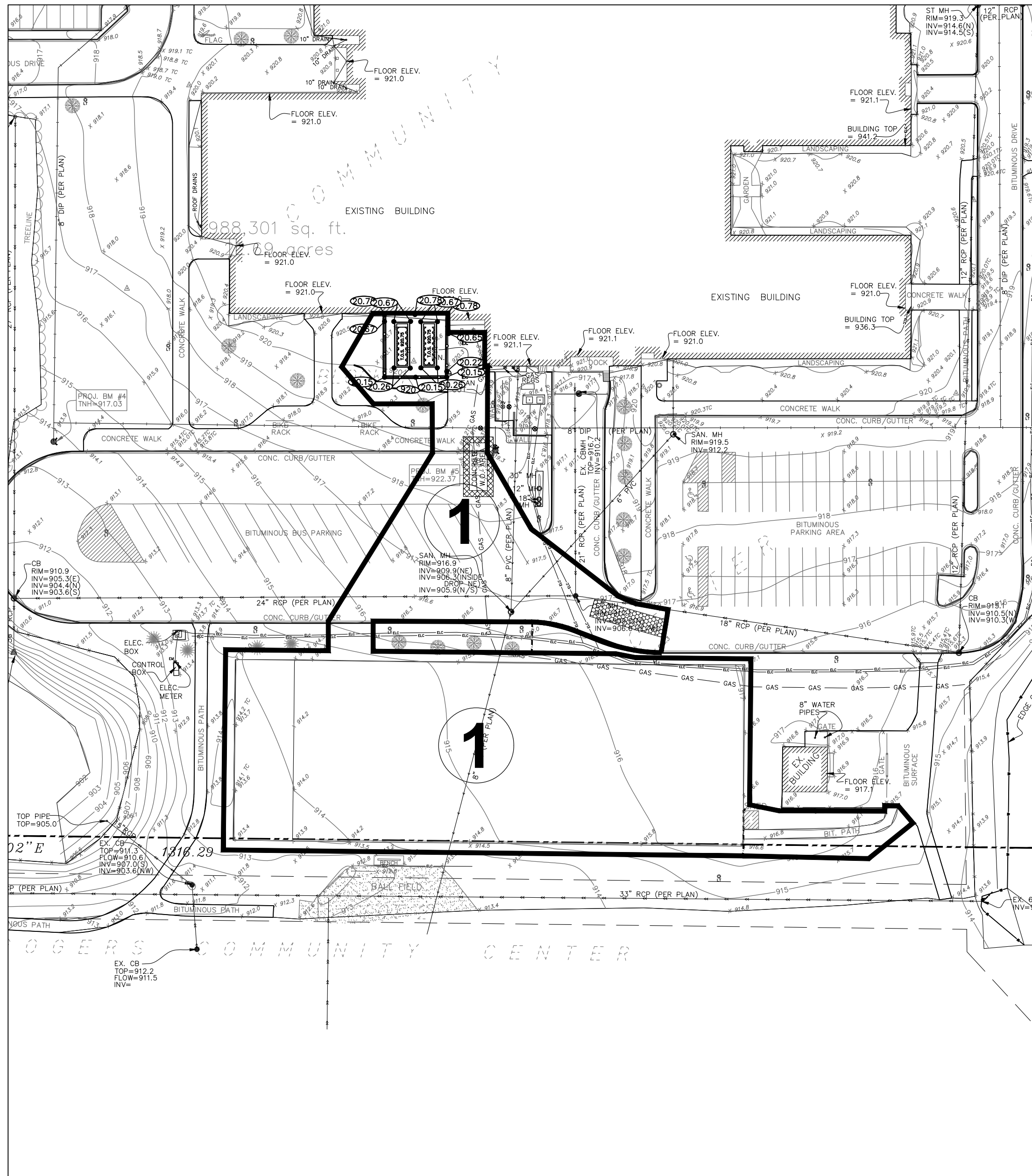


3 INLETS SEDIMENTATION PROTECTION OPTIONS  
NOT TO SCALE





1 EXISTING CONDITIONS  
1"=60'



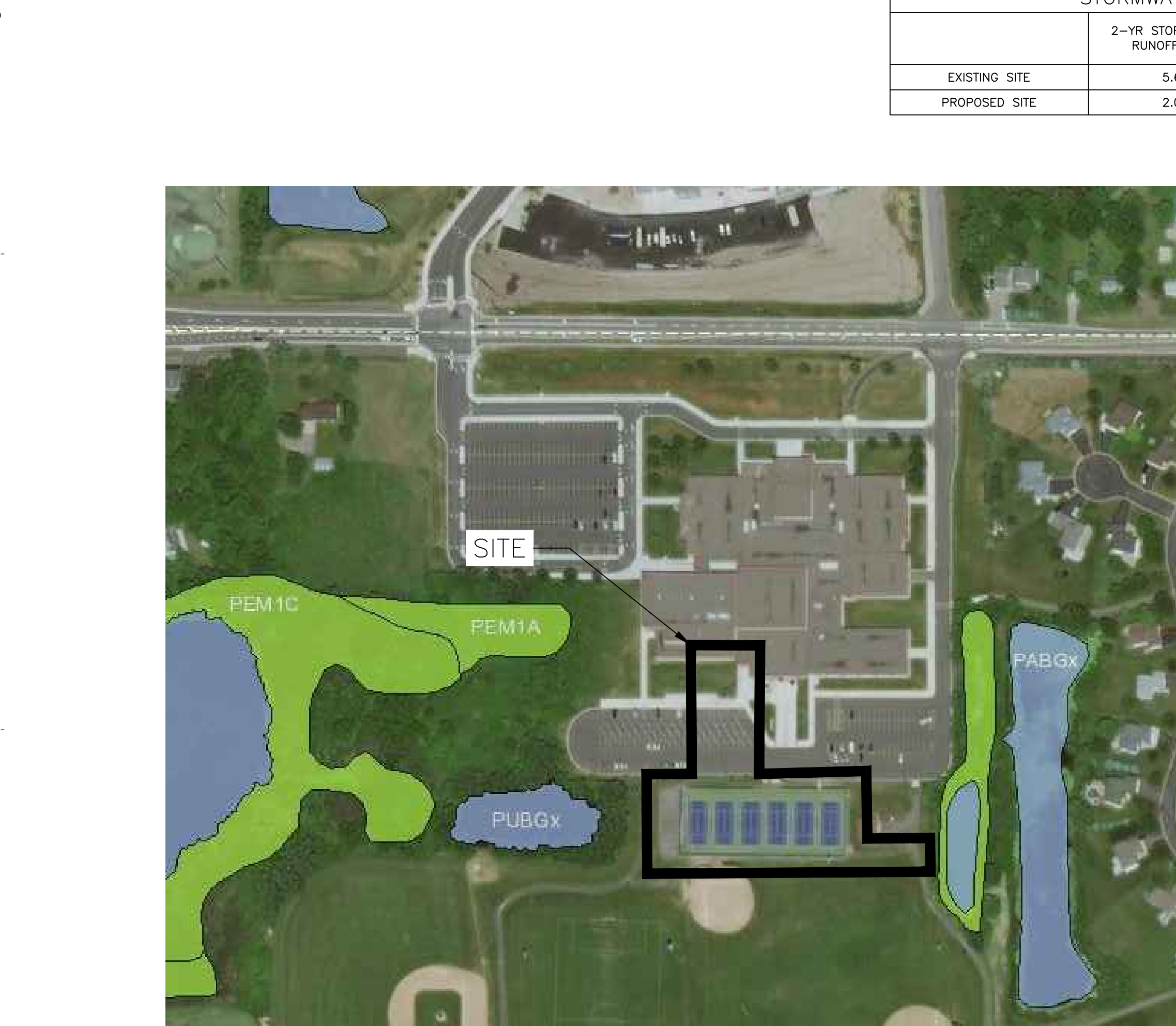
2 PROPOSED CONDITIONS  
1"=60'

EXISTING DRAINAGE AREAS						
DRAINAGE AREA	IMPERVIOUS AREA (ACRES)	PERVIOUS AREA (ACRES)	Q OUT (CFS) STORM EVENT			
			2-YEAR (2.86")	10-YEAR (4.26")	100-YEAR (7.11")	ROUTING
1	1.33	0.30	1.63	5.66	8.72	14.28
TOTAL	1.33	0.30	1.63	5.66	8.72	14.28

PROPOSED DRAINAGE AREAS						
DRAINAGE AREA	IMPERVIOUS AREA (ACRES)	PERVIOUS AREA (ACRES)	TOTAL AREA (ACRES)	Q OUT (CFS) STORM EVENT		
				2-YEAR (2.86")	10-YEAR (4.26")	100-YEAR (7.11")
1	0.43	1.21	1.64	2.00	4.25	9.37
TOTAL	0.43	1.21	1.64	2.00	4.25	9.37

STORMWATER RUNOFF SUMMARY			
	2-YR STORM (2.86") RUNOFF (CFS)	10-YR STORM (4.26") RUNOFF (CFS)	100-YR STORM (7.11") RUNOFF (CFS)
EXISTING SITE	5.66	8.72	14.28
PROPOSED SITE	2.00	4.25	9.37

NOTE: QUANTITIES SHOWN ARE THE MINIMUM REQUIRED. ADDITIONAL QUANTITIES MAY BE NEEDED IF REQUIRED BY THE MPCA, WATERSHED DISTRICT, OR CITY. CONTRACTOR IS RESPONSIBLE FOR FINAL DETERMINATION OF QUANTITIES PRIOR TO CONSTRUCTION.



VICINITY MAP  
ROGERS, MN

ABBREVIATIONS	
BLDG	Building
BMP	Best Management Practice
BW	Bottom of Wall
CB	Catch Basin
CONC	Concrete
ELEV	Elevation
EX	Existing
FTE	Finished Floor Elevation
HWL	High Water Level
INV	Invert
MAX	Maximum
MH	Manhole
MIN	Minimum
MPCA	Minnesota Pollution Control Agency
NIDES	National Pollutant Discharge Elimination System
NWL	Normal Water Level
PVC	Polyvinyl Chloride
RCP	Reinforced Concrete Pipe
TW	Top of Wall
W.O.	Wastout

**NOTE:**  
THE STORM WATER POLLUTION PREVENTION PLAN FOR THIS PROJECT INCLUDES THE CIVIL ENGINEERING PLANS AND THE PROJECT MANUAL. CONTRACTOR TO SUPPLY CONSTRUCTION PHASING NARRATIVE, ESTIMATED PRELIMINARY QUANTITIES OF ALL EROSION PREVENTION AND SEDIMENT CONTROL. BMP'S ANTICIPATED AT THE START OF THE PROJECT AND FOR THE LIFE OF THE PROJECT, AND LOCATION OF AREAS WHERE CONSTRUCTION WILL BE PHASED TO MINIMIZE DURATION OF EXPOSED SOIL AREAS. CONTRACTOR IS TO REVIEW MINNESOTA POLLUTION CONTROL AGENCY'S INSTRUCTIONS FOR THE APPLICATION FOR MINNESOTA'S NPDES/SDS GENERAL STORMWATER PERMIT FOR CONSTRUCTION ACTIVITY PRIOR TO SUBMITTING APPLICATION.

**INSPECTIONS**  
EXPOSED SOIL AREAS: ONCE EVERY 7 DAYS AND WITHIN 24 HOURS FOLLOWING A 1/2 INCH OVER 24 HOURS RAIN EVENT.  
STABILIZED AREAS: ONCE EVERY 30 DAYS.  
FROZEN GROUND: AS SOON AS RUNOFF OCCURS OR PRIOR TO RESUMING CONSTRUCTION.  
RECORDS: A COPY OF THE GRADING, DRAINAGE, EROSION CONTROL, PLAN AND WATERSHED DATA & SWPPP PLANS AS WELL AS THE INSPECTIONS/MAINTENANCE LOGS ARE TO BE KEPT EITHER IN THE FIELD OFFICE, INSPECTOR'S VEHICLE OR CONTRACTOR'S VEHICLE.

**FINAL STABILIZATION**  
STABILIZATION BY UNIFORM PERENNIAL VEGETATIVE COVER (70% DENSITY).  
DRAINAGE DITCHES STABILIZED.  
ALL TEMPORARY SYNTHETIC AND STRUCTURAL BMP'S REMOVED.  
CLEAN OUT SEDIMENT FROM CONVEYANCES AND SEDIMENTATION BASINS (RETURN TO DESIGN CAPACITY).

**GRADING & SOILS**  
BASED ON SOIL INFORMATION FROM USDA WEB SOIL SURVEY SOILS TYPICALLY FOUND ON THIS PROJECT ARE: SP, SM, ML.

**SPECIAL AND IMPAIRED WATERS**  
THESE SPECIAL AND IMPAIRED WATERS ARE LOCATED WITHIN ONE MILE (AERIAL RADIUS) OF THE PROJECT LIMITS AND RECEIVE RUNOFF FROM THE PROJECT SITE. DUE TO THE PROXIMITY OF THESE SPECIAL AND IMPAIRED WATERS, THE BMP'S DESCRIBED IN APPENDIX A OF THE NPDES PERMIT WILL APPLY TO ALL AREAS OF THE SITE.

WATERBODY	IMPAIRMENT(S)
NONE	N/A

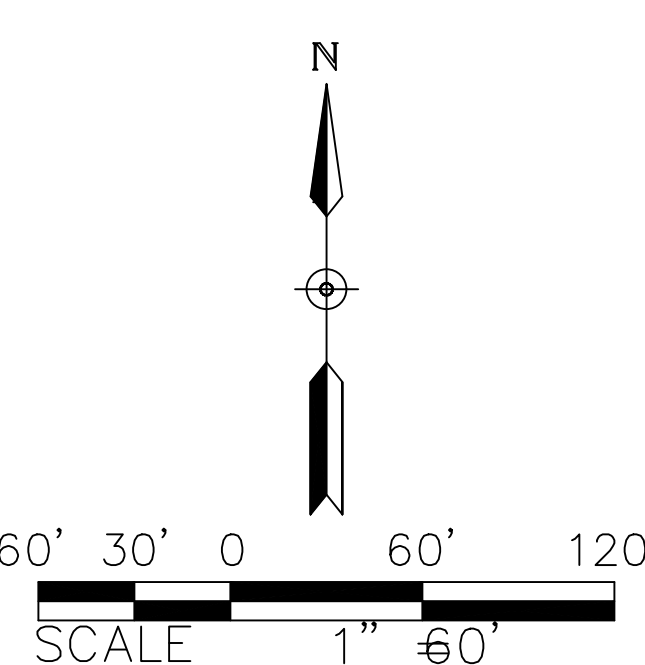
MINIMUM ESTIMATED QUANTITIES FOR EROSION CONTROL	
ITEM DESCRIPTION	ESTIMATED QUANTITY
DRAINAGE STRUCT, INLET FILTER	5 EACH
STABILIZED CONSTRUCTION ENTRANCE	1 EACH
CONCRETE WASHOUT	1 EACH
SILT FENCE	728 LF

NOTE: QUANTITIES SHOWN ARE THE MINIMUM REQUIRED. ADDITIONAL QUANTITIES MAY BE NEEDED IF REQUIRED BY THE MPCA, WATERSHED DISTRICT, OR CITY. CONTRACTOR IS RESPONSIBLE FOR FINAL DETERMINATION OF QUANTITIES PRIOR TO CONSTRUCTION.

**MECHANICAL AND NON STORMWATER DISCHARGES, EXISTING AND PROPOSED**  
1. WATER LINE FLUSHING  
2. LANDSCAPE IRRIGATION  
3. UNCONTAMINATED PUMPED GROUND WATER  
4. DISCHARGE FROM POTABLE WATER SOURCES  
5. FOUNDATION DRAINS  
6. AIR CONDITIONING CONDENSATION

**AGENCY CONTACTS**  
CITY OF ROGERS  
ENGINEERING DEPARTMENT  
PHONE: (763) 428-8580  
MINNESOTA POLLUTION CONTROL AGENCY  
PHONE: (651) 296-6300  
ELM CREEK WATERSHED MANAGEMENT COMMISSION  
3235 FERNBROOK LANE  
PLYMOUTH, MN 55447  
PHONE: (763) 553-1144  
INDEPENDENT SCHOOL DISTRICT 728  
11500 193RD AVENUE NW  
ELK RIVER, MN 55330  
PHONE: (763) 241-3400

**PROJECT NARRATIVE**  
THE EXISTING SITE IS 22.69 ACRES. THERE IS AN EXISTING SCHOOL BUILDING, PARKING AREAS, SIDEWALKS, TENNIS COURTS, AND ATHLETIC FIELDS. THE DISTURBED AREAS SHEET FLOW WEST TO A WET SEDIMENTATION POND.  
PROPOSED SITE DESCRIPTION --- NEW IMPERVIOUS SURFACES, STORM WATER CONVEYANCES, METHODS OF TREATMENT IN GENERAL. PROPOSED SITE IMPROVEMENTS INCLUDE: A CHILLER UNIT ADJACENT TO THE EXISTING SCHOOL BUILDING. THE EXISTING TENNIS COURT WILL BE REMOVED AND REPLACED WITH SOLI-TYPE APPROXIMATE DISTURBED AREA 1.29 ACRES. STORMWATER RUNOFF WILL CONTINUE TO SHEET FLOW WEST TO THE WET SEDIMENTATION POND.



**CONSTRUCTION ACTIVITY EROSION PREVENTION PRACTICES**  
CONTRACTOR SHALL STABILIZE ALL EXPOSED SOIL AREAS (INCLUDING STOCKPILES). STABILIZATION MUST BE INITIATED IMMEDIATELY TO LIMIT SOIL EROSION WHENEVER ANY CONSTRUCTION ACTIVITY HAS PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE AND WILL NOT RESUME FOR A PERIOD EXCEEDING 14 CALENDAR DAYS. STABILIZATION MUST BE COMPLETED NO LATER THAN 14 CALENDAR DAYS AFTER THE CONSTRUCTION ACTIVITY IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED.  
FOR PUBLIC WATER THAT THE DNR HAS PROMULGATED "WORK IN WATER RESTRICTIONS" DURING SPECIFIED FISH SPawning TIME FRAMES, ALL EXPOSED SOIL AREAS THAT ARE WITHIN 200 FEET OF THE WATER'S EDGE, AND DRAIN TO THESE WATERS MUST COMPLETE THE STABILIZATION ACTIVITIES WITHIN 24 HOURS DURING THE RESTRICTION PERIOD.  
PIPE OUTLETS MUST BE PROVIDED WITH TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER.  
SEDIMENT CONTROL MEASURES MUST BE INSTALLED ON ALL DOWN GRADIENT PERIMETERS BEFORE ANY UPGRADE LAND DISTURBING ACTIVITIES BEGIN.

**SEDIMENT AND EROSION CONTROL MAINTENANCE**  
PERIMETER SEDIMENT CONTROL PRACTICES: WHEN SEDIMENT REACHES 1/3 THE HEIGHT OF THE BMP, THE SEDIMENT MUST BE REMOVED WITHIN 24 HOURS. IF PERIMETER SEDIMENT CONTROL HAS BEEN DAMAGED OR IS NOT FUNCTIONING PROPERLY, IT MUST BE REPAIRED AND/OR REPLACED WITHIN 24 HOURS. PERIMETER BMP MEASURES MAY INCLUDE SILT FENCING.  
CONSTRUCTION SITE DEWATERING: THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL DEWATERING PERMITS. DISCHARGE FROM ALL DEWATERING OPERATIONS SHALL BE DIRECTED TO ON-SITE DEPRESSIONS. NO DISCHARGE FROM DEWATERING OPERATIONS SHALL BE DIRECTED OFF-SITE TOWARDS A WATER OF THE STATE.

**PORTABLE TOILET NOTES:**  
1. PORTABLE TOILETS POSE AN ENVIRONMENTAL HAZARD WHEN PLACED IN THE VICINITY OF STORM DRAINS OR BODIES OF WATER. PORTABLE TOILET CLEANING ACTIVITIES CAN ALSO GENERATE POLLUTANTS THAT CAN DEGRADE WATER QUALITY.  
2. PORTABLE TOILET PLACEMENT:  
2.1. PLACE PORTABLE TOILETS ON FLAT STABLE GROUND WITH CLEAR ACCESS TO THE UNITS.  
2.2. LOCATE TOILETS A MINIMUM OF 20 FEET FROM ANY WATER BODY AND 10 FEET FROM ANY CURB AND GUTTER. IF UNFASIBLE, AN EARTHEN BERM OR SAND BAG BERM SHALL BE PLACED AROUND THE UNIT FOR SPILL AND LEAK CONTAINMENT.  
2.3. AVOID PLACING TOILETS ON IMPERVIOUS SURFACES THAT WILL QUICKLY DRAIN TO STORM SEWERS.  
2.4. LOCATE TOILETS SO THAT EXPOSURE TO TRAFFIC AND MOVING EQUIPMENT IS MINIMIZED.  
2.5. SECURE TOILETS TO THE GROUND WITH STAKES OR CABLES.  
2.6. RINSE WATER FROM CLEANING ACTIVITIES SHALL NOT BE DISPOSED ON SITE.  
3. REGULARLY CHECK TOILETS FOR DAMAGE, LEAKS AND SPILLS AS PART OF THE WEEKLY STORMWATER SITE INSPECTION.  
4. OWNER IDENTIFICATION AND CONTACT INFORMATION SHALL BE DISPLAYED IN A PROMINENT LOCATION ON EACH UNIT.

**NOTE:**  
THE CONTRACTOR MUST COMPLETE, SIGN, OBTAIN OWNERS SIGNATURE, PAY FEE, AND SEND IN THE NPDES PERMIT APPLICATION. CONTRACTOR SHALL PROVIDE A CERTIFIED EROSION CONTROL SUPERVISOR. SWPPP DOCUMENTATION, INCLUDING INSPECTION REPORTS SHALL BE RETAINED FOR A PERIOD OF THREE (3) YEARS. DESIGN CALCULATIONS ARE ON FILE AT BKM.  
THE OWNER AND CONTRACTOR ARE RESPONSIBLE FOR IMPLEMENTATION OF THE SWPPP AND INSTALLATION, INSPECTION, AND MAINTENANCE OF THE EROSION PREVENTION AND SEDIMENT CONTROL BMP'S, BEFORE, DURING, AND AFTER CONSTRUCTION UNTIL THE NOTICE OF TERMINATION HAS BEEN FILED.

**STOCKPILES:**  
ON-SITE STOCKPILES OF SOIL SHALL HAVE PERIMETER SEDIMENT CONTROL. STOCKPILES SHALL BE STABILIZED WITH BLANKETS, TARP, OR HYDRO MULCH IF LEFT ON-SITE FOR MORE THAN 14 DAYS.

**OTHER NOTES:**  
1. THIS SWPPP WAS PREPARED BY PERSONNEL THAT ARE CERTIFIED IN THE DESIGN OF CONSTRUCTION SWPPPS. COPIES OF THE CERTIFICATIONS ARE ON FILE WITH BKM AND ARE AVAILABLE UPON REQUEST.  
2. THIS SWPPP DOCUMENT MUST BE AMENDED AS NECESSARY DURING CONSTRUCTION IN ORDER TO KEEP IT CURRENT WITH THE POLLUTANT CONTROL MEASURES UTILIZED AS THE SITE. THE SITE MAP SHOWING LOCATIONS OF ALL STORM WATER CONTROLS MUST BE POSTED ON THE SITE AND UPDATED TO REFLECT THE PROGRESS OF CONSTRUCTION.

**POLLUTION PREVENTION MANAGEMENT MEASURES**  
SOLID WASTE DISPOSED PROPERLY; COMPLY WITH MPCA REQUIREMENTS.  
HAZARDOUS WASTE STORED (SECONDARY CONTAINMENT, RESTRICTED ACCESS) AND DISPOSED IN COMPLIANCE WITH MPCA REQUIREMENTS.  
EXTERNAL WASHING OF TRUCKS AND OTHER CONSTRUCTION VEHICLES MUST BE LIMITED TO A DEFINED AREA OF THE SITE. RUNOFF MUST BE CONTAINED AND IMMEDIATELY DISPOSED FROM THE CONCRETE WASHOUT OPERATIONS OR AREAS.  
NO ENGINE DEGREASING ALLOWED ON-SITE.  
CONCRETE WASHOUT ON-SITE: ALL LIQUID AND SOLID WASTES GENERATED BY CONCRETE WASHOUT OPERATIONS MUST BE CONTAINED IN A LEAK-PROOF CONTAINMENT FACILITY OR IMPERMEABLE LINER. A COMPACTED CLAY LINER THAT DOES NOT ALLOW LIQUIDS TO ENTER GROUND WATER IS CONSIDERED AN IMPERMEABLE LINER. THE LIQUID AND SOLID WASTES MUST NOT CONTACT THE GROUND, AND THERE MUST NOT BE RUNOFF FROM THE CONCRETE WASHOUT OPERATIONS OR AREAS.  
LIQUID AND SOLID WASTES MUST BE DISPOSED OF PROPERLY AND IN COMPLIANCE WITH MPCA REGULATIONS. A SIGN MUST BE INSTALLED ADJACENT TO EACH WASHOUT FACILITY TO INFORM CONCRETE EQUIPMENT OPERATORS TO UTILIZE THE PROPER FACILITIES. THE CONCRETE WASHOUT AREA INDICATED ON THE PLANS IS SHOWN IN AN APPROXIMATE LOCATION, PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION IN ACCORDANCE WITH MPCA REQUIREMENTS.

**HANDLING AND STORAGE OF HAZARDOUS MATERIALS:**  
IF THE CONTRACTOR INTENDS TO USE POLYMERS, FLOCCULANTS, OR OTHER SEDIMENTATION TREATMENT CHEMICALS ON THE PROJECT SITE, THE CONTRACTOR MUST COMPLY WITH THE FOLLOWING MINIMUM REQUIREMENTS:  
1. THE CONTRACTOR MUST USE CONVENTIONAL EROSION AND SEDIMENT CONTROLS PRIOR TO CHEMICAL ADDITION TO ENSURE EFFECTIVE TREATMENT. CHEMICALS ONLY BE APPLIED WHERE TREATED STORMWATER IS DIRECTED TO A SEDIMENT CONTROL SYSTEM WHICH ALLOWS FOR FILTRATION OR SETTLEMENT OF THE FLOC PRIOR TO DISCHARGE.  
2. CHEMICALS MUST BE SELECTED THAT ARE APPROPRIATELY SITED TO THE TYPES OF SOILS LIKELY TO BE EXPOSED DURING CONSTRUCTION, AND TO THE EXPECTED TURBIDITY, PH AND FLOW RATE OF STORMWATER FLOWING INTO THE CHEMICAL TREATMENT SYSTEM OR AREA.  
3. CHEMICALS MUST BE USED IN ACCORDANCE WITH ACCEPTED ENGINEERING PRACTICES, AND WITH DOSING SPECIFICATIONS AND SEDIMENT REMOVAL DESIGN SPECIFICATIONS PROVIDED BY THE MANUFACTURER OR PROVIDER/SUPPLIER OF THE APPLICABLE CHEMICALS.  
ON-SITE FUEL TANKS REQUIRE SECONDARY CONTAINMENT AS REQUIRED BY THE PERMIT. PORTABLE FUEL TRUCKS SHALL HAVE THEIR SPILL KITS AVAILABLE DURING FUELING. SPILLS GREATER THAN 5 GALLONS MUST BE REPORTED TO THE PROPER AUTHORITIES.

**TEMPORARY SEDIMENT BASINS:**  
TEMPORARY SEDIMENT BASINS SHALL BE PROVIDED PER APPENDIX A, SECTION C.1.8 OF THE MPCA GENERAL STORMWATER PERMIT.  
ENGINEER ANTICIPATES THAT, PRIOR TO INSTALLATION OF FILTRATION MEDIA AND DRAIN TILE, CONTRACTOR WILL USE PROPOSED FILTRATION BASINS AS TEMPORARY SEDIMENT BASINS.  
CONTRACTOR SHALL EXCAVATE TEMPORARY BASINS AND CLAY LINE PRIOR TO USE. SURFACE WATER SHALL BE REMOVED BY SKIMMER DEVICE SUCH AS FAIRCLOTH SKIMMER OR THIRST DUCK, OR USING A PUMP WITH A FILTER. ALTERNATIVE TEMPORARY SEDIMENT BASINS SHALL BE APPROVED BY ENGINEER PRIOR TO USE.

SWPPP IMPLEMENTATION, INSTALLATION, INSPECTION, AND BMP MAINTENANCE SHALL BE PERFORMED BY THE CONTRACTOR.

NAME: \_\_\_\_\_  
CERTIFICATION #: \_\_\_\_\_  
DATE: \_\_\_\_\_

**2019 Rogers Middle School - Chiller Improvements**  
20855 141st Avenue N.  
Rogers, MN 55374  
**Independent School District #728**  
11500 193rd Ave. NW  
Elk River, MN 55330

**Wold**  
**WOLD ARCHITECTS AND ENGINEERS**  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101  
woldcam.com | 651 227 7773

**BKBM ENGINEERS**  
6120 Earle Brown Drive, Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

## CONSTRUCTION DOCUMENTS

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BKM-2019-00000000-19144-00

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

*Kevin A. Bohl*  
Kevin A. Bohl  
License Number: 52209 Date: 01/17/2019

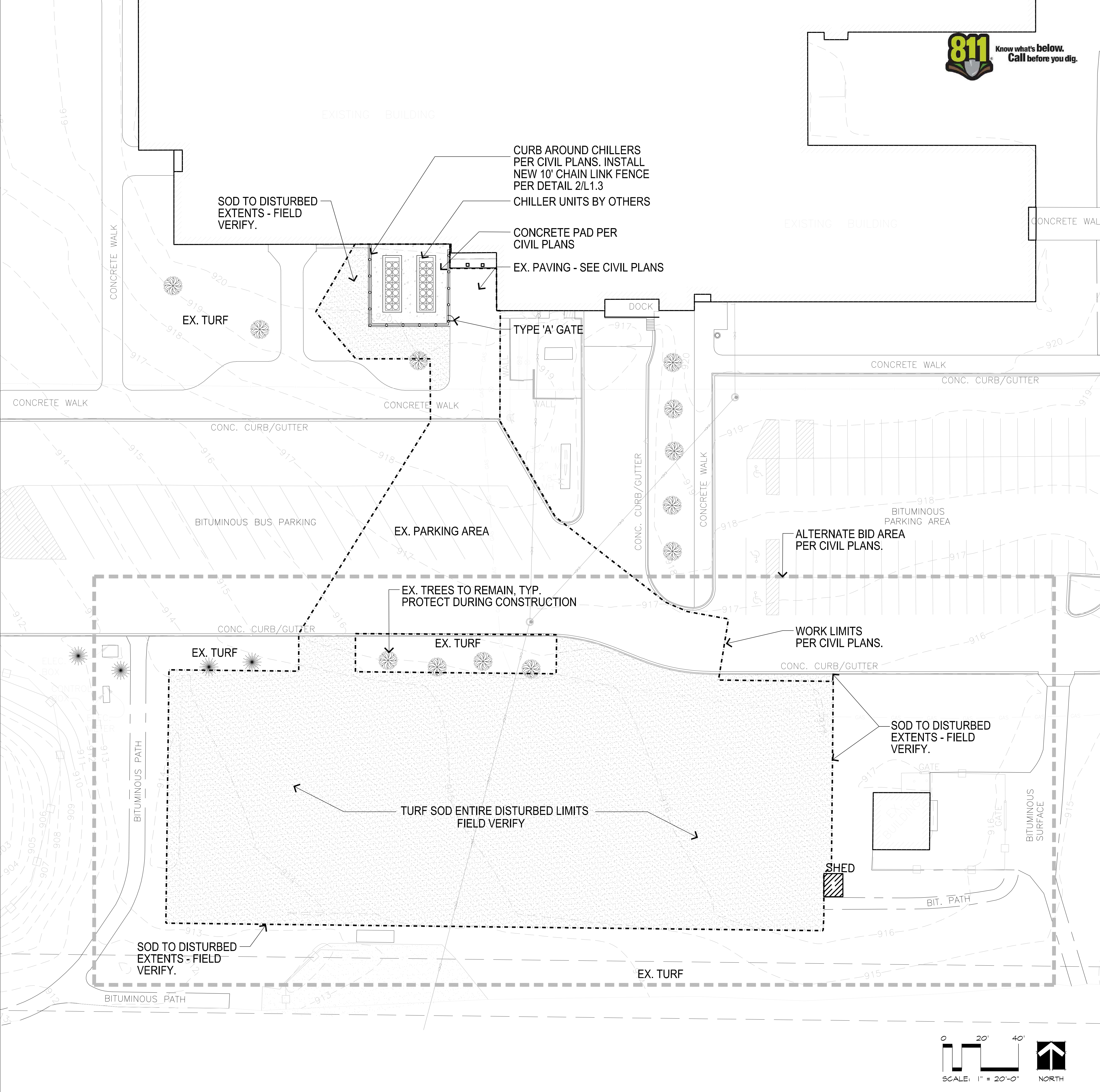
Revisions		
Description	Date	Num

Comm: 19144  
Date: 01/17/2019  
Drawn: WH  
Check: NPA  
North

## STORMWATER POLLUTION PREVENTION PLAN

**C500**





General Notes:

- 01. Refer to Sheets L3.1 for Details, Notes, and Schedules.
- 02. See Civil Engineer's plans for site plan layout and dimensions.
- 03. Protect adjacent landscape areas from damage during construction.
- 04. Place topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. See specifications.
- 05. Ensure new sod is placed to match thatch-layer elevation of adjacent, existing sod to remain. All fine grading of turf and seed areas shall be the responsibility of the sod and seed sub-contractor(s), including sub-cut work. Field verify disturbance upon mobilization - actual seed and sod areas may differ from anticipated limits shown on plan.
- 06. Irrigation: The landscape contractor is required to protect the existing irrigation system outside the work limits during construction. Within the work limits, cap lines and remove & salvage irrigation components for re-use. Submit irrigation plan showing the new heads & pipe connecting to the existing system within the work limits.
- 07. Colors noted are to be considered custom, unless select vendors have the exact specified school colors as a stock color. The General Contractor is responsible for coordination of sub-contractor(s) color capabilities to meet school and district expectations.

Landscape Ground Cover Legend:

New Turf Sod Areas (Irrigated)

2019 Rogers Middle School Chiller Improvements

20855 141st Avenue N.  
Rogers, MN 55374

Independent School District #728

11500 93rd Ave. NW  
ELK RIVER, MN 55330



WOLD ARCHITECTS  
AND ENGINEERS  
332 Minnesota Street, Suite W2000  
Saint Paul, MN 55101

woldae.com | 651 227 7773



6120 Earle Brown Dr., Suite 700  
Minneapolis, MN 55430  
Phone: (763) 843-0420  
Fax: (763) 843-0421  
www.bkbm.com

CALYX DESIGN GROUP  
Landscape Architecture Planning

475 N. Cleveland Avenue | Suite 307  
Saint Paul, MN 55104  
651 788 9018 | calyxdesigngroup.com

Construction Documents

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of MINNESOTA.

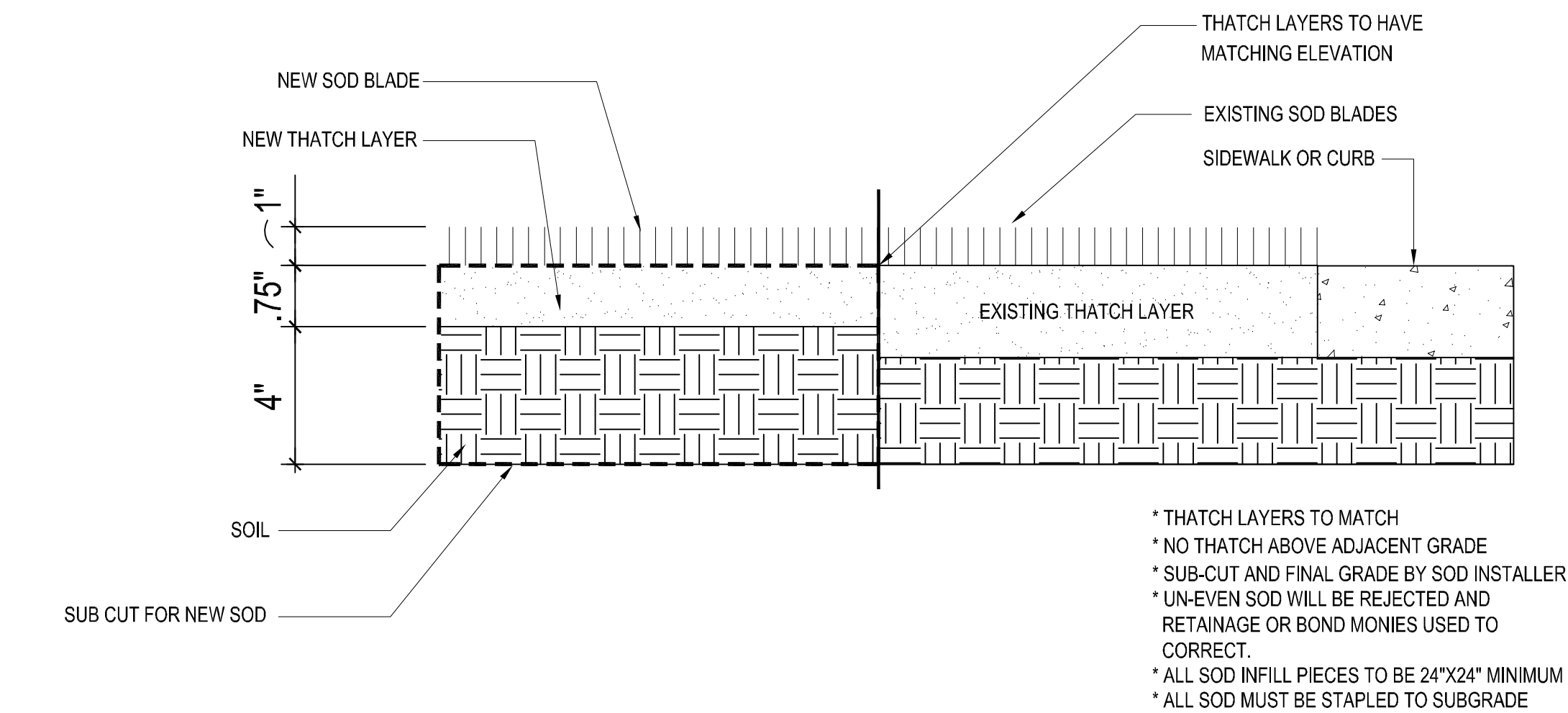
B. D. H. G.  
BENJAMIN D. HARTBERG, PLA  
Registration No. 48884 Date: 01-17-2019

Revisions		Date	Num.
Description			

BKBM# 19144  
Date: 1/17/2019  
Drawn: MF  
Check: BH

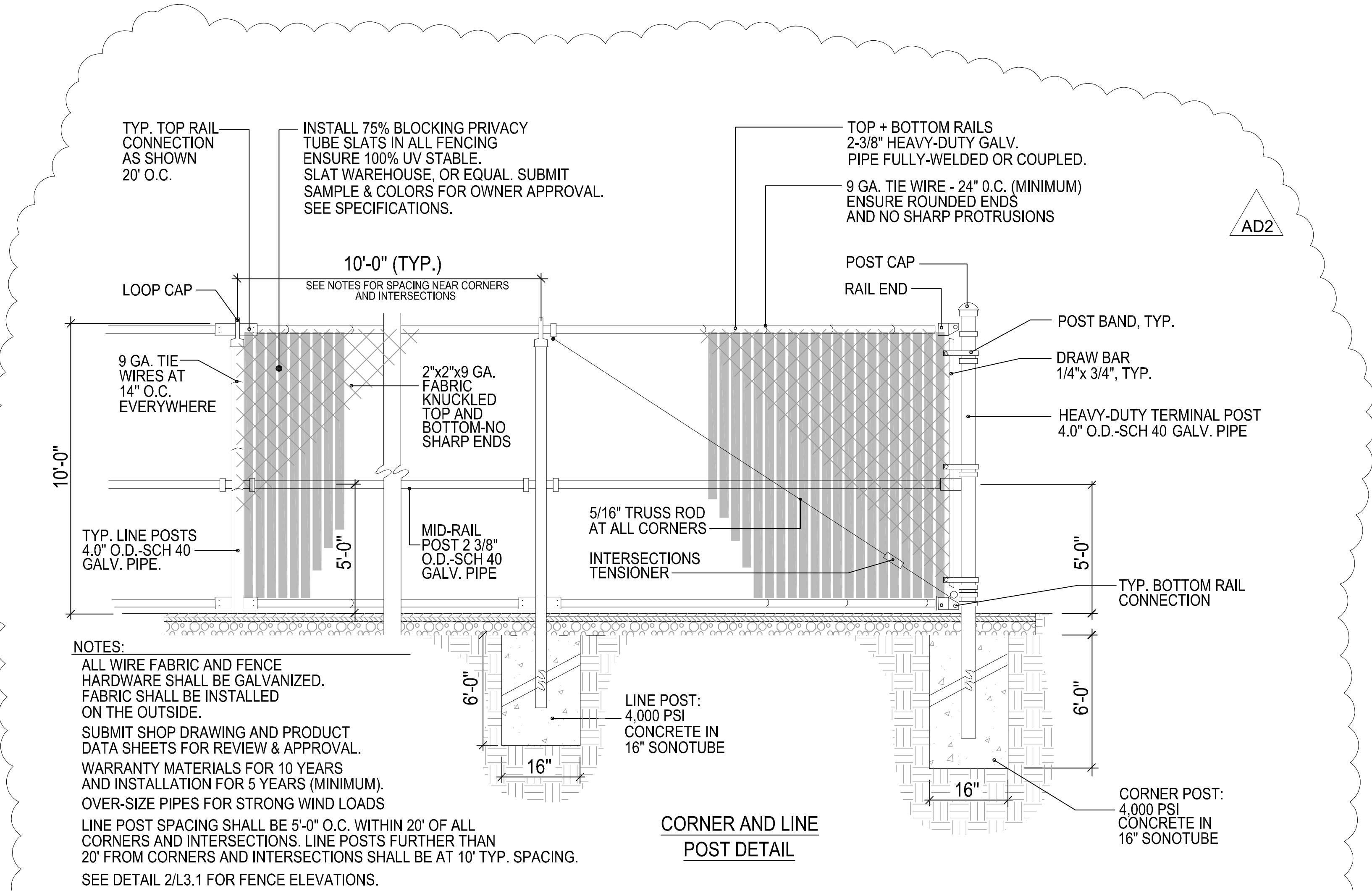
LANDSCAPE LAYOUT PLAN





## 1 SECTION - NEW TURF SOD AGAINST EXISTING

L3.1 NOT TO SCALE



## 2 CHAIN LINK SCREEN FENCING DETAIL

L3.1 SCALE: NONE

### General Notes:

01. Refer to Sheets L3.1 for Details, Notes, and Schedules.
02. See Civil Engineer's plans for site plan layout and dimensions.
03. Protect adjacent landscape areas from damage during construction.
04. Place topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. See specifications.
05. Ensure new sod is placed to match thatch-layer elevation of adjacent, existing sod to remain. All fine grading of turf and seed areas shall be the responsibility of the sod and seed sub-contractor(s), including sub-cut work. Field verify disturbance upon mobilization - actual seed and sod areas may differ from anticipated limits shown on plan.
06. Irrigation: The landscape contractor is required to protect the existing irrigation system outside the work limits during construction. Within the work limits, cap lines and remove & salvage irrigation components for re-use. Submit irrigation plan showing the new heads & pipe connecting to the existing system within the work limits.
07. The General Contractor is responsible for coordination of sub-contractor color capabilities to meet school and district expectations. Refer to Specifications.

### Fence Gate Schedule:

GATE TYPE 'A': STANDARD 6'-0" WIDE SWING GATE PANEL, LOCKABLE COLLAR, WITH PRIVACY STATS & ADJUSTABLE TENSION BAR.

NOTE: SUBMIT SHOP DRAWINGS FOR ALL GATES, FENCING, AND PRIVACY SLAT SYSTEM.

### PLANT SCHEDULE

GROUND COVERS	CODE	BOTANICAL NAME	COMMON NAME	SIZE	SPACING	QTY	REMARKS
	PA	Poa pratensis 'Admiral'	Kentucky Bluegrass	sod		50,461 sf	

### Landscape Notes:

1. Refer to civil plan sheets for grading, drainage, site dimensions, survey, tree removal, proposed utilities & erosion control.
2. All plant material shall comply with the latest edition of the American Standard for Nursery Stock, American Association of Nurserymen. Unless noted otherwise, deciduous shrubs shall have at least 5 canes at the specified shrub height. Plant material shall be delivered as specified.
3. Plan takes precedence over plant schedule if discrepancies in quantities exist.
4. The project landscape contractor shall be held responsible for watering and properly handling all plant materials brought on the site both before and after installation. Schedule plant deliveries to coincide with expected installation time within 36 hours.
5. All plant materials (including turf) shall be fertilized upon installation as specified.
6. The landscape contractor shall provide the owner with a watering schedule appropriate to the project site conditions and to plant material growth requirements.
7. If the landscape contractor is concerned or perceives any deficiencies in the plant selections, soil conditions, drainage or any other site condition that might negatively affect plant establishment, survival or guarantee, they must bring these deficiencies to the attention of the landscape architect & client prior to bid submission.
8. Contractor shall establish to his/ her satisfaction that soil and compaction conditions are adequate to allow for proper drainage at and around the building site.
9. Contractor is responsible for ongoing maintenance of all newly installed material until time of owner acceptance. Any acts of vandalism or damage which may occur prior to owner acceptance shall be the responsibility of the contractor. Contractor shall provide the owner with a maintenance program including, but not limited to, pruning, fertilization and disease/pest control.
10. The contractor shall guarantee newly planted material through TWO calendar years from the date of written owner acceptance. Plants that exhibit more than 10% die-back damage shall be replaced at no additional cost to the owner. The contractor shall also provide adequate tree wrap and deer/rodent protection measures for the plantings during the warranty period.
11. This layout plan constitutes our understanding of the landscape requirements listed in the ordinance. Changes and modifications may be requested by the city based on applicant information, public input, council decisions, etc.
12. The landscape contractor shall be responsible for obtaining any permits and coordinating inspections as required throughout the work process.
13. Replacement and repairs requested by the Owner during the warranty period must be made within 14 business days of the request.
14. Landscape Contractor is responsible for coordination with the General Contractor, to protect the new improvements on and off-site during landscape work activities. Report any damage to the General Contractor immediately.
15. Irrigation: the landscape contractor is responsible for the function and protection of the existing irrigation system outside the proposed work limits, during construction. Landscape contractor to adjust head spray and zone run times as necessary to ensure turf and plants within and outside the work limits, remain irrigated. Include the cost of temporary on-grade piping, if necessary. Remove and salvage existing irrigation equipment (heads, valves, boxes, as reasonable), within construction limits for re-use ahead of excavation work and remove any irrigation pipe from the work area(s), including under new pavement. Sleeve under new paving as necessary to irrigate areas now isolated from the original system. Clearly mark underground piping and coordinate line & stub locations with General Contractor. Provide a new layout that irrigates all new landscape areas and connects to the existing system.
16. All sod areas shall be prepared prior to planting with a harley power box rake or equal to provide a firm planting bed free of stones, sticks, construction debris, etc. Any alternate seed mixtures, rates, & application method noted shall be submitted to the landscape architect for approval.
17. The Landscape Contractor shall furnish samples of all landscape materials for approval prior to installation.
18. The Landscape Contractor shall clear and grub underbrush from within the work limits to remove dead branches, leaves, trash, weeds and foreign materials. Remove trees where noted on the civil plan, including the stump to 30" below grade.
19. The landscape contractor shall contact Gopher State One Call no less than 48 hours before digging for field utility locations.
20. The landscape contractor shall be responsible for the removal of erosion control measures once vegetation has been established to the satisfaction of the municipal staff. This includes silt curtain fencing and sediment logs placed in the landscape.
21. The landscape contractor shall be responsible for visiting the site to become familiar with the conditions prior to bidding and installation. Coordinate with the general contractors on matters such as fine grading, landscaped area conditions, staging areas, irrigation connection to building, etc.
22. Landscape contractor shall be responsible for finished or 'fine' grading of topsoil. It shall be the landscape contractor's responsibility to coordinate topsoil fill work with the earthwork sub-contractor. See specifications for topsoil depth requirements, composition, pH, and fertilization requirements.
23. Refer to civil engineer's plans for removal and salvage requirements for the existing tennis courts fence, to be re-installed around the new chiller units.

## 2019 Rogers Middle School Chiller Improvements

20855 141st Avenue N.  
Rogers, MN 55374

### Independent School District #728

11500 93rd Ave. NW  
ELK RIVER, MN 55330



### WOLD ARCHITECTS AND ENGINEERS

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## CALYX DESIGN GROUP

Landscape Architecture Planning

475 N. Cleveland Avenue | Suite 307  
Saint Paul, MN 55104  
651 788 9018 | calyxdesigngroup.com

## Construction Documents

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of MINNESOTA.

BENJAMIN D. HARTBERG, PLA  
Registration No. 4884 Date: 01-17-2019

Description	Revisions		Num
	Date		
Addendum #1	01-25-2019		1
Addendum #2	01-30-2019		2

BKBM# 19144  
Date: 1/17/2019  
Drawn: MF  
Check: BH

## LANDSCAPE DETAILS

Sheet #:

# L3.1

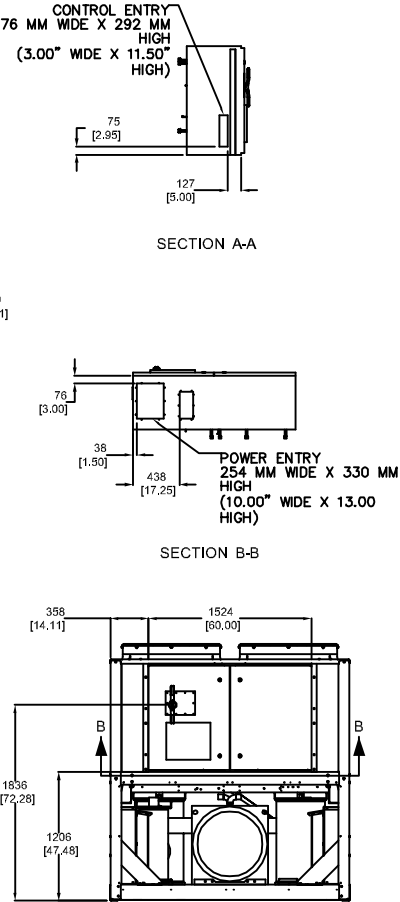
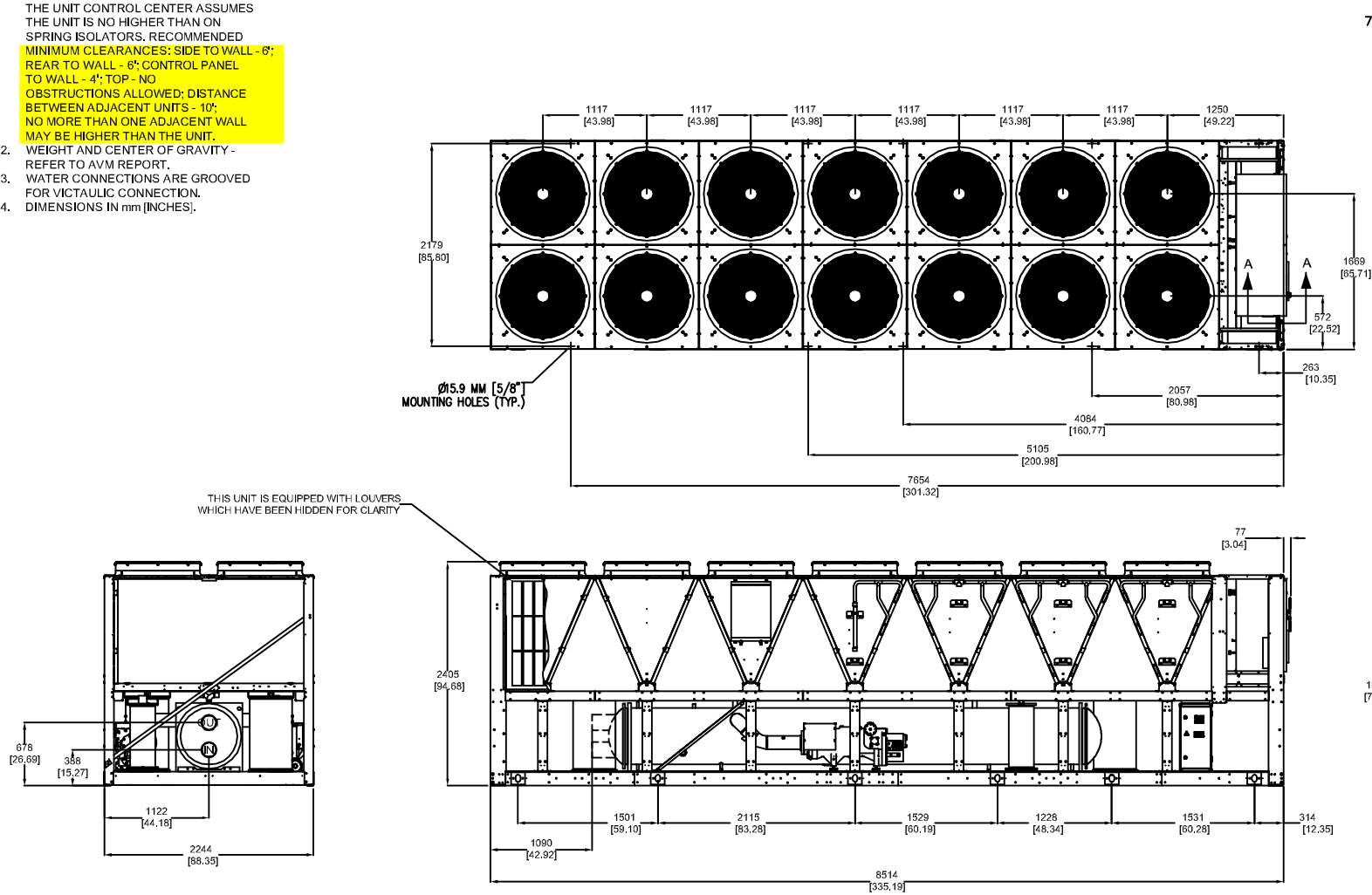


NOTES:

1. PLACEMENT ON A LEVEL SURFACE FREE OF OBSTRUCTIONS (INCLUDING SNOW, FOR WINTER OPERATION) OR AIR RECIRCULATION ENSURES RATED PERFORMANCE, RELIABLE OPERATION AND EASE OF MAINTENANCE. SITE RESTRICTIONS MAY COMPROMISE MINIMUM CLEARANCES INDICATED BELOW, RESULTING IN UNPREDICTABLE AIR FLOW PATTERNS AND POSSIBLE DIMINISHED PERFORMANCE. YORK'S UNIT CONTROLS WILL OPTIMIZE OPERATION WITHOUT NUISANCE HIGH PRESSURE SAFETY CUTOUT; HOWEVER, THE SYSTEM DESIGNER MUST CONSIDER POTENTIAL PERFORMANCE DEGRADATION. ACCESS TO THE UNIT CONTROL CENTER ASSUMES THE UNIT IS NO HIGHER THAN ON SPRING ISOLATORS. RECOMMENDED MINIMUM CLEARANCES: SIDE TO WALL - 0'; REAR TO WALL - 6'; CONTROL PANEL TO WALL - 4'; TOP - NO OBSTRUCTIONS ALLOWED; DISTANCE BETWEEN ADJACENT UNITS - 10'; NO MORE THAN ONE ADJACENT WALL MAY BE HIGHER THAN THE UNIT.
2. WEIGHT AND CENTER OF GRAVITY - REFER TO AVM REPORT.
3. WATER CONNECTIONS ARE GROOVED FOR VICTAULIC CONNECTION.
4. DIMENSIONS IN mm [INCHES].

NOZZLE LEGEND

EVAPORATOR INLET LEFT END 2 PASS 6 DIA. (150Psi g DWP)  
EVAPORATOR OUTLET LEFT END 2 PASS 6 DIA. (150Psi g DWP)  
Victaulic Grooved Nozzles (per ANSI / AWWA C-606)



**PRODUCT DRAWING**  
YORK YVAA Air Cooled Screw Chiller  
MODEL: YVAA 0273  
**NOT FOR CONSTRUCTION**

Project Name: T19 - Rogers Middle School  
Location: USA  
Engineer:  
Contractor:  
For:

Sold To:  
Cust Purch Order#:  
Contract#:  
UNIT TAG: **CH-1\_2**

Date: November 05, 2018  
Rev. Date: November 05, 2018  
Form No.: 201.28-EG1  
Dwg. Lev.: 0817  
Dwg. Scale: NTS





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** March 26, 2019

**Agenda Item:** No. 7.4

**Subject:** Approve Development Agreement with Lhjerv Inc. for Primrose Schools of Rogers

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

---

### **Recommended City Council Action**

Motion to approve Development Agreement between the City of Rogers and Lhjerv, Inc. for Primrose Schools of Rogers.

### **Overview / Background**

On October 23, 2018, Primrose Schools Franchising Company received approvals for a Preliminary Plat, Final Plat, Site Plan and Variance for a proposed 11,450 square foot child care facility for infants (3 months) to pre-Kindergarten (Development). The Development is proposed for the unaddressed, 2.3-acre vacant lot between South Diamond Lake Road (south) and 135<sup>th</sup> Avenue North (north), and Commerce Boulevard (east) and Richard Street (west); PID 14-120-23-41-0014 (Subject Property). The proposed Development name is Primrose Schools of Rogers.

Upon approval, City staff worked with the Applicant on final revisions to the plat, including an adjustment to the right of way on the corners of Richard Street and Commerce Boulevard with South Diamond Lake Road. At the time of this memorandum the mylars had not been printed.

City staff also worked with the owners of Rogers school to finalize the Development Agreement; all parties are in agreement.

### **Primary Issues to Consider**

1. Primrose Schools of Rogers Development Agreement

### **Analysis of Primary Issues**

1. Primrose Schools of Rogers Development Agreement

The Development Agreement (Agreement) is between the City of Rogers and Laura and Scott Johnsrund, dba Lhjerv, Inc. City staff have met with them to review the Development Agreement and welcome them to the community.

As described therein, the Agreement details the approvals and sets for the platting fees and financial securities tied to the Development (Exhibit B). The Agreement also details the obligation of Lhjerv, Inc.

to construct a public trail on the northern property boundary along 135<sup>th</sup> Avenue North between Richard Street and Commerce Boulevard.

With this agreement, City staff and the City Attorney were comfortable with amending language in the Financial Security (Section 2.02) and Insurance (Section 3.02) sections to allow the Developer to "provide for" the letter of credit and proof of insurance. This means the Developer may assign these requirements to the project general contractor, for example. The Developer is required to put forth the cash escrow for the construction phase of the development. Traditionally, the City requires these items to be provided by a developer so that liability of a development rests with the developer.

The architect for the Development has submitted plans and application for the building permit, which has been reviewed and approved, but cannot be issued until the Development Agreement and plat mylars are signed, and those two items along with all other resolutions are recorded with Hennepin County.

### **Staff Recommendation**

City staff recommends approval of the Development Agreement between the City of Rogers and Lhjerv, Inc. for Primrose Schools of Rogers.

### **ATTACHMENTS:**

Description

Primrose School of Rogers Development Agreement\_03-07-2019

[Torrens Cert#]  
[Abstract Cert#]

**DEVELOPER'S AGREEMENT**  
**PRIMROSE SCHOOL OF ROGERS**

**THIS AGREEMENT** is made this 26<sup>th</sup> day of March, 2019 by and between the City of Rogers, a municipal corporation under the laws of Minnesota ("City"), located at 22350 Diamond Lake Road, Rogers, Minnesota 55374, and Lhjerv Inc., located at 6378 Vagabond Lane North, Maple Grove, MN 55311 ("Developer").

**RECITALS**

- A. Developer is the fee owner of certain real estate, totaling 2.30 acres, located in the City of Rogers, Minnesota, which is legally described on the attached Exhibit A ("Subject Property").
- B. The Developer intends to construct an 11,450 square foot childcare facility, plus secured outdoor play areas totaling 17,773 square feet on the Subject Property ("Development"). The western portion of the Subject Property shall remain undeveloped.
- C. The City Council approved the Preliminary Plat and Final Plat for the Development by Resolution No. 2018-96, the Site Plan for the Development by Resolution No. 2018-97, and a Variance request for reductions to the landscape area and building area setback requirements by Resolution No. 2018-98, all adopted on October 23, 2018 (collectively, "City Approvals").
- D. Developer agrees to comply with the requirements set forth by City Code, City Approvals and the Approved Plans, as herein defined and enumerated on the attached Exhibit C and Exhibit D, except as may be specifically authorized in this Agreement.
- E. The City and the Developer now desire to enter into this Developer's Agreement ("Agreement") setting forth certain requirements and obligations relating to the development of the Subject Property including but not limited to the execution and recording of certain instruments. This Agreement is intended to replace and supersede all previous oral agreements, previous development and early start agreements and related amendments thereto, and previous negotiations between the parties in relation to the Subject Property.



F. The City requires that should the Developer perform work and install certain on and off-site improvements within the Subject Property, which work and improvements typically consist of the streets, utilities, lighting, grading, boulevard landscaping, drainage swales, erosion control, street cleaning, landscaping, trails, and wetland buffer, and which specific improvements required to the Subject Property as indicated in the Approved Plans (as described in Section 1.01) shall be referred to herein as the “Improvements.”

## **AGREEMENT**

### **ARTICLE ONE CONSTRUCTION OF IMPROVEMENTS**

1.01. Developer Responsible. Before commencing construction of the Improvements, the Developer shall submit its plans and specifications to the City for the City’s review and approval, with such approval being provided in writing to the Developer. Developer agrees to construct and fully pay for the Improvements required for development of the Property, as described in plans and specifications approved by of the City Engineer (“Approved Plans”). For the purpose of this Agreement, the Approved Plans shall include the Site, Grading, Utilities and Erosion Control Plan Sets dated September 5, 2018 with a final revision date of December 18, 2018, and approved by the City Engineer on December 18, 2018, as more specifically set forth in Exhibit C. The Improvements and estimated costs are listed in the attached Exhibit B. The Improvements shall be constructed in accordance with City specifications and the Approved Plans. A copy of the Approved Plans must be filed with the Public Works Director prior to commencement of construction of the Improvements. Prior to beginning construction, the Developer or the Developer’s engineer will schedule a preconstruction meeting with all parties concerned, including City staff and engineers to review the program for construction work. All labor and work will be free from defects and in strict conformance with the Approved Plans. Any deviation from the Approved Plans must be preapproved in writing by the Public Works Director.

1.02. Staking, Surveying and Inspections. Developer must provide all required staking and surveying for the Improvements in order to ensure that the completed Improvements conform to the Approved Plans. The City will provide for construction inspection. Developer must notify the Public Works Director at least 48 hours in advance, not including weekend days or holidays, for inspection service or scheduling of tests to be performed. Costs incurred by the City for the inspection activities will be recovered through the escrow described in Article Two.

1.03. Unsatisfactory Labor or Material. In the event that the Public Works Director rejects as defective or unsuitable any material, then such material must be removed and replaced with approved material at the sole cost and expense of the Developer. In the event that the Public Works Director rejects as defective or unsuitable any labor supplied by the Developer, then the labor must be completed again to the specifications and with the approval of the Public Works Director at the sole cost and expense of the Developer. The Public Works Director shall not reject as defective or unsuitable material or labor delivered consistent with the Approved Plans (or any amendment to the Approved Plans agreed to by the City and the Developer).

1.04. Records. Upon request by the Public Works Director, Developer will provide requested copies

of bids, change orders, suppliers, subcontractors, or related matters, relating to the Improvements.

1.05. Final Inspection/Acceptance. Upon completion of all work required by the Public Works Director, the Public Works Director and representatives of the Developer's contractor and/or engineer will promptly make a final inspection of the work to determine that the Improvements were installed pursuant to the Approved Plans. Before final payment is made to the contractor by the Developer, the Public Works Director shall be satisfied that all work is satisfactorily completed in accordance with the Approved Plans, and the Developer's engineer shall submit a written statement attesting to the same. The final approval and acceptance of the development and Improvements shall be in writing from the City. The written approval and acceptance will also accept any Improvements which are to be transferred to the City upon proper completion.

1.06. As-built Plans. Upon completion of the Improvements, the Developer shall provide the City with: (i) a full set of as-built plans in a digital PDF format, and (ii) an as-built survey in a CADD format, for City records. Utility profiles are not required to be included in the as-built plans.

1.07. Maintenance Bond. The Developer and/or its contractor shall be required to furnish the City a two (2) year maintenance bond guaranteeing the Improvements that are transferred to the City. The maintenance bond shall be provided to the City upon final inspection and acceptance of said Improvements.

1.08. Maintenance of Public Property. Developer agrees to assume full financial responsibility for any damage which may occur to public property with the development of Subject Property, including, but not limited to, streets, street sub-base, base, bituminous surface, curb, utility system including, but not limited to water main, sanitary sewer or storm sewer when said damage occurs as a result of the activity which takes place during the development of the Subject Property by the Developer, its contractors or subcontractors or assigns. The Developer further agrees to pay all costs required to repair the streets or utility systems, or both, damaged or cluttered with debris when occurring as a direct or indirect result of the construction that takes place by said Developer, its contractors or subcontractors or assigns. In the event the Developer fails to maintain or repair the damaged public property referred to aforesaid, after first receiving 72 hours' written notice of the nature of the default or damage, the City may undertake making or causing it to be repaired or maintained. The City may draw down on the escrow, Letter of Credit or any other cash deposits made by Developer to pay such costs, if Developer fails to complete the repairs.

1.09. Maintenance of Improvements. Developer shall be responsible for all maintenance, upkeep and repair (including, but not limited to snow plowing, mowing, weed control, and grading) of the Improvements until such are completed and accepted by the City. Developer shall remain responsible for all maintenance and upkeep of Improvements that are not transferred to the City. Developer hereby agrees to indemnify and hold the City harmless from any and all claims for damages of any nature whatsoever arising out of Developer's acts or omissions in performing the obligations imposed upon Developer by this paragraph.

## **EASEMENT; RIGHT OF ENTRY**

1.10. To the Developer. The City grants to the Developer a Temporary Construction Easement (“Easement”) over, under and across the rights-of-way dedicated to the public in the Walter Dehn Commerce Center 7<sup>th</sup> Addition Final Plat for purpose of construction of the Improvements. The Easement will commence with the filing of the Walter Dehn Commerce Center 7<sup>th</sup> Addition Final Plat with Hennepin County, and shall terminate upon acceptance of the Improvements by the City.

1.11. To the City. The Developer grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Subject Property to perform any and all work and inspections necessary or deemed appropriate by the City or to take any corrective actions deemed necessary by the City in conjunction with this Agreement. The right of entry conveyed by the Developer to the City shall continue until the City accepts the Improvements. The City will provide the Developer with reasonable notice prior to exercising its rights hereunder, except in the case of an emergency.

## **TRAILS**

1.12. Trail Construction. The Developer shall construct a public trail, at its own expense, along the northern property boundary adjacent to 135<sup>th</sup> Avenue North, and between Richard Street and Commerce Boulevard. The placement, design and construction of the trail shall be done according to the City Approvals and Approved Plans. The Developer shall provide security as described in Exhibit B for the purpose of trail construction.

## **ARTICLE TWO FINANCIAL GUARANTY AND REQUIRED PAYMENTS**

2.01. Development Costs. All fees and costs as further set out in Exhibit B must be paid in full to the City prior to the delivery of the Final Plat to Developer for recording.

2.02. Financial Guaranty, Improvements. Prior to commencement of construction of the Improvements, the Developer shall provide for an irrevocable letter of credit (“Security”) approved by the City Attorney, in the amount as set forth in Exhibit B. The Security must contain a provision that prohibits the issuer or surety from terminating the Security without first giving 45 days’ written notice to the City of the proposed termination or expiration of the Security. Failure of the Developer to post a substitute Security within five (5) business days after notice by the City shall constitute a default that shall be grounds for drawing on the Security. The City Administrator may grant a reduction in the Security upon written request by the Developer based upon the value of the completed work at the time of the requested reduction. The Security may not be reduced to less than 10% of the original amount until all work required of the Developer by this Agreement have been completed and accepted by the City. Upon failure of the Developer to perform, the City may declare the Agreement to be in default and the amount of the Security shall be paid over to the City. From the proceeds of the Security, the City shall be reimbursed for any attorneys’ fees, engineering fees or other technical or professional assistance, including the work of the City staff and employees, and the remainder thereof shall be used by the City to complete the Improvements. The Developer shall be liable to the City to the extent that the Security is inadequate to reimburse the City its costs and pay for the

completion of the work. The Security provided by Developer shall be in compliance with the Letter of Credit policy of the City which Developer acknowledges receipt of a copy.

2.03. Escrow. The Developer shall submit an escrow for the Development as required by Exhibit B. This escrow is to be used by the City staff to charge costs of services or materials in connection activities required under this Agreement as set forth on the attached Exhibit B. In the event the escrow amount is insufficient, Developer shall pay additional escrow as determined by the City. The City will notify the Developer in writing when additional escrow cash must be placed in the escrow account. Developer shall pay additional escrow as determined by the City within 10 days of written demand. Failure to make payment of the additional escrow amount will permit the City to supplement those amounts from the Security pursuant to Section 2.02 or to issue the Developer a stop work order. A new Escrow Receipt Form must be completed when replenishing the escrow and to insure that contact information on the new Escrow Receipt Form is the same as the original escrow form. The City shall return the unused escrow balance to the Developer no sooner than six (6) months after the acceptance of the Improvements by the City at the contact information provided on the Escrow Receipt Form.

### **ARTICLE THREE OTHER REQUIREMENTS**

3.01. Indemnification. Notwithstanding anything to the contrary in this Agreement, the City, its officials, agents and employees shall not be personally liable or responsible in any manner to the Developer, the Developer's contractor or subcontractor, material suppliers, laborers or to any other person or persons for any claim, demand, damages, actions or causes of action of any kind or character arising out of or by reason of the execution of this Agreement or the performance and completion of the work required by this Agreement to be performed by the Developer. The Developer will hold the City, its officials, agents and employees harmless from all such claims, demands, damages, or causes of action and the costs, disbursements, and expenses of defending the same, including but not limited to, attorneys' fees, consulting engineering services, and other technical or professional assistance, including the work of City staff and employees, except for gross negligence or willful misconduct. The Developer further agrees that it will indemnify, defend, and hold harmless the City and its governing body members, officers, and employees, from any claims or actions arising out of the presence, if any, of hazardous wastes or pollutants on the Subject Property, except to the extent caused by the acts or omissions of the City. Nothing in this section will be construed to limit or affect any limitations on liability of the City under State or federal law, including without limitation Minnesota Statutes Sections 466.04 and 604.02.

3.02. Insurance. The Developer must keep the insurance in force at all times that construction on the development is in progress. The insurance must name the City as an additional insured. The Developer shall provide for proof of insurance acceptable to the City, covering any public liability or property damage by reason of the operation of the Developer's equipment, laborers, and hazard caused by the Improvements, and include at least the following:

- a. Comprehensive general liability insurance (including operations, contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with an Owner's Contractor's Policy with limits against bodily injury,

including death, and property damage (to include, but not be limited to damages caused by erosion or flooding) which may arise out of Developer's work or the work of any of its subcontractors. The exclusion for underground collapse shall be removed.

- b. Limits for bodily injury or death shall not be less than \$500,000.00 for one person and \$1,500,000.00 for each occurrence; limits for property damage shall not be less than \$2,000,000.00 for each occurrence.
- c. Worker's compensation insurance, with statutory coverage, if applicable.
- d. Developer shall file a Certificate of Insurance with the City Clerk prior to commencing site grading. Developer shall be responsible for insuring that the Certificate bear the following wording.

"Should any of the above policies be canceled or terminated before the expiration date thereof, the issuing company shall give thirty (30) days written notice of cancellation or termination to the Certificate Holder."

3.03. Permitting. No permits for the Development shall be issued until the City and Developer execute this Agreement and all amounts due and securities required under this Agreement are paid to the City, and the Final Plat is recorded and a receipt of said recording is provided to the City. No occupancy shall occur until a Certificate of Occupancy is issued by the City Building Official.

3.04. Underground Utilities. The Developer shall contact the electric, telephone, gas and cable companies that are authorized to provide service to the Subject Property for the purpose of ascertaining whether any of those utility providers intend to install underground lines within the development. Any costs associated with the installation of underground utilities required by the utility companies shall be solely borne by the Developer. The Developer agrees to comply with applicable requirements of franchise ordinances in effect in the City, copies of which are available from the City Clerk.

3.05. Street Cleaning. The Developer shall clean dirt and debris from streets that has resulted from construction work by the Developer, its contractors, subcontractors, agents or assigns. The City will inspect the Subject Property not less than on a weekly basis to determine whether it is necessary to take additional measures to clean dirt and debris from the streets. After 24 hours' verbal notice to the Developer, the City may complete or contract to complete the clean-up at the Developer's expense. The City may draw down on the escrow, letters of credit or any other cash deposit to pay such costs.

3.06. Construction Hours; Noise; Dust. Developer will comply with all requirements of the City pertaining to the hours and days during which construction activities may take place. Unless otherwise approved by the City, construction hours shall be 7:00 a.m. to 9:00 p.m. Monday through Friday and 8:00 a.m. to 7:00 p.m. on Saturday. The Developer shall provide dust control to the satisfaction of the City Engineer.

3.07. Lighting. The Developer shall be financially responsible for the cost of lighting for the Development as described on the Electrical Site Plan.

3.08. Erosion Control. Developer shall be responsible for compliance with an approved erosion control plan. The Developer will be given a telephone notice when an unsatisfactory condition exists that is determined to be a Developer's responsibility. Work to correct said unsatisfactory condition shall commence within 72 hours from the time of the telephone notice. If work is not commenced within 72 hours of said telephone notice, City will proceed to do the required work at the expense of the Developer. If it is determined that the unsatisfactory condition could result in degradation of downstream water quality, Developer shall, upon telephone notice, immediately proceed to correct said unsatisfactory condition. If Developer does not, within the stated time period, respond to said unsatisfactory condition, City has the right to enter upon the property and correct said condition. City shall be entitled to all of its costs and expenses including, but not limited to legal, fiscal and engineering. City may draw on Developer's financial escrow and Security.

3.09. Other Approvals. In addition to the City Approvals, other governmental agencies have reviewed and approved components of the Plans, if required. It is the responsibility of the Developer to ensure that all permits from appropriate governmental agencies are received prior to beginning construction of any Improvements.

3.10. Final Plat. The Developer shall record the Final Plat for Walter Dehn Commerce Center 7<sup>th</sup> Addition in the land records office for Hennepin County, Minnesota within 30 days of its release by the City to the Developer.

3.11. Additional Work or Materials. Except as otherwise indicated in section 2.04 of this Agreement, all Improvements that Developer is required to complete pursuant to this Agreement shall be done at no expense to the City, including, without limitation, any reimbursement by the City for work paid for by the Developer. The Developer agrees that it will make no claim for compensation for work or materials so done or furnished.

3.12. Miscellaneous Obligations. Developer shall comply with the terms and conditions set forth in the following resolutions pertaining to the Development: Resolution No. 2018-96 (Preliminary and Final Plat), Resolution No. 2018-97 (Site Plan), and Resolution No. 2018-98 (Variance for Reduction to Landscape Area and Building Area Setbacks), all adopted by the City Council on October 23, 2018.

#### **ARTICLE FOUR DEFAULT AND REMEDIES**

4.01. Default by Developer. In the event of default by the Developer as to any of the work to be completed by the Developer, its successors or assigns, the City may, at its option perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default, not less than 72 hours in advance and does not, within that 72 hour period, diligently proceed to remedy such default. In the event of such unremedied default, the City is granted the right to declare any sums provided by this Agreement due and payable in full, and the City may immediately bring legal action against the Developer to collect the sums covered by this Agreement and/or draw upon the financial guaranty

posted in conformance with paragraphs 2.02 of this Agreement. In the event the City draws from the Security sums that exceed the costs or damage to the City, the City will return such excess amounts. In addition to its other remedies provided herein, the City may levy the cost in whole or in part as a special assessment against the Subject Property. Developer waives its rights to notice of hearing and hearing on such assessments and its right to appeal such assessments pursuant to Minnesota Statutes, Section 429.081.

4.02. Complete Improvements-Right of Entry. In addition to the City's other remedies under this Agreement, if the Developer's breach involves failure to complete the Improvements, the City is hereby authorized, at its option to enter on to all portions of the Subject Property it deems necessary to complete the installation of any or all of the Improvements to which the default relates.

4.03. Denial of Permits. Breach of any term of this Agreement by the Developer or failure to comply with City ordinances shall be grounds for denial of building or occupancy permits for buildings within the Final Plat until such breach is corrected by the Developer.

4.04. Rights Cumulative. No remedy conferred in this Agreement is intended to be exclusive and each shall be cumulative and shall be in addition to every other remedy. The election of any one or more remedies shall not constitute a waiver of any other remedy.

4.05. Attorney Fees. The Developer will pay the City's costs and expenses, including attorneys' fees, in the event a suit or action is brought to enforce the terms of this Agreement or in the event an action is brought upon a bond or letter of credit furnished by the Developer as provided herein.

## **ARTICLE FIVE MISCELLANEOUS PROVISIONS**

5.01. Amendment. Any amendment to this Agreement must be in writing and signed by both parties.

5.02. Assignment. The Developer may not transfer or assign any of its obligations under this Agreement without the prior written consent of the City, which shall not be unreasonably withheld.

5.03. Agreement to Run with Land. The Developer agrees to record this Agreement among the land records of Hennepin County, Minnesota contemporaneously with recording the Final Plat of Walter Dehn Commerce Center 7<sup>th</sup> Addition. The provisions of this Agreement shall run with the land and be binding upon the Developer and its successors in interest. Notwithstanding the foregoing, no conveyance of the Subject Property or any part thereof shall relieve the Developer of its personal liability for full performance of this Agreement unless the City expressly so releases the Developer in writing.

5.04. Release. Upon completion and approval of all work required herein, including completion of the Improvements and acceptance of the Improvements to be transferred to the City, and satisfaction of all of the Developer's obligations under this Agreement (which shall be evidenced by the expiration of the maintenance bond required by Section 1.07 of this Agreement), the City agrees to execute a recordable instrument releasing the Property from the terms of this Agreement.

5.05. Severability. The provisions of this Agreement are severable, and in the event that any provision of this Agreement is found invalid, the remaining provisions shall remain in full force and effect.

5.06. Notices. All notices, certificates or other communications required to be given to City, Developer or Developer hereunder shall be sufficiently given and shall be deemed given when delivered or when deposited in the United States mail, first class, with postage fully prepaid and addressed as follows:

**CITY:**

City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374  
Telephone: (763) 428-2253  
Attn: Steve Stahmer, City Administrator

**DEVELOPER:**

Lhjerv Inc.  
6378 Vagabond Lane North  
Maple Grove, MN 55311  
(612) 965-5739  
Attn: Laura and Scott Johnsrud

The City and Developer, by notice given hereunder, may designate different addresses to which subsequent notice, certificate or other communications should be sent.

5.07. No Third Party Beneficiary. This Agreement and any financial guarantees required pursuant to its terms are not intended for the benefit of any third party.

5.08. Consent. The Developer represents and warrants that there are no other persons or entities with interests in the Property.

5.09. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The Developer agrees to comply with all laws, ordinances, and regulations of Minnesota and the City that are applicable to the Subject Property.

5.10. Counterparts. This Agreement may be executed simultaneously in any number of counterparts, each of which shall be an original and shall constitute one and the same Agreement.

5.11. Non-waiver. Each right, power or remedy conferred upon the City or the Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City or the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy set forth in this Agreement or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer and shall not be a waiver of the right to exercise at any time thereafter



any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.

5.12 Supersedes and Replaces. The parties understand and agreed that this Agreement supersedes and replaces all oral agreements, previous development agreements, and negotiations between the parties in relation thereto.

[Balance of this page intentionally left blank]

**IN WITNESS OF THE ABOVE**, the duly authorized representatives of the parties have caused this Agreement to be executed in duplicate on the date and year written above.

**LHJERV INC.**

**CITY OF ROGERS**

\_\_\_\_\_  
Laura Johnsrud  
Its President

\_\_\_\_\_  
Rick Ihli  
Its Mayor

\_\_\_\_\_  
Scott Johnsrud  
Its Director

\_\_\_\_\_  
Stacy Scharber  
Its Clerk

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF                    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by Laura Johnsrud, President, and Scott Johnsrud, Director, of Lhjerv Inc., a Minnesota corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF HENNEPIN    )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by Rick Ihli and by Stacy Scharber, the Mayor and Clerk, respectively, of the City of Rogers, a Minnesota municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:  
City of Rogers  
22350 South Diamond Lake Road  
Rogers MN 55374  
(763) 428-2253

## **EXHIBIT A**

### **LEGAL DESCRIPTION OF THE PROPERTY**

Block 1, Lot 1, Walter Dehn Commerce Center 7<sup>th</sup> Addition

[Torrens][Abstract]

**EXHIBIT B**

**PRIMROSE SCHOOL OF ROGERS**

**FEES, IMPROVEMENT COSTS & FINANCIAL SECURITIES**

**2018 Exhibit B - Primrose School of Rogers**

<b>Acres:</b>	<b>\$ 2.30</b>
<b>Units:</b>	<b>\$ 1.00</b>
<b>Lots:</b>	<b>\$ 1.00</b>

<b>I. Platting Fees:</b>		<b>Cost</b>	<b>per acre/unit/lot</b>	<b>Cash</b>	<b>Notes:</b>
A.	Water Trunk	\$ 2,850.00	per acre	\$ 6,555.00	
B.	Sanitary Sewer Trunk	\$ 2,400.00	per acre	\$ 5,520.00	
C.	Storm Sewer Trunk	\$ 2,350.00	per acre	\$ 5,405.00	
E.	Park Dedication	\$ 7,000.00	per acre	\$ 16,100.00	
F.	Trail Trunk Fee	\$ 800.00	per acre	\$ 1,840.00	
G.	Subdivision GIS Data Entry Fee	250.00	per acre	575.00	
H.	Lot Origination Fee	350.00	per lot	350.00	
Total Fees:				<b>\$ 36,345.00</b>	
<b>II. Improvement Related Costs:</b>				<b>Cash</b>	<b>Notes</b>
A.	Administrative			<b>\$ 750.00</b>	3% of Constr-public improvements
B.	Development related transportation improvement cost			<b>\$ 18,285.00</b>	
		<b>Letter of Credit (LOC)</b>		<b>Cash Escrow</b>	<b>Notes</b>
C.	Engineering				
	Onsite Field Inspection			\$ 5,000.00	City Engineer
	Plan Review			\$ 5,000.00	City Engineer
	Watershed Permit Fee			NA	City Engineer
D.	Environmental			NA	Wetland Engineer - contract
E.	Legal			\$ 3,500.00	City Attorney - contract
F.	Planning			\$ 1,500.00	City Planner
G.	Finance			\$ -	City not financing
H.	Public Trail			\$ 8,000.00	Escrow guarantee to be refunded upon City approval trail completed
I.	Construction				
	1 WCA/Mitigation - credits		N/A		
	2 Site - grading	\$ 5,000.00			
	3 Storm Ponding - landscaping	\$ 20,000.00			
	4 Storm Ponding - erosion/seeding	\$ 2,300.00			
	5 Street Improvements - curbcuts	\$ 10,000.00			public improvement
	6 Utility Improvements - storm sewer	\$ 5,000.00			public improvement
	7 Utility Improvements - water main	\$ 5,000.00			public improvement
	8 Sanitary Sewer	\$ 5,000.00			public improvement
Improvement Subtotals:		<b>\$ 52,300.00</b>		<b>\$ 23,000.00</b>	
<b>III. LOC/Escrow/Fees required:</b>		<b>LOC*</b>		<b>Cash</b>	
A.	Letter of Credit (LOC )	\$ 78,450.00			150% of LOC Subtotal
B.	Cash Escrow			\$ 25,300.00	110% of Cash Escrow Subtotal
C.	Fees			\$ 36,345.00	
D.	Administrative			\$ 750.00	
E.	Development related transportation cost			\$ 18,285.00	
Total LOC and Cash required		<b>\$ 78,450.00</b>		<b>\$ 80,680.00</b>	

\*additional 2 yr maintenance bond will also be required for landscaping (begins after construction on public improvements completed)

**EXHIBIT C**

**PRIMROSE SCHOOL OF ROGERS**

**APPROVED GRADING & UTILITY PLANS**

**EXHIBIT D**  
**PRIMROSE SCHOOL OF ROGERS**  
**ARCHITECTURAL RENDERINGS**



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: March 26, 2019

Agenda Item: No. 7.5

**Subject:** 2018 Year End Closing Activity

**Prepared By:** Lisa L. Herbert, Finance Director

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### **Recommended City Council Action**

Motion to authorize the 2018 transfers, budget carryovers and closing of funds as identified in agenda memo as of 12/31/18.

### **Overview / Background**

#### **Updated on 2018 Year End Fund Balance:**

With the finalization of the 2018 audit still underway, the year-end 2018 General Fund budget variance is projected to be positive. A final Fund Balance increase of approximately \$235,000 for 2018 is likely. The City Council General Fund/Fund Balance Policy is a minimum of 45-50% (of the following year's budgeted expenditures). The City has maintained between a 59-64% Fund Balance since 2013. Maintaining a healthy Fund Balance is critical to both the overall financial health of the City, but also in retaining our AA+ Bond Rating which affects future bonding results including desirable interest rates. To keep the Fund Balance % relatively flat, the \$235,000 increase in Fund balance over 2017 year end, would need to remain in the General Fund. If the City Council chooses to discuss a spend down or reallocation of Fund Balance, it is strongly recommended to review the City's overall financial goals and only consider it in the case of an emergency or one time intentional spend down and not for an ongoing operational need. Additional conversation is anticipated by the City Council, as is done routinely, discussing the City's overall goals and finances.

**While the information below presents largely routine accounting entries in nature, they also provide useful current information and requires formal approval by the City Council.**

**2018 Transfers** – upon finalizing all 2018 previously authorized transfers, several additional transfers are being recommended:

- **Streets:**

Transfer \$27,700 from Fund 100 General Fund (unspent budget occurred within the Paved Streets Department 100-430-3121 MSA Maintenance and Street Repairs) to Fund 401 Pavement Management Program (PMP). The monies are part of unspent MSA (maintenance dollars) funding for the past year. The PMP requires additional approvals for spending as they relate to the program. These funds will continue to be spent on MSA eligible projects.

Transfer \$14,350 from Fund 100 General Fund (unspent budget occurred within the Unpaved Streets 100-430-3122 Gravel & Dust Control) to Fund 402 Revolving Capital Improvement Projects (Transportation Fund) Unpaved Streets Sinking Fund (402-000-0000-10100-4015). These funds will be considered for use as part of necessary capital projects related to unpaved streets as per



discussions during budget workshops and Transportation Task Force Meetings. Any sinking fund spending must be authorized by the City Council at such future date project funding is requested.

- **Debt Service Fund:**

Transfer \$46,758.88 from Fund 334 2011A G.O. Improvement Bonds Equipment Certificates to Fund 400 Capital Improvement Projects (buildings and equipment) to close the fund (UMD restricted cash account 5009). The bonds were defeased in 2018 with all debt payments having been paid on this issuance.

- **Capital Project Fund:**

Transfer \$138,809.54 from Fund 417 Reimer Addition (Town Center Development)/Lyndhaven Meadows to Fund 438 Storm Sewer Trunk Fund (restricted cash account 5010) for the completion of the 129<sup>th</sup> Avenue Wetland Outlet Pipe not completed with the original project.

- **TIF and related transfers:**

Transfer \$17,141.38 from TIF#15 Wellstead Housing Fund 461 to TIF#12 202 Housing Fund 458 related to administrative costs. The total maximum allowable administration costs for TIF#12 over the life of the TIF District were exceeded in 2017 and 2018. The TIF#15 budget has room within the administrative budget to allow for the transfer. All TIF Districts are reviewed and evaluated periodically to make sure all Statutory requirements are being met. Ehlers and Associates, the City's TIF Financial Advisors have recommended this transfer. The City could have also chosen to amend the TIF#12 Budget, however, there are significant costs associated with an amendment, therefore the more reasonable adjustment is being recommended.

TIF#1 has a balance of \$645,716.19. TIF #1's current primary funding commitment is for the Fletcher Bypass Project - preliminary design and ROW acquisition.

Potential future revenues for TIF#1 include reimbursement for potential future TIF District Lloyd/Justen (Downtown) Project#1606 for \$442,010, potential final reimbursement for the 101/144 Interchange Project, or the sale of land parcels purchased by TIF#1 (ie. former Holiday Gas Station property), should the City Council determine it is beneficial.

The TIF#1 Plan was amended in 2011 prior to its expiration. The Amended Plan includes these remaining eligible expenditure purposes: 129<sup>th</sup> Avenue/Main Street (CSAH 150) Memorial Drive realignment supporting the downtown area; CSAH 13 (Brockton Lane) from CSAH 81 to CSAH 144 intersection supporting industrial/commercial traffic flow; Fletcher Bypass Phase I, Industrial Boulevard to CSAH 144 Phase I supporting industrial/commercial/residential traffic flow; Downtown acquisition of right of way for transportation and economic development purposes; Downtown redevelopment planning; feasibility studies and related activities needed to support Federal, State and County project funding and grant applications for grants that support economic development or redevelopment of the Development District as a whole.

As identified above, unless the potential future revenues are realized, the declining balance in TIF#1 will cause the approach of decertification in the coming few years.

**2018 Budget Carryover** – upon yearend review of our budget to actual expenditures there is one City budget carryover being requested by staff for 2018. This item was not included in the 2019 budget discussions.

Request account number 100-430-3121-45800 Paved Streets MSA Capital Equipment unspent budget of \$8,988, to be carried over to the same account for 2019. This request is to complete the recondition work on the 2000 IT28 Caterpillar Front End Loader which was funded by the 2018-19 Interfund Loan and MSA dollars.

**Interfund Loans** – The City currently has two ongoing interfund loans approved within our annual budgets. They are the 1) Rogers Activity Center (RAC) Capital Project Loan, 2) 2018-19 Equipment Financing Loan.

1) In 2020 the RAC capital interfund loan (capital campaign shortfall) will be repaid. At that time it will alleviate the current levy's additional need for the interfund loan repayment of the original capital building costs by approximately \$110,176 per year (the \$85,000 RYHA & Booster Club original 20 year commitment will be met in 2027).

After review of our existing RAC Capital Project Interfund Loan from the RSAC Fund, the current loan balance at 12/31/18 is \$296,713. The \$1.00 per ticket sale price revenue increased anticipated loan repayment revenues by \$3,976 for 2018. The 2009 City Council action allowing for a 0% interest interfund capital loan continues to allow every donation made by the Rogers Youth Hockey Association, Rogers Royals Booster Club, and other private donations to be applied to "brick and mortar" costs for the project. It also shortened the original interfund loan term to approximately 13 years rather than the original 20 years anticipated. The 2018 RAC special revenue fund operational levy of \$261,364 covered the interfund loan annual principal payment with a levy of \$110,176 for the City contribution share (made in lieu of capital campaign shortfall at the onset of the project). The \$3,976 gate receipt donations, the \$85,000 donated annually by the RYHA (\$65,000) and Booster Club (\$20,000), plus the City levy of \$110,176, totaling \$199,152, reduced the interfund loan during 2018. The 2006A Gross Revenue Bonds were refinanced in 2015 as the 2015A GO Improvement and Abatement Bonds reducing the annual principal and interest payments for the RAC. The total estimated interest savings due to the refinancing of the bonds is \$691,000 over the life of the bonds. The 2019 annual Debt Levy is \$210,381. The principal amount remaining on the Refunding Bonds as of 12/31/18 is \$1,945,000 and will expire in 2029.

2) The City Council authorized the use of an interfund loan versus issuance of an equipment certificate to finance 2018-2019 capital equipment. This saves the City issuance costs typical with bonding that include Municipal Advisors, Bond Rating Agencies and Legal and Underwriting costs. The smaller the bond issue the larger percentage the issuance costs play into the overall cost to borrow money. The interfund loan was created on 3/31/18, with a not to exceed amount of \$951,023, with an interest rate of 2%, for a 5 year term for City equipment and 2.2% for an 8 year term for a Fire Truck. The interfund loan principal balance is \$655,699.97 as of 12/31/18. The annual interfund loan levy for payment in 2019 is \$170,527.

3) The Public Works Facility Interfund Loan Debt and 2016-2017 Equipment Interfund Loans were both paid off at 12/31/18 per City Council authorization and use of General Fund/Fund Balance and Under-served Municipalities Distribution (UMD) Funding.

#### **2018 Close Funds -**

After the 2018 year end analysis, it has been determined that the following funds can be closed:

Fund #334 2011A G.O. Improvement Bond Eq Certs - Transfer from Fund 334 to Fund 400 (UMD Restricted Cash Account 5009) and Close Fund

Fund #417 Lyndhaven Meadows - Transfer from Fund 417 to Fund 438 (Storm Sewer Trunk Restricted Cash Account 5010) and Close Fund

Fund #435 Boulder Pass/Pulte Homes - Old Fund - No Transfer is necessary to Close Fund

Fund #436 Shaniahs Field - Old Fund - No Transfer is necessary to Close Fund

Fund #456 TIF#10 Belgarde - Old Fund - No Transfer is necessary to Close Fund

Fund #457 TIF#11 Marfield - Old Fund - No Transfer is necessary to Close Fund