

# ***AGENDA***

## ***ROGERS CITY COUNCIL***

***January 8, 2019 - 7:00 PM***

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE/SWEAR IN MAYOR AND COUNCIL TO THEIR NEW TERMS**

**2. OPEN FORUM**

*Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.*

**3. PRESENTATIONS**

3.1 Rogers Lions Club - Annual Park Fund Donation

**4. APPROVE AGENDA**

*Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

**5. CONSENT AGENDA**

*These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

5.1 Approval of the November 27, 2018 City Council Workshop Minutes, December 4, 2018 City Council Workshop Minutes, and December 11, 2018 City Council Meeting Minutes

5.2 Approval of Bills and Claims

5.3 Approval of Resolution 2019-01 A Resolution Approving Membership in Open to Business

5.4 Setting Thursday, May 2, 2019 as the 2019 Open Book Meeting

5.5 Approval of a Temporary On-Sale Liquor License for the Rogers Lions Club for February 23, 2019 for a Fundraiser at the Rogers Community Room and Room Fee Waiver

5.6 Motion to Approve Amendment to Paragraph 5.1 of the Master PUD Development Agreement between Lennar and the City of Rogers

5.7 Approval of Resolution 2019-02 A Resolution Amending Legal Description Contained in Resolution No. 2018-01 Vacating Portions of Right-Of-Way Of Justen Circle

5.8 Approval of 2018-19 RHS Ice Contracts

5.9 Approval of 2018-19 RYHA Ice Contract

- 5.10 Authorization To Call For A Public Hearing To Vacate Public Drainage and Utility Easements on Lots 2,3 and 4 of Block 1, Justen Park
- 5.11 Approve Renewal of On-Sale, 3.2 On-Sale, Wine, and 3.2 Off-Sale Licenses for the Following:
- On-Sale Liquor License for Applebee's
  - On-Sale Liquor License for Guadalajara's Mexican Restaurant
  - On-Sale Liquor License for Maynard's Restaurant
  - On-Sale Liquor License for Wellstead of Rogers
  - On-Sale Liquor License for Broadway Bar & Pizza Rogers
  - On-Sale Liquor License for Chipotle
  - On-Sale Liquor License for Clive's Roadhouse Rogers
  - On-Sale Liquor License for Short or Tall
  - On-Sale Liquor License for Emagine Theaters
  - 3.2 and Wine License for Hong Thai Restaurant
  - 3.2 and Wine License for Davanni's
  - 3.2 Off-Sale Liquor License for Cub
  - 3.2 Off-Sale Liquor License for Speedway Location SDLKRD
  - 3.2 Off-Sale Liquor License for Speedway Location Industrial Blvd.
  - 3.2 Off-Sale Liquor License for Target Super Stores
  - 3.2 Off-Sale Liquor License for Holiday Station Store #307
- 5.12 Accepting Donation from Rogers Lions Club
- 5.13 Approval of Resolution No. 2019-03 A Resolution Authorizing the Acquisition of Budgeted Road Maintenance Materials for the Calendar Year 2019
- 5.14 Approval of Master Services Agreement with Vitals
- 5.15 Approval of Resolution 2019-04 A Resolution Approving the Cooperative Construction Agreement No. 1031269 between the City of Rogers and the State of Minnesota for the construction of ADA Improvements, Bridge Fence and Signal Modifications at TH 101 and TH 94.
- 5.16 Accepting Resignation of Chief Jeff Beahen Effective January 27, 2019
- 5.17 Authorization to Call for a Public Hearing to Vacate Excess Easements
- 5.18 Approval of Active Military Pay Differential
- 5.19 Approve Memorandum of Understanding with Goff Public for Government Relations/Lobbying Services
- 5.20 Authorization to Call for a Public Hearing Regarding Municipal Consent of the Minnesota Department of Transportation Project Related to Interstate 94 Unbonded Overlay Project

## **6. PUBLIC HEARINGS**

## **7. GENERAL BUSINESS**

- 7.1 Accept Proposal from WSB & Associates for Downtown Streetscape Plan
- 7.2 Authorize Preparation of Plans and Specifications and Approve a Proposal for Engineering Services for the 2019 Pavement Improvement Projects
- 7.3 Annual Appointment Process



**8. OTHER BUSINESS**

**9. CORRESPONDENCE AND REPORTS**

9.1 November 2018 Financial Reports

9.2 Acquisition of Pro Gator

**10. ADJOURN**



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 3.1

**Subject:** Rogers Lions Club - Annual Park Fund Donation

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.1

**Subject:** Approval of the November 27, 2018 City Council Workshop Minutes, December 4, 2018 City Council Workshop Minutes, and December 11, 2018 City Council Meeting Minutes

**Prepared  
By:**

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**ATTACHMENTS:**

Description

Min11272018 workshop

Min12042018 workshop

Min12112018

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, November 27, 2018 at 7:03 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, and Shannon Klick.  
Council excused: Darren Jakel

Staff present: Jeff Beahen, Police Chief; Gary Buysse, Liquor Operations Director; Paul Byun, Deputy Clerk/Communications Coordinator; Jeff Carson, City Attorney; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Bret Weiss, City Engineer; and Brad Feist; Fire Chief

**2. Open Forum**

None.

**3. Presentations**

None.

**4. Approve Agenda**

The agenda was set as submitted.

**5. Consent Agenda**

- 5.1** Approval of the November 13, 2018 City Council Meeting Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2018 - 101, A Resolution Adopting Assessments for the Justen Circle Street and Utility Improvement Project
- 5.4** Approval of Massage Therapy License Renewals and Renewal of Massage Establishment License for Massage Envy
- 5.5** Accepting the Retirement/Resignation of Judy Splett Effective December 3, 2018
- 5.6** Accept Improvements and Approve Final Payment for the Mallard Estates Street Improvement Project
- 5.7** Approval of Illinois Casualty as Liquor Liability Insurance Provider for 2019
- 5.8** Items Related to the Following Resolutions:
  - Approval of Resolution No. 2018-102, A Resolution Granting a Conditional Use Permit for Outdoor Storage
  - Approval of Resolution No. 2018-103, A Resolution for a Variance to Exceed Outdoor Storage Area
- 5.9** Approval of Resolution 2018-105 Approving the Loan of a Minnesota Investment Fund Grant to Graco Minnesota Inc. and Related Documents

Council member Eiden requested to pull agenda items 5.5 and 5.8 for further discussion.

Gorecki moved, Eiden seconded a motion to approve the consent agenda less 5.5 and 5.8. Motion carried 4-0

## **5.5**

Ihli spoke on resignation of Judy Splett, Deputy Clerk. Judy has been with us for a long time, an integral part of our city. She is moving on and we will miss her.

Ihli moved, Eiden seconded a Motion for Accepting the Retirement/Resignation of Judy Splett Effective December 3, 2018. Motion carried 4-0.

## **5.8**

Staff and Council discussed using the existing on-site septic system versus hooking up to City utilities. Staff stated they are working with the County on compliance with the existing system. Seifert stated he has just met with the applicant today to discuss their options.

Eiden, addressed applicants and if they are comfortable with what they have learned today. That things are moving in the right direction.

Applicant, yes, ultimate goal was to hook up to city sewer and water. Did not think that was originally an option.

Eiden moved, Gorecki seconded a motion to approve 5.8. Motion carried 4-0.

## **6. Public Hearings**

### **6.1 Public Hearing to Consider the Vacation of Excess and Dedication of New Road Rights-of-Way on South Diamond Lake Road**

Public Works Director Seifert, City needs to realign the right of way adjacent to the Rogers Wines and Spirit in order to more accurately meet the needs of the community. The original ROW was dedicated by two separate projects. This first happened in 1996 with the assistance from MNDOT that delivered the new intersection of State Hwy 101 and the South Diamond Lake Road intersection. The State of Minnesota then dedicated back to the City the excess ROW of South Diamond Lake Road approximately 50 Feet west of the Target entrance. The rest of the ROW was dedicated with the Target and Kohl's Plat that provided ROW for the extension of the S. Diamond Lake Road past Kohl's site.

As part of this right of way adjustment, City staff is proposing a land exchange of a vacant excess city property on South Diamond Lake Road to improve sight lines at the intersection with Target's entrance and the expansion of land for the RWAS site to accommodate a better sloping and retaining wall landscape plan.

Mayor Ihli opened the public hearing at 7:21 pm. No person addressed the Council.

Gorecki moved, Eiden seconded a motion to close the public hearing. Motion carried 4-0.

Ihli moved, Eiden seconded a motion to Approve Resolution 2018-104 Vacating Excess Right-of-Way and Dedication of New Road Rights-of-Way on South Diamond Lake Road. Motion carried 5-0.

## **7. General Business**

### **7.1 Accepting Acquisition of Outlot B of Lyndhaven Meadows from RM Investments, LLC**

Seifert, Lyndhaven Meadows subdivision was platted and recorded in 2006 and at that time Outlot B was created. The Outlot is .11 acres and located east of three (3) homes in the Lyndhaven Development and west of a single family home off 129th. The single family home is 2.27 acres and guided as mid-density in the draft 2040 Comprehensive Plan.

The Outlot is a long and thin parcel, the dimensions are 15.91' x 310.00' for a total of 0.11 acres. The City would take possession of Outlot B, with the primary intention to facilitate future redevelopment of the property to the east, located at 23169 129th Ave N. There is a city owned wetland to the south of the parcel, although the Outlot does not abut the wetland.

The single family home off 129th has a shed on the west side of the property. The shed is said to be the reason Outlot B was created. The shed is setback from the property an estimated four (4) feet and has a driveway to the west of the shed (located on Outlot B). It is understood that at time of platting Lyndhaven Meadows, the property owner of the single family home wanted to keep his access driveway to his shed, and did not want the development to encroach onto his driveway. As a result, the developers created an Outlot to satisfy the resident.

The developer of Lyndhaven Meadows recently approached the City asking if acquiring the parcel would of interest to the City. City staff had conversation on the subject and ultimately decided the parcel could be used in a beneficial manner.

A Quit Claim Deed has been drafted by LM Investments, LLC conveying possession of the Subject Property to the City. Council action will determine if the Quit Claim Deed will be accepted and recorded.

Gorecki moved, Klick seconded a motion to approve Acquisition of Outlot B of Lyndhaven Meadows via quit claim deed. Motion carried 4-0.

### **7.2 Approval to Hire Blake Bistodeau for the Back Fill of Utility Operator II**

Seifert, this is an opportunity for us to reengage with an employee here at the City of Rogers that we developed at a part-time capacity, eventually full-time as an entry level operator, while he went to St. Cloud Tech to become a utility operator. After completing his school, he accepted a position with neighboring City of St. Francis. Since that time, he has developed Operator II skills.

Mr. Bistodeau has accepted a conditional offer of employment for the backfill of the Utility Operator II position, pending Council approval.

Stahmer, just to clarify, the opportunity to rehire Blake Bistodeau came up before a formal job posting could be published on the League of Minnesota Cities website.

Klick moved, Gorecki seconded a motion to approve the rehire of Blake Bistodeau for the Utility Operator II position. Motion carried 4-0.

**8. Other Business**

None.

**9. Correspondence and Reports**

**9.1** October 2018 Financial Reports

No action taken.

**10. Adjourn**

Mayor Ihli adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator

**1. Call to Order.** The workshop of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, December 4, 2018 at 6:01 p.m. at the Rogers Police Station Training Room 21860 Industrial Court, Rogers, MN 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Darren Jakel and Shannon Klick.

Staff present: Jeff Beahen, Police Chief; Brad Feist; Fire Chief; Paul Byun, Deputy Clerk/Communications Coordinator; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Jason Ziemer, City Planner/Community Development Coordinator; and Chris Dunleavy, Fire Chief 21.

**2. Review of Proposed Final Budget Summary Information**

Finance Director Herbert, tax capacity at 4.49%. There is a 1.23% total levy increase. Changes in tax levy from 36.810% to 35.833%.

**3. Fire Station #2 Presentation and Discussion**

Fire Chief Feist's presentation highlights:

1. Factors in determining the location of a fire station
  - a. The growing and changing population of Rogers and our fire district means the temporary fire station is no longer located in the most efficient area to best reach the communities we serve today and will serve in the future.
  - b. A fire station must accommodate the following functions: administration, training, community education, equipment and vehicle storage, equipment and vehicle maintenance, equipment cleaning area, fitness space, bathroom w/showers, calibration area, SCBA fill station, lockers for firefighters, officer area, communication room, hose tower, and storage room.
  - c. In 2005, Rogers Fire located an engine and rescue truck in the public works building as a temporary location
  - d. Maintain a Safe and Healthy Environment.
2. Temporary Rogers Fire Station at the Public Works Building
  - a. Temporary Station 2 does not meet the fire/rescue needs for today and future growth in our fire district.
  - b. No area to wash turn-out gear and SCBA equipment (Taking action against cancer)
  - c. No training room or conference area for meetings
  - d. Improve morale and efficiency of operations
  - e. Not a fire station – garage area to store equipment
  - f. No room for additional firefighter lockers, additional apparatus, fitness area, and storage
  - g. No area for weather standby or back-to-back calls
  - h. No water fill station for trucks
  - i. Limited firefighter parking – only 5 parking stalls
  - j. No drive through bays
  - k. Split our Fire District – more efficient and improve safety ... less number of firefighters responding to calls, less fire vehicles on the road, and reduce payroll budget



1. The existing fire station 2, by design and location, prevents firefighters a quick response time – from their house to the station, and from the station to the scene.
3. House fires burn faster leaving less time to escape
  - a. Things burn much more quickly than they used to and that means you have much less time to get out safely
  - b. You used to have about 17 minutes to escape
  - c. Now you have less than four minutes
  - d. It used to be wool, and leather, and cotton, and those sorts of things
  - e. Now it's all polyester, and artificial fabrics, which are essentially petroleum turned into fabric, so they burn like cars, they burn like gasoline
4. Response Study
  - a. Firefighters drive time from their house to the station - Existing location vs. New Location
  - b. Response study was conducted during non-rush hour times
  - c. Rogers Senior High and Junior High Schools were not in session
  - d. Excellent weather conditions
  - e. Not Friday afternoon
  - f. Changes in our community
    - i. Controlled Intersections with Signal Lights & Pedestrian crossings (North of I-94)
    - ii. Volume of traffic
    - iii. Activities – schools, sporting events, biking/walking, trails, shopping, restaurants
5. Findings
  - a. Response time to the New Fire Station 2 is below 4.5 minutes for all firefighters
  - b. Average response time to the existing location is 5.4 minutes
  - c. Average response time to the new location is 2.6 minutes
  - d. The rule of thumb, fire doubles in size every minute (30 seconds depending on the type of material on fire)
  - e. All Paid-on-Call firefighters must be able to respond to their assigned station from their residence within 8 minutes – with the new fire station located further north, this will improve response time in the City of Rogers and City of Otsego.

Gorecki, how many fires do we have in Rogers?

Feist, fires have gone down however, there have been an increase in other response calls.

6. 2017 Call Volume Data
  - a. North of I-94 187 calls (43%)
  - b. South of I-94 111 calls (25%)
  - c. On I-94 58 calls (13%)
  - d. Corcoran 59 calls (13%)
  - e. Otsego 12 calls (3%)
  - f. Mutual Aid 11 calls (3%)
7. Fire Truck Assignments at RFD Stations
  - a. Station 1: Engine 11, Ariel 11, Rescue 11, Rescue 12, LSU Trailer, Tanker 11, Grass 11, Duty Crew Truck

- b. Station 2: Engine 21, Engine 22 (scheduled to be replaced in 2020, Rescue 21, Grass 21 (ATV w/Trailer), Utility 21 (Pickup)
- 8. Operations Cost Estimate – Station 2
  - a. SCBA Fill Station purchased in 2017
  - b. Relocate 23 lockers and weather station to New Station
  - c. Currently have 17 Firefighters – require 20-25 (included in staffing FMP)
  - d. Utilities (amount per year):

Electric \$4,080	CenterPoint \$3900	Water/Sewer \$216
Garbage \$300	Cleaning Svc \$2350	Security System \$425
Comcast \$240	Building Repairs \$5000	Insurance ??
  - e. M/C Elevator \$1478
  - f. Building & Office supplies (pens, paper, cleaning supplies, etc.)
  - g. Station 1 is paid off (built in 1997)
- 9. Rogers IS Department
  - a. Off-site Backup Server location
  - b. Problems with the main server at City Hall (power outage, server problems, damage by mother nature, etc.)
  - c. Floor space would be a minimum of 7 foot by 8 foot
  - d. Space for one network rack and expansion for a future four post network rack
  - e. Room should be cooled / heated and proper humidity controls
  - f. Room will be secured for IT staff only

Beahen, if we don't virtualize our system we would be in a lot of trouble. A backup server would allow us to replicate our data safely.

10. Location

- a. 3 acre Lot is located on Northdale Blvd. – Just north of Co. Rd. 144  
No existing structures on the site, water/sewer connection provided, No Hennepin County Permit required, and an excellent location for day & night firefighter response.  
List price of \$568,000 ... Owner will sell to Rogers for \$470,448

Gorecki, would your trucks be going onto Northdale?

Feist, yes.

Eiden, how does the tile location compare?

Feist, too long and narrow, there is extra space at other location.

Stahmer, not a bad price, but it is a commercial property and isn't an ideal location.

Jakel, west of 94, more ideal?

Feist, yes.

11. Project Cost Estimates

Building Construction Budget	\$2,581,764
Land Cost	\$470,448
FFE	\$200,000
Bonding Cost	\$136,651
Inflation Cost	\$80,890
Architectural/Engineering Fees	\$59,600
Station 2 Sinking Fund - A/E	(\$79,150)
Soil Brings	<u>\$5,000</u>

\$3,534,353

Feist, Station 2 Sinking Fund, number is amount that has been set aside every year for this.  
Stahmer, it's a 300,000 increase to our general levy a year, would the council be comfortable with adding this to the budget? Something that offsets these costs is that Otsego has a third phase in their fire plan that would may require Rogers Fire to cover this area but there are no numbers as of now. Future growth will offset costs for our fire station.

Jakel, if it is a need then we should do it. We are a growing city.

Gorecki, have we exhausted all of our options for our own city properties?

Feist, can we agree today that we can begin construction in 2020?

Council, yes and we can begin pulling land in 2019.

12. New residential developments in Corcoran

Projects in Corcoran:

398 lots North of Mama G's

\$450,000 price of a new home x .00044 = \$198

\$198 x 398 lots = \$78,804

97 lots along Co. Rd. 10 (Just north of the Corcoran Lions Park)

\$450,000 price of a new home x .00044 = \$198

\$198 x 97 lots = \$19,206

13. New residential developments in Otsego

Projects in Otsego:

67 lots - Meadows of River Pointe 2nd (North of Co. Rd 36)

\$450,000 price of a new home x .00044 = \$198

\$198 x 67 lots = \$13,266

144 lots – Highlands of River Pointe (South of Co. Rd. 36)

\$450,000 price of a new home x .00044 = \$198

\$198 x 144 lots = \$28,512

Boundary Change in 2019 = Increase in Fire Contact Revenue of \$14,979

Boundary Change when New Station 2 is completed

14. Recommendation

- a. Council Approval to build New Fire Station 2, north of Interstate 94
- b. Meet with Broker/Landowner on land cost, availability, and purchase agreement
- c. Finance Director to enter into a contract with Ehlers to bond for \$3,600,000
- d. Approve HTG to complete 70% of the construction documents for accurate quotes (\$79,150 ... 100% funding from the Station 2 sinking fund)
- e. Soil Borings in January (Approximately \$5000)
- f. Bid the project
- g. Spring of 2019 construction start time
- h. 1st payment will be due in 2020

#### **4. Utility Enterprise Fund Budgets**

Herbert, reviewed summary of water, sewer, storm sewer, on/off sale liquor, and AMR process for utility billing: sewer will be paying for a portion of the costs. Increase in cash of \$447,454. One line item not included for the RAC was the LED lights and kitchenette for the activity room.

Seifert, there is a return in investment (more accurate readings) for the water meter replacements.

#### **5. Liquor Operations Fund Budgets**

Herbert, we are a top combination liquor store in the state. Our net income goes into the general fund (many different categories such as parks, etc.) How much is the muni picking up? It is picking up approximately \$100,000 of salaries that would need to come out of other funds.

Gary, look at how the enterprise fund could be changed legislatively.

#### **6. City and RAC FMP Summary Information**

- 2019 General Fund Revenues and Other Financing Sources by Department
  - General Revenues- \$6,086,424, 71%
  - Public Safety- \$1,304,957, 15%
  - Public Works- \$407,400, 5%
  - General Government- \$398,880, 5%
  - Operating Transfers In- \$225,000, 2%
  - Culture & Recreation- \$151,450, 2%
- 2019 General Fund Revenues and Other Financing Sources By Type
  - Taxes- \$6,009,201, 70%
  - Licenses & Permits- \$753,951, 9%
  - Charges for Services- \$656,344, 8%
  - Intergovernmental- \$566,415, 6%
  - Miscellaneous- \$253,200, 3%
  - Operating Transfers In- \$225,000, 3%
- 2019 General Fund Expenditures and Other Financing Uses By Department
  - Public Safety- \$4,200,841, 48.99%
  - General Government- \$2,077,047, 24.23%
  - Public Works- \$1,416,375
  - Culture & Recreation- \$879,848, 10.26%
- 2019 General Fund Expenditures and Other Financing Uses- Public Safety Detail
  - Police (incl. Reserves)- \$3,177,700, \$75.65
  - Fire (incl. Prevention, Relief, Emergency Mgmt)- \$807,465, 19.22%
  - Other (Building Inspection, Traffic Signals, Animal Control)- \$212,676, 5.13%

#### **7. Budget Calendar Discussion**

Herbert, set Final Workshop meeting date for December 11, 2018 at 6:00 p.m., prior to the regular City Council Meeting.

#### **8. Adjourn**

Mayor Ihli adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, December 11, 2018 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Darren Jakel, and Shannon Klick.

Staff present: Mike Bauer, Recreation and Facilities Director; Jeff Beahen, Police Chief; Paul Byun, Deputy Clerk/Communications Coordinator; Jeff Carson, City Attorney; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Bret Weiss, City Engineer; and Jason Ziemer, City Planner/Community Development Coordinator.

## **2. Open Forum**

None.

## **3. Presentations**

### **3.1 Donation by Rogers Lions Club**

Dick Engstrom addressed the Council, stating we had a breakfast event here, we are donating the money made to the Shop With A Cop event that is happening tonight.

Beahen, we have 35 children that will be going through the event tonight. We have one more tomorrow.

Gorecki, we should recognize Target, Dayton Lions, Corcoran Lions and other organizations for their contribution to this event.

Ihli, we should recognize Gary for securing the TV donation that made this event possible.

### **3.2 Introduction and Discussion with Representative-Elect Kristin Robbins**

Representative-Elect Robbins, addressed the Council. She provided her background to the Council stating she was originally from Crookston, MN and currently runs the Economic Club of Minnesota. Prior to that, went to Bethel University and went to work for congress. Has a Masters in economics.

Klick, what are your priorities this session?

Robbins, focus on what she heard from door knocking, lowering health care costs, strong schools, lowering taxes, and dealing with gridlock. The tax conformity bill is a high priority and affordable housing as well.

Eiden, can you explain the tax conformity bill for any residents that may listen to the audio recording. Robbins, with the Federal Tax Reform bill in 2017 it made a lot of changes to Minnesota's tax law. When the federal definitions changed, we have to adjust all of the Minnesota levels. There was a bill passed last year that would have helped a lot of people, but then the bill was vetoed by the governor so that is why we are in a pickle. It is problematic for individuals, families and businesses. There was uncertainty, for planning, for all of these groups because the conformity wasn't done last year.

Ihli, we are going to need your help on transportation issues.

Robbins, feel free to invite me to MnDOT meetings so that I can get connected with the right people to talk about these issues.

Council thanked Representative-Elect Robbins for coming.

#### **4. Approve Agenda**

The agenda was set as submitted.

#### **5. Consent Agenda**

- 5.1** Approval of the October 30, 2018 City Council Workshop Minutes, November 13, 2018 City Council Workshop Minutes, and November 27, 2018 City Council Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2018-106, A Resolution Designating Polling Places for the 2019 State Primary and State General Election
- 5.4** Approval of Resolution No. 2018-107, A Resolution Adopting the Hennepin County Multi-Jurisdictional All-Hazard Mitigation Plan
- 5.5** Approval of Resolution No. 2018-108, A Resolution Approving Acceptance of Donations Toward the 2018 Shop with a Cop Event
- 5.6** Approval of Resolution No. 2018-109, A Resolution Removing Certified Assessments from Levy #20084; PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071, and 26-120-23 21 0063
- 5.7** Approval of Massage Therapist License for Nicole Kremer and Renewal of Massage Establishment License for Rogers Massage and Wellness
- 5.8** Approval of Planning Commission Recommendation to Accept Zachary Plansky and Narine Bourgeois as Seated Planning Commission Members
- 5.9** Cancelling the December 25, 2018 Council Work Session and Regular City Council Meeting
- 5.10** Accept improvements and approve final payment for the Crow River Heights Street Improvements Project
- 5.11** Authorization to Credit Overcharge of Utility Trunk Fees for 14680 James Road
- 5.12** Approval of Lease Agreement with Hennepin County Sheriff Office Technical Service Division to purchase APX6000 Hand-Held Radios/Mobile Unit and purchase accessories

Council Member Eiden requested to pull agenda item 5.8 for further discussion.

Jakel moved, Eiden seconded a motion to approve consent agenda less 5.8. Motion carried 5-0.

Eiden, I would like to recognize Zach, and Nadine for giving up their time and participating in the Planning Commission.

Eiden moved, Gorecki seconded a motion to approve 5.8. Motion carried 5-0.

#### **6. Public Hearings**

None.

## **7. General Business**

### **7.1 Approval of 2019 Final Budget and Levy Certification**

- **Open for public comment**
- **Approval of Resolution No. 2018-111, A Resolution Setting the 2019 General and Special Levies**
- **Adopt the 2019 Budget**

Herbert, addressed the Council stating earlier this evening we concluded the 10th budget workshop. The hours of work by City Council and staff put into the review and examination of the budget, levy and long range planning, amounted to several hundred hours since the end of July.

Tonight, I am respectfully requesting for a Motion to adopt the Resolution setting the 2019 General and Special Levies (General Levy \$7,326,221 and Special Levies \$470,023 for a total 2019 tax levy of \$7,796,244). And, a motion to adopt the 2019 City of Rogers Budget including: General Fund, Rogers Activity Center, Other Financing Sources & Uses; Enterprise Fund Budgets, City 5 Year Financial Management Plan, RAC 5-10 year FMP, 5 Year Pavement Management Plan including Subgrade Correction Plan, and other supporting budget documents (Personal Services Budget, Transfer Budget, Interfund Loans, Organizational Chart).

The City must adopt a final budget and property tax levy for 2019 and certify its final property tax levy for payable 2019 to the County Auditor by December 28, 2018. On September 11, 2018, the City set the proposed levy certification at \$8,158,830 for submission to the Hennepin County Auditor. The final levy before you today has been reduced by \$362,586 from the proposed levy certification.

The total certified levy will be applied against tax capacity which is translated by Hennepin County from property market values. The City's estimated total tax capacity increased 4.49% for 2018 with final changes coming in early January, 2019.

The proposed total General Levy plus Special Debt Levies is \$7,796,244 which is a 1.23% and a \$94,946 increase over 2017's Total Adopted Levy which calculates to an anticipated tax rate of 35.883%, the lowest tax rate I can find in my records for the City of Rogers. Almost 3% lower than the 2018 actual tax rate. The final tax rate is calculated by Hennepin County in early 2019 after all valuations have been finalized in early January.

The City is required to review the proposed budget and levy at a regular City Council Meeting (formerly called Truth-in-Taxation Hearing) and allow public testimony. The budget is considered "balanced" with total General Fund & RAC budgeted revenues and other financing sources totaling \$8,574,111.

The Final Levy Resolution recommended to the City Council for certification to the Hennepin County Auditor for \$7,796,244.

Administrator Stahmer's presentation highlights:

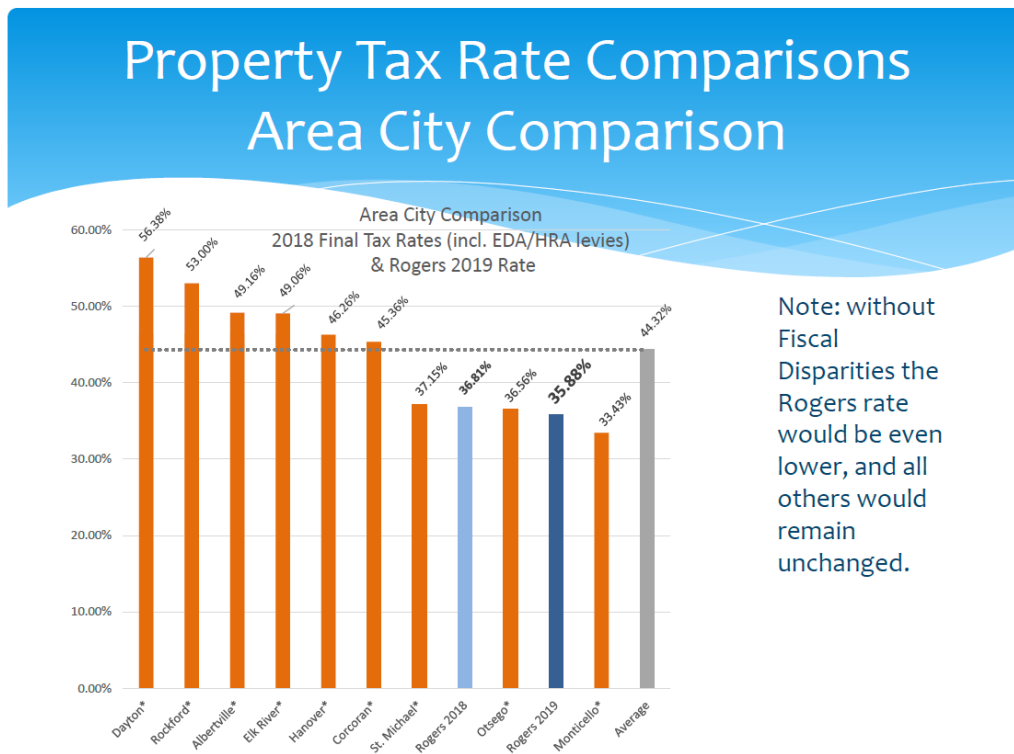
- Growth Impacts: Net tax Capacity/General Fund Budget History



- Net Tax Capacity (NTC) increased by 31.2% between 2007 and 2012
- General Fund Budget increased by 10.5% during that time.
- Since 2012, NTC increased 92% while the General Fund Budget increased 50%

Eiden, question on 92%, is that after the annexation? Does this include adding Hassan Township?  
Stahmer, yes.

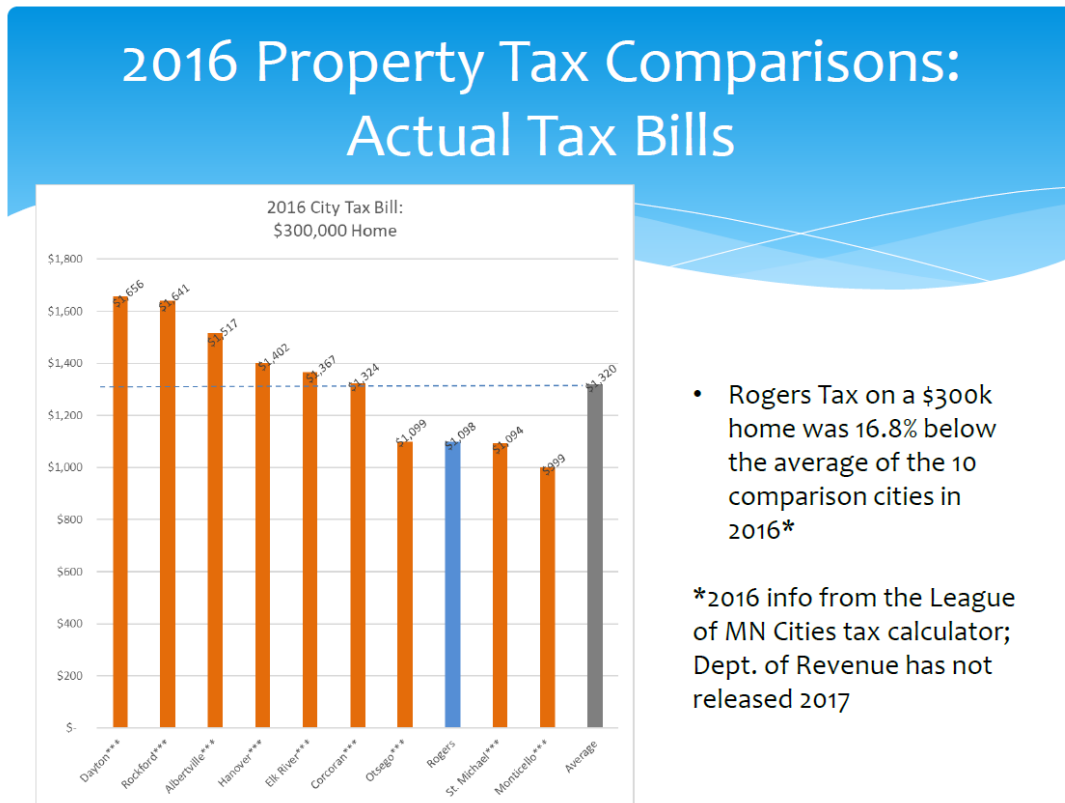
- Property Tax Rate Comparisons: Area City Comparison



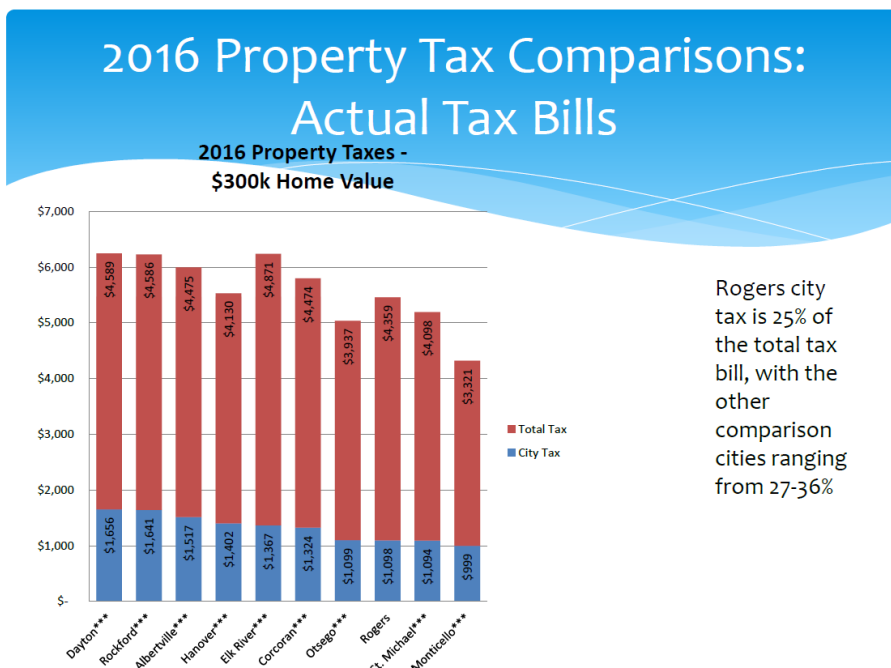
- Property Tax Rate Comparisons

- Rogers 2018 Tax Rate of 36.810% is approximately 17% below the area average (10-City comparison). It would be substantially lower yet if there were no Fiscal Disparities program (other cities are not participants or are not net losers).
- Rogers 2018 Tax Rate is 8.2% below the Hennepin County average and 25.0% below the Hennepin County average when Lake Minnetonka cities are removed
- Of the 44 cities in Hennepin County, 24 had a higher Tax Rate than Rogers in 2018, and 19 cities have a lower rate

- 2016 Property Tax Comparisons: Actual Tax Bill



- Fiscal Disparity Impact in 2017 and 2018



- Fiscal Disparities Impact in 2017 and 2018
  - In 2017, the Fiscal Disparities Program resulted in a net reduction of 15% in taxable tax capacity and a \$1.2 million loss in City revenue.
  - For 2018, a new State law will allow Rogers to recover about half of this revenue loss (approx. \$569k), with those dollars being programmed by Council for debt repayment in 2019 and beyond.

Ihli opened the meeting to public comment at 7:28 p.m. No person addressed the council. Ihli closed the public comment portion at 7:28 p.m.

Ihli moved, Eiden seconded a motion to approve Resolution 2018- 111, A Resolution Setting the 2019 General and Special Levies. Motion carried 5-0.

Ihli moved, Klick seconded a motion to adopt the 2019 Budget. Motion carried 5-0.

## **7.2 Approval of Resolution No. 2018- 110, A Resolution Renaming Triangle Park to Lions Central Park**

Bauer, the Rogers Lions Club has been an important part of the community for the past 42 years. It is one of 14,000 plus Lions Clubs internationally which consists of 1.4 million members in over 200 countries. The Rogers Lions Club has the largest membership of all Minnesota clubs at 140 plus members.

Locally, the Rogers Lions Club gives back thousands of dollars to our community by providing funding and programming. Programs such as: Seniors Shop Rogers Bus, Shop with a Cop, Kids sight program, CROSS Food Shelf, as well as many other hardship situations to name a few.

Most of the contributions are made possible because of the generosity of this community, and their support of the fundraisers put on by the Rogers Lions Club such as: Rockin' Rogers, Breakfast with Santa, a golf tournament, and food drives.

The Rogers Lions Club has been donating funds annually to the City of Rogers since 2005 to help support the eventual building of the Rogers Event Center in Triangle Park more than \$379,125 has been donated to date.

The Rogers Parks and Recreation Advisory Commission has had a Lions Park task-force that has been working towards a building plan for the last several years. As we get closer to having the plans and budget prepared, the task force met to select a name for the park that would honor the Rogers Lions Club and the central role the Club and Park play in enhancing the livability, culture of the community. The task-force, made up of Lions Club members and members of the Parks and Recreation Advisory Commission, discussed several names and recommended the name Lions Central Park.

At the October 2018, Parks and Recreation Advisory Commission Meeting, the commission recommended accepting the task-force finding and recommended to the City Council to rename

Triangle Park. Furthermore, the task-force recommended officially rededicating the park at the Holiday Tree Lighting Ceremony on December 14, 2018.

Eiden, how did Triangle Park get its name? Seifert, there was a competition by the Parks Commission and the winner of that competition was allowed to come up with the title and was awarded a \$100 savings bond..

Ihli moved, Klick seconded a motion to approve Resolution 2018-110 A Resolution Renaming Triangle Park to Lions Central Park. Motion carried 5-0.

### **7.3 Accept Bids, Award Project, and Authorize Construction Services for the I-94/TH 101 Pedestrian Improvements Project**

Weiss, we've been talking about this project for a long time and I'm proud to bring an option tonight. In June 2017, staff submitted a request to Metro District through the Fiscal year 2019 Municipal Agreement Program for funding pedestrian improvements along the east side of TH 101 and I-94 northbound exist ramp. This is currently the only pedestrian crossing that serves to connect the City of Rogers across I-94. The request was successful, and the City was approved for funding these pedestrian improvements. The project was funded for \$111,500, which includes \$103,300 for State-funding eligible construction and \$8,200 (8% of the eligible construction amount) for Construction Engineering.

Bids were received on December 4, 2018. The bid results are included for your information. The City received 3 bids ranging from the low of \$146,674.53 to a high of \$172,820.50 for the Base Bid plus Bid Alternate 1, and a low of \$180,360.32 to a high of \$206,484.42 for Base Bid plus Bid Alternate 2.

Jakel, well if we do this, we do it once and right. It would be worth the investment.  
Eiden, I agree.

Jakel moved, Klick seconded a motion to accept the Base Bid plus Bid Alternate 2 and award the contract to the Meyer Contracting, Inc. in the amount of \$180,360.32, and authorize construction services to be performed by WSB & Associates, Inc. in the amount of \$11,750 for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-94. Motion carried 5-0.

### **7.4 Items Related to Pavement Management**

- **Accept 2018 Street Inspection Pavement Report**
- **Authorize preliminary scoping for 2019 Pavement Improvement Projects**

Weiss, the City of Rogers approved the Pavement Management Plan and authorized the collection of franchise fees as a funding method at the August 25, 2015 council meeting. The objective of a pavement management program is to measure the effectiveness of alternatives and optimize the cost effectiveness and timing of maintenance and construction activity while maintaining a high-level network of streets. This objective is usually met by implementing a system to regularly collect data, which relates to the condition of the roads. The City completed their first street inspections in 2012 and again in 2015, with the plan to evaluate the City every 3 years. Inspections for 2018 were authorized

by Council in April 2018. Significant findings from the recent street inspections are included in the report and are as follows:

- There are currently 80 miles of bituminous roadways inspected in the City of Rogers, not including private bituminous and gravel roads.
- The current weighted average Pavement Condition Index (PCI) of bituminous roads in the City is 82.65 (which is slightly higher than the average rating in 2015 of 81.75 – due to the reconstruction of some of the lowest rated roadways).

Other projects proposed for improvements in 2019 are the reconstruction of Northdale Blvd and the reconstruction of Main Street. These two projects are both currently under feasibility due to the complexity of each roadway.

Weiss, because we are able to do this process without a public hearing, it allows us to speed up repairs.

Jakel moved, Eiden seconded a motion to Approve Items Related to Pavement Management. Motion carried 5-0.

#### **7.5 Proposed Downtown Housing Development Project**

Stahmer, back on November 14, 2018, the City Council, acting as the Rogers Economic Development Authority (EDA), reviewed three housing development projects in the community currently under consideration by developers. One of those projects proposed a workforce housing development in downtown, on the corner of Main Street and John Deere Lane. The developer proposing the downtown project is THOR, a Minneapolis development and construction company.

The proposed site includes five lots owned by the City and two privately-held properties. At the meeting EDA members expressed general interest in further pursuing the downtown development with THOR. This item was scheduled for further discussion at the December 11, 2018 EDA meeting. The letter of intent allows 15 to 90 days.

Eiden motioned, Klick seconded a motion to approve the Proposed Downtown Housing Development Project. Motion carried 5-0.

#### **7.6 Approval of Resolution No. 2018-112, A Resolution Approving Modifications to the Otsego Fire Service Area Map**

Stahmer, beyond the City of Rogers boundaries, the Rogers Fire Department provides fire and emergency response services for portions of Corcoran and Otsego. Those cities do not operate their own fire departments, but rather contract with multiple other departments (both city departments and private) for coverage.

Rogers has provided fire service to the City of Otsego for many decades. The City's contract is a very simple with the annual contract fee equaling the total market value (per county assessor) of property in the area served times the multiplier of 0.00044. For 2019, that figure would be \$42,245 paid to Rogers, by Otsego, under the current service area map.

The City of Otsego has undertaken a consultant-led review of fire service provision in their city with the goal of optimizing current service and planning for future growth. The effort resulted in recommendations to redistribute fire service area between the three departments (the others being Albertville and Elk River). Following the initial report, the three fire chiefs met to review and further refine the recommendations to identify logical boundaries. Those final changes resulted in the attached Proposed Fire District map (both the existing service map and the proposed are attached).

The proposed map shows the Elk River service area shrinking with Albertville and Rogers taking on additional area (substantially more land area in the case of Albertville). Specific to the Rogers contract, the Taxable Market Value for the 2019 figure would increase from the current \$96 million to approximately \$130 million dollars resulting in the following revenue increase:

	Current 2019	Proposed 2019	Change
Contract Rate	0.00044	0.00044	
Otsego Market Value	\$96,011,500	\$130,053,900	
<b>Otsego Contract Revenue</b>	<b>\$42,245</b>	<b>\$57,224</b>	<b><u>\$14,979</u></b>

As shown above, the proposed changes, if approved, would result in additional revenue of \$14,979 in 2019, and would be subject to changes in market value in future years. Rogers Fire responded to 12 calls in the current Otsego service area in 2017 or just under 3% of the total call volume.

Eiden, what percentage of our budget is 3% call volume?

Stahmer, about 6% of our operating budget revenue, doesn't take into account building debt, but we do not have any right now.

Note that the new Rogers boundaries do not include the commercial/industrial corridor along TH101 (the area, or "finger" shown in green on the Proposed Fire District map, stretching down to the Rogers border). If that area were included, the contract increase would be an additional \$30,000+, with a commensurate hit to the Otsego budget, as their cost with Elk River for those parcels is substantially lower based on a different contract formula. For this reason, Otsego is intending to keep those C/I properties with Elk River for the time being, and they are not included in the new proposed Rogers fire area.

However, per Otsego staff, the future phasing is expected to include an even larger Rogers service area. There will be more residential area in addition to the C/I area that is currently carved out of this request, especially if/when Rogers were to operate out of a full Station #2 near CR144. Meaning it is very likely that Otsego would request that Rogers take on even more service area if/when a full Station #2 were to be built in Rogers in the vicinity of the CR144 corridor. Additional service area and revenue may still be on the horizon as part of a future phase in Otsego's long-term plan.

Gorecki moved, Eiden seconded a motion to approve Resolution No. 2018-112, A Resolution Approving Modifications to the Otsego Fire Service Area Map. Motion carried 5-0.

**8. Other Business**

None.

**9. Correspondence and Reports**

9.1 Transportation Task Force Meeting Minutes

No action taken.

**10. Adjourn to Closed Session to Conduct Administrator Review**

Ihli adjourned the meeting at 8:18 p.m. to a Closed Session to Conduct Administrator Review.

Attorney Carson stated the Council met in Closed Session to conduct the performance review of Administrator Stahmer, and stated the recommended motion of accepting the review as satisfactory or better.

Jakel moved, Eiden seconded a motion to accept the review of Administrator Stahmer. Motion carried 5-0.

**11. Adjourn**

Mayor Ihli adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.2

**Subject:** Approval of Bills and Claims

**Prepared By:** Lisa L. Herbert, Finance Director

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**Recommended City Council Action**

Motion to approve bills and claims as presented.

**Staff Recommendation**

Motion to approve bills and claims as presented.

**ATTACHMENTS:**

**Description**

Accounts Payable Cover Sheet

12-19-2018 Manual Check #73523 Postmaster

12-27-2018 Year-End City Manual Checks #73524-73662

12-27-2018 Year-End Liquor Manual Checks #23713-23748

01-08-2019 City Accounts Payable

01-08-2019 Liquor Accounts Payable



**01-08-2019 CITY COUNCIL MEETING**  
**CITY OF ROGERS OPERATING ACCOUNTS - ADDITIONAL CLAIMS PAID/TO BE PAID**

**City Payroll Checks, Taxes & Misc Fees Paid**

1/2/2019 Credit Card Fees City	240.19
1/2/2019 Credit Card Fees RAC	159.20
12/6/2018 ADP Child Support/Garnishment	744.08
12/20/2018 ADP Child Support/Garnishment	689.98
12/6/2018 ADP Direct Deposits	135,391.49
12/20/2018 ADP Direct Deposits	161,236.09
12/6/2018 ADP Payroll Taxes	50,454.67
12/20/2018 ADP Payroll Taxes	58,960.48
12/19/2018 Electronic PERA	34,106.34
12/26/2018 Electronic PERA	32,170.65
12/19/2018 Electronic PERA	2,379.56
12/10/2018 MN Deferred Compensation	2,705.00
12/21/2018 MN Deferred Compensation	2,505.00
12/19/2018 Optum Health Plan Fund	4,369.68
12/10/2018 State of MN Health Care	967.86
12/21/2018 State of MN Health Care	967.86
12/14, 12/28 ADP Fees	2,531.48
<b>Payroll &amp; Misc Fee Expenditures</b>	<b>490,579.61</b>

**City Manual Checks Paid**

12/19/2018 Manual Check #73523 - Postmaster	868.70
12/27/2018 Year End City Manual Check Batch	249,251.38
<b>Manual Check Expenditures</b>	<b>250,120.08</b>

**City Misc Ach/Wires Paid**

12/12/2018 WT - Bond Trust Services	473,306.25
12/12/2018 WT - Bond Trust Services	342,520.00
12/12/2018 WT - Bond Trust Services	296,788.75
12/12/2018 WT - Bond Trust Services	192,525.00
12/19/2018 WT - Bank of New York	245,000.00
12/27/2018 WT - US Bank	3,000,000.00
12/27/2018 WT - US Bank	2,000,000.00
12/6/2018 Sun Life Payment - December 2018	1,270.75
12/19/2018 MNDOR - City Sales Tax	1,199.00
12/12/2018 MNDOR - Water Sales Tax	1,668.00
<b>ACH/Wire Expenditures</b>	<b>6,554,277.75</b>

**Accounts Payable Checks:**

<b>2018 City Accounts Payable paid 01-08-2019</b>	<b>127,344.28</b>
<b>2019 City Accounts Payable paid 01-08-2019</b>	<b>155,191.07</b>

**City Total To Be Approved** **7,577,512.79**

**Liquor Misc Ach/Wires Paid**

12/14/2018 MNDOR - Liquor Sales Tax	32,102.00
	<b>32,102.00</b>

**Liquor Manual Checks Paid**

12/27/2018 Year End Liquor Manual Check Batch	207,140.75
<b>Manual Check Expenditures</b>	<b>207,140.75</b>

**Accounts Payable Checks:**

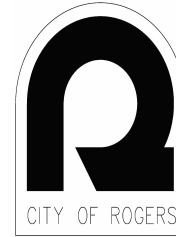
<b>2018 Liquor Accounts Payable paid 01-08-2019</b>	<b>52,883.49</b>
<b>2019 Liquor Accounts Payable paid 01-08-2019</b>	<b>4,934.41</b>

**Liquor Total to Be Approved** **297,060.65**

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 12/19/2018 - 3:48PM  
Batch: 00003.12.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: postm	Postmaster			Check Sequence: 1	ACH Enabled: False
DEC 2018	Utility Bills - December 2018	289.57	12/19/2018	601-494-9440-43220-0000	
DEC 2018	Utility Bills - December 2018	289.57	12/19/2018	602-495-9490-43220-0000	
DEC 2018	Utility Bills - December 2018	289.56	12/19/2018	603-496-9495-43220-0000	
	Check Total:	868.70			
	Total for Check Run:	868.70			
	Total of Number of Checks:	1			

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 12/26/2018 - 4:15PM  
Batch: 00004.12.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: abrau 3246	Abra Minnesota, Inc. PD - Vehicle Repairs (Squad 6861)	6,609.25	12/26/2018	Check Sequence: 1 100-420-2100-44040-0000	ACH Enabled: False
	Check Total:	6,609.25			
Vendor: addho RNC18-000039	Addilay Homes & Remodeling Escrow Refund - 12410 Violet Circle	2,500.00	12/26/2018	Check Sequence: 2 100-000-0000-22030-0000	ACH Enabled: False
	Check Total:	2,500.00			
Vendor: adven 2018-11	Advanced Energy Partners, LLC November Solar	255.00	12/26/2018	Check Sequence: 3 100-430-3000-43810-0000	ACH Enabled: False
	Check Total:	255.00			
Vendor: advfi 1218-727 1218-727 1218-727	Advanced First-Aid, Inc. AED AED AED	313.00 626.00 626.00	12/26/2018 12/26/2018 12/26/2018	Check Sequence: 4 603-496-9495-42105-0000 601-494-9440-42105-0000 602-495-9490-42105-0000	ACH Enabled: False
	Check Total:	1,565.00			
Vendor: aflac 542623	AFLAC EE Paid Insurance Premiums - December 2018	1,570.56	12/26/2018	Check Sequence: 5 100-000-0000-21751-0000	ACH Enabled: False
	Check Total:	1,570.56			
Vendor: airgas 9083371190	Airgas North Central O2 For Medical Team	283.73	12/26/2018	Check Sequence: 6 100-420-2210-42170-0000	ACH Enabled: False
	Check Total:	283.73			
Vendor: ajish	Shannon Ajibesin Mileage Reimbursement - FF2 & EMR	256.15	12/26/2018	Check Sequence: 7 100-420-2210-44360-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	256.15			
Vendor: ancso	Anchor Solar Investments, LLC			Check Sequence: 8	ACH Enabled: False
12/30/2018	December Solar Lease - PW	109.69	12/26/2018	100-430-3000-43810-0000	
12/30/2018	December Solar Lease - CH	47.01	12/26/2018	100-410-1940-43810-0000	
Rogers - PD 20	Power Purchase Payment - Due 1/1/2019	163.44	12/26/2018	100-420-2100-43810-0000	
Rogers-PD 20	Power Purchase Payment - Due 2/1/2019	156.70	12/26/2018	100-420-2100-43810-0000	
	Check Total:	476.84			
Vendor: anoco	Anoka County Treasury Office			Check Sequence: 9	ACH Enabled: False
AR012396	Range Use for 4 Hours - 11/7/2018	500.00	12/26/2018	100-420-2100-44360-0000	
	Check Total:	500.00			
Vendor: arewa	Arena Warehouse, LLC			Check Sequence: 10	ACH Enabled: False
1914	Goal Pegs	165.00	12/26/2018	205-450-5205-42100-0000	
	Check Total:	165.00			
Vendor: autsys	Automatic Systems Co.			Check Sequence: 11	ACH Enabled: False
33010S	Lift Station Repairs	293.70	12/26/2018	602-495-9490-44040-0000	
	Check Total:	293.70			
Vendor: axoen	Axon Enterprise, Inc			Check Sequence: 12	ACH Enabled: False
SI-1563549	PD Tools/Equip - Standard Cartridges	1,360.00	12/26/2018	100-420-2100-42105-0000	
	Check Total:	1,360.00			
Vendor: binbr	Brian Binkley			Check Sequence: 13	ACH Enabled: False
December	2018 Planning Commission Compensation	300.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	300.00			
Vendor: norto	Blue Tarp Financial			Check Sequence: 14	ACH Enabled: False
0191074701	Hose Parts	33.96	12/26/2018	100-430-3121-42103-0000	
115819	Handle, Screw Bits	14.99	12/26/2018	205-450-5205-42100-0000	
76001	Welding Supplies	50.95	12/26/2018	100-430-3000-42100-0000	
	Check Total:	99.90			
Vendor: borst	Border States Industries, Inc.			Check Sequence: 15	ACH Enabled: False
916685539	Supplies for Main Street Lights	140.22	12/26/2018	100-430-3160-42238-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
916735092	Supplies for Main Street Lights	191.39	12/26/2018	100-430-3160-42238-0000	
	Check Total:	331.61			
Vendor: boytr	Boyer Ford Trucks, Inc.			Check Sequence: 16	ACH Enabled: False
56565R	Fender Braces	109.67	12/26/2018	100-430-3125-42103-0000	
57010R	Shock Absorbers & Parts	125.52	12/26/2018	602-495-9490-42103-0000	
	Check Total:	235.19			
Vendor: ers	Brian Bramley			Check Sequence: 17	ACH Enabled: False
12187	Replace Voice Amplifier on (3) SCBA Masks	1,230.50	12/26/2018	100-420-2210-44040-0000	
12212	Rescue Tools (2)	102.93	12/26/2018	100-420-2210-42105-0000	
12213	5" Fire Hose (3 Sections)	1,513.54	12/26/2018	100-420-2210-42100-0000	
	Check Total:	2,846.97			
Vendor: redwi	Broze Casanova Inc.			Check Sequence: 18	ACH Enabled: False
762-21	Safety Footwear - Jacob Abrahamson	75.00	12/26/2018	602-495-9490-42180-0000	
762-21	Safety Footwear - Brent Tillman	150.00	12/26/2018	100-450-5200-42180-0000	
762-21	Safety Footwear - Scott Weltzin	127.49	12/26/2018	100-450-5200-42180-0000	
762-21	Safety Footwear - Jacob Abrahamson	75.00	12/26/2018	601-494-9440-42180-0000	
762-21	Safety Footwear - Brian Scharber (2017)	150.00	12/26/2018	100-430-3000-42180-0000	
762-21	Safety Footwear - Joe Reemts	150.00	12/26/2018	100-430-3000-42180-0000	
762-21	Safety Footwear - Dale Tong	134.84	12/26/2018	100-450-5200-42180-0000	
762-21	Safety Footwear - Pete Hayes	139.19	12/26/2018	100-450-5200-42180-0000	
762-21	Safety Footwear - Brian Scharber	150.00	12/26/2018	100-430-3000-42180-0000	
762-21	Safety Footwear - Mike Sable	150.00	12/26/2018	100-430-3000-42180-0000	
	Check Total:	1,301.52			
Vendor: brydr	Drew Bryan			Check Sequence: 19	ACH Enabled: False
December	2018 Planning Commission Compensation	300.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	300.00			
Vendor: burto	Burda's Towing LLC			Check Sequence: 20	ACH Enabled: False
18-28185	Tow 2004 Black Impala	87.00	12/26/2018	100-430-3000-43100-0000	
18-31205	Tow 12/9/18 - 2009 Acura - ICR 18018616	150.00	12/26/2018	100-420-2100-43100-0000	
18-31415	Veh Tow 12/20/18 - 2004 Ford Exp - 18019197	150.00	12/26/2018	100-420-2100-43100-0000	
	Check Total:	387.00			
Vendor: CDWGO	CDW Government			Check Sequence: 21	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1BWXHRGM	Server Replacement Memory	355.10	12/26/2018	400-000-0000-10100-0000	
1BWXHRGM	Server Replacement Memory	355.10	12/26/2018	400-410-1330-43190-0000	
1BWXHRGM	Server Replacement Memory	-355.10	12/26/2018	400-000-0000-10100-4005	
QJK8124	Charger Cable & Power Adapters for EOC	113.40	12/26/2018	100-420-2500-42105-0000	
	Check Total:	468.50			
Vendor: cenhy	Central Hydraulics, Inc.			Check Sequence: 22	ACH Enabled: False
10416	Pump Seal Kit & Repair	144.62	12/26/2018	603-496-9495-44040-0000	
10417	Motor Seal Kit & Repair	218.45	12/26/2018	603-496-9495-44040-0000	
56788	Reducer Bushing & Female Pipe	9.45	12/26/2018	100-420-2210-42103-0000	
	Check Total:	372.52			
Vendor: chafo	Foster W. Chapman III			Check Sequence: 23	ACH Enabled: False
Escrow Refund	Escrow Refund - 26300 Saddle Ridge Dr	5,000.00	12/26/2018	100-000-0000-22030-0000	
	Check Total:	5,000.00			
Vendor: cinco	Cintas Corporation			Check Sequence: 24	ACH Enabled: False
4012858115	Uniforms - PK	13.53	12/26/2018	100-450-5200-42180-0000	
4012858115	Uniforms - PW	16.24	12/26/2018	100-430-3000-42180-0000	
4012858115	Mats & Towels - PW	56.72	12/26/2018	100-430-3000-44060-0000	
4012858115	Uniforms - SWR	3.38	12/26/2018	602-495-9490-42180-0000	
4012858115	Uniforms - WTR	3.39	12/26/2018	601-494-9440-42180-0000	
4013177312	Uniforms - WTR	12.64	12/26/2018	601-494-9440-42180-0000	
4013177312	Uniforms - SWR	12.63	12/26/2018	602-495-9490-42180-0000	
4013177312	Uniforms - PW	16.24	12/26/2018	100-430-3000-42180-0000	
4013177312	Uniforms - PK	13.53	12/26/2018	100-450-5200-42180-0000	
4013369420	Mats - FD	3.52	12/26/2018	100-420-2210-44060-0000	
4013369420	Mats - CR	7.36	12/26/2018	100-410-1941-44060-0000	
40135226177	Uniforms -PK	13.53	12/26/2018	100-450-5200-42180-0000	
40135226177	Uniforms - WTR	22.37	12/26/2018	601-494-9440-42180-0000	
40135226177	Uniforms -PW	16.24	12/26/2018	100-430-3000-42180-0000	
40135226177	Uniforms -SWR	22.38	12/26/2018	602-495-9490-42180-0000	
4013526218	Rug Service for PD	26.64	12/26/2018	100-420-2100-44060-0000	
4013819533	Uniforms - WTR	12.88	12/26/2018	601-494-9440-42180-0000	
4013819533	Uniforms - PK	13.53	12/26/2018	100-450-5200-42180-0000	
4013819533	Uniforms - SWR	12.88	12/26/2018	602-495-9490-42180-0000	
4013819533	Uniforms - PW	16.24	12/26/2018	100-430-3000-42180-0000	
	Check Total:	315.87			
Vendor: citli	Citi Lites, Inc.			Check Sequence: 25	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
059835	Locates	147.50	12/26/2018	601-494-9440-43150-0000	
059835	Locates	147.50	12/26/2018	602-495-9490-43150-0000	
59896	Locates	105.00	12/26/2018	602-495-9490-43150-0000	
59896	Locates	105.00	12/26/2018	601-494-9440-43150-0000	
59957	Locates	145.00	12/26/2018	601-494-9440-43150-0000	
59957	Locates	145.00	12/26/2018	602-495-9490-43150-0000	
	Check Total:	795.00			
Vendor: citdig	Cities Digital			Check Sequence: 26	ACH Enabled: False
44231	Citizenserve Integration	175.00	12/26/2018	400-000-0000-10100-0000	
44231	Citizenserve Integration	175.00	12/26/2018	400-410-1330-43190-0000	
44231	Citizenserve Integration	-175.00	12/26/2018	400-000-0000-10100-4005	
	Check Total:	175.00			
Vendor: citmine	City of Minnetonka			Check Sequence: 27	ACH Enabled: False
752	Salt Brine	168.48	12/26/2018	100-430-3125-42100-0000	
	Check Total:	168.48			
Vendor: citro	City of Rogers			Check Sequence: 28	ACH Enabled: False
	Fire Station	4.07	12/26/2018	100-420-2210-43820-0000	
	Fire Station (Domestic)	1.93	12/26/2018	100-420-2210-43820-0000	
	Community Room (Domestic)	17.43	12/26/2018	100-410-1941-43820-0000	
	Fire Station (Irrigation)	0.30	12/26/2018	100-420-2210-43820-0000	
	Comunity Room ((rrigation)	2.72	12/26/2018	100-410-1941-43820-0000	
	Community Room	36.69	12/26/2018	100-410-1941-43820-0000	
06-00004630-003	12909 Main St - Nov	5.77	12/26/2018	100-410-1940-43850-0000	
06-00004640-006	Senior Ctr - Nov	5.98	12/26/2018	100-450-5186-43850-0000	
06-00004640-006	Senior Ctr - Nov	4.67	12/26/2018	100-450-5186-43820-0000	
06-00004660-002	PW - Nov	30.39	12/26/2018	100-430-3000-43850-0000	
06-00004660-002	CH - Nov	13.03	12/26/2018	100-410-1940-43850-0000	
06-00004660-002	CH - Nov	7.74	12/26/2018	100-410-1940-43820-0000	
06-00004660-002	PW - Nov	18.05	12/26/2018	100-430-3000-43820-0000	
06-00004665-007	CH - Irrigation - Nov	0.71	12/26/2018	100-410-1940-43820-0000	
06-00004665-007	PW - Irrigation - Nov	1.64	12/26/2018	100-430-3000-43820-0000	
06-00004670-005	NCP Bldg - Nov	5.77	12/26/2018	100-450-5200-43850-0000	
06-00004675-000	NCP Bldg Parks - Nov	4.77	12/26/2018	100-450-5200-43850-0000	
06-00004680-008	WWTP - Nov	369.27	12/26/2018	602-495-9490-43820-0000	
06-00004690-001	RAC - Nov	311.74	12/26/2018	205-450-5205-43850-0000	
06-00004690-001	RAC - Nov	198.45	12/26/2018	205-450-5205-43820-0000	
06-00004695-006	RAC Fire - Nov	1.68	12/26/2018	205-450-5205-43820-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
06-00004760-009	Triangle Pk Irrigation - Nov	3.02	12/26/2018	100-450-5200-43850-0000	
06-00004765-004	Triangle Pk - Nov	5.41	12/26/2018	100-450-5200-43850-0000	
06-00004810-001	RAC Irrigation - Nov	2.39	12/26/2018	205-450-5205-43820-0000	
	Check Total:	1,053.62			
Vendor: clere IN18120130	CleanRiver Recycling Solutions 5 Recycle & Garbage Containers	5,625.00	12/26/2018	Check Sequence: 29 100-430-3245-42100-0000	ACH Enabled: False
	Check Total:	5,625.00			
Vendor: comas 181130	Commercial Asphalt Co Patching Mix	126.52	12/26/2018	Check Sequence: 30 100-430-3121-42240-0000	ACH Enabled: False
	Check Total:	126.52			
Vendor: alsco 141780000047510 141780000047511	Compass Group Coffee For Concessions Community Rm Coffee	321.84 188.95	12/26/2018 12/26/2018	Check Sequence: 31 205-450-5205-42540-0000 100-410-1941-42100-0000	ACH Enabled: False
	Check Total:	510.79			
Vendor: commi 357218	Compass Minerals America Treated Salt	15,455.18	12/26/2018	Check Sequence: 32 100-430-3125-42240-0000	ACH Enabled: False
	Check Total:	15,455.18			
Vendor: conre 472229-CRC-1	Continental Research Corporation Shop Supplies - Chemicals	232.76	12/26/2018	Check Sequence: 33 100-430-3000-42160-0000	ACH Enabled: False
	Check Total:	232.76			
Vendor: mnpip J915992	Core & Main LP Water Meters	1,668.85	12/26/2018	Check Sequence: 34 601-494-9440-42150-0000	ACH Enabled: False
	Check Total:	1,668.85			
Vendor: corau 15245489	Cornerstone Automotive Gasket & Converter Assy	334.25	12/26/2018	Check Sequence: 35 100-420-2100-42103-0000	ACH Enabled: False
	Check Total:	334.25			
Vendor: napau 069503 069505	Cottens' Inc. Air Flow Sensor Cleaner Exhaust Elbows & Clamps	7.56 124.76	12/26/2018 12/26/2018	Check Sequence: 36 100-430-3000-42100-0000 100-430-3125-42103-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
069901	Clamps	32.82	12/26/2018	100-430-3125-42103-0000	
69914	Pipe Connector & Clamp	30.29	12/26/2018	100-430-3122-42103-0000	
70904	Oil Filters & Lamps	21.33	12/26/2018	602-495-9490-42103-0000	
70904	Oil Filters & Lamps	21.34	12/26/2018	601-494-9440-42103-0000	
	Check Total:	238.10			
Vendor: cusco	Customer Contact Services			Check Sequence: 37	ACH Enabled: False
4388-121818	Answering Paging Service	63.90	12/26/2018	601-494-9440-43100-0000	
4388-121818	Answering Paging Service	63.90	12/26/2018	602-495-9490-43100-0000	
	Check Total:	127.80			
Vendor: dalen	Dalco Enterprises, Inc			Check Sequence: 38	ACH Enabled: False
3391707	Cleaning Chemicals	91.39	12/26/2018	205-450-5205-42100-0000	
	Check Total:	91.39			
Vendor: decsa	Decimet Sales, Inc.			Check Sequence: 39	ACH Enabled: False
190308	Bent Aluminum Plate	57.43	12/26/2018	100-420-2100-42103-0000	
	Check Total:	57.43			
Vendor: delde	Delta Dental of Minnesota			Check Sequence: 40	ACH Enabled: False
7504595	January EE Paid Dental Insurance	1,938.95	12/26/2018	100-000-0000-21707-0000	
	Check Total:	1,938.95			
Vendor: ecmu	ECM Publishers, Inc.			Check Sequence: 41	ACH Enabled: False
654615	Edgewater 2nd - PH/Ind Blvd Ext	196.04	12/26/2018	402-430-3121-43520-1707	
654616	Ouellette Variance - PH	82.94	12/26/2018	100-410-1325-43520-8150	
	Check Total:	278.98			
Vendor: ehlas	Ehlers & Associates Inc			Check Sequence: 42	ACH Enabled: False
78940	Nov TIF Admin Mgmt Rpt, Gen TIF Mod & Dis	1,560.00	12/26/2018	450-465-6500-43140-0000	
78941	Nov TIF Admin Mgmt Rpt, Gen TIF Mod & Dis	600.00	12/26/2018	450-465-6500-43140-0000	
	Check Total:	2,160.00			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 43	ACH Enabled: False
124-095337	Orange AF	28.20	12/26/2018	100-430-3000-42100-0000	
128-055195	Sensors	149.39	12/26/2018	100-420-2100-42103-0000	
128-Z04658	Batteries For Scissor Lift at RAC	445.12	12/26/2018	205-450-5205-42103-0000	
128-Z04748	Battery Core Charge Credits	-159.00	12/26/2018	205-450-5205-42103-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
128-Z04748	Battery	165.90	12/26/2018	100-420-2100-42103-0000	
1-5791442	Starting Fluid	60.24	12/26/2018	100-430-3000-42100-0000	
1-5792822	Hose Assembly	68.81	12/26/2018	601-494-9440-42103-0000	
	Check Total:	758.66			
Vendor: embsy	Embedded Systems, Inc.			Check Sequence: 44	ACH Enabled: False
343832	6 Month Siren Maintenance Fee (1/1 to 6/30)	2,490.75	12/26/2018	100-000-0000-15500-0000	
	Check Total:	2,490.75			
Vendor: expse	Express Services, Inc.			Check Sequence: 45	ACH Enabled: False
21539659	Front Desk Temp - Peri Houser	97.77	12/26/2018	603-496-9495-43100-0000	
21539659	Front Desk Temp - Peri Houser	97.76	12/26/2018	601-494-9440-43100-0000	
21539659	Front Desk Temp - Peri Houser	97.76	12/26/2018	602-495-9490-43100-0000	
21539659	Front Desk Temp - Peri Houser	97.76	12/26/2018	100-430-3000-43100-0000	
21539659	Front Desk Temp - Peri Houser	97.76	12/26/2018	100-410-1950-43100-0000	
21574714	Front Desk Temp - Peri Houser	161.97	12/26/2018	100-410-1950-43100-0000	
21574714	Front Desk Temp - Peri Houser	161.97	12/26/2018	100-430-3000-43100-0000	
21574714	Front Desk Temp - Peri Houser	161.97	12/26/2018	602-495-9490-43100-0000	
21574714	Front Desk Temp - Peri Houser	161.97	12/26/2018	601-494-9440-43100-0000	
21574714	Front Desk Temp - Peri Houser	161.97	12/26/2018	603-496-9495-43100-0000	
21602731	Front Desk Temp - Peri Houser	165.57	12/26/2018	602-495-9490-43100-0000	
21602731	Front Desk Temp - Peri Houser	165.57	12/26/2018	603-496-9495-43100-0000	
21602731	Front Desk Temp - Peri Houser	165.57	12/26/2018	601-494-9440-43100-0000	
21602731	Front Desk Temp - Peri Houser	165.56	12/26/2018	100-410-1950-43100-0000	
21602731	Front Desk Temp - Peri Houser	165.56	12/26/2018	100-430-3000-43100-0000	
	Check Total:	2,126.49			
Vendor: fasco	Fastenal Company Inc.			Check Sequence: 46	ACH Enabled: False
MNTC4145343	1/4 x 1 Tapit	41.56	12/26/2018	205-450-5205-42100-0000	
MNTC4145548	Supplies	23.52	12/26/2018	100-430-3000-42100-0000	
MNTC4145841	Hardware	64.70	12/26/2018	100-430-3125-42103-0000	
MNTC4146100	Hardware	27.04	12/26/2018	100-430-3122-42103-0000	
	Check Total:	156.82			
Vendor: fidse	Fidelity Security Life			Check Sequence: 47	ACH Enabled: False
2187423	EE Paid Vision Insurance - January 2019	48.21	12/26/2018	100-000-0000-21770-0000	
	Check Total:	48.21			
Vendor: cryca	Finken Water & Crystal Canyon, Inc			Check Sequence: 48	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
381438	Water	36.85	12/26/2018	100-430-3000-43820-0000	
	Check Total:	36.85			
Vendor: finwa 1118890	Finken Water Centers Water Softener Rental - December	18.00	12/26/2018	Check Sequence: 49 100-410-1325-42100-0000	ACH Enabled: False
	Check Total:	18.00			
Vendor: fosja	Jason Foster Fuel Reimbursement - TZD Conf/Mankato, MN	78.06	12/26/2018	Check Sequence: 50 100-420-2100-44360-0000	ACH Enabled: False
	Check Total:	78.06			
Vendor: frare 183296 183296	Franz Reprographics Copier / Plotter - Nov. Copier / Plotter - Nov.	51.09 51.09	12/26/2018 12/26/2018	Check Sequence: 51 602-495-9490-44120-0000 601-494-9440-44120-0000	ACH Enabled: False
	Check Total:	102.18			
Vendor: marso 1738	Marc Frederickson RAC Softener Salt	340.55	12/26/2018	Check Sequence: 52 205-450-5205-43820-0000	ACH Enabled: False
	Check Total:	340.55			
Vendor: selac 1306310 April	Further December Participant Fee April Participant Fee	13.50 13.50	12/26/2018 12/26/2018	Check Sequence: 53 100-410-1325-43015-0000 100-410-1325-43015-0000	ACH Enabled: False
	Check Total:	27.00			
Vendor: gense 381235	General Security Serv. Corp. Service Call	439.09	12/26/2018	Check Sequence: 54 100-430-3000-44010-0000	ACH Enabled: False
	Check Total:	439.09			
Vendor: gopst 8110692 8110692	Gopher State One-Call , Inc. Locates Locates	109.35 109.35	12/26/2018 12/26/2018	Check Sequence: 55 602-495-9490-43150-0000 601-494-9440-43150-0000	ACH Enabled: False
	Check Total:	218.70			
Vendor: grelaco 3597205706	Great Lakes Coca Cola Beverage Inventory	384.93	12/26/2018	Check Sequence: 56 205-450-5205-42540-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	384.93			
Vendor: grohe	Group Health Inc. - Worksite			Check Sequence: 57	ACH Enabled: False
W815475	November Health Partners EAP Charges	3.06	12/26/2018	603-496-9495-41310-0000	
W815475	November Health Partners EAP Charges	5.10	12/26/2018	602-495-9490-41310-0000	
W815475	November Health Partners EAP Charges	6.12	12/26/2018	609-497-9760-41310-0000	
W815475	November Health Partners EAP Charges	3.06	12/26/2018	609-497-9770-41310-0000	
W815475	November Health Partners EAP Charges	75.48	12/26/2018	100-410-1325-41310-0000	
W815475	November Health Partners EAP Charges	5.10	12/26/2018	601-494-9440-41310-0000	
W815475	November Health Partners EAP Charges	4.08	12/26/2018	205-450-5205-41310-0000	
	Check Total:	102.00			
Vendor: Hassa	Hassan Sand & Gravel, Inc.			Check Sequence: 58	ACH Enabled: False
124207	Fill Sand	1,121.25	12/26/2018	100-450-5200-42100-0000	
124261	Fill Sand	2,439.45	12/26/2018	100-450-5200-42100-0000	
124413	Clean Rubble Disposal	20.00	12/26/2018	100-430-3000-42100-0000	
124434	Fill Sand - PD Parking Lot	190.85	12/26/2018	100-420-2100-45300-0000	
124477	Clean Rubble Disposal - PD Parking Lot	40.00	12/26/2018	100-420-2100-45300-0000	
124493	Clean Rubble Disposal, Con0Bit Class 5 - PD Pa	1,915.94	12/26/2018	100-420-2100-45300-0000	
124516	Con-Bit Class 5 - PD Parking Lot	1,470.75	12/26/2018	100-420-2100-45300-0000	
	Check Total:	7,198.24			
Vendor: hawch	Hawkins Inc.			Check Sequence: 59	ACH Enabled: False
4409619	Ferric Chloride	6,002.57	12/26/2018	601-494-9440-42160-0000	
	Check Total:	6,002.57			
Vendor: hencosh	Henn. Co. Accounts Receivable			Check Sequence: 60	ACH Enabled: False
1000119249	Henn Cty Jail - Per Diem - Nov Fees	598.50	12/26/2018	100-420-2100-43100-0000	
	Check Total:	598.50			
Vendor: henpu	Hennepin Cnty Recorder			Check Sequence: 61	ACH Enabled: False
Acct 513	Res 2018-95 Approv Prelim and Final Plat Inters	46.00	12/26/2018	100-410-1325-44310-8150	
Acct 513	Res 2018-88 CUP Shred n'Go	46.00	12/26/2018	100-410-1325-44310-8150	
Acct 513	Res 2018-89 Vacate Right-of-Way Graco	92.00	12/26/2018	462-465-6500-44310-8150	
Acct 513	Res 2018-96 Approv Prelim and Final Plat Prim	46.00	12/26/2018	100-410-1325-44310-8150	
Acct 513	Res 2018-90 Approv Prelim and Final Plat Grac	92.00	12/26/2018	462-465-6500-44310-8150	
	Check Total:	322.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: henat 18018616	Hennepin County Attorney's Office 20% Seized Property Distribution to HCAO	855.00	12/26/2018	Check Sequence: 62 202-420-2100-44310-0000	ACH Enabled: False
	Check Total:	855.00			
Vendor: hencoel 1218-2	Hennepin County Elections 2018 Maintenance on Machines	1,576.00	12/26/2018	Check Sequence: 63 100-410-1410-42000-0000	ACH Enabled: False
	Check Total:	1,576.00			
Vendor: hogbo 14520	Hoglund Body & Equipment, Inc. Repair Damaged L9000 Truck	9,406.33	12/26/2018	Check Sequence: 64 100-430-3125-44040-0000	ACH Enabled: False
	Check Total:	9,406.33			
Vendor: indli 40183 40302	Indy Lift, Inc. 40' Telescopic Boon Rental 40' Telescopic Boom Rental	884.00 398.00	12/26/2018 12/26/2018	Check Sequence: 65 100-450-5200-44100-0000 100-450-5200-44100-0000	ACH Enabled: False
	Check Total:	1,282.00			
Vendor: innof IN2329395 IN2330084 IN2335392	Innovative Office Solutions LLC Office Supplies First Aid Supplies Laminating Pouches	95.66 14.06 45.12	12/26/2018 12/26/2018 12/26/2018	Check Sequence: 66 603-496-9495-42000-0000 100-430-3000-42100-0000 603-496-9495-42000-0000	ACH Enabled: False
	Check Total:	154.84			
Vendor: hoteq 61631 61631 61721 61722	JLA Industrial Equipment, Inc. Wash Bay Supplies Repair Oil Pump 10W 40, Hotsy Hotsy Supplies Salt Neutrilizer 55 gal.	318.51 39.70 390.84 395.00	12/26/2018 12/26/2018 12/26/2018 12/26/2018	Check Sequence: 67 100-430-3125-42100-0000 100-430-3125-44040-0000 100-420-2210-42100-0000 100-430-3125-42100-0000	ACH Enabled: False
	Check Total:	1,144.05			
Vendor: johauel 120318 121818	John's Auto Electric Bosch #0051 for Tracklesw Parts	195.00 295.00	12/26/2018 12/26/2018	Check Sequence: 68 100-430-3125-42103-0000 100-430-3125-42103-0000	ACH Enabled: False
	Check Total:	490.00			
Vendor: johan	Andrew Johnson Fireplace Permit Refund	100.00	12/26/2018	Check Sequence: 69 100-420-2400-32219-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	100.00			
Vendor: johjo December	Joleen Johnson 2018 Planning Commission Compensation	75.00	12/26/2018	Check Sequence: 70 100-410-1910-41030-0000	ACH Enabled: False
	Check Total:	75.00			
Vendor: julke December	Kevin Jullie 2018 Planning Commission Compensation	275.00	12/26/2018	Check Sequence: 71 100-410-1910-41030-0000	ACH Enabled: False
	Check Total:	275.00			
Vendor: keele 17-1363 17-1364 17-1365 17-1366 17-1367 17-1368 17-1369	K E Electric, LLC Electrical Work - PD Fan Repair Electrical Work - 137th Lift Station Electrical Work - City Hall TV Electrical Work - FD TV Electrical Work - Muni Patio Lighting Electrical Work - PW Mechanics Bay Electrical Work - Main Street Lights	110.00 375.00 150.00 350.00 75.00 150.00 150.00	12/26/2018 12/26/2018 12/26/2018 12/26/2018 12/26/2018 12/26/2018 12/26/2018	Check Sequence: 72 100-420-2100-44010-0000 601-494-9440-44040-0000 100-410-1940-44010-0000 100-420-2210-44010-0000 609-497-9770-44010-0000 100-430-3000-44010-0000 100-430-3160-44040-0000	ACH Enabled: False
	Check Total:	1,360.00			
Vendor: kjoen 105294 105919 105920 105921 105922 105923	Kjolhaug Environmental Serv. Co., Inc. 2018-190 Graco 2000-258 General 2018-007 FedEx Monitoringl 2018-162 Northdale Blvd 2018-188 Hassan Sand & Gravel 2018-189 DR Horton Brockton	190.00 522.50 275.00 829.11 190.00 190.00	12/26/2018 12/26/2018 12/26/2018 12/26/2018 12/26/2018 12/26/2018	Check Sequence: 73 603-496-9495-43030-8150 100-430-3000-43030-0000 603-496-9495-43030-0000 401-430-3121-43030-1701 603-496-9495-43030-8150 603-496-9495-43030-8150	ACH Enabled: False
	Check Total:	2,196.61			
Vendor: konin 959108372 959108372 959108372	KONE Inc PD Maintenance Agreement - Dec PW Maintenance Agreement - Dec RAC Maintenance Agreement - Dec	127.23 121.78 121.78	12/26/2018 12/26/2018 12/26/2018	Check Sequence: 74 100-420-2100-44010-0000 100-410-1940-44010-0000 205-450-5205-44010-0000	ACH Enabled: False
	Check Total:	370.79			
Vendor: krama December	Mark Kraemer 2018 Planning Commission Compensation	300.00	12/26/2018	Check Sequence: 75 100-410-1910-41030-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	300.00			
Vendor: crori 191378	Wayne A Lahn Steel	45.74	12/26/2018	Check Sequence: 76 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	45.74			
Vendor: letg CA0000000582	Law Enforcement Technology Group LLC 2019 Software Maintenance & Hosting Renewa	19,811.51	12/26/2018	Check Sequence: 77 100-000-0000-15500-0000	ACH Enabled: False
	Check Total:	19,811.51			
Vendor: leamin 284882	League of MN Cities			Check Sequence: 78	ACH Enabled: False
	Adobe Acrobat License for Diane & Machell	320.67	12/26/2018	100-420-2100-43190-0000	
284882	Adobe Acrobat License for Kathy	160.33	12/26/2018	100-410-1520-43190-0000	
	Check Total:	481.00			
Vendor: leamn 16823	League of MN Cities Klick - 2018 Regional Meetings	45.00	12/26/2018	Check Sequence: 79 100-410-1110-44360-0000	ACH Enabled: False
	Check Total:	45.00			
Vendor: lermi	Mike Lerol			Check Sequence: 80	ACH Enabled: False
	Mileage Reimbursement (Lerol)	423.03	12/26/2018	100-420-2210-44360-0000	
	Check Total:	423.03			
Vendor: jayfu 2298	Mitch Levitan Couch Repair	110.00	12/26/2018	Check Sequence: 81 205-450-5205-44010-0000	ACH Enabled: False
	Check Total:	110.00			
Vendor: litfa 353222	Little Falls Machine, Inc. Underbody Lift Cylinder & Parts	1,220.70	12/26/2018	Check Sequence: 82 100-430-3125-42103-0000	ACH Enabled: False
	Check Total:	1,220.70			
Vendor: lubte 1286492	Lubrication Technologies, Inc. Grease	356.13	12/26/2018	Check Sequence: 83 602-495-9490-42120-0000	ACH Enabled: False
1289031	Hose & Real Kits	511.59	12/26/2018	100-420-2210-42103-0000	
	Check Total:	867.72			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: lyn&mc	Lynde & McLeod, Inc			Check Sequence: 84	ACH Enabled: False
I018140	Yard Waste Disposal - Leaves/Grass/Brush - Nov	287.00	12/26/2018	100-430-3260-43100-0000	
I018162	Yard Waste Disposal - Leaves/Grass/Brush - Nov	1,387.30	12/26/2018	100-430-3260-43100-0000	
	Check Total:	1,674.30			
Vendor: mardis	Marble Discount & Tile Supply, Inc			Check Sequence: 85	ACH Enabled: False
Dec 2018	Refund Escrow for Tent Sale - 10/25-30/2018	750.00	12/26/2018	100-000-0000-22004-0000	
	Check Total:	750.00			
Vendor: marqu	Mary Queen of Peace			Check Sequence: 86	ACH Enabled: False
Dec 2018	Refund Escrow for Walk/Bike/Run - 10/7/2018	750.00	12/26/2018	100-000-0000-22004-0000	
	Check Total:	750.00			
Vendor: mccche	Cheryl McCallum			Check Sequence: 87	ACH Enabled: False
	November Mileage	13.33	12/26/2018	100-450-5120-44360-0000	
	Check Total:	13.33			
Vendor: menar	Menards, Inc.			Check Sequence: 88	ACH Enabled: False
34129	Wire, Screws, Etc - Ice Rink Lighting	199.70	12/26/2018	100-450-5200-42100-0000	
34465	Return of Supplies - Ice Rink Lighting	-12.98	12/26/2018	100-450-5200-42100-0000	
34938	Tree Lighting Supplies	170.50	12/26/2018	100-450-5200-42100-0000	
	Check Total:	357.22			
Vendor: metch	Metro Chief Fire Officers Assn			Check Sequence: 89	ACH Enabled: False
TIN# 26-4170924	2019 Dues	100.00	12/26/2018	100-000-0000-15500-0000	
	Check Total:	100.00			
Vendor: metwe	Metro West Inspection Services			Check Sequence: 90	ACH Enabled: False
1774	Contract Bldg Insp - November Invoice (Oct)	13,485.15	12/26/2018	100-420-2400-43110-0000	
	Check Total:	13,485.15			
Vendor: minch	Minn. Chiefs of Police Assoc.			Check Sequence: 91	ACH Enabled: False
5262	Conflict Mgmt & Mediation Course (12/18-19/2)	3,000.00	12/26/2018	100-420-2100-44360-0000	
	Check Total:	3,000.00			
Vendor: mnstf	Minnesota State Fire Department Association			Check Sequence: 92	ACH Enabled: False
2019 Dues	2019 MSFDA Membership Dues	346.00	12/26/2018	100-000-0000-15500-0000	



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	346.00			
Vendor: minva	Minnesota Valley Testing Labs, Inc			Check Sequence: 93	ACH Enabled: False
952350	WWTP Testing	86.40	12/26/2018	602-495-9490-44080-0000	
952917	WWTP Testing	86.40	12/26/2018	602-495-9490-44080-0000	
953132	WWTP Testing	184.00	12/26/2018	602-495-9490-44080-0000	
953463	WWTP Testing	132.80	12/26/2018	602-495-9490-44080-0000	
	Check Total:	489.60			
Vendor: mnman	MN Management of Budget - Seized Property			Check Sequence: 94	ACH Enabled: False
18018616	10% Seized Property Distribution to State of MN	427.50	12/26/2018	202-420-2100-44310-0000	
	Check Total:	427.50			
Vendor: minfi	MN State Fire Chiefs' Assoc.			Check Sequence: 95	ACH Enabled: False
32237910	2019 Annual Dues (Chief Feist)	93.00	12/26/2018	100-000-0000-15500-0000	
32239544	2019 Annual Dues (Chief II - Krumwiede)	57.00	12/26/2018	100-000-0000-15500-0000	
	Check Total:	150.00			
Vendor: muech	Chad Mueller			Check Sequence: 96	ACH Enabled: False
	Mileage Reimbursement (10/26-28/2018)	87.96	12/26/2018	100-420-2210-44360-0000	
	Check Total:	87.96			
Vendor: neida	David A Nei			Check Sequence: 97	ACH Enabled: False
December	2018 Planning Commission Compensation	325.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	325.00			
Vendor: neike	Keith Neis			Check Sequence: 98	ACH Enabled: False
December	2018 Planning ommission Compensation	300.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	300.00			
Vendor: nykgr	Greg Nykiel			Check Sequence: 99	ACH Enabled: False
	Dinner - Fire Instructor II (Greg Nyykiel & Chac	33.00	12/26/2018	100-420-2210-44360-0000	
	Check Total:	33.00			
Vendor: offde	Office Depot			Check Sequence: 100	ACH Enabled: False
241831474001	Duo Gel Wave Mouse Pad Blue	14.71	12/26/2018	100-410-1520-42000-0000	
241841094001	Paper Rolls	13.62	12/26/2018	100-410-1520-42000-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
241841094001	Scotch Tape, Correction Tape	27.25	12/26/2018	100-410-1325-42000-0000	
244128425001	DVD's & Notebooks	222.01	12/26/2018	100-420-2100-42000-0000	
244160636001	Misc Supplies, Wrist Rest, Disinf Wipes, Etc.	75.28	12/26/2018	100-420-2100-42000-0000	
	Check Total:	352.87			
Vendor: omabr	Omann Brothers Inc.			Check Sequence: 101	ACH Enabled: False
27750	Lions Central Park Reclaim	962.50	12/26/2018	404-450-5200-43100-1809	
Pay App 4-Final	Mallard Estates St Improvements - Project #4-FI	47,690.60	12/26/2018	401-430-3121-45300-1801	
	Check Total:	48,653.10			
Vendor: onsit	On Site Sanitation			Check Sequence: 102	ACH Enabled: False
690038	Portable Restrooms for Christmas Tree Lighting	108.00	12/26/2018	100-450-5200-43100-0000	
690695	Credit on Portable Restrooms for Parks	-40.50	12/26/2018	100-450-5200-43100-0000	
	Check Total:	67.50			
Vendor: pitbo	Pitney Bowes Global Financial Services LLC			Check Sequence: 103	ACH Enabled: False
3102655455	Equipment Rental - 4th Qtr	147.90	12/26/2018	100-410-1325-44120-0000	
	Check Total:	147.90			
Vendor: pomti	Pomp's Tire Service Inc.			Check Sequence: 104	ACH Enabled: False
700037419	Tires	241.16	12/26/2018	100-450-5200-42103-0000	
700037612	Tires	557.73	12/26/2018	602-495-9490-42103-0000	
700037612	Tires	557.73	12/26/2018	601-494-9440-42103-0000	
700037684	Tires	393.12	12/26/2018	100-450-5200-42103-0000	
	Check Total:	1,749.74			
Vendor: legsh	Pre-Paid Legal Services, Inc			Check Sequence: 105	ACH Enabled: False
152672	EE Paid Insurance Premiums - December 2018	112.65	12/26/2018	100-000-0000-21751-0000	
	Check Total:	112.65			
Vendor: presa	Prestige Safety, LLC			Check Sequence: 106	ACH Enabled: False
7	SCBA FIT Testing (32)	768.00	12/26/2018	100-420-2210-44080-0000	
	Check Total:	768.00			
Vendor: quafl	Quality Flow Systems, Inc.			Check Sequence: 107	ACH Enabled: False
36332	KSB Subm. Pump 460/3, 15hp	11,180.00	12/26/2018	602-495-9490-42104-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	11,180.00			
Vendor: cenwo	Rivard Companies			Check Sequence: 108	ACH Enabled: False
395178	Step Certified Playground Chips	1,604.95	12/26/2018	100-450-5200-42100-0000	
	Check Total:	1,604.95			
Vendor: rogpr	Rogers Printing Metro, Inc			Check Sequence: 109	ACH Enabled: False
54303	Business Envelopes	441.00	12/26/2018	100-410-1325-42000-0000	
54316	PD Business Cards w/Updated Dispatch Number	68.00	12/26/2018	100-420-2100-43500-0000	
	Check Total:	509.00			
Vendor: rogtr	Rogers True Value Hardware Inc			Check Sequence: 110	ACH Enabled: False
16066	Sprayer	19.95	12/26/2018	100-430-3000-42100-0000	
16067	Batteries & Tape Measures	35.97	12/26/2018	601-494-9440-42100-0000	
16075	Hardware & Bit	30.35	12/26/2018	100-420-2210-42103-0000	
16101	Wire Brush, Hardware, Wrenches	25.52	12/26/2018	601-494-9440-42100-0000	
16111	Paint	40.98	12/26/2018	100-450-5200-42100-0000	
16121	Spackle & Putty Knives	25.56	12/26/2018	601-494-9440-42100-0000	
	Check Total:	178.33			
Vendor: monan	Patricia Salzwedel			Check Sequence: 111	ACH Enabled: False
880	Animal pickup - December (1)	53.00	12/26/2018	100-420-2700-43100-0000	
	Check Total:	53.00			
Vendor: schst	Stacy A. Scharber			Check Sequence: 112	ACH Enabled: False
	December Mileage	18.25	12/26/2018	100-410-1325-44360-0000	
	December Mileage	31.61	12/26/2018	100-410-1410-44360-0000	
	Check Total:	49.86			
Vendor: shiin	SHI International Corp			Check Sequence: 113	ACH Enabled: False
B09239911	Scanner for City Hall Volunteer Workstation	450.00	12/26/2018	100-410-1325-42000-0000	
	Check Total:	450.00			
Vendor: seh	Short Elliott Hendrickson Inc.			Check Sequence: 114	ACH Enabled: False
360435	Fletcher Bypass	560.05	12/26/2018	450-465-6500-43030-1409	
360435	Tennis Center	1,441.64	12/26/2018	404-450-5200-43030-1518	
360435	NPDES Permit Renewal	837.01	12/26/2018	602-495-9490-43030-0000	
360435	General Engineering	104.19	12/26/2018	100-430-3000-43030-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,942.89			
Vendor: sigmi	Mitchell Siglowski			Check Sequence: 115	ACH Enabled: False
	Entertainers Tree Lighting	175.00	12/26/2018	100-450-5120-43445-0000	
	Entertainers Skate with Santa	200.00	12/26/2018	100-450-5120-43445-0000	
	Check Total:	375.00			
Vendor: sigca	SignCAD Systems, Inc			Check Sequence: 116	ACH Enabled: False
BAL10741	Balance for SignCad Pgm & Cutter	7,495.00	12/26/2018	400-430-3000-45800-0000	
	Check Total:	7,495.00			
Vendor: sigun	Signs Unlimited			Check Sequence: 117	ACH Enabled: False
E5466	Name Plate - Paul Byun	32.80	12/26/2018	100-410-1325-42000-0000	
	Check Total:	32.80			
Vendor: silli	Lindsay Silverstein			Check Sequence: 118	ACH Enabled: False
December	2018 Planning Commission Compensation	325.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	325.00			
Vendor: skokr	Kris Skow-Fiske			Check Sequence: 119	ACH Enabled: False
	Reimbursement Class 6/22-9/1/2018 - BA Degre	337.50	12/26/2018	100-420-2210-44360-0000	
	Reimbursement Class 9/21-11/28/2018 - BA Deg	337.50	12/26/2018	100-420-2210-44360-0000	
	Check Total:	675.00			
Vendor: slser	SL-Serco			Check Sequence: 120	ACH Enabled: False
11076464C	Consulting Services-Deployment-November	1,495.00	12/26/2018	601-494-9440-43030-0000	
	Check Total:	1,495.00			
Vendor: supso	Supply Solutions, LLC			Check Sequence: 121	ACH Enabled: False
20916	Garbage Bags, Centerpull Towels, Toilet Paper, 1	259.84	12/26/2018	100-420-2100-42100-0000	
	Check Total:	259.84			
Vendor: accbe	TASC			Check Sequence: 122	ACH Enabled: False
1416003	Continuation Fees	15.00	12/26/2018	100-410-1325-44300-0000	
	Check Total:	15.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: carbu	Tegrete			Check Sequence: 123	ACH Enabled: False
79548	Hassan Town Hall - Jan 2019	79.00	12/26/2018	100-000-0000-15500-0000	
79548	PW Janitorial Service - Jan 2019	310.00	12/26/2018	100-000-0000-15500-0000	
79550	Senior Ctr Janitorial Service - Jan 2019	222.00	12/26/2018	100-000-0000-15500-0000	
79551	Community Room Janitorial Service - Jan 2019	200.00	12/26/2018	100-000-0000-15500-0000	
79552	Cleaning Services - January 2019	266.33	12/26/2018	100-000-0000-15500-0000	
79553	PD Cleaning Services - January 2019	1,347.00	12/26/2018	100-000-0000-15500-0000	
	Check Total:	2,424.33			
Vendor: terbe	Bernie Terhaar			Check Sequence: 124	ACH Enabled: False
December	2018 Planning Commission Compensation	200.00	12/26/2018	100-410-1910-41030-0000	
	Check Total:	200.00			
Vendor: terSu	Terminal Supply Co			Check Sequence: 125	ACH Enabled: False
80309-00	LED Work Light	69.59	12/26/2018	100-430-3125-42103-0000	
80934-00	Connectors	15.34	12/26/2018	100-430-3000-42100-0000	
	Check Total:	84.93			
Vendor: titma	Titan Machinery Inc			Check Sequence: 126	ACH Enabled: False
11787739	Belt Tensioner	111.00	12/26/2018	100-430-3125-42103-0000	
	Check Total:	111.00			
Vendor: tracon	Traffic Control Corporation			Check Sequence: 127	ACH Enabled: False
110075	Traffic Bulbs	319.75	12/26/2018	100-420-2600-42100-0000	
	Check Total:	319.75			
Vendor: trapat	Traux Patient Services			Check Sequence: 128	ACH Enabled: False
2472	PD Medical Supplies - Narcan	900.00	12/26/2018	100-420-2100-42170-0000	
	Check Total:	900.00			
Vendor: uline	Uline			Check Sequence: 129	ACH Enabled: False
103806064	Cargo Box	133.06	12/26/2018	100-430-3000-42100-0000	
	Check Total:	133.06			
Vendor: usabl	USA Blue Book			Check Sequence: 130	ACH Enabled: False
756550	Hardness Kits	127.50	12/26/2018	601-494-9440-42100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Check Total:		127.50			
Vendor: verwi	Verizon Wireless Services, LLC			Check Sequence: 131	ACH Enabled: False
9818982619	PD - CREDIT For Returned Phones	-182.13	12/26/2018	100-420-2100-43250-0000	
9818982619	Cellphone - SWR	55.23	12/26/2018	602-495-9490-43250-0000	
9818982619	Cellphone - Civil Project Engineer	36.16	12/26/2018	100-410-1950-43250-0000	
9818982619	Cellphone - PW CREDIT	-182.13	12/26/2018	100-430-3000-43250-0000	
9818982619	Cellphone - STORM WTR	106.16	12/26/2018	603-496-9495-43250-0000	
9818982619	Cellphone - PKS	128.78	12/26/2018	100-450-5200-43250-0000	
9818982619	Cellphone - IS	87.10	12/26/2018	100-410-1330-43250-0000	
9818982619	Cellphone - WTR	55.23	12/26/2018	601-494-9440-43250-0000	
9818982619	Cellphone - PW	260.42	12/26/2018	100-430-3000-43250-0000	
9818982619	Cellphone - CR	174.65	12/26/2018	100-410-1941-43250-0000	
9818982619	Cellphone - RAC	101.88	12/26/2018	205-450-5205-43250-0000	
9818982619	Cellphone - City Clerk - Includes Europe Plan C	85.24	12/26/2018	100-410-1325-43250-0000	
9818982619	Cellphone - SR CTR	174.64	12/26/2018	100-450-5186-43250-0000	
9818982619	Cellphone - Fire Chief & Fire Inspector	101.88	12/26/2018	100-420-2210-43250-0000	
9818982619	Cellphone - City Administrator	50.94	12/26/2018	100-410-1325-43250-0000	
9818982619	Cellphone - City Planner	50.94	12/26/2018	100-410-1910-43250-0000	
9818982619	PD - Cell Phone Usage	880.46	12/26/2018	100-420-2100-43250-0000	
9819630527	PD - Cell Phone Usage	525.37	12/26/2018	100-420-2100-43250-0000	
9819630528	Wireless Connection	490.14	12/26/2018	100-420-2210-43250-0000	
9819630529	Hot Spot (Internet) Check Out	35.01	12/26/2018	100-410-1330-43250-0000	
9819630530	Mobile Broadband	35.01	12/26/2018	602-495-9490-43250-0000	
9819630530	Mobile Broadband	35.01	12/26/2018	601-494-9440-43250-0000	
9819630530	Mobile Broadband	35.01	12/26/2018	603-496-9495-43250-0000	
Check Total:		3,141.00			
Vendor: grain	W.W. Grainger, Inc.			Check Sequence: 132	ACH Enabled: False
9020567872	Filters	55.81	12/26/2018	100-420-2210-42102-0000	
9020567872	Filters	71.03	12/26/2018	100-410-1941-42102-0000	
9020927605	Filters	283.78	12/26/2018	100-420-2100-42102-0000	
9028458876	Line Voltage Controls	100.47	12/26/2018	100-420-2210-42102-0000	
9028458876	Tools For RIT Pack #1	173.55	12/26/2018	100-420-2500-42105-0000	
Check Total:		684.64			
Vendor: watla	Water Laboratories, Inc.			Check Sequence: 133	ACH Enabled: False
7180	Water Testing - November	160.00	12/26/2018	601-494-9440-44080-0000	
Check Total:		160.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: watco	Watson Company			Check Sequence: 134	ACH Enabled: False
894312	Concessions Stock	271.51	12/26/2018	205-450-5205-42550-0000	
894511	Concessions Stock	484.37	12/26/2018	205-450-5205-42550-0000	
894717	Concessions Stock	508.41	12/26/2018	205-450-5205-42550-0000	
	Check Total:	1,264.29			
Vendor: batpl	WC Enterprises, Inc			Check Sequence: 135	ACH Enabled: False
025-P8924956	Batteries for SCBA Equipment	168.42	12/26/2018	100-420-2210-42100-0000	
	Check Total:	168.42			
Vendor: thore	West Publishing Corporation			Check Sequence: 136	ACH Enabled: False
839390157	Online Investigation Services - Nov 2018	221.14	12/26/2018	100-420-2100-43100-0000	
	Check Total:	221.14			
Vendor: wglen	WGL Energy Systems			Check Sequence: 137	ACH Enabled: False
8807	November	130.25	12/26/2018	205-450-5205-43810-0000	
	Check Total:	130.25			
Vendor: xcele	Xcel Energy			Check Sequence: 138	ACH Enabled: False
51-0011856814-1	Traffic Signal - 11841 Brockton Ln-Unit Temp T	77.35	12/26/2018	100-420-2600-43810-0000	
51-6488909-6	Rogers Middle School Fields - Nov 2018	35.32	12/26/2018	100-450-5200-43810-0000	
51-6488909-6	Lynch Park - Nov 2018	74.33	12/26/2018	100-450-5200-43810-0000	
51-6488909-6	Triangle Park - Nov 2018	408.23	12/26/2018	100-450-5200-43810-0000	
51-6488909-6	Triangle Pk/Veteran's Memorial - Nov 2018	35.76	12/26/2018	100-450-5200-43810-0000	
51-6488909-6	13850 Bittersweet Ln - Nov 2018	278.75	12/26/2018	100-450-5200-43810-0000	
51-6488909-6	N Community Park - Nov 2018	1,054.19	12/26/2018	100-450-5200-43810-0000	
51-6488910-9	Community Rm - Nov 2018	353.58	12/26/2018	100-410-1941-43810-0000	
51-6488910-9	13017 Main St - Nov 2018	84.86	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Civic Storage Bldg/Security Light Recurring Ch	15.91	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Fire Dept - Nov 2018	277.80	12/26/2018	100-420-2210-43810-0000	
51-6488910-9	Hassan Town Hall - Nov 2018	96.51	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Civic Storage Bldg - Nov 2018	40.99	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Public Works - Nov 2018	729.22	12/26/2018	100-430-3000-43810-0000	
51-6488910-9	City Hall - Nov 2018	312.52	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Senior Center - Nov 2018	150.21	12/26/2018	100-450-5186-43810-0000	
51-6488910-9	12909 Main Street - Nov 2018	48.45	12/26/2018	100-410-1940-43810-0000	
51-6488910-9	Police Dept - Nov 2018	1,149.48	12/26/2018	100-420-2100-43810-0000	
51-6488911-0	Traffic Signal - North Ramp 101 & 94	35.60	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Rogers Dr & SDLR	67.82	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Northdale	80.41	12/26/2018	100-420-2600-43810-0000	

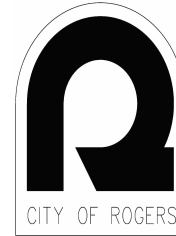
Invoice No	Description	Amount	Payment Date	Acct Number	Reference
51-6488911-0	Traffic Signal - CSAH 81 & Industrial Blvd	36.43	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - South Ramp 101 & 94	30.67	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 81 & John Deere Ln	89.91	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & James Rd	86.46	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Median East of 101	58.09	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - SDLR & Northdale	43.73	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & High School	101.78	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 81 & Memorial Dr	35.16	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Brockton Ln & SDLR	73.16	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - CSAH 13 & Rogers Drive	88.45	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - 141st Ave & Median West of 101	114.64	12/26/2018	100-420-2600-43810-0000	
51-6488911-0	Traffic Signal - Hwy 101 & SDLR	51.40	12/26/2018	100-420-2600-43810-0000	
51-8078844-1	Electric - November 2018	4,622.52	12/26/2018	205-450-5205-43810-0000	
	Check Total:	10,839.69			
Vendor: yalme	Yale Mechanical, LLC			Check Sequence: 139	ACH Enabled: False
195975	CR - Boiler Maintenance	246.38	12/26/2018	100-410-1941-44010-0000	
195975	PD - Boiler Maintenance	375.49	12/26/2018	100-420-2100-44010-0000	
195975	PW - Boiler Maintenance	262.83	12/26/2018	100-430-3000-44010-0000	
195975	CH - Boiler Maintenance	112.65	12/26/2018	100-410-1940-44010-0000	
195975	FD - Boiler Maintenance	193.60	12/26/2018	100-420-2210-44010-0000	
197759	PW - No Heat Service Call	659.77	12/26/2018	100-430-3000-44010-0000	
197759	CH - No Heat Service Call	282.77	12/26/2018	100-410-1940-44010-0000	
197967	Repair Well #8 Evaporator Fan	1,554.07	12/26/2018	601-494-9440-44040-0000	
	Check Total:	3,687.56			
	Total for Check Run:	249,251.38			
	Total of Number of Checks:	139			



# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 12/26/2018 - 4:18PM  
Batch: 00005.12.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: belco	Bellboy Corporation			Check Sequence: 1	ACH Enabled: False
66856700	Liquor Credit	-91.55	12/26/2018	609-497-9760-42510-0000	
67277900	Wine	106.55	12/26/2018	609-497-9760-42530-0000	
67277900	Liquor	92.55	12/26/2018	609-497-9760-42510-0000	
67508700	Liquor	89.21	12/26/2018	609-497-9760-42510-0000	
67508700	Wine	875.95	12/26/2018	609-497-9760-42530-0000	
67647200	Liquor	273.43	12/26/2018	609-497-9760-42510-0000	
67647200	Wine	403.00	12/26/2018	609-497-9760-42530-0000	
	Check Total:	1,749.14			
Vendor: wirbe	BreakThru Beverage Minnesota			Check Sequence: 2	ACH Enabled: False
1080898030	Liquor	1,286.50	12/26/2018	609-497-9760-42510-0000	
1080898030	Mix	55.95	12/26/2018	609-497-9760-42540-0000	
1080898030	Wine	1,975.99	12/26/2018	609-497-9760-42530-0000	
1080901227	Liquor	165.63	12/26/2018	609-497-9770-42510-0000	
1080901306	Wine	536.00	12/26/2018	609-497-9760-42530-0000	
1080901306	Liquor	1,069.43	12/26/2018	609-497-9760-42510-0000	
1080902296	Liquor	293.61	12/26/2018	609-497-9760-42510-0000	
1080904957	Wine	529.99	12/26/2018	609-497-9760-42530-0000	
1080904957	Liquor	2,029.53	12/26/2018	609-497-9760-42510-0000	
1080904957	Mix	64.95	12/26/2018	609-497-9760-42540-0000	
2080219266	Liquor Credit	-56.64	12/26/2018	609-497-9760-42510-0000	
	Check Total:	7,950.94			
Vendor: canri	Cannon River Winery			Check Sequence: 3	ACH Enabled: False
6056	Wine	432.00	12/26/2018	609-497-9760-42530-0000	
	Check Total:	432.00			
Vendor: capbe	Capitol Beverage			Check Sequence: 4	ACH Enabled: False
2195632	Offsale Beer	120.00	12/26/2018	609-497-9770-42521-0000	
2195632	Bar Beer	1,117.10	12/26/2018	609-497-9770-42520-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2196195	Beer	3,577.30	12/26/2018	609-497-9760-42520-0000	
219761	Beer	221.00	12/26/2018	609-497-9760-42520-0000	
2199144	Beer	9,403.94	12/26/2018	609-497-9760-42520-0000	
2200225	Beer	222.00	12/26/2018	609-497-9760-42520-0000	
2201869	Offsale Beer	220.00	12/26/2018	609-497-9770-42521-0000	
2201869	Bar Beer	877.55	12/26/2018	609-497-9770-42520-0000	
2202343	Beer	8,353.95	12/26/2018	609-497-9760-42520-0000	
2202639	Beer	438.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	24,550.84			
Vendor: berbe	Chas. A. Bernick, Inc.			Check Sequence: 5	ACH Enabled: False
468106	Beer	422.00	12/26/2018	609-497-9760-42520-0000	
468106	Bar Beer Credit	-80.00	12/26/2018	609-497-9770-42520-0000	
469493	Beer	288.65	12/26/2018	609-497-9760-42520-0000	
470973	Mix	63.20	12/26/2018	609-497-9760-42540-0000	
470974	Beer	1,397.30	12/26/2018	609-497-9760-42520-0000	
	Check Total:	2,091.15			
Vendor: cinco	Cintas Corporation			Check Sequence: 6	ACH Enabled: False
4013177427	Rugs/Towels	159.72	12/26/2018	609-497-9770-43100-0000	
4013526034	Rugs/Towels	102.37	12/26/2018	609-497-9760-43100-0000	
4013819535	Rugs/Towels	173.22	12/26/2018	609-497-9770-43100-0000	
	Check Total:	435.31			
Vendor: citro	City of Rogers			Check Sequence: 7	ACH Enabled: False
0700003300005	RWAS Water November 2018	5.84	12/26/2018	609-497-9760-43820-0000	
0700003300005	RWAS Sewer November 2018	14.62	12/26/2018	609-497-9760-43850-0000	
0700003300005	RWAS Irrigation November 2018	2.51	12/26/2018	609-497-9760-43820-0000	
0700003470003	Muni Sewer November 2018	28.06	12/26/2018	609-497-9770-43850-0000	
0700003470003	Muni Water November 2018	12.88	12/26/2018	609-497-9770-43820-0000	
	Check Total:	63.91			
Vendor: citro	City of Rogers			Check Sequence: 8	ACH Enabled: False
Interfund	Interfund Loan Payment - Liquor to General Fun	40,764.10	12/26/2018	609-000-0000-20700-0000	
	Check Total:	40,764.10			
Vendor: yessi	Color Sign Systems, Inc.			Check Sequence: 9	ACH Enabled: False
SVO-2199	Replaced Transformer For Outside Bldg Lights -	410.55	12/26/2018	609-497-9760-44010-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	410.55			
Vendor: dahdi	Dahlheimer Distributing Co.			Check Sequence: 10	ACH Enabled: False
1365177	Beer Credit From Invoice #1365117	-128.00	12/26/2018	609-497-9760-42520-0000	
1384157	Beer	15,738.75	12/26/2018	609-497-9760-42520-0000	
1389444	Bar Beer	1,097.35	12/26/2018	609-497-9770-42520-0000	
1389445	Offsale Beer	92.00	12/26/2018	609-497-9770-42521-0000	
1389445	Bar Beer	71.60	12/26/2018	609-497-9770-42520-0000	
1389489	Bar Beer	59.00	12/26/2018	609-497-9770-42520-0000	
1389490	Bar Beer	-4.80	12/26/2018	609-497-9770-42520-0000	
194481	Beer Credit	-192.00	12/26/2018	609-497-9760-42520-0000	
194583	Beer	1,088.00	12/26/2018	609-497-9760-42520-0000	
194612	Beer	6,060.65	12/26/2018	609-497-9760-42520-0000	
195003	Beer	81.65	12/26/2018	609-497-9760-42520-0000	
195284	Beer	67.00	12/26/2018	609-497-9760-42520-0000	
195337	Beer	11,737.30	12/26/2018	609-497-9760-42520-0000	
195775	Beer	12.80	12/26/2018	609-497-9760-42520-0000	
195909	Beer	17,167.40	12/26/2018	609-497-9760-42520-0000	
196257	Beer	172.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	53,120.70			
Vendor: flaha	Flaherty's Happy Tyme Co.			Check Sequence: 11	ACH Enabled: False
35109	Tom & Jerry Mix	114.00	12/26/2018	609-497-9760-42540-0000	
	Check Total:	114.00			
Vendor: grelaco	Great Lakes Coca Cola			Check Sequence: 12	ACH Enabled: False
3597205754	Pop/Mix	590.60	12/26/2018	609-497-9760-42540-0000	
	Check Total:	590.60			
Vendor: guape	Guardian Pest Solutions, Inc.			Check Sequence: 13	ACH Enabled: False
1958060	Pest Service - December 2018	37.80	12/26/2018	609-497-9770-43100-0000	
	Check Total:	37.80			
Vendor: hohen	Hohensteins Inc			Check Sequence: 14	ACH Enabled: False
109152	Beer	1,974.00	12/26/2018	609-497-9760-42520-0000	
111896	Beer	996.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	2,970.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: jjtay	JJ Taylor Distributing Co of MN., Inc.			Check Sequence: 15	ACH Enabled: False
2925022	Beer	1,452.85	12/26/2018	609-497-9760-42520-0000	
2925084	Beer	1,603.74	12/26/2018	609-497-9760-42520-0000	
2925146	Beer	2,796.90	12/26/2018	609-497-9760-42520-0000	
	Check Total:	5,853.49			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 16	ACH Enabled: False
1163252	Liquor	1,702.81	12/26/2018	609-497-9760-42510-0000	
1167916	Wine	243.00	12/26/2018	609-497-9760-42530-0000	
1169061	Liquor	104.34	12/26/2018	609-497-9770-42510-0000	
1169062	Wine	231.26	12/26/2018	609-497-9770-42530-0000	
1169131	Liquor	3,877.22	12/26/2018	609-497-9760-42510-0000	
1169132	Wine	1,161.91	12/26/2018	609-497-9760-42530-0000	
1169133	Mix	213.85	12/26/2018	609-497-9760-42540-0000	
1169134	Liquor	2,842.98	12/26/2018	609-497-9760-42510-0000	
1174635	Liquor	246.88	12/26/2018	609-497-9770-42510-0000	
1174706	Liquor	1,810.20	12/26/2018	609-497-9760-42510-0000	
1174707	Wine	8,069.99	12/26/2018	609-497-9760-42530-0000	
1174708	Mix	37.00	12/26/2018	609-497-9760-42540-0000	
1174709	Liquor	4,989.69	12/26/2018	609-497-9760-42510-0000	
1176980	Wine	105.20	12/26/2018	609-497-9760-42530-0000	
1180523	Liquor	3,192.41	12/26/2018	609-497-9760-42510-0000	
1180524	Wine	1,683.77	12/26/2018	609-497-9760-42530-0000	
1180525	Wine	91.96	12/26/2018	609-497-9760-42530-0000	
1180526	Liquor	3,572.43	12/26/2018	609-497-9760-42510-0000	
512319	Wine Credit	-52.60	12/26/2018	609-497-9760-42530-0000	
512960	Liquor Credit	-78.50	12/26/2018	609-497-9760-42510-0000	
515148	Wine Credit	-82.75	12/26/2018	609-497-9760-42530-0000	
	Check Total:	33,963.05			
Vendor: artbe	Johnson Brothers Liquor Company			Check Sequence: 17	ACH Enabled: False
3302717	Beer	825.40	12/26/2018	609-497-9760-42520-0000	
3311871	Beer	169.50	12/26/2018	609-497-9760-42520-0000	
3313572	Beer	75.50	12/26/2018	609-497-9760-42520-0000	
3313576	Beer	264.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	1,334.40			
Vendor: shagr	Kelbro Company			Check Sequence: 18	ACH Enabled: False
2311623	Ice	38.80	12/26/2018	609-497-9760-42570-0000	
2313293	Ice	60.87	12/26/2018	609-497-9760-42570-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2313471	Mix	74.00	12/26/2018	609-497-9770-42540-0000	
2315060	Ice	38.80	12/26/2018	609-497-9760-42570-0000	
2316556	Ice	48.42	12/26/2018	609-497-9760-42570-0000	
	Check Total:	260.89			
Vendor: kollo	Lori Ann Kolstad			Check Sequence: 19	ACH Enabled: False
November2018	Muni	15.58	12/26/2018	609-497-9770-44360-0000	
November2018	RWAS	15.59	12/26/2018	609-497-9760-44360-0000	
October2018	RWAS	17.99	12/26/2018	609-497-9760-44360-0000	
October2018	Muni	17.98	12/26/2018	609-497-9770-44360-0000	
	Check Total:	67.14			
Vendor: lupbre	Lupulin Brewing			Check Sequence: 20	ACH Enabled: False
17485	Beer	120.00	12/26/2018	609-497-9760-42520-0000	
17754	Beer	144.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	264.00			
Vendor: mamun	M Amundson Cigar & Candy Co LLP			Check Sequence: 21	ACH Enabled: False
270478	Supplies For Resale	11.96	12/26/2018	609-497-9760-42580-0000	
270478	Paper & Plastic Bags	259.00	12/26/2018	609-497-9760-42100-0000	
270478	Mix	23.90	12/26/2018	609-497-9760-42540-0000	
270478	Tobacco	1,322.53	12/26/2018	609-497-9760-42560-0000	
270478	Food For Resale	83.40	12/26/2018	609-497-9760-42550-0000	
270652	Paper & Plastic Bags	37.50	12/26/2018	609-497-9760-42100-0000	
270927	Paper & Plastic Bags	150.00	12/26/2018	609-497-9760-42100-0000	
271261	Tobacco	1,052.41	12/26/2018	609-497-9760-42560-0000	
271261	Paper & Plastic Bags	149.22	12/26/2018	609-497-9760-42100-0000	
271261	Mix	172.12	12/26/2018	609-497-9760-42540-0000	
271261	Food for Resale	59.90	12/26/2018	609-497-9760-42550-0000	
271261	Supplies for Resale	75.90	12/26/2018	609-497-9760-42580-0000	
271413	Supplies for Resale	60.40	12/26/2018	609-497-9760-42580-0000	
271413	Tobacco	23.13	12/26/2018	609-497-9760-42560-0000	
	Check Total:	3,481.37			
Vendor: milhe	Millner Heritage Vineyard & Winery			Check Sequence: 22	ACH Enabled: False
2122018-4	Wine	446.40	12/26/2018	609-497-9760-42530-0000	
	Check Total:	446.40			
Vendor: netbu	Network Business Supplies, Inc			Check Sequence: 23	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
112144	Receipt Paper - RWAS	139.29	12/26/2018	609-497-9760-42100-0000	
112144	Receipt Paper - Muni	69.64	12/26/2018	609-497-9770-42100-0000	
	Check Total:	208.93			
Vendor: pauso	Paustis & Sons			Check Sequence: 24	ACH Enabled: False
33849	Wine	1,160.67	12/26/2018	609-497-9760-42530-0000	
33850	Liquor	29.00	12/26/2018	609-497-9760-42510-0000	
35639	Wine	961.12	12/26/2018	609-497-9760-42530-0000	
35640	Liquor	29.00	12/26/2018	609-497-9760-42510-0000	
	Check Total:	2,179.79			
Vendor: phiwi	Phillips Wine & Spirits			Check Sequence: 25	ACH Enabled: False
2468696	Wine	37.80	12/26/2018	609-497-9760-42530-0000	
2468760	Liquor	1,875.75	12/26/2018	609-497-9760-42510-0000	
2468761	Wine	96.00	12/26/2018	609-497-9760-42530-0000	
2472742	Wine	75.60	12/26/2018	609-497-9760-42530-0000	
2472812	Liquor	794.75	12/26/2018	609-497-9760-42510-0000	
2472813	Wine	1,332.00	12/26/2018	609-497-9760-42530-0000	
2472814	Mix	35.50	12/26/2018	609-497-9760-42540-0000	
2476998	Wine	75.60	12/26/2018	609-497-9760-42530-0000	
2477059	Liquor	907.90	12/26/2018	609-497-9760-42510-0000	
2477060	Wine	495.00	12/26/2018	609-497-9760-42530-0000	
2477061	Mix	82.00	12/26/2018	609-497-9760-42540-0000	
312986	Wine Credit	-8.00	12/26/2018	609-497-9760-42530-0000	
	Check Total:	5,799.90			
Vendor: reifo	Reinhart Food Service, LLC			Check Sequence: 26	ACH Enabled: False
544598	Hand Towels, Brown Fold Towels	32.88	12/26/2018	609-497-9760-42100-0000	
544598	TP, Can Liners, Foam Plates, Olives, Fruit	250.13	12/26/2018	609-497-9770-42100-0000	
	Check Total:	283.01			
Vendor: repso	Replenishment Solutions			Check Sequence: 27	ACH Enabled: False
2195006	Beer	31.00	12/26/2018	609-497-9760-42520-0000	
	Check Total:	31.00			
Vendor: souwi	Southern Wine & Spirits			Check Sequence: 28	ACH Enabled: False
1760758	Liquor	1,007.00	12/26/2018	609-497-9760-42510-0000	
1760759	Wine	1,640.00	12/26/2018	609-497-9760-42530-0000	
1763576	Liquor	294.13	12/26/2018	609-497-9770-42510-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1763818	Liquor	1,560.02	12/26/2018	609-497-9760-42510-0000	
1763819	Wine	84.00	12/26/2018	609-497-9760-42530-0000	
1763820	Wine	558.00	12/26/2018	609-497-9760-42530-0000	
1766858	Liquor	1,072.36	12/26/2018	609-497-9760-42510-0000	
1766859	Liquor	3,972.00	12/26/2018	609-497-9760-42510-0000	
1766860	Mix	36.00	12/26/2018	609-497-9760-42540-0000	
1766861	Wine	430.00	12/26/2018	609-497-9760-42530-0000	
	Check Total:	10,653.51			
Vendor: carbu	Tegrete			Check Sequence: 29	ACH Enabled: False
79420	Muni Cleaning Sunday 12/2/2018	64.23	12/26/2018	609-497-9760-44060-0000	
79549	Cleaning Muni Jan 2019	1,669.87	12/26/2018	609-000-0000-15500-0000	
79773	Cleaning Muni Sunday 12/9	64.23	12/26/2018	609-497-9770-44060-0000	
	Check Total:	1,798.33			
Vendor: theam	The American Bottling Co.			Check Sequence: 30	ACH Enabled: False
3569302777	Pop/Mix	275.55	12/26/2018	609-497-9760-42540-0000	
	Check Total:	275.55			
Vendor: vartr	Varner Transportation LLC			Check Sequence: 31	ACH Enabled: False
37148	Freight	345.00	12/26/2018	609-497-9760-42590-0000	
38121	Freight	447.50	12/26/2018	609-497-9760-42590-0000	
38282	Freight - November 2018	398.75	12/26/2018	609-497-9760-42590-0000	
38302	Freight	165.00	12/26/2018	609-497-9760-42590-0000	
38351	Freight	178.75	12/26/2018	609-497-9760-42590-0000	
	Check Total:	1,535.00			
Vendor: verwi	Verizon Wireless Services, LLC			Check Sequence: 32	ACH Enabled: False
9818982619	MUNI Cell Phones - November 2018	50.94	12/26/2018	609-497-9770-43210-0000	
9818982619	RWAS Cell Phones - November 2018	50.94	12/26/2018	609-497-9760-43210-0000	
	Check Total:	101.88			
Vendor: vinin	Vinocopia Inc			Check Sequence: 33	ACH Enabled: False
222426	Wine	34.50	12/26/2018	609-497-9760-42530-0000	
	Check Total:	34.50			
Vendor: wglen	WGL Energy Systems			Check Sequence: 34	ACH Enabled: False
8808	Solar Nov 2018	38.60	12/26/2018	609-497-9760-43810-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	38.60			
Vendor: winme	Wine Merchants			Check Sequence: 35	ACH Enabled: False
7213816	Wine	480.00	12/26/2018	609-497-9760-42530-0000	
7213838	Wine	666.00	12/26/2018	609-497-9760-42530-0000	
7215142	Wine	576.00	12/26/2018	609-497-9760-42530-0000	
7215170	Wine	132.00	12/26/2018	609-497-9760-42530-0000	
	Check Total:	1,854.00			
Vendor: xcele	Xcel Energy			Check Sequence: 36	ACH Enabled: False
51-4145018-0	RWAS Electric - November 2018	549.17	12/26/2018	609-497-9760-43810-0000	
51-6752987-1	Muni Electric - November 2018	845.80	12/26/2018	609-497-9770-43810-0000	
	Check Total:	1,394.97			
	Total for Check Run:	207,140.75			
	Total of Number of Checks:	36			



# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 01/03/2019 - 12:51PM  
Batch: 00001.01.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: atom	A.T.O.M. MN Police Training			Check Sequence: 1	ACH Enabled: False
	2019 Annual Membership Dues (16+ Officers)	250.00	01/08/2019	100-420-2100-44330-0000	
	Check Total:	250.00			
Vendor: accel	Accela, Inc. #774375			Check Sequence: 2	ACH Enabled: False
INV-ACC43277	Springbrook 2019 Annual Maintenance	3,502.50	01/08/2019	100-410-1520-43190-0000	
INV-ACC43277	Springbrook 2019 Annual Maintenance	700.50	01/08/2019	609-497-9760-43190-0000	
INV-ACC43277	Springbrook 2019 Annual Maintenance	700.50	01/08/2019	601-494-9440-43190-0000	
INV-ACC43277	Springbrook 2019 Annual Maintenance	700.50	01/08/2019	602-495-9490-43190-0000	
INV-ACC43277	Springbrook 2019 Annual Maintenance	700.50	01/08/2019	603-496-9495-43190-0000	
INV-ACC43277	Springbrook 2019 Annual Maintenance	700.50	01/08/2019	609-497-9770-43190-0000	
	Check Total:	7,005.00			
Vendor: adven	Advanced Energy Partners, LLC			Check Sequence: 3	ACH Enabled: False
2018-12	December	255.00	01/08/2019	100-430-3000-43810-0000	
	Check Total:	255.00			
Vendor: agrga	Gary Agrimson			Check Sequence: 4	ACH Enabled: False
14360 Grouse Ln	Overpay Final Water - 14360 Grouse Ln	21.81	01/08/2019	601-000-0000-11750-0000	
	Check Total:	21.81			
Vendor: beaoi	Beaudry Oil & Service Inc.			Check Sequence: 5	ACH Enabled: False
1063985	Fuel - Unleaded & Diesel	7,784.22	01/08/2019	100-000-0000-14100-0000	
	Check Total:	7,784.22			
Vendor: norto	Blue Tarp Financial			Check Sequence: 6	ACH Enabled: False
116870	Ice & Snow Supplies	74.65	01/08/2019	100-430-3125-42100-0000	
	Check Total:	74.65			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: boutr 83061619	Bound Tree Medical, LLC OB Kits (Qty 4)	114.46	01/08/2019	Check Sequence: 7 100-420-2210-42170-0000	ACH Enabled: False
	Check Total:	114.46			
Vendor: brofi 28533	Brothers Fire Protection Co. 2018 Annual Alarm / FM200 Inspection	625.00	01/08/2019	Check Sequence: 8 100-420-2100-43100-0000	ACH Enabled: False
	Check Total:	625.00			
Vendor: burto 18-31644 18-31645	Burda's Towing LLC Veh Tow 12/30/18 - 17 Jeep Cher - 18019660 Veh Tow 12/30/18 - 18 Toyota Corolla - 1801966	100.00 100.00	01/08/2019 01/08/2019	Check Sequence: 9 100-420-2100-43100-0000 100-420-2100-43100-0000	ACH Enabled: False
	Check Total:	200.00			
Vendor: carcl	Carson, Clelland & Schreder Prosecution Fees - Dec 2018	4,414.96	01/08/2019	Check Sequence: 10 100-420-2100-43040-0000	ACH Enabled: False
	Check Total:	4,414.96			
Vendor: cdwgo QJK8124	CDW Government Belkin Micro AC Charger	113.40	01/08/2019	Check Sequence: 11 100-420-2100-42010-0000	ACH Enabled: False
	Check Total:	113.40			
Vendor: cenen 10203497-2 5542012-9	CenterPoint Energy Resources Corp. PD Gas Service - Dec 2018 Gas Service - 12909 Main St - Dec 2018	1,646.35 172.47	01/08/2019 01/08/2019	Check Sequence: 12 100-420-2100-43830-0000 100-410-1940-43830-0000	ACH Enabled: False
	Check Total:	1,818.82			
Vendor: cenhy 0056801 0056802 0056972	Central Hydraulics, Inc. Repair Motor Seal Repair Pumpr Seal Pipe, Swivels, Nipples	218.45 144.62 55.82	01/08/2019 01/08/2019 01/08/2019	Check Sequence: 13 100-430-3125-44040-0000 100-430-3125-44040-0000 100-430-3125-42103-0000	ACH Enabled: False
	Check Total:	418.89			
Vendor: embpw 313022581	CenturyLink Telephone Service - Hassan Town Hall	64.41	01/08/2019	Check Sequence: 14 100-410-1940-43210-0000	ACH Enabled: False
	Check Total:	64.41			
Vendor: cinco	Cintas Corporation			Check Sequence: 15	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
4014172800	Mats - CH	1.92	01/08/2019	100-410-1940-44060-0000	
4014172849	Uniforms - PW	16.24	01/08/2019	100-430-3000-42180-0000	
4014172849	Uniforms - WTR	3.39	01/08/2019	601-494-9440-42180-0000	
4014172849	Uniforms - SWR	3.38	01/08/2019	602-495-9490-42180-0000	
4014172849	Uniforms - PK	13.53	01/08/2019	100-450-5200-42180-0000	
4014172849	Towels - PW	41.60	01/08/2019	100-430-3000-44060-0000	
4014172849	Mats - PW	9.12	01/08/2019	100-430-3000-44060-0000	
4014172865	Rug Service - PD	10.80	01/08/2019	100-420-2100-44060-0000	
	Check Total:	99.98			
Vendor: citli	Citi Lites, Inc.			Check Sequence: 16	ACH Enabled: False
060018	Locates	72.50	01/08/2019	601-494-9440-43150-0000	
060018	Locates	72.50	01/08/2019	602-495-9490-43150-0000	
	Check Total:	145.00			
Vendor: citmo	City of Monticello			Check Sequence: 17	ACH Enabled: False
0022278	Nov 2018 - Animal Boarding (1)	152.00	01/08/2019	100-420-2700-43100-0000	
	Check Total:	152.00			
Vendor: citro	City of Rogers			Check Sequence: 18	ACH Enabled: False
0600004110002	PD Water Service (Dom)	14.01	01/08/2019	100-420-2100-43820-0000	
0600004110002	PD Sewer Service	21.58	01/08/2019	100-420-2100-43850-0000	
0600004115007	PD Water Service (Irrg Meter)	2.40	01/08/2019	100-420-2100-43820-0000	
0600004120005	PD Water Service (Fire Meter)	2.02	01/08/2019	100-420-2100-43820-0000	
	Check Total:	40.01			
Vendor: colli	Colonial Life & Accident Insurance Co.			Check Sequence: 19	ACH Enabled: False
3572419-0101441	EE Paid Insurance Premiums - January 2019	393.24	01/08/2019	100-000-0000-21751-0000	
	Check Total:	393.24			
Vendor: comca	Comcast Cable Communications Inc.			Check Sequence: 20	ACH Enabled: False
877210560000164	Comcast TV HD - January 2019	10.50	01/08/2019	100-430-3000-43250-0000	
877210560000562	Cable TV - PD - January 2019	40.70	01/08/2019	100-420-2100-43210-0000	
877210560000562	Internet- January 2019	140.74	01/08/2019	100-410-1330-43250-0000	
877210560000562	Phone Service - Cornerhouse - January 2019	39.51	01/08/2019	100-420-2100-43210-0000	
877210560000562	Phone Service - PD - January 2019	158.04	01/08/2019	100-420-2100-43210-0000	
	Check Total:	389.49			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: comta	Come and Take It BBQ			Check Sequence: 21	ACH Enabled: False
	Senior Dining - Sept - Dec 2018	360.78	01/08/2019	100-450-5186-43444-0000	
	Check Total:	360.78			
Vendor: corau	Cornerstone Automotive			Check Sequence: 22	ACH Enabled: False
15246988	Handle	20.01	01/08/2019	100-420-2100-42103-0000	
	Check Total:	20.01			
Vendor: napau	Cottens' Inc.			Check Sequence: 23	ACH Enabled: False
070647	Clamps	-32.82	01/08/2019	100-430-3122-42103-0000	
071810	Lamps	25.20	01/08/2019	100-430-3000-42100-0000	
071886	Blades	38.45	01/08/2019	100-420-2100-42103-0000	
072447	Lamps	10.65	01/08/2019	100-420-2100-42103-0000	
	Check Total:	41.48			
Vendor: depem	Department of Employment & Economic Develc			Check Sequence: 24	ACH Enabled: False
1/1/19	DEED MIF Loan Repayment Adv. Extrusion - 0	2,182.18	01/08/2019	200-465-6500-44600-0000	
	Check Total:	2,182.18			
Vendor: depem	Department of Employment & Economic Develc			Check Sequence: 25	ACH Enabled: False
1/1/19	DEED MIF Loan Repayment Access Point - 01/	179.83	01/08/2019	200-465-6500-44600-0000	
	Check Total:	179.83			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 26	ACH Enabled: False
128-055341	Oil Filters	5.82	01/08/2019	601-494-9440-42103-0000	
128-055341	Oil Filters	5.83	01/08/2019	602-495-9490-42103-0000	
	Check Total:	11.65			
Vendor: expse	Express Services, Inc.			Check Sequence: 27	ACH Enabled: False
21653351	Front Desk Temp - Peri Houser	171.76	01/08/2019	100-430-3000-43100-0000	
21653351	Front Desk Temp - Peri Houser	171.75	01/08/2019	602-495-9490-43100-0000	
21653351	Front Desk Temp - Peri Houser	171.76	01/08/2019	100-410-1950-43100-0000	
21653351	Front Desk Temp - Peri Houser	171.75	01/08/2019	603-496-9495-43100-0000	
21653351	Front Desk Temp - Peri Houser	171.76	01/08/2019	601-494-9440-43100-0000	
	Check Total:	858.78			
Vendor: fasco	Fastenal Company Inc.			Check Sequence: 28	ACH Enabled: False
MNTC4145841	Hardware	64.70	01/08/2019	100-430-3125-42103-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
MNTC4145853	Hardware	59.50	01/08/2019	100-430-3125-42103-0000	
MNTC4146100	Hardware	27.04	01/08/2019	100-430-3125-42103-0000	
MNTC4146145	Hardware	19.87	01/08/2019	100-430-3000-42100-0000	
	Check Total:	171.11			
Vendor: grelaco 3597205788	Great Lakes Coca Cola Beverage Inventory	300.99	01/08/2019	Check Sequence: 29 205-450-5205-42540-0000	ACH Enabled: False
	Check Total:	300.99			
Vendor: greja 001	Jason Greninger Mileage Reimbursement for 2018	113.09	01/08/2019	Check Sequence: 30 100-410-1330-44360-0000	ACH Enabled: False
	Check Total:	113.09			
Vendor: grohe W185575 W185575 W185575 W185575 W185575 W185575 W185575	Group Health Inc. - Worksite December Health Partners EAP Charges December Health Partners EAP Charges December Health Partners EAP Charges December Health Partners EAP Charges December Health Partners EAP Charges December Health Partners EAP Charges December Health Partners EAP Charges	3.06 5.10 6.12 3.06 75.48 4.08 5.10	01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019	Check Sequence: 31 609-497-9770-41310-0000 602-495-9490-41310-0000 609-497-9760-41310-0000 603-496-9495-41310-0000 100-410-1325-41310-0000 205-450-5205-41310-0000 601-494-9440-41310-0000	ACH Enabled: False
	Check Total:	102.00			
Vendor: hlmes 02604	H & L Mesabi Company Blades & Hardware	2,632.50	01/08/2019	Check Sequence: 32 100-430-3125-42103-0000	ACH Enabled: False
	Check Total:	2,632.50			
Vendor: harli 721580559190	Hartford Life and Accident Insurance Company EE Paid LTD Insurance - January 2019	666.94	01/08/2019	Check Sequence: 33 100-000-0000-21770-0000	ACH Enabled: False
	Check Total:	666.94			
Vendor: hawch 4417703	Hawkins Inc. Chlorine, Hydrofluosilicic Acid, Phosphate	2,759.02	01/08/2019	Check Sequence: 34 601-494-9440-42160-0000	ACH Enabled: False
	Check Total:	2,759.02			
Vendor: heapar 86449679 86449679	Health Partners January EE Paid Health Insurance January ER Paid Health Insurance	7,921.50 3,021.61	01/08/2019 01/08/2019	Check Sequence: 35 100-000-0000-21706-0000 100-450-5200-41310-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
86449679	January ER Paid Health Insurance	1,290.35	01/08/2019	100-420-2210-41310-0000	
86449679	January ER Paid Health Insurance	1,288.94	01/08/2019	609-497-9760-41310-0000	
86449679	January ER Paid Health Insurance	2,524.98	01/08/2019	100-410-1325-41310-0000	
86449679	January ER Paid Health Insurance	206.89	01/08/2019	100-410-1940-41310-0000	
86449679	January ER Paid Health Insurance	1,782.48	01/08/2019	100-410-1330-41310-0000	
86449679	January ER Paid Health Insurance	1,415.45	01/08/2019	100-410-1520-41310-0000	
86449679	January ER Paid Health Insurance	1,722.39	01/08/2019	205-450-5205-41310-0000	
86449679	January ER Paid Health Insurance	2,503.88	01/08/2019	601-494-9440-41310-0000	
86449679	January ER Paid Health Insurance	304.25	01/08/2019	100-450-5186-41310-0000	
86449679	January ER Paid Health Insurance	350.13	01/08/2019	100-450-5120-41310-0000	
86449679	January ER Paid Health Insurance	18,371.12	01/08/2019	100-420-2100-41310-0000	
86449679	January ER Paid Health Insurance	1,909.81	01/08/2019	100-410-1950-41310-0000	
86449679	January ER Paid Health Insurance	550.47	01/08/2019	609-497-9770-41310-0000	
86449679	January ER Paid Health Insurance	821.48	01/08/2019	100-410-1910-41310-0000	
86449679	January ER Paid Health Insurance	4,447.65	01/08/2019	100-430-3000-41310-0000	
86449679	January ER Paid Health Insurance	2,491.72	01/08/2019	602-495-9490-41310-0000	
86449679	January ER Paid Health Insurance	2,075.18	01/08/2019	603-496-9495-41310-0000	
86449679	January ER Paid Health Insurance	204.97	01/08/2019	100-430-3245-41310-0000	
86449679	January ER Paid Health Insurance	304.25	01/08/2019	100-410-1941-41310-0000	
	Check Total:	55,509.50			
Vendor: hencoas	Hennepin County Assessor			Check Sequence: 36	ACH Enabled: False
1000120563	1st Half 2019 Assessing Services	75,000.00	01/08/2019	100-410-1550-43120-0000	
	Check Total:	75,000.00			
Vendor: hennco	Attn: Shawn Wink Hennepin County Treasurer			Check Sequence: 37	ACH Enabled: False
2018	Property Tax - ID #22-120-23 31 0118	1.42	01/08/2019	100-410-1325-44400-0000	
	Check Total:	1.42			
Vendor: theid	Ideal Service Inc			Check Sequence: 38	ACH Enabled: False
9735	Preventative Maintenance on VFD's	422.50	01/08/2019	602-495-9490-44040-0000	
9735	Preventative Maintenance on VFD's	422.50	01/08/2019	601-494-9440-44040-0000	
	Check Total:	845.00			
Vendor: islre	Island Rentals LLC			Check Sequence: 39	ACH Enabled: False
21660 Weber Way	Overpay Final Water - 21660 Weber Way	1,056.11	01/08/2019	601-000-0000-11750-0000	
	Check Total:	1,056.11			
Vendor: johauel	John's Auto Electric			Check Sequence: 40	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
08162018	Rebuild Alternator	140.00	01/08/2019	100-430-3121-44040-0000	
	Check Total:	140.00			
Vendor: klpe December 2018	Margaret Klingler Cleaning City Hall - 5 Weekends	517.50	01/08/2019	Check Sequence: 41 100-410-1940-44060-0000	ACH Enabled: False
	Check Total:	517.50			
Vendor: lakgaco 747853	Lakes Gas Co. No. 39 Fuel - Zamboni	48.00	01/08/2019	Check Sequence: 42 100-450-5200-42120-0000	ACH Enabled: False
	Check Total:	48.00			
Vendor: lels January 2019	Law Enforcement Labor Services, Inc. January 2019 Union Dues	204.00	01/08/2019	Check Sequence: 43 100-000-0000-21709-0000	ACH Enabled: False
	Check Total:	204.00			
Vendor: lenfa 19366 Creekside	Lennar Family of Builders Overpay Final Water - 19366 Creekside Tr	30.86	01/08/2019	Check Sequence: 44 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	30.86			
Vendor: lexll 27131	Lexipol LLC 2019 LE Policy Update KMS & DTB Subscripti	5,592.00	01/08/2019	Check Sequence: 45 100-420-2100-43100-0000	ACH Enabled: False
	Check Total:	5,592.00			
Vendor: menar 35391	Menards, Inc. Floor Supplies	40.44	01/08/2019	Check Sequence: 46 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	40.44			
Vendor: mesbr 13944 Jacylyn	Bradley Meskimen Overpay Final Water - 13944 Jacylyn Dr	140.66	01/08/2019	Check Sequence: 47 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	140.66			
Vendor: metar	Metro Area Managers Assoc. 2019 MAMA Membership Dues	45.00	01/08/2019	Check Sequence: 48 100-410-1910-44330-0000	ACH Enabled: False
	Check Total:	45.00			
Vendor: metwe	Metro West Inspection Services			Check Sequence: 49	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
1801	Contract Bldg Insp - December Invoice (for Nov	19,743.21	01/08/2019	100-420-2400-43110-0000	
	Check Total:	19,743.21			
Vendor: metcou 12312018	Metropolitan Council Environmental Service SAC Reporting - Dec 2018	2,460.15	01/08/2019	Check Sequence: 50 408-430-3330-43851-0000	ACH Enabled: False
	Check Total:	2,460.15			
Vendor: midam 018-1869 018-1877	Mid America Meter, Inc Repair Meter Repair Meter	670.00 785.00	01/08/2019 01/08/2019	Check Sequence: 51 601-494-9440-44010-0000 601-494-9440-44010-0000	ACH Enabled: False
	Check Total:	1,455.00			
Vendor: milno 20247 Frost Pt	Norene Miller Overpay Final Water - 20247 Frost Point Cir	408.33	01/08/2019	Check Sequence: 52 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	408.33			
Vendor: minva 954324 954853 955175 955199	Minnesota Valley Testing Labs, Inc WWTP Testing WWTP Testing WWTP Testing WWTP Testing	86.40 242.40 86.40 115.20	01/08/2019 01/08/2019 01/08/2019 01/08/2019	Check Sequence: 53 602-495-9490-44080-0000 602-495-9490-44080-0000 602-495-9490-44080-0000 602-495-9490-44080-0000	ACH Enabled: False
	Check Total:	530.40			
Vendor: schso P81374	MN Equipment Inc. Paint & Air Filters	126.44	01/08/2019	Check Sequence: 54 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	126.44			
Vendor: mnhsp 13712 Marigold	MNHomeSpot Inc Overpay Final Water - 13712 Marigold Way	24.10	01/08/2019	Check Sequence: 55 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	24.10			
Vendor: mrsig 202936	M-R Sign Co., Inc. Street Signs	165.21	01/08/2019	Check Sequence: 56 100-430-3121-42260-0000	ACH Enabled: False
	Check Total:	165.21			
Vendor: munco 00321679	Municipal Code Corporation Admin Support Fee - Jan-Nov 2019	229.16	01/08/2019	Check Sequence: 57 100-000-0000-15500-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
00321679	Admin Support Fee - Dec 2018	20.84	01/08/2019	100-410-1325-43140-0000	
	Check Total:	250.00			
Vendor: neuma 13511 Birch Rd	Matt Neumann Overpay Final Water - 13511 Birch Rd	140.21	01/08/2019	Check Sequence: 58 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	140.21			
Vendor: noras Pay App 3-FINAL	Northwest Asphalt Inc. Crow River Hgts St Improvements - FINAL	25,445.24	01/08/2019	Check Sequence: 59 401-430-3121-45300-1802	ACH Enabled: False
	Check Total:	25,445.24			
Vendor: offde 249188454001 249188602001	Office Depot Sheet, Kleenex, Paper Towels Napkins	38.84 12.57	01/08/2019 01/08/2019	Check Sequence: 60 100-410-1325-42000-0000 100-410-1325-42000-0000	ACH Enabled: False
	Check Total:	51.41			
Vendor: parmi	Mike Parker Ball Mount for Tanker 11	24.72	01/08/2019	Check Sequence: 61 400-420-2210-45500-0000	ACH Enabled: False
	Check Total:	24.72			
Vendor: petbi 2504166754	Peterbilt Flaps	29.72	01/08/2019	Check Sequence: 62 100-430-3121-42103-0000	ACH Enabled: False
	Check Total:	29.72			
Vendor: pitbosu 1010585286	Pitney Bowes PD Postage Machine Rental - 1st Qtr 2019	126.50	01/08/2019	Check Sequence: 63 100-420-2100-43220-0000	ACH Enabled: False
	Check Total:	126.50			
Vendor: resac	Pitney Bowes Reserve Account Prepaid Postage - City Hall	3,000.00	01/08/2019	Check Sequence: 64 100-410-1325-43220-0000	ACH Enabled: False
	Check Total:	3,000.00			
Vendor: presa 11	Prestige Safety, LLC SCBA FIT Testing	72.00	01/08/2019	Check Sequence: 65 100-420-2210-44080-0000	ACH Enabled: False
	Check Total:	72.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: purpo 800090900270357	Purchase Power Postage Overage Fee for Using Purchase Power	3.50	01/08/2019	Check Sequence: 66 100-420-2100-43220-0000	ACH Enabled: False
	Check Total:	3.50			
Vendor: ransa 1-148272-5 121119-9 121119-9 1-214957-0 1-88190-1 1-88190-1 83285-4 85089-8	Randy's Sanitation, Inc. Montly Recycling Fee - Dec 2018 Garbage Service - CH - Dec 2018 Garbage Service - PW - Dec 2018 PD Garbage - January 2019 Garbage Service - CR - Dec 2018 Garbage Service - FD - Dec 2018 Garbage Service - Hassan Town Hall - Dec 2018 Garbage Service - WWTP - Dec 2018	10,375.35 105.90 247.07 164.93 330.57 36.72 79.65 329.37	01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019 01/08/2019	Check Sequence: 67 100-430-3245-43100-0000 100-410-1940-43840-0000 100-430-3000-43840-0000 100-420-2100-43840-0000 100-410-1941-43840-0000 100-420-2210-43840-0000 100-410-1940-43840-0000 602-495-9490-43840-0000	ACH Enabled: False
	Check Total:	11,669.56			
Vendor: ritbr 220248890022	Ritchie Bros Repaint Caterpillar IT28G	4,850.00	01/08/2019	Check Sequence: 68 400-430-3000-45800-0000	ACH Enabled: False
	Check Total:	4,850.00			
Vendor: rogpr 54431	Rogers Printing Metro, Inc Notary Stamp - Marcy Dalchow	23.00	01/08/2019	Check Sequence: 69 100-430-3000-42000-0000	ACH Enabled: False
	Check Total:	23.00			
Vendor: seh 360431	Short Elliott Hendrickson Inc. Hassan Elementary Trail on CSAH 144	874.95	01/08/2019	Check Sequence: 70 427-450-5300-43030-1507	ACH Enabled: False
	Check Total:	874.95			
Vendor: srcco 10165.00-17	SRF Consulting Group Inc. Comp Plan Land Use Update (Ending Nov 30)	13,359.42	01/08/2019	Check Sequence: 71 100-410-1910-43100-0000	ACH Enabled: False
	Check Total:	13,359.42			
Vendor: steep 21323 Foxtail	Paul Steele Overpay Final Water - 21323 Foxtail Ln	160.16	01/08/2019	Check Sequence: 72 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	160.16			
Vendor: teal0 January 2019 January 2019	Teamsters Local 320 January 2019 Union Dues January 2019 Union Dues - Legal Defense Fund	700.00 65.16	01/08/2019 01/08/2019	Check Sequence: 73 100-000-0000-21709-0000 100-000-0000-21709-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	765.16			
Vendor: onene 19192	theipguys.net LLC Data and Voice Services for January 2019	1,193.51	01/08/2019	Check Sequence: 74 100-410-1330-43250-0000	ACH Enabled: False
	Check Total:	1,193.51			
Vendor: unipa 40579	Unique Paving Materials Corp Cold Mix	135.00	01/08/2019	Check Sequence: 75 100-430-3121-42240-0000	ACH Enabled: False
	Check Total:	135.00			
Vendor: usban 5223149	US Bank 2019 Bond Paying Agent Fee	500.00	01/08/2019	Check Sequence: 76 362-470-7000-46200-0000	ACH Enabled: False
	Check Total:	500.00			
Vendor: verwi 9820699912	Verizon Wireless Services, LLC Cell Phone	7.57	01/08/2019	Check Sequence: 77 100-420-2210-43210-0000	ACH Enabled: False
9820910474	PD Cell Phone Usage - Dec 2018	880.46	01/08/2019	100-420-2100-43250-0000	
9820910474	Cell Phone - Parks	128.78	01/08/2019	100-450-5200-43250-0000	
9820910474	Cell Phone - RAC	101.88	01/08/2019	205-450-5205-43250-0000	
9820910474	Cell Phone - WTR	142.28	01/08/2019	601-494-9440-43250-0000	
9820910474	Cell Phone - PW	260.42	01/08/2019	100-430-3000-43250-0000	
9820910474	Clerk Cell - Includes Europe Plan Cost	83.72	01/08/2019	100-410-1325-43250-0000	
9820910474	Cell Phone - Storm Wtr	193.22	01/08/2019	603-496-9495-43250-0000	
9820910474	IS Cell Phones	87.10	01/08/2019	100-410-1330-43250-0000	
9820910474	Cell Phone - CR	25.47	01/08/2019	100-410-1941-43250-0000	
9820910474	Fire Chief & Fire Inspector	101.88	01/08/2019	100-420-2210-43250-0000	
9820910474	City Planner	50.94	01/08/2019	100-410-1910-43250-0000	
9820910474	Civil Project Engineer	36.16	01/08/2019	100-410-1950-43250-0000	
9820910474	Cell Phone - Sr Ctr	25.47	01/08/2019	100-450-5186-43250-0000	
9820910474	City Administrator Cell	50.94	01/08/2019	100-410-1325-43250-0000	
9820910474	Cell Phone - SWR	142.28	01/08/2019	602-495-9490-43250-0000	
	Check Total:	2,318.57			
Vendor: grain 9032964323	W.W. Grainger, Inc. Welding Burn Kit	86.66	01/08/2019	Check Sequence: 78 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	86.66			
Vendor: watco	Watson Company			Check Sequence: 79	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
894859	Clothing	504.00	01/08/2019	100-450-5120-42180-0000	
894860	Clothing	191.50	01/08/2019	100-410-1941-42180-0000	
894867	Concessions Stock	301.12	01/08/2019	205-450-5205-42550-0000	
	Check Total:	996.62			
Vendor: weswh 826291	Westside Wholesale Tire & Supply Tires	1,930.48	01/08/2019	Check Sequence: 80 100-420-2210-42103-0000	ACH Enabled: False
	Check Total:	1,930.48			
Vendor: wirza 12591 Elm Pkwy	Zachary & Jacen Wirth Overpay Final Water - 12591 Elm Pkwy	41.55	01/08/2019	Check Sequence: 81 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	41.55			
Vendor: wrihe 12192018	Wright-Hennepin Coop Electric Assn Street Lights - Unmetered	470.25	01/08/2019	Check Sequence: 82 100-430-3160-43810-0000	ACH Enabled: False
	Check Total:	470.25			
Vendor: xcele	Xcel Energy			Check Sequence: 83	ACH Enabled: False
51-6488908-5	Lift Station - 137th Ave N - Nov 2018	466.40	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Waste Wtr Treatment Plt Lab/137th Ave - Nov 20	1,025.15	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Waste Wtr Treatment Plt Rotors/137th Ave - Nov	4,614.60	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Northdale Blvd - Nov 2018	67.35	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Monarch Ln - Nov 2018	73.30	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Hassan Elem - Nov 2018	32.27	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Brockton Ln - Nov 2018	138.42	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Industrial Blvd - Nov 2018	359.40	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 12398 Brockton Ln/Kinghorn - No	132.76	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Tilton Trl - Nov 2018	39.27	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - Wellstead Dr - Nov 2018	61.28	01/08/2019	602-495-9490-43810-0000	
51-6488908-5	Lift Station - 129th Ave N - Nov 2018	153.99	01/08/2019	602-495-9490-43810-0000	
51-6488910-9	Audit CR	336.00	01/08/2019	100-410-1941-44010-0000	
51-6488910-9	Audit FD	264.00	01/08/2019	100-420-2210-44010-0000	
51-9712220-4	Street Light - Recurring Charges - Nov 2018	5,728.86	01/08/2019	100-430-3160-43810-0000	
51-9712220-4	Street Light - Rogers Dr & 140th Ct - Nov 2018	151.70	01/08/2019	100-430-3160-43810-0000	
51-9712220-4	Street Light - Church & Main St - Nov 2018	188.46	01/08/2019	100-430-3160-43810-0000	
51-9712220-4	Street Light - Rogers Dr & 136th Ave N - Nov 20	199.90	01/08/2019	100-430-3160-43810-0000	
51-9712220-4	Street Light -Edgewater - Nov 2018	259.91	01/08/2019	100-430-3160-43810-0000	
51-9712220-4	Street Light - Northpoint - Nov 2018	42.02	01/08/2019	100-430-3160-43810-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	14,335.04			
Vendor: yalme	Yale Mechanical, LLC			Check Sequence: 84	ACH Enabled: False
198316	Tested CO Detectors - PW	405.97	01/08/2019	100-430-3000-44010-0000	
198316	Tested CO Detectors - CH	173.98	01/08/2019	100-410-1940-44010-0000	
	Check Total:	579.95			
Vendor: zerjo	Joseph Darrell Zerwas, Jr.			Check Sequence: 85	ACH Enabled: False
	Mileage & Parking Reimbursement	55.87	01/08/2019	100-410-1325-43040-0000	
	Deposition Reimbursement	182.27	01/08/2019	100-410-1325-43040-0000	
	Check Total:	238.14			
	Total for Check Run:	282,535.35			
	Total of Number of Checks:	85			

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
Printed: 01/03/2019 - 12:57PM  
Batch: 00002.01.2019



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: belco 67744600	Bellboy Corporation Liquor	350.64	01/08/2019	Check Sequence: 1 609-497-9760-42510-0000	ACH Enabled: False
	Check Total:	350.64			
Vendor: wirbe 1080908596 1080908596 1080908596	BreakThru Beverage Minnesota Liquor Wine Mix	4,488.57 1,324.00 157.65	01/08/2019 01/08/2019 01/08/2019	Check Sequence: 2 609-497-9760-42510-0000 609-497-9760-42530-0000 609-497-9760-42540-0000	ACH Enabled: False
	Check Total:	5,970.22			
Vendor: capbe 2205778 414590	Capitol Beverage Beer Beer	262.00 6,501.70	01/08/2019 01/08/2019	Check Sequence: 3 609-497-9770-42520-0000 609-497-9760-42520-0000	ACH Enabled: False
	Check Total:	6,763.70			
Vendor: cinco 4014172789	Cintas Corporation Rugs/Towels	49.86	01/08/2019	Check Sequence: 4 609-497-9760-43100-0000	ACH Enabled: False
	Check Total:	49.86			
Vendor: dahdi 196275	Dahlheimer Distributing Co. Beer	15,212.55	01/08/2019	Check Sequence: 5 609-497-9760-42520-0000	ACH Enabled: False
	Check Total:	15,212.55			
Vendor: dmxmu 54418124	DMX Music - Minneapolis Satellite Radio - January 2019	96.78	01/08/2019	Check Sequence: 6 609-497-9760-43100-0000	ACH Enabled: False
	Check Total:	96.78			
Vendor: jjtay	JJ Taylor Distributing Co of MN., Inc.			Check Sequence: 7	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2925177	Beer	479.40	01/08/2019	609-497-9770-42520-0000	
2925179	Beer	653.79	01/08/2019	609-497-9760-42520-0000	
	Check Total:	1,133.19			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 8	ACH Enabled: False
1187546	Liquor	984.40	01/08/2019	609-497-9760-42510-0000	
1187547	Wine	3,346.42	01/08/2019	609-497-9760-42530-0000	
1187548	Liquor	5,824.61	01/08/2019	609-497-9760-42510-0000	
1187549	Liquor	211.50	01/08/2019	609-497-9760-42510-0000	
1187550	Wine	1,217.81	01/08/2019	609-497-9760-42530-0000	
1187551	Wine	45.98	01/08/2019	609-497-9760-42530-0000	
516518	Wine	-124.05	01/08/2019	609-497-9760-42530-0000	
516769	Wine	-37.75	01/08/2019	609-497-9760-42530-0000	
	Check Total:	11,468.92			
Vendor: artbe	Johnson Brothers Liquor Company			Check Sequence: 9	ACH Enabled: False
3315416	Beer	230.60	01/08/2019	609-497-9760-42520-0000	
3315417	Beer	216.90	01/08/2019	609-497-9760-42520-0000	
	Check Total:	447.50			
Vendor: shagr	Kelbro Company			Check Sequence: 10	ACH Enabled: False
2317796	Ice	124.84	01/08/2019	609-497-9760-42570-0000	
	Check Total:	124.84			
Vendor: kollo	Lori Ann Kolstad			Check Sequence: 11	ACH Enabled: False
DEC 2018	December Mileage	16.76	01/08/2019	609-497-9760-44360-0000	
DEC 2018	December Mileage	16.76	01/08/2019	609-497-9770-44360-0000	
	Check Total:	33.52			
Vendor: lupbre	Lupulin Brewing			Check Sequence: 12	ACH Enabled: False
895717	Beer	189.00	01/08/2019	609-497-9760-42520-0000	
	Check Total:	189.00			
Vendor: gssc	My Alarm Center			Check Sequence: 13	ACH Enabled: False
11586084	RWAS Alarm Monitoring - January 2019	42.87	01/08/2019	609-497-9760-43100-0000	
	Check Total:	42.87			
Vendor: phiwi	Phillips Wine & Spirits			Check Sequence: 14	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2481578	Wine	151.20	01/08/2019	609-497-9760-42530-0000	
2481635	Liquor	748.05	01/08/2019	609-497-9760-42510-0000	
2481636	Wine	2,753.75	01/08/2019	609-497-9760-42530-0000	
2481637	Mix	515.30	01/08/2019	609-497-9760-42540-0000	
	Check Total:	4,168.30			
Vendor: ransa	Randy's Sanitation, Inc.			Check Sequence: 15	ACH Enabled: False
1-3612-6	RWAS Trash - December 2018	211.75	01/08/2019	609-497-9760-43840-0000	
1-80159-4	MUNI Trash - December 2018	192.38	01/08/2019	609-497-9770-43840-0000	
	Check Total:	404.13			
Vendor: sesac	SESAC			Check Sequence: 16	ACH Enabled: False
38972	MUNI Music License 2019	732.60	01/08/2019	609-497-9770-44330-0000	
	Check Total:	732.60			
Vendor: souwi	Southern Wine & Spirits			Check Sequence: 17	ACH Enabled: False
1770512	Liquor	5,315.99	01/08/2019	609-497-9760-42510-0000	
1770513	Wine	921.13	01/08/2019	609-497-9760-42530-0000	
1770514	Wine	100.00	01/08/2019	609-497-9760-42530-0000	
	Check Total:	6,337.12			
Vendor: tarst	Target Stores			Check Sequence: 18	ACH Enabled: False
1001/3205/2018	Contracted Easement 2019	4,062.16	01/08/2019	609-497-9760-43100-0000	
	Check Total:	4,062.16			
Vendor: vikse	Viking Sewer & Drain			Check Sequence: 19	ACH Enabled: False
44427	Cleaning MUNI Drains	230.00	01/08/2019	609-497-9770-44010-0000	
	Check Total:	230.00			
	Total for Check Run:	57,817.90			
	Total of Number of Checks:	19			





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.3

**Subject:** Approval of Resolution 2019-01 A Resolution Approving Membership in Open to Business

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

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### **Recommended City Council Action**

Motion to approve Resolution No. 2019-01, approving the City's application to join the Open to Business program through Hennepin County.

### **Overview / Background**

The approved 2019 General Fund budget for the Planning Department includes an annual allocation of \$5,000 for the City of Rogers to become a member of Open to Business (OTB). The OTB program provides free, confidential business counseling to current and prospective entrepreneurs of member communities throughout the Twin Cities metropolitan area; Rogers is not yet a member. Thus, becoming a member enables Rogers businesses access to the OTB program. By becoming a member Hennepin County will cover half of the annual membership fee; Rogers cost is \$5,000. The OTB program is managed by the Metropolitan Consortium of Community Developers (MCCD).

The resolution for approving membership in the OTB program, along with a matching funds request, is sent to Hennepin County for County Board approval. The City will enter into a contract with MCCD.

### **Primary Issues to Consider**

1. Open to Business

### **Analysis of Primary Issues**

1. Open to Business

Open to Business (OTB) is a program of the Metropolitan Consortium of Community Developers (MCCD), with a goal of helping new and early stage businesses access technical assistance. In some instances, MCCD can also assist emerging businesses with accessing financing. MCCD itself is an association of non-profit community development organizations and professionals with varying backgrounds from marketing and communications to regulatory and financial. By becoming a member in OTB, the City of Rogers is creating a resource, supporting the local business community by providing access to free, one-on-one, confidential business consulting. The two main areas OTB focuses on is: advising and technical assistance, and access to capital.

Under advising and technical assistance, entrepreneurs get access to lending options and business consulting, such as: business and strategic planning; marketing and communications planning; regulatory, tax, licensing and accounting training; financial assessment; and referrals to critical professional services. When entrepreneurs require funding assistance, OTB consultants will help with borrowing needs and accessing financing options. MCCD can also provide direct financing and loans in

partnership with banks and nonprofit lenders. Those funds can be used for inventory, working capital, asset and equipment purchases, real estate acquisition, and start-up costs. Specifically, OTB and MCCD can assist with: loan packaging/facilitation; loans for new and emerging businesses; loans for second stage and growing businesses; gap financing for real estate; and acquisition financing for real estate.

Six counties and 29 cities within the Twin Cities metropolitan area currently participate in the OTB program. The following cities in Hennepin County are members: Bloomington, Brooklyn Park, Brooklyn Center, Eden Prairie, Edina, Golden Valley, Hopkins, Long Lake, Maple Plain, Medina, Minnetonka, New Hope, Osseo, Plymouth, Richfield, Robbinsdale, St. Louis Park and St. Anthony.

### **Staff Recommendation**

City staff recommends approval of the resolution authorizing the City's membership application into the Open to Business program, request for matching funds from Hennepin County to cover the City's membership cost, and authorization to enter into the contract agreement with MCCD.

**Financial Impact:** \$5,000

**Budgeted?** Yes

**Source Fund:** General Fund,  
Planning Department

### **Notes:**

### **ATTACHMENTS:**

#### Description

Resolution No. 2019-01\_Open to Business\_01-08-2019

2019 Rogers- MCCD Contract for Services

OTB Presentation

Hennepin County - Open to Business

Open to Business Information

**RESOLUTION NO. 2019 - 01**

**A RESOLUTION AUTHORIZING PARTICIPATION IN “OPEN TO BUSINESS”  
& REQUESTING MATCHING FUNDS FROM  
HENNEPIN COUNTY HOUSING & REDEVELOPMENT AUTHORITY  
FOR THE “OPEN TO BUSINESS” INITIATIVE**

**WHEREAS**, the “Open to Business” program (Program) is a small business and entrepreneur technical assistance program provided by the Metropolitan Consortium of Community Developers (MCCD) through a partnership with Hennepin County Housing and Redevelopment Authority (HCHRA); and,

**WHEREAS**, the Program will provide a range of services to participating Rogers businesses to provide access to business and capital financing options and advising and technical assistance, including but not limited to: business and strategic planning; marketing and communications planning; regulatory, tax, licensing and accounting training; and professional services referrals; and,

**WHEREAS**, the Rogers City Council recognizes participation in the Program creates a resource for local businesses by helping support new business and growth of existing businesses, and creation of new job opportunities in the City of Rogers (City).

**WHEREAS**, the City intends to submit an application for participate in the Program, and request matching funds from the HCHRA to offset the cost of program participation.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that the City of Rogers shall hereby submit an application to participate in the “Open to Business” program through the Hennepin County Housing and Redevelopment Authority at a cost of \$5,000 to the City.

**BE IT FURTHER RESOLVES**, the City Council supports a matching funds request from the Hennepin County Housing and Redevelopment Authority (HCHRA) and authorizes City staff to submit an application for matching funds, requesting \$5,000 from the HCHRA.

**BE IT FURTHER RESOLVES**, the City Council authorizes the Mayor and City Clerk to execute the Contract for Services agreement with the Metropolitan Consortium of Community Developers.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 8<sup>th</sup> day of January, 2019.

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Rick Ihli, Mayor

ATTEST:

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Stacy Scharber, City Clerk

**Contract for Services  
Between City of Rogers  
and  
Metropolitan Consortium of Community Developers  
for the  
City of Rogers Open to Business Program**

**THIS AGREEMENT**, is made and entered into as of the 8<sup>th</sup> day of January, 2019, between **City of Rogers** (herein called “City”) and **Metropolitan Consortium of Community Developers**, (herein called “MCCD”).

**WHEREAS**, City wishes to retain an entity with the capacity to provide small business technical assistance and access to capital to existing City of Rogers businesses, City of Rogers residents and those parties interested in opening, improving, or expanding a business in City of Rogers (the “Initiative”); and,

**WHEREAS**, MCCD has represented itself as competent to provide the services required to administer and carry out the Initiative; and,

**WHEREAS**, City wishes to engage MCCD to provide said services necessary to carry out the Initiative.

**NOW THEREFORE**, it is agreed between the parties hereto that;

**TIME OF PERFORMANCE**

The duration of this Agreement shall begin on January 1, 2019 and end on December 31, 2019, and shall automatically renew for an additional 12 months until December 31, 2020, unless the City gives MCCD a 30-day written notice of its intent to terminate this Agreement. All services, documents, and information to be furnished or performed by MCCD in order to carry out the Initiative shall be furnished or performed as promptly as possible, and with the fullest due diligence.

**COMPENSATION**

MCCD \$10,000 for the two (2) year period (the “Contract Amount”) to manage the City of Rogers Open to Business program. The Contract Amount will be paid in two equal installments: \$5,000 due and payable by the City on or about January 1, 2019 and January 1, 2020, and the final \$5,000 invoiced on or about July 1, 2019 and July 1, 2020 and payable by the Hennepin County HRA.

**SCOPE OF SERVICES**

MCCD will use the Contract Amount to provide technical assistance and access to capital to existing City of Rogers businesses, City of Rogers residents and those parties interested in opening a business in City of Rogers. (See **Exhibit A** Scope of Services-City of Rogers Open to Business Program).

## **REPORTING**

MCCD will submit the required reports quarterly. Items to be reported on include, but are not limited to, the following:

- Number of inquiries, entrepreneurs and businesses served
- Hours of technical assistance provided
- City resident or business
- Types of businesses served or proposed
- Stage of Client Ventures (Pre-start Planning, Start-up, Existing-Opportunity, Existing-Challenged)
- Type, number and amount of direct and leveraged financing
- Jobs created and jobs retained as a result of assistance/financing
- MCCD can collect and report certain Aggregate Demographic information on entrepreneurs served, such as gender, ethnicity and household income, at the City's request.

Client confidentiality being a core component of the service model, MCCD will not typically report specific client/business information in its regular reporting. However, where approved by the client, will produce profiles of successful clients for publication dissemination and media release.

The reporting schedule is as follows:

January – March, report due April 30<sup>th</sup>

April – June, report due July 31<sup>st</sup>

July – September, report due October 31<sup>st</sup>

October – December, report due January 31<sup>st</sup>

## **PERSONNEL**

MCCD represents that it has, or will secure, at its own expense, all personnel required in performing the services to carry out the Initiative. Such personnel shall not be employees of or have any contractual relationship with the City. No tenure or any other rights or benefits, including worker's compensation, unemployment insurance, medical care, sick leave, vacation pay, severance pay, or any other benefits available to City or City employees shall accrue to MCCD or employees of MCCD performing services under this agreement. MCCD is an independent contractor.

All of the services required to carry out the Initiative will be performed by MCCD, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such work.

#### **INTEREST OF MEMBERS OF THE COUNTY, CITIES, AND OTHERS**

No officer, member, or employee of City, and no member of its governing body, and no other public official or governing body of the locality in which the Initiative is situated or being carried out, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of the Initiative, shall participate in the decision relating to this Agreement which affects his/her personal interest or the interest of any corporation, partnership, or association in which he/she is, directly or indirectly, interested or has any personal or pecuniary interest, direct or indirect, in this Agreement or proceeds thereof.

#### **ASSIGNABILITY**

MCCD shall not assign any interest in this Agreement, and shall not transfer any interest in the same without the prior written approval of the City thereto.

#### **COMPLIANCE WITH LOCAL LAWS**

MCCD agrees to comply with all federal laws, statutes and applicable regulations of the State of Minnesota and the ordinances of City.

#### **INSURANCE**

MCCD agrees to provide proof of workers' compensation and comprehensive general liability insurance. Comprehensive general liability insurance shall be in the minimum amount of \$1,000,000.

#### **HOLD HARMLESS**

MCCD agrees to defend, protect, indemnify and hold harmless the City, its agents, officers and employees harmless from and against all liabilities, losses, damages, costs, and expenses, whether personal, property, or contractual, including reasonable attorney's fees, arising out of, or related to the administration and operation of the Initiative, and from any act of negligence of MCCD, its officers, employees, servants, agents, or contractors.

City agrees to defend, protect, indemnify and hold harmless the MCCD, its agents, officers and employees harmless from and against all liabilities, losses, damages, costs, and expenses, whether personal, property, or contractual, including reasonable attorney's fees, arising out of, or related to the administration and operation of the Initiative, and from any act of negligence of City, its officers, employees, servants, agents, or contractors.

## NOTICES

A notice, demand, or other communication under the Agreement by either party to the other shall be sufficiently given or delivered if it is dispatched by mail, postage prepaid, return receipt requested, or delivered personally; and

- (a) In the case of MCCD, is addressed or delivered personally to:

Lee Hall, Chief Operating Officer  
Metropolitan Consortium of Community Developers  
3137 Chicago Avenue South  
Minneapolis, MN 55407

- (b) In the case of City:

Jason Ziemer, Community Development Coordinator  
City of Rogers  
22350 S Diamond Lake Rd  
Rogers, MN 55374

or at such other address with respect to any party as that party may designate in writing and forward to the other as provide in the Section.

## MODIFICATION

This Agreement may not be modified, changed, or amended in any manner whatsoever without the prior written approval of all the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first written above.

**City of Rogers**

**METROPOLITAN CONSORTIUM  
OF COMMUNITY DEVELOPERS**

By: \_\_\_\_\_  
Rick Ihli, Mayor

By: \_\_\_\_\_  
Lee Hall, Its COO

By: \_\_\_\_\_  
Stacy Scharber, City Clerk



## **EXHIBIT A**

### **Scope of Services**

#### **Open for Business Technical Assistance Services**

MCCD will provide intensive one-on-one technical assistance to City of Rogers businesses, City of Rogers residents and aspiring entrepreneurs intending to establish, purchase, or improve a business in City of Rogers. Technical assistance includes, but is not limited to, the following:

- Business plan development
- Feasibility analysis
- Marketing,
- Cashflow and other financial projection development
- Operational analysis
- City and State licensing and regulatory assistance
- Loan packaging, and other assistance in obtaining financing
- Help in obtaining competent legal advice

#### **Open for Business Access to Capital**

Access to capital will be provided to qualifying businesses through MCCD's Emerging Small Business Loan Program (see **Exhibit B** Small Business Loan Program Guidelines below). MCCD also provides its financing in partnership other community lenders, banks or both.

## **EXHIBIT B**

### **Small Business Loan Program Guidelines**

#### **Loan Amounts:**

- Direct loans of up to \$25,000 for start-up businesses
- Larger financing packages for Established businesses, Commercial real-estate, Building Improvements, and certain high wage, job intensive industries such as manufacturing.
- Loan may be made in participation and/or in a subordinate position to leverage other financing programs as well as private financing provided by the commercial banking community.

#### **Eligible Projects:**

- Borrowers must be a “for-profit” business.
- Borrower must be operating a legal business, in an allowed setting/location.
- Borrowers must meet certain underwriting criteria as determined by fund management.

#### **Allowable Use of Proceeds:**

- Loan proceeds can be used for working capital, inventory, equipment and general business operations.

#### **Interest Rates:**

- Loan interest rate is dependent on use, term and other factors, but not to exceed 10%.

#### **Loan Term Length:**

- Direct Loan repayment terms will generally range from three to five years- with longer maturities to acquire long-term assets such as production equipment, leasehold improvements, and real property.

#### **Fees and Charges:**

- Borrowers are responsible for paying all customary legal and other loan closing costs.



# Entrepreneur-Focused Economic Development



# What is Open to Business?



Open to Business is an entrepreneurial support and training program that works exclusively with for-profit, owner operated ventures.

- Is a program of the Metropolitan Consortium of Community Developers- a non-profit development organization.
- Assists current and prospective entrepreneurs at all stages of business development.
- Provides assistance/training on technical tasks such as business formation, registration, employment and tax compliance.
- Offers advice and critical analysis on business planning issues such as feasibility, market, operations and cash management.
- Links entrepreneurs to other expertise and resources.
- Provides direct and subordinate financing.



# How Does it Work?



Open to Business programs are offered by Municipalities to their residents and business community in partnership with the Metropolitan Consortium of Community Developers (MCCD)- a Non-Profit development organization.

- Assistance is provided one-on-one basis by an OTB Business Advisor, assistance is tailored to each clients needs and challenges.
- Service is confidential, and offered free of charge to the entrepreneur, without limit or cap on services.
- Business Advisors maintain office hours in the sponsoring Municipality, meeting clients at a designated space, or at the entrepreneur's business/a coffee shop/library/other location convenient to the client.
- Engagement and ongoing work is at the client's discretion; Business Advisors will not initiate contact, nor do the work for the client.



# Municipal Partnerships



Open to Business is only offered in partnership with a Municipality or Municipal authority (EDA, CDA, HRA, etc.) Partners are given full ownership of the program, and encouraged to brand and present the program as an extension of their own economic development activities. In joining the program, Municipal Partners agree to:

- Market and Promote the program and availability of services.
- Host work and meeting space for an OTB Business Advisor.
- Provide funding to cover staffing and other costs associated with the delivery of the program.

In exchange, OTB staff agrees to provide services to any resident or business in the municipality, free of charge, and without pre-qualification. Further, OTB assists with the development of marketing materials, and with outreach efforts including presentations at community and public events.



# Where Open to Business Fits



The Open to Business program is intended to be one facet of a community's comprehensive Economic Development efforts. It focuses exclusively on Entrepreneurs, providing them with the tools, training and resources to give them the best possible chance of success. Nurturing and encouraging independent owner-operators in a community provides numerous benefits to the community, and leverages traditional economic development efforts:

- Local and independent Entrepreneurs utilize older, smaller commercial spaces such as traditional downtowns, and mixed used neighborhoods.
- Independent Businesses give communities a unique character, and provide a draw to consumers from nearby communities.
- Local entrepreneurs buy more from other local businesses, and retain and reinvest a higher percentage of revenue in their local community.
- Thriving, accessible small businesses are an attractive draw for employers, and for new residents.



# Benefits & Advantages



Open to Business is presented as an extension of a Partner Municipalities economic development team. That said, there are some distinct advantages to partnering with an outside organization vs. expanding direct staff:

- Business Advisors each cover a number of communities, which allows us to tailor capacity to demand, and provide that support to each community at a much lower cost than dedicated staff.
- OTB's staff of advisors can provide overlapping coverage, and possess a range of backgrounds and expertise to meet entrepreneur needs.
- OTB offers access to direct lending capital, and can assist with origination and servicing for other community programs such as Community loan funds, Façade programs, etc.
- MCCD acts as a conduit for Foundation, State and Federal resources- including CDFI funds from the US Treasury, and Urban Initiatives and SSBCI funds from MN DEED.



## Economic Development resources

### Staying ahead of the curve.

Hennepin County's population is expected to grow by 22%, adding another 250,000 residents by 2040.

Jobs are expected to grow by 28% over the same period.

Strategic investments and partnerships that leverage our diverse resources, infrastructure and people help us plan for stable growth and continued prosperity for all who live, work, and do business here.

# Building our future here.

Learn more and apply  
[hennepin.us/economic-development](https://hennepin.us/economic-development)  
612-348-9260







## Find your place here.

As the most populous county in Minnesota, Hennepin County is an epicenter of economic activity in the Upper Midwest.

You'll find every rhythm of life here, from big city buzz to rural expanse. Each of our 45 cities is rich in character, culture and amenities, and all are balanced with the beauty of Minnesota's natural lands and waters.



1.2 million residents



885,000 jobs



42,000 businesses



11 Fortune 500 companies



\$129 billion  
Gross Regional Product (GRP)



#1 and #2 park systems  
in the country: Minneapolis  
and St. Paul



AAA bond rating since 1977



Here. To partner.



Businesses



Cities



Developers

**The success of our people is our bottom line.**

We want all who live work and do business here to experience a way of life that matches the reputation we've earned. Our valued partnerships with the public and private sectors are key to the enduring success of the diverse people and enterprises who make Hennepin County home.

We look forward to working with you to build our future together.

People of all backgrounds and businesses of all types find the ideal place to prosper here.





# Fostering entrepreneurship

## Open to Business Program



### Vital economies begin with small businesses

Small businesses are responsible for creating two out of every three jobs in our economy. They reflect our growing diversity, as well. But, emerging entrepreneurs and small businesses can face some of the toughest obstacles to success, from developing necessary skills and industry know-how to accessing capital or securing loans. We help entrepreneurs navigate challenging headwinds through our backing of the Open to Business program.

# Open to Business Program

To support entrepreneurs and small businesses in growing their enterprise, creating jobs, and contributing to the economic vitality of the region

## Community impact

From 2012 to 2017, Open to Business provided meaningful technical support to 1900 business clients. The program also provided \$7.8 million in direct or facilitated capital to small businesses, leveraging another \$51 million in financing from other sources — resulting in the creation or retention of more than 932 jobs.

*Diversity of participants accessing financing in 2017*



**43% Women entrepreneurs**



**51% Minority entrepreneurs**



**46% Low income entrepreneurs**



“Hennepin County, through the Open to Business program, was our literal lifeline. We simply wouldn’t be here without them.”

—Tomme Beevas, Founder and Owner, Pimento Jamaican Kitchen (Pictured on front)

## Who is eligible?

Entrepreneurs can access technical assistance free of charge through Open to Business.

Suburban cities can apply to Hennepin County to provide Open to Business programming to their community.

## How does it work?

Hennepin County provides matching grants up to \$12,500 to cities who contract directly with the Metropolitan Consortium of Community Developers (MCCD) to provide business assistance.

## Hands-on help for small businesses and entrepreneurs

Technical and financial assistance including business plan development, feasibility studies, marketing, loan request preparation, finance projections and much more

## Learn more

[hennepin.us/businessassistance](http://hennepin.us/businessassistance)  
[patricia.fitzgerald@hennepin.us](mailto:patricia.fitzgerald@hennepin.us)

612-543-0864







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CALL A BUSINESS ADVISOR IN ONE OF  
OUR **SEVEN TWIN CITIES LOCATIONS:**

City of Minneapolis – 612-843-3272

Other Hennepin County – 612-843-3260

Anoka County – 763-438-7315

Carver County – 612-843-3277

Dakota County – 952-484-3107

Scott County – 612-843-3278

Washington County - 612-789-8838

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*Open to Business is a free, nonprofit  
program of the Metropolitan Consortium  
of Community Developers.*

**[www.opentobusinessmn.org](http://www.opentobusinessmn.org)**



A FREE SERVICE TO HELP  
ENTREPRENEURS **ESTABLISH**  
AND **GROW** THEIR BUSINESSES



[www.opentobusinessmn.org](http://www.opentobusinessmn.org)

## STARTING OR EXPANDING A BUSINESS IS NOT EASY.

Our experienced advisors offer **FREE**, confidential business consulting & lending options:

- ▶ Business & strategic planning
- ▶ Marketing & communications planning
- ▶ Regulatory, tax, licensing, & accounting training
- ▶ Financial assessment
- ▶ Direct lending
- ▶ Access to governmental & community financing
- ▶ Loan packaging for private financing
- ▶ Referrals to critical professional services



## NEED A TRUSTED BUSINESS ADVISOR? NEED HELP OBTAINING FUNDING TO START UP OR EXPAND?

**Open to Business** provides free, confidential business counseling to current and prospective entrepreneurs. Our experienced consultants work with you to develop a strong business plan, identify challenges and opportunities, and tailor solutions to your business needs.

We also work with entrepreneurs to find financing that best meets your unique needs. Whether it's from a bank, a community lending program, or through direct Open to Business funding, we'll help you assess your options and chart the best path.



Visit [www.opentobusinessmn.org](http://www.opentobusinessmn.org) or call (612) 789-7337 to start working with an advisor today!





## ANOKA COUNTY ENTREPRENEUR TO OFFER NEW CHILDCARE OPTION IN ST. FRANCIS

*Partnership between Open to Business and Village Bank funded the fall opening of Destination Academy*

Kelly Anderson loves kids. Starting with babysitting jobs as a youth, she then progressed to working at a commercial childcare center by the end of high school. Eight years later, she was managing a commercial childcare center's curriculum along with its day-to-day business. She had accumulated so much knowledge and experience over the years that she knew she could start her own academy. She just needed a little support from someone who had experience in the financing and real estate world.

Through a partnership with Anoka County, Anderson was able to access the Open to Business program and began working with Business Advisor Lee Hall. Lee worked with Kelly to evaluate multiple spaces for a childcare center. The high start-up costs proved to be a challenge. "My advice to Kelly was to try to find a unique situation where a motivated landlord may cover build-out, or some other situation where she could get a significantly reduced up-front investment," said Hall.

After several attempts fell through over a number of years, Anderson had almost lost hope. Then a property fell into her lap that nearly perfectly described Hall's vision: a recently renovated child care center in St. Francis that the owner wanted to sell at a reduced cost after growing too quickly. She was able to secure loans from Open to Business and Village Bank to purchase the building and invest in start-up costs to open Destination Academy.

Destination Academy is slated to open in the fall of 2016. The school will serve children from 6 weeks to 12 years old, offering before and after school care, as well as summer programs, for 5- to 12 year-olds. The program will accept private pay as well as child care assistance through multiple counties. The program's goal is to create a nurturing, intercultural and educational environment for children.



Anderson said working with Open to Business taught her to be both persistent and patient. "The biggest thing I learned would be don't jump at the first thing you see. Being an entrepreneur, you're so excited and you feel so ready to start your business. Then certain things don't work out and you feel it's never going to happen," she said. "But eventually it happens if you keep trying and working hard enough."

Greg Owens of Village Bank was impressed with how prepared Anderson was as he evaluated her loan application. She brought in a good business plan and had thought through how she could penetrate the market before she ever stepped foot in the bank. When Owens had questions, Anderson was prepared to evaluate them, make any necessary adjustments and come back with a revised plan.

Projects like Destination Academy are a good investment for Village Bank because it's an investment in the local community, Owens said. "I've always said that how the community goes is how the bank goes. If the community is vibrant and moving forward, the financial institution in the area has a great opportunity to be successful," he said. "A growing community and a community that's stable can assist the bank's growth and stability."

Learn more at <http://www.destinationacademymn.com/> or by calling (763) 753-9906. Visit Destination Academy at 3220 Bridge Street NW #105, St. Francis, MN 55070.



## EXTREME SANDBOX APPEARS ON HIT ABC-TV SHOW SHARK TANK

*Hastings-based company secures \$150,000 from show's investors to open Texas location in spring 2016*

Extreme Sandbox founder and CEO Randy Stenger started a business from scratch, took on city zoning ordinances and grew his company to more than \$1 million in sales in just three years. But none of that was as exciting as standing across from the Sharks—the investors who evaluated his business model on ABC-TV's hit show Shark Tank.

"I was jumping up and down!" said Stenger of his appearance on the show, which aired in early January 2016.

Two of the Shark Tank investors were so impressed with the unique angle of Stenger's business that they agreed to invest a total of \$150,000 to expand the business.

At Extreme Sandbox, customers can play on the heavy equipment that you'd see at the average construction site, including bulldozers, excavators and even fire engines. The idea sounds expensive, but Stenger was able to creatively pilot his business plan in 2012 by leasing everything he needed: all of the equipment, a construction trailer and 10 acres of land near Hastings.

Extreme Sandbox quickly outgrew those modest accommodations. Stenger had a vision for a 6,000 sq. ft. office and meeting and event center that could attract larger groups. The problem was, he didn't know how to finance it and he didn't have time to figure it out on his own. That's when the City of Hastings planning and economic development department recommended he contact Open to Business.

"The first time I met with Randy, he was extremely busy with the business and had the idea, but just didn't quite have the time and motivation to move forward," said Open to Business Advisor Laurie Crow. "He came to me to help light a fire under him."

Crow and Stenger worked together to develop a financing plan to purchase the land he was already operating on and to build the new facility. After being turned down by several banks, Merchants Bank agreed to a \$500,000 loan. At the last minute, however, the appraisal came back \$30,000 short of the cost to build. Open to Business's parent

organization, the Metropolitan Consortium of Community Developers (MCCD), was able to step in and provide a gap loan to complete the deal and make Stenger's vision a reality.

"It was such a rollercoaster of a process," Stenger said. "Ultimately, [Open to Business] came in to help."

Extreme Sandbox's meeting and event center opened in 2014. Securing the loan to build the new facility gave Extreme Sandbox the ability to host corporate team-building events for up to 100 people as well as providing room to store equipment during the harsh Minnesota winters. Dakota County Commissioner and Community Development Agency (CDA) Board Chair Mike Slavik, who represents the Hastings area, said that Extreme Sandbox's success is one of the many success stories from the Open to Business program in his county. "This business demonstrates a strong partnership between the CDA, local cities, and MCCD," he said. "I'm thrilled that Extreme Sandbox has been able to take their concept to the national stage and congratulate Randy and his entire team on their continued growth," he said.

With the additional investment from the Shark Tank investors, Stenger's plans to open a second location in Texas this spring are on solid ground. Open to Business's help with the expansion of the Minnesota location will allow the Extreme Sandbox team to centrally locate business operations and a call center in Minnesota while the business grows across the country. Stenger said that working with Open to Business gave him the practice he needed to take these next steps.

"I think ultimately I've learned to be able to tell the story and have a clear vision of where I'm going...You have to be able to visualize the future, tell people what that vision is, and give accurate estimates," he said. "We have a very unusual concept, but I think I was pretty clear in selling the vision. The bank and everyone was able to take a risk. The funding is out there, and they want to help small businesses."

To learn more about Extreme Sandbox, visit [www.extremesandbox.com](http://www.extremesandbox.com).





## SMOKE IN THE PIT PURCHASES RESTAURANT SPACE

*Loan helps barbeque joint stay connected to South Minneapolis community*

Ivy and Dwight D. Alexander opened their barbeque restaurant Smoke in the Pit in South Minneapolis back in 1998. After just two years in business, however, the Alexanders lost their lease on the restaurant space. When efforts to purchase the property fell through, they decided to close the restaurant.

While the Alexanders moved on to new employment Dwight started a catering business on the side, often barbequing in their church parking lot for small functions. Over time he built up a clientele large enough that he began considering going back into the restaurant business.

This time, Ivy decided the couple needed a better plan for the long term. She researched small business funding programs and found an advertisement for Open to Business on the same website where she applied for a business permit. She had recently written a business plan for a college course, and decided she would apply what she had learned by writing a formal plan for the new and improved Smoke in the Pit. That business plan, Ivy says, was critical to convincing programs to fund the buildout of the new space, buy equipment and fund early operations.

“The business plan was important to securing the loan,” Ivy said. “It prepared me because I knew how important the plan would be to open up doors, make sense of what we were trying to do and show our vision.”

Open to Business connected the Alexanders to loans from its parent organization, the Metropolitan Consortium of Community Developers (MCCD), along with the Minneapolis Department of Community Planning and Economic Development (CPED). The couple was able to reopen Smoke in the Pit at the new location on Minneapolis’ Chicago Avenue in April of 2013, more than a decade after closing the original restaurant.

Not long after, the owner of the building put the property up for sale, putting the Alexanders in the same predicament they had experienced with the first location years ago. This time, the couple decided to buy the building because they had already invested so much in improvements to the space. Open to Business connected them to several banks, but the Alexanders were unable to obtain funding. Instead, MCCD and CPED stepped in again to jointly fund the real estate purchase, which closed in March of 2016.

Ivy says she is thrilled Smoke in the Pit will be able to stay at the Chicago Avenue location because of the restaurant’s connection to the local community. The stability in location will also give the Alexanders the chance to evaluate their plans for the future, including bottling and selling Dwight’s barbeque sauce, reestablishing a catering operation, and exploring the potential for a second location with a dining room. After all the bumps in the road, Ivy says she is happy she found Open to Business—because the program is just as connected to the community as the Alexanders are.

“I love that they’re nonprofit because they believe in you more, they are more personal. We went to the big bank right away, and they turned us down,” Ivy said. “With Open to Business, they know you and they know where you’re going. It’s just important to have a relationship with people in your community.”

*Visit Smoke in the Pit at 3733 Chicago Avenue S in Minneapolis, or view the menu at [smokeinthepit.com](http://smokeinthepit.com).*



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.4

**Subject:** Setting Thursday, May 2, 2019 as the 2019 Open Book Meeting

**Prepared  
By:**

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**Recommended City Council Action**

Motion to set May 2, 2019 from 4:00 p.m. to 6:00 p.m. as the Open Book meeting in place of a Local Board of Appeal and Equalization meeting.

**Overview / Background**

The City has opted for an Open Book meeting in place of a Local Board of Appeal and Equalization meeting. Per Minnesota Statute 274.01, Subdivision 1, the County Assessor is required to set the date and time for the meeting. The County is requesting the date be May 2, 2019 from 4 to 6 p.m.

**Staff Recommendation**

Motion to set May 2, 2019 from 4:00 p.m. to 6:00 p.m. as the Open Book meeting in place of a Local Board of Appeal and Equalization meeting.

**ATTACHMENTS:**

Description

Hennepin County Memo

# HENNEPIN COUNTY

## MINNESOTA

To: Rogers City Clerk/City Administrator  
From: Kim Jensen, Senior Appraiser  
Date: December 10, 2018  
Re: 2019 Open Book Meeting

Thursday, May 2, 2019

Date

4:00 – 6 PM

Time

Minnesota Statute 274.01, Subdivision 1, requires that the County Assessor set the date and time for your local board of appeal and equalization meeting. Your city has opted for an Open Book meeting in place of a Local Board of Appeal and Equalization meeting. We are proposing the date and time referenced above based upon last year's meeting date.

Please confirm the date and time above, or if you wish to change the date, call us with an alternative by January 25. In addition to the date, please complete the form (please print) with the name of the Mayor and Council Members. This will allow for Notices of Valuation and Classification to be prepared timely. If you have any questions, please call me at (612) 348-6106 or send me an e-mail at [kimberly.jensen@hennepin.us](mailto:kimberly.jensen@hennepin.us).

Please return the confirmation to Kim Jensen, A-2103 Government Center, Minneapolis, MN, 55487, or email to [AO.Admin@hennepin.us](mailto:AO.Admin@hennepin.us).

---

### CONFIRMATION

City: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

City Clerk/City Administrator Signature:

\_\_\_\_\_



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.5

**Subject:** Approval of a Temporary On-Sale Liquor License for the Rogers Lions Club for February 23, 2019 for a Fundraiser at the Rogers Community Room and Room Fee Waiver

**Prepared By:** Stacy Scharber, Assistant City Administrator

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**Recommended City Council Action**

Motion to approve a Temporary On-Sale Liquor License for the Rogers Lions Club for February 23, 2019 for the Kathy Secher Fundraiser, at the Rogers Community Room and waive the community room fee.

**Overview / Background**

The Rogers Lions will be hosting a cancer fundraising benefit for Kathy Secher on Saturday, February 23, 2019 and are requesting a temporary on-sale liquor license and community room fee waiver for the event.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.6

**Subject:** Motion to Approve Amendment to Paragraph 5.1 of the Master PUD Development Agreement between Lennar and the City of Rogers

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to approve Amendment to Paragraph 5.1 of the Master PUD Development Agreement between Lennar and the City of Rogers.

### **Overview / Background**

The City of Rogers and Lennar (Developer) are parties to a Master PUD Development Agreement dated October 20, 2017. The City and the Developer desire to amend Paragraph 5.1 of the Master Agreement.

This amendment to the Master Agreement will clarify the areas of responsibility between the Developer and the City of Rogers. The original Master PUD was silent to the area of responsibilities for any wetland reporting and annual management for the portion of the CR 117 roadway and trail located between Brockton Lane and just beyond Street A of the Lennar Subdivision.

This amendment to the Master Agreement will declare the City responsible for required wetland permit annual reporting and management activities to the areas described in the City acquired permit. Notwithstanding the foregoing responsibilities of the original Master PUD language in Paragraph 5.1, the City will financially participate in the wetland mitigation monitoring and vegetation maintenance of the City will be responsible final approved onsite mitigation areas for CR 117 impacts in an amount not to exceed \$47,500 over the maximum period of 5 years of monitoring. Any costs that exceed \$47,500 to satisfy the approved mitigation requirements for CR 117 and the Laurel Creek development impacts will be the responsibility of the Developer.

At this time, the Developer has agreed to the draft amendment and City staff is recommending the execution and recording of the amended agreement.

### **Staff Recommendation**

Motion to approve Amendment to Paragraph 5.1 of the Master PUD Development Agreement between Lennar and the City of Rogers.

**Financial Impact:** \$47,500      **Budgeted?** Yes

**Source Fund:** 402 Revolving  
Capital

**Notes:**  
Per CR117 Extension Project

**ATTACHMENTS:**

Description

Amendment to Paragraph 5.1 of the Master PUD Development Agreement between Lennar and the City of Rogers

## **AMENDMENT TO MASTER PUD DEVELOPMENT AGREEMENT**

This Amendment to Master Development Agreement (the “**Amendment**”) is made this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City of Rogers, a municipal corporation under the laws of Minnesota (the “**City**”) and U.S. Home Corporation, dba Lennar, a Delaware corporation, (“**Developer**”).

### **RECITALS**

A. The City and the Developer are parties to a Master PUD Development Agreement (the “**Master Agreement**”) dated October 20, 2017, recorded November 1, 2017, as Document No. A10496176 in the Office of the County Recorder, and filed November 1, 2017, as Document No. T05487390 in the Office of the Registrar of Titles.

B. The City and the Developer desire to amend Paragraph 5.1(d) of the Master Agreement.

### **AGREEMENT**

**NOW, THEREFORE**, in consideration of mutual promises and for other good and valuable consideration, which each party acknowledges, the parties agree as follows:

1. Paragraph 5.1(d) of the Master Agreement is amended to read as follows:

d. The Developer shall be accountable and responsible for any wetland, floodplain, and stormwater impacts for the portion of the CR117 roadway and trail located between Brockton Lane and just beyond Street A. The Developer will be responsible for the mass grading of: (1) CR117 from Brockton Lane to just beyond Street A to a four-lane width; (2) the regional and/or local trail section from Brockton Lane to Street A; and (3) the CR117/Brockton Lane intersection. The City will be responsible for applying for and obtaining the required wetland permit prior to the grading. Notwithstanding the foregoing responsibilities, the City will financially participate in the wetland mitigation monitoring and vegetation maintenance of the final approved onsite mitigation areas for CR117 impacts in an amount not to exceed \$47,500 over the maximum period of five (5) years of monitoring. Any costs that exceed \$47,500 to satisfy the approved mitigation requirements for CR117 and the Laurel Creek development impacts will be the responsibility of the Developer.

2. Except as otherwise provided in this Amendment, the Master Agreement remains unchanged and in full force and effect.

The City and the Developer have caused this Amendment to be signed on the date stated in the introductory paragraph above.

**U.S. HOME CORPORATION**, a Delaware corporation

By: \_\_\_\_\_  
Its: Vice President - MN Land Division

**STATE OF MINNESOTA )**  
**) ss.**  
**COUNTY OF HENNEPIN )**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by Jonathan Aune, the Vice President – MN Land Division, of U.S. Home Corporation, a Delaware corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public

**CITY OF ROGERS**, a Minnesota municipal corporation

By: \_\_\_\_\_  
Its: Mayor

By: \_\_\_\_\_  
Its: City Clerk

**STATE OF MINNESOTA )**  
**) ss.**  
**COUNTY OF HENNEPIN )**

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2019, by Rick Ihli and Stacy Scharber, the Mayor and City Clerk, respectively, of the City of Rogers, a statutory city under the laws of the State of Minnesota, on behalf of the city.

\_\_\_\_\_  
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:  
James J. Thomson  
Kennedy & Graven, Chartered  
470 U.S. Bank Plaza  
200 South Sixth Street  
Minneapolis, MN 55402





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.7

**Subject:** Approval of Resolution 2019-02 A Resolution Amending Legal Description Contained in Resolution No. 2018-01 Vacating Portions of Right-Of-Way Of Justen Circle

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to Approve Resolution 2019-02; Amending Legal Description Contained in Resolution No. 2018-01 Vacating Portions of Right-Of-Way Of Justen Circle.

### **Overview / Background**

The City of Rogers previously found that existing portions of right-of-way of Justen Circle no longer serve a useful function for the City of Rogers and vacating them would allow for a uniform street right-of-way on the future Justen Circle and therefore would benefit the public interest. Those portions of the right-of-way were vacated after the City Council served public notice and held a formal public hearing in January of 2018.

During the re-platting process, City Staff identified an error in a portion of the legal description contained on page 2 and repeated on page 4 of Resolution No. 2018-01. In an attempt to clarify the correct vacation of ROW the following resolution is presented for formal approval by the City Council.

At this time, City Staff is requesting approval of the Resolution 2019-02; A Resolution Amending Legal Description Contained in Resolution No. 2018-01 Vacating Portions of Right-Of-Way of Justen Circle.

### **Staff Recommendation**

Motion to Approve Resolution 2019-02; Amending Legal Description Contained in Resolution No. 2018-01 Vacating Portions of Right-Of-Way Of Justen Circle.

**Financial Impact:** None

**Budgeted?** No

**Source Fund:** NA

**Notes:**

### **ATTACHMENTS:**

Description

Resolution No. 2019-02

**RESOLUTION NO. 2019-02**

**A RESOLUTION AMENDING LEGAL DESCRIPTION CONTAINED IN  
RESOLUTION NO. 2018-01 VACATING PORTIONS OF  
RIGHT-OF-WAY OF JUSTEN CIRCLE**

**WHEREAS**, the City of Rogers entered into Memoranda of Understanding with three property owners to vacate existing right-of-way portions of Justen Circle between Linden Drive and Territorial Road as shown on the attached Exhibit A; and

**WHEREAS**, after due and proper notice, a Public Hearing was held on the 9<sup>th</sup> day of January, 2018 to consider the vacation of existing right-of-way portions which are the subject of the Memoranda of Understanding, respectively; and

**WHEREAS**, the Rogers City Council found that existing portions of right-of-way of Justen Circle no longer served a useful function for the City of Rogers and vacating the same would allow for a uniform street right-of-way on the future Justen Circle and therefore would benefit the public interest;

**WHEREAS**, four-fifths (4/5) of all members of the City Council concurred, authorized and adopted Resolution No. 2018-01 Vacating Portions of Right-of-Way of Justen Circle, which was effectively executed and attested by the Mayor and City Clerk, respectively, at the Public Hearing held on January 9, 2018, and was subsequently recorded on January 16, 2018 with the Office of the Hennepin County Registrar of Titles as Document No. T05507573; and

**WHEREAS**, City Staff has recently been made aware of an error in the legal description contained on page 2 and repeated on page 4 of Resolution No. 2018-01, whereby making the intent of Resolution No. 2018-01 ineffective.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA, AS FOLLOWS:**

That the legal description contained on page 2 and repeated on page 4 of Resolution No. 2018-01 be replaced with the following corrected legal description:

That part of Justen Circle, as dedicated on the plat of Justen Park, according to the recorded plat thereof, Hennepin County, Minnesota, which lies westerly of Lot 2, Block 1, said Justen Park, and easterly of a line drawn parallel and 33.00 feet easterly of the following described line:

Commencing at the southeast corner of Lot 3, Block 1, Justen Park, thence on an assumed bearing of South 89 degrees 39 minutes 22 seconds West, along the south line of said Lot 3, a distance of 67.56 feet to the point of beginning of the line to be described; thence North 00 degrees 00 minutes 00 seconds East a distance of 37.53 feet; thence northerly a distance of 104.15 feet along a tangential curve concave to the west having a radius of 300.00 feet and a central angle of 19 degrees 53 minutes

30 seconds; thence North 19 degrees 53 minutes 30 seconds West, tangent to the last described curve, a distance of 82.66 feet; thence northerly a distance of 233.16 feet along a tangential curve concave to the east having a radius of 300.00 feet and a central angle of 44 degrees 31 minutes 52 seconds; thence North 24 degrees 38 minutes 22 seconds East, tangent to the last described curve, a distance of 3.94 feet to the northwesterly extension of the north line of Lot 2, Block 1, said Justen Park, and said line there terminating.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this Resolution.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_.

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly-passed and adopted, and was signed by the Mayor and attested by the City Clerk this 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.8

**Subject:** Approval of 2018-19 RHS Ice Contracts

**Prepared By:** Mike Bauer

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**Recommended City Council Action**

Motion to approve the Rogers High School ice contracts for the 2018-19 season.

**Overview / Background**

The proposed contracts are identical to last season's approved contracts. The ice rate used in the new contract was previously approved by City Council with the 2018 Master Fee Schedule.

**Staff Recommendation**

Motion to approve the Rogers High School ice contracts for the 2018-19 season.

**ATTACHMENTS:**

Description

RHS Practice Ice Contract

RHS Game Ice Contract

**CITY OF ROGERS**  
**ROGERS ACTIVITY CENTER RENTAL AGREEMENT**  
**ROGERS HIGH SCHOOL HOCKEY PRACTICE TIME**

**AGREEMENT** made this first day of October, 2018, by and between **ROGERS HIGH SCHOOL, INDEPENDENT SCHOOL DISTRICT 728** ("User") and the **CITY OF ROGERS** ("City"), a Minnesota municipal corporation.

**RECITALS**

- A. The City is the owner and manager of the Rogers Activity Center ("RAC"), which facility is conducive to and available for events open to the public.
- B. User desires to use portions of the RAC subject to the terms and conditions of this Agreement ("Agreement") and all applicable laws and regulations.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and conditions contained herein, the parties mutually agree as follows:

1. **TERM.** The City hereby permits User the use of the RAC and facilities incidental thereto for the period October 31, 2018 to March 31, 2019 as set forth on the schedule attached hereto as "Exhibit A."
2. **FACILITIES.** User will have exclusive use of ice sheet(s) as well as two dressing rooms up to 30 minutes prior to and immediately following scheduled ice time. The City will maintain and clean the ice rink. The common areas of the RAC shall be open to the public at all times. The User will have shared use of the common areas and may not prohibit use by other patrons.
3. **Rates.** Ice rental rates will be as follows:
  - 3.1 \$212.00 per hour Prime Rate September 1, 2018 to February 28, 2019. Prime Rates will be charged Monday through Friday from 2:00 pm until 10:00 pm and Saturday and Sunday 6:00 am until 10:00 pm.
  - 3.2 \$162.00 per hour Non-Prime Rate September 1, 2018 to February 28, 2019 for all hours not designated as prime.
  - 3.3 \$162.00 per hour Off Season Rate March 1, 2019 to May 31, 2019.
  - 3.4 Ice times that overlap Prime and Non-prime hours will be prorated.
  - 3.5 Rates include \$12 per hour security fee to provide Two (2) police officers for Boys' Varsity games for Two (2) hours.
4. **PAYMENT.** Ice rentals shall be billed as follows:
  - 4.1 Scheduled rentals September 1, 2018 through December 31, 2018:
    - 4.1.A Will be billed on December 1, 2018
    - 4.1.B Payment will be due Twenty (20) days from the date of invoice.

- 4.2 Scheduled rentals January 1, 2019 through March 31, 2019:
  - 4.2.A Will be billed after the last actual use prior to March 31.
  - 4.2.B Payment will be due Twenty (20) days from the date of invoice.
- 4.3 Additional reserved ice rental between September 1 and November 1, 2018 will be added to the November 1 billing.
- 4.4 Additional reserved ice rental between November 2, 2018 and March 31, 2019 will be billed with the final billing cycle.
- 4.5 A finance charge of 1.5% will be added to invoices not paid within Twenty (20) days. At no time will the User utilize the ice if payments are not made or appropriate arrangements have not been made with the RAC Manager.

- 5. **CODE OF CONDUCT AND REGULATIONS.** User hereby agrees that it and its members using the RAC will abide by all Code of Conduct and regulations adopted by the City, and as amended from time to time, for use of the RAC. The User of the facility is responsible for the supervision and conduct of participants and spectators both on and off the ice. The User will abide by and communicate Code of Conduct to User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC. Code of Conduct is listed in "Exhibit B."
- 6. **USER MAINTENANCE.** User shall be responsible for cleanup of the RAC and its facilities following each use of the RAC, including the pick-up and proper disposal of all trash, litter and other debris left in the RAC by User and User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC.
- 7. **DAMAGE TO RAC.** User shall be liable to the City for any loss or damage to the RAC or its facilities occasioned by, or in connection with the use of the RAC by the User or User's members, guests, or invitees.
  - 7.1 The User will be liable to the City for damage and maintenance beyond normal wear and tear, vandalisms to walls, light fixtures, and bathrooms. The User shall upon entering a dressing room report any damage or trash and RAC staff may re-assign your group or clean as if possible, if damage or mess is not reported it will be the cleanup will be charged to the User.
  - 7.1.A Users leaving the ice in a condition so that after a regular ice resurface any part of the ice is deemed to be unsafe to skate on for the next user will be charged for the ice time, labor, any extra resurfacing, and other expenses associated with repairing the ice back to a safe condition. Fees for the above damage clause are as follow: Ice time will be charged according to the rate the ice was rented at. Labor will be charged at a rate of \$30.00 an hour with a minimum of one hour. Each additional resurface will be charged at \$10.00 a resurface. All other charges will be charged according to the expenses.
- 8. **INDEMNIFICATION.** User agrees to hold the City and its officers, agents, and employees harmless and defend and indemnify the City against any claims related to use of the RAC by

User, its agents, employees, or subcontractors. User further agrees to defend, indemnify and hold the City, its officers, agents, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, occasioned by or arising in connection with the use of the RAC by User or User's guests or invitees, including any and all claims for bodily injury or death or property loss or damage sustained as a result of use of the RAC by User or User's guests or invitees.

9. **INSURANCE.** Both User and City shall maintain liability insurance against claims for bodily injury, death or property damage occurring on or about the ice arena. Such insurance shall be written on an occurrence basis with a combined single limit of not less than \$1,000,000 per occurrence. If the insurance policy is written on a "claims-made basis", the party will maintain coverage for a minimum of three years past the expiration of this agreement. The retroactive date of the policy shall be indicated on the certificate of insurance outlining coverage. The User shall provide a copy of proof of insurance to keep on file. In addition, the renter shall name the City of Rogers as an additional insured with respect to its own operations on said policies of insurance. Both parties will maintain all workers compensation insurance required by law.
10. **CANCELLATION OR RESCHEDULING.**
- 10.1 **BY USER:** Before October 1, 2018 if, for any reason the User finds it necessary to cancel all or part of this contract, notice in writing must be given to the RAC Management. Written notice can be delivered through the U.S. Mail, provided that it is post marked 14 (fourteen) days prior to the first date of the cancelled hours, faxed to the RAC at 763-428-0033, E - Mailed [mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov), or hand delivered to the RAC management. After October 1, 2018 hours that are rented will become the responsibility of the User. The User's hours can no longer be returned it is understood that the User except as otherwise provided herein, all ice time set forth on Exhibit A must be paid for by the User whether or not the RAC is actually used.
- 10.2 **BY CITY:** The City reserves the right to: a) cancel this Agreement for any default or breach of this Agreement by the User or its members; and b) reschedule the dates or times of use by the User provided under Paragraph 1, if the City deems necessary. In the event of a mechanical, or other, failure of the RAC equipment or facilities, the City will notify User as soon as possible. The City will reimburse fees paid by the User for any time scheduled under this Agreement which makes the RAC unavailable to User as a result of such failures.
11. **DISTRIBUTION OF AGREEMENT AND RULES.** Prior to using the RAC pursuant to this Agreement, User shall provide a copy of this Agreement and any other related RAC Code of Conduct and regulations to User's members.
12. **AGENT AUTHORITY.** User certifies that s/he is the User or an agent for the User and is authorized to execute this Agreement and accept the responsibility for observance of the Code of Conduct and regulations of the City.
13. **ASSIGNMENT.** User shall not assign this Agreement, or any interest arising herein, without the

express written consent of the City.

14. **ENTIRE AGREEMENT.** The entire Agreement of the parties is contained herein, and this Agreement supersedes all prior agreements and negotiations between the parties relating to the subject matter herein as well as any previous agreements presently in effect between the parties relating to the subject matter contained herein. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
15. **WAIVER.** Any waiver by either party of a breach of any provision of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
16. **MISCELLANEOUS.**
- 16.1 **Additional Fees.** User shall pay such other equipment rental, maintenance, and other fees as appropriate and as set forth on herein. The City reserves the right to charge supplemental fees for the use of additional locker rooms, additional ice maintenance, and additional clean up expenses as appropriate.
- 16.2 **Scheduling.** Dates and times will be finalized between the Rogers High School Activities Director and the RAC Manager. The record keeping for the scheduling (division) of these hours between the boys and girls programs for gender equity purposes will be the responsibility of the User, not the RAC, the City of Rogers or its RAC Manager.
- 16.3 **Sale of Food and Beverages.** The City has the exclusive right to operate concession sales at the RAC for the sale of food and beverages, including food and beverages dispensed from vending machines. The User shall not permit its members to bring Food or Beverage into the RAC.
- 16.4 **Advertising.** No advertising by User in or on any part of the RAC is permitted without the express written consent of the City.
- 16.5 **Parking Lot Usage.** The User will have shared use of the parking lot on a first come, first served basis and may not prohibit use by other patrons.
- 16.6 **Alcohol.** Alcohol is not allowed on the premises of the RAC.
- 16.7 **Tobacco.** Tobacco use of any kind is not allowed on the premises of the RAC.
17. **NOTICE.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or deposited in the United States Mail, postage prepaid, as follows:

If to the City, to:      Mike Bauer  
                                 Recreation & Facilities Director  
                                 City of Rogers



If to User, to: Dan Ohlgren  
Athletics/Activities Director  
Rogers High School

By signing this Agreement, the parties acknowledge that they have read, understand, and agreed to abide by all its conditions as stipulated.

**ROGERS HIGH SCHOOL,  
INDEPENDENT SCHOOL DISTRICT 728**

**CITY OF ROGERS**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

**EXHIBIT A**  
(Schedules)

**Rogers High School Boys**  
Dan Ohlgren  
21000 141st Ave N,  
Rogers, MN 55374

**Account Schedule - By Date**  
**10/1/2018 - 3/31/2019**

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
11/12/2018	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
11/13/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
11/14/2018	Wed	RAC	Ice Arena	Practice	4:15 PM-5:45 PM	1/30	212.00	0.00	0.00	318.00
11/15/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
11/16/2018	Fri	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
11/19/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
11/20/2018	Tue	RAC	Ice Arena	Practice	12:45 PM-2:30 PM	1/45	162.00	0.00	0.00	283.50
11/20/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
11/21/2018	Wed	RAC	Ice Arena	Practice	9:15 AM-10:15 AM	1/0	162.00	0.00	0.00	162.00
11/21/2018	Wed	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	162.00	0.00	0.00	162.00
11/22/2018	Thu	RAC	Ice Arena	Practice	10:00 AM-11:00 AM	1/0	212.00	0.00	0.00	212.00
11/23/2018	Fri	RAC	Ice Arena	Practice	9:00 AM-10:00 AM	1/0	212.00	0.00	0.00	212.00
11/23/2018	Fri	RAC	Ice Arena	Practice	10:15 AM-11:15 AM	1/0	212.00	0.00	0.00	212.00
11/26/2018	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
11/28/2018	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
11/28/2018	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
11/29/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
11/29/2018	Thu	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
11/30/2018	Fri	RAC	Ice Arena	Practice	4:00 PM-5:15 PM	1/15	212.00	0.00	0.00	265.00
12/3/2018	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
12/4/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
12/4/2018	Tue	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
12/5/2018	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
12/5/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/7/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
12/7/2018	Fri	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
12/10/2018	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
12/11/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
12/12/2018	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
12/12/2018	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
12/13/2018	Thu	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00

12/17/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/19/2018	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
12/19/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/20/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
12/22/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:30 PM	1/30	212.00	0.00	0.00	318.00
12/27/2018	Thu	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	162.00	0.00	0.00	162.00
12/27/2018	Thu	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	162.00	0.00	0.00	162.00
12/28/2018	Fri	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	162.00	0.00	0.00	162.00
12/28/2018	Fri	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	162.00	0.00	0.00	162.00
1/2/2019	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
1/2/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
1/4/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/7/2019	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
1/8/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
1/8/2019	Tue	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
1/9/2019	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
1/9/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
1/11/2019	Fri	RAC	Ice Arena	Practice	3:30 PM-4:15 PM	0/45	212.00	0.00	0.00	159.00
1/14/2019	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
1/15/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
1/16/2019	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
1/16/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
1/18/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
1/21/2019	Mon	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	162.00	0.00	0.00	162.00
1/21/2019	Mon	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	162.00	0.00	0.00	162.00
1/23/2019	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
1/23/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
1/24/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
1/25/2019	Fri	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
1/28/2019	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
1/29/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
1/29/2019	Tue	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
1/30/2019	Wed	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	162.00	0.00	0.00	162.00
1/30/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
2/1/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
2/4/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
2/6/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
2/7/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
2/11/2019	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
2/13/2019	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
2/15/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00

2/15/2019	Fri	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
2/18/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
2/20/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
2/21/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
2/22/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
2/25/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
2/26/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
					105 (hrs) / 45 (min)			<b>Sub Total</b>	\$21,481.50	
								<b>Tax</b>	\$0.00	
								<b>Grand Total</b>	\$21,481.50	

**Rogers High School Girls**  
 Dan Ohlgren  
 21000 141st Ave N,  
 Rogers, MN 55374

**Account Schedule - By Date**

**10/1/2018 - 3/31/2019**

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
10/29/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
10/30/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
10/31/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
11/1/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
11/2/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
11/5/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
11/6/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
11/7/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:30 PM	1/45	212.00	0.00	0.00	371.00
11/9/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-5:00 PM	2/15	212.00	0.00	0.00	477.00
11/12/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
11/14/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:00 PM	1/15	212.00	0.00	0.00	265.00
11/16/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
11/19/2018	Mon	RAC	Ice Arena	Practice	10:30 AM-12:00 PM	1/30	162.00	0.00	0.00	243.00
11/20/2018	Tue	RAC	Ice Arena	Practice	11:30 AM-12:30 PM	1/0	162.00	0.00	0.00	162.00
11/21/2018	Wed	RAC	Ice Arena	Practice	1:15 PM-2:15 PM	1/0	212.00	0.00	0.00	212.00
11/21/2018	Wed	RAC	Ice Arena	Practice	2:30 PM-3:30 PM	1/0	212.00	0.00	0.00	212.00
11/22/2018	Thu	RAC	Ice Arena	Practice	9:00 AM-10:00 AM	1/0	212.00	0.00	0.00	212.00
11/23/2018	Fri	RAC	Ice Arena	Practice	11:30 AM-12:30 PM	1/0	212.00	0.00	0.00	212.00
11/23/2018	Fri	RAC	Ice Arena	Practice	12:45 PM-1:45 PM	1/0	212.00	0.00	0.00	212.00
11/24/2018	Sat	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	212.00	0.00	0.00	212.00
11/26/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
11/27/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
11/28/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
11/30/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
12/3/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/5/2018	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
12/6/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
12/6/2018	Thu	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
12/10/2018	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/12/2018	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/13/2018	Thu	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
12/15/2018	Sat	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	212.00	0.00	0.00	212.00

12/17/2018	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
12/18/2018	Tue	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
12/19/2018	Wed	RAC	Ice Arena	Practice	4:30 PM-5:45 PM	1/15	212.00	0.00	0.00	265.00
12/21/2018	Fri	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
12/21/2018	Fri	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
12/29/2018	Sat	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	212.00	0.00	0.00	212.00
12/31/2018	Mon	RAC	Ice Arena	Practice	8:00 AM-9:00 AM	1/0	162.00	0.00	0.00	162.00
12/31/2018	Mon	RAC	Ice Arena	Practice	9:15 AM-10:15 AM	1/0	162.00	0.00	0.00	162.00
1/1/2019	Tue	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	162.00	0.00	0.00	162.00
1/1/2019	Tue	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	162.00	0.00	0.00	162.00
1/2/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/4/2019	Fri	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
1/7/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/9/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/11/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-3:30 PM	0/45	212.00	0.00	0.00	159.00
1/14/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/16/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/17/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
1/17/2019	Thu	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
1/19/2019	Sat	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	212.00	0.00	0.00	212.00
1/21/2019	Mon	RAC	Ice Arena	Practice	8:00 AM-9:00 AM	1/0	162.00	0.00	0.00	162.00
1/21/2019	Mon	RAC	Ice Arena	Practice	9:15 AM-10:15 AM	1/0	212.00	0.00	0.00	212.00
1/22/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
1/22/2019	Tue	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
1/23/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/25/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/28/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/30/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
1/31/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00
2/2/2019	Sat	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	212.00	0.00	0.00	212.00
2/4/2019	Mon	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
2/5/2019	Tue	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
2/5/2019	Tue	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
2/6/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
2/7/2019	Thu	RAC	Ice Arena	Practice	4:30 PM-6:00 PM	1/30	212.00	0.00	0.00	318.00
2/8/2019	Fri	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	212.00	0.00	0.00	212.00
2/8/2019	Fri	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	212.00	0.00	0.00	212.00
2/11/2019	Mon	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
2/13/2019	Wed	RAC	Ice Arena	Practice	2:45 PM-4:15 PM	1/30	212.00	0.00	0.00	318.00
2/14/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-4:45 PM	2/0	212.00	0.00	0.00	424.00

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99 (hrs) / 15 (min)

<b>Sub Total</b>	\$20,666.00
<b>Tax</b>	\$0.00
<b>Grand Total</b>	\$20,666.00

## **EXHIBIT B**

### **Rules**

1. Be respectful of the arena, read and follow the signs that are posted.
2. No spitting on the locker room floors, bench areas, or the walls. Use the garbage can if you have to!
3. No stick handling in the locker rooms, the Lobby, the Bleachers, and especially in the Activity Room. This rule includes shooting tape balls and stick handling golf and tennis balls!
4. No Skateboards, Rollerblades (in-line Skates) or Roller Shoes.
5. No smoking in the facility.
6. No alcoholic beverages allowed.
7. Rogers Activity Center is not responsible for individual's hockey or skating equipment.
8. There is no dry land training allowed in any part of the building.
9. Lost and Found Policy
  - a. All lost and found items will be placed in the designated location for two weeks. More valuable items such as wallets, cameras, etc. Items will be kept for one month in the manager's office.
  - b. If any identification is available the person should be called.
10. Food and beverage policy
  - a. No outside food or beverages are allowed.
  - b. No sunflower seeds in the arena.
11. Open Skating Rules
  - a. No pucks, sticks or balls
  - b. No food or beverages on the ice
  - c. No horseplay, tag, crack the whip or racing
  - d. Skate in the direction that the skate guard dictates, never skate against the flow of traffic
  - e. At the mid point of each session all patrons will be asked to stop and change directions
  - f. Slower or inexperienced skaters keep near the boards
  - g. No sitting on the boards
  - h. No shoes on the ice
  - i. Do not carry anyone while skating
  - j. Please be courteous of other skaters, keep a safe distance
  - k. Report any misconduct or accidents to the skate guard
12. Locker room policy
  - a. Locker room use is a privilege not a right, restrooms, lobbies and common area are not acceptable areas to change in, and by doing so you may forfeit your ability to skate at the Rogers Activity Center, without a refund of rental fees.
  - b. Car keys or valid driver's license must be exchanged for the locker room key for access. Car keys or driver's license must be kept in the office for the duration of the ice time. The Rogers Activity Center and the City of Rogers cannot be responsible for theft at the arena, it is suggested that all valuables not be brought into the facility. Keep the locker room doors locked while on the ice.
  - c. When entering a locker room please report any damage, trash or unclean and RAC staff will re-assign your group or clean as needed.
  - d. Locker rooms are to be supervised by the team coaches or managers; when players must be at the arena at a designated time then the coaches/managers should be there also.
  - e. When available a locker room may be checked out for use with the exterior rink, this is subject to interior game schedules and at the discretion of RAC staff.
  - f. Any damage to the locker room will be billed out to the team (such as puck marks on the walls, bench damage, unnecessary amount of garbage) repeat offenders will be



denied use of locker rooms (you will have to come to the arena dressed to play see "a" for clarification)

- g. The last person leaving the locker room is responsible for the cleanliness of the locker room and is expected to lock the locker room prior to turning in the keys.

### 13. On Ice Policy

- a. No one will enter the ice until the Ice Resurfacer has left the ice surface and the doors are closed.
- b. In the event that someone enters the ice while the ice is being resurfaced the driver, at his or her discretion for the safety of the driver and person entering the ice, will exit the ice surface without finishing the resurface; if deemed necessary the RAC Manager will be informed and Ice rental may be canceled if ice conditions warrant or in the case of a repeat offense with no refund.
- c. No one is allowed to write on the glass dasher boards or benches.
- d. Spray paint is not allowed on the surface of the ice; to mark the ice waterproof markers are suggested.
- e. No hot or colored beverages are allowed on the ice.
- f. At the end of the ice rental period the Resurfacer Door's will be opened prior to this all pucks should be picked up.
- g. Referees, coaches or players 15 or older are to move the nets according to the direction of the driver.

14. Keep hands off of rink glass and the lobby glass- keep the arena looking new!

15. The RAC has been built by the tremendous efforts of many people in the community please help us keep it looking new!

**CITY OF ROGERS  
ROGERS ACTIVITY CENTER RENTAL AGREEMENT**

**ROGERS HIGH SCHOOL HOCKEY GAMES**

**AGREEMENT** made this first day of October, 2018, by and between **ROGERS HIGH SCHOOL, INDEPENDENT SCHOOL DISTRICT 728** ("User") and the **CITY OF ROGERS** ("City"), a Minnesota municipal corporation.

**RECITALS**

- A. The City is the owner and manager of the Rogers Activity Center ("RAC"), which facility is conducive to and available for events open to the public.
- B. User desires to use portions of the RAC subject to the terms and conditions of this Agreement ("Agreement") and all applicable laws and regulations.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and conditions contained herein, the parties mutually agree as follows:

1. **TERM.** The City hereby permits User the use of the RAC and facilities incidental thereto for the period October 1, 2018 to March 31, 2019 as set forth on the schedule attached hereto as "Exhibit A."
2. **FACILITIES.** User will have exclusive use of ice sheet(s) as well as four dressing rooms up to 30 minutes prior to game time. The City will maintain and clean the ice rink. The common areas of the RAC shall be open to the public at all times. The User will have shared use of the common areas and may not prohibit use by other patrons.
3. **PAYMENT.** RAC shall submit a full and complete accounting of the total gate receipts received to the User and RAC. If the gate receipts are less than the arena rental fee, set forth in "Exhibit B," the RAC will bill User the amount Necessary to cover the rental fee. The billing will include Gate Receipt worksheets for any game(s) conducted during the billing period.
4. **CODE OF CONDUCT AND REGULATIONS.** User hereby agrees that it and its members using the RAC will abide by all Code of Conduct and regulations adopted by the City, and as amended from time to time, for use of the RAC. The User of the facility is responsible for the supervision and conduct of participants and spectators both on and off the ice. The

User will abide by and communicate Code of Conduct to User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC. Code of Conduct is listed in "Exhibit C."

5. **USER MAINTENANCE.** User shall be responsible for clean up of the RAC and its facilities following each use of the RAC, including the pick up and proper disposal of all trash, litter and other debris left in the RAC by User and User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC.
6. **DAMAGE TO RAC.** User shall be liable to the City for any loss or damage to the RAC or its facilities occasioned by, or in connection with the use of the RAC by the User or User's members, guests, or invitees.
7. **INDEMNIFICATION.** User agrees to defend, indemnify and hold the City, its officers, agents, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees, occasioned by or arising in connection with the use of the RAC by User or User's guests or invitees, including any and all claims for bodily injury or death or property loss or damage sustained as a result of use of the RAC by User or User's guests or invitees.
8. **INSURANCE.** Both User and City shall maintain liability insurance against claims for bodily injury, death or property damage occurring on or about the ice arena. Such insurance shall be written on an occurrence basis with a combined single limit of not less than \$1,000,000 per occurrence. If the insurance policy is written on a "claims-made basis", the party will maintain coverage for a minimum of three years past the expiration of this agreement. The retroactive date of the policy shall be indicated on the certificate of insurance outlining coverage.

In addition, the renter shall name the City of Rogers as an additional insured with respect to its own operations on said policies of insurance. Both parties will maintain all workers compensation insurance required by law.

9. **CANCELLATION OR RESCHEDULING.**

- 9.1 **BY USER:** Before September 21, 2018 if, for any reason the User finds it necessary to cancel all or part of this contract, notice in writing must be given to the RAC Management. Written notice can be delivered through the U.S. Mail, provided that it is post marked 14 (fourteen) days prior to the first date of the cancelled hours, faxed to the RAC at 763-428-0033, E - Mailed [mbauer@rogersmn.gov](mailto:mbauer@rogersmn.gov) , or

hand delivered to the RAC management. After September 21, 2018 hours that are rented will become the responsibility of the User and User's hours can no longer be returned; further, it is understood that, except as otherwise provided herein, all ice time set forth on Exhibit A must be paid for by the User whether or not the RAC is actually used.

- 9.2 **BY CITY:** The City reserves the right to: a) cancel this Agreement for any default or breach of this Agreement by the User or its members; and b) reschedule the dates or times of use by the User provided under Paragraph 9.1, if the City deems necessary. In the event of a mechanical, or other, failure of the RAC equipment or facilities, the City will notify User as soon as possible. The City will reimburse fees paid by the User for any time scheduled under this Agreement that makes the RAC unavailable to User as a result of such failures.
10. **DISTRIBUTION OF AGREEMENT AND CODE OF CONDUCT.** Prior to using the RAC pursuant to this Agreement, User shall provide a copy of this Agreement and any other related RAC Code of Conduct and regulations to User's members.
11. **AGENT AUTHORITY.** User certifies that s/he is the User or an agent for the User and is authorized to execute this Agreement and accept the responsibility for observance of the Code of Conduct and regulations of the City.
12. **ASSIGNMENT.** User shall not assign this Agreement, or any interest arising herein, without the express written consent of the City.
13. **ENTIRE AGREEMENT.** The entire Agreement of the parties is contained herein, and this Agreement supersedes all prior agreements and negotiations between the parties relating to the subject matter herein as well as any previous agreements presently in effect between the parties relating to the subject matter contained herein. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
14. **WAIVER.** Any waiver by either party of a breach of any provision of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
15. **MISCELLANEOUS.**

- 15.1 **Additional Fees.** User shall pay such other equipment rental, maintenance, and other fees as appropriate and as set forth on herein. The City reserves the right to charge supplemental fees for the use of additional locker rooms, additional ice maintenance, and additional clean up expenses as appropriate.
- 15.2 **Scheduling.** Dates and times will be finalized between the Rogers High School Activities Director and the RAC Manager. The record keeping for the scheduling (division) of these hours between the boys and girls programs for gender equity purposes will be the responsibility of the User, not the RAC, the City of Rogers or its RAC Manager.
- 15.3 **Sale of Food and Beverages.** The City has the exclusive right to operate concession sales at the RAC for the sale of food and beverages, including food and beverages dispensed from vending machines. The User shall no permit its members to bring Food or Beverage into the RAC.
- 15.4 **Advertising.** No advertising by User in or on any part of the RAC is permitted without the express written consent of the City.
- 15.5 **Parking Lot Usage.** The User will have shared use of the parking lot on a first come, first served basis and may not prohibit use by other patrons.
- 15.6 **Alcohol.** Alcohol is not allowed on the premises of the RAC.
- 15.7 **Tobacco.** Tobacco use of any kind is not allowed on the premises of the RAC.
16. **NOTICE.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or deposited in the United States Mail, postage prepaid, as follows:
- If to the City, to:     Mike Bauer  
                                 Recreation & Facilities Director  
                                 City of Rogers
- If to User, to:         Dan Ohlgren  
                                 Athletics/Activities Director  
                                 Rogers High School

By signing this Agreement, the parties acknowledge that they have read, understand, and agreed to abide by all its conditions as stipulated.

**ROGERS HIGH SCHOOL,  
INDEPENDENT SCHOOL DISTRICT 728**

**CITY OF ROGERS**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

**EXHIBIT A**  
(Schedules)

**Rogers High School Boys**

Dan Ohlgren

21000 141st Ave N,  
Rogers, MN 55374

**Account Schedule - By Date**

**10/1/2018 - 3/31/2019**

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
11/24/2018	Sat	RAC	Ice Arena	Game	12:45 PM-5:00 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Anoka 1:00 pm JV 3:00 pm Varsity										
11/27/2018	Tue	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Coon Rapids 5:15 pm JV 7:00 pm Varsity										
12/8/2018	Sat	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Chanhassen 5:15 pm JV 7:00 pm Varsity										
12/18/2018	Tue	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Osseo 5:15 pm JV 7:00 pm Varsity										
1/3/2019	Thu	RAC	Ice Arena	Game	4:00 PM-8:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Moorhead 4:15 pm JV 6:00 pm Varsity										
1/5/2019	Sat	RAC	Ice Arena	Game	12:45 PM-4:45 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Saint Francis 1:00 pm JV 3:00 pm Varsity										
1/19/2019	Sat	RAC	Ice Arena	Game	12:45 PM-4:45 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Chisago Lakes 1:00 pm JV 3:00 pm Varsity										
1/26/2019	Sat	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs North Branch 5:15 pm JV 7:00 pm Varsity										
1/31/2019	Thu	RAC	Ice Arena	Game	5:00 PM-9:15 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Buffalo 5:15 pm JV 7:00 pm Varsity										
2/2/2019	Sat	RAC	Ice Arena	Game	1:00 PM-5:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Cambridge-Isanti 1:15 pm JV 3:00 pm Varsity										
2/14/2019	Thu	RAC	Ice Arena	Game	5:00 PM-9:15 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Boys vs Saint Michael-Albertville 5:15 pm JV 7:00 pm Varsity										
						44 (hrs) / 45 (min)	<b>Sub Total</b>	\$9,900.00		
							<b>Tax</b>	\$0.00		
							<b>Grand Total</b>	\$9,900.00		

**Rogers High School Girls**

Dan Ohlgren

21000 141st Ave N,  
Rogers, MN 55374**Account Schedule - By Date****10/1/2018 - 3/31/2019**

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
11/13/2018	Tue	RAC	Ice Arena	Game	5:00 PM-9:15 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Sartell 5:15 pm JV 7:00 pm Varsity										
11/15/2018	Thu	RAC	Ice Arena	Game	5:00 PM-9:15 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls Varsity vs River Lakes 7:00 pm Girls JV vs Andover 5:15 pm										
11/20/2018	Tue	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Buffalo 5:15 pm JV 7:00 pm Varsity										
12/11/2018	Tue	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Princeton 5:15 pm JV 7:00 pm Varsity										
12/20/2018	Thu	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Hopkins 5:15 pm JV 7:00 pm Varsity										
1/5/2019	Sat	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Anoka 5:15 pm JV 7:00 pm Varsity										
1/10/2019	Thu	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Spring Lake Park 5:15 pm JV 7:00 pm Varsity										
1/15/2019	Tue	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs St. Francis/North Branch 5:15 pm JV 7:00 pm Varsity										
1/18/2019	Fri	RAC	Ice Arena	Game	5:00 PM-9:15 PM	4/15	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Chisago Lakes 5:15 pm JV 7:00 pm Varsity										
1/24/2019	Thu	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs Cambridge-Isanti 5:15 pm JV 7:00 pm Varsity										
2/1/2019	Fri	RAC	Ice Arena	Game	5:00 PM-9:00 PM	4/0	900.00	0.00	0.00	900.00
<i>Schedule Notes:</i> Girls vs North Wright County 5:15 pm JV 7:00 pm Varsity										
						44 (hrs) / 45 (min)		<b>Sub Total</b>	\$9,900.00	
								<b>Tax</b>	\$0.00	
								<b>Grand Total</b>	\$9,900.00	



## **EXHIBIT B**

### **1. Rental Rates**

#### **a. Boys**

- i. \$450 single Varsity or Jr. Varsity game two hours Fifteen Minutes.
- ii. \$900 double Varsity and Jr. Varsity game Four hours Fifteen Minutes.

#### **b. Girls**

- i. \$450 single Varsity or Jr. Varsity game two hours Fifteen Minutes.
- ii. \$900 double Varsity and Jr. Varsity game Four hours Fifteen Minutes.

2. **Security.** Practice ice rates include \$12 per hour security fee to provide Two (2) police officers for Boy's Varsity games

3. **Gate.** Gate will be collected 30 minutes prior to the start of the Jr. Varsity or first game of the day until the start of the third (3<sup>rd</sup>) period of the Varsity or last game of the day. One Dollar (\$1) of each ticket sale will be set aside to retire the debt on the capital costs of the Varsity Locker Rooms; this will be reflected in the game summery report and season end report. The following amounts will be charged as admission:

- a. Four Dollars (\$4) Kindergarten-12<sup>th</sup> Grade.
- b. Four Dollars (\$4) Age 55 and older.
- c. Seven Dollars (\$7) ages 18 and older.

4. **Passes.** Mississippi 8 Conference Pass will be accepted as admission to the aforementioned events; a copy of the pass will be submitted one (1) week prior to the first event to the RAC manager.

5. **Gate Receipts.** The parties agree that, for the purpose of High School hockey games ("Event") the ticket proceeds will be retained by the City.

### **6. Payments.**

- a. Scheduled rentals October 1, 2018 through December 1, 2018 will be billed on December 1, 2018.
- b. Scheduled rentals December 2, 2018 through March 31, 2019 will be billed after the last actual use prior to March 31.
- c. Payments to the RAC of the above fees will be made by the User within twenty (20) days of receipt of each invoice. A finance charge of 1.5% will be added to invoices not paid within 20 (twenty) days. At no time will the User utilize the ice if payments are not

made or appropriate arrangements have not been made in writing with the RAC Manager.

7. **RAC Personnel.** For each Event, the RAC will provide:
  - a. Ticket Sellers.
  - b. A schedule of requested police security.
  - c. Staff member (1) to assist with security.
  - d. Concessions and additional support staff as deemed necessary.
8. **User Personnel.** For each Event, User agrees to provide:
  - a. Referees in accordance with MSHSL rules
  - b. Trainer
  - c. Administrator/school representative, which will sign in with RAC staff prior to the first game and check in at the beginning of each period.
  - d. Announcer (1)
  - e. Scoreboard operator (1)
  - f. Penalty box supervisors (2)
9. **User Supplies.** The user agrees to supply the following:
  - a. Game pucks
  - b. Score sheets
10. **Game operations.** The Following sequence will be used for all Varsity/Jr. Varsity Double headers:
  - a. All games will begin on a clean freshly resurfaced ice surface.
  - b. Jr. Varsity will warm up and play two (2) Periods.
  - c. The ice will be resurfaced at the conclusion of the Second Period.
  - d. At the conclusion of the Jr. Varsity game the Varsity will warm up on "old" ice.
  - e. After the Varsity warm-up period team personnel will promptly remove the pucks from the ice.
  - f. Prior to the First Period the Ice will be resurfaced.
  - g. The Ice will then be resurfaced after each period.

**EXHIBIT C**  
**Code of Conduct**

1. Be respectful of the arena, read and follow the signs that are posted.
2. No spitting on the locker room floors, bench areas, or the walls. Use the garbage can if you have to!
3. No stick handling in the locker rooms, the Lobby, the Bleachers, and especially in the Activity Room. This rule includes shooting tape balls and stick handling golf and tennis balls!
4. No Skateboards, Rollerblades (in-line Skates) or Roller Shoes.
5. No smoking in the facility.
6. No alcoholic beverages allowed.
7. Rogers Activity Center is not responsible for individual's hockey or skating equipment.
8. There is no dry land training allowed in any part of the building.
9. Lost and Found Policy
  - a. All lost and found items will be placed in the designated location for two weeks. More valuable items such as wallets, cameras, etc. Items will be kept for one month in the manager's office.
  - b. If any identification is available the person should be called.
10. Food and beverage policy
  - a. No outside food or beverages are allowed.
  - b. No sunflower seeds in the arena.
11. Open Skating Code of Conduct
  - a. No pucks, sticks or balls
  - b. No food or beverages on the ice
  - c. No horseplay, tag, crack the whip or racing
  - d. Skate in the direction that the skate guard dictates, never skate against the flow of traffic
  - e. At the mid point of each session all patrons will be asked to stop and change directions
  - f. Slower or inexperienced skaters keep near the boards
  - g. No sitting on the boards
  - h. No shoes on the ice
  - i. Do not carry anyone while skating
  - j. Please be courteous of other skaters, keep a safe distance
  - k. Report any misconduct or accidents to the skate guard
12. Locker room policy
  - a. Locker room use is a privilege not a right, restrooms, lobbies and common area are not acceptable areas to change in, in doing so you may forfeit your ability to skate at the Rogers Activity Center, without a refund of rental fees.
  - b. Car keys or valid driver's license must be exchanged for the locker room key for access. Car keys or driver's license must be kept in the office for the duration of the ice time. The Rogers Activity Center

and the City of Rogers cannot be responsible for theft at the arena, it is suggested that all valuables not be brought into the facility. Keep the locker room doors locked while on the ice.

- c. When entering a locker room please report any damage, trash or unclean and RAC staff will re-assign your group or clean as needed.
- d. Locker rooms are to be supervised by the team coaches or managers; when players must be at the arena at a designated time then the coaches/managers should be there also.
- e. When available a locker room may be checked out for use with the exterior rink, this is subject to interior game schedules and at the discretion of RAC staff.
- f. Any damage to the locker room will be billed out to the team (such as puck marks on the walls, bench damage, unnecessary amount of garbage) repeat offenders will be denied use of locker rooms (you will have to come to the arena dressed to play see "a" for clarification)
- g. The last person leaving the locker room is responsible for the cleanliness of the locker room and is expected to lock the locker room prior to turning in the keys.

### 13. On Ice Policy

- a. No one will enter the ice until the Ice Resurfacer has left the ice surface and the doors are closed.
- b. In the event that someone enters the ice while the ice is being resurfaced the driver, at his or her discretion for the safety of the driver and person entering the ice, will exit the ice surface without finishing the resurface; if deemed necessary the RAC Manager will be informed and Ice rental may be canceled if ice conditions warrant or in the case of a repeat offense with no refund.
- c. No one is allowed to write on the glass dasher boards or benches.
- d. Spray paint is not allowed on the surface of the ice; to mark the ice waterproof markers are suggested.
- e. No hot or colored beverages are allowed on the ice.
- f. At the end of the ice rental period the Resurfacer Door's will be opened prior to this all pucks should be picked up.
- g. Referees, coaches or players 15 or older are to move the nets according to the direction of the driver.

14. Keep hands off of rink glass and the lobby glass- keep the arena looking new!

15. The RAC has been built by the tremendous efforts of many people in the community please help us keep it looking new!



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.9

**Subject:** Approval of 2018-19 RYHA Ice Contract

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Recommended City Council Action**

Motion to approve the RYHA ice contract for the 2018-19 season.

**Overview / Background**

The proposed contract is identical to last season's approved contracts. The ice rate used in the contract was previously approved by City Council with the 2018 Master Fee Schedule.

**Staff Recommendation**

Motion to approve the RYHA ice contract for the 2018-19 season.

**Financial Impact:** Mike Bauer **Budgeted?**

**Source Fund:**

**Notes:**

**ATTACHMENTS:**

Description

RYHA Ice Contract

**CITY OF ROGERS  
ROGERS ACTIVITY CENTER RENTAL AGREEMENT**

**ROGERS YOUTH HOCKEY ASSOCIATION**

**AGREEMENT** made this first day of September, 2018, by and between the **ROGERS YOUTH HOCKEY ASSOCIATION** ("User"), a Minnesota non-profit corporation and the **CITY OF ROGERS** ("City"), a Minnesota municipal corporation.

**RECITALS**

- A. The City is the owner and manager of the Rogers Activity Center ("RAC"), which facility is conducive to and available for events open to the public.
- B. User desires to use portions of the Rogers Activity Center subject to the terms and conditions of this Agreement ("Agreement") and all applicable laws and regulations.

**NOW, THEREFORE**, in consideration of the mutual promises, covenants and conditions contained herein, the parties mutually agree as follows:

- 1. **TERM.** The City hereby permits User the use of the RAC and facilities incidental thereto for the period September 1, 2018 to August 31, 2019 as set forth on the schedule attached hereto as "Exhibit A."
- 2. **FACILITIES.** User will have exclusive use of ice sheet(s) as well as two dressing rooms up to 30 minutes prior to and immediately following scheduled ice time. The City will maintain and clean the ice rink. The common areas of the RAC shall be open to the public at all times. The User will have shared use of the common areas and may not prohibit use by other patrons.
- 3. **Rates.** Ice rental rates will be as follows:
  - 3.1 \$200.00 per hour Prime Rate September 1, 2018 to March 1, 2019. Prime Rates will be charged Monday through Friday from 2:00pm until 10:00pm and Saturday and Sunday 6:00am until 10:00pm.
  - 3.2 \$150.00 per hour Non-Prime Rate September 1, 2018 to March 1, 2019 for all hours not designated as prime.
  - 3.3 \$150.00 per hour Rate March 1, 2019 to August 31, 2019.
  - 3.4 Ice times that overlap Prime and Non-prime hours will be prorated.
- 4. **PAYMENT.** The RAC will bill User on a monthly basis for ice time and services from the prior month. Payments to the RAC of the above fees will be made by User within twenty (20) days of receipt of each invoice. A finance charge of 1.5% will be added to invoices not paid within 20 (twenty) days. At no time will the User utilize the ice if payments are not made or appropriate arrangements have not been made in writing with the RAC Manager.
- 5. **CODE OF CONDUCT AND REGULATIONS.** User hereby agrees that it and its members using the RAC will abide by all Code of Conduct and regulations adopted by the City, and as amended from time to time, for use of the RAC. The User of the facility is responsible for the supervision and conduct of participants and spectators both on and off the ice. The User will abide by and communicate Code of Conduct to User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC. Code of Conduct are listed in "Exhibit B."

6. **USER MAINTENANCE.** User shall be responsible for clean-up of the RAC and its facilities following each use of the RAC, including the pick-up and proper disposal of all trash, litter and other debris left in the RAC by User and User's members, guest, invitees, and others utilizing the RAC under User's rental of the RAC. The User shall, upon entering a dressing room, report any trash, litter or debris to RAC staff. If RAC staff is required to clean this debris after use, the cleanup will be charged to the User.
7. **DAMAGE TO RAC.** User shall be liable to the City for any loss or damage to the RAC or its facilities occasioned by, or in connection with the use of the RAC by the User or User's members, guests, or invitees.
- 7.1 The User will be liable to the City for damage, vandalism to walls, light fixtures and bathrooms, beyond normal wear and tear, that is caused by User. The User shall, upon entering a dressing room, report any damage to the RAC staff; the RAC staff may reassign your group if necessary.
- 7.2 Users leaving the ice in a condition so that after a regular ice resurface any part of the ice is deemed to be unsafe to skate on for the next user will be charged for the ice time, labor, any extra resurfacing, and other expenses associated with repairing the ice back to a safe condition. Fees for the above damage clause are as follow: Ice time will be charged according to the rate the ice was rented at. Labor will be charged at a rate of \$30.00 an hour with a minimum of one hour. Each additional resurface will be charged at \$10.00 a resurface. All other charges will be charged according to the expenses.
8. **INDEMNIFICATION.** User agrees to defend, indemnify and hold the City, its officers, agents, and employees harmless from any liability, claims, damages, costs, judgments, or expenses, including reasonable attorney's fees (collectively, "Claim"), that directly relate to use of the RAC by User or User's guests or invitees, including any and all claims for bodily injury or death or property loss or damage sustained as a result of use of the RAC by User or User's guests or invitees; provided, however, that such obligation of indemnification shall not apply when a Claim is caused by negligence, bad faith or willful misconduct on the part of the City, its officers, agents or employees..
9. **INSURANCE.** Both User and City shall maintain liability insurance against claims for bodily injury, death or property damage occurring on or about the ice arena. Such insurance shall be written on an occurrence basis with a combined single limit of not less than \$1,000,000 per occurrence. If the insurance policy is written on a "claims-made basis", the party will maintain coverage for a minimum of three years past the expiration of this agreement. The retroactive date of the policy shall be indicated on the certificate of insurance outlining coverage. The User shall provide a copy of proof of insurance to keep on file.
- In addition, the renter shall name the City of Rogers as an additional insured with respect to its own operations on said policies of insurance. Both parties will maintain all workers compensation insurance required by law.
10. **CANCELLATION OR RESCHEDULING.**
- 10.1 The User's hours can no longer be returned and it is understood that the User except as otherwise provided herein, all ice time set forth on Exhibit A must be paid for by the User whether or not the RAC is actually used. There will be a \$50 per hour fee for rescheduling ice time.

10.2 **BY CITY:** The City reserves the right to: a) cancel this Agreement for any material, default or breach of this Agreement by the User or its members; and b) reschedule the dates or times of use by the User provided under Paragraph 10.1, if the City deems necessary. In the event of a mechanical, or other, failure of the RAC equipment or facilities, the City will notify User as soon as possible. The City will reimburse fees paid by the User for any time scheduled under this Agreement which makes the RAC unavailable to User as a result of such failures.

11. **DISTRIBUTION OF AGREEMENT AND CODE OF CONDUCT.** Prior to using the RAC pursuant to this Agreement, User shall provide a copy of RAC Code of Conduct and regulations to User's members.
12. **ASSIGNMENT.** Neither party shall assign this Agreement, or any interest arising herein, without the express written consent of the other party; provided, however, that User may assign to third parties its right to purchase and use the ice and the related facilities, but that any assignee of user shall remain responsible for all of the terms and conditions of this Agreement.
13. **ENTIRE AGREEMENT.** The entire Agreement of the parties is contained herein, and this Agreement supersedes all prior agreements and negotiations between the parties relating to the subject matter herein as well as any previous agreements presently in effect between the parties relating to the subject matter contained herein. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties, unless otherwise provided herein.
14. **WAIVER.** Any waiver by either party of a breach of any provision of this Agreement shall not affect, in any respect, the validity of the remainder of this Agreement.
15. **MISCELLANEOUS.**
- 15.1 **Additional Fees.** User shall pay such other equipment rental, maintenance, and other fees as appropriate and as set forth herein. The City reserves the right to charge supplemental fees for the use of additional locker rooms, additional ice maintenance, and additional clean up expenses as appropriate. The RAC will notify the User of any charges and allow the User a reasonable opportunity to review prior to service, use, or invoicing.
- 15.2 **Activity Room.** The User may reserve the activity room at the City approved fee schedule rate, the rental rate would include the use of all room peripherals with the User setting up and taking down the room. The Activity Room is to be left in the same condition that it was assigned.
- 15.3 **Sale of Food and Beverages.** The City has the exclusive right to operate concession sales at the RAC for the sale of food and beverages, including food and beverages dispensed from vending machines. The User shall not permit its members to bring Food or Beverage into the RAC.
- 15.4 **Advertising.** No advertising by User in or on any part of the RAC is permitted without the express written consent of the City, with the exception of team jerseys and temporary team banners.
- 15.5 **Parking Lot Usage.** The User will have shared use of the parking lot on a first come, first served basis and may not prohibit use by other patrons.



15.6 **Alcohol.** Alcohol is not allowed on the premises of the RAC without prior consent and necessary permits.

15.7 **Tobacco.** Tobacco use of any kind is not allowed on the premises of the RAC.

15.8 **Gate Fees.** The User will keep all gate fees collected at tournaments.

16. **NOTICE.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or deposited in the United States Mail, postage prepaid, as follows:

If to the City, to:      Mike Bauer  
                                 Recreation & Facilities Director  
                                 City of Rogers

If to User, to:            Rogers Youth Hockey Association  
                                 Attn: President  
                                 P.O. Box 35  
                                 Rogers, MN 55374

By signing this Agreement, the parties acknowledge that they have the authority to enter into this Agreement that they have read, understand, and agreed to abide by all its conditions as stipulated.

ROGERS YOUTH HOCKEY ASSOCIATION

CITY OF ROGERS

By: \_\_\_\_\_  
Name:  
Its: President

By: \_\_\_\_\_  
Name:  
Its:

# EXHIBIT A Schedule

## Rogers Youth Hockey

P.O. Box 35  
Rogers, MN 55374

### Account Schedule - By Date 9/1/2018 - 3/31/2019

Date	Day	Complex	Facility	Event Type	Event Time	Dur.	Rate	Other Chg	Tax	Total
9/4/2018	Tue	RAC	Ice Arena	Practice	7:00 PM-8:00 PM	1/0	150.00	0.00	0.00	150.00
9/8/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	150.00	0.00	0.00	150.00
9/8/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	150.00	0.00	0.00	150.00
9/8/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	150.00	0.00	0.00	150.00
9/8/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	150.00	0.00	0.00	150.00
9/8/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	150.00	0.00	0.00	150.00
9/9/2018	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	150.00	0.00	0.00	150.00
9/9/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	150.00	0.00	0.00	150.00
9/11/2018	Tue	RAC	Ice Arena	Practice	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
9/12/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
9/13/2018	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
9/13/2018	Thu	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
9/13/2018	Thu	RAC	Activity Room	Meeting	6:30 PM-9:00 PM	2/30	25.00	0.00	0.00	25.00
9/14/2018	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	150.00	0.00	0.00	150.00
9/14/2018	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
9/15/2018	Sat	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
9/15/2018	Sat	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	200.00	0.00	0.00	200.00
9/15/2018	Sat	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
9/15/2018	Sat	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
9/15/2018	Sat	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
9/16/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
9/16/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
9/16/2018	Sun	RAC	Ice Arena	Practice	5:30 PM-6:30 PM	1/0	200.00	0.00	0.00	200.00
9/16/2018	Sun	RAC	Ice Arena	Practice	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00
9/17/2018	Mon	RAC	Ice Arena	Practice	5:30 PM-6:30 PM	1/0	200.00	0.00	0.00	200.00
9/17/2018	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
9/17/2018	Mon	RAC	Ice Arena	Practice	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00

9/18/2018	Tue	RAC	Ice Arena	Practice	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
9/18/2018	Tue	RAC	Activity Room	Meeting	6:30 PM-10:00 PM	3/30	25.00	0.00	0.00	25.00
9/19/2018	Wed	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
9/19/2018	Wed	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
9/19/2018	Wed	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
9/19/2018	Wed	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
9/20/2018	Thu	RAC	Ice Arena	Practice	6:00 PM-7:30 PM	1/30	200.00	0.00	0.00	300.00
9/20/2018	Thu	RAC	Activity Room	Meeting	6:00 PM-8:00 PM	2/0	25.00	0.00	0.00	25.00
9/20/2018	Thu	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	190.00	0.00	0.00	190.00
9/21/2018	Fri	RAC	Ice Arena	Practice	8:00 PM-9:30 PM	1/30	200.00	0.00	0.00	300.00
9/22/2018	Sat	RAC	Activity Room	Meeting	7:00 AM-10:00 PM	15/0	25.00	0.00	0.00	25.00
9/22/2018	Sat	RAC	Ice Arena	Practice	8:00 AM-9:15 AM	1/15	200.00	0.00	0.00	250.00
9/22/2018	Sat	RAC	Ice Arena	Practice	9:30 AM-10:45 AM	1/15	200.00	0.00	0.00	250.00
9/22/2018	Sat	RAC	Ice Arena	Practice	11:00 AM-12:30 PM	1/30	200.00	0.00	0.00	300.00
9/22/2018	Sat	RAC	Ice Arena	Practice	12:40 PM-2:10 PM	1/30	200.00	0.00	0.00	300.00
9/22/2018	Sat	RAC	Ice Arena	Practice	2:20 PM-3:20 PM	1/0	200.00	0.00	0.00	200.00
9/22/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
9/22/2018	Sat	RAC	Ice Arena	Practice	4:40 PM-5:40 PM	1/0	200.00	0.00	0.00	200.00
9/22/2018	Sat	RAC	Ice Arena	Practice	5:50 PM-6:50 PM	1/0	200.00	0.00	0.00	200.00
9/22/2018	Sat	RAC	Ice Arena	Practice	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
9/22/2018	Sat	RAC	Ice Arena	Practice	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Activity Room	Meeting	7:30 AM-10:00 PM	14/30	25.00	0.00	0.00	25.00
9/23/2018	Sun	RAC	Ice Arena	Practice	8:00 AM-9:15 AM	1/15	200.00	0.00	0.00	250.00
9/23/2018	Sun	RAC	Ice Arena	Practice	9:30 AM-10:45 AM	1/15	200.00	0.00	0.00	250.00
9/23/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Ice Arena	Practice	4:00 PM-5:15 PM	1/15	200.00	0.00	0.00	250.00
9/23/2018	Sun	RAC	Ice Arena	Practice	5:30 PM-6:45 PM	1/15	200.00	0.00	0.00	250.00
9/23/2018	Sun	RAC	Ice Arena	Practice	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
9/23/2018	Sun	RAC	Ice Arena	Practice	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
9/24/2018	Mon	RAC	Activity Room	Meeting	5:00 PM-10:30 PM	5/30	25.00	0.00	0.00	25.00
9/24/2018	Mon	RAC	Ice Arena	Practice	5:30 PM-6:45 PM	1/15	200.00	0.00	0.00	250.00
9/24/2018	Mon	RAC	Ice Arena	Practice	7:00 PM-8:15 PM	1/15	200.00	0.00	0.00	250.00
9/24/2018	Mon	RAC	Ice Arena	Practice	8:30 PM-10:00 PM	1/30	200.00	0.00	0.00	300.00
9/25/2018	Tue	RAC	Activity Room	Meeting	5:00 PM-10:30 PM	5/30	25.00	0.00	0.00	25.00

9/25/2018	Tue	RAC	Ice Arena	Practice	5:45 PM-7:15 PM	1/30	200.00	0.00	0.00	300.00
9/25/2018	Tue	RAC	Ice Arena	Practice	7:30 PM-9:00 PM	1/30	200.00	0.00	0.00	300.00
9/26/2018	Wed	RAC	Activity Room	Meeting	5:00 PM-10:30 PM	5/30	25.00	0.00	0.00	25.00
9/26/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-9:00 PM	1/30	200.00	0.00	0.00	300.00
9/27/2018	Thu	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
9/27/2018	Thu	RAC	Activity Room	Meeting	5:45 PM-8:00 PM	2/15	25.00	0.00	0.00	25.00
9/27/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
9/27/2018	Thu	RAC	Ice Arena	Practice	7:30 PM-9:00 PM	1/30	200.00	0.00	0.00	300.00
9/27/2018	Thu	RAC	Activity Room	Meeting	8:30 PM-10:30 PM	2/0	25.00	0.00	0.00	25.00
9/28/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
9/28/2018	Fri	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
9/28/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
9/28/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
9/29/2018	Sat	RAC	Activity Room	Meeting	10:00 AM-6:30 PM	8/30	25.00	0.00	0.00	25.00
9/29/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:45 AM	1/15	200.00	0.00	0.00	250.00
9/29/2018	Sat	RAC	Ice Arena	Practice	12:00 PM-1:15 PM	1/15	200.00	0.00	0.00	250.00
9/29/2018	Sat	RAC	Ice Arena	Practice	1:30 PM-3:00 PM	1/30	200.00	0.00	0.00	300.00
9/29/2018	Sat	RAC	Ice Arena	Practice	3:15 PM-4:45 PM	1/30	200.00	0.00	0.00	300.00
9/29/2018	Sat	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
9/29/2018	Sat	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
9/29/2018	Sat	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
9/29/2018	Sat	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
9/30/2018	Sun	RAC	Ice Arena	Practice	6:30 AM-7:30 AM	1/0	200.00	0.00	0.00	200.00
9/30/2018	Sun	RAC	Activity Room	Meeting	7:30 AM-6:00 PM	10/30	25.00	0.00	0.00	25.00
9/30/2018	Sun	RAC	Ice Arena	Practice	7:45 AM-8:45 AM	1/0	200.00	0.00	0.00	200.00
9/30/2018	Sun	RAC	Ice Arena	Practice	9:00 AM-10:00 AM	1/0	200.00	0.00	0.00	200.00
9/30/2018	Sun	RAC	Ice Arena	Practice	10:15 AM-12:15 PM	2/0	200.00	0.00	0.00	400.00
9/30/2018	Sun	RAC	Ice Arena	Practice	12:30 PM-2:00 PM	1/30	200.00	0.00	0.00	300.00
9/30/2018	Sun	RAC	Ice Arena	Practice	2:15 PM-3:45 PM	1/30	200.00	0.00	0.00	300.00
9/30/2018	Sun	RAC	Ice Arena	Practice	5:30 PM-6:30 PM	1/0	200.00	0.00	0.00	200.00
9/30/2018	Sun	RAC	Ice Arena	Practice	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00
10/1/2018	Mon	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/1/2018	Mon	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/1/2018	Mon	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/2/2018	Tue	RAC	Ice Arena	Practice	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
10/2/2018	Tue	RAC	Ice Arena	Practice	8:15 PM-10:15 PM	2/0	193.75	0.00	0.00	387.50
10/3/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00

10/3/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/4/2018	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/4/2018	Thu	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/4/2018	Thu	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/4/2018	Thu	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
10/5/2018	Fri	RAC	Activity Room	Meeting	5:15 PM-6:00 PM	0/45	25.00	0.00	0.00	25.00
10/5/2018	Fri	RAC	Ice Arena	Practice	5:30 PM-6:30 PM	1/0	200.00	0.00	0.00	200.00
10/5/2018	Fri	RAC	Ice Arena	Practice	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00
10/5/2018	Fri	RAC	Ice Arena	Practice	8:00 PM-9:00 PM	1/0	200.00	0.00	0.00	200.00
10/5/2018	Fri	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
10/6/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Activity Room	Meeting	8:45 AM-10:45 AM	2/0	25.00	0.00	0.00	25.00
10/6/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
10/6/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
10/7/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
10/7/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
10/7/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
10/8/2018	Mon	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/8/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/8/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/8/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
10/9/2018	Tue	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00

10/9/2018	Tue	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/9/2018	Tue	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/9/2018	Tue	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/10/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/10/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/10/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
10/11/2018	Thu	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/11/2018	Thu	RAC	Activity Room	Meeting	6:00 PM-10:00 PM	4/0	25.00	0.00	0.00	25.00
10/11/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/11/2018	Thu	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/11/2018	Thu	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
10/12/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/12/2018	Fri	RAC	Activity Room	Meeting	6:00 PM-7:30 PM	1/30	25.00	0.00	0.00	25.00
10/12/2018	Fri	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/12/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/12/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
10/13/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:15 AM	0/45	200.00	0.00	0.00	150.00
10/13/2018	Sat	RAC	Ice Arena	Practice	11:30 AM-12:45 PM	1/15	200.00	0.00	0.00	250.00
10/13/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
10/13/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
10/14/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
10/14/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Activity Room	Meeting	12:15 PM-1:00 PM	0/45	25.00	0.00	0.00	25.00
10/14/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
10/14/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00

10/14/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
10/15/2018	Mon	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/15/2018	Mon	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/15/2018	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
10/15/2018	Mon	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/15/2018	Mon	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
10/16/2018	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/16/2018	Tue	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/16/2018	Tue	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/17/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/17/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/17/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/18/2018	Thu	RAC	Ice Arena	Game	1:00 PM-3:00 PM	2/0	175.00	0.00	0.00	350.00
10/18/2018	Thu	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/18/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/18/2018	Thu	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/18/2018	Thu	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/19/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/19/2018	Fri	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/19/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/19/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
10/20/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:15 AM	0/45	200.00	0.00	0.00	150.00
10/20/2018	Sat	RAC	Ice Arena	Practice	11:30 AM-12:45 PM	1/15	200.00	0.00	0.00	250.00
10/20/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
10/20/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
10/21/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
10/21/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00

10/21/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
10/21/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
10/22/2018	Mon	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/22/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/22/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/22/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/23/2018	Tue	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/23/2018	Tue	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/23/2018	Tue	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/23/2018	Tue	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/24/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/24/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-9:30 PM	2/0	200.00	0.00	0.00	400.00
10/25/2018	Thu	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/25/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/25/2018	Thu	RAC	Ice Arena	Practice	7:30 PM-9:30 PM	2/0	200.00	0.00	0.00	400.00
10/26/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
10/26/2018	Fri	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
10/26/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/26/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:15 AM	0/45	200.00	0.00	0.00	150.00
10/27/2018	Sat	RAC	Ice Arena	Practice	11:30 AM-12:45 PM	1/15	200.00	0.00	0.00	250.00
10/27/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
10/27/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
10/28/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
10/28/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00



10/28/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
10/28/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
10/29/2018	Mon	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/29/2018	Mon	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/29/2018	Mon	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/29/2018	Mon	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
10/30/2018	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
10/30/2018	Tue	RAC	Activity Room	Meeting	6:00 PM-10:00 PM	4/0	25.00	0.00	0.00	25.00
10/30/2018	Tue	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
10/30/2018	Tue	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
10/31/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
10/31/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
10/31/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
11/1/2018	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/1/2018	Thu	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/1/2018	Thu	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/2/2018	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/2/2018	Fri	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/2/2018	Fri	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/2/2018	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
11/3/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-8:30 AM	2/15	200.00	0.00	0.00	450.00
11/3/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-12:45 PM	2/15	200.00	0.00	0.00	450.00
11/3/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:15 PM	1/15	200.00	0.00	0.00	250.00
11/3/2018	Sat	RAC	Ice Arena	Practice	2:30 PM-3:15 PM	0/45	200.00	0.00	0.00	150.00
11/3/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
11/3/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
11/3/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
11/3/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-9:30 PM	2/15	200.00	0.00	0.00	450.00
11/4/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
11/4/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
11/4/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
11/4/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
11/4/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00

11/4/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
11/4/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
11/4/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
11/4/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
11/5/2018	Mon	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/5/2018	Mon	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/5/2018	Mon	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/5/2018	Mon	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
11/6/2018	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/6/2018	Tue	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/6/2018	Tue	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/7/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
11/7/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/7/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
11/8/2018	Thu	RAC	Ice Arena	Practice	4:30 PM-5:30 PM	1/0	200.00	0.00	0.00	200.00
11/8/2018	Thu	RAC	Ice Arena	Practice	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
11/8/2018	Thu	RAC	Ice Arena	Practice	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
11/8/2018	Thu	RAC	Ice Arena	Practice	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
11/8/2018	Thu	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
11/9/2018	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/9/2018	Fri	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/9/2018	Fri	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/9/2018	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:15 AM	0/45	200.00	0.00	0.00	150.00
11/10/2018	Sat	RAC	Ice Arena	Practice	11:30 AM-12:45 PM	1/15	200.00	0.00	0.00	250.00
11/10/2018	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
11/10/2018	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
11/11/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00

11/11/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
11/11/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
11/12/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
11/12/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/12/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
11/13/2018	Tue	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
11/14/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/14/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
11/15/2018	Thu	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
11/16/2018	Fri	RAC	Ice Arena	Game	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
11/16/2018	Fri	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/16/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Practice	11:45 AM-1:00 PM	1/15	200.00	0.00	0.00	250.00
11/17/2018	Sat	RAC	Ice Arena	Practice	1:15 PM-2:15 PM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Practice	2:30 PM-3:30 PM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Game	3:45 PM-5:45 PM	2/0	200.00	0.00	0.00	400.00
11/17/2018	Sat	RAC	Ice Arena	Practice	6:00 PM-7:30 PM	1/30	200.00	0.00	0.00	300.00
11/17/2018	Sat	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/17/2018	Sat	RAC	Ice Arena	Game	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	For Sale	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:30 AM	1/15	200.00	0.00	0.00	250.00
11/18/2018	Sun	RAC	Ice Arena	Practice	8:45 AM-9:30 AM	0/45	200.00	0.00	0.00	150.00
11/18/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Game	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Game	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
11/18/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-8:45 PM	2/10	200.00	0.00	0.00	433.33
11/19/2018	Mon	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
11/19/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00

11/19/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/19/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
11/20/2018	Tue	RAC	Activity Room	Meeting	7:00 PM-8:00 PM	1/0	25.00	0.00	0.00	25.00
11/20/2018	Tue	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
11/21/2018	Wed	RAC	Ice Arena	Game	8:00 AM-9:00 AM	1/0	150.00	0.00	0.00	150.00
11/21/2018	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
11/21/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/21/2018	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
11/23/2018	Fri	RAC	Ice Arena	Practice	2:00 PM-3:00 PM	1/0	187.50	0.00	0.00	187.50
11/23/2018	Fri	RAC	Ice Arena	Practice	3:15 PM-4:15 PM	1/0	200.00	0.00	0.00	200.00
11/23/2018	Fri	RAC	Ice Arena	Game	4:30 PM-5:30 PM	1/0	200.00	0.00	0.00	200.00
11/23/2018	Fri	RAC	Ice Arena	Game	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
11/23/2018	Fri	RAC	Ice Arena	Game	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
11/23/2018	Fri	RAC	Ice Arena	Game	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
11/24/2018	Sat	RAC	Ice Arena	Practice	6:30 AM-7:30 AM	1/0	200.00	0.00	0.00	200.00
11/24/2018	Sat	RAC	Ice Arena	Practice	7:45 AM-8:45 AM	1/0	200.00	0.00	0.00	200.00
11/24/2018	Sat	RAC	Ice Arena	Practice	9:00 AM-10:00 AM	1/0	200.00	0.00	0.00	200.00
11/24/2018	Sat	RAC	Ice Arena	Practice	10:15 AM-12:30 PM	2/15	200.00	0.00	0.00	450.00
11/24/2018	Sat	RAC	Ice Arena	Game	6:30 PM-8:00 PM	1/30	200.00	0.00	0.00	300.00
11/24/2018	Sat	RAC	Ice Arena	Practice	8:15 PM-10:30 PM	2/15	188.89	0.00	0.00	425.00
11/25/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Game	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Game	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Game	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
11/25/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:55 PM	1/30	200.00	0.00	0.00	300.00
11/25/2018	Sun	RAC	Activity Room	Meeting	6:30 PM-8:30 PM	2/0	25.00	0.00	0.00	25.00
11/25/2018	Sun	RAC	Ice Arena	Practice	7:15 PM-8:45 PM	1/30	200.00	0.00	0.00	300.00
11/26/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
11/26/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
11/26/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
11/27/2018	Tue	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
11/28/2018	Wed	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
11/28/2018	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00

11/28/2018	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
11/29/2018	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
11/29/2018	Thu	RAC	Ice Arena	Game	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
11/29/2018	Thu	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
11/29/2018	Thu	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
11/30/2018	Fri	RAC	Activity Room	Meeting	10:30 AM-11:30 PM	13/0	25.00	0.00	0.00	25.00
11/30/2018	Fri	RAC	Ice Arena	Tournament	5:30 PM-6:30 PM	1/0	200.00	0.00	0.00	200.00
11/30/2018	Fri	RAC	Ice Arena	Tournament	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00
11/30/2018	Fri	RAC	Ice Arena	Tournament	8:00 PM-9:00 PM	1/0	200.00	0.00	0.00	200.00
11/30/2018	Fri	RAC	Ice Arena	Tournament	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
12/1/2018	Sat	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Activity Room	Meeting	6:30 AM-11:30 PM	17/0	25.00	0.00	0.00	25.00
12/1/2018	Sat	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	4:00 PM-5:00 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Tournament	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/1/2018	Sat	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Activity Room	Meeting	6:00 AM-11:00 PM	17/0	25.00	0.00	0.00	25.00
12/2/2018	Sun	RAC	Ice Arena	Practice	6:30 AM-7:30 AM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Practice	7:45 AM-8:45 AM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Tournament	9:00 AM-10:00 AM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Tournament	10:15 AM-11:15 AM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Tournament	11:30 AM-12:45 PM	1/15	200.00	0.00	0.00	250.00
12/2/2018	Sun	RAC	Ice Arena	Tournament	1:00 PM-2:30 PM	1/30	200.00	0.00	0.00	300.00
12/2/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Game	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
12/2/2018	Sun	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/3/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/3/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/3/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00

12/4/2018	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
12/4/2018	Tue	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
12/4/2018	Tue	RAC	Ice Arena	Game	7:45 PM-9:15 PM	1/30	200.00	0.00	0.00	300.00
12/4/2018	Tue	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
12/5/2018	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/5/2018	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
12/6/2018	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
12/6/2018	Thu	RAC	Activity Room	Meeting	6:00 PM-10:15 PM	4/15	30.00	0.00	0.00	127.50
12/6/2018	Thu	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
12/6/2018	Thu	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/6/2018	Thu	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
12/7/2018	Fri	RAC	Ice Arena	Game	5:15 PM-6:45 PM	1/30	200.00	0.00	0.00	300.00
12/7/2018	Fri	RAC	Ice Arena	Practice	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
12/7/2018	Fri	RAC	Ice Arena	Practice	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
12/7/2018	Fri	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
12/8/2018	Sat	RAC	Ice Arena	Practice	6:45 AM-7:45 AM	1/0	200.00	0.00	0.00	200.00
12/8/2018	Sat	RAC	Ice Arena	Practice	8:00 AM-9:00 AM	1/0	200.00	0.00	0.00	200.00
12/8/2018	Sat	RAC	Ice Arena	Practice	9:15 AM-10:15 AM	1/0	200.00	0.00	0.00	200.00
12/8/2018	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
12/8/2018	Sat	RAC	Ice Arena	Game	11:45 AM-1:45 PM	2/0	200.00	0.00	0.00	400.00
12/8/2018	Sat	RAC	Ice Arena	Game	2:00 PM-3:30 PM	1/30	200.00	0.00	0.00	300.00
12/8/2018	Sat	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
12/8/2018	Sat	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Game	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Game	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Game	11:00 AM-12:30 PM	1/30	200.00	0.00	0.00	300.00
12/9/2018	Sun	RAC	Ice Arena	Game	12:45 PM-2:15 PM	1/30	200.00	0.00	0.00	300.00
12/9/2018	Sun	RAC	Ice Arena	Practice	2:30 PM-3:45 PM	1/15	200.00	0.00	0.00	250.00
12/9/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
12/9/2018	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/10/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/10/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/10/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
12/11/2018	Tue	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50

12/12/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/12/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/13/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/13/2018	Thu	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/13/2018	Thu	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/14/2018	Fri	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
12/14/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
12/14/2018	Fri	RAC	Ice Arena	Game	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/14/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/14/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Game	9:45 AM-11:45 AM	2/0	200.00	0.00	0.00	400.00
12/15/2018	Sat	RAC	Ice Arena	Game	12:00 PM-1:00 PM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Game	1:15 PM-2:30 PM	1/15	200.00	0.00	0.00	250.00
12/15/2018	Sat	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Practice	4:00 PM-5:00 PM	1/0	200.00	0.00	0.00	200.00
12/15/2018	Sat	RAC	Ice Arena	Game	5:15 PM-6:45 PM	1/30	200.00	0.00	0.00	300.00
12/15/2018	Sat	RAC	Ice Arena	Game	7:00 PM-8:30 PM	1/30	200.00	0.00	0.00	300.00
12/15/2018	Sat	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
12/16/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
12/16/2018	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/17/2018	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/17/2018	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
12/17/2018	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/17/2018	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/18/2018	Tue	RAC	Activity Room	Meeting	4:00 PM-10:00 PM	6/0	25.00	0.00	0.00	25.00
12/18/2018	Tue	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
12/19/2018	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/19/2018	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00

12/20/2018	Thu	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
12/21/2018	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
12/21/2018	Fri	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
12/21/2018	Fri	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/21/2018	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	6:45 AM-7:45 AM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	8:00 AM-9:00 AM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Game	9:15 AM-10:45 AM	1/30	200.00	0.00	0.00	300.00
12/22/2018	Sat	RAC	Ice Arena	Practice	11:00 AM-12:45 PM	1/45	200.00	0.00	0.00	350.00
12/22/2018	Sat	RAC	Ice Arena	Game	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Game	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/22/2018	Sat	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Game	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Game	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Game	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Game	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Game	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
12/23/2018	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/26/2018	Wed	RAC	Ice Arena	Practice	4:50 PM-5:50 PM	1/0	200.00	0.00	0.00	200.00
12/26/2018	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/26/2018	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
12/27/2018	Thu	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
12/27/2018	Thu	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
12/27/2018	Thu	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
12/27/2018	Thu	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/27/2018	Thu	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/28/2018	Fri	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
12/28/2018	Fri	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
12/28/2018	Fri	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00



12/28/2018	Fri	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
12/28/2018	Fri	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Game	9:45 AM-11:15 AM	1/30	200.00	0.00	0.00	300.00
12/29/2018	Sat	RAC	Ice Arena	Game	11:30 AM-1:00 PM	1/30	200.00	0.00	0.00	300.00
12/29/2018	Sat	RAC	Ice Arena	Game	1:15 PM-2:30 PM	1/15	200.00	0.00	0.00	250.00
12/29/2018	Sat	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Practice	4:00 PM-5:30 PM	1/30	200.00	0.00	0.00	300.00
12/29/2018	Sat	RAC	Ice Arena	Game	5:45 PM-6:45 PM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Game	7:00 PM-8:00 PM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Game	8:15 PM-9:15 PM	1/0	200.00	0.00	0.00	200.00
12/29/2018	Sat	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
12/30/2018	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Game	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Game	11:00 AM-12:30 PM	1/30	200.00	0.00	0.00	300.00
12/30/2018	Sun	RAC	Ice Arena	Game	12:45 PM-2:30 PM	1/45	200.00	0.00	0.00	350.00
12/30/2018	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Game	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
12/30/2018	Sun	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	4:40 PM-5:40 PM	1/0	200.00	0.00	0.00	200.00
12/31/2018	Mon	RAC	Ice Arena	Practice	5:50 PM-6:50 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	150.00	0.00	0.00	150.00
1/1/2019	Tue	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
1/1/2019	Tue	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00

1/2/2019	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/2/2019	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
1/3/2019	Thu	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
1/3/2019	Thu	RAC	Ice Arena	Game	8:15 PM-10:15 PM	2/0	193.75	0.00	0.00	387.50
1/4/2019	Fri	RAC	Ice Arena	Game	6:15 PM-8:15 PM	2/0	200.00	0.00	0.00	400.00
1/4/2019	Fri	RAC	Ice Arena	Game	8:30 PM-10:00 PM	1/30	200.00	0.00	0.00	300.00
1/5/2019	Sat	RAC	Ice Arena	Practice	6:30 AM-7:30 AM	1/0	200.00	0.00	0.00	200.00
1/5/2019	Sat	RAC	Ice Arena	Practice	7:45 AM-8:45 AM	1/0	200.00	0.00	0.00	200.00
1/5/2019	Sat	RAC	Ice Arena	Practice	9:00 AM-10:00 AM	1/0	200.00	0.00	0.00	200.00
1/5/2019	Sat	RAC	Ice Arena	Practice	10:15 AM-11:15 AM	1/0	200.00	0.00	0.00	200.00
1/5/2019	Sat	RAC	Ice Arena	Practice	11:30 AM-12:30 PM	1/0	200.00	0.00	0.00	200.00
1/5/2019	Sat	RAC	Activity Room	Meeting	12:30 PM-5:15 PM	4/45	25.00	0.00	0.00	25.00
1/5/2019	Sat	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
1/6/2019	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
1/6/2019	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
1/6/2019	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
1/6/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-11:00 AM	1/15	200.00	0.00	0.00	250.00
1/6/2019	Sun	RAC	Ice Arena	Game	11:15 AM-12:45 PM	1/30	200.00	0.00	0.00	300.00
1/6/2019	Sun	RAC	Ice Arena	Practice	1:00 PM-2:30 PM	1/30	200.00	0.00	0.00	300.00
1/6/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
1/6/2019	Sun	RAC	Ice Arena	Game	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
1/6/2019	Sun	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/7/2019	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
1/7/2019	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/7/2019	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
1/8/2019	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
1/8/2019	Tue	RAC	Ice Arena	Game	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
1/8/2019	Tue	RAC	Ice Arena	Game	7:45 PM-9:45 PM	2/0	200.00	0.00	0.00	400.00
1/9/2019	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/9/2019	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
1/10/2019	Thu	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
1/10/2019	Thu	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
1/11/2019	Fri	RAC	Activity Room	Meeting	10:30 AM-11:30 PM	13/0	25.00	0.00	0.00	25.00
1/11/2019	Fri	RAC	Ice Arena	Tournament	4:30 PM-5:45 PM	1/15	200.00	0.00	0.00	250.00
1/11/2019	Fri	RAC	Ice Arena	Tournament	6:00 PM-7:15 PM	1/15	200.00	0.00	0.00	250.00
1/11/2019	Fri	RAC	Ice Arena	Tournament	7:30 PM-8:45 PM	1/15	200.00	0.00	0.00	250.00
1/11/2019	Fri	RAC	Ice Arena	Tournament	9:00 PM-10:15 PM	1/15	190.00	0.00	0.00	237.50

1/12/2019	Sat	RAC	Activity Room	Meeting	6:30 AM-11:30 PM	17/0	25.00	0.00	0.00	25.00
1/12/2019	Sat	RAC	Ice Arena	Practice	6:45 AM-7:45 AM	1/0	200.00	0.00	0.00	200.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	8:00 AM-9:15 AM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	9:30 AM-10:45 AM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	11:00 AM-12:15 PM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	12:30 PM-1:45 PM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Practice	2:00 PM-3:45 PM	1/45	200.00	0.00	0.00	350.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	4:00 PM-5:15 PM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	5:30 PM-6:45 PM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	7:00 PM-8:15 PM	1/15	200.00	0.00	0.00	250.00
1/12/2019	Sat	RAC	Ice Arena	Tournament	8:30 PM-9:45 PM	1/15	200.00	0.00	0.00	250.00
1/13/2019	Sun	RAC	Activity Room	Meeting	6:30 AM-11:30 PM	17/0	25.00	0.00	0.00	25.00
1/13/2019	Sun	RAC	Ice Arena	Practice	6:45 AM-7:45 AM	1/0	200.00	0.00	0.00	200.00
1/13/2019	Sun	RAC	Ice Arena	Tournament	8:00 AM-9:15 AM	1/15	200.00	0.00	0.00	250.00
1/13/2019	Sun	RAC	Ice Arena	Tournament	9:30 AM-10:45 AM	1/15	200.00	0.00	0.00	250.00
1/13/2019	Sun	RAC	Ice Arena	Tournament	11:00 AM-12:30 PM	1/30	200.00	0.00	0.00	300.00
1/13/2019	Sun	RAC	Ice Arena	Tournament	12:45 PM-2:30 PM	1/45	200.00	0.00	0.00	350.00
1/13/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
1/13/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
1/13/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/14/2019	Mon	RAC	Ice Arena	Game	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
1/14/2019	Mon	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/14/2019	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
1/15/2019	Tue	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
1/16/2019	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/16/2019	Wed	RAC	Ice Arena	Game	8:45 PM-10:45 PM	2/0	181.25	0.00	0.00	362.50
1/17/2019	Thu	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
1/17/2019	Thu	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
1/17/2019	Thu	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/17/2019	Thu	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
1/18/2019	Fri	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
1/19/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
1/19/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
1/19/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:20 AM	0/50	200.00	0.00	0.00	166.67
1/19/2019	Sat	RAC	Ice Arena	Practice	11:45 AM-12:35 PM	0/50	200.00	0.00	0.00	166.67
1/19/2019	Sat	RAC	Ice Arena	Practice	6:15 PM-7:45 PM	1/30	200.00	0.00	0.00	300.00
1/19/2019	Sat	RAC	Ice Arena	Practice	8:00 PM-9:30 PM	1/30	200.00	0.00	0.00	300.00

1/20/2019	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-11:15 AM	1/30	200.00	0.00	0.00	300.00
1/20/2019	Sun	RAC	Ice Arena	Game	11:30 AM-1:00 PM	1/30	200.00	0.00	0.00	300.00
1/20/2019	Sun	RAC	Ice Arena	Game	1:15 PM-2:30 PM	1/15	200.00	0.00	0.00	250.00
1/20/2019	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Game	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Game	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
1/20/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/21/2019	Mon	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00
1/21/2019	Mon	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
1/21/2019	Mon	RAC	Ice Arena	Game	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
1/21/2019	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
1/21/2019	Mon	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/21/2019	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
1/22/2019	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
1/22/2019	Tue	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
1/22/2019	Tue	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/22/2019	Tue	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
1/23/2019	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/23/2019	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
1/24/2019	Thu	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
1/25/2019	Fri	RAC	Ice Arena	Game	6:15 PM-7:45 PM	1/30	200.00	0.00	0.00	300.00
1/25/2019	Fri	RAC	Ice Arena	Practice	7:55 PM-8:55 PM	1/0	200.00	0.00	0.00	200.00
1/25/2019	Fri	RAC	Ice Arena	Practice	9:05 PM-10:05 PM	1/0	195.83	0.00	0.00	195.83
1/26/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
1/26/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
1/26/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-12:00 PM	1/30	200.00	0.00	0.00	300.00
1/26/2019	Sat	RAC	Ice Arena	Game	12:15 PM-1:45 PM	1/30	200.00	0.00	0.00	300.00
1/26/2019	Sat	RAC	Ice Arena	Game	2:00 PM-3:00 PM	1/0	200.00	0.00	0.00	200.00
1/26/2019	Sat	RAC	Ice Arena	Practice	3:15 PM-4:45 PM	1/30	200.00	0.00	0.00	300.00
1/26/2019	Sat	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
1/27/2019	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Game	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00

1/27/2019	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
1/27/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
1/28/2019	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
1/28/2019	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/28/2019	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
1/29/2019	Tue	RAC	Ice Arena	Game	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
1/29/2019	Tue	RAC	Ice Arena	Game	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
1/29/2019	Tue	RAC	Ice Arena	Game	7:45 PM-9:45 PM	2/0	200.00	0.00	0.00	400.00
1/30/2019	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
1/30/2019	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
1/31/2019	Thu	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
2/1/2019	Fri	RAC	Ice Arena	Practice	9:15 PM-10:15 PM	1/0	187.50	0.00	0.00	187.50
2/2/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
2/2/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
2/2/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
2/2/2019	Sat	RAC	Activity Room	Meeting	12:45 PM-4:45 PM	4/0	25.00	0.00	0.00	25.00
2/2/2019	Sat	RAC	Ice Arena	Game	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
2/2/2019	Sat	RAC	Ice Arena	Game	6:30 PM-8:00 PM	1/30	200.00	0.00	0.00	300.00
2/2/2019	Sat	RAC	Ice Arena	Game	8:15 PM-10:15 PM	2/0	193.75	0.00	0.00	387.50
2/3/2019	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
2/3/2019	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
2/3/2019	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
2/3/2019	Sun	RAC	Ice Arena	Game	9:45 AM-11:15 AM	1/30	200.00	0.00	0.00	300.00
2/3/2019	Sun	RAC	Ice Arena	Game	11:30 AM-1:00 PM	1/30	200.00	0.00	0.00	300.00
2/3/2019	Sun	RAC	Ice Arena	Game	1:15 PM-2:30 PM	1/15	200.00	0.00	0.00	250.00
2/3/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
2/3/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
2/3/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/4/2019	Mon	RAC	Ice Arena	Game	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
2/4/2019	Mon	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/4/2019	Mon	RAC	Ice Arena	Game	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
2/5/2019	Tue	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
2/5/2019	Tue	RAC	Ice Arena	Game	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00

2/5/2019	Tue	RAC	Ice Arena	Game	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/5/2019	Tue	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
2/6/2019	Wed	RAC	Ice Arena	Game	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/6/2019	Wed	RAC	Ice Arena	Game	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
2/7/2019	Thu	RAC	Ice Arena	Practice	6:15 PM-7:00 PM	0/45	200.00	0.00	0.00	150.00
2/7/2019	Thu	RAC	Ice Arena	Game	7:15 PM-8:45 PM	1/30	200.00	0.00	0.00	300.00
2/7/2019	Thu	RAC	Ice Arena	Game	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
2/8/2019	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
2/8/2019	Fri	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
2/8/2019	Fri	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/8/2019	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
2/9/2019	Sat	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	6:00 AM-7:00 AM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	7:15 AM-8:15 AM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
2/10/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/11/2019	Mon	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
2/11/2019	Mon	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/11/2019	Mon	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
2/12/2019	Tue	RAC	Ice Arena	Practice	3:45 PM-4:45 PM	1/0	200.00	0.00	0.00	200.00

2/12/2019	Tue	RAC	Ice Arena	Practice	5:00 PM-6:00 PM	1/0	200.00	0.00	0.00	200.00
2/12/2019	Tue	RAC	Ice Arena	Practice	6:15 PM-7:15 PM	1/0	200.00	0.00	0.00	200.00
2/12/2019	Tue	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/12/2019	Tue	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
2/13/2019	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/13/2019	Wed	RAC	Ice Arena	Practice	8:45 PM-10:15 PM	1/30	191.67	0.00	0.00	287.50
2/14/2019	Thu	RAC	Ice Arena	Practice	9:30 PM-10:30 PM	1/0	175.00	0.00	0.00	175.00
2/15/2019	Fri	RAC	Ice Arena	Practice	5:15 PM-6:15 PM	1/0	200.00	0.00	0.00	200.00
2/15/2019	Fri	RAC	Ice Arena	Practice	6:30 PM-7:30 PM	1/0	200.00	0.00	0.00	200.00
2/15/2019	Fri	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/15/2019	Fri	RAC	Ice Arena	Practice	9:00 PM-10:00 PM	1/0	200.00	0.00	0.00	200.00
2/16/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
2/16/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
2/16/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:45 AM	1/15	200.00	0.00	0.00	250.00
2/16/2019	Sat	RAC	Ice Arena	Practice	6:45 PM-7:45 PM	1/0	200.00	0.00	0.00	200.00
2/16/2019	Sat	RAC	Ice Arena	Practice	8:00 PM-9:00 PM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	7:00 AM-8:00 AM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	8:15 AM-9:15 AM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	9:30 AM-10:30 AM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	10:45 AM-11:45 AM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	6:40 PM-7:40 PM	1/0	200.00	0.00	0.00	200.00
2/17/2019	Sun	RAC	Ice Arena	Practice	7:50 PM-8:50 PM	1/0	200.00	0.00	0.00	200.00
2/18/2019	Mon	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/18/2019	Mon	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/18/2019	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00
2/18/2019	Mon	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
2/18/2019	Mon	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
2/19/2019	Tue	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/19/2019	Tue	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/19/2019	Tue	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
2/19/2019	Tue	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
2/20/2019	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/20/2019	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	200.00	0.00	0.00	200.00
2/20/2019	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	200.00	0.00	0.00	200.00
2/21/2019	Thu	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/21/2019	Thu	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/21/2019	Thu	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00

2/21/2019	Thu	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
2/22/2019	Fri	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/22/2019	Fri	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/22/2019	Fri	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
2/22/2019	Fri	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	200.00	0.00	0.00	200.00
2/23/2019	Sat	RAC	Ice Arena	Practice	6:15 AM-7:15 AM	1/0	200.00	0.00	0.00	200.00
2/23/2019	Sat	RAC	Ice Arena	Practice	7:30 AM-8:30 AM	1/0	200.00	0.00	0.00	200.00
2/23/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:45 AM	1/15	200.00	0.00	0.00	250.00
2/23/2019	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	200.00	0.00	0.00	200.00
2/23/2019	Sat	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/23/2019	Sat	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	8:30 AM-9:30 AM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	200.00	0.00	0.00	200.00
2/24/2019	Sun	RAC	Ice Arena	Practice	7:45 PM-8:45 PM	1/0	200.00	0.00	0.00	200.00
2/25/2019	Mon	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/25/2019	Mon	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	200.00	0.00	0.00	200.00
2/25/2019	Mon	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	200.00	0.00	0.00	200.00
2/25/2019	Mon	RAC	Ice Arena	Practice	8:30 PM-9:30 PM	1/0	150.00	0.00	0.00	150.00
2/26/2019	Tue	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	150.00	0.00	0.00	150.00
2/26/2019	Tue	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	150.00	0.00	0.00	150.00
2/26/2019	Tue	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	150.00	0.00	0.00	150.00
2/27/2019	Wed	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	200.00	0.00	0.00	200.00
2/27/2019	Wed	RAC	Ice Arena	Practice	7:30 PM-8:30 PM	1/0	150.00	0.00	0.00	150.00
2/27/2019	Wed	RAC	Ice Arena	Practice	8:45 PM-9:45 PM	1/0	150.00	0.00	0.00	150.00
2/28/2019	Thu	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	150.00	0.00	0.00	150.00
2/28/2019	Thu	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	150.00	0.00	0.00	150.00
2/28/2019	Thu	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	150.00	0.00	0.00	150.00
3/1/2019	Fri	RAC	Ice Arena	Practice	4:45 PM-5:45 PM	1/0	150.00	0.00	0.00	150.00
3/1/2019	Fri	RAC	Ice Arena	Practice	6:00 PM-7:00 PM	1/0	150.00	0.00	0.00	150.00
3/1/2019	Fri	RAC	Ice Arena	Practice	7:15 PM-8:15 PM	1/0	150.00	0.00	0.00	150.00
3/2/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	150.00	0.00	0.00	150.00



3/2/2019	Sat	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	150.00	0.00	0.00	150.00
3/2/2019	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	150.00	0.00	0.00	150.00
3/2/2019	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	150.00	0.00	0.00	150.00
3/2/2019	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	5:25 PM-6:25 PM	1/0	150.00	0.00	0.00	150.00
3/3/2019	Sun	RAC	Ice Arena	Practice	6:35 PM-7:35 PM	1/0	150.00	0.00	0.00	150.00
3/9/2019	Sat	RAC	Ice Arena	Practice	10:30 AM-11:30 AM	1/0	150.00	0.00	0.00	150.00
3/9/2019	Sat	RAC	Ice Arena	Practice	11:45 AM-12:45 PM	1/0	150.00	0.00	0.00	150.00
3/9/2019	Sat	RAC	Ice Arena	Practice	1:00 PM-2:00 PM	1/0	150.00	0.00	0.00	150.00
3/9/2019	Sat	RAC	Ice Arena	Practice	2:15 PM-3:15 PM	1/0	150.00	0.00	0.00	150.00
3/9/2019	Sat	RAC	Ice Arena	Practice	3:30 PM-4:30 PM	1/0	150.00	0.00	0.00	150.00
3/10/2019	Sun	RAC	Ice Arena	Practice	9:45 AM-10:45 AM	1/0	150.00	0.00	0.00	150.00
3/10/2019	Sun	RAC	Ice Arena	Practice	11:00 AM-12:00 PM	1/0	150.00	0.00	0.00	150.00
3/10/2019	Sun	RAC	Ice Arena	Practice	12:15 PM-1:15 PM	1/0	150.00	0.00	0.00	150.00
3/10/2019	Sun	RAC	Ice Arena	Practice	1:30 PM-2:30 PM	1/0	150.00	0.00	0.00	150.00
3/10/2019	Sun	RAC	Ice Arena	Practice	2:45 PM-3:45 PM	1/0	150.00	0.00	0.00	150.00
3/18/2019	Mon	RAC	Activity Room	Meeting	6:30 PM-9:30 PM	3/0	25.00	0.00	0.00	25.00

1119 (hrs) / 5 (min)

**Sub Total** \$176,330.00

**Tax** \$0.00

**Grand Total** \$176,330.00

**EXHIBIT B**  
**Code of Conduct**

1. Be respectful of the arena, read and follow the signs that are posted.
2. No spitting on the locker room floors, bench areas, or the walls.
3. No stick handling in the locker rooms, the Lobby, the Bleachers, and especially in the Activity Room. This rule includes shooting tape balls and stick handling golf and tennis balls!
4. No Skateboards, Rollerblades (in-line Skates) or Roller Shoes.
5. No smoking in the facility.
6. No alcoholic beverages allowed.
7. Rogers Activity Center is not responsible for individual's hockey or skating equipment.
8. There is no unsupervised dry land training allowed in any part of the building.
  - a. Dry land training that is disruptive to on ice or activity room rentals is prohibited.
  - b. Dry land training is not allowed during games.
9. Lost and Found Policy
  - a. All lost and found items will be placed in the designated location for two weeks. More valuable items such as wallets, cameras, etc. Items will be kept for one month in the manager's office.
  - b. If any identification is available, the person should be called.
10. Food and beverage policy
  - a. No outside food or beverages are allowed.
  - b. No sunflower seeds in the arena.
11. Open Skating Code of Conduct
  - a. No pucks, sticks or balls
  - b. No food or beverages on the ice
  - c. No horseplay, tag, crack the whip or racing
  - d. Skate in the direction that the skate guard dictates, never skate against the flow of traffic
  - e. At the mid-point of each session all patrons will be asked to stop and change directions
  - f. Slower or inexperienced skaters keep near the boards
  - g. No sitting on the boards
  - h. No shoes on the ice
  - i. Do not carry anyone while skating
  - j. Please be courteous of other skaters, keep a safe distance
  - k. Report any misconduct or accidents to the skate guard
12. Locker room policy
  - a. Locker room use is a privilege not a right, restrooms, lobbies and common area are not acceptable areas to change in, in doing so you may forfeit your ability to skate at the Rogers Activity Center, without a refund of rental fees.
  - b. Car keys or valid driver's license must be exchanged for the locker room key for access. Car keys or driver's license must be kept in the concessions stand for the duration of the ice time. The Rogers Activity Center and the City of Rogers cannot be responsible for theft at the arena, it is suggested that all valuables not be brought into the facility. Keep the locker room doors locked while on the ice.

- c. When entering a locker room please report any damage, trash or unclean and RAC staff will re-assign your group or clean as needed.
- d. Locker rooms are to be supervised by the team coaches or managers; when players must be at the arena at a designated time then the coaches/managers should be there also.
- e. When available a locker room may be checked out for use with the exterior rink, this is subject to interior game schedules and at the discretion of RAC staff.
- f. Any damage to the locker room will be billed out to the team (such as puck marks on the walls, bench damage, unnecessary amount of garbage) repeat offenders will be denied use of locker rooms (you will have to come to the arena dressed to play see "a" for clarification)
- g. The last person leaving the locker room is responsible for the cleanliness of the locker room and is expected to lock the locker room prior to turning in the keys.

### 13. On Ice Policy

- a. No one will enter the ice until the Ice Resurfacer has left the ice surface and the doors are closed.
- b. In the event that someone enters the ice while the ice is being resurfaced the driver, at his or her discretion for the safety of the driver and person entering the ice, will exit the ice surface without finishing the resurface; if deemed necessary the RAC Manager will be informed and Ice rental may be canceled if ice conditions warrant or in the case of a repeat offense with no refund.
- c. No one is allowed to write on the glass dasher boards or benches.
- d. Spray paint is not allowed on the surface of the ice; to mark the ice waterproof markers are suggested.
- e. No hot or colored beverages are allowed on the ice.
- f. At the end of the ice rental period the Resurfacer Door's will be opened prior to this all pucks should be picked up.
- g. Referees, coaches or players 15 or older are to move the nets according to the direction of the driver.
- h. To preserve the highest quality ice surface do NOT dump water bottles on ice surface.

- 14. The RAC has been built by the tremendous efforts of many people in the community please help us keep it looking new!



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.10

**Subject:** Authorization To Call For A Public Hearing To Vacate Public Drainage and Utility Easements on Lots 2,3 and 4 of Block 1, Justen Park

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to call for a Public Hearing on February 12, 2019 To Vacate Public Drainage and Utility Easements on Lots 2, 3 and 4 of Block 1, Justen Park.

### **Overview / Background**

The Plat of Justen Park was initially approved by Hassan Township in 1989. During the development of Justen Circle and Linden Drive Utility and Street Improvement Project, the City of Rogers approved land exchange agreements to assemble necessary construction limits. In order to finalize the public record to demonstrate the permanent right-of-way granted by the approved and recorded land exchange agreements, a re-platting of Justen Park with a Second Addition is necessary.

During this process the City Engineer has requested the City Council to initiate the vacation process of a portion of the original Justen Park Plat. After the vacation of public drainage and utility easements, the final plat of Justen Park Second Addition will reestablish the formal revised public drainage and utility easements along with the dedicated road right-of-way.

The attached diagram and legal description demonstrate the area of the drainage and utility easements on Lots 2, 3, and 4 of Block 1, Justen Park to be vacated.

At this time, City Staff is requesting City Council to authorize advertisement for a public hearing to formally vacate the existing public drainage and utility easements on Lots 2, 3, and 4 of Block 1, Justen Park. With affirmative motion, a formal public hearing notice will be published in the City's legal newspaper and notified to adjacent property owners.

### **Staff Recommendation**

Motion to call for a Public Hearing on February 12, 2019 To Vacate Public Drainage and Utility Easements on Lots 2,3 and 4 of Block 1, Justen Park.

**Financial Impact:** None

**Budgeted?** No

**Source Fund:** N/A

**Notes:**

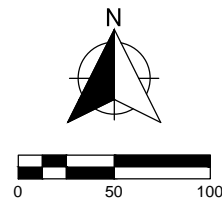
### **ATTACHMENTS:**

Description

Drainage & Utility Easement Vacation Exhibit, Lots 2,3 and 4 - Block 1, Justen Park  
013142-000-D and U Vacation-Description Lots 2,3,4 - Block 1 Justen Park



K:\013142-000\Survey\Drawings\Exhibits\013142-000-D and U Vacation-EXBT.dwg, 12/19/2018 4:20:23 PM



 DRAINAGE & UTILITY EASEMENT VACATION AREA

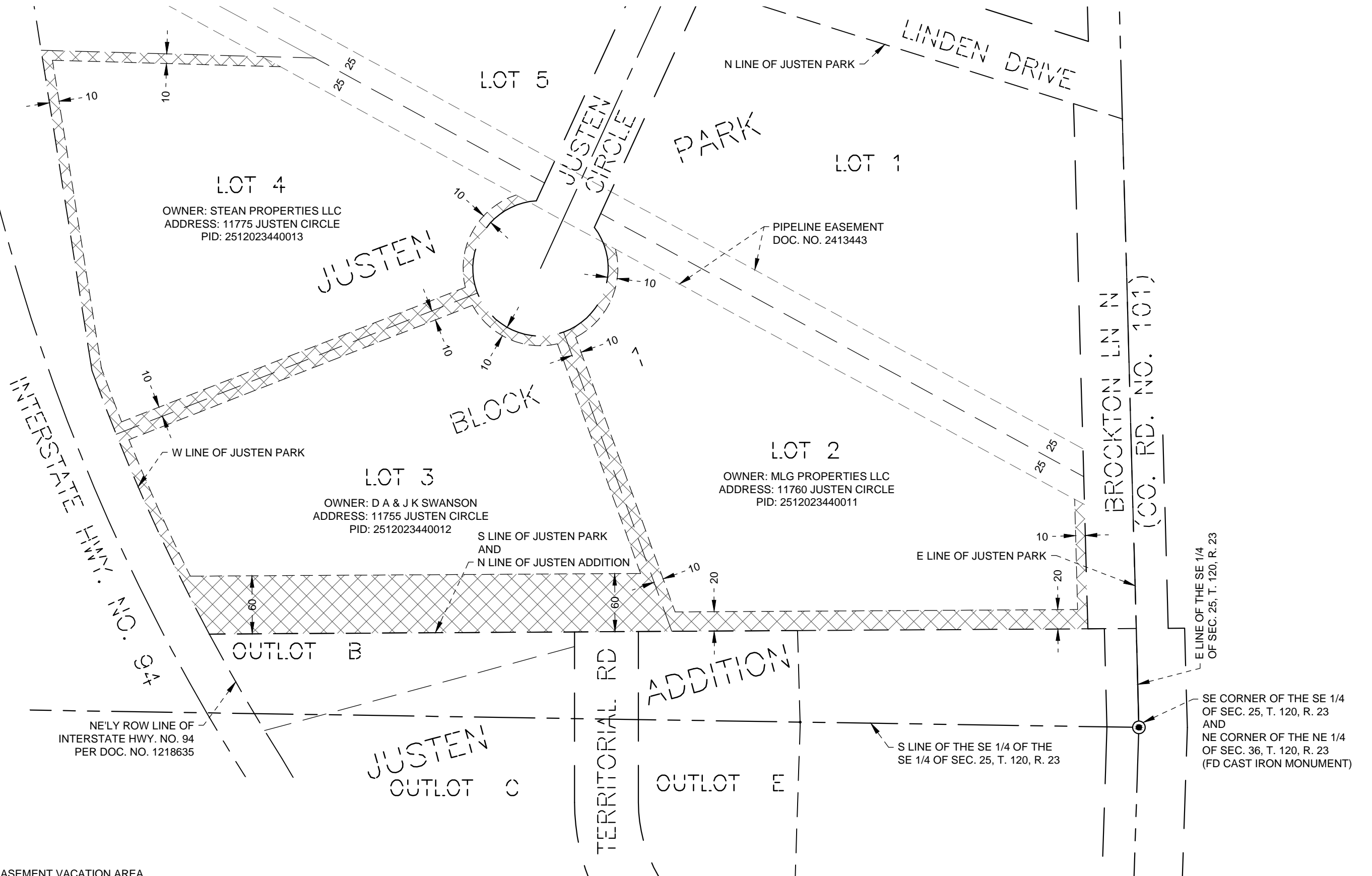
Prepared by:



Drainage & Utility Easement Vacation Exhibit  
Lots 2, 3, and 4, Block 1, Justen Park

City of Rogers, Minnesota

WSB Project No. 013142-000 Date: 12/19/18



Location: City of Rogers

Project No: 013142-000

Date: December 19, 2018

**Description of Drainage and Utility Easement area to be vacated:**

Those Drainage & Utility Easements, originally dedicated on JUSTEN PARK, according to the recorded plat thereof, Hennepin County, Minnesota, and now to be vacated, which lie within Lots 2, 3, and 4, Block 1, JUSTEN PARK, according to the recorded plat thereof, Hennepin County, Minnesota.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: January 8, 2019

Agenda Item: No. 5.11

**Subject:** Approve Renewal of On-Sale, 3.2 On-Sale, Wine, and 3.2 Off-Sale Licenses for the Following:

**Prepared By:** Stacy Scharber, Assistant City Administrator

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### **Recommended City Council Action**

Approval of all On-Sale, 3.2 On-Sale, Wine, and 3.2 Off-Sale licenses as presented.

### **Overview / Background**

Assistant Administrator/Clerk Scharber has requested the Police Department to conduct their annual criminal background investigations on all the liquor license renewal applicants. Chief Beahen has reported that none of the businesses had criminal activity during the 2018 license period.

Liquor licenses will NOT be issued, or considered approved, until all required application materials are submitted to the City, which include the completion of a background investigation, certificates of insurance (liquor liability and work comp), and payment in full of the annual license.

### **Staff Recommendation**

Motion to approve the following On-Sale, 3.2 On-Sale, Wine, and 3.2 Off-Sale licenses for the following:

- On-Sale Liquor License for Applebee's
- On-Sale Liquor License for Guadalajara's Mexican Restaurant
- On-Sale Liquor License for Maynard's Restaurant
- On-Sale Liquor License for Wellstead of Rogers
- On-Sale Liquor License for Broadway Bar & Pizza Rogers
- On-Sale Liquor License for Chipotle
- On-Sale Liquor License for Clive's Roadhouse Rogers
- On-Sale Liquor License for Short or Tall
- On-Sale Liquor License for Emagine Theaters
- 3.2 and Wine License for Hong Thai Restaurant
- 3.2 and Wine License for Davanni's
- 3.2 Off-Sale Liquor License for Cub
- 3.2 Off-Sale Liquor License for Speedway Location SDLKRD
- 3.2 Off-Sale Liquor License for Speedway Location Industrial Blvd.
- 3.2 Off-Sale Liquor License for Target Super Stores
- 3.2 Off-Sale Liquor License for Holiday Station Store #307





**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.12

**Subject:** Accepting Donation from Rogers Lions Club

**Prepared By:** Stacy Scharber, Assistant City Administrator

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**Recommended City Council Action**

Motion to accept the \$14,000 donation from the Rogers Lions Club for deposit into Fund 428 for the Lion's Central Park building.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.13

**Subject:** Approval of Resolution No. 2019-03 A Resolution Authorizing the Acquisition of Budgeted Road Maintenance Materials for the Calendar Year 2019

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to approve Resolution 2019-03, A Resolution Authorizing the Acquisition of Budgeted Road Maintenance Materials for the Calendar Year 2019.

### **Overview / Background**

The attached resolution is provided for Council approval that would allow the City Staff to follow the in-place purchasing policy for acquiring necessary budgeted roadway maintenance materials and services for the calendar year 2019. The itemized list of material and labor is annually required to maintain the in-place City infrastructure of paved and unpaved roadways. The funding for these purchases is approved as part of the 2019 line item budget in the general fund under operations and maintenance of program funds in paved streets, unpaved streets, and ice and snow removal.

This authorization will allow the City Staff to proactively solicit competitive bids for all of the required street maintenance materials and labor. Each of the low bids received will be processed through the City's purchase order system approved by the Department Head, Finance Director and City Administrator prior to entering into any contracts.

### **Staff Recommendation**

Motion to approve Resolution 2019-03, A Resolution Authorizing the Acquisition of Budgeted Road Maintenance Materials for the Calendar Year 2019.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: January 8, 2019

Agenda Item: No. 5.14

**Subject:** Approval of Master Services Agreement with Vitals

**Prepared By:** Jeffrey A Beahen, Chief of Police

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### **Recommended City Council Action**

Motion to approve entering into a three-year master services agreement with Vitals to provide subscription services for the Vitals application for all officers at the Rogers Police Department at an annual cost of \$2,268.60.

### **Overview / Background**

Recent legislative changes addressing police response to persons in crisis, de-escalation of those suffering from mental illness and handling of individuals with special needs, such as autism, have become a priority for police agencies. Both in terms of the required 48-hours of officer training, to following the recommended steps outlined in the training being provided.

We recently went through the first eight hours of training, and it was recommended that we invest in the Vitals application-a service that would be installed as an application on each of the officer's smart phones.

Vitals is a free service provided to residents of any community-and it is a service that works anywhere in the country-as long as the agency subscribes to the application for their officer's phones.

The family who subscribes is provided an electronic fob, which after registering the device, is kept on or with the person with special needs. The family registers the patient with Vitals. The information that is programmed into the fob would include the person's name, age and date of birth, their address, name and contact information for their primary care provider(s), and most important-their disability and instructions to first responders on who to deal with that disability.

When the officer(s) is within 80-yards of a person who possess a Vitals fob, their phone will send out on a proximity alert.

The alert will display on the officer's phone, advising them how to approach and handle the person with the disability. For example, the alert might inform the officer that the person with the disability is 29-years of age, they are non-verbal, react poorly to loud noises and quick movement and will respond violently if touched by a stranger. Tips to handling this individual may include maintaining a distance of at least 4-feet, speaking in a slow and calm voice, and avoiding rapid hand movements. The patient also does not like direct eye contact.

There are two primary purposes for this alert system. The first is to provide the responding officers

critical information in how to best deal with the person with disabilities. The second is to hopefully avoid a use of force confrontation where the officer(s) misinterpret the person's intent-being unaware of their disability-and react with force, potentially even use of deadly force.

Nationwide, officers have shot disabled persons who are either severely mentally ill, autistic or have other disabilities when the officer was unaware of the person's condition, and misinterpreted their intent.

We currently have nine families in Rogers who have enrolled in the Vitals program. I have many other families who are interested but have not signed up as we don't have the application yet. Aside that-there is a great likelihood that between our freeway traffic and shopping destinations, we will run into others who subscribe to this service.

It is not only the right thing in terms of offering the appropriate response to those who require this service, but it is paramount in reducing our potential liability if we were to be involved in use of force incident with someone who had a Vitals fob on their person.

### **Primary Issues to Consider**

This is an e-mail from the Vitals on the project implementation in the community:

Good Morning Chief Beahen-

Welcome to the Vitals™ family! We are excited to have Rogers joining us and look forward to partnering with you to build community awareness. We find that the path to a successful launch within a community is bringing in key partners (rotaries, businesses, residential support providers, community outreach organizations) that we can inform about Vitals™, how it works and how it benefits the entire community as a whole.

Here's the next steps:

- I've attached the Master Services Agreement (MSA) - Take a look and let me know if you have any questions. I've created it based on a three-year contract, which is the typical length. If you prefer a one year contract, the cost increases to \$12.95/officer per month. Let me know and I will adjust accordingly.
- I will be sending an invoice shortly as well - if there is a finance person in your department you would like me to include on those, please let me know and I will add them
- I have copied Stan Alleyne (stan@thevitalsapp.com) our Director of Communications: he will work with you (or your designee) on creating the announcement for your local media. Once again, awareness is key - the sooner we can push that out the better for Rogers and it's success with the Vitals™ service. We can indicate in the announcement what date the Rogers PD will be actively on the streets with the Vitals™ app...we recommend a couple weeks prior to full launch for the announcement when possible to give additional folks time to sign-up.
- I will need the first name, last name and email address of the 19 officers to be activated in your organization. Once we have that information and a signed MSA, I can go ahead get the officers up and running with their accounts.

\*Regarding the new officer coming onboard in July - I haven't added that individual into the estimate yet, but if you would like to capture that cost immediately, I can prorate the additional account for the first year (just pay the additional \$9.95/month July-Dec) and count the following-two years at the 20 officers. Alternatively, I can invoice you in July of 2019 for that officer. Please let me know your preference!

Let's aim to have a Rogers Key Partners meeting in January. The expectation is that you will invite the key partners from your community you feel are critical in getting the word out about your use of Vitals™. We highly recommend that local Fire and EMT representation is also in this meeting, as they are a key component of any First Responder team.

- I've copied Chris Kokal (Chris.Kokal@thevitalsapp.com) our Vice President of Enterprise: he works with counties, service providers and community partners.
- Stan Alleyene and Chris also work closely with schools in your area, if the schools or representative from the district is able to attend the Key Partners meeting, that would be great as well.
- Please pick a couple dates/times that work in your calendar and let me know what they are - we are highly flexible, but I will be able to tell you if there are any time conflicts.
- Once the date/time/place is confirmed you go ahead and invite as many people as possible and of value as you can, and we will as well. We're looking for a full room!
- The Vitals™ team will lead the meeting and make sure everyone's questions are answered.

I know this is a lot of information Chief! Please feel free to call me at any time if you have any questions. Kris Arneson (arneson@thevitalsapp.com) and myself are here if you need us!



**Dawn Peterson** | Director of Operations

| Vitals Aware Services | Public Safety

| **phone:** 507.458.4344

| **email:** dawn@thevitalsapp.com

| **site:** thevitalsapp.com

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## **Analysis of Primary Issues**

### **Staff Recommendation**

Motion to approve entering into a three-year master services agreement with Vitals to provide subscription services for the Vitals application for all officers at the Rogers Police Department at an annual cost of \$2,268.60.

**Financial Impact:** \$2,268.60    **Budgeted?** No

**Source Fund:** General Fund

**Notes:**

**ATTACHMENTS:**

Description

Service Quote

MASTER SERVICES AGREEMENT

**Vitals™ Aware Services Inc.**

5851 Duluth St. Suite 302  
Golden Valley, MN 55422  
dawn@thevitalsapp.com  
thevitalsapp.com



## ESTIMATE

**ADDRESS**

Chief Jeffrey A Beahen  
Rogers Police Department  
21860 Industrial Court  
Rogers, MN 55374

**ESTIMATE # 1037****DATE 12/14/2018**

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ACTIVITY	QTY	RATE	AMOUNT
<b>Department Subscriptions</b> First year of three year contract for 19 department officer subscriptions: \$9.95/officer per month (\$189.05)	12	189.05	2,268.60
TOTAL			<b>\$2,268.60</b>

Accepted By

Accepted Date

## VITALS™ STANDARD SERVICES AGREEMENT

THIS AGREEMENT (this “Agreement”), to take effect on 1-15, 2019, (the “Effective Date”), is entered into by and between Vitals Aware Services, Inc., a Delaware corporation (“Vitals™”), and the City of Rogers Police Department (the “Customer,” and together with Vitals™, the “Parties,” and each, a “Party”).

### RECITALS

**WHEREAS**, Vitals™ is in the business of providing electronic introduction, notification or location services and associated software and hardware products to public safety agencies or their employees for on-the-ground interactions with vulnerable individuals (the “Services”) and to vulnerable individuals and their families and caregivers, and

**WHEREAS**, Customer desires to utilize and deploy the Services in order to increase public safety and foster community relations, and Vitals™ desires to license the Services to Customer,

### AGREEMENT

**NOW, THEREFORE**, in consideration of the premises set forth above and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

#### 1. Services; Grant of License.

##### 1.1. Services.

(a) General. Vitals™ shall provide the Services to Customer as provided in this Agreement. Vitals™ shall work with Customer to maximize the positive impact of the Services and the relating application (the “App”) within Customer’s community through department training, community engagement and local enterprise connections.

##### (b) Vitals™ Requirements.

(i) On the Effective Date, Vitals™ shall provide to Customer the following:

- 1) activation of user log-in capability for each individual supplied by Customer prior to the Effective Date;
- 2) access to a user manual;
- 3) informational and promotional materials for distribution to Customer’s community in a reasonable quantity or as reasonably requested; and
- 4) virtual or in person training based reasonably on size and location of Customer to promptly occur after the Effective Date.

(ii) On the Effective Date and until this Agreement is terminated, Vitals™ shall provide to Customer the following:

- 1) additional activation of user profiles as requested by Customer;
- 2) termination of user profiles as requested by Customer;



3) periodic software application updates pushed out to all active Customer profiles and communication regarding the updates sent to Customer and Customer profiles; and

4) technical support through Vitals™'s website, online chat, phone and email (as provided through the App).

(c) Customer Requirements.

(i) Within seven (7) business days prior to the Effective Date, Customer shall provide to Vitals™ the following:

1) names and email addresses for individuals to have active profiles, provided electronically and in .csv format; and

2) name and contact information of (I) a lead contact representing Customer, (II) a lead contact representing Customer's internal information technology (IT) department or similar department and (III) a lead contact representing Customer's finance department or similar department.

(ii) Within two (2) weeks after the Effective Date:

1) Customer will coordinate timing with Vitals™ communication department for a public announcement that Customer has equipped its officers with the capability of using the App and that such capability is now available to the public within Customer's community; and

2) Customer will have provided training on Vitals™ Services and the App to all activated users as of the Effective Date.

(iii) On the Effective Date and until this Agreement is terminated, Customer shall provide to Vitals™ prompt notice of, and a reasonable opportunity to attend, community and enterprise events, which Customer determines, in good faith, are relatable to the Services.

1.2. License. For the duration of the term of this Agreement, Customer will have the nonexclusive, non-assignable (except as provided for in Section 5.6 below), limited right to access and use the Services and the App solely for Customer's operations and subject to the terms of this Agreement. Customer may allow Customer's employees and independent contractors to access and use the Services and the App for this purpose and Customer is responsible for Customer's employees' and independent contractors' compliance with the terms of this Agreement.

1.3. Service Interruptions. Upon notice to Vitals™ of any interruption in service, excluding interruptions caused from lack of cellular service, acts of God, or third-party interference, through the App or in applicable Services, Vitals™ shall resolve any issue causing interruption in service within twenty-four (24) hours and provide Customer with updates throughout the repair process. Notwithstanding anything to the contrary herein, Customer may provide oral or written notice under this Section 1.3 to Vitals™ through Vitals™'s contact website portals, online chat, telephone and email.

1.4. Pricing. During the term of this Agreement, Customer shall pay Vitals™ in accordance with pricing details on Schedule 1.4 of this Agreement. Vitals™ is guaranteeing the pricing details on Schedule 1.4 for the Initial Term. Upon the end of such guarantee period, Vitals™ shall provide updated pricing details to Customer one hundred twenty (120) days prior to the expiration of the Initial Term.

- 1.5. Terms of Service. Customer acknowledges that Customer's employees' and independent contractors' access to the Services and the App are subject to agreeing to Vitals™ Terms of Service, which are attached hereto as Exhibit B, and are subject to amendment or modification by Vitals™ at any time.

**2. Ownership and Restrictions.**

- 2.1. Customer retains all ownership and intellectual property rights in all information and data communicated to or entered into any Service or the App by or on behalf of Customer or any Customer employee or independent contractor ("Customer Data"). Vitals™ or its licensors retain all ownership and intellectual property rights in and to the Services, the App and all other programs developed by Vitals™ (the "Vitals™ Programs"). Vitals™ represents and warrants that it is the owner or authorized licensee of Vitals™ Programs and their components or has and shall maintain during the term of this Agreement the legal right to license the same to Customer as contemplated hereby. Vitals™ retains all ownership and intellectual property rights in and to anything developed or delivered by or on behalf of Vitals™ under this Agreement. Vitals™ reserves the right to use and incorporate any customizations developed for clients into other client customizations or into Vitals™ Programs.

- 2.2. Customer may not:

(a) make Vitals™ Programs or any materials obtained or resulting from the Services available in any manner to any third party for use in the third party's business operations (unless such access is expressly permitted for the specific program license or materials from the Services Customer has acquired);

(b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of Vitals™ Programs (the foregoing prohibition includes but is not limited to review of data structures or similar materials produced by any Vitals™ Programs), or access or use the Services in order to build or support, and/or assist a third party in building or supporting, products or Services competitive to those offered by Vitals™;

(c) disclose results of any Services or program benchmark tests without Vitals™'s prior written consent; and/or

(d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or provide the Services, Vitals™ Programs or any other materials provided by Vitals™ to any third party, other than as expressly permitted by this Agreement.

- 2.3. Customer further agrees that:

(a) the rights of any user authorized to use the Services on a "named user" basis cannot be shared or used by more than one individual (unless such authorization is reassigned in its entirety to another authorized user, in which case the prior authorized user shall no longer have any right to access or use the Services) unless otherwise agreed to in writing by Vitals™;

(b) except as expressly provided herein, including as may be necessary to conduct performance testing as expressly contemplated by this Agreement, no part of the Services may be copied, reproduced, distributed, republished, downloaded, displayed, posted or transmitted in any form or by any means, including but not limited to electronic, mechanical, photocopying, recording, or other means, whether now known or hereafter developed; and

(c) Client agrees to use commercially reasonable efforts to prevent unauthorized third parties from accessing and/or using the Services.

- 2.4. Vitals™ reserves the right to perform statistical analyses of Customer's use of the Services. Vitals™ does this to measure the effectiveness of the Services, to optimize the performance of the Services, and to ensure compliance with the terms of this Agreement. Customer will not have any right or ability to obtain or learn the results of any such analysis.
- 2.5. Customer grants Vitals™ a worldwide, transferable, perpetual, royalty-free license to use all Customer Data.
- 2.6. Vitals™ will retain Customer Data for a period of thirty (30) days.

### **3. Data.**

- 3.1. Minnesota Government Data Practices Act. The Parties agree to comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided or stored by the Customer pursuant to this Agreement, and (2) all Customer Data, created, collected, received, stored, used, maintained, or disseminated by Vitals™ pursuant to this Agreement.
- 3.2. Provision of Vitals™ held Customer Data. Vitals™ will make the Customer Data held by Vitals™ available to Customer through a portal provided by Vitals™ for the benefit of Customer (such portal to have the Customer Data described on Schedule 3.4 hereto) and the Parties agree that all public access requests for such Customer Data shall be managed and fulfilled by the Customer using the available portal provided by Vitals™. Customer acknowledges that all Customer Data available on such portal will be available only for periods of ninety (90) days and that it is Customer's responsibility to pull necessary periodic reports from such portal to retain Customer Data in accordance with Customer's retention policy. For the avoidance of doubt, Customer Data within the Vitals™ Services will not be directly accessible to fulfill data requests under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

### **4. Term; Termination.**

- 4.1. This Agreement shall be for a term of three (3) years beginning on the Effective Date as defined above (the "Initial Term"). The term of this Agreement shall automatically renew on each anniversary of the Effective Date for an additional term of one (1) year (the "Renewal Date") unless cancelled in writing at least 90 (ninety) days in advance of the next Renewal Date. Either Party may cancel the Agreement by giving notice of non-renewal.
- 4.2. Notwithstanding anything to the contrary, either Party may terminate this Agreement with immediate effect upon Notice to the other party, if the other party: (a) fails to pay any amount when due under this Agreement and such failure continues for thirty (30) days after the other Party's receipt of notice of nonpayment; (b) has not otherwise performed or complied with any of the terms of this Agreement, in whole or in part; or (c) becomes insolvent, files a petition for bankruptcy, or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors.

### **5. Miscellaneous.**

- 5.1. Independent Contractor. Vitals™ is an independent contractor of Customer. Nothing herein will be deemed to constitute the Parties as joint venturers or partners nor as creating any relationship of employer and employee, franchisor and franchisee, or principal and agent. Neither Party may bind or commit the other.

5.2. Notices.

(a) *Requirement of a Writing; Permitted Methods of Delivery.* Each Party giving or making any notice, request, demand or other communication (each, a “Notice”) pursuant to this Agreement shall give the Notice in writing and use one of the following methods of delivery, each of which for purposes of this Agreement is a writing: personal delivery, registered or certified United States Mail (in each case, return receipt requested and postage prepaid), nationally recognized overnight courier (with all fees prepaid), facsimile or e-mail.

(b) *Addressees and Addresses.* Any Party giving a Notice shall address the Notice to the appropriate person at the receiving Party (the “Addressee”) at the address listed on the signature page of this Agreement or to another Addressee or another address as designated by a Party in a Notice pursuant to this Section.

(c) *Effectiveness of a Notice.* Except as provided elsewhere in this Agreement, a Notice is effective only if the Party giving the Notice has complied with these Subsections 5.2(a) and (b) and if the Addressee has received the Notice.

5.3. Amendment; Waiver. The Parties may amend this Agreement only by a mutually executed written agreement of the Parties that identifies itself as an amendment to this Agreement. The Parties may waive any provision of this Agreement only by a writing executed by the Party against whom the waiver is sought to be enforced.

5.4. Severability. If any provision of this Agreement is determined to be invalid, illegal or unenforceable, the remaining provisions of this Agreement remain in full force, if the essential terms and conditions of this Agreement for each Party remain valid, binding, and enforceable.

5.5. Merger. This Agreement constitutes the final agreement between the Parties. It is the complete and exclusive expression of the Parties’ agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement. The provisions of this Agreement may not be explained, supplemented or qualified through evidence of trade usage or a prior course of dealings. In entering into this Agreement, neither Party has relied upon any statement, representation, warranty or agreement of the other Party except for those expressly contained in this Agreement. There are no conditions precedent to the effectiveness of this Agreement, other than those expressly stated in this Agreement.

5.6. Assignment. No Party may assign any of its rights under this Agreement, except with the prior written consent of the other Party. That Party shall not unreasonably withhold its consent. If there is an assignment of rights, the non-assigning Party is deemed to have agreed to perform in favor of the assignee. Notwithstanding the foregoing, Vitals™ may assign this Agreement to any affiliate or subsidiary of Vitals™.

5.7. Third Party Beneficiaries. This Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the signatories.

5.8. Limitation of Liability. EXCEPT WITH RESPECT TO EACH PARTY’S INDEMNIFICATION OBLIGATIONS, (1) THE LIABILITY OF EACH PARTY WITH RESPECT TO THIS AGREEMENT SHALL NOT EXCEED THE COST OF THE SERVICES PROVIDED HEREUNDER, AND (2) NEITHER PARTY SHALL BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES WHATSOEVER, WHICH IN ANY WAY ARISE OUT OF RELATE TO THIS AGREEMENT, SUCH PARTY’S PERFORMANCE OR NONPERFORMANCE UNDER THIS AGREEMENT, OR THE PROVISION OF OR FAILURE TO PROVIDE ANY SERVICE UNDER THIS AGREEMENT,

INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, BUSINESS INTERRUPTIONS AND THIRD-PARTY CLAIMS, EVEN IF SUCH PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

- 5.9. Governing Law; Forum Selection. The laws of the State of Minnesota (without giving effect to its conflict of laws principles) govern all matters arising out of or relating to this Agreement and the transactions it contemplates, including, without limitation, its interpretation, construction, performance, and enforcement. Any Party bringing a legal action or proceeding against any other Party arising out of or relating to this Agreement may bring the legal action or proceeding in the United States District Court for the District of Minnesota or in any court of the State of Minnesota sitting in Hennepin County. Each Party waives, to the fullest extent permitted by law, its right to contest jurisdiction brought in the aforementioned venues and submits to the nonexclusive jurisdiction of the same for all purposes of all legal actions and proceedings arising out of or relating to this Agreement.
- 5.10. Counterparts. The Parties may execute this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile is as effective as executing and delivering this Agreement in the presence of the other Parties to this Agreement. This Agreement is effective upon delivery of one executed counterpart from each Party to the other Parties. In proving this Agreement, a Party must produce or account only for the executed counterpart of the Party to be charged.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

**VITALS AWARE SERVICES, INC.**

By (Signature): \_\_\_\_\_

Name (Print): Janeé L. Harteau

Its: President

Address: 5851 Duluth Street, Suite 302

Golden Valley, Minnesota 55422

Email Address: [jharteau@thevitalsapp.com](mailto:jharteau@thevitalsapp.com)


**CUSTOMER**

Customer Name: CITY OF ROGERS POLICE DEPT

By (Signature): \_\_\_\_\_

Name (Print):

Its:

  
JEFFREY A. BRAHEN  
CHIEF OF POLICE

Address: 21860 INDUSTRIAL COURT  
ROGERS, MN 55374

Email Address: [JBRAHEN@ROGERS.MN.GOV](mailto:JBRAHEN@ROGERS.MN.GOV)

## SCHEDULE 1.3

### PRICING

Customer is guaranteed these prices for a period of 3 (three) years beginning on the Effective Date

#### City of Rogers Police Department Pricing

	# of Profiles	Pricing/Month	Total Year 1	Total Year 2	Total Year 3
<b>Vitals™ First Responder Profiles</b>	19	\$9.95	\$2268.60	\$2268.60	\$2268.60
<b>Payment Schedule:</b>					
<b>Due upon receipt of invoice</b>	\$2268.60				
<b>Due on anniversary of signing 2019</b>	\$2268.60				
<b>Due on anniversary of signing 2020</b>	\$2268.60				
Future prices may vary.					

## SCHEDULE 1.4

### VITALS™ TERMS OF SERVICE

BY ACCEPTING THESE TERMS OF SERVICE, EITHER BY CLICKING A BOX INDICATING YOUR ACCEPTANCE OR BY EXECUTING AN ORDERING DOCUMENT THAT REFERENCES THESE TERMS OF SERVICE, YOU AGREE TO THESE TERMS OF SERVICE. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY, GOVERNMENTAL AUTHORITY OR AGENCY, OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THESE TERMS AND CONDITIONS, IN WHICH CASE THE TERMS "YOU" OR "YOUR" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THESE TERMS OF SERVICE, YOU MUST NOT ACCEPT THESE TERMS OF SERVICE AND MAY NOT USE THE SERVICES.

In addition, by using the website at [www.thevitalsapp.com](http://www.thevitalsapp.com) or related websites (the "Site") or by downloading VITALS™ Aware Services applications (the "Apps"), you signify your agreement to these Terms of Service (the Sites and Apps, collectively, being the "Services"). The Services are owned and operated by Vitals Aware Services, Inc., a Delaware corporation, its licensors ("Vitals™," "we," "our" or "us"). We reserve the right to revise the Terms of Service and your continued use of the Services following the posting of any changes constitutes acceptance of such changes.

1. **Services for Vulnerable Individuals.** The Services assist vulnerable individuals by enabling these individuals to voluntarily make information available to you and other authorized entities so that you may better understand their challenges and serve them in times of need. The Site and the Apps do not provide diagnoses or recommendations for any counseling services or medical treatment. Each party agrees to disclose only information that is required for the performance of its obligations under this Agreement.
2. **No Medical Advice.** Any health information on the Site and the Apps is provided through us for informational purposes only. Reliance on any information provided by the Site or the Apps is solely at your own risk.
3. **Passwords/Security.**
  - a. Features of the Site or the Apps require you to be a registered user (which can mean that you are an employee of any agency or other entity that is an authorized user and has procured for you the right to use the Services, in which case the administrator for your employer may complete the required registration process for you as a user). When you register, you agree to (a) provide true, accurate, current and complete information about yourself or your organization as prompted by the registration form, and (b) maintain and promptly update your registration information to keep it true, accurate, current and complete. As a registered user, you choose a unique password. You may not use the password of any other person to access the Site or the Apps. You are responsible for maintaining the confidentiality of your password and may not let any other person use it. You are solely responsible for the activities of anyone using your password, even if the activities were not authorized by you. You must notify us immediately of any unauthorized use of your password. In addition, if you believe or suspect your password has been compromised, you must promptly change your password, or have your assigned administrator change your password, using the functionality provided in the Site or the Apps.





- b. The Internet is not a secure network. We do not assume responsibility for loss or theft of information transmitted over the Internet. As qualified by the foregoing, we shall make commercially reasonable efforts to maintain administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of Your Data (as defined below). We shall not (a) modify Your Data, (b) disclose Your Data except as compelled by law or as expressly permitted by these Terms of Service or as permitted in writing by You, or (c) access Your Data except to provide the Services and prevent or address service or technical problems, or at Your request in connection with customer support matters.
- 4. **General License.** Subject with your compliance with these terms, we grant you a non-exclusive license to use the software associated with the Site and the Apps during the applicable subscription term specified in the ordering document. The software associated with the Site and the Apps is licensed, not sold, only in accordance with these Terms of Service. Vitals may terminate your access to the Services if all Terms of Service, including timely payment, are not complied with.
- 5. **Restrictions on Use.** You may not, and may not knowingly allow any third party to, (a) reverse engineer, disassemble, decompile, reproduce, transcribe, translate into any language or computer language, retransmit in any form by any means, resell, or redistribute the content without our prior written consent, (b) reverse engineer or attempt to discover any underlying ideas, source code, processes, techniques, technology, design, formula, engineering, or algorithms, or (c) use the Site or the Apps for commercial purposes. You also agree that you shall not harvest or collect information about other users or use such information for the purpose of transmitting or facilitating transmission of unsolicited bulk electronic e-mail or communications for any other commercial purpose of your own or a third party. We reserve the right to terminate your access to the Site or the Apps for a violation of these Terms of Service.
- 6. **Ownership and Restrictions.**
  - a. Vitals or its third party licensors, if any, own all rights to the Services including without limitation, text, graphics, images and other material, the Apps, and any modifications, enhancements or alterations to the Site and the Apps, including all copyrights, trademarks, patents and trade secrets. You may not act in a manner that adversely affects or impairs these ownership rights. The Site and the Apps are protected by copyright laws, including without limitation United States copyright law, international treaty provisions and applicable laws in the country in which it is being used. All intellectual property rights not expressly granted in these Terms of Service are reserved by Us. You may not alter any trademark or copyright notices on the Site or the Apps.
  - b. We reserve the right to perform statistical analyses of your use of the Services. We do this to measure the effectiveness of the Services, to optimize the performance of the Services, and to ensure compliance with the terms of these Terms of Service. You will not have any right or ability to obtain or learn the results of any such analysis.
  - c. You grant us a worldwide, perpetual, royalty-free license to use all information and data we derive from your use of the Services by or on behalf of you ("Your Data") for purposes of performing the Services, as well as the preparation of Aggregated Data, including for use in the provision of Services to both you and other users of such Services (such as for benchmarking purposes and broader

analytics). You represent and warrant to us that you have the authority to grant us this license for all data entered by you or any person through your account. "Aggregated Data" means a compilation of data relating to use of the Services, including all interactions by you that are recorded through the Services, concerning which we have taken commercially reasonable precautions to de-identify to ensure that no individual, particular interaction or entity can be identified. We and/or our affiliated companies retain all ownership and intellectual property rights in and to Aggregated Data.

7. **Trademarks.** The trade names, trademarks, service marks, logos, and slogans contained in the Site or the Apps are our trade names, trademarks, service marks, logos and slogans (each a "Mark"). You are not authorized to use any Mark in any advertisement, publicity or in any other commercial manner without our prior written consent. The trade names, trademarks, service marks, logos and slogans contained in the Site and the Apps that are not our Marks are the trade names, trademarks, service marks, logos and slogans of their respective owners. References that we make to any specific trade name, trademark, service mark, product, service or process of a third party do not necessarily constitute or imply our endorsement, sponsorship or recommendation of the third party trade name, trademark, service mark, product, service or process, unless otherwise explicitly provided.
8. **Links to Other Sites.** The Site and the Apps may contain links to websites operated by third parties. These links are provided solely for convenience and reference purposes only. The inclusion of any such link does not imply that we endorse the content of any website to which we provide a link, nor are we liable for your reliance on or use of any information or materials contained in them.
9. **Warranty Disclaimer.** We disclaim any warranty that (a) the Site or the Apps will meet your requirements or be error-free, (b) the results that may be obtained from the use of the Site and the Apps will be effective, reliable, complete, appropriate or accurate, (c) the quality of the Site and the Apps will meet your expectations, or that (d) any errors or defects in the Site or the Apps will be corrected. The use of the Site and the Apps is at your own risk. WE DISCLAIM ALL LIABILITY RESULTING FROM USE OF THE SERVICES, INCLUDING ANY FAILURE OF THE SERVICES TO NOTIFY ANY AUTHORIZED ENTITY OR OTHER PERSON OF AN INDIVIDUAL'S LOCATION OR INFORMATION. The information and the Site and the Apps are provided "AS IS," WITHOUT WARRANTY OF ANY KIND, AND WE DISCLAIM ANY EXPRESS, IMPLIED AND STATUTORY WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CLIENT ACKNOWLEDGES THAT PROVIDER DOES NOT CONTROL THE TRANSFER OF DATA OVER COMMUNICATIONS FACILITIES, INCLUDING THE INTERNET, AND THAT THE SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS CAUSED BY THE USE OF SUCH COMMUNICATIONS FACILITIES. PROVIDER IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE CAUSED BY SUCH PROBLEMS.
10. **Limitation of Liability.** IN NO EVENT SHALL WE BE LIABLE TO YOU OR ANYONE ELSE FOR (A) ANY LOSS OF USE, DATA, GOOD WILL, OR PROFITS, WHETHER OR NOT FORESEEABLE; AND (B) ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, OR PUNITIVE DAMAGES WHATSOEVER (EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF THESE DAMAGES), INCLUDING THOSE (X) RESULTING FROM LOSS OF USE, DATA, OR PROFITS, WHETHER OR NOT FORESEEABLE, (Y) BASED ON ANY THEORY OF LIABILITY, INCLUDING BREACH OF CONTRACT OR WARRANTY, NEGLIGENCE OR OTHER TORTIOUS ACTION, OR (Z) ARISING FROM ANY OTHER CLAIM ARISING OUT OF OR IN CONNECTION WITH YOUR USE OF OR ACCESS TO THE SITE OR THE APPS. NOTHING IN THESE TERMS

LIMITS OR EXCLUDES OUR LIABILITY FOR GROSS NEGLIGENCE, FOR OUR (OR OUR EMPLOYEES') INTENTIONAL MISCONDUCT. OUR TOTAL LIABILITY IN ANY MATTER ARISING OUT OF OR RELATED TO THESE TERMS OF SERVICE IS LIMITED TO US \$100. THIS LIMITATION WILL APPLY EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF THE LIABILITY EXCEEDING THE AMOUNT AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY. THE LIMITATIONS AND EXCLUSIONS IN THIS SECTION 10 APPLY TO THE MAXIMUM EXTENT PERMITTED BY LAW.

11. **Modification.** We may modify these terms or any additional terms that apply to the Site or the Apps to, for example, reflect changes to the law or changes to our Site or the Apps. You should look at the terms regularly. We will post notice of modifications to these terms on this page. We will post notice of modified additional terms in the applicable Site or the Apps. By continuing to use or access the Site of the Apps after the revisions come into effect, you agree to be bound by the revised terms.
12. **Governing Law and Forum for Disputes.** These Terms of Service are governed by the laws of the State of Minnesota, without respect to its conflict of laws principles. If any provision of these Terms of Service is found to be invalid by any court having competent jurisdiction, the invalidity of such provision shall not affect the validity of the remaining provisions, which shall remain in full force and effect. No waiver of any of these Terms of Service shall be deemed a further or continuing waiver of such term or condition or any other term or condition. Any claim or controversy arising out of or relating to the Site or the Apps, or to any acts or omissions for which you may contend we are liable, including but not limited to any claim or controversy, must be brought in the state or federal courts located in Minneapolis, Minnesota.
13. **Non-Assignment.** You may not assign or otherwise transfer these Terms of Service or your rights and obligations under these Terms of Service, in whole or in part, without our written consent and any such attempt will be void. We may transfer our rights under these terms to a third party.
14. **Customer Responsibility.** You agree to take responsibility for your use of the Site or the Apps, including any breach by you of these Terms of Service.
15. **No Waiver.** Our failure to enforce or exercise any of these terms is not a waiver of that section.
16. **Contact Us.** If you have any questions regarding these Terms of Service, please contact us at [support@awareservices.org](mailto:support@awareservices.org).

### Schedule 3.4

#### Customer Data Available through Portal

Data	Description
responder	id of the person logged in to the responder app
beacon	id of the beacon found
accountID	account of the profile/beacon
carrier	id of the profile associated with that beacon at the time
start_loc	geoJSON point of the first report of contact with the beacon
start_time	time reported by the device of the first contact with the beacon
end_loc	location of the last reported contact with the beacon
end_time	time of the last reported contact with the beacon
device	description of the device that detected the beacon
resolutionStatus	highest level of interaction attained
created	server time database record was created
modified	server time record was last modified



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.15

**Subject:** Approval of Resolution 2019-04 A Resolution Approving the Cooperative Construction Agreement No. 1031269 between the City of Rogers and the State of Minnesota for the construction of ADA Improvements, Bridge Fence and Signal Modifications at TH 101 and TH 94.

**Prepared By:** Bret A. Weiss, City Engineer

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### **Recommended City Council Action**

Motion to approve Resolution 2019- 04 A Resolution Approving the Cooperative Construction Agreement No. 1031269 between the City of Rogers and the State of Minnesota for the construction of ADA Improvements, Bridge Fence and Signal Modifications at TH 101 and TH 94.

### **Overview / Background**

In June 2017, staff submitted a request to Metro District through the Fiscal year 2019 Municipal Agreement Program for funding pedestrian improvements along the east side of TH 101 and TH-94 northbound exit ramp. This is currently the only pedestrian crossing that serves to connect the City of Rogers across I-94. The request was successful, and the City was approved for funding these pedestrian improvements. The project was designed, bid and awarded at the City Council meeting on December 11<sup>th</sup>.

Following the project award, MnDOT requires entering into a formal Cooperative Agreement stating the City will perform the ADA improvements, bridge fence, and signal modification and other associated construction with the State participating in the cost for these improvements. The Cooperative Agreement will provide funds up to \$147,700 for the construction and construction administration for the project. Any cost incurred in excess of this amount will be the responsibility of the City.

### **Staff Recommendation**

Staff recommends entering into Cooperative Construction Agreement No. 1031269 to obtain State funds for the construction of ADA improvements, bridge fence and signal modifications at TH 101 and TH 94.

**Financial Impact:** NA

**Budgeted?**

**Source Fund:** NA

**Notes:**

### **ATTACHMENTS:**

Description

Cooperative Construction Agreement

Res 2019-04

December 12, 2018

Mr. Mike Shomion  
Transportation Project Manager  
WSB & Associates  
701 Xenia Avenue South, Suite 300  
Minneapolis, MN 55416

Re: Proposed Cooperative Construction Agreement No. 1031269  
Between the City of Rogers and the State of Minnesota  
SP 2738-30 (TH 101=187)  
TH 101 at NB TH 94 ramps in the City of Rogers  
State cost for ADA improvements, bridge fence, and signal modifications

Dear Mr. Shomion,

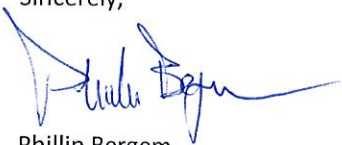
Transmitted herewith in duplicate is a proposed agreement with the City of Rogers. This agreement provides for the State's share of the costs for ADA improvements, bridge fence, and signal modification construction performed on TH 101 within the corporate City limits.

Kindly present this agreement to the City Council for their approval and execution, which includes original signatures of the City Council authorized City officers, on the two copies of the agreement. Also required are two original copies of a resolution passed by the City Council authorizing its officers to sign the agreement in its behalf. A suggested form of such resolution is enclosed.

Please return the two original signed copies of the agreement and resolution to me, once they have been executed by the City. A copy will be returned to the City when fully executed.

Please contact me if you have any questions.

Sincerely,



Phillip Bergem  
Local Partnership Engineer  
Metro State Aid

Enclosures: Agreement & Resolution (2 copies each)

ecopy: Malaki Ruranika, MnDOT-Municipal Agreements  
Jacob Indihar, MnDOT-Municipal Agreements  
April Crockett, MnDOT-Metro Program Delivery  
Mike Gerbensky, MnDOT-Metro Traffic Engineering  
Greg Kern, MnDOT-Metro Traffic Engineering  
Bret Weiss, City of Rogers  
Project File



**STATE OF MINNESOTA  
DEPARTMENT OF TRANSPORTATION  
And  
CITY OF ROGERS  
COOPERATIVE CONSTRUCTION  
AGREEMENT**

<b>State Project Number (S.P.):</b>	<u>2738-30</u>	<b>Original Amount Encumbered</b>
<b>Trunk Highway Number (T.H.):</b>	<u>101=187</u>	<b><u>\$147,700.00</u></b>
<b>Signal System ID:</b>	<u>1736021</u>	
<b>Bridge Number:</b>	<u>27945</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and City of Rogers acting through its City Council ("City").

**Recitals**

1. The City will perform ADA improvements, bridge fence, and signal modification construction and other associated construction upon, along and adjacent to Trunk Highway No. 101 from eastbound Trunk Highway No. 94 Ramps to westbound Trunk Highway No. 94 ramps according to City-prepared plans, specifications and special provisions designated by the State as State Project No. 2738-30 (T.H. 101=187) ("Project"); and
2. The City requests the State participate in the costs of the ADA improvements, bridge fence, and signal modification construction and the State is willing to participate in the costs of said construction and associated construction engineering; and
3. The City and the State have agreed to receive bids for alternate bridge railing items for the construction contract; and
4. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.

**Agreement**

**1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits**

- 1.1. *Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. *Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. *Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the City; 11. Liability; Worker Compensation Claims; Insurance; 13. State Audits; 14. Government Data Practices; 15. Governing Law; Jurisdiction; Venue; and 17. Force Majeure. The terms and conditions set forth in Article 6. Signal System and EVP System Operation and Maintenance will survive the expiration of this Agreement, but may be terminated by another Agreement between the parties.
- 1.4. *Plans, Specifications, Special Provisions.*** State-Aid approved City plans, specifications and special provisions designated by the State as State Project No. 2738-30 (T.H. 101=187) are on file in the office of the City's Engineer and incorporated into this Agreement by reference ("Project Plans").
- 1.5. *Exhibits.*** Preliminary Schedule "I" is attached and incorporated into this Agreement.



## 2. Right-of-Way Use

- 2.1. *Limited Right to Occupy.*** The State grants to the City (and its contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the project, and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the City (or its contractors or consultants) for revoking this right of occupancy.
- 2.2. *State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the City or its contractor. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may direct the City (and its contractor) to take such remedial measures as the State deems necessary. The State may require the City (and its contractors and consultants) to suspend their operations until suitable remedial action plans are approved and implemented. The State will have no liability to the City (or its contractors or consultants) for exercising its rights under this provision.
- 2.3. *Traffic Control; Worker Safety.*** While the City (and its contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (<http://www.dot.state.mn.us/trafficeng/workzone/index.html>). All City, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.
- 2.4. *State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the City's contractor with respect to such improvements (if any) will flow to the State. The City will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the City's consultants, and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the City will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the City's consultants and contractors.

## 3. Contract Award and Construction

- 3.1. *Bids and Award.*** The City will receive bids, evaluate each railing alternate bid, and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.
- 3.2. *Bid Documents Furnished by the City.*** The City will, within 7 days of opening bids for the construction contract, submit to the State's State Aid Agreements Engineer a copy of the low bid and an abstract of all bids together with the City's request for concurrence by the State in the award of the construction contract. The City will not award the construction contract until the State advises the City in writing of its concurrence.
- 3.3. *Rejection of Bids.*** The City may reject and the State may require the City to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon



the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the City will repeat the bidding process in a reasonable period of time, without cost or expense to the State.

**3.4. *Contract Terms.*** The City's contract with its construction contractor(s) must include the following terms:

- A. A clause making the State of Minnesota, acting through its Commissioner of Transportation, an intended third-party beneficiary of the contract with respect to the portion of work performed on the State's Right-of-Way; and
- B. A clause requiring the State to be named as an additional insured on any insurance coverage which the contractor is required to provide; and
- C. A clause stating that any warranties provided by the contractor, for the work performed on the trunk highway, will flow to, and be enforceable by, the State as the owner of such improvements.

**3.5. *Direction, Supervision and Inspection of Construction.***

- A. The contract construction will be under the direction of the City and under the supervision of a registered professional engineer; however, the State participation construction covered under this Agreement will be open to inspection by the State District Engineer's authorized representatives. The City will give the State Aid Agreements Engineer at Roseville five days notice of its intention to start the contract construction.
- B. Responsibility for the control of materials for the contract construction will be on the City and its contractor and will be carried out according to Specifications No. 1601 through and including No. 1609 in the State's current "Standard Specifications for Construction".

**3.6. *Completion of Construction.*** The City will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate City official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

**3.7. *Plan Changes.*** All changes in the Project Plans and all addenda, change orders, supplemental agreements and work orders entered into by the City and its contractor for contract construction must be approved in writing by the State District Engineer's authorized representative.

**3.8. *Compliance with Laws, Ordinances, Regulations.*** The City will comply and cause its contractor to comply with all Federal, State and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the City will not require the contractor to follow local ordinances or to obtain local permits.

**3.9. *Construction Documents Furnished by the City.*** The City will keep records and accounts that enable it to provide the State, when requested, with the following:

- A. Copies of the City contractor's invoice(s) covering all contract construction.
- B. Copies of the endorsed and canceled City warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate City official that final construction contract payment has been made.
- C. Copies of all construction contract change orders, supplemental agreements and work orders.
- D. A certification form, provided by the State, signed by the City's Engineer in charge of the contract construction attesting to the following:
  - i. Satisfactory performance and completion of all contract construction according to the Project Plans.



- ii. Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current "Standard Specifications for Construction".
- iii. Full payment by the City to its contractor for all contract construction.
- E. Copies, certified by the City's Engineer, of material sampling reports and of material testing results for the materials furnished for the contract construction.
- F. A copy of the "as built" plan sent to the State Aid Agreements Engineer.

#### 4. Right-of-Way; Easements; Permits

- 4.1. The City will obtain all rights-of-way, easements, construction permits and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the City will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits and other permits and sanctions required for State participation construction covered under this Agreement.
- 4.2. The City will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.
- 4.3. The City will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings and depiction of utilities affected by the contract construction.
- 4.4. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City of Rogers to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).
- 4.5. **Limited Use Permit No. 2738-0209.** The City will obtain, through the District's Right-of-Way Area Manager, a Limited Use Permit to cover the City's liability responsibilities of the non-motorized recreational trail to be constructed upon the State's Right-of-Way.

#### 5. Maintenance by the City

Upon completion of the Project, the City will provide the following without cost or expense to the State:

- 5.1. **Sidewalks.** Maintenance of T.H. 101 sidewalk construction, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any) and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

The State will maintain crosswalk markings on the Trunk Highway at the westbound T.H. 94 off ramp.

- 5.2. **Non-Motorized Recreational Trail.** Maintenance of the T.H. 101 non-motorized recreational trail construction. Maintenance includes, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the non-motorized recreational trail in a safe and usable condition.
- 5.3. **Ornamental Railing on Bridge No. 27945.** Maintenance and replacement for ornamental railing on Bridge No. 27945. The State will perform maintenance of the ornamental railings on the bridge, including sand blasting, painting and replacement of damaged sections. The State will invoice the City for the full cost of materials required for the work, including but not limited to replacement railings, paint and sand blasting materials for railing, under the Master Contract in place at the time the work is performed. The State will provide labor at no cost to the City. The work will be accomplished by the State in coordination with the



City as resources allow. The City will not be responsible for maintenance and replacement of wire fence if the City chooses to install wire fence instead of ornamental railing.

## **6. Signal System and EVP System Operation and Maintenance**

All operation and maintenance terms, including timing and power provisions, in Traffic Control Signal Agreement No. 74549 dated April 2, 1996, for the existing traffic control signals on T.H. 101 at T.H. 94 North and South Ramps will remain in full force and effect.

## **7. Basis of State Cost**

**7.1. *Schedule "I"*** The Preliminary Schedule "I" includes all anticipated State participation construction items with bridge railing alternatives and the construction engineering cost share covered under this Agreement.

**7.2. *State Participation Construction.*** The State will participate in the following at the percentage indicated. The construction includes the State's proportionate share of item costs for mobilization and traffic control.

A. 100 Percent will be the State's rate of cost participation in all of the ADA improvements, bridge fence, and signal modification construction.

B. 100 Percent will be the State's rate of cost participation for bid alternate 1-wire fence and up to the capped amount on bid alternate 2-ornamental railing construction.

**7.3. *Construction Engineering Costs.*** The State will pay a construction engineering charge equal to 8 percent of the total State participation construction covered under this Agreement.

## **8. State Cost and Payment by the State**

**8.1. *State Cost.*** \$147,700.00 is the State's estimated share of the costs of the contract construction which includes the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2., the State will decide whether to concur in the City's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement. State funds will be capped at \$147,700.00 per the States cost share in construction and construction engineering of the project.

**8.2. *Conditions of Payment.*** The State will pay the City the full and complete lump sum amount as shown in the Revised Schedule "I", after the following conditions have been met:

A. Encumbrance by the State of the State's full and complete State funded lump sum cost share as shown in the Revised Schedule "I".

B. Execution of this Agreement and transmittal to the City, including a letter advising of the State's concurrence in the award of the construction contract.

C. The State's receipt of a written request from the City for the advancement of funds. The request will include certification by the City that all necessary parties have executed the construction contract.

**8.3. *Limitations of State Payment; No State Payment to Contractor.*** The State's participation in the contract construction is limited to the lump sum amount shown in Article 8.1, and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the City. The City's contractor is not intended to be and will not be deemed to be a third party beneficiary of this Agreement. The City's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the City by the City's contractor.

## **9. Authorized Representatives**

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.



**9.1. The State's Authorized Representative will be:**

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)  
Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155  
Telephone: (651) 366-4634  
E-Mail: malaki.ruranika@state.mn.us

**9.2. The City's Authorized Representative will be:**

Name, Title: Bret Weiss (or successor)  
Address: 701 Xenia Avenue South, Suite 300 Minneapolis, MN 55426  
Telephone: 763-541-4800  
E-Mail: bweiss@wsbeng.com

**10. Assignment; Amendments; Waiver; Contract Complete**

**10.1. Assignment.** Neither party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

**10.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

**10.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

**10.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

**11. Liability; Worker Compensation Claims; Insurance**

**11.1.** Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City. Notwithstanding the foregoing, the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the City's contractor(s) or consultant(s) or by a third party because of an act or omission by the City or its contractor(s) or consultant(s).

**11.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

**11.3.** The City may require its contractor to carry insurance to cover claims for damages asserted against the City's contractor.

**12. Nondiscrimination**

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

**13. State Audits**

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

**14. Government Data Practices**

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

**15. Governing Law; Jurisdiction; Venue**

Minnesota law governs the validity, interpretation and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**16. Termination; Suspension**

**16.1. *By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

**16.2. *Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

**16.3. *Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

**17. Force Majeure**

Neither party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]



**STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Purchase Order: \_\_\_\_\_

**CITY OF ROGERS**

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

Recommended for Approval:

By: \_\_\_\_\_  
(District Engineer)

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
(State Design Engineer)

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_  
(With Delegated Authority)

Date: \_\_\_\_\_

**INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.**

*MMR*

**RESOLUTION NO. 2019- 04**

**A RESOLUTION APPROVING THE CITY OF ROGERS TO ENTER INTO A MNDOT AGREEMENT FOR PEDESTRIAN IMPROVEMENTS AT TRUNK HIGHWAY NO. 101 AND TRUNK HIGHWAY NO. 94**

**IT IS RESOLVED**, that the City of Rogers enter into MnDOT Agreement No. 1031269 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the City of the State's share of the costs of the ADA improvements, bridge fence & signal modification construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 101 from eastbound Trunk Highway No. 94 ramps to westbound Trunk Highway No. 94 ramps within the corporate City limits under State Project No. 2738-30.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and the City Council of the City of Rogers are authorized to execute the Agreement and any amendments to the Agreement.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said Resolution:

The following voted against the same:

The following abstained:

Whereupon said Resolution was declared duly passed and adopted, and was signed by the Mayor and attested by the Clerk dated this 8th day of January, 2018.

\_\_\_\_\_  
Rick Ihli, Mayor

\_\_\_\_\_  
Stacy Scharber, City Clerk,  
Assistant City Administrator

(seal)





**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.16

**Subject:** Accepting Resignation of Chief Jeff Beahen Effective January 27, 2019

**Prepared By:** Stacy Scharber, Assistant City Administrator

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**Recommended City Council Action**

Motion to accept the resignation of Chief Jeff Beahen, effective January 27, 2019.

**Overview / Background**

Chief Beahen has submitted his formal resignation effective January 27, 2019. In his resignation letter, he is grateful to the City of Rogers for the opportunity to represent the department for the past six plus years.

Decisions regarding interim and permanent replacement will be discussed with the Public Safety Taskforce on Monday, January 7th.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.17

**Subject:** Authorization to Call for a Public Hearing to Vacate Excess Easements

**Prepared By:** Amy Patnode, Associate Planner

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### **Recommended City Council Action**

Motion to call for a Public Hearing on February 12, 2019 to Vacate Excess Drainage and Utility Easements.

### **Overview / Background**

Items related to the Graco expansion project were approved by City Council on October 23, 2018. During the final revisions to the final plat for Lot 1, Block 1, Graco Addition, it was brought to the City's attention that the Drainage and Utility easements have not been vacated from Rogers Industrial Park Outlot D, and Rogers Industrial Park Second. Attached are the proposed areas to be vacated.

At this time, City Staff is requesting City Council to authorize advertisement for a public hearing to formally vacate the drainage and utility easements.

### **Staff Recommendation**

Motion to call for a Public Hearing on February 12, 2019 to Vacate Excess Drainage and Utility Easements.

### **ATTACHMENTS:**

Description

Graco Easement A

Graco Easement B

LOT SURVEYS COMPANY, INC.  
LAND SURVEYORS

# ROGERS INDUSTRIAL PARK SECOND

R.T. DOC. NO. 2684687  
C.R. DOC. NO. 6549908

REGISTERED VOL. 2766 PAGE 825472

KNOW ALL MEN BY THESE PRESENTS: That Rogers Industrial Park, Inc., a Minnesota corporation, owner and proprietor, of the following described property situate in the County of Hennepin, State of Minnesota, to-wit:

Outlot D, ROGERS INDUSTRIAL PARK

also

The South Half of the Northeast Quarter of the Northwest Quarter and that part of the Southeast Quarter of the Northwest Quarter which lies northerly of the survey line as shown on Hennepin County State Aid Highway No. 49, Plat 15, Document No. 1034893, files of the Registrar of Titles, all in Section 24, Township 120, Range 23, Hennepin County, Minnesota. The boundaries of said land have been marked by judicial landmarks set pursuant to Order in Torrens Case Number 19887 and are shown on the plat of survey Doc. No. 2604931

Has caused the same to be surveyed and platted as ROGERS INDUSTRIAL PARK SECOND and does hereby donate and dedicate to the public for public use forever the Avenue, Lane, Boulevard and easements for utility and drainage purposes as shown on the plat. In witness whereof said Rogers Industrial Park, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this 22nd day of Feb, 1996.

Signed: ROGERS INDUSTRIAL PARK INC.

Shawn Weinand  
Shawn Weinand, president

State of Minnesota

County of Hennepin The foregoing instrument was acknowledged before me this 22nd day of FEBRUARY, 1996, by Shawn Weinand, president of Rogers Industrial Park, Inc., a Minnesota corporation, on behalf of said corporation.



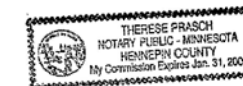
Charles F. Anderson  
Notary Public, Hennepin County, Minnesota  
My Commission Expires JAN. 31, 2000

I hereby certify that I have surveyed and platted the land described on this plat as ROGERS INDUSTRIAL PARK SECOND; that this plat is a correct representation of said survey; that all distances are correctly shown on said plat in feet and hundredths of a foot; that all monuments have been correctly placed in the ground as shown on said plat or will be placed as required by the local governmental unit as designated on said plat; and that there are no wetlands, as defined by MS 505.02, Subd. 1 to be designated on said plat.

Charles F. Anderson  
Charles F. Anderson, Land Surveyor  
Minnesota License No. 21753

State of Minnesota

County of Hennepin The foregoing surveyor's certificate was acknowledged before me this 16th day of FEBRUARY, 1996, by Charles F. Anderson, Licensed Land Surveyor.



Therese Prasech  
Therese Prasech, Notary Public, Hennepin County, Minnesota  
My Commission Expires January 31, 2000

CITY OF ROGERS, MINNESOTA

This plat of ROGERS INDUSTRIAL PARK SECOND was approved and accepted by the Planning Commission of the City of Rogers, Minnesota, at a regular meeting thereof held this 21st day of November, 1995.

PLANNING COMMISSION OF ROGERS, MINNESOTA

By Susan L. Henkin Chairman

By Mary J. Etel Secretary

CITY OF ROGERS, MINNESOTA

This plat of ROGERS INDUSTRIAL PARK SECOND was approved and accepted by the City Council of the City of Rogers, Minnesota at a regular meeting thereof held this 27th day of February, 1996. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the City or the prescribed 30 day period has elapsed without receipt of such comments and recommendations, as provided by Minnesota Statutes, Section 505.03, Subdivision 2.

CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA

By John Schuch Mayor

By Mary J. Etel Clerk

TAXPAYER SERVICES DIVISION, Hennepin County, Minnesota

I hereby certify that taxes payable in 1996 and prior years have been paid for and described on this plat.

Dated this 5th day of March, 1996.

Patrick H. O'Connor, Hennepin County Auditor

By J. Krole Deputy

SURVEY SECTION, Hennepin County, Minnesota

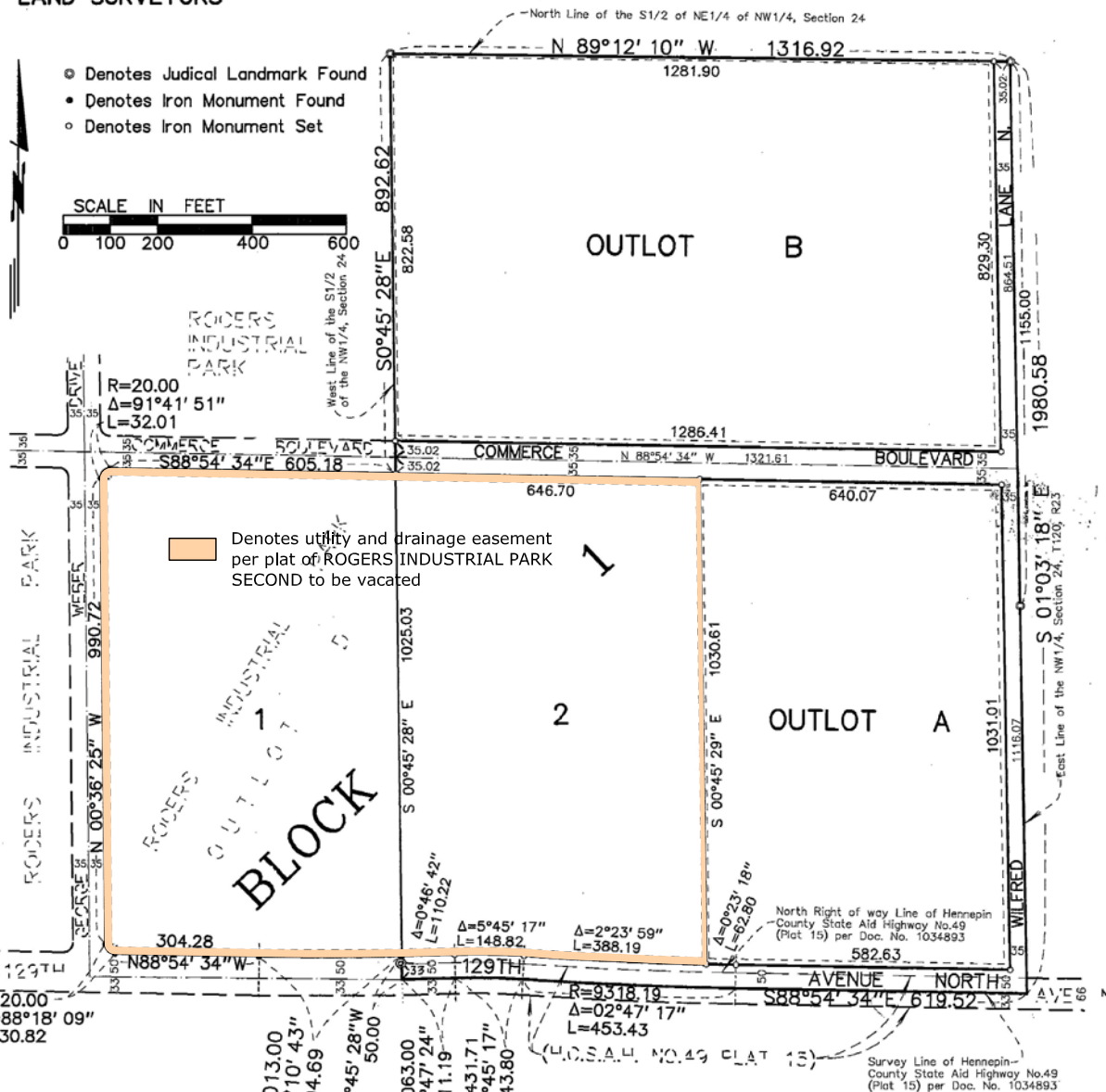
Pursuant to Minnesota Statutes, Sec. 383B.565 (1969) this plat has been approved this 12th day of March, 1996.

Gary F. Caswell, Hennepin County Surveyor

By John E. Jallik

- Denotes Judicial Landmark Found
- Denotes Iron Monument Found
- Denotes Iron Monument Set

SCALE IN FEET  
0 100 200 400 600



Used 60

1) Plat 3450

2) Recd 2050

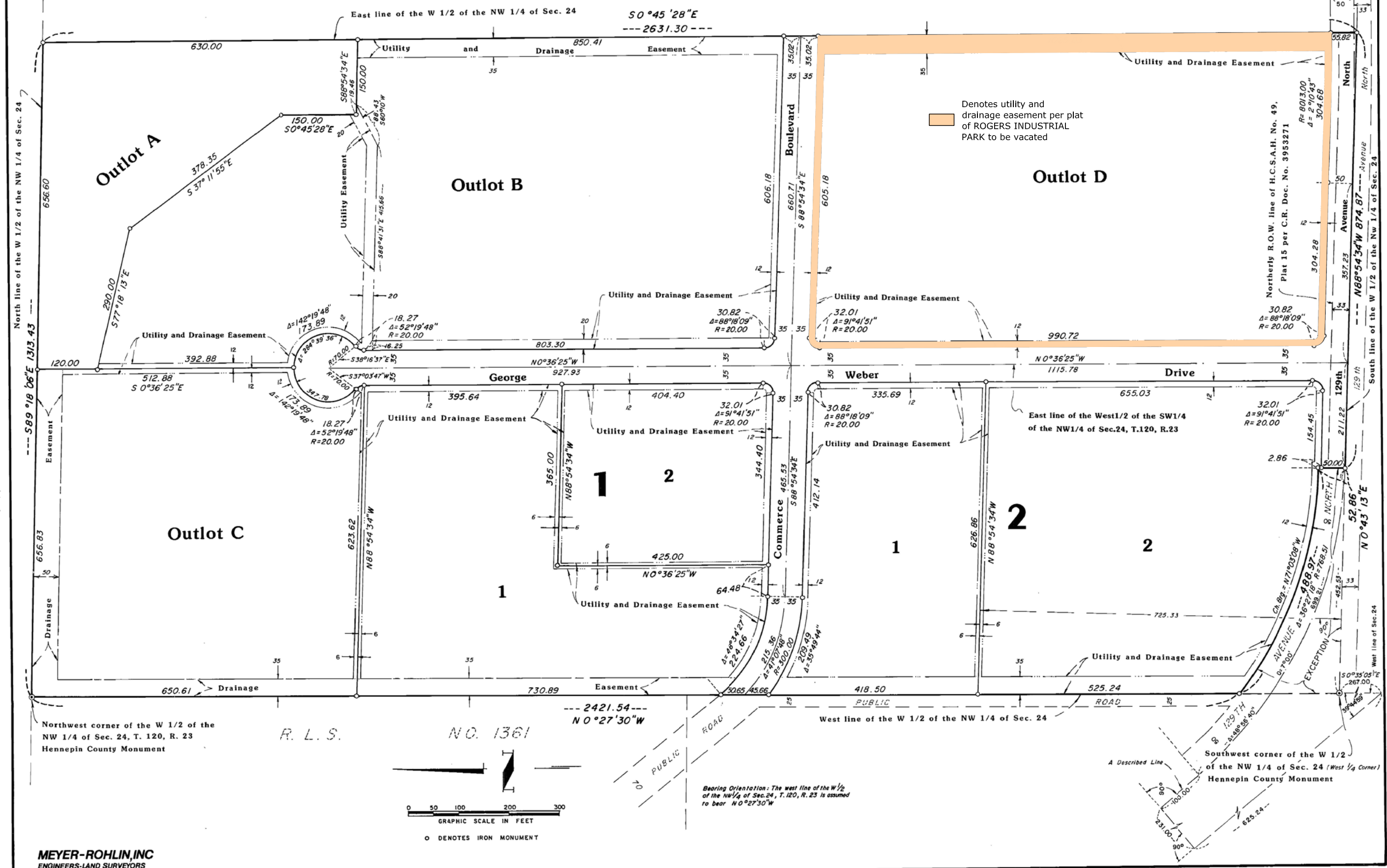
Split ?

TS 825472  
PAR 1

FILE NO. 10483

# ROGERS INDUSTRIAL PARK

10068







## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: January 8, 2019

Agenda Item: No. 5.18

**Subject:** Approval of Active Military Pay Differential

**Prepared By:** Steve Stahmer, City Administrator

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### **Recommended City Council Action**

Motion to approve active deployment military differential pay for Sergeant Brandon Wegner at 75% of the differential, up to \$20,000, at a rate of \$2216/month during his deployment.

### **Overview / Background**

Rogers Police Sergeant Brandon Wegner has been called to active military duty with leave expected to begin at the beginning of February. State law allows, but does not require, cities to pay the difference in pay between the employee's regular City wages and the military base pay while the employee is activated.

Sergeant Wegner has been previously deployed while working at Rogers as Patrol Officer, and the City provided full pay differential at that time. He has requested similar consideration for his upcoming deployment. Since his last deployment, the differential between his City pay and military pay has increased substantially. The monthly differential for 2019 stands at \$2,955/month. Over an estimated eight month deployment, it totals \$23,640.

Staff discussed this item with the Public Safety Task Force in December, and the consensus was to bridge most of the gap with differential pay and to develop some form of general policy/practice moving forward. Staff has met and attempted to satisfy that directive with the following approach: if approved by Council, the policy and practice, first applied to Sgt. Wegner will be to provide differential pay for 75% of the monthly gap between military pay and City wages, up to a maximum of \$20,000 for a given deployment. Under this approach, the City would also continue to contribute to the employee's current health insurance premium throughout the deployment.

With respect to Sgt. Wegner, this policy will result in total differential pay of \$17,730 based on the estimated eight month deployment.

Depending upon shift coverage, overtime and/or temporary backfill considerations, there should be some overall budgetary savings while Sgt. Wegner is deployed since the City will be paying on the differential, not his entire wage. Note that staff is not, at this time, recommending any temporary backfill beyond the likelihood of assigning a current Patrol Officer as a temporary Sergeant during the deployment.

Staff recommends approval of the differential pay for Sergeant Wegner during active duty military leave in the amount of \$2,216/month, with continuation of healthcare benefits.

**Financial Impact:** Net impact  
dependent upon shift coverage, **Budgeted?**  
etc.

**Notes:**

**Source Fund:** General Fund



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.19

**Subject:** Approve Memorandum of Understanding with Goff Public for Government Relations/Lobbying Services

**Prepared By:** Steve Stahmer, City Administrator

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### **Recommended City Council Action**

Motion to approve the MOU with Goff Public for Government Relations Services/Lobbying related to the Pedestrian Overpass and Sales Tax Referendum.

### **Overview / Background**

In 2018, the City contracted with Goff Public to provide lobbying services related to the funding of the I-94 Pedestrian Overpass project through the State Bonding Bill and/or other programs. We were successful in getting the project into the Senate bonding bill, but not through the House, so it was ultimately not funded in that year's bill.

In November of 2018, Rogers voters narrowly approved a local sales tax referendum for a 1/4 cent sales tax dedicated to park, recreation and trail facilities. Following approval, special legislation at the State level is required before any such sales tax can be implemented.

During the 2019 budget process, Council and staff discussed at length the concept of expanding our relationship with Goff Public to include both the Pedestrian Overpass and the sales tax legislation. Council direction to staff was to bring back a scope and fee with a max budget of \$25,000 for 2019 and to allocate \$18,000 to Pedestrian Overpass work, with \$7,000 earmarked for the sales tax issue specifically. The idea behind the split being twofold: 1) that there should be some synergy in terms of meetings/discussions with legislators so that the work/cost of both projects combined should not be double that of the Ped Overpass alone, and 2) it may be necessary to "unplug" from the sales tax issue if it becomes clear, in near the beginning of the legislative session, that support is not present from our local legislators for the sales tax.

Based on that direction, the attached memorandum of understanding handles the split through retainer with \$18,000 allocated to the Ped Overpass and \$7,000 toward the sales tax, billed as monthly installments during the 2018 legislative session (January through May), and can be curtailed with regard to the sales tax if the need arises (the \$18,000 would be billed in monthly installments for the entire session, regardless of the sales tax decision).

### **Staff Recommendation**

Staff recommends approval of the MOU with Goff Public.

**Financial Impact:** \$25,000

**Budgeted?** Yes

**Source Fund:** General Fund

**Notes:**

**ATTACHMENTS:**

Description

MOU with Goff Public for Lobbying Services



TO: Steve Stahmer, City Manager  
City of Rogers

FROM: Chris Georgacas  
Pierre Willette

DATE: January 2, 2019

RE: Memorandum of Understanding

Thank you for the opportunity to represent the City of Rogers. We look forward to providing the City with high quality government relations services.

At the direction of your city manager, Goff Public will provide the following services:

- Strategy and message development
- Regular legislative updates
- Direct lobbying
- Hearing preparation
- Legislation tracking

Goff Public's work will focus on the legislative priorities outlined by the City which include capital investment in a freeway overpass bridge and sales tax-related issues.

Pierre Willette will lead the Goff Public team and will serve as your day-to-day contact. Elizabeth Emerson, Andrew Hasek, and Kevion Ellis will assist and be part of the team working on your behalf.

For the services described above, Goff Public will invoice the City of Rogers \$3,600/month from January 2019 to May 2019 for capital investment work. Additionally, Goff Public will invoice the City for work related to sales tax issues at an amount of \$1,400/month from January 2019 to May 2019, or until the city manager notifies Goff Public of the City's intent not to pursue proactive sales tax legislation. Payment on our invoices is due net 30 days.

Goff Public is prepared to begin work immediately after receiving this signed document. If the terms are correct and satisfactory, please sign and date this memo and email it to [pierre@goffpublic.com](mailto:pierre@goffpublic.com). Thank you again for choosing Goff Public.



\_\_\_\_\_  
Chris Georgacas      1/2/19  
Date

\_\_\_\_\_  
Steve Stahmer      Date



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 5.20

**Subject:** Authorization to Call for a Public Hearing Regarding Municipal Consent of the Minnesota Department of Transportation Project Related to Interstate 94 Unbonded Overlay Project

**Prepared By:** John Seifert; Public Works Director

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### **Recommended City Council Action**

Motion to Call for a Public Hearing on February 26, 2019 regarding Municipal Consent of the Minnesota Department of Transportation Project Related to Interstate 94 Unbonded Overlay Project.

### **Overview / Background**

The City of Rogers has received a formal request from the Minnesota Department of Transportation to provide Municipal Consent of the final layout of a construction project scheduled for 2019 through 2021 along Interstate 94 through the City of Rogers. This formal request is attached for Council's consideration and follows prescribed deadlines per MN Statute 161.164 for the City's responsibilities regarding Municipal Consent.

This request, unfortunately, was received on January 4, 2019 after the packet for the January 8, 2019 Council Meeting was finalized. In order to meet the deadlines prescribed for calling the Public Hearing and allowing for Public input, the City Council will need to act on calling the Public Hearing as its January 8, 2019 City Council Meeting.

### **Staff Recommendation**

Motion to Call for a Public Hearing on February 26, 2019 regarding Municipal Consent of the Minnesota Department of Transportation Project Related to Interstate 94 Unbonded Overlay Project.

**Financial Impact:** N/A

**Budgeted?** N/A

**Source Fund:** N/A

**Notes:**

### **ATTACHMENTS:**

Description

City of Rogers Submittal Letter

Date: January 4, 2019

John Seifert  
Public Works Superintendent  
City of Rogers  
22350 South Diamond Lake Road  
Rogers Minnesota 55374

RE: Request for City Approval (Municipal Consent) of the Final Layout for SP 2780-97 I-94 UBOL

Dear Mr. Seifert:

MnDOT is proceeding with plans to complete State Project 2780-97, I-94 Unbonded Overlay. In accordance with Minnesota Statute 161.164, I am submitting for City approval the project's Final Layout, identified as "TH 94 UBOL TH 494/TH 694 to TH 101".

The City's approval (municipal consent) is required for this project because it increases highway traffic capacity by adding a fourth lane in each direction between TH 610 and TH 101 that will improve traffic capacity and traffic flow on I-94, and acquires private property as shown in the exhibit. Municipal consent of MnDOT projects is described in Minnesota Statutes 161.162 through 161.167 (attached).

Approval or disapproval of the final layout is by resolution of the City Council. (A sample resolution is attached). However, if the City neither approves nor disapproves the final layout within 90 days of the public hearing, the layout is deemed approved (per MN Statute 161.164).

The deadlines (per MN Statute 161.164) for the City's responsibilities regarding municipal consent of the attached layout are as follows, based on a submittal date of the final layout to the City of January 4, 2019.

- Within 15 days of receiving the final layout, schedule a public hearing (by January 21, 2019).
- Within 60 days of receiving the final layout, conduct the public hearing (by March 7, 2019).
- Provide at least 30-days' notice of the public hearing.
- Within 90 days of the public hearing, approve or disapprove the layout by resolution (by June 5, 2019).

MnDOT can attend the public hearing to present the final layout and answer questions at the City's request, as required by statute.

Note that this project does involve a noise wall vote from the people who would receive benefit from the noise wall. The noise wall vote will occur between January 29, 2019 and February 15, 2019. The noise wall vote is tentatively scheduled for January 29, 2019. No noise walls are being proposed in the City of Rogers.

### **Project Purpose**

Refer to attached Purpose and Need document. In summary, the purpose of this project is to improve the ride quality and restore pavement structure of I-94 between the I-494/I-94 interchange in Maple Grove and TH 101

in Rogers and to improve mobility and transportation system connectivity between TH 610 in Maple Grove and TH 101 in Rogers.

### **Project Description**

The Preferred Alternative will resurface 9.6 miles of the existing pavement on I-94 from the I-494/I-94 interchange in Maple Grove to TH 101 in Rogers, Minnesota. The project also includes the construction of a new interchange to the east of Brockton Lane in the City of Dayton. Finally, the project will add a new travel lane in both the westbound and eastbound directions of I-94 from TH 610 to TH 101; improve the pavement and expand the truck parking in the Elm Creek Rest Area; modify trails/sidewalks within the MnDOT right of way to make them ADA compliant; and replace deficient storm water management systems. The final determination on whether noise barriers are installed will occur via a vote from the benefited receptors tentatively scheduled for January 29, 2019. No noise walls are being proposed in the City of Rogers.

### **Planned Project Schedule**

The project is fully funded. The schedule is:

- May 10, 2019: Obtain Federal Finding of No Significant Impact.
- June 2019: Release Design Build RFP
- June 7, 2019: Let advanced widening project.
- July 2019: Begin advanced widening work
- October 2019: Let Design-build contract.
- Spring 2020: Begin resurfacing project.
- November 2021: Construction is completed.

### **Coordination with Dayton Parkway Interchange and Other Projects on I-94**

SP 2780-97 is being coordinated with two other reconstruction projects on I-94 and with the construction of the Dayton Parkway Interchange. SP 8680-172 will reconstruct I-94 between St. Michael and Albertville. This project will add an additional lane in each direction and reconstruct the TH 241 Interchange. SP 8680-173 will reconstruct I-94 between Monticello and Clearwater and will also add an additional lane in each direction. SP 229-010-001 will construct the Dayton Parkway Interchange just east of Brockton Lane. This will be a diverging diamond interchange and will be a locally let project by the City of Dayton. The proposed letting date is in the spring of 2020. MnDOT will administer the construction of this interchange in coordination with the I-94 resurfacing project. A joint traffic management plan is being developed for all these projects to manage traffic during construction. MnDOT will maintain six lanes for traffic between I-494 and TH 101 during construction. Four lanes of traffic will be maintained west of TH 241.

### **City's Estimated Project Costs**

As part of the project, MnDOT will be modifying trails and sidewalks within the MnDOT right-of-way to make them ADA compliant. At this time there are no city project costs anticipated.

### **City's Maintenance Responsibilities**

City maintenance responsibilities for sidewalks, trails, and signals at the ramp terminals will be addressed in separate Limited Use Permits (LUP). The City will be responsible for operating and maintaining the shared use paths shown in the exhibit. MnDOT is not adding new trails or bridges with this project.

Please feel free to contact me if you have any questions about this submittal.

Sincerely,

A handwritten signature in cursive script that reads "Jerome Adams". The signature is written in dark ink and is positioned above the printed name.

Jerome Adams  
Project Manager  
1500 County Road B2  
Roseville, MN 55113

Attachments:

Layout 1 for SP 2780-97, TH 94 UBOL TH 494/TH 694 to TH 101 dated January 2019

LUP Exhibits

ROW Exhibits

MN Statutes 161.162 – 161.167

Sample City Resolution

Purpose and Need



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: January 8, 2019

Agenda Item: No. 7.1

**Subject:** Accept Proposal from WSB & Associates for Downtown Streetscape Plan

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

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### **Recommended City Council Action**

Motion to approve a proposal from WSB & Associates to develop the streetscape plan for Downtown Rogers as part of the 2019/2020 Main Street reconstruction project.

### **Overview / Background**

Back on September 25, 2018, the City Council authorized the preparation of a feasibility study and preliminary plan design for Main Street through Downtown Rogers. The project area is from County Road 81 to Douglas Drive. At the time of that approval, it was referenced City staff would present a proposal to complete the streetscape plan design for the downtown area between County Road 81 to the railroad tracks. The estimated cost for that plan was \$32,000. The feasibility plan had a not-to-exceed cost of \$54,500.

City staff has met with staff from WSB & Associates regarding the streetscape project area and streetscape concepts. The estimated cost to complete the streetscape plan is \$30,500. The streetscape plan is able to tap into the work completed with the Main Street study and design to offset some of the cost.

### **Primary Issues to Consider**

1. Main Street Reconstruction Project
2. Streetscape Plan
3. Hennepin County Grant Funding

### **Analysis of Primary Issues**

#### **1. Main Street Reconstruction Project**

From the September 25, 2018 staff report to City Council, the reconstruction of Main Street from County Road 81 to Douglas Drive is a priority project identified in the City's Transportation Capital Improvement Plan; planned reconstruction is to commence in 2019. Main Street, also known as CSAH 150, extends through Downtown Rogers and is currently a Hennepin County roadway designated for turn back to the City when the future Fletcher Bypass is constructed. Main Street has been on the County's list for a bituminous overlay for the past several years.

The planned reconstruction of Main Street and underlying utilities places additional emphasis for the City to define the design for and invest in the pedestrian, bicycle and public spaces within Downtown. Downtowns, especially those with a connection to a community's past, are in the midst of a revival. The 2040 Comprehensive Plan and Downtown Master Plan reinforce that revival movement by establishing a vision for Downtown Rogers both as a gathering place for the community and also central to the City's

economic future. In other words, now is the time to make these important investments. From a street project perspective, designing the streetscape and other related elements will define issues such as street and sidewalk widths, location of pedestrian and bicycle facilities (i.e. trails and sidewalks and crossings), location and of public spaces (i.e. outdoor patios, green spaces, etc.), and design features/themes of downtown and the general aesthetics of those spaces (i.e. plantings, seating, lighting, etc.). Thus, the design of downtown will capture the desires of the community to create a public gathering space and contribute to a successful business environment today and for future generations.

## **2. Streetscape Plan**

As described in the proposal, the approach will build off a series of meetings, a public engagement vignette, and existing vision established by the Downtown Master Plan and 2040 Comprehensive Plan to create the streetscape plan for downtown. The focal point of the study area, and planned improvements, is Main Street between County Road 81 (CR81) to the railroad tracks. The plan would create three (3) entry points into downtown at Main Street/CR81, John Deere Lane/CR81, and Memorial Drive-CR81, two (2) "endcaps" at John Deere Lane and the railroad tracks, and a focused public gathering area in the heart of downtown at Church Street.

The concept behind the design is to ultimately create a theme and identity for Rogers/Downtown Rogers. The core – Main Street – is the focal point of all placemaking enhancements to which the transition areas tie into. The transition areas – all points leading to the core – provide a transition between the formal design of the core and points outside the core. Elements of the streetscape design are carried outward into the transition area to define the outer boundaries of downtown and establish a subtle transition as travelers move toward downtown. Although the goal is to create unique sense of place specifically for Downtown Rogers, it is likely that the theme/identity established as part of this streetscaping plan may be replicated throughout Rogers to create a uniform design/identity.

## **3. Hennepin County Grant Funding**

City staff have identified a grant funding opportunity through Hennepin County Community Works Corridor Planning program. If funded, the program will cover expenses up to \$50,000 to assist cities with planning and design of pedestrian and bicycle connections and/or public realm improvements – all of which the downtown streetscape plan aims to address. The City received County funding to develop its Downtown Master Plan. The proposed streetscape plan proposes to build off that Plan, the City's proposed 2040 Comprehensive Plan, and work in tandem with planned improvements as part of the Main Street reconstruction project.

The application period for the Corridor Planning program is open now. With Council approval of the proposal from WSB City staff would complete the application, formally requesting funding. As with all grant application processes, the funding request is competitive with other cities. And so City staff is recommending approval of the streetscape plan proposal not assuming or conditional upon a grant funding award.

With the plan design complete, it may be possible to seek other grant funding opportunities to assist with implementing (constructing) the plan. Hennepin County has a secondary funding source, called Business District Initiative. That program provides funding for actual wayfinding and streetscaping elements, and façade improvement incentives. Other grant programs, such as Livable Communities through the Metropolitan Council will also pay for streetscaping elements as part of larger (re)development projects. Having the plan, creates funding opportunities.

**Staff Recommendation**

City staff recommends approval of the WSB & Associates proposal, as presented, to develop the streetscape plan for Downtown Rogers.

**Financial Impact:** \$30,500

pending receipt of grant  
funding

**Budgeted?****Source Fund:** 50/50 TIF No. 1  
and 402 Revolving Capital for  
unreimbursed expenditures**Notes:****ATTACHMENTS:**

Description

DT Streetscape Design Area

Proposal\_Downtown Streetscape\_12-17-18

Streetscape Plan Examples



Downtown Rogers Streetscape Design Project Area

Downtown Entry Points

Downtown End Caps

Downtown Design Emphasis  
(Activity Focal Point)

←---→ Design Transition Area  
↔ Design Area

Google Earth

© 2018 Google





December 17, 2018

Mr. Jason Ziemer  
City Planner / Community Development Coordinator  
City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374

Re: Rogers Streetscape – Main Street Proposal

Dear Mr. Ziemer:

- **Client Meetings:** Meetings with city staff / stakeholder group during key stages of the project to ensure design aligns with community preference.
  - a. With Client, walk and photograph the project limits developing an inventory and analysis of opportunities and constraints that should be incorporated into the design.
  - b. The City of Rogers will develop and facilitate a public engagement process to gain community feedback as it relates to the this project. WSB will provide images and graphics to support the city's public engagement process.
  - c. Client Meetings: Conduct up to three (3) meetings throughout the project to review master plan development and associated costs.
  - d. One (1) City Council Meeting: One presentation of the final master plan and associated cost estimate for adoption by City Council.
- **Streetscape Plan Development:** This task shall include the preparation of a Streetscape Master Plan along Main Street from Industrial Boulevard / CR81 on the north to Rogers Elementary School / Pointe Drive intersection on the south. Additional gateway and corridor considerations will be taken along crossing supporting streets and intersections including John Deere Lane, Church Avenue, and Memorial Drive. The Streetscape Master Plan will include image renderings, sketches, and cost estimate necessary to describe the overall design in sufficient detail for the owner to grasp the appearance and function of the proposed improvements to allocate funding and a clear vision for implementation. Master Plan documentation includes:
  - a. Review Redevelopment Master Plan adopted in 2015: Plans and sections of the project areas will be reviewed to ensure design still exemplifies the “feel” of the corridor. Information will be used to assist in the development of a Concept Plan.
  - b. Concept Plan: Utilizing approved plans and sections from the Redevelopment Master Plan, a proposed corridor is initially overlaid with the existing corridor to identify coordination items, design conflicts, as well as opportunities for added design or special uses. This is also the design phase that associated design components are researched such as intersection bumpouts, gateway monuments, and site amenities. This plan is utilized for the first review meeting to obtain responses and feedback to the direction of the design.
  - c. Preliminary Plan and Cost Estimate: This graphic is a refined Concept Plan. It incorporates comments from the client review process as well as design opportunities and constraints identified in the early design phases. An associated cost estimate would be included for review at this stage of process.
  - d. Final Streetscape Plan: This is the final graphic of the design process. This plan incorporates a full rendered corridor plan along with supporting sketches and images. Up to three image renderings will be provided to aid the visual understanding of proposed improvements. The design will incorporate curb locations, bumpouts, pedestrian zones, gateways, planting areas, material palettes, on-street parking opportunities, and associated streetscape elements. An associated cost estimate will be developed for client review and comments. A final client review meeting will be held to present the Streetscape Plan and cost estimate. Any minor changes or revisions will be completed following the meeting.

e. Following all revisions and updates to the Streetscape Plan and cost estimate, the project will be presented to City Council for approval. Phasing options can be provided with recommendations for implementation. This will be the final step in the Streetscape Plan Development Process.

- **Feasibility Study:** Written narrative, supporting graphics, and cost estimate for the Streetscape Plan will be developed for inclusion in the projects feasibility study. Information will be specific to the streetscaping scope of work.
- **Deliverables (see comments on the 'Final Streetscape Plan'):** Three complete hard copies and a digital copy of all master plan graphics, images, and cost estimates will be provided.
- **Estimated Fee:**
  - \$ 5,800 Client Meetings
  - \$ 21,600 Streetscape Plan Development
  - \$ 3,100 Feasibility Narrative
  - \$ 30,500 TOTAL**

Sincerely,

WSB



Bob Slipka

Sr. Landscape Architect, Associate

cc:

Jennifer Edison, WSB






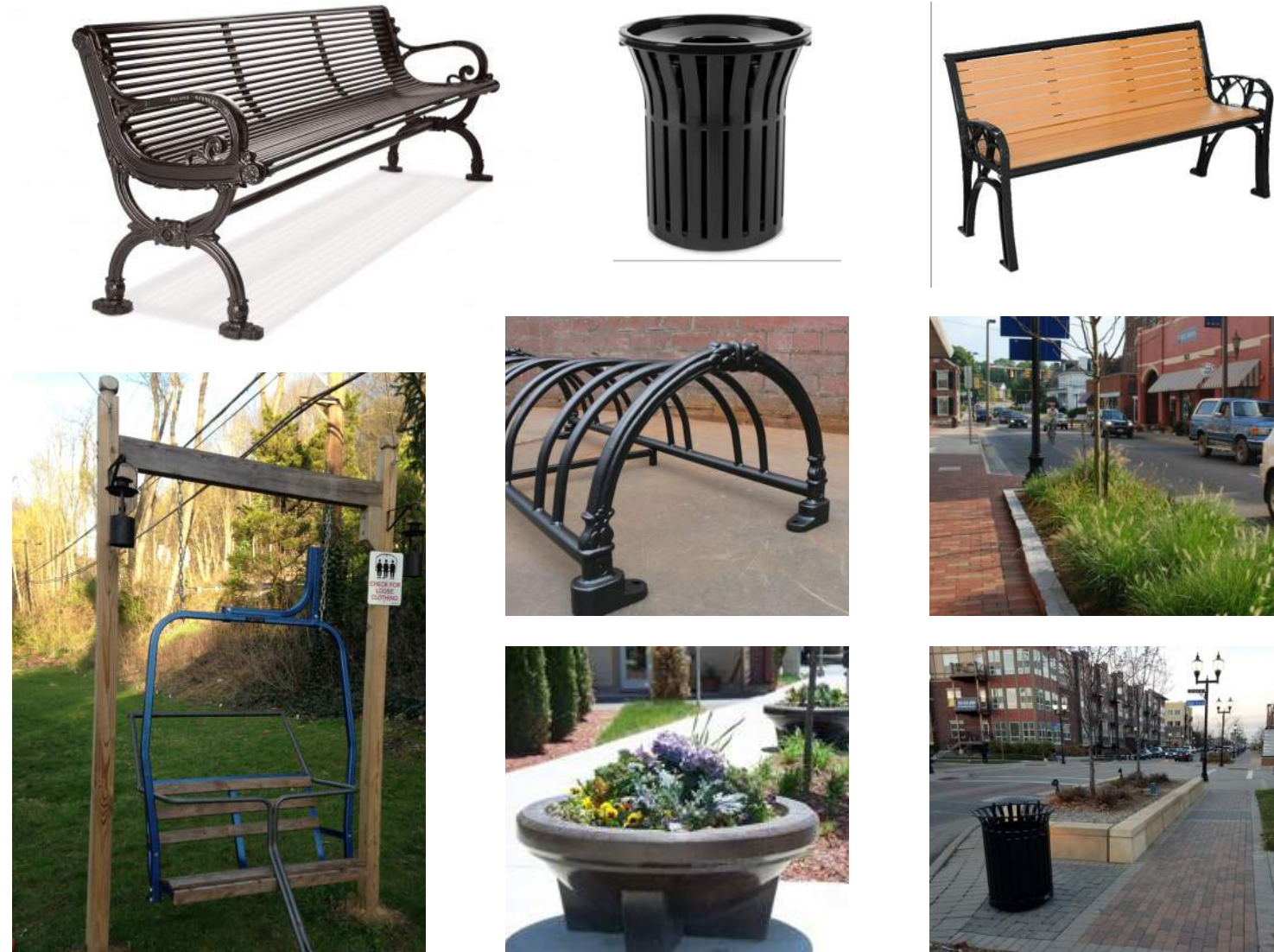
# TH 135 BIWABIK URBAN DESIGN

BIWABIK, MN | OPEN HOUSE | 08/22/17

### PAVEMENTS



### SITE AMENITIES

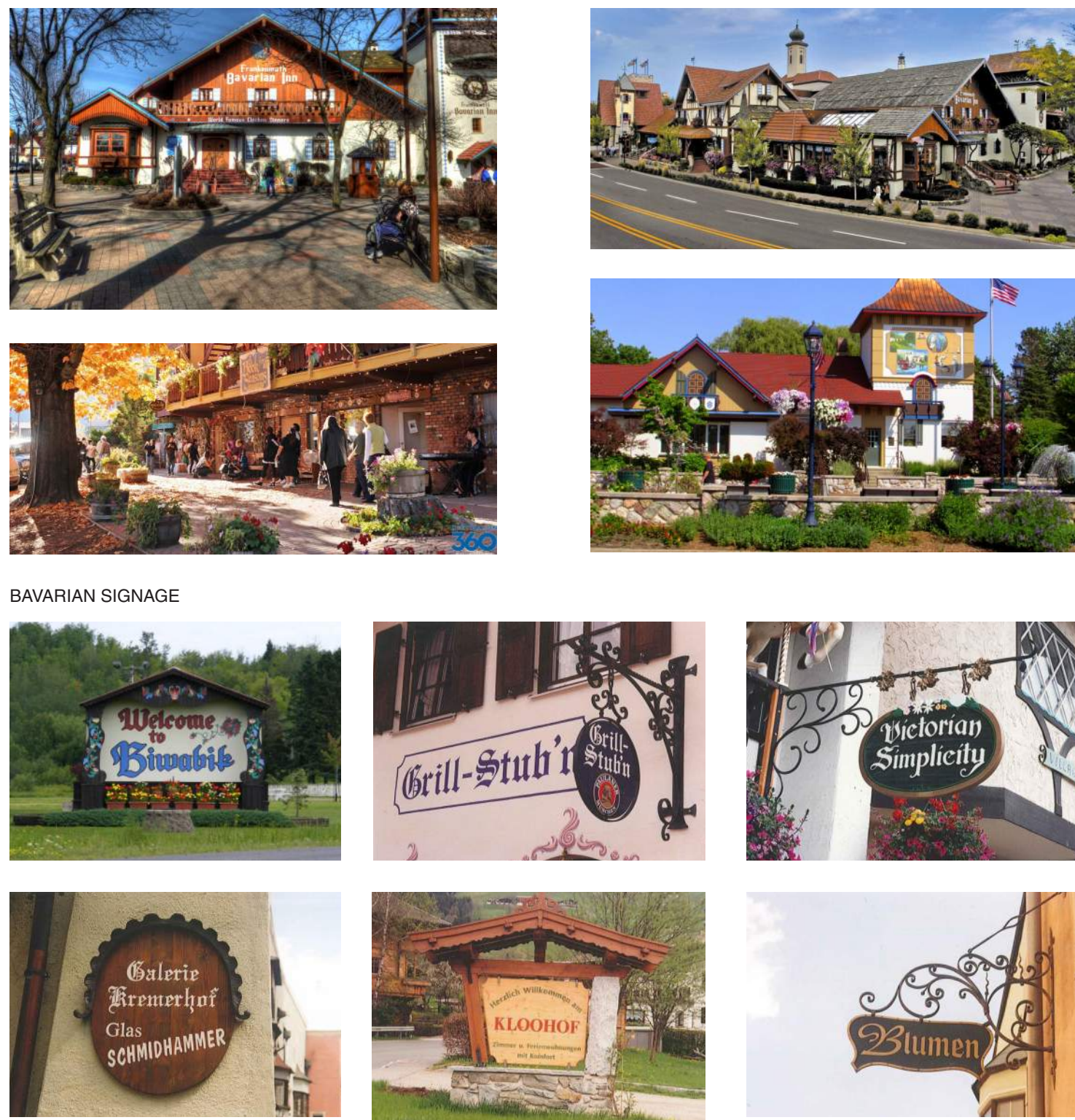


### MATERIALS





### BAVARIAN ARCHITECTURAL STYLE

LEAVENWORTH, WA / FRANKENMUTH, MI







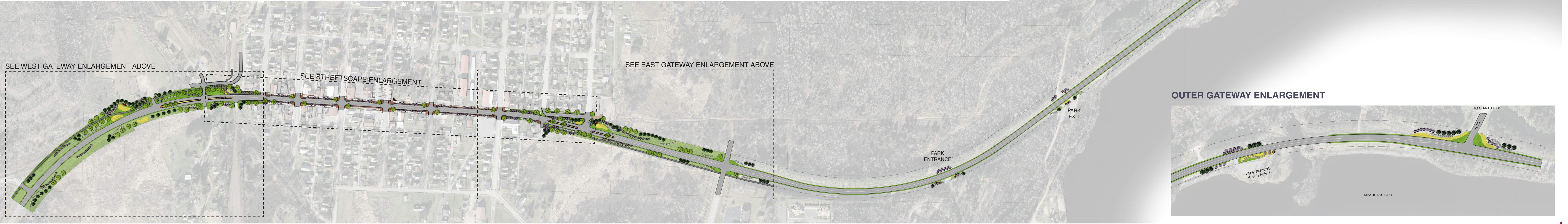


701 Kent Avenue South, Suite 300  
Minneapolis, MN 55416  
Tel: (763) 541-4800  
Project #: 03365-010

#### LEGEND

- MOWED TURF
- NATIVE GRASS MIX
- PLANTING BED AREA
- COLORADO CONCRETE
- DECORATIVE PAVEMENT

### OVERALL CORRIDOR PLAN

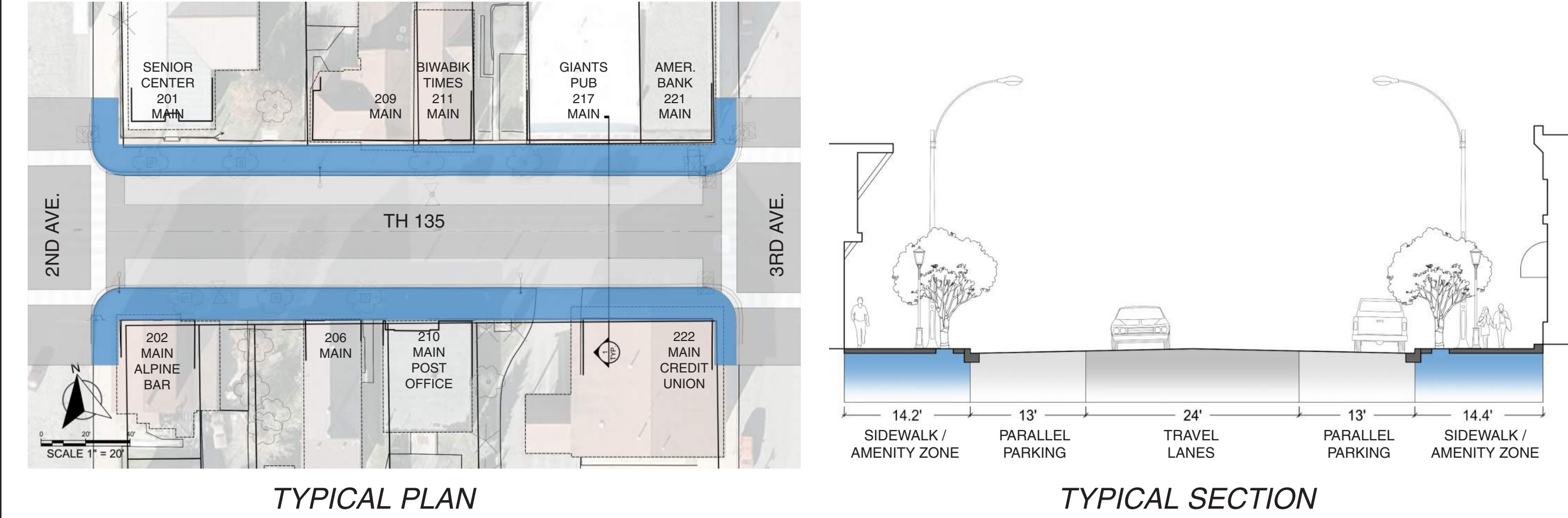




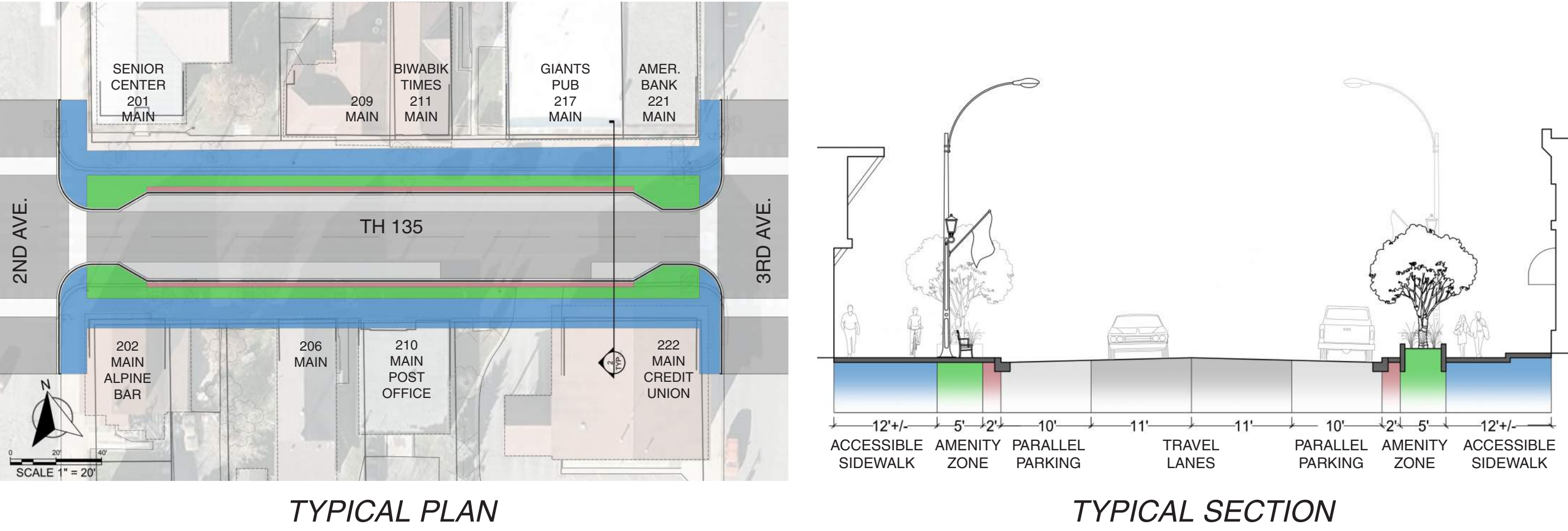
# TH 135 BIWABIK URBAN DESIGN

BIWABIK, MN | OPEN HOUSE | 08/22/17

### EXISTING STREETSCAPE LAYOUT



### PREFERRED STREETSCAPE LAYOUT



### 3RD AVENUE LOOKING EAST



### 4TH AVENUE LOOKING WEST



### STREETSCAPE ENLARGEMENT







**BLAKE ROAD**

View looking north near Westside Village Apartments



701 Xenia Avenue South, Suite 300  
Minneapolis, MN 55416  
(763) 541-4800 | [wsbeng.com](http://wsbeng.com)  
Project # 01787-330  
April 6, 2017





**BLAKE ROAD**

View looking north near Cambridge Street

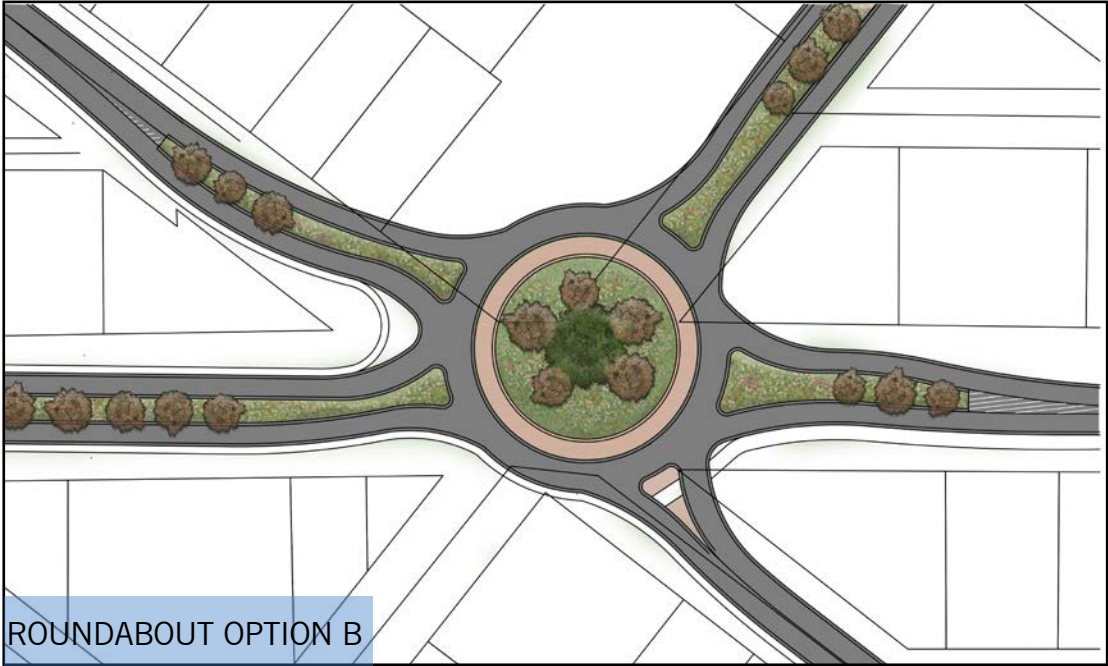
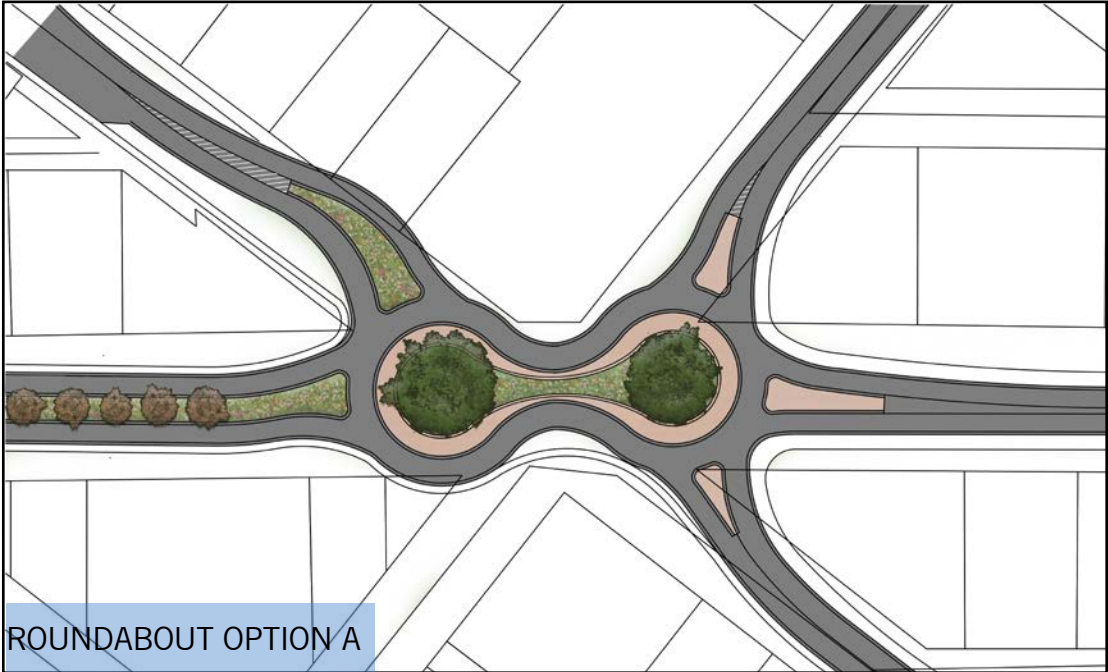


701 Xenia Avenue South, Suite 300  
Minneapolis, MN 55416  
(763) 541-4800 | [wsbeng.com](http://wsbeng.com)  
Project # 01787-330  
April 6, 2017







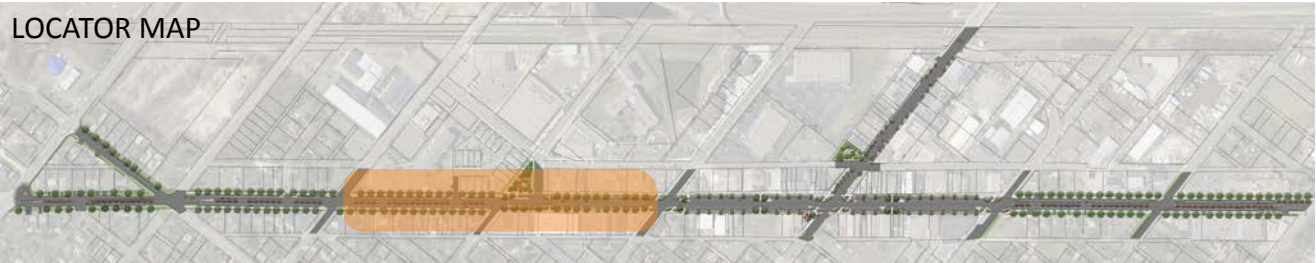
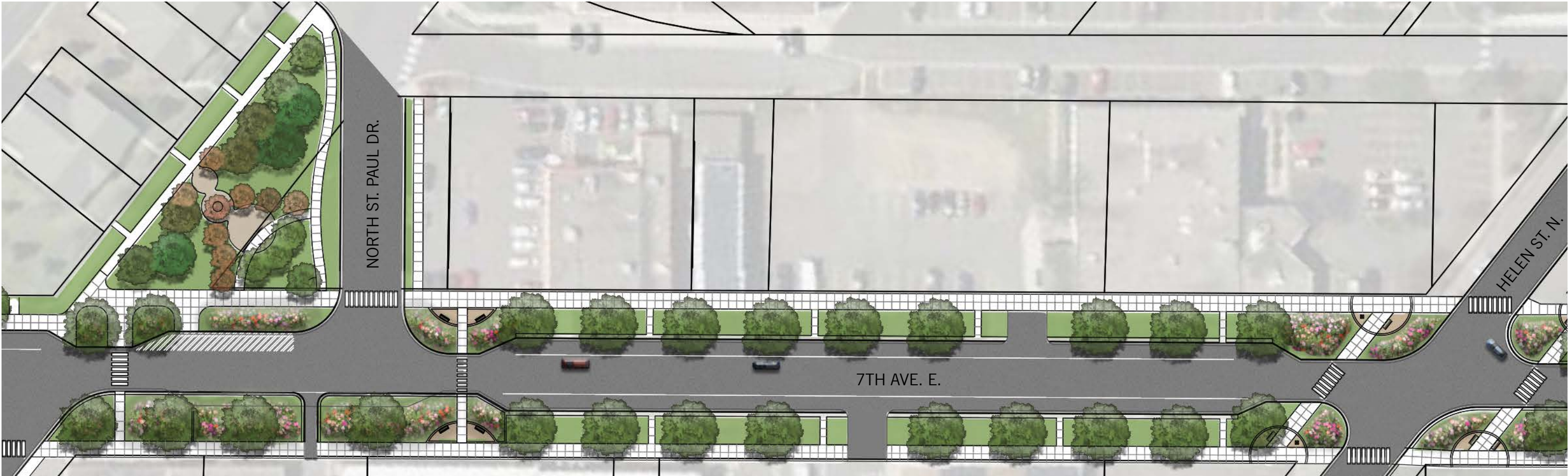




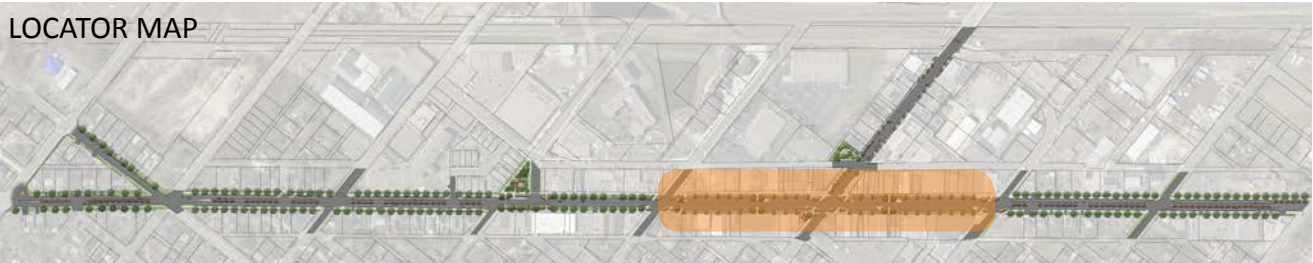
3.4 2nd Street N. - 1st Street N.



3.5 1st Street N. - Helen Street N.



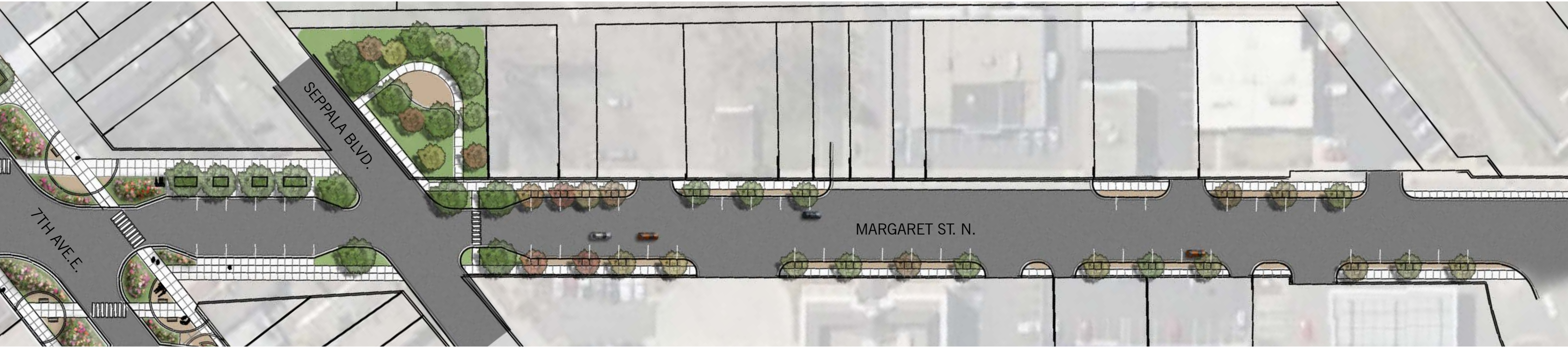




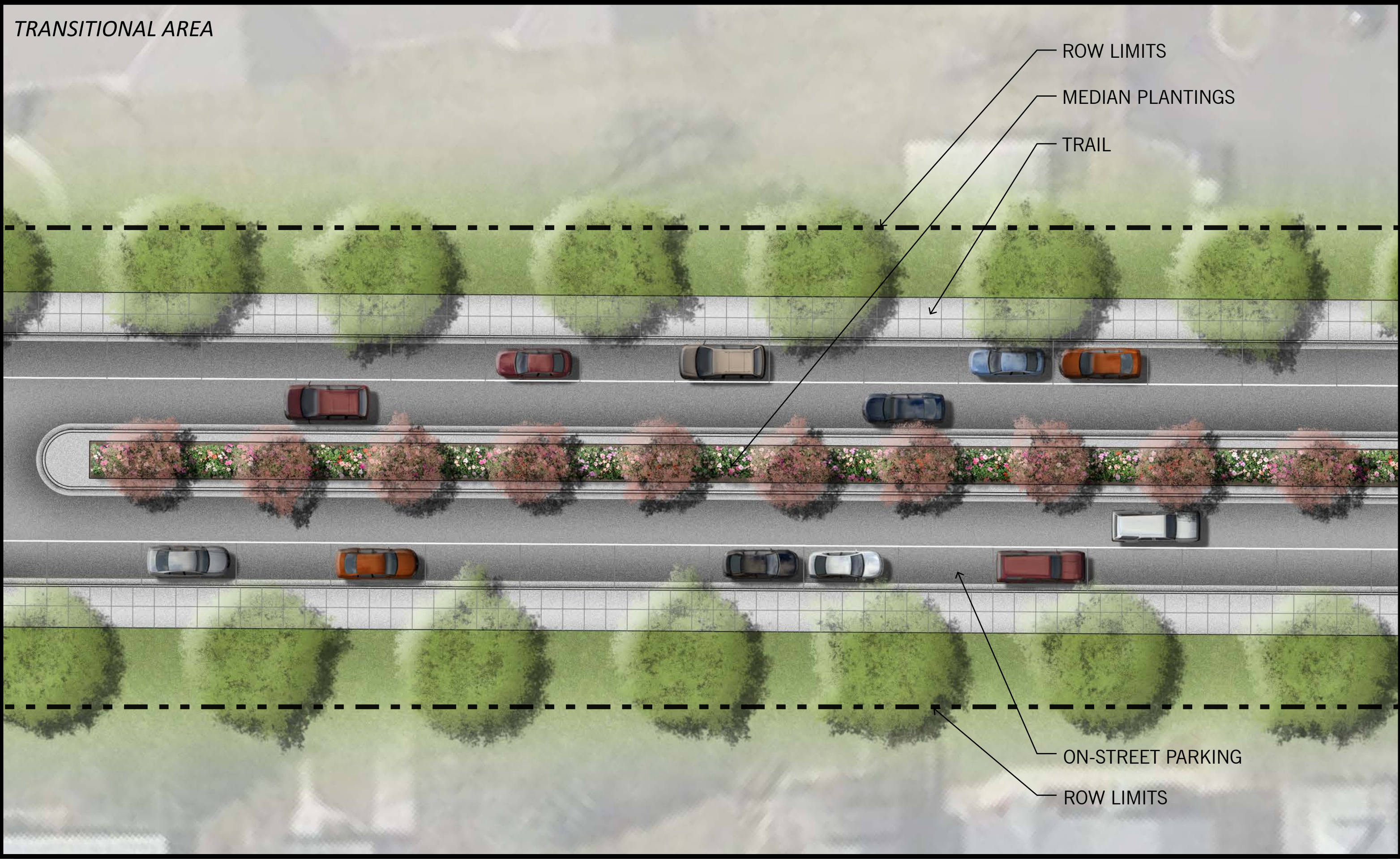




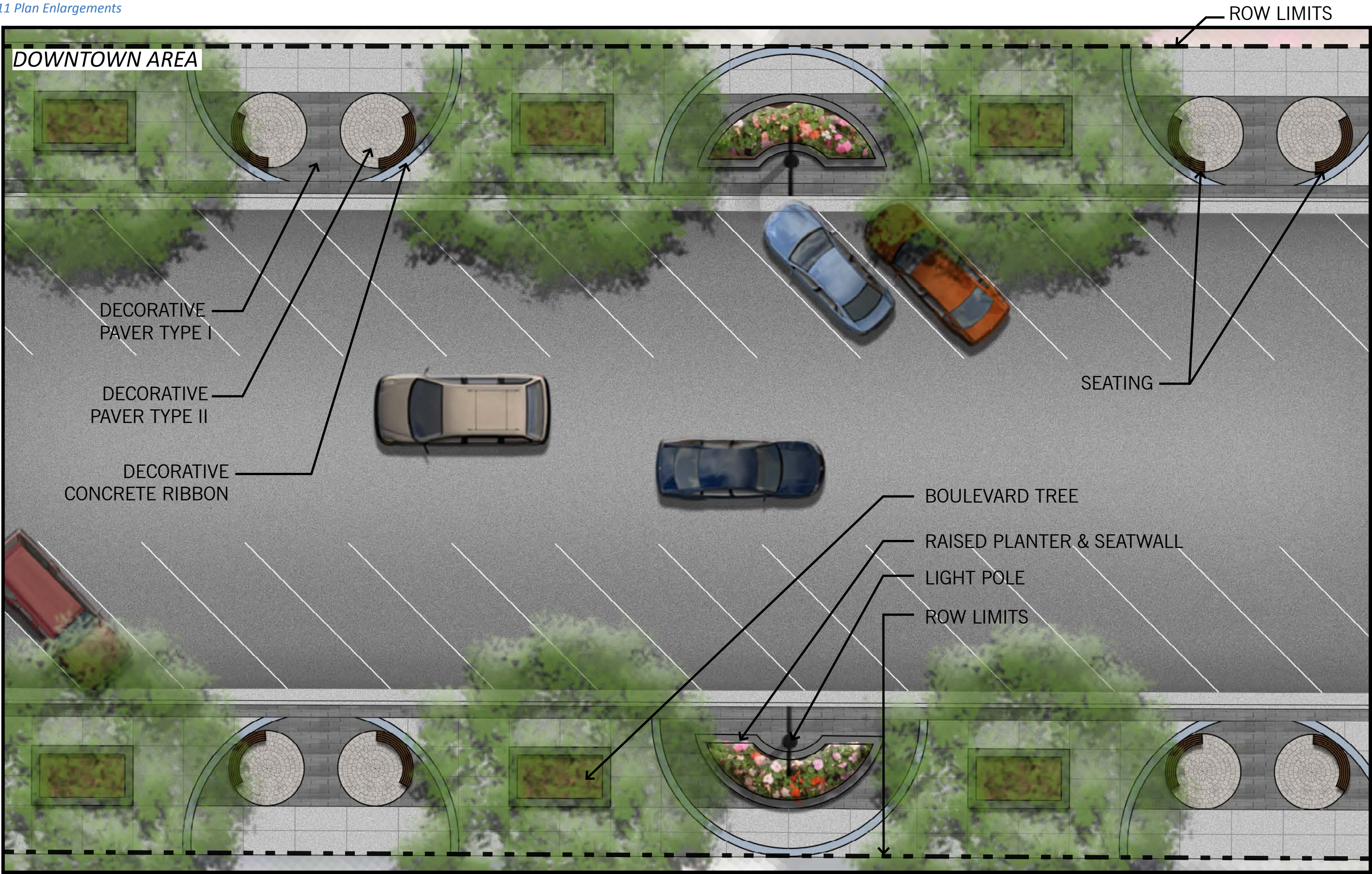




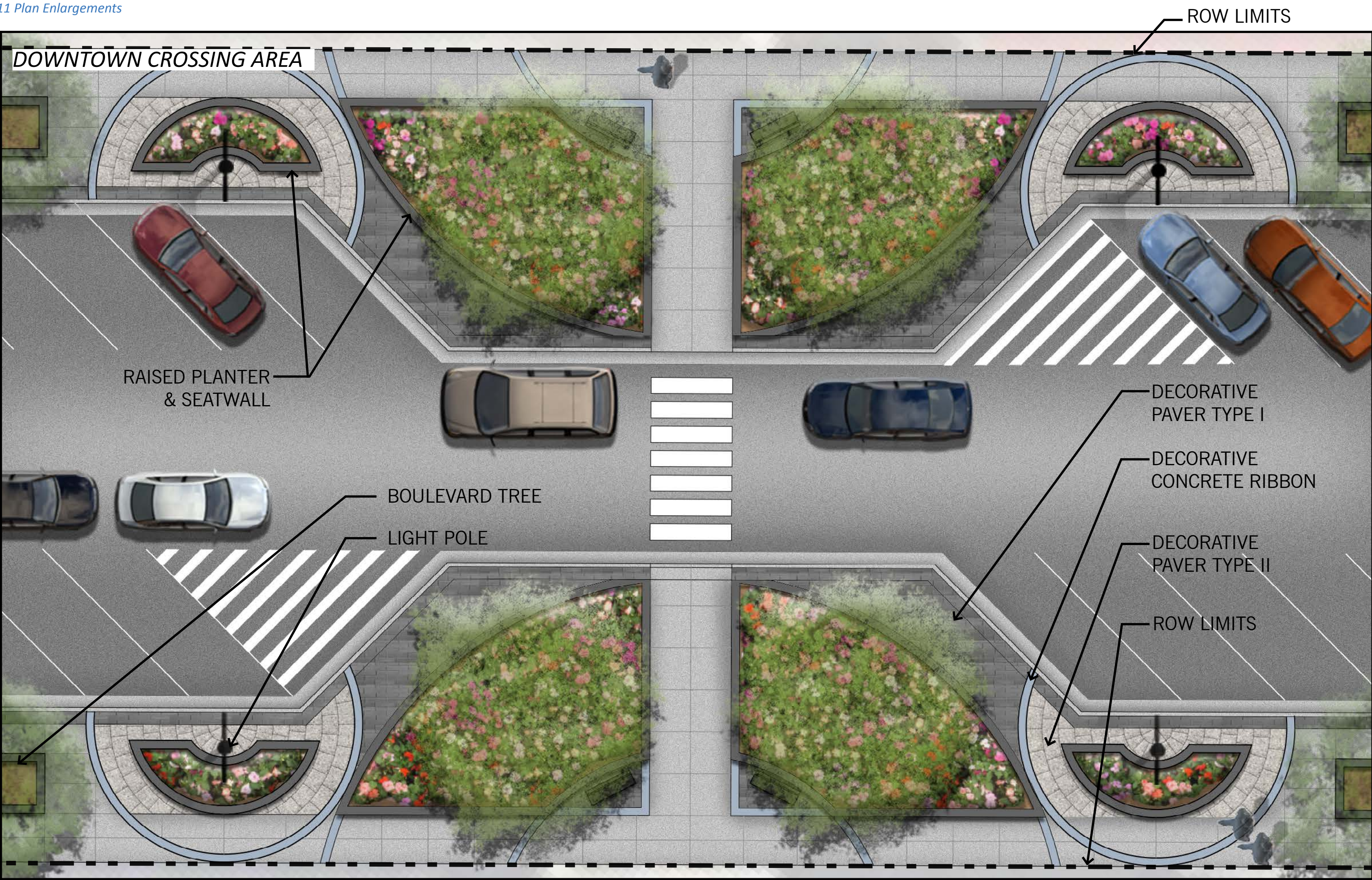




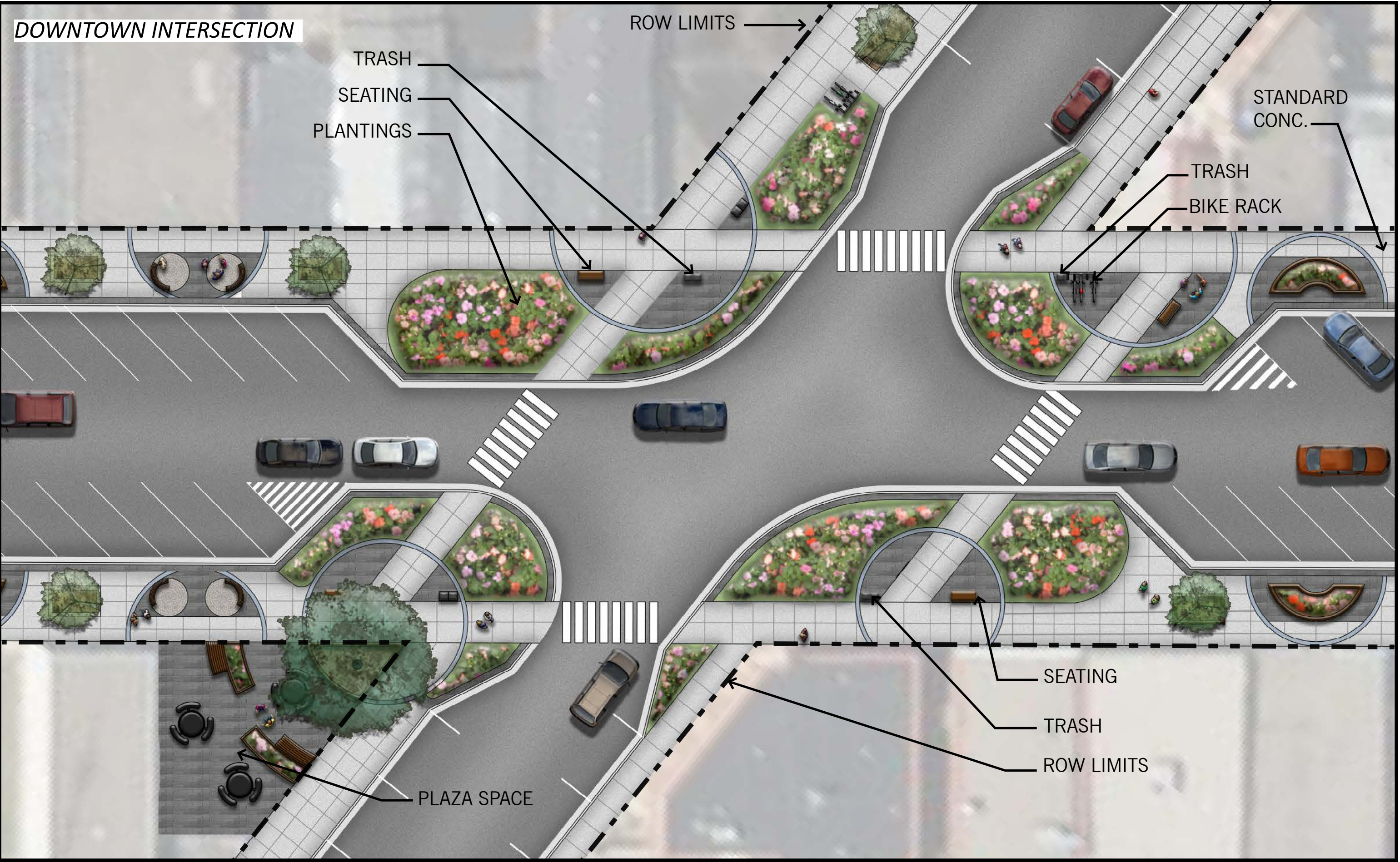




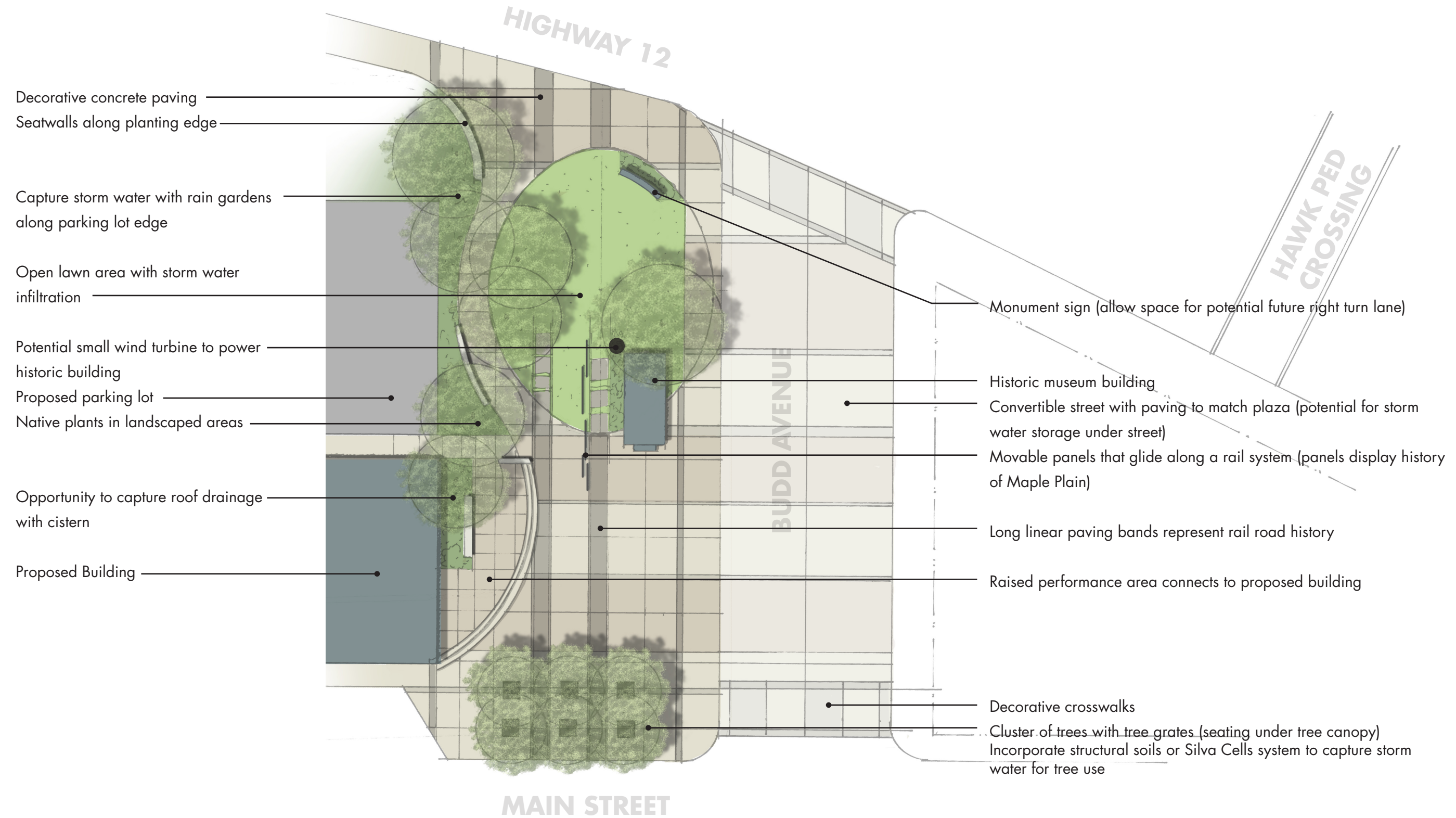




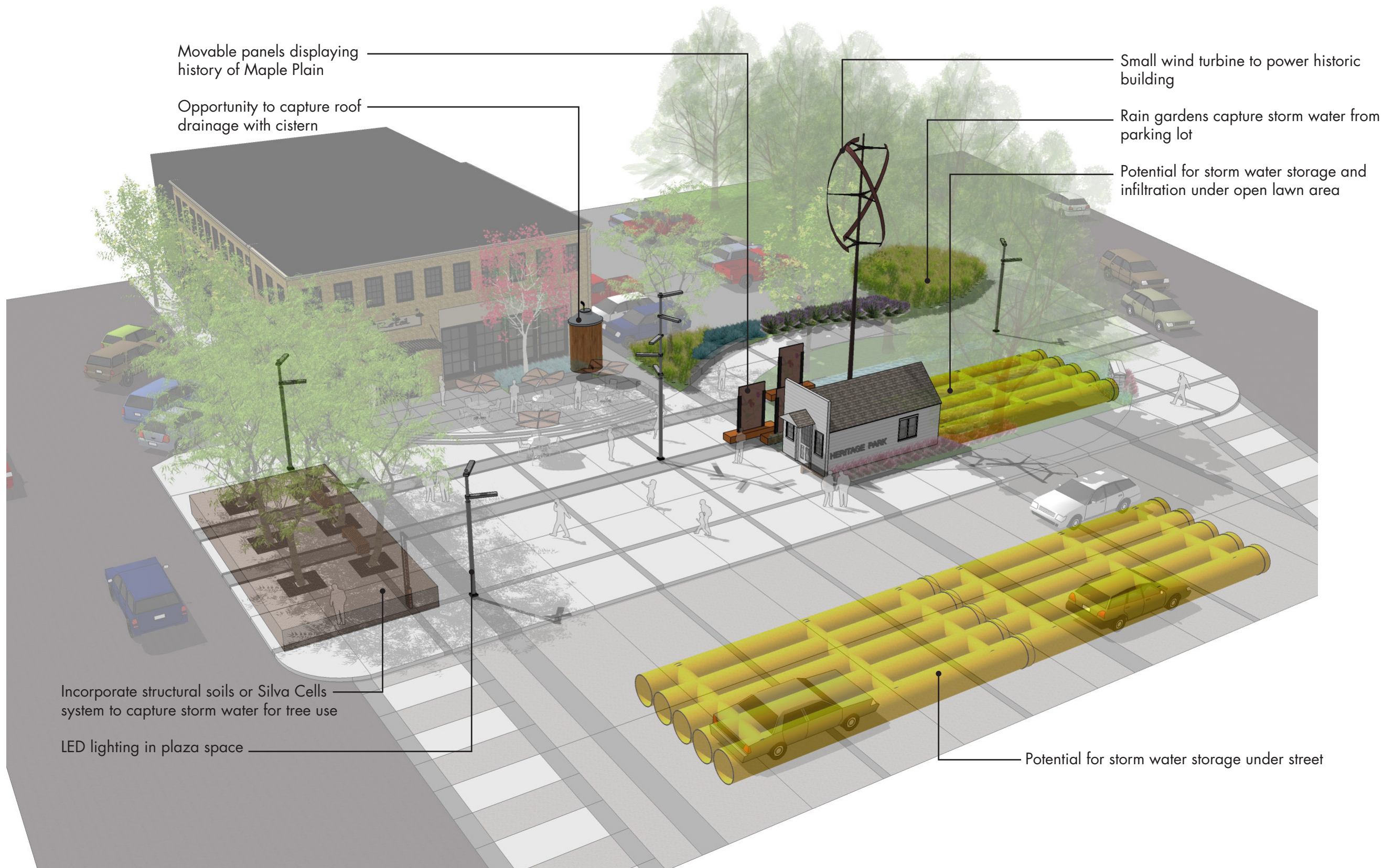








































## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: January 8, 2019

Agenda Item: No. 7.2

**Subject:** Authorize Preparation of Plans and Specifications and Approve a Proposal for Engineering Services for the 2019 Pavement Improvement Projects

**Prepared By:** Bret A. Weiss, City Engineer

### **Recommended City Council Action**

Authorize preparation of plans and specifications and accept the proposal for the 2019 Street Improvements Project at John Milless Drive and Kelley Lane, to be prepared by WSB & Associates Inc, at a cost not to exceed \$28,400.

### **Overview / Background**

The City of Rogers is approaching its fourth year of implementing a pavement management plan funded through the collection of franchise fees. Staff have met with members of the Transportation Task Force and discussed recommendations for street maintenance projects for 2019 and beyond.

Both John Milless Drive and Kelley Lane are experiencing pavement deterioration that includes block cracking and alligator cracking. Bituminous cores were completed for each of the streets and the results were found in the table below.

Recommended for improvements in 2019 are for the following streets:

Street	Length (ft)	Width (ft)	2018 Pavement Ratings	Existing Gravel Depth (inches)	Existing Bituminous Depth (inches)
John Milless Drive	1,870	38	68	5 - 8	4
Kelley Lane	2,195	24	55	4-6	3

A location map has been provided that shows the streets included in the project.

Proposed improvements for both John Milless Drive and Kelley Lane include a full depth reclamation and pavement replacement. John Milless Lane is an urban roadway therefore some reclaimed material will be hauled off site for the new pavement section to match the existing curb line. Since both streets are relatively short in length and are each proposed similar improvements, staff are suggesting improvements to both streets be bid together as a single project.

These improvements will be financed through funds dedicated to pavement management and collected through franchise fees.



The estimated total project costs for the improvements are as follows:

<b>Project</b>	<b>Pre-Design Estimate</b>
John Milless Drive	\$357,600
Kelley Lane	\$210,950
<b>Total</b>	<b>\$568,550</b>

WSB is proposing to complete the final design and bidding services for this work at an hourly fee not to exceed \$28,400.

**Primary Issues to Consider**

**Staff Recommendation**

Staff recommends authorizing final design services for the 2019 Street Improvements at John Milless Drive and Kelley Lane.

**Financial Impact:** \$28,400

**Budgeted?** Yes

**Source Fund:** Franchise Fees

**Notes:**

**ATTACHMENTS:**

Description

Preliminary Design Memo (John Milless Drive and Kelly Lane)

Location Maps

Letter Proposal

## Memorandum

**To:** Rogers City Council Members

**CC:** John Seifert, Public Works Superintendent  
Steve Stahmer, City Administrator  
Lisa Herbert, Finance Director

**From:** Bret Weiss, PE, City Engineer, WSB  
Jenn Edison, PE, WSB

**Date:** January 8, 2019

**Re:** Kelley Lane Street Improvements Project  
Pre-Design Project Summary  
City of Rogers, MN  
WSB Project No. 013099-000

The City of Rogers recently identified streets within the pavement management plan that are experiencing elevated levels of pavement deterioration. Kelley Lane has been identified for improvements as part of the pavement improvements identified for 2019.

### Existing Conditions

Kelley Lane is a rural roadway located on the south side of Territorial Road just west of Main Street in Rogers. The roadway is approximately 2,195-ft long and is experiencing severe alligator cracking along the length of the roadway. The existing surface of the pavement indicates a chip seal has been completed in the past of which was observed to be in poor condition.

Two pavement cores were taken along the roadway and both cores were in relatively good condition, indicating that deterioration is limited to cracking at the surface and not throughout the entire pavement section. The cores along Kelley Lane show 3-inches of bituminous pavement underlaid by 4 to 6-in of aggregate.

The OCI (Overall Condition Index) for Kelley Lane was determined to be 55.7 through pavement inspections completed in 2018.

### Proposed Improvements

Due to the current condition of Kelley Lane and how the pavement is exhibiting distresses, proposed improvement includes a full depth pavement reclamation. This involves pulverizing the existing bituminous layer and a portion of the underlying material and blending them together to provide a sound base to the new pavement. This process will also help to eliminate the extensive crack pattern within the existing pavement.

The cost estimate for improvements to Kelley Lane are as follows:

Project	Total Project Cost Estimate	Franchise Fees
Kelley Lane Street Improvements	\$210,950	\$210,950

### **Funding**

Improvements to Kelley Lane are budgeted for funding through the use of Pavement Management Funds and the collection of franchise fees.

### **Schedule**

#### Final Design

Prepare Plans and Specifications	January 2019
City Council Considers Approval of Plans and Authorizes Advertisement for Bids	February 12, 2019
Open Bids	March 5, 2019
Award Contract	March 12, 2019

#### Construction

Begin Construction	June, 2019
Substantial Completion	August, 2019
Final Completion	October, 2019

If you have any questions or concerns, please contact us at 763-541-4800.





## *Technical Memorandum*

*To: Jennifer Edison*

*From: Tom Wood  
Andrea Blanchette, PE  
Sheue Torng Lee, EIT*

*Date: November 9, 2018*

*Re: Pavement Coring Forensic Report  
WSB Project Number: 013099-000*

---

### **Introduction**

WSB & Associates, Inc. is pleased to submit this pavement forensics report detailing the results of the pavement coring which were completed on November 8, 2018 on Kelley Lane in the City of North Rogers. The various characteristics of the pavement cores were analyzed to assist in determining the appropriate pavement maintenance or rehabilitation method for this roadway.

A total of 2 pavement cores were taken along Kelley Lane. The locations of the pavement cores are summarized in **Figure 1**. A summary of the pavement depths and conditions, and recommended maintenance activity for each street are shown in **Table 1**. Pictures of the pavement cores and roadway surface are shown in **Appendix A** of this report.



**Figure 1. Pavement core locations on Kelley Lane in the City of Rogers.**

**Table 1. Pavement core information and recommended maintenance activity.**

Core ID	Location	Bituminous Depth (inches)	Aggregate Depth (inches)	Recommended Maintenance Activity	Notes
1	11998	3	6	Full Depth Reclamation	Core was in good condition. Top lift was 1.5 inches. All layers bonded together well.
2	12140	3	4		Core was in good condition. Top lift was 1.5 inches. All layers bonded together well.

### **Summary of Findings and Recommendations**

Several factors are considered when determining the number of pavement cores to be taken, including the pavement condition or visible distresses present on the pavement and the variability of the pavement depth as the cores are being completed. Pavement coring identifies what exists underneath the visible layer of the pavement and can give a lot of information including depths of the pavement layers, signs of bonding or de-bonding, and distresses that might not be visible from the road surface.

The cores taken along Kelley Lane had a bituminous depth of 3 inches with a top lift thickness of 1.5 inches. All layers were bonded together and in good condition. The chip sealed surface was observed to be in poor shape covered with alligator cracking. At least 4 inches of gravel over select granular material was found underneath the bituminous layer. Our findings support the City's proposed plan to perform a full depth reclamation on Kelley Lane. This involves pulverizing the bituminous layer and a portion of the underlying material and blending them together to provide a sound base to the new pavement. This process will also help to eliminate the extensive crack pattern within the existing pavement.



## **Appendix A**

Kelley Lane Coring Pictures

Core 1



Core 2





## Memorandum

**To:** Rogers City Council Members

**CC:** John Seifert, Public Works Superintendent  
Steve Stahmer, City Administrator  
Lisa Herbert, Finance Director

**From:** Bret Weiss, PE, City Engineer, WSB & Associates, Inc.  
Jenn Edison, PE, WSB & Associates, Inc.

**Date:** January 8, 2019

**Re:** John Milless Drive Street Improvements Project  
Pre-Design Project Summary  
City of Rogers, MN  
WSB Project No. 013098-000

---

The City of Rogers recently identified streets within the pavement management plan that are experiencing elevated levels of pavement deterioration. John Milless Drive has been identified for improvements as part of the pavement improvements identified for 2019.

### Existing Conditions

John Milless Drive is located on the north side of Industrial Blvd (CSAH 81) just east of Main Street in Rogers. The roadway is approximately 1,870-ft long and is experiencing pavement deterioration that includes moderate to high severity transverse cracking and longitudinal cracking.

Four pavement cores were taken along the roadway and all cores were in relatively good condition, indicating that deterioration is limited to cracking at the surface and not throughout the entire pavement section. The cores show 4 to 7.25-inches of bituminous pavement underlaid by 5 to 8-in of aggregate.

The OCI (Overall Condition Index) for John Milless Drive was determined to be 68.3 through pavement inspections completed in 2018.

### Proposed Improvements

Due to the current condition of John Milless Drive and how the pavement is exhibiting distresses, proposed improvements include full depth pavement reclamation with spot curb and gutter repairs. The reclamation process involves pulverizing the existing bituminous later and a portion of the underlying material and blending them together to provide a sound base to the new pavement. Additional reclaimed material will be hauled offsite for the new pavement to match existing curb elevations. This process will also help to eliminate the extensive crack pattern within the existing pavement.

The cost estimate for improvements to Kelley Lane are as follows:

Project	Total Project Cost Estimate	Franchise Fees
John Milless Drive Street Improvements	\$357,600	\$357,600

### **Funding**

Improvements to John Milless Drive are budgeted for funding through the use of Pavement Management Funds and the collection of franchise fees.

### **Schedule**

#### Final Design

Prepare Plans and Specifications	January 2019
City Council Considers Approval of Plans and Authorizes Advertisement for Bids	February 12, 2019
Open Bids	March 5, 2019
Award Contract	March 12, 2019

#### Construction

Begin Construction	June, 2019
Substantial Completion	August, 2019
Final Completion	October, 2019

If you have any questions or concerns, please contact us at 763-541-4800.



## *Technical Memorandum*

*To: Jennifer Edison, PE*

*From: Tom Wood  
Andrea Blanchette, PE  
Sheue Torng Lee, EIT*

*Date: November 9, 2018*

*Re: Pavement Coring Forensic Report  
WSB Project Number: 013098-000*

---

### **Introduction**

WSB & Associates, Inc. is pleased to submit this pavement forensics report detailing the results of the pavement coring which were completed on November 8, 2018 on John Milles Drive in the City of North Rogers. The various characteristics of the pavement cores were analyzed to assist in determining the appropriate pavement maintenance or rehabilitation method for this roadway.

A total of 4 pavement cores were taken along John Milles Drive. The locations of the pavement cores are summarized in **Figure 1**. A summary of the pavement depths and conditions, and recommended maintenance activity for each street are shown in **Table 1**. Pictures of the pavement cores and roadway surface are shown in **Appendix A** of this report.





Figure 1. Pavement core locations on John Milles Drive in the City of Rogers.

**Table 1. Pavement core information and recommended maintenance activity.**

Core ID	Lane Direction	Bituminous Depth (inches)	Aggregate Depth (inches)	Recommended Maintenance Activity	Notes
1	Southbound	4	7+	Full Depth Reclamation	Core was in good condition. Top lift was 2 inches. All layers bonded together well.
2	Westbound	4.75	8+		Core was in good condition. Top lift was 2.5 inches. All layers bonded together well. A combination of crushed and rounded aggregates was found.
3	Centerline	7.25	7		Core was in good condition. Top lift was 2 inches, second lift was 3.75 inches from the top surface. All layers bonded together well. The aggregate layer was observed to be sandier with less rock.
4	Centerline	7	5+		Core was taken on the newer pavement, west of where the pavement changes. Core was in good condition. Top lift was 2 inches, second lift was 4 inches from the top surface. All layers bonded together well.

### **Summary of Findings and Recommendations**

Several factors are considered when determining the number of pavement cores to be taken, including the pavement condition or visible distresses present on the pavement and the variability of the pavement depth as the cores are being completed. Pavement coring identifies what exists underneath the visible layer of the pavement and can give a lot of information including depths of the pavement layers, signs of bonding or de-bonding, and distresses that might not be visible from the road surface.

Along John Milles Drive, the cores taken ranged in thickness from 4 inches to 7.25 inches. All layers were bonded together and in good condition. Top lift of the pavement varies from 2 inches to 2.5 inches. At least 5 inches of gravel over select granular material was found underlying the bituminous layer. There was some moderate to high severity transverse cracking and longitudinal cracking in the wheel paths. Our findings support the City's proposed plan to perform a full depth reclamation on John Milles Drive. This involves pulverizing the bituminous layer and a portion of the underlying material and blending them together to provide a sound base to the new pavement. In order to match the existing curb elevation, a surplus of reclaimed material may need to be removed prior to placing the new bituminous surface. This type of fix will help to disrupt the crack pattern within the pavement and extend the life of the roadway.

## **Appendix A**

### **John Milles Drive Coring Pictures**



Core 1



## Core 2





Core 3

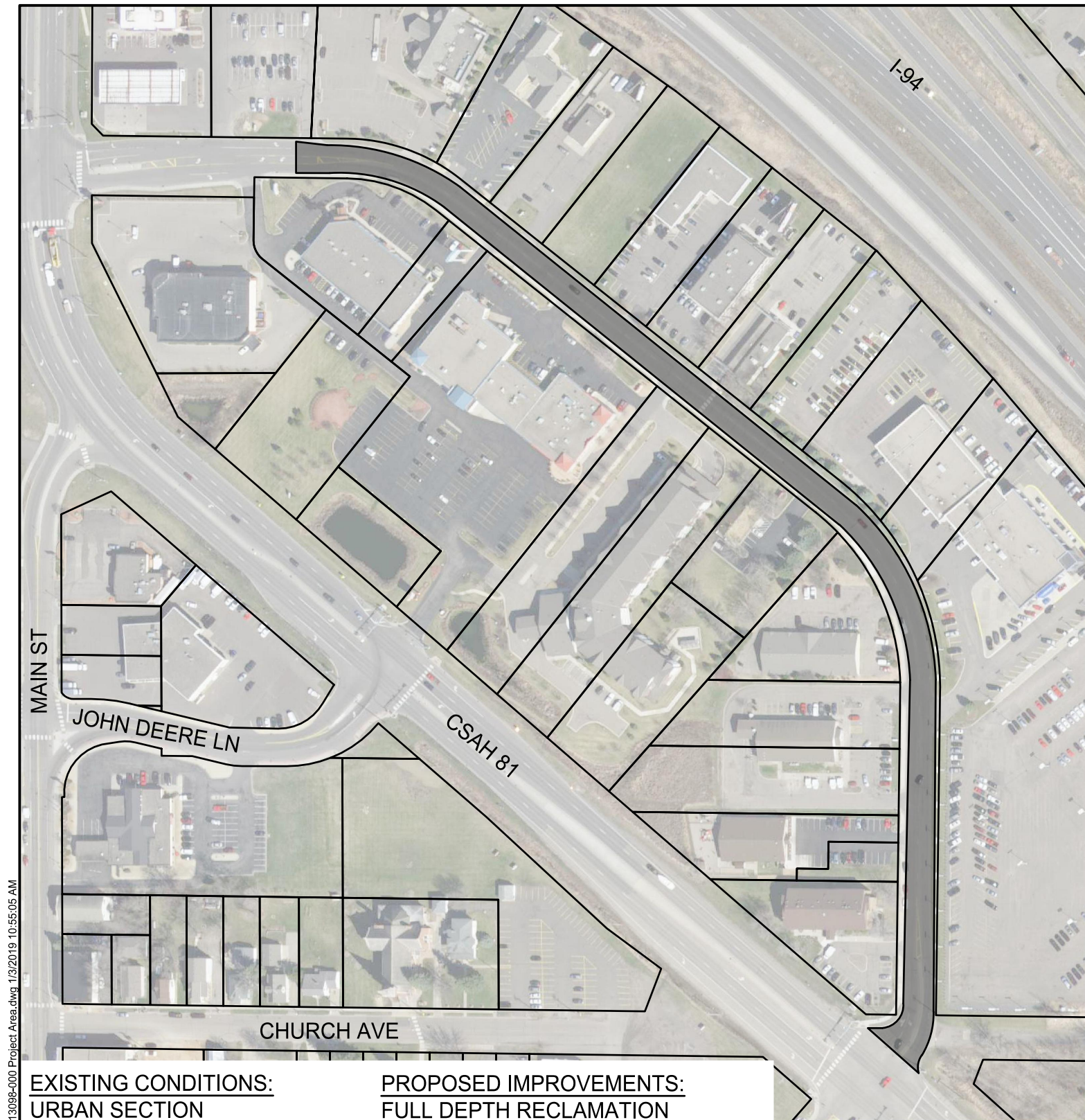




Core 4







EXISTING CONDITIONS:

URBAN SECTION

LENGTH: 1,870 FT

PAVEMENT DEPTH: 4" TO 7"

GRAVEL DEPTH: 5" TO 8"

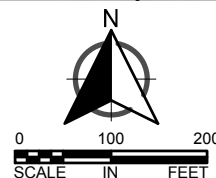
WIDTH: 38 FT

PCI: 68.3

PROPOSED IMPROVEMENTS:

FULL DEPTH RECLAMATION

SPOT CURB AND GUTTER REPAIRS



JOHN MILLESS DRIVE  
PROJECT INFORMATION  
CITY OF ROGERS, MN





EXISTING CONDITIONS:

RURAL SECTION

LENGTH: 2,195 FT

WIDTH: 24 FT

PAVEMENT DEPTH: 3"

GRAVEL DEPTH: 4" TO 6"

PCI: 55.7

PROPOSED IMPROVEMENTS:

FULL DEPTH RECLAMATION



K:\03193-330\CadWorking\KJG\2019 Rogers Projects.dwg 11/30/2018 2:03:02 PM



KELLEY LANE  
PROJECT INFORMATION  
CITY OF ROGERS, MN







January 8, 2018

Honorable Mayor and City Council  
City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374

Re: Proposal for Design Services  
2019 Street Improvements Project  
WSB Project No. 013099

Dear Mayor and Council Members:

WSB & Associates, Inc. is pleased to provide you with the following proposal for engineering services to complete plans and specifications for streets identified for improvements as part of the 2019 Pavement Improvements Project. The streets identified for improvements for 2019 are Kelly Lane and John Milless Drive. The scope of services for this project is based on discussions with City staff as well as members of the City of Rogers Transportation Task Force.

### **PROJECT UNDERSTANDING**

Preliminary scoping services were recently completed to identify the recommended improvements to both Kelley Lane and John Milless Drive. Each street can be summarized by the following:

Street	Length (ft)	2018 Pavement Ratings	Existing Gravel Depth (inches)	Existing Bituminous Depth (inches)
John Milless Drive	1,870	68	5 - 8	4
Kelley Lane	2,195	55	4-6	3

Improvements for the street improvements are proposed to be funded through the pavement management program process.

Final design and bidding services for the project are summarized below.

### **PROPOSED SERVICES**

- Project management and coordination/meetings with City staff and the City Council.
- Design and drafting of street improvements including recommended pavement improvements, typical section, and detail sheets.
- Provide a detailed engineer's opinion of probable cost as it relates to the work outlined in our scope of services.
- Funding coordination with City staff.
- Prepare project specifications, contracts, and bidding forms. Specifications will be in accordance with the City of Rogers.

- Coordinate project advertisement. We will distribute plans and specifications to the contractors, as well as any required addenda. We will also attend the bid opening at City Hall and prepare a bid tabulation and award recommendation for City Council consideration.

*Deliverables:* 100% complete plans and specifications; bidding documents; addenda, if required; bid tabulation; and letter recommending award of construction contract.

### **SCHEDULE**

The proposed schedule for this project is as follows:

#### **Final Design**

Final Design.....	January 2019
City Council Considers Approval of Plans and Authorizes Advertisement for Bids .....	February 12, 2019
Open Bids .....	March 5, 2019
Award Contract.....	March 12, 2019

#### **Construction**

Begin Construction .....	June 2019
Substantial Completion.....	August 2019
Final Completion.....	October 2019

### **ENGINEERING SERVICES FEE**

We are proposing to complete the work on a cost-reimbursable basis in accordance with our current fee schedule of **\$28,400**.

If this proposal is acceptable, please execute the signature block below and return as our authorization to proceed.

Please give me a call at 763-287-7190 if you have any questions. Thank you.

Sincerely,

WSB



Bret A. Weiss, PE  
President

**ACCEPTED BY:**

**City of Rogers**

Name: \_\_\_\_\_



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 7.3

**Subject:** Annual Appointment Process

**Prepared By:** Steve Stahmer, City Administrator

---

### **Recommended City Council Action**

Motion to create annual appointments.

### **Overview / Background**

Annually, the City Council makes appointments for various committees, services and official depositories. To assist you, a worksheet illustrating the necessary appointments, the portion of the January 9, 2018 minutes indicating last year's appointments, and a worksheet with meeting dates and times are attached.

Also attached are letters from both the Star Tribune and Sun Media (Crow River News) requesting to be the City's legal paper for legal publications and a memo from Administrator Stahmer regarding appointment of City Attorneys.

### **Staff Recommendation**

Motion creating annual appointments as determined by Council.

### **ATTACHMENTS:**

#### Description

Annual Appointments Worksheet

Commission dates and times

Letter from Star Tribune

Memo from Star Tribune

Letter from Sun Media (Crow River News)

Memo Regarding City Attorney Appointments/2019 Engagement Letters

Engagement Letter - Bob Vose, Kennedy and Graven

Engagement Letter - Criminal Prosecution; Carlson, Clelland, Schreder



## 2019 Appointments Worksheet

**Position:**

**Staff Recommendation:**

- |  |  |
|--|--|
| 1. Acting Mayor                                  | _____  |
| 2. Official Depositories                         | Wells Fargo Bank NA<br>(City and EDA) Northland Securities<br>Citi Group/Smith Barney<br>ICD Securities<br>4M Fund/PMA Financial Institution<br>Multi Bank Securities<br>U.S. Bank<br>First National Bank of Elk River<br>21st Century Bank<br>Sterne Agee<br>RBC Capital Markets Corporation<br>UBS Financial Services, Inc.<br>Community Investment Partners<br>Central Bank<br>Edward D Jones |
| 3. Electronic Funds Transfer Authority           | Finance Director/Treasurer   |
| 4. City Attorney/Civil<br>City Attorney/Criminal | Robert Vose, Kennedy & Graven<br>Carson, Clelland & Schreder   |
| 5. City Engineer                                 | WSB, Bret Weiss  |
| 6. Building Official                             | Metro West Inspection Services Inc.  |
| 7. Official Newspaper                            | TBD _____  |
| 8. Council Representative to Planning Commission | _____ & _____  |
| 9. Council Representative to Park Board          | _____ & _____  |
| 10. Council Representative to Arena Commission   | _____ & _____  |
| 11. Representatives to Rogers Fire Relief Assoc. | _____ & _____  |
| 12. Elm Creek Watershed Commission               | Kevin Jullie   |
| 13. Representative to Senior Advisory Board      | _____  |
| 14. Liquor Commission                            | _____ & _____  |

15. Transportation Task Force	_____ & _____
16. Library Scoping Committee	_____ & _____
17. School Diversity Committee	_____ & _____
18. Public Safety Task Force	_____ & _____ _____ Alternate
19. NW Hennepin League of Municipalities	_____ & _____
20. Assistant Weed Inspector	Scott Weltzin

### **2018 Appointments:**

- Acting Mayor: Mark Eiden
- Official Depositories:
  - Wells Fargo Bank NA
  - (City and EDA) Northland Securities
  - Citi Group/Smith Barney
  - ICD Securities
  - 4M Fund/PMA Financial Institution
  - Multi Bank Securities
  - U.S. Bank
  - First National Bank of Elk River
  - 21st Century Bank
  - Sterne Agee
  - Piper Jaffray
  - RBC Capital Markets Corporation
  - UBS Financial Services, Inc.
  - Community Investment Partners
  - Central Bank
- City Attorney: Jeff Carson and Carson, Clelland & Schreder
- City Engineer: WSB, Bret Weiss
- Building Official: Metro West Inspection Services Inc.
- Official Newspaper: North Crow River News
- Council Representative to Planning Commission: Gorecki and Klick
- Council Representative to Park Board: Klick and Ihli
- Council Representative to Arena Commission: Eiden and Jakel
- Representatives to Rogers Fire Relief Association: Ihli and Gorecki
- Elm Creek Watershed Commission: Kevin Jullie
- Representative to Senior Advisory Board: Klick and Ihli
- Liquor Commission: Ihli and Jakel
- Transportation Task Force: Gorecki and Eiden with Jakel as a third alternate
- Library Scoping Committee: Eiden and Jakel
- School Diversity Committee: Ihli and Gorecki
- Public Safety Task Force: Ihli and Klick with Gorecki as third alternate

- Assistant Weed Inspector: Scott Weltzin
- Northwest Hennepin League of Municipalities: Klick and Eiden



## **2019 Commission/Committee Appointments**

### Arena Commission meetings:

Meetings are held on the 2<sup>nd</sup> Monday of February, May, August and November at 6:00 p.m. in the meeting room at the Rogers Activity Center.

### Fire Relief Association meetings:

Meets the Monday of the end of each quarter at 6:00 p.m. at the Rogers Fire Dept. or dayroom. Emails are sent out to confirm the meeting date.

### Liquor Commission meetings:

Meet as needed – no set schedule

### Park and Recreation Advisory Board meetings:

Meets the 2nd Thursday of every month at 5:30 p.m. in the Public Works training room.

### Planning Commission meetings:

Meets the 3<sup>rd</sup> Tuesday of every month at 7:00 p.m. at the Rogers Community Room.

### Senior Advisory Board meetings:

Changing to meet annually or semi-annually on the 2<sup>nd</sup> Tuesday at 5:30 p.m. The meetings are held at the Rogers Senior Center.

### Transportation Task Force Committee meetings:

Meets the 2<sup>nd</sup> Tuesday of the month prior to the Council meeting at 5:30 p.m. Emails are sent out to confirm meeting in the Public Works training room. When budget meetings have started the meeting will move to the second Monday of the month at 3:30

### Library Scoping Committee:

Meetings have not been set as of yet

### School Diversity Committee:

No set schedule yet

### Public Safety Task Force:

Meets the first Monday of the month at City Hall at 4:00.

Dear Stacy Scharber,

Thank you for your considering the Star Tribune as the official newspaper for the City of Rogers' public notice publishing for 2019.

Star Tribune is the largest newspaper in the State of MN with its main office located in Minneapolis MN. We have been keeping Minnesotans aware of both international and local news for over 150 years. Star Tribune is published daily and is delivered to over 250,000 people throughout the week and over 400,000 people on Sundays. Star Tribune is also available to over 75,000 Minnesotans on racks around the state of MN.

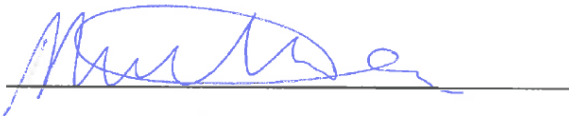
Each public notice will be published on [www.StarTribune.com](http://www.StarTribune.com) at no additional charge, which has the highest traffic of any local site in MN and the 9<sup>th</sup> highest traffic of any site in MN.

We base on rates on lines rather than column inches to ensure that you only pay for the space you use. The rate structure as of Jan 1, 2019 is as follows: **\$1.31 per line per publication date.**

Affidavits for each notice will be sent 24-48 business hours after the last publication date. We ask that all notices should be emailed to [placeads@startribune.com](mailto:placeads@startribune.com)

Thank you for your consideration and please let us know if you have any questions or require any more information regarding our public notice publishing practices. All inquiries can be sent to [Daniel.Weicker@Startribune.com](mailto:Daniel.Weicker@Startribune.com). We look forward to being a partner of the City of Rogers in 2019.

Sincerely,



Michelle Ladyzhynsky  
Sales Manager

## Stacy Scharber

---

**Subject:** FW: Inquiry RE 2019 legal publication bid.

**Subject:** Inquiry RE 2019 legal publication bid.

Hello,

I wanted to reach out in regards to the process surrounding the 2019 legal publication bidding. I am mainly curious of the following:

Are you currently in a contract or working solely with another publisher?

If yes, when does the contract end?

When is the due date to have a bid submitted?

When is the meeting to decide on the bid?

Is there a formal document needed or is what below sufficient?

If we are the sole publisher of the legal notices for your city, the rate drops to only \$1.31 per line. This rate is comparable to \$11.79 per 9 line column inch but unlike other publications you only pay for the lines you use. Our typical open rate for legal is \$5.61 per line.

Please call or email me directly if you have any questions or would like any more information.

**You can find more information on this update below:**

- Expand your reach and visibility
- All notices are published online at Star Tribune.com at no extra charge
- Stop paying for unused white space and start paying by the line instead of the column inch
- No need to wait, run any day of the week with our daily publications
- Notarized affidavits are provided for each noticed published

**Full Run Circulation:**

Monday	140,910
Tuesday	140,910
Wednesday	178,840
Thursday	178,840
Friday	178,840
Saturday	135,560
Sunday	399,120

\*All notices will be published full run

**Deadlines:**

- Two days prior to first publication date at 4pm CST
  - **Publication Date**      **Deadline**
  - Monday      Friday 4pm



Tuesday	Friday 4pm
Wednesday	Monday 4pm
Thursday	Tuesday 4pm
Friday	Wednesday 4pm
Saturday	Thursday 4pm
Sunday	Friday 4pm

#### **Proofs of Notice**

- Will be emailed within 24 hours of receipt.

#### **Affidavits:**

- Affidavits 24-48 business hours after last publication date

#### **Billing:**

- Notices are billed on last run date.

#### **Contact to Place Notices:**

- [Ryan.wescome@startribune.com](mailto:Ryan.wescome@startribune.com)

Account Coordinator: Ryan Wescome 612-673-4166 [Ryan.wescome@startribune.com](mailto:Ryan.wescome@startribune.com)

Ryan will be your regular contact. Hours: 8 am -4:30 pm.

Account Executive: Daniel Weicker 612-673-4231 [Daniel.Weicker@startribune.com](mailto:Daniel.Weicker@startribune.com)

Sales Manager: Michelle Ladyzhynsky 612-673-4507 [Michelle.Ladyzhynsky@startribune.com](mailto:Michelle.Ladyzhynsky@startribune.com)

Sincerely,

**Ryan Wescome**

**Sales Representative**

(612) 673-4166

Star Tribune Building | 650 3rd Ave S, Suite #1300 | Minneapolis, MN | 55488





December 2018

City of Rogers  
City Council  
22350 South Diamond Lake Road  
Rogers, MN 55374

Dear City Council Members:

Please accept the following bid from the **Crow River News** for legal newspaper designation for the City of Rogers. This newspaper is qualified by the State of Minnesota as a legal newspaper under Minnesota Statutes Section 331A.02, Subd. 1.

The following rate structure for legals is effective January 1, 2019:

First insertion:	<b>\$15.83</b> per column inch
Subsequent insertions:	<b>\$9.24</b> per column inch
Characters per inch:	<b>320</b>
Lines per inch:	<b>9</b>

The City of Rogers' legal notices will also be published in the Crow River Life, a free Friday publication delivered in the 55374 zip code. A notarized affidavit will be provided for each notice published. Additional affidavits are \$2.50 each. A \$20.00 charge will be assessed on legal notices that require typing. All published legal notices are posted on the *Press & News* website at no additional charge.


The *Crow River News* is published weekly on Thursdays. The deadline is 12:00 p.m. on Friday for publication the following Thursday. Please email legal notices to [publicnotice@ecm-inc.com](mailto:publicnotice@ecm-inc.com).

Thank you for considering the *Crow River News* as the official newspaper for the City of Rogers for the upcoming year. We appreciate the opportunity to serve the needs of your community.

Sincerely,

A handwritten signature in cursive script that reads "Steve".

Steve Gall  
Advertising Director

	TO:	City Council
	FROM:	Steve Stahmer, City Administrator
	RE:	City Attorney Recommendations
	DATE:	January 8, 2019

### **City Attorney, Civil Work**

Jeff Carson has served as the Rogers City Attorney for nearly 15 years, having been appointed in March of 2004. Jeff has been invaluable in his official capacity as City Attorney, as well as serving as the institutional memory, sounding board and occasional conscience for City staff and Council. Attorney Carson has announced his retirement and the City is charged with the difficult task in backfilling that contractual position.

The City has worked with the Kennedy and Graven law firm for more than 10 years, with their assistance comprising mostly subject matter expertise in specific areas of law. The City first contracted with attorney Steve Bubul for TIF and bond work, later to be replaced by Jenny Boulton and Gina Fiorini upon Bubul's retirement. Attorney Boulton is also serving as the specialist for special election and legislation issues related to the sales tax referendum. For the past several years, we have relied upon attorney Jim Thomson with Kennedy and Graven for development-related assistance including development agreements, development fee policy and civil lawsuit defense (through the League of MN Cities Insurance Trust).

For the reasons noted above, and given Kennedy and Graven's position in the marketplace as one of the few local-government specific firms that have a truly "deep bench" of attorneys with regard to municipal issues, it makes sense for the City to consolidate the general civil attorney work with that firm. To that end, City staff (Stahmer, Scharber) worked to identify likely candidates for the title of City Attorney within Kennedy and Graven and interviewed two highly recommended options. Attorney Bob Vose emerged from those discussions as the identified candidate. In separate meetings, Councilmembers were given a chance to meet with Mr. Vose as well and those discussions were reported as being very positive.

Mr. Vose has more than 25 years of legal experience, having been with Kennedy and Graven since 1999. He is an experienced generalist in all facets of municipal law, but with special expertise in right-of-way, utility and telecommunications law. His broad background will be of great benefit to the City in general, and his telecommunications knowledge will be particularly important over the next several years as that industry aggressively seeks use of City rights-of-way.

Mr. Vose is currently the City Attorney in several cities, including Victoria, Independence, Oak Grove, Belle Plaine, and Pine Island. His workload will allow him to attend monthly Council meetings in Rogers and to be responsive to the needs of the City. Staff believes Mr. Vose to be a



good fit for the City of Rogers in terms of knowledge and experience, as well as personality and approach.

While Mr. Vose's hourly rate is expectedly higher than the favorable rate Mr. Carson has charged, all general attorney work (non-project-related/non-developer pass through, etc.) will need to fall within the annual general fund budget line item barring unforeseen, extraordinary legal issues.

Staff recommends Council appoint Bob Vose as the City Attorney (Civil) and approve the attached engagement letter with Kennedy and Graven for 2019.

### **Criminal Attorney**

In addition to civil attorney work, Rogers has worked with Carson, Clelland and Schreder (attorneys other than Jeff Carson, including John Thames) for criminal prosecution services for many years. That arrangement is not recommended to change, as we are currently very pleased with their services and Mr. Carson's retirement does not affect the criminal side of the ledger.

Staff recommends Council reappoint Carson, Clelland, Schreder for criminal prosecution services, and approve the attached engagement letter for 2019.



Offices in  
Minneapolis  
Saint Paul  
St. Cloud

470 U.S. Bank Plaza  
200 South Sixth Street  
Minneapolis, MN 55402  
(612) 337-9300 telephone  
(612) 337-9310 fax  
www.kennedy-graven.com  
Affirmative Action, Equal Opportunity Employer

**ROBERT J. V. VOSE**  
Attorney at Law  
Direct Dial (612) 337-9275  
Email: rvose@kennedy-graven.com

January 2, 2019

Honorable Mayor and City Council Members  
c/o Steve Stahmer, City Administrator  
City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374

**RE: Legal Services Letter**

Dear Honorable Mayor and City Council members:

It was nice to meet with most of you recently to discuss our possible future service to the City of Rogers. I would be pleased to serve the City as city attorney regarding civil matters.

Fees for general city attorney work performed by me or other partners/shareholders would be billed at \$160 per hour. Work performed by associates would be billed at \$150 per hour. For legal services other than general city attorney matters, we would bill at rates established by our past practices with Rogers. I understand that these hourly rates fall within the following parameters: \$170 to \$200 per hour for litigation, \$200 for work in particularly specialized areas such as cable and telecommunications matters, and \$200 per hour for development work "passed through" to developers. We would anticipate increasing our fees annually by 2%, although any such increase or other modification in our fee arrangement would be subject to City Council approval.

The minimum increment of time billed for each service including phone calls, correspondence and personal correspondence is six minutes. We will bill our costs for such things as postage, long distance telephone calls, photocopying, filing fees and witness fees, and similar items as follows:

Photocopying:	\$.10 per page
Mileage:	IRS-approved reimbursement rate
Westlaw or Lexis fees:	Actual cost
Other charges such as messenger service, express mail, filing fees:	Actual cost

Our monthly billing statements detail all fees and costs, and will include sufficient detail to inform the City about the nature of the tasks performed, the attorney or staff performing them, the time spent on each task, and the nature and extent of costs and disbursements.

Thank you for this opportunity to offer Kennedy & Graven's services to the City. Please feel free to contact me if you have any questions or need any additional information.

Yours truly,

Robert J. V. Vose

On behalf of the City, we agree to the terms of the Legal Services Agreement as indicated above.

Dated: January \_\_\_, 2019.

City of Rogers

By: \_\_\_\_\_

Its: Mayor

By: \_\_\_\_\_

Its: City Administrator



Ellen M. Schreder  
David K. Ross  
Dawn E. Speltz  
John J. Thames  
Joseph J. Murphy  
Peggy L. Larkin

**CCS** Carson, Clelland  
& Schreder  
— ATTORNEYS AT LAW —

Professional Limited Liability Partnership  
6300 Shingle Creek Parkway, Suite 305  
Minneapolis, Minnesota 55430

Telephone  
(763) 561-2800

Fax  
(763) 561-1943

Website  
[www.carsoncs.com](http://www.carsoncs.com)

William G. Clelland (retired)  
Jeffrey A. Carson (of counsel)

December 7, 2018

Mr. Steve Stahmer  
Ms. Stacy Scharber  
Rogers City Hall  
22350 South Diamond Lake Rd.  
Rogers, MN 55374

**VIA EMAIL ONLY**


Steve and Stacy,

I am sending this letter along with an engagement letter for criminal work in calendar year 2019. It is strange for me to be "retiring" again and I thank you both for thinking of me in 2016 when I really needed to come back to work. In addition to continuing with the criminal work in 2019, I am wanting and willing to continue several of the files that I am working on with the City; e.g.: Ultimate Tennis, Scherber Land Exchange, Fletcher By Pass, and the personnel complaint I am investigating. The firm, of course, is more than willing to continue with whatever civil assignments that the City would have for us, much like occurred in early 2016.

Again, thank you for your continued support. Please call me with any questions.

Very truly yours,

CARSON, CLELLAND & SCHREDER



Jeffrey A. Carson


JAC/bg  
Attachment

## **ENGAGEMENT LETTER**

The Law Firm of Carson, Clelland & Schreder agrees to represent the City of Rogers for municipal prosecution services in 2019.

Municipal prosecution services include the prosecution of petty misdemeanors, misdemeanors and gross misdemeanors as they occur; review and preparation of criminal complaints and consultation and advice with officers and police administration. The prosecution services include vehicle forfeitures. The prosecution services are billed at \$97.50 per hour for attorney and \$37.50 per hour for legal assistant.

Sincerely,

  
\_\_\_\_\_  
Jeffrey A. Carson  
on behalf of Carson, Clelland & Schreder

## **APPROVED BY CITY OF ROGERS**

By: \_\_\_\_\_  
Its Mayor

By: \_\_\_\_\_  
Its Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 9.1

**Subject:** November 2018 Financial Reports

**Prepared By:** Lisa L. Herbert, Finance Director

---

**Recommended City Council Action**

No action required.

**Overview / Background**

Please find the attached financial reports for November 2018. The information is unaudited.

General Fund and RAC Special Revenue Fund  
Utility Enterprise Funds - Water, Sewer, Storm Sewer  
Liquor Enterprise Funds – On Sale, Off Sale  
Cash Report – all Funds  
Investment Report

**Staff Recommendation**

Monthly Financial Reports for Council review - no action required.

**ATTACHMENTS:**

**Description**

General Fund and RAC Special Revenue Fund  
Utility Enterprise Funds - Water, Sewer, Storm Sewer  
Liquor Enterprise Funds - On Sale, Off Sale  
Cash Report - All Funds  
Investment Report



**General Fund**  
**Budget to Actual Financial Reports as of November 30, 2018**

Fund/Program/Department		2017 YTD Final Jan - Dec	2018 Adopted Annual Budget	2018 Year to Date November	2018 Year to Date Budget Variance	2018 YTD % Collect/ Exp
<b>Revenues</b>						
100-000-0000	General Fund Revenue	\$ 5,652,704.02	\$ 5,823,170.00	\$ 3,267,766.50	\$ 2,555,403.50	56.12%
100-410-1110	Mayor & Council Revenue	124.95	0.00	10.17	(10.17)	N/A
100-410-1320	Administrator Revenue	0.00	0.00	0.00	0.00	N/A
100-410-1325	Other Administration Revenue	136,303.61	69,630.00	169,519.46	(99,889.46)	243.46%
100-410-1330	Information Systems Revenue	380.72	0.00	550.99	(550.99)	N/A
100-410-1410	Elections Revenue	1,007.40	0.00	7.57	(7.57)	N/A
100-410-1520	Finance Revenue	85.79	0.00	234.10	(234.10)	N/A
100-410-1550	Assessing Revenue	19,852.88	14,500.00	24,250.00	(9,750.00)	167.24%
100-410-1600	Legal Services Revenue	0.00	0.00	0.00	0.00	N/A
100-410-1910	Planning & Zoning Revenue	67,403.96	32,300.00	106,717.35	(74,417.35)	330.39%
100-410-1940	General Government Buildings Revenue	317.62	0.00	176.06	(176.06)	N/A
100-410-1941	Community Room Revenue	38,013.67	41,250.00	39,847.82	1,402.18	96.60%
100-410-1950	General Engineering Revenue	206,473.91	154,712.00	145,465.63	9,246.37	94.02%
100-420-2100	Police Protection & Admin. Revenue	419,725.47	386,251.00	449,840.71	(63,589.71)	116.46%
100-420-2110	Police Reserves Revenue	0.00	0.00	11.70	(11.70)	N/A
100-420-2210	Fire Fighting & Administration Revenue	162,987.58	167,570.00	177,170.61	(9,600.61)	105.73%
100-420-2230	Fire Prevention Revenue	10.20	0.00	13.78	(13.78)	N/A
100-420-2290	Fire Relief Association Revenue	107,936.60	106,937.00	114,405.48	(7,468.48)	106.98%
100-420-2400	Building Inspection - Contract Revenue	629,642.07	512,987.00	861,652.89	(348,665.89)	167.97%
100-420-2500	Emergency Management Revenue	8,786.12	4,500.00	14,103.97	(9,603.97)	313.42%
100-420-2600	Traffic Signals Revenue	95.68	0.00	5,652.63	(5,652.63)	N/A
100-420-2700	Animal Control Revenue	528.00	500.00	426.00	74.00	85.20%
100-430-3000	General Public Works Revenue	12,215.70	8,050.00	25,730.75	(17,680.75)	319.64%
100-430-3121	Paved Streets Revenue	183,090.60	199,416.00	217,139.98	(17,723.98)	108.89%
100-430-3122	Unpaved Streets Revenue	0.00	0.00	7.79	(7.79)	N/A
100-430-3124	Sidewalks Revenue	1,450.00	0.00	0.00	0.00	N/A
100-430-3125	Ice & Snow Removal Revenue	20.03	0.00	15.25	(15.25)	N/A
100-430-3160	Street Lighting Revenue	743.34	0.00	125.37	(125.37)	N/A
100-430-3245	Recycling Revenue	178,136.83	171,984.00	164,288.37	7,695.63	95.53%
100-430-3260	Weed/Tree/Grass Control Revenue	10,600.97	10,000.00	11,525.00	(1,525.00)	115.25%
100-450-5120	Community Recreation Revenue	69,529.21	74,700.00	60,474.09	14,225.91	80.96%
100-450-5130	Rockin' Rogers Days Revenue	1,014.83	0.00	0.00	0.00	N/A
100-450-5186	Senior Recreation/Transp. Revenue	24,095.81	28,200.00	20,670.68	7,529.32	73.30%
100-450-5200	Parks Revenue	53,861.01	40,567.00	46,389.08	(5,822.08)	114.35%
100-450-5300	Trails Revenue	0.00	0.00	0.00	0.00	N/A
100-493-9360	Operating Transfers In	204,845.00	225,000.00	0.00	225,000.00	0.00%
100-493-9370	Other Financing Sources - Sale of Assets	4,407.00	0.00	0.00	0.00	N/A
<b>General Fund Revenue Total</b>		<b>\$ 8,196,390.58</b>	<b>\$ 8,072,224.00</b>	<b>\$ 5,924,189.78</b>	<b>\$ 2,148,034.22</b>	<b>73.39%</b>
<b>Expenses</b>						
100-410-1110	Mayor & Council Expense	\$ 31,268.09	\$ 30,079.00	\$ 31,065.32	\$ (986.32)	103.28%
100-410-1325	Other Administration Expense	575,165.33	596,140.00	580,464.19	15,675.81	97.37%
100-410-1330	Information Systems Expense	217,615.81	240,856.00	218,576.08	22,279.92	90.75%
100-410-1410	Elections Expense	3,913.91	15,329.00	16,689.73	(1,360.73)	108.88%
100-410-1520	Finance Expense	256,287.38	259,802.00	236,200.19	23,601.81	90.92%
100-410-1550	Assessing Expense	135,000.00	145,000.00	145,000.00	0.00	100.00%
100-410-1910	Planning & Zoning Expense	163,058.50	190,480.00	179,194.01	11,285.99	94.07%
100-410-1940	General Government Buildings Expense	66,643.25	106,177.00	55,958.85	50,218.15	52.70%
100-410-1941	Community Room Expense	78,818.57	69,999.00	67,503.85	2,495.15	96.44%
100-410-1950	General Engineering Expense	297,803.72	233,939.00	261,163.03	(27,224.03)	111.64%
100-420-2100	Police Protection & Admin. Expense	2,761,752.45	2,973,855.00	2,664,525.46	309,329.54	89.60%
100-420-2110	Police Reserves Expense	4,262.50	8,400.00	4,761.69	3,638.31	56.69%
100-420-2210	Fire Fighting & Admin. Expense	566,543.01	658,409.00	513,817.92	144,591.08	78.04%
100-420-2230	Fire Prevention Expense	1,143.72	3,450.00	1,479.49	1,970.51	42.88%
100-420-2290	Fire Relief Association Expense	127,436.60	125,437.00	132,905.48	(7,468.48)	105.95%
100-420-2400	Building Inspection - Contract Expense	197,949.56	166,256.00	191,361.78	(25,105.78)	115.10%
100-420-2500	Emergency Management Expense	14,387.75	22,750.00	14,933.38	7,816.62	65.64%
100-420-2600	Traffic Signals Expense	20,069.69	20,000.00	9,660.78	10,339.22	48.30%
100-420-2700	Animal Control Expense	3,282.00	3,400.00	3,368.00	32.00	99.06%
100-430-3000	General Public Works Expense	590,881.32	652,170.00	557,980.94	94,189.06	85.56%
100-430-3121	Paved Streets Expense	99,405.14	218,366.00	166,980.85	51,385.15	76.47%
100-430-3122	Unpaved Streets Expense	123,426.06	114,000.00	90,026.79	23,973.21	78.97%
100-430-3124	Sidewalks Expense	23,283.31	40,000.00	39,178.00	822.00	97.95%
100-430-3125	Ice & Snow Removal Expense	36,007.59	97,538.00	71,189.34	26,348.66	72.99%
100-430-3160	Street Lighting Expense	92,762.99	83,000.00	67,878.57	15,121.43	81.78%
100-430-3245	Recycling Expense	153,781.40	159,529.00	136,605.34	22,923.66	85.63%
100-430-3260	Weed/Tree/Grass Control Expense	30,152.96	32,000.00	21,839.28	10,160.72	68.25%
100-450-5120	Community Recreation Expense	203,500.93	210,794.00	137,518.03	73,275.97	65.24%
100-450-5130	Rockin' Rogers Days Expense	9,653.59	8,500.00	7,872.47	627.53	92.62%
100-450-5186	Senior Recreation/Transp. Expense	65,351.99	79,502.00	54,341.99	25,160.01	68.35%
100-450-5200	Parks Expense	504,685.69	518,967.00	470,872.09	48,094.91	90.73%
100-493-9360	Operating Transfers Out	113,662.00	0.00	0.00	0.00	N/A
<b>General Fund Expense Total</b>		<b>\$ 7,568,956.81</b>	<b>\$ 8,084,124.00</b>	<b>\$ 7,150,912.92</b>	<b>\$ 933,211.08</b>	<b>88.46%</b>
100	<b>General Fund Rev over/(under) Expenses</b>	<b>\$ 627,433.77</b>	<b>\$ (11,900.00)</b>	<b>\$ (1,226,723.14)</b>	<b>\$ 1,214,823.14</b>	

**Rogers Activity Center (RAC) Special Revenue Fund**  
**Budget to Actual Financial Reports as of November 30, 2018**

Fund/Program/Department		2017 YTD Final Jan - Dec	2018 Adopted Annual Budget	2018 Year to Date November	2018 Year to Date Budget Variance	2018 YTD % Collect/ Exp
<b>Revenues</b>						
205-450-5205	RAC Revenue	\$ 867,659.60	\$ 803,964.00	\$ 522,897.29	\$ 281,066.71	65.04%
205-493-9360	Operating Transfers In	0.00	0.00	0.00	0.00	N/A
<b>Rogers Activity Center (RAC) Revenue Total</b>		<b>\$ 867,659.60</b>	<b>\$ 803,964.00</b>	<b>\$ 522,897.29</b>	<b>\$ 281,066.71</b>	<b>65.04%</b>
<b>Expenses</b>						
205-450-5205	RAC Expense	\$ 487,796.15	\$ 494,594.00	\$ 425,710.52	\$ 68,883.48	86.07%
205-493-9360	Operating Transfers Out	2,480.00	197,656.00	0.00	197,656.00	0.00%
<b>Rogers Activity Center (RAC) Expense Total</b>		<b>\$ 490,276.15</b>	<b>\$ 692,250.00</b>	<b>\$ 425,710.52</b>	<b>\$ 266,539.48</b>	<b>61.50%</b>
205	<b>Rogers Activity Center (RAC) over/(under) Expenses</b>	<b>\$ 377,383.45</b>	<b>\$ 111,714.00</b>	<b>\$ 97,186.77</b>	<b>\$ 14,527.23</b>	

City of Rogers  
Municipal Utilities Budget to Actual Report  
November 30, 2018

Water Department					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	

Operating Revenue:

Charges for Services	\$ 1,011,899	\$ 966,300	\$ 994,333	\$ (28,033)	102.90%
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Operating Expenses:

Personal Services	\$ 228,318	\$ 353,976	\$ 288,540	\$ 65,436	81.51%
Supplies	124,471	208,350	135,666	72,684	65.11%
Other Services and charges*	304,714	304,500	336,918	(32,418)	110.65%
Depreciation	542,747	550,000	-	550,000	0.00%

Total Operating Expenses:	\$ 1,200,250	\$ 1,416,826	\$ 761,125	\$ 655,701	53.72%
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Net Operating Income (Loss)

	\$ (188,351)	\$ (450,526)	\$ 233,208	\$ (683,734)	
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Non-operating Revenue (expenses):

Investment Earnings	\$ 41,338	\$ 35,000	\$ 28,617	\$ 6,383	81.76%
Interest expense	(28,845)	(26,920)	(26,960)	40	100.15%
Bond fees/discounts	(242)	(225)	(414)	189	184.00%

Total Non-operating revenue (expenses):

	\$ 12,251	\$ 7,855	\$ 1,243	\$ 6,612	15.82%
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Income (Loss) before Contributions & Transfers

	\$ (176,100)	\$ (442,671)	\$ 234,451	\$ (677,122)	
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Contributions from Other Funds	\$ 816,597	\$ 300,000	\$ -	\$ 300,000	0.00%
Miscellaneous Revenue (PERA Pension)	36	-	-	-	N/A
Transfers in	134,020	131,920	-	131,920	0.00%
Transfers out	(75,000)	(75,000)	-	(75,000)	0.00%

Net Income (Loss)

	\$ 699,552	\$ (85,751)	\$ 234,451	\$ (320,202)	
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Net Income as a % of

Total Operating Revenue: 69% -9% 24%  
\*yr to date include large capital purchases that will be reclassified to balance sheet at year end

Sewer Department					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	

	\$ 884,237	\$ 869,850	\$ 872,578	\$ (2,728)	100.31%
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	\$ 227,684	\$ 332,593	\$ 287,207	\$ 45,386	86.35%
	59,070	58,750	61,485	(2,735)	104.65%
	274,806	287,600	260,485	27,115	90.57%
	381,170	377,000	-	377,000	0.00%

	\$ 942,730	\$ 1,055,943	\$ 609,177	\$ 446,766	57.69%
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	\$ (58,494)	\$ (186,093)	\$ 263,401	\$ (449,494)	
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	\$ 18,858	\$ 19,000	\$ 12,824	\$ 6,176	67.49%
	-	-	-	-	N/A
	-	-	-	-	N/A

	\$ 18,858	\$ 19,000	\$ 12,824	\$ 6,176	67.49%
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Income (Loss) before Contributions & Transfers

	\$ (39,636)	\$ (167,093)	\$ 276,225	\$ (443,318)	
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	\$ 144,037	\$ 175,000	\$ -	\$ 175,000	0.00%
	36	-	-	-	N/A
	-	-	-	-	N/A
	(77,365)	(77,365)	-	(77,365)	0.00%

	\$ 27,072	\$ (69,458)	\$ 276,225	\$ (345,683)	
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3% -8% 32%

Storm Sewer Department					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	

	\$ 537,472	\$ 524,700	\$ 498,237	\$ 26,463	94.96%
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	\$ 128,211	\$ 224,093	\$ 197,575	\$ 26,518	88.17%
	12,515	16,250	18,440	(2,190)	113.48%
	120,739	174,800	129,067	45,733	73.84%
	201,198	205,000	-	205,000	0.00%

	\$ 462,663	\$ 620,143	\$ 345,082	\$ 275,061	55.65%
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	\$ 74,809	\$ (95,443)	\$ 153,154	\$ (248,597)	
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	\$ 12,831	\$ 10,000	\$ 9,970	\$ 30	99.70%
	-	-	-	-	N/A
	-	-	-	-	N/A

	\$ 12,831	\$ 10,000	\$ 9,970	\$ 30	99.70%
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Income (Loss) before Contributions & Transfers

	\$ 87,640	\$ (85,443)	\$ 163,125	\$ (248,568)	
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	\$ 122,335	\$ 80,000	\$ -	\$ 80,000	0.00%
	23	-	-	-	N/A
	-	-	-	-	N/A
	(15,000)	(15,000)	-	(15,000)	0.00%

	\$ 194,998	\$ (20,443)	\$ 163,125	\$ (183,568)	
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36% -4% 33%

Total Municipal Utilities					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	

	\$ 2,433,607	\$ 2,360,850	\$ 2,365,148	\$ (4,298)	100.18%
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	\$ 584,213	\$ 910,662	\$ 773,323	\$ 137,339	84.92%
	196,056	283,350	215,591	67,759	76.09%
	700,259	766,900	726,470	40,430	94.73%
	1,125,115	1,132,000	-	1,132,000	0.00%

	\$ 2,605,643	\$ 3,092,912	\$ 1,715,383	\$ 1,377,529	55.46%
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	\$ (172,036)	\$ (732,062)	\$ 649,764	\$ (1,381,826)	
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	\$ 73,026	\$ 64,000	\$ 51,411	\$ 12,589	80.33%
	(28,845)	(26,920)	(26,960)	40	100.15%
	(242)	(225)	(414)	189	184.00%

	\$ 43,939	\$ 36,855	\$ 24,037	\$ 12,818	65.22%
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Income (Loss) before Contributions & Transfers

	\$ (128,097)	\$ (695,207)	\$ 673,801	\$ (1,369,008)	
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	\$ 1,082,969	\$ 555,000	\$ -	\$ 555,000	0.00%
	95	-	-	-	N/A
	134,020	131,920	-	131,920	0.00%
	(167,365)	(167,365)	-	(167,365)	0.00%

	\$ 921,622	\$ (175,652)	\$ 673,801	\$ (849,453)	
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38% -7% 28%

City of Rogers  
Municipal Liquor Budget to Actual Report  
November 30, 2018

On Sale Liquor Department (Muni)					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	
<b>Operating Revenue:</b>					
Sales	\$ 378,977	\$ 382,400	\$ 383,259	\$ (859)	100.22%
Cost of Sales	(109,827)	(104,900)	(113,174)	8,274	107.89%
<b>Gross Profit</b>	<b>\$ 269,150</b>	<b>\$ 277,500</b>	<b>\$ 270,085</b>	<b>\$ 7,415</b>	<b>97.33%</b>
<b>Operating Expenses:</b>					
Personal Services	\$ 108,267	\$ 171,241	\$ 147,682	\$ 23,559	86.24%
Supplies	18,454	12,650	13,759	(1,109)	108.77%
Other Services and charges	104,010	72,410	96,381	(23,971)	133.10%
Depreciation	6,569	8,000	-	8,000	0.00%
<b>Total Operating Expenses:</b>	<b>\$ 237,300</b>	<b>\$ 264,301</b>	<b>\$ 257,822</b>	<b>\$ 6,479</b>	<b>97.55%</b>
<b>Net Operating Income (Loss)</b>	<b>\$ 31,850</b>	<b>\$ 13,199</b>	<b>\$ 12,263</b>	<b>\$ 936</b>	
<b>Non-operating Revenue (expenses):</b>					
Investment Earnings	\$ -	\$ -	\$ -	\$ -	N/A
<b>Total Non-operating revenue (expenses):</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Income (Loss) before Contributions &amp; Transfers</b>	<b>\$ 31,850</b>	<b>\$ 13,199</b>	<b>\$ 12,263</b>	<b>\$ 936</b>	
Miscellaneous Revenue (PERA Pension)	\$ 20	\$ -	\$ -	\$ -	N/A
Transfers out	(11,952)	(13,000)	(11,478)	(1,522)	88.29%
<b>Net Income (Loss)</b>	<b>\$ 19,918</b>	<b>\$ 199</b>	<b>\$ 785</b>	<b>\$ (586)</b>	
<b>Net Income as a % of Total Operating Revenue:</b>	<b>7%</b>	<b>0%</b>	<b>0%</b>		

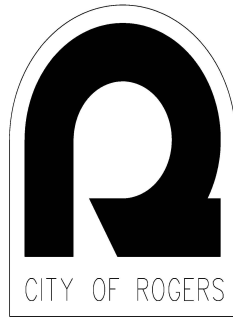
Off Sale Liquor Department (RWAS)					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	
\$ 3,138,699	\$ 3,066,300	\$ 2,911,786	\$ 154,514	94.96%	
(2,339,011)	(2,261,300)	(2,145,092)	(116,208)	94.86%	
<b>\$ 799,688</b>	<b>\$ 805,000</b>	<b>\$ 766,694</b>	<b>\$ 38,306</b>	<b>95.24%</b>	
\$ 237,952	\$ 371,333	\$ 322,166	\$ 49,167	86.76%	
9,181	8,325	11,429	(3,104)	137.28%	
143,437	123,700	139,867	(16,167)	113.07%	
26,307	26,000	-	26,000	0.00%	
<b>\$ 416,877</b>	<b>\$ 529,358</b>	<b>\$ 473,462</b>	<b>\$ 55,896</b>	<b>89.44%</b>	
<b>\$ 382,811</b>	<b>\$ 275,642</b>	<b>\$ 293,233</b>	<b>\$ (17,591)</b>		
\$ (1,139)	\$ -	\$ 4,326	\$ (4,326)	N/A	
<b>\$ (1,139)</b>	<b>\$ -</b>	<b>\$ 4,326</b>	<b>\$ (4,326)</b>	<b>N/A</b>	
<b>\$ 381,672</b>	<b>\$ 275,642</b>	<b>\$ 297,559</b>	<b>\$ (21,917)</b>		
\$ 44	\$ -	\$ -	\$ -	N/A	
(200,000)	(225,000)	-	(225,000)	0.00%	
<b>\$ 181,716</b>	<b>\$ 50,642</b>	<b>\$ 297,559</b>	<b>\$ (246,917)</b>		
<b>23%</b>	<b>6%</b>	<b>39%</b>			

Total Liquor					
2017 Final Year to Date Jan-Dec	2018 Adopted Budget	2018 Year to Date November	2018 Year to Date Budget Var	2018 % Collected/ Exp	
\$ 3,517,676	\$ 3,448,700	\$ 3,295,045	\$ 153,655	95.54%	
(2,448,838)	(2,366,200)	(2,258,266)	(107,934)	95.44%	
<b>\$ 1,068,838</b>	<b>\$ 1,082,500</b>	<b>\$ 1,036,780</b>	<b>\$ 45,720</b>	<b>95.78%</b>	
\$ 346,219	\$ 542,574	\$ 469,848	\$ 72,726	86.60%	
27,635	20,975	25,188	(4,213)	120.09%	
247,447	196,110	236,248	(40,138)	120.47%	
32,877	34,000	-	34,000	0.00%	
<b>\$ 654,177</b>	<b>\$ 793,659</b>	<b>\$ 731,284</b>	<b>\$ 62,375</b>	<b>92.14%</b>	
<b>\$ 414,662</b>	<b>\$ 288,841</b>	<b>\$ 305,496</b>	<b>\$ (16,655)</b>		
\$ (1,139)	\$ -	\$ 4,326	\$ (4,326)	N/A	
<b>\$ (1,139)</b>	<b>\$ -</b>	<b>\$ 4,326</b>	<b>\$ (4,326)</b>	<b>N/A</b>	
<b>\$ 413,522</b>	<b>\$ 288,841</b>	<b>\$ 309,822</b>	<b>\$ (20,981)</b>		
\$ 64	\$ -	\$ -	\$ -	N/A	
(211,952)	(238,000)	(11,478)	(226,522)	4.82%	
<b>\$ 201,634</b>	<b>\$ 50,841</b>	<b>\$ 298,344</b>	<b>\$ (247,503)</b>		
<b>19%</b>	<b>5%</b>	<b>29%</b>			



# General Ledger Cash Report

User: bbruska  
Printed: 12/19/2018 12:14:34 PM  
Period 11 - 11  
Fiscal Year 2018



Account Number	Description	Beg Bal	Debits	Credits	End Bal
<b>100</b>	<b>General Fund</b>				
100-000-0000-10100-0000	Cash & Investments	6,196,440.86	282,777.17	690,361.92	5,788,856.11
100-000-0000-10100-4002	Cash & Invest-Warning SirenFee	53,200.00	500.00	0.00	53,700.00
100-000-0000-10100-4006	Cash&Invest-PublBldgEnergyCons	14,035.40	0.00	0.00	14,035.40
<b>100</b>	<b>General Fund</b>	<b>6,263,676.26</b>	<b>283,277.17</b>	<b>690,361.92</b>	<b>5,856,591.51</b>
<b>200</b>	<b>Revolving Loan</b>				
200-000-0000-10100-0000	Cash & Investments	170,265.45	3,636.96	2,362.01	171,540.40
<b>200</b>	<b>Revolving Loan</b>	<b>170,265.45</b>	<b>3,636.96</b>	<b>2,362.01</b>	<b>171,540.40</b>
<b>201</b>	<b>Tower &amp; Billboard Leases</b>				
201-000-0000-10100-0000	Cash & Investments	1,058,877.06	6,896.38	0.00	1,065,773.44
<b>201</b>	<b>Tower &amp; Billboard Leases</b>	<b>1,058,877.06</b>	<b>6,896.38</b>	<b>0.00</b>	<b>1,065,773.44</b>
<b>202</b>	<b>Police Forfeitures</b>				
202-000-0000-10100-0000	Cash & Investments	3,024.74	584.00	0.00	3,608.74
<b>202</b>	<b>Police Forfeitures</b>	<b>3,024.74</b>	<b>584.00</b>	<b>0.00</b>	<b>3,608.74</b>
<b>203</b>	<b>Economic Development</b>				
203-000-0000-10100-0000	Cash & Investments	21,435.71	0.00	0.00	21,435.71
203-000-0000-10100-4008	Cash & Invest - Abatement	73,564.00	0.00	0.00	73,564.00
<b>203</b>	<b>Economic Development</b>	<b>94,999.71</b>	<b>0.00</b>	<b>0.00</b>	<b>94,999.71</b>
<b>205</b>	<b>Rogers Activity Center (Arena)</b>				
205-000-0000-10100-0000	Cash & Investments	333,114.72	58,756.04	41,954.30	349,916.46
205-000-0000-10100-4018	Cash - RAC Sinking Fund	547,745.00	0.00	0.00	547,745.00
<b>205</b>	<b>Rogers Activity Center (Arena)</b>	<b>880,859.72</b>	<b>58,756.04</b>	<b>41,954.30</b>	<b>897,661.46</b>
<b>328</b>	<b>2008B G.O. Impr Rfd Bonds</b>				
328-000-0000-10100-0000	Cash & Investments	205,517.68	0.00	0.00	205,517.68
<b>328</b>	<b>2008B G.O. Impr Rfd Bonds</b>	<b>205,517.68</b>	<b>0.00</b>	<b>0.00</b>	<b>205,517.68</b>
<b>330</b>	<b>2015A AbatementBnds(2006 refi)</b>				
330-000-0000-10100-0000	Cash & Investments	101,740.41	0.00	0.00	101,740.41
<b>330</b>	<b>2015A AbatementBnds(2006 refi)</b>	<b>101,740.41</b>	<b>0.00</b>	<b>0.00</b>	<b>101,740.41</b>
<b>334</b>	<b>2011A G.O. Equip Certificates</b>				
334-000-0000-10100-0000	Cash & Investments	74,637.04	0.00	0.00	74,637.04
<b>334</b>	<b>2011A G.O. Equip Certificates</b>	<b>74,637.04</b>	<b>0.00</b>	<b>0.00</b>	<b>74,637.04</b>
<b>335</b>	<b>2011B G.O. CIP Bonds</b>				
335-000-0000-10100-0000	Cash & Investments	278,897.06	0.00	0.00	278,897.06
<b>335</b>	<b>2011B G.O. CIP Bonds</b>	<b>278,897.06</b>	<b>0.00</b>	<b>0.00</b>	<b>278,897.06</b>
<b>336</b>	<b>2011C Txbl G.O. TIF Bonds</b>				
336-000-0000-10100-0000	Cash & Investments	0.00	88,575.00	88,575.00	0.00
<b>336</b>	<b>2011C Txbl G.O. TIF Bonds</b>	<b>0.00</b>	<b>88,575.00</b>	<b>88,575.00</b>	<b>0.00</b>
<b>340</b>	<b>2014A G.O. Bonds (CIP&amp;EqCert)</b>				
340-000-0000-10100-0000	Cash & Investments	185,125.09	0.00	0.00	185,125.09
<b>340</b>	<b>2014A G.O. Bonds (CIP&amp;EqCert)</b>	<b>185,125.09</b>	<b>0.00</b>	<b>0.00</b>	<b>185,125.09</b>
<b>341</b>	<b>2015A GO Bnds RD Ext&amp;Int</b>				
341-000-0000-10100-0000	Cash & Investments	306,361.74	0.00	0.00	306,361.74

Account Number	Description	Beg Bal	Debits	Credits	End Bal
<b>341</b>	<b>2015A GO Bnds RD Ext&amp;Int</b>	<b>306,361.74</b>	<b>0.00</b>	<b>0.00</b>	<b>306,361.74</b>
<b>362</b>	<b>2003 G.O. TIF Bonds</b>				
362-000-0000-10100-0000	Cash & Investments	0.00	16,577.50	16,577.50	0.00
<b>362</b>	<b>2003 G.O. TIF Bonds</b>	<b>0.00</b>	<b>16,577.50</b>	<b>16,577.50</b>	<b>0.00</b>
<b>400</b>	<b>Capital Improvement Projects</b>				
400-000-0000-10100-0000	Cash & Investments	161,173.53	13,738.31	406,808.83	-231,896.99
400-000-0000-10100-4005	Cash & Invest - IT SinkingFund	32,544.40	0.00	7,506.81	25,037.59
400-000-0000-10100-4010	Cash - Equipment Snkg Fund	575,278.82	0.00	0.00	575,278.82
400-000-0000-10100-4011	Cash - Fire Stn Sinking Fund	72,655.27	0.00	0.00	72,655.27
400-000-0000-10100-4012	Cash - Gen Govt Bldgs SnkgFund	229,791.59	0.00	0.00	229,791.59
<b>400</b>	<b>Capital Improvement Projects</b>	<b>1,071,443.61</b>	<b>13,738.31</b>	<b>414,315.64</b>	<b>670,866.28</b>
<b>401</b>	<b>Pavement Mgmt Program (PMP)</b>				
401-000-0000-10100-0000	Cash & Investments	417,980.42	0.00	5,445.00	412,535.42
<b>401</b>	<b>Pavement Mgmt Program (PMP)</b>	<b>417,980.42</b>	<b>0.00</b>	<b>5,445.00</b>	<b>412,535.42</b>
<b>402</b>	<b>Revolving Capital</b>				
402-000-0000-10100-0000	Cash & Investments	1,530,498.54	2,324.00	9,048.33	1,523,774.21
402-000-0000-10100-4009	Cash - KinghornDev Trnsp&Util	15,000.00	0.00	0.00	15,000.00
402-000-0000-10100-4014	Cash Paved StrReconstr SnkgFd	-364.00	0.00	0.00	-364.00
402-000-0000-10100-4015	Cash Unpvd Streets Snkg Fund	371,842.05	0.00	0.00	371,842.05
402-000-0000-10100-4908	Cash - HenCo 101144 Proj(ROW)	288,321.08	0.00	0.00	288,321.08
402-000-0000-10100-4999	Cash&Inv-429 AssmtProjCloseout	213,834.79	0.00	273.00	213,561.79
402-000-0000-10100-5000	Cash & Inv-Trnsprtn Infrastruc	2,276,105.60	8,490.00	2,051.00	2,282,544.60
402-000-0000-10100-5002	Cash & Inv-Territorial CSAH116	47,589.69	0.00	0.00	47,589.69
402-000-0000-10100-5003	Cash & Inv -KingEst FletcherLn	75,773.23	0.00	0.00	75,773.23
402-000-0000-10100-5008	Cash&Inv-BrocktonMdwCSAH13144	600,428.82	0.00	0.00	600,428.82
<b>402</b>	<b>Revolving Capital</b>	<b>5,419,029.80</b>	<b>10,814.00</b>	<b>11,372.33</b>	<b>5,418,471.47</b>
<b>403</b>	<b>Fire Department Capital Outlay</b>				
403-000-0000-10100-0000	Cash & Investments	238,375.13	11,136.60	0.00	249,511.73
<b>403</b>	<b>Fire Department Capital Outlay</b>	<b>238,375.13</b>	<b>11,136.60</b>	<b>0.00</b>	<b>249,511.73</b>
<b>404</b>	<b>Park Dedication</b>				
404-000-0000-10100-0000	Cash & Investments	1,096,863.96	0.00	27,623.50	1,069,240.46
404-000-0000-10100-4016	Cash - Parks Sinking Fund	255,071.68	0.00	0.00	255,071.68
<b>404</b>	<b>Park Dedication</b>	<b>1,351,935.64</b>	<b>0.00</b>	<b>27,623.50</b>	<b>1,324,312.14</b>
<b>405</b>	<b>Water Trunk</b>				
405-000-0000-10100-0000	Cash & Investments	514,182.08	400.00	43,582.67	470,999.41
<b>405</b>	<b>Water Trunk</b>	<b>514,182.08</b>	<b>400.00</b>	<b>43,582.67</b>	<b>470,999.41</b>
<b>406</b>	<b>Sewer Trunk</b>				
406-000-0000-10100-0000	Cash & Investments	1,335,494.49	2,700.00	283.79	1,337,910.70
<b>406</b>	<b>Sewer Trunk</b>	<b>1,335,494.49</b>	<b>2,700.00</b>	<b>283.79</b>	<b>1,337,910.70</b>
<b>407</b>	<b>WAC</b>				
407-000-0000-10100-0000	Cash & Investments	2,650,267.21	36,300.00	630.00	2,685,937.21
<b>407</b>	<b>WAC</b>	<b>2,650,267.21</b>	<b>36,300.00</b>	<b>630.00</b>	<b>2,685,937.21</b>
<b>408</b>	<b>RSAC</b>				
408-000-0000-10100-0000	Cash & Investments	5,978,355.51	38,325.00	22,873.40	5,993,807.11
<b>408</b>	<b>RSAC</b>	<b>5,978,355.51</b>	<b>38,325.00</b>	<b>22,873.40</b>	<b>5,993,807.11</b>
<b>417</b>	<b>Reimer Addn (Town Ctr Devel)</b>				
417-000-0000-10100-0000	Cash & Investments	137,811.74	0.00	0.00	137,811.74
<b>417</b>	<b>Reimer Addn (Town Ctr Devel)</b>	<b>137,811.74</b>	<b>0.00</b>	<b>0.00</b>	<b>137,811.74</b>
<b>427</b>	<b>Trail Dedication</b>				
427-000-0000-10100-0000	Cash & Investments	110,073.69	0.00	8,486.18	101,587.51
427-000-0000-10100-4017	Cash - Trail Sinking Fund	229,756.08	0.00	0.00	229,756.08
<b>427</b>	<b>Trail Dedication</b>	<b>339,829.77</b>	<b>0.00</b>	<b>8,486.18</b>	<b>331,343.59</b>
<b>428</b>	<b>Lions Park</b>				

<b>Account Number</b>	<b>Description</b>	<b>Beg Bal</b>	<b>Debits</b>	<b>Credits</b>	<b>End Bal</b>
428-000-0000-10100-0000 <b>428</b>	Cash & Investments <b>Lions Park</b>	379,125.30 <b>379,125.30</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	379,125.30 <b>379,125.30</b>
<b>432</b>	<b>Rogers Drive Realignment</b>				
432-000-0000-10100-0000 <b>432</b>	Cash & Investments <b>Rogers Drive Realignment</b>	835,811.95 <b>835,811.95</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	835,811.95 <b>835,811.95</b>
<b>435</b>	<b>Boulder PassPulte Homes</b>				
435-000-0000-10100-0000 <b>435</b>	Cash & Investments <b>Boulder PassPulte Homes</b>	14,053.01 <b>14,053.01</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	14,053.01 <b>14,053.01</b>
<b>436</b>	<b>Shaniahs Field (Shamrock)</b>				
436-000-0000-10100-0000 <b>436</b>	Cash & Investments <b>Shaniahs Field (Shamrock)</b>	11,738.13 <b>11,738.13</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	11,738.13 <b>11,738.13</b>
<b>438</b>	<b>Storm Sewer Trunk</b>				
438-000-0000-10100-0000 <b>438</b>	Cash & Investments <b>Storm Sewer Trunk</b>	422,932.75 <b>422,932.75</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	422,932.75 <b>422,932.75</b>
<b>439</b>	<b>Rogers Drive Trail &amp; Lighting</b>				
439-000-0000-10100-0000 <b>439</b>	Cash & Investments <b>Rogers Drive Trail &amp; Lighting</b>	-29,558.45 <b>-29,558.45</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	-29,558.45 <b>-29,558.45</b>
<b>440</b>	<b>Villas at Fletcher Hills</b>				
440-000-0000-10100-0000 <b>440</b>	Cash & Investments <b>Villas at Fletcher Hills</b>	19,081.91 <b>19,081.91</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	19,081.91 <b>19,081.91</b>
<b>445</b>	<b>Brcktn Area Ind Pk RD Ext&amp;Int</b>				
445-000-0000-10100-0000 <b>445</b>	Cash & Investments <b>Brcktn Area Ind Pk RD Ext&amp;Int</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
<b>446</b>	<b>Brcktn Area Ind Pk 8113</b>				
446-000-0000-10100-0000 <b>446</b>	Cash & Investments <b>Brcktn Area Ind Pk 8113</b>	-376,231.65 <b>-376,231.65</b>	0.00 <b>0.00</b>	440.00 <b>440.00</b>	-376,671.65 <b>-376,671.65</b>
<b>447</b>	<b>Lennar Laurel Creek</b>				
447-000-0000-10100-0000 <b>447</b>	Cash & Investments <b>Lennar Laurel Creek</b>	305,418.25 <b>305,418.25</b>	0.00 <b>0.00</b>	7,252.01 <b>7,252.01</b>	298,166.24 <b>298,166.24</b>
<b>450</b>	<b>TIF #1 CBD Redevelopment</b>				
450-000-0000-10100-0000 <b>450</b>	Cash & Investments <b>TIF #1 CBD Redevelopment</b>	648,541.83 <b>648,541.83</b>	0.00 <b>0.00</b>	284.82 <b>284.82</b>	648,257.01 <b>648,257.01</b>
<b>456</b>	<b>TIF #10 Belgarde</b>				
456-000-0000-10100-0000 <b>456</b>	Cash & Investments <b>TIF #10 Belgarde</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
<b>457</b>	<b>TIF #11 Marfield</b>				
457-000-0000-10100-0000 <b>457</b>	Cash & Investments <b>TIF #11 Marfield</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>
<b>458</b>	<b>TIF #12 202 Housing</b>				
458-000-0000-10100-0000 <b>458</b>	Cash & Investments <b>TIF #12 202 Housing</b>	67,112.25 <b>67,112.25</b>	0.00 <b>0.00</b>	16,577.50 <b>16,577.50</b>	50,534.75 <b>50,534.75</b>
<b>459</b>	<b>TIF #13 Rogers Plaza</b>				
459-000-0000-10100-0000 <b>459</b>	Cash & Investments <b>TIF #13 Rogers Plaza</b>	64,813.65 <b>64,813.65</b>	0.00 <b>0.00</b>	30,375.00 <b>30,375.00</b>	34,438.65 <b>34,438.65</b>
<b>460</b>	<b>TIF #14 Sand Senior Housing</b>				
460-000-0000-10100-0000 <b>460</b>	Cash & Investments <b>TIF #14 Sand Senior Housing</b>	287,773.23 <b>287,773.23</b>	0.00 <b>0.00</b>	58,200.00 <b>58,200.00</b>	229,573.23 <b>229,573.23</b>
<b>461</b>	<b>TIF #15 Wellstead Housing</b>				
461-000-0000-10100-0000 <b>461</b>	Cash & Investments <b>TIF #15 Wellstead Housing</b>	80,257.51 <b>80,257.51</b>	0.00 <b>0.00</b>	720.00 <b>720.00</b>	79,537.51 <b>79,537.51</b>



Account Number	Description	Beg Bal	Debits	Credits	End Bal
<b>462</b>	<b>TIF #16 Graco</b>				
462-000-0000-10100-0000	Cash & Investments	4,161.20	0.00	1,960.00	2,201.20
<b>462</b>	<b>TIF #16 Graco</b>	<b>4,161.20</b>	<b>0.00</b>	<b>1,960.00</b>	<b>2,201.20</b>
<b>601</b>	<b>Water</b>				
601-000-0000-10100-0000	Cash & Investments	4,636,043.73	114,077.29	187,358.38	4,562,762.64
<b>601</b>	<b>Water</b>	<b>4,636,043.73</b>	<b>114,077.29</b>	<b>187,358.38</b>	<b>4,562,762.64</b>
<b>602</b>	<b>Sewer</b>				
602-000-0000-10100-0000	Cash & Investments	2,167,687.42	63,928.85	53,354.86	2,178,261.41
<b>602</b>	<b>Sewer</b>	<b>2,167,687.42</b>	<b>63,928.85</b>	<b>53,354.86</b>	<b>2,178,261.41</b>
<b>603</b>	<b>Storm Sewer</b>				
603-000-0000-10100-0000	Cash & Investments	1,654,264.72	34,412.59	25,652.20	1,663,025.11
<b>603</b>	<b>Storm Sewer</b>	<b>1,654,264.72</b>	<b>34,412.59</b>	<b>25,652.20</b>	<b>1,663,025.11</b>
<b>609</b>	<b>Municipal Liquor</b>				
609-000-0000-10100-0000	Cash & Investments	829,227.79	362,612.76	317,750.62	874,089.93
<b>609</b>	<b>Municipal Liquor</b>	<b>829,227.79</b>	<b>362,612.76</b>	<b>317,750.62</b>	<b>874,089.93</b>
<b>999</b>	<b>Investment Control</b>				
999-000-0000-10100-0000	Cash & Investments	-179,888.51	130,366.37	0.00	-49,522.14
<b>999</b>	<b>Investment Control</b>	<b>-179,888.51</b>	<b>130,366.37</b>	<b>0.00</b>	<b>-49,522.14</b>
Asset Total		40,921,053.38	1,277,114.82	2,074,368.63	40,123,799.57

[illegible]



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** January 8, 2019

**Agenda Item:** No. 9.2

**Subject:** Acquisition of Pro Gator

**Prepared By:** John Seifert; Public Works

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**Overview / Background**

The John Deere Pro Gator 2 was ordered from Minnesota Equipment 12/31/2018. This item was previously approved for purchase by Council under the Equipment Certificate, Fund 400.

**Financial Impact:** 23,955.00    **Budgeted?** Yes

**Source Fund:** 400

**Notes:**

**ATTACHMENTS:**

Description

Pro Gator Purchase Order



pink: finance officer

Quote Id: 18582511

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Prepared For:  
**City Of Rogers**



Prepared By: **John Braunshausen**

Minnesota Equipment, Inc.  
13725 Main Street  
Rogers, MN 55374

Tel: 763-428-4107

Fax: 763-428-2700

Email: [johnbraunshausen@mnequip.com](mailto:johnbraunshausen@mnequip.com)

Date: 27 November 2018

Offer Expires: 31 January 2019

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*Confidential*



**JOHN DEERE**

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**Quote Summary**

**Prepared For:**

City Of Rogers  
22350 S Diamond Lake Rd  
Rogers, MN 55374  
Business: 763-428-8580

**Prepared By:**

John Braunshausen  
Minnesota Equipment, Inc.  
13725 Main Street  
Rogers, MN 55374  
Phone: 763-428-4107  
johnbraunshausen@mnequip.com

**Quote Id:** 18582511

**Created On:** 27 November 2018

**Last Modified On:** 03 January 2019

**Expiration Date:** 31 January 2019

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<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 2020A Pro Gator Per Spec Factory Hydraulics, Cargo Box, 2WD, Tail Gate Release, Standard Tires	\$ 23,995.00 X	1 =	\$ 23,995.00
<b>Equipment Total</b>			<b>\$ 23,995.00</b>

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**Quote Summary**

Equipment Total	\$ 23,995.00
DOT	\$ 0.00
Delivery	\$ 0.00
License	\$ 0.00
SubTotal	\$ 23,995.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 23,995.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 23,995.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

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*Confidential*





JOHN DEERE

## Selling Equipment

Quote Id: 18582511

Customer: CITY OF ROGERS

### JOHN DEERE 2020A Pro Gator Per Spec Factory Hydraulics, Cargo Box, 2WD, Tail Gate Release, Standard Tires

Hours: 0

Stock Number:

				Selling Price
				\$ 23,995.00
Code	Description	Qty	Unit	Extended
1		1	\$ 22,344.00	\$ 22,344.00
Customer Discounts				
Customer Discounts Total			\$ 1,651.00	\$ 1,651.00
Total Selling Price				\$ 23,995.00