

# ***AGENDA***

## ***ROGERS CITY COUNCIL***

***December 11, 2018 - 7:00 PM***

### **Work Shop- 6:00 p.m.**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

#### **2. OPEN FORUM**

*Individuals may address the Council about any item not contained on the regular agenda. A maximum of 10 minutes is allocated for the Forum. If the full 10 minutes are not needed for the Forum, the Mayor will continue with the agenda. If additional time is needed for the Forum, the Council will continue the Forum following Other Business on the agenda. The Council will take no official action on items discussed at the Forum, with the exception of referral to staff of Commission for future report.*

#### **3. PRESENTATIONS**

3.1 Donation by Rogers Lions Club

3.2 Introduction and Discussion with Representative-Elect Kristin Robbins

#### **4. APPROVE AGENDA**

*Council members may add items to the agenda for discussion purposes or staff direction only. The Council will not normally take official action on items added to the agenda.*

#### **5. CONSENT AGENDA**

*These items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and placed elsewhere on the agenda.*

5.1 Approval of the October 30, 2018 City Council Workshop Minutes, November 13, 2018 City Council Workshop Minutes, and November 27, 2018 City Council Minutes

5.2 Approval of Bills and Claims

5.3 Approval of Resolution No. 2018-106, A Resolution Designating Polling Places for the 2019 State Primary and State General Election

5.4 Approval of Resolution No. 2018-107, A Resolution Adopting the Hennepin County Multi-Jurisdictional All-Hazard Mitigation Plan

5.5 Approval of Resolution No. 2018-108, A Resolution Approving Acceptance of Donations Toward the 2018 Shop with a Cop Event

5.6 Approval of Resolution No. 2018-109, A Resolution Removing Certified Assessments from Levy #20084; PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071, and 26-120-23 21 0063

5.7 Approval of Massage Therapist License for Nicole Kremer and Renewal of Massage Establishment License for Rogers Massage and Wellness

5.8 Approval of Planning Commission Recommendation to Accept Zachary Plansky and

Narine Bourgeois as Seated Planning Commission Members

- 5.9 Cancelling the December 25, 2018 Council Work Session and Regular City Council Meeting
- 5.10 Accept improvements and approve final payment for the Crow River Heights Street Improvements Project
- 5.11 Authorization to Credit Overcharge of Utility Trunk Fees for 14680 James Road
- 5.12 Approval of Lease Agreement with Hennepin County Sheriff Office Technical Service Division to purchase APX6000 Hand-Held Radios/Mobile Unit and purchase accessories

**6. PUBLIC HEARINGS**

**7. GENERAL BUSINESS**

- 7.1 Approval of 2019 Final Budget and Levy Certification
  - Open for public comment
  - Approval of Resolution No. 2018-111, A Resolution Setting the 2019 General and Special Levies
  - Adopt the 2019 Budget
- 7.2 Approval of Resolution No. 2018- 110, A Resolution Renaming Triangle Park to Lions Central Park
- 7.3 Accept Bids, Award Project, and Authorize Construction Services for the I-94/TH 101 Pedestrian Improvements Project
- 7.4 Items Related to Pavement Management
  - Accept 2018 Street Inspection Pavement Report
  - Authorize preliminary scoping for 2019 Pavement Improvement Projects
- 7.5 Proposed Downtown Housing Development Project
- 7.6 Approval of Resolution No. 2018-112, A Resolution Approving Modifications to the Otsego Fire Service Area Map

**8. OTHER BUSINESS**

**9. CORRESPONDENCE AND REPORTS**

- 9.1 Transportation Task Force Meeting Minutes

**10. ADJOURN TO CLOSED SESSION TO CONDUCT ADMINISTRATOR REVIEW**

**11. ADJOURN**



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 3.1

**Subject:** Donation by Rogers Lions Club

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 3.2

**Subject:** Introduction and Discussion with Representative-Elect Kristin Robbins

**Prepared  
By:**

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**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.1

**Subject:** Approval of the October 30, 2018 City Council Workshop Minutes, November 13, 2018 City Council Workshop Minutes, and November 27, 2018 City Council Minutes

**Prepared  
By:**

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**ATTACHMENTS:**

Description

Min10302018 workshop

Min11132018 workshop

Min11272018

**1. Call to Order.** The Work Shop of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, October 30, 2018 at 6:07 p.m. at the Rogers Police, 21860 Industrial Court, Rogers MN.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Shannon Klick  
Council absent: Darren Jakel

Staff present: Jeff Beahen, Police Chief; Jason Greninger, IS Director; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator/Clerk; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Jason Ziemer, City Planner/Community Development Coordinator; Mike Bauer, Recreation and Facilities Director; Bret Weiss, City Engineer; Paul Byun, Deputy Clerk/Communications Coordinator.

## **2. Property Tax Levy**

Finance Director Herbert briefly went over the Preliminary Levy from the 9/11/18 council meeting. There has been a \$545,000 reduction in the levy since the beginning of the process. Then the current preliminary levy as of 10/30/18 was reviewed with all of the changes incorporated. Our total tax capacity has increased approximately 4.5%.

Herbert, lastly reviewed the preliminary levy without UMD/FB debt reduction impacts. There is a 5.72% increase in the actual net levy including fiscal disparities.

## **3. Significant Budget Impacts**

Herbert reviewed changes to date since Preliminary Levy set on 9/11/18. Section A includes budget changes resulting from existing operations. Net increase was about \$86,000. Section B includes additional budget requests. These include personal service requests, other expenditure programming or capital items, EDA/Planning, and non-general fund Section B requests (Park Sinking Funds, and the 2018-2019 Interfund Increase). Net increases related to these requests is \$333,536.00.

Undecided requests from last meeting were highlighted in light blue. These items include the \$22,500 for the pedestrian bridge (State Legislature if passed on ballot), and \$10,000 for the sales tax referendum (costs associated in lobbying to State Legislature if passed on ballot). This will be discussed at the November 13, 2018 City Council Meeting.

## **4. City Financial Management Plan**

- Summary page
  - Herbert, started using since 2007. Document would go out 10 years. Line 65: looks like tax rate in Rogers stays stable, and then it goes up to keep future accommodations.
- Rogers Growth

- Projects growth (how many permits we will get, etc.) We have issued permits since 2000. We have processed 101 building permits in the past year. Increasing trend over past several years. Calculations conservative to not over-estimate potential revenues.
- Staffing
  - \$532,000 increase and \$1.6 million increase by the year 2027 in value in employees.
  - Information Systems Budget has remained consistent/unchanged over the past several years.
- Equipment
  - Current balance in sinking fund is \$24,000.
  - Purchase of fire truck through Interfund Loans.
- Buildings
  - Key expenses from the years 2020-2027 include Fire Station #2, Public Works (Cold Storage), City Hall/Senior Center, Fire Station #1 Build-out Admin/Training/EOC, Fire Station #3, and Debt services. Key revenues will be facility debt and the Fire Station CIP (Sinking Fund).
- Parks & Trails
  - Difficult to determine budget because of sales tax referendum. Several projects not included with sales tax referendum. Some of trails would not possible without partnerships, grants, etc.
- Transportation
  - Pavement Management Program
    - Seeing growth in Franchise Fees. We are on track with where we want to be. Fund balance ending is \$539,258 and cash balance as of 10/25/18 is \$140,816.57.
  - Subgrade Correction Program
    - Having a development process has helped stretch out the budget.
  - Transportation Projects
    - Seifert, council needs to have a philosophical discussion on direction of investment in transportation projects.
    - Stahmer, we want to try to accomplish some of these projects while there is growth. Trying to levy for these projects once growth has slowed down or stopped would be difficult.

## **5. Rogers Activity Center Financial Management Plan (RAC FMP)**

Herbert, we will have under \$600,000 in cash after our Interfund Loan has been payed off. We have sinking funds in the RAC that will help pay off some costs. We have been on target with our targeted revenues and are operating very healthy.

## **6. Budget Calendar Discussion – set next meeting**

Next Budget Workshop is set for November 13, 2018 at 6:00 p.m.

**7. Adjourn**

Mayor Ihli adjourned the workshop at 8:26 p.m.

Respectfully Submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, November 13, 2018 at 7:00 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, Darren Jakel, and Shannon Klick.

Staff present: Jeff Beahen, Police Chief; Paul Byun, Deputy Clerk/Communications Coordinator; Jeff Carson, City Attorney; Brad Feist, Fire Chief; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; and Bret Weiss, City Engineer.

## **2. Open Forum**

None.

## **3. Presentations**

### **3.1 Water Meter Upgrade and Advanced Metering Infrastructure (AMI) Presentation**

Jamison and Dave from SL-Serco, and Public Work Director Seifert's presentation highlights:

This presentation looks to bring forward the findings from a completed study for the Rogers Water and Sewer utility and specifically the City's water meter infrastructure. The City has previously entered into a scope of work with the consulting firm of SL-Serco, to evaluate the future of the City's water meter infrastructure that looked to answer two major issues. The first was to confirm most efficient and durable equipment to meet the needs of the utility, and the second was to evaluate the functionality of the equipment to best match the community's needs now and into the future.

As previously presented to the council, the water meter equipment installed over the last 25 years is reaching the end of its useful life. In addition, the continued growth of the water system has highlighted the need to reassess the needs and service level going into the future for our residents and business owners.

This water meter infrastructure provides data to the utility that allows for the measuring of the quantity of the water and communicating those readings to a central point that allows for the creation of the monthly water and sewer billings.

The City currently has two options:

1) Replace the current meters in need of replacement with updated, but similar technology, and continue to utilize drive-by data collection or;

2) Purchase enhanced technology with AMI providing higher levels of customer service and efficiencies with wireless data collection.

Review:

Solution Comparison

Neptune AMI (Advanced Meter Infrastructure) or Sensus AMI (Parent company of the current system). Sensus is significantly cheaper. Parts of existing systems are reaching the end of their lives.

**Leveraging Purchase Power:**

1. Stronger Relationship with Manufacturer
2. Binding Contract & Warranties Ensuring Full-Life Functionality
  - Service Level Agreement
  - City Data Ownership
  - Faster Material Delivery
3. Free Upgrades to a Fully Remote System

**Avoiding Risk:**

1. Integration with Existing Architecture
2. Legally Binding Functionality
3. Proven Technology

**AMI Installation Plan:**

1. Graph of covered areas in Rogers, MN.

Jakel, what is your timeframe? Seifert, we are hoping for 2019.

Eiden, fully automated? No more driving by? Seifert, yes.

Jakel, does the system detect a change in the water bill? Serco-SL Team, this has the technology to detect surface level changes, but would be hesitant to say yes without implementing the entire system.

Herbert, can this system detect non-reads? Seifert and Serco-SL team, yes they have about a 98% accuracy rate in of non-reads according to previous data.

Eiden, what data is stored? Serco-SL team, the data going to the MDM that goes to the Finance Department is the consistent trending data.

**4. Approve Agenda**

Mayor Ihli added 8.01 – Calling a Budget Workshop

**5. Consent Agenda**

- 5.1** Approval of October 16, 2018 City Council Work Session Minutes, October 23, 2018 Work Session Minutes, and October 23, 2018 City Council Meeting Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2018-99, A Resolution Canvassing the November 6, 2018 Municipal Election Returns and Declaring Results
- 5.4** Authorization to Advertise for the Back Fill of Utility Operator II
- 5.5** Authorization to Advertise for the Back Fill of the Civil Project Engineer Position

- 5.6** Setting a Budget Workshop of the City Council for Tuesday, December 4, 2018 at 6:00 p.m. at the Rogers Police Department, 21860 Industrial Court, Rogers MN
- 5.7** Setting a Budget Workshop of the City Council for Tuesday, December 11, 2018 at 6:00 p.m. at the Rogers Community Room, 21201 Memorial Drive, Rogers MN
- 5.8** Authorize Execution of the Sales Agreement Between the City of Rogers and the Rogers Volunteer Fire Auxiliary for the Sale of the 1950 Chevrolet Tanker Fire Truck
- 5.9** Adopt Ordinance No. 2018-11, An Ordinance Amending Section 30-64 (d)(5) and (e) of the Rogers City Code and Summary Ordinance No. 2018-11
- 5.10** Authorization to Enter into the Hennepin County Pictometry Usage Agreement
- 5.11** Authorization to Approve Change Order No. 1 for Fletcher Hills 2nd Addition Trunk Watermain Extension
- 5.12** Set Joint Meeting of the City Council and Planning Commission for November 28, 2018 at 6:30 p.m. to Receive a Presentation of the Draft 2040 Comprehensive Plan

Eiden moved, Gorecki seconded a motion to approve the consent agenda. Motion carried 5-0.

## **6. Public Hearings**

### **6.1 Public Hearing to Consider Adopting the Following Ordinances:**

- **Ordinance No. 2018-09, An Ordinance Adopting the 2019 Master Fee Schedule for the City of Rogers and Summary Ordinance No. 2018-09**
- **Ordinance No. 2018-10, An Ordinance Establishing Utility Rates for Sanitary Sewer, Water and Storm Water Within the City of Rogers and Summary Ordinance No. 2018-10**

Herbert, over the past several months each department supervisor has reviewed relevant sections of the Master Fee Schedule and coordinated their changes. The City Council reviewed the Master Fee Schedule prior to the November 13, 2018, City Council Meeting. The highlighted yellow items reflect changes from the previous year. The specific change to the item has been bolded within the line.

Staff is recommending continuing to apply the 1997 UBC Code for building permit fees (which can be justified with offsetting related expenses).

The recommended ordinance provides one central ordinance for all fees, fines and charges for easy research and publication. During the recodification process, all existing ordinances were updated to refer to the most current Master Fee Schedule Ordinance. Development and building permit fees are currently required to be set by ordinance. There are also a number of fees that have statutory limitations. It is important to keep in mind that per Minn. Stat. 462.353 subd. 4(a) and (b), fees must be fair, reasonable, and proportionate and have a nexus to the actual cost of the service for which the fee is imposed and a municipality must adopt management and accounting procedures to ensure that fees are maintained and used only for the purpose for which they are collected. Several fee calculations have had received input from consultants and related studies.

During 2011 staff consulted with Ehlers and Associates to review the 2009 Utility Rate Study and the results since its implementation, to ensure we are on track with long range planning for each utility's operations, access fees and trunk charges. The Utility Enterprise Funds Capital Improvement Plans

(CIP) have been updated along with historical financial information and the 2019 budget. As a result, the recommendations are to increase the rates to incorporate the rate study recommendations and reflect revenue needs for program expenses. Staff is recommending the following rates increases:

- Water meter basic charges - 7% increase
- Water usage rates (tiers 1-3) – 5-6% increase
- Water usage rates (tier 4 and irrigation) - 18% increase
- Sewer basic charge and sewer usage rates – 4% increase
- Storm water utility fees – 2.5% increase

The increase to sewer on an average residential home would result in approximately \$2.23 bimonthly increase, the increase to water on an average residential home would result in approximately \$1.61 cents bimonthly increase, and the increase to storm water services on an average residential home would result in approximately \$0.20 cents bimonthly increase. The State mandated water testing fee being charged in addition to the basic charge is \$0.53 cents per month or \$1.06 bimonthly. The total of all increases on an average residential home (using 7,500 gallons of water per month) would result in approximately \$3.98 bimonthly (or \$1.99 monthly) total increase over the 2018 utility rates.

Staff is also recommending an updated Utility Rate Study to be completed at a minimum of every 10 years. This is especially important in a growing City with rapidly changing capital needs. Utility Rate Studies can be costly and are completed with the use of a utility engineering and /or financial advising consultant. Staff has included the cost of a Utility Rate Study in the 2019 Enterprise Fund budgets which will be reviewed at the December 4<sup>th</sup> Budget Workshop.

Ihli opened the public hearing at 7:46 p.m.

Jim Kelley, when was the last rate increase? Herbert, annually with minimal increases.

Eiden moved, Gorecki seconded a motion to close the public hearing at 7:48 p.m. Motion carried 5-0.

Gorecki moved, Klick seconded a motion to Approve Ordinance No. 2018-09, An Ordinance Adopting the 2019 Master Fee Schedule for the City of Rogers and Summary Ordinance No. 2018-09. Motion carried 5-0.

Gorecki moved, Klick seconded a motion to Approve Ordinance No. 2018-10, An Ordinance Establishing Utility Rates for Sanitary Sewer, Water and Storm Water Within the City of Rogers and Summary Ordinance No. 2018-10. Motion carried 5-0.

## **6.2 Public Hearing to Consider Resolution No. 2018-100, A Resolution Approving a Business Subsidy Agreement with Graco Minnesota Inc. and an Economic Development Grant Agreement with Hennepin County**

Administrator Stahmer, Council has previously authorized staff to apply to the Hennepin County Economic Development Infrastructure (EDIF) grant fund as part of the Graco expansion project. City staff worked closely with County and Graco representatives to refine the application, which resulted in



a request for \$1 million in EDIF funds for soil and utility work on the site.

On November 6, 2018, the Hennepin County Board of Commissioners approved an award of \$836,000 for the project, which amounted to the remaining balance of budgeted EDIF program funds. The award is structured as a pass through grant with the County providing the funds to the City for disbursement to Graco on a reimbursement basis as actual qualifying costs are incurred.

The grant award requires that a minimum of 54 new jobs be created during the two-year compliance period. This is the same two-year goal required by the State MIF program award.

Stahmer, if the jobs are not created then the City would be responsible for paying the County back but it would be very unlikely.

Per the Minnesota Business Subsidies act, a public hearing is required in order for the City to provide these pass-through dollars to Graco Minnesota for the project. The attached resolution would approve the Business Subsidy Agreement with Graco and the Grant Contract between the City and Hennepin County.

Ihli opened the public hearing at 7:51 p.m. No persons addressed the Council.

Ihli moved, Jakel seconded a motion to close the public hearing at 7:52 p.m. Motion carried 5-0.

Ihli moved, Jakel seconded a motion to Approve Resolution No. 2018-100, A Resolution Approving a Business Subsidy Agreement with Graco Minnesota Inc. and an Economic Development Grant Agreement with Hennepin County. Motion carried 5-0.

## **7. General Business**

### **7.1 Memo of Understanding for Federal Equitable Sharing Guidelines**

Police Chief Beahen's Presentation:

1. Change in Federal Law
  - a. In July of 2018 the United Department of Justice enacted a law reinforcing that joint task forces MUST have a written sharing agreement in place before they distribute Federal forfeitures funds.
  - b. There are two options to be compliant – each agency can opt to handle the reporting processes themselves-or the task force can develop a MOU outlining which agency will act as the financial agent, and how the funds will be distributed.
  - c. Our task force is currently not compliant with this law change.
2. Doing This Ourselves Would Be Cumbersome
  - a. 10 minimum financial guidelines
  - b. Maintain equitable sharing funds with the same entity that maintains the agency's appropriated funds and administers procurement actions. Bank accounts, checkbooks, purchase cards, and other financial instruments or documents must be maintained in the same manner as appropriated funds.

- c. Establish separate Department of Justice and Department of the Treasury accounts or accounting codes to track both revenues and expenditures for each respective Program. No other funds may be commingled in these accounts or with these accounting codes.
- d. Department of Justice and Department of the Treasury equitable sharing funds are direct payments for specified use. Auditors should consult the Catalog of Federal Domestic Assistance (CFDA) number 16.922 for Department of Justice equitable sharing funds and CFDA number 21.016 for Department of the Treasury equitable sharing funds to determine applicable audit guidance. Expenditures of these funds must be included on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) as federal financial assistance.
- e. If state law permits, a participating state or local law enforcement agency may request a share of the forfeited assets by submitting a TD F form to the federal agency processing the forfeiture. An agency may not file a TD F on behalf of another agency.
- f. When multiple assets are seized in a single investigation, one TD F may be filed with an attached listing of all the assets for which a share is being requested. Sharing requests may be submitted at any time following the seizure, but no later than 45 days after forfeiture. A waiver request must be included with any sharing requests submitted after 45 days following the forfeiture. The lead seizing agency determines whether such a waiver will be granted.
- g. The TD F must include both work hours contributed and a detailed narrative of the agency's contribution to the law enforcement effort resulting in federal forfeiture of the asset. The agency is responsible for ensuring the deciding authority is provided with enough information to adequately evaluate the qualitative and quantitative contributions. Without this information, the deciding authority may not award a share that fully captures the agency's law enforcement contributions resulting in federal forfeiture of the requested asset. Agencies must certify that the information provided on the TD F is a true and accurate statement of the agency's activities. Falsified information on the TD F could, among other things, result in the agency's suspension or expulsion from the Program.
- h. The Task Force Advisory Council met and discussed this issue at a special meeting. All agreed that appointing Anoka County as the financial agent for the Task Force is the most effective and efficient manner in handling the Federal Forfeitures from this point forward. A memorandum of understanding was provided by the United States Attorney General as a suggested fiduciary document. A unanimous vote of approval was made. The MOU was sent to all participating agencies for Council or Board approval. No cost to the City of Rogers. Benefit to the task force in that Federal funds can be used to supplant the budget, freeing up State forfeiture funds for local distribution.

Klick, is Anoka already doing this? Beahen, yes, they have always done this.

Jakel moved, Klick seconded a motion to approve authorizing the City's approval of the Memorandum of Understanding between the participating agencies in the Anoka/Hennepin Narcotics and Violent

Offender Task Force, authorizing Anoka County to act as the Fiduciary Agent responsible for all Federal Asset Distributions to all the member agencies. Motion carried 5-0.

## **7.2 Approval to Enter into a Contract with the State of Minnesota for NIBRS Integration**

Beahen's presentation highlights:

1. What is UCR?
  - a. Collective effort on part of city, county, state, tribal and federal law enforcement agencies to present a nationwide view of crime.
  - b. Collected in Summary and NIBRS format
  - c. Provides common language for criminal state statutes
  - d. Allows for the publication of the Minnesota State Crime Book, and the FBI's Crime in the U.S.
2. What is NIBRS?
  - a. National Incident Based Reporting System
  - b. Collects data on each offense for
    - i. Crimes Against Persons
    - ii. Crimes Against Property
    - iii. Crimes Against Society
  - c. Data is collected in Segments for
    - i. 23 Group A offense categories contain 49 specific crimes
    - ii. 10 Group B offense categories.
3. NIBRS vs. Summary

NIBRS	Summary
One electronic specification	12 separate reports
Data produced as a CAD/RMS byproduct	Data manually tracked and collected or a CAD/RMS byproduct
10 offenses per incident	Aggregated offense data/Hierarchy Rule
49 Group A offense classifications	10 Part I offense classifications
UCR offense codes	MOCs

Gorecki moved, Eiden seconded a motion to approve authorizing the payment of \$8,000 to LETG for the creation of an adapter between our current Records Management system to become National Incident Based Reporting compliant, and subsequent to that, entering into a SWIFT agreement with the State of MN to be paid \$8,000 for the completion of the adapter before June 30, 2019. Motion carried 5-0.

### **7.3 Approve Plans and Specifications, and Authorize Advertisement for Bids for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-9**

City Engineer Weiss's presentation highlights:

In June 2017, staff submitted a request to Metro District through the Fiscal year 2019 Municipal Agreement Program for funding pedestrian improvements along the east side of TH 101 and I-94 northbound exist ramp. This is currently the only pedestrian crossing that serves to connect the City of Rogers across I-94. The request was successful, and the City was approved for funding these pedestrian improvements. The project was funded for \$111,500, which includes \$103,300 for State-funding eligible construction and \$8,200 (8% of the eligible construction amount) for Construction Engineering.

During final design, MnDOT required additional American Disabilities Act (ADA) improvements be completed as part of the project which included the replacement of the existing pedestrian ramps and additional lighting at the intersection. MnDOT also required the placement of the new pedestrian crossing sign to be placed in the median instead of on the mast arm as previously discussed. This additional work increased the construction cost to be in excess of what was approved as part of the cooperative agreement; however, through negotiations, MnDOT agreed to fund the additional work that was added to the project.

Project improvements include the following:

Intersection Improvements at the north ramp:

- Push button activated pedestrian flasher that notifies drivers that a pedestrian is in the intersection and prohibits the right turn on red (RTOR) using blank out signs
- ADA improvements including: new pedestrian ramps, new push button locations, wider crosswalk markings, new light on the south side of the intersection.

Replace existing substandard bridge metal railing with a fencing or railing that meets current safety and design requirements: Although more expensive than standard black vinyl coated chain link fencing, the preferred aesthetics for the bridge lends itself to the use of an ornamental metal railing. Ornamental metal railing is the typical type of pedestrian barrier used on new bridges. The Transportation Task Force discussed including a bid alternate for Ornamental Metal Railing to determine if bid prices are favorable enough to award the bid alternate. The replacement railing will be bid with the following:

- Bid alternate 1 - black vinyl-coated chain link steel fencing on bridge that meets current FHWA standard and MnDOT standards. It will be the standard 8'-0" tall to prevent pedestrians/bicyclist from falling/jumping off the bridge and prevent/limit the throwing of debris onto the I-94 below.
- Bid alternate 2 – black ornamental metal railing which is similar to MnDOT's standard bridge railing and meets current FHWA and MnDOT requirements. It will consist of narrow vertical pickets spaced at 4" on center. It will be the standard 8'-0" tall to prevent pedestrians/bicyclist from falling/jumping off the bridge and prevent/limit the throwing of debris onto the I-94 below.

To be eligible for the cooperative agreement funds the council will need to choose either the vinyl fencing option (Base + Bid alternate 1) or the ornamental railing option (Base + Bid alternate 2) for approval.

MnDOT has agreed to fund the additional cost of the ADA improvements and the vinyl fencing option (Base + Bid alternate 1) estimated at \$158,037. If the council chooses to select the ornamental railing, the cost difference between Bid alternate 1 and Bid alternate 2 would be City expense estimated at \$25,755.

This project is being expedited due to steel delays that are causing delivery dates to be pushed back 20 to 30 weeks. With the potential for council to choose ornamental railing at the time of project award, preorders would only save 4 weeks and the City would take on the risk if further steel delays affected the selected contractor's schedule.

The project will utilize a City provided shuttle during the one-week closure to avoid the expense of a barrier protected pedestrian bypass across the bridge. This bypass along with the construction delays due to access during construction would exceed \$15,000. There are currently less than 20 pedestrian crossings per day of the bridge.

Looking for council direction so that steel can be pre-ordered for ornamental railing.

Jakel moved, Klick seconded a motion to approve Plans and Specifications and authorizing advertisement for bids for the TH 101 & I-94 ADA and Bridge Rail Improvements Project. Motion carried 5-0.

#### **7.4 Authorization to Construct Additional Parking Space for the Rogers Police Department**

Seifert, City staff is requesting authorization to expend reserve funds in 2018 to begin creating additional parking space at the Rogers Police Department. This project is included in the current 2019 City budget/levy pending final Council approval in December.

The Public Works Department is requesting authorization to purchase and install the drainage, grading, sub base and class five material with in-house labor. With the authorization from Council to begin the project, City staff can proceed with creating temporary additional parking for the winter season. The remaining pavement and concrete curb construction would take place in the spring of 2019 when weather conditions allow.

Ihli, how many stalls? Seifert, about 14 (as many as they can fit).

Eiden moved, Jakel seconded a motion to approve the construction of additional parking space for the Rogers Police Department. Motion carried 5-0.

**8. Other Business**

**8.01 Setting a Budget Workshop**

Ihli moved, Gorecki second motion to set a Budget Workshop for Tuesday, November 27, 2018 at 6:00 p.m. at the Community Room. Motion carried 5-0.

**9. Correspondence and Reports**

None.

**10. Adjourn**

Mayor Ihli adjourned the meeting at 8:20 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator

**1. Call to Order.** The regular meeting of the City Council of the City of Rogers was called to order by Mayor Ihli on Tuesday, November 27, 2018 at 7:03 p.m. at Rogers Community Center, 21201 Memorial Drive, Rogers, MN, 55374.

Council present: Mark Eiden, Bruce Gorecki, Rick Ihli, and Shannon Klick.  
Council excused: Darren Jakel

Staff present: Jeff Beahen, Police Chief; Gary Buysse, Liquor Operations Director; Paul Byun, Deputy Clerk/Communications Coordinator; Jeff Carson, City Attorney; Lisa Herbert, Finance Director; Stacy Scharber, Assistant City Administrator; John Seifert, Public Works Director; Steve Stahmer, City Administrator; Bret Weiss, City Engineer; and Brad Feist; Fire Chief

**2. Open Forum**

None.

**3. Presentations**

None.

**4. Approve Agenda**

The agenda was set as submitted.

**5. Consent Agenda**

- 5.1** Approval of the November 13, 2018 City Council Meeting Minutes
- 5.2** Approval of Bills and Claims
- 5.3** Approval of Resolution No. 2018 - 101, A Resolution Adopting Assessments for the Justen Circle Street and Utility Improvement Project
- 5.4** Approval of Massage Therapy License Renewals and Renewal of Massage Establishment License for Massage Envy
- 5.5** Accepting the Retirement/Resignation of Judy Splett Effective December 3, 2018
- 5.6** Accept Improvements and Approve Final Payment for the Mallard Estates Street Improvement Project
- 5.7** Approval of Illinois Casualty as Liquor Liability Insurance Provider for 2019
- 5.8** Items Related to the Following Resolutions:
  - Approval of Resolution No. 2018-102, A Resolution Granting a Conditional Use Permit for Outdoor Storage
  - Approval of Resolution No. 2018-103, A Resolution for a Variance to Exceed Outdoor Storage Area
- 5.9** Approval of Resolution 2018-105 Approving the Loan of a Minnesota Investment Fund Grant to Graco Minnesota Inc. and Related Documents

Council member Eiden requested to pull agenda items 5.5 and 5.8 for further discussion.

Gorecki moved, Eiden seconded a motion to approve the consent agenda less 5.5 and 5.8. Motion carried 4-0

## **5.5**

Ihli spoke on resignation of Judy Splett, Deputy Clerk. Judy has been with us for a long time, an integral part of our city. She is moving on and we will miss her.

Ihli moved, Eiden seconded a Motion for Accepting the Retirement/Resignation of Judy Splett Effective December 3, 2018. Motion carried 4-0.

## **5.8**

Staff and Council discussed using the existing on-site septic system versus hooking up to City utilities. Staff stated they are working with the County on compliance with the existing system. Seifert stated he has just met with the applicant today to discuss their options.

Eiden, addressed applicants and if they are comfortable with what they have learned today. That things are moving in the right direction.

Applicant, yes, ultimate goal was to hook up to city sewer and water. Did not think that was originally an option.

Eiden moved, Gorecki seconded a motion to approve 5.8. Motion carried 4-0.

## **6. Public Hearings**

### **6.1 Public Hearing to Consider the Vacation of Excess and Dedication of New Road Rights-of-Way on South Diamond Lake Road**

Public Works Director Seifert, City needs to realign the right of way adjacent to the Rogers Wines and Spirit in order to more accurately meet the needs of the community. The original ROW was dedicated by two separate projects. This first happened in 1996 with the assistance from MNDOT that delivered the new intersection of State Hwy 101 and the South Diamond Lake Road intersection. The State of Minnesota then dedicated back to the City the excess ROW of South Diamond Lake Road approximately 50 Feet west of the Target entrance. The rest of the ROW was dedicated with the Target and Kohl's Plat that provided ROW for the extension of the S. Diamond Lake Road past Kohl's site.

As part of this right of way adjustment, City staff is proposing a land exchange of a vacant excess city property on South Diamond Lake Road to improve sight lines at the intersection with Target's entrance and the expansion of land for the RWAS site to accommodate a better sloping and retaining wall landscape plan.

Mayor Ihli opened the public hearing at 7:21 pm. No person addressed the Council.

Gorecki moved, Eiden seconded a motion to close the public hearing. Motion carried 4-0.



Ihli moved, Eiden seconded a motion to Approve Resolution 2018-104 Vacating Excess Right-of-Way and Dedication of New Road Rights-of-Way on South Diamond Lake Road. Motion carried 5-0.

## **7. General Business**

### **7.1 Accepting Acquisition of Outlot B of Lyndhaven Meadows from RM Investments, LLC**

Seifert, Lyndhaven Meadows subdivision was platted and recorded in 2006 and at that time Outlot B was created. The Outlot is .11 acres and located east of three (3) homes in the Lyndhaven Development and west of a single family home off 129th. The single family home is 2.27 acres and guided as mid-density in the draft 2040 Comprehensive Plan.

The Outlot is a long and thin parcel, the dimensions are 15.91' x 310.00' for a total of 0.11 acres. The City would take possession of Outlot B, with the primary intention to facilitate future redevelopment of the property to the east, located at 23169 129th Ave N. There is a city owned wetland to the south of the parcel, although the Outlot does not abut the wetland.

The single family home off 129th has a shed on the west side of the property. The shed is said to be the reason Outlot B was created. The shed is setback from the property an estimated four (4) feet and has a driveway to the west of the shed (located on Outlot B). It is understood that at time of platting Lyndhaven Meadows, the property owner of the single family home wanted to keep his access driveway to his shed, and did not want the development to encroach onto his driveway. As a result, the developers created an Outlot to satisfy the resident.

The developer of Lyndhaven Meadows recently approached the City asking if acquiring the parcel would of interest to the City. City staff had conversation on the subject and ultimately decided the parcel could be used in a beneficial manner.

A Quit Claim Deed has been drafted by LM Investments, LLC conveying possession of the Subject Property to the City. Council action will determine if the Quit Claim Deed will be accepted and recorded.

Gorecki moved, Klick seconded a motion to approve Acquisition of Outlot B of Lyndhaven Meadows via quit claim deed. Motion carried 4-0.

### **7.2 Approval to Hire Blake Bistodeau for the Back Fill of Utility Operator II**

Seifert, this is an opportunity for us to reengage with an employee here at the City of Rogers that we developed at a part-time capacity, eventually full-time as an entry level operator, while he went to St. Cloud Tech to become a utility operator. After completing his school, he accepted a position with neighboring City of St. Francis. Since that time, he has developed Operator II skills.

Mr. Bistodeau has accepted a conditional offer of employment for the backfill of the Utility Operator II position, pending Council approval.

Stahmer, just to clarify, the opportunity to rehire Blake Bistodeau came up before a formal job posting could be published on the League of Minnesota Cities website.

Klick moved, Gorecki seconded a motion to approve the rehire of Blake Bistodeau for the Utility Operator II position. Motion carried 4-0.

**8. Other Business**

None.

**9. Correspondence and Reports**

**9.1** October 2018 Financial Reports

No action taken.

**10. Adjourn**

Mayor Ihli adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Paul Byun  
Deputy Clerk/Communications Coordinator



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.2

**Subject:** Approval of Bills and Claims

**Prepared By:** Lisa L. Herbert, Finance Director

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**Recommended City Council Action**

Motion to approve bills and claims as presented.

**Staff Recommendation**

Motion to approve bills and claims as presented.

**ATTACHMENTS:**

**Description**

Accounts Payable Cover Sheet

12-11-18 City Accounts Payable

12-11-18 Liquor Accounts Payable

November P-Card Allocations

**12-11-2018 CITY COUNCIL MEETING**  
**CITY OF ROGERS OPERATING ACCOUNTS - ADDITIONAL CLAIMS PAID/TO BE PAID**

**City Payroll Checks, Taxes & Misc Fees Paid**

12/3/2018 Credit Card Fees City	1,101.57
12/3/2018 Credit Card Fees RAC	129.38
11/30/2018 Electronic PERA	32,704.64
11/23/2018 MN Deferred Compensation	2,365.00
12/5/2018 Optum Health Plan Fund	4,357.18
12/4/2018 Optum Health Plan Fund	1,350.00
11/23/2018 State of MN Health Care	967.86
11/23, 11/30 ADP Fees	1,952.41
<b>Payroll &amp; Misc Fee Expenditures</b>	<b>44,928.04</b>

**City Manual Checks Paid**

<b>Manual Check Expenditures</b>	<b>0.00</b>
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**City Misc Ach/Wires Paid**

11/29/2018 WT - Bond Trust Services	118,935.00
11/29/2018 WT - Bond Trust Services	88,575.00
11/29/2018 WT - US Bank	16,577.50
11/30/2018 WT - Old National Bank	387,909.02
11/28/2018 US Bank Credit Cards - November 2018	18,784.64
12/4/2018 Payment Services Network Processing Fees	639.70
<b>ACH/Wire Expenditures</b>	<b>631,420.86</b>

**Accounts Payable Checks:**

<b>2018 City Accounts Payable paid 12-11-2018</b>	<b>229,748.84</b>
<b>City Total To Be Approved</b>	<b>906,097.74</b>

**Liquor Misc Ach/Wires Paid**

0.00

**Liquor Manual Checks Paid**

<b>Manual Check Expenditures</b>	<b>0.00</b>
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**Accounts Payable Checks:**

<b>2018 Liquor Accounts Payable paid 12-11-2018</b>	<b>95,588.33</b>
<b>Liquor Total to Be Approved</b>	<b>95,588.33</b>

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
 Printed: 12/05/2018 - 12:41PM  
 Batch: 00002.12.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: a&bwe	A & B Welding & Construction, Inc.			Check Sequence: 1	ACH Enabled: False
37391	45 Ton Crane Rental	692.50	12/22/2018	602-495-9490-44100-0000	
37422	40 Ton Crane Rental	330.00	12/22/2018	602-495-9490-44100-0000	
	Check Total:	1,022.50			
Vendor: amepa	American Payment Centers, Inc.			Check Sequence: 2	ACH Enabled: False
15-19158	Utility Drop Box - Dec 2018	23.33	12/22/2018	602-495-9490-44120-0000	
15-19158	Utility Drop Box - Dec 2018	23.34	12/22/2018	603-496-9495-44120-0000	
15-19158	Utility Drop Box - Dec 2018	23.33	12/22/2018	601-494-9440-44120-0000	
15-19158	Utility Drop Box - Jan, Feb 2019	46.67	12/22/2018	601-000-0000-15500-0000	
15-19158	Utility Drop Box - Jan, Feb 2019	46.67	12/22/2018	602-000-0000-15500-0000	
15-19158	Utility Drop Box - Jan, Feb 2019	46.66	12/22/2018	603-000-0000-15500-0000	
	Check Total:	210.00			
Vendor: andgr	Greg/Susan Anderson			Check Sequence: 3	ACH Enabled: False
19559 Prairievi	Overpay Final Water - 19559 Prairieview Dr	91.50	12/22/2018	601-000-0000-11750-0000	
	Check Total:	91.50			
Vendor: beaoi	Beaudry Oil & Service Inc.			Check Sequence: 4	ACH Enabled: False
1063147	Fuel - Unleaded and Diesel	10,576.50	12/22/2018	100-000-0000-14100-0000	
	Check Total:	10,576.50			
Vendor: benma	Marc & Amie Benson			Check Sequence: 5	ACH Enabled: False
24080 Northbrid	Overpayment FInal Water - 24080 Northbridge A	52.62	12/22/2018	601-000-0000-11750-0000	
	Check Total:	52.62			
Vendor: borst	Border States Industries, Inc.			Check Sequence: 6	ACH Enabled: False
916643892	Electrical Connector, Etc	103.07	12/22/2018	100-450-5200-42100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	103.07			
Vendor: ERS	Brian Bramley			Check Sequence: 7	ACH Enabled: False
11986	Fire-Dex Hoods (Qty 7)	946.34	12/22/2018	100-420-2210-42106-0000	
12072	Fire Helmet & Leather Front	406.95	12/22/2018	100-420-2210-42106-0000	
	Check Total:	1,353.29			
Vendor: bredu	Dustin & Elizabeth Breiwick			Check Sequence: 8	ACH Enabled: False
	Escrow Refund - 11542 Tilton Trail S	2,500.00	12/22/2018	100-000-0000-22030-0000	
	Check Total:	2,500.00			
Vendor: burto	Burda's Towing LLC			Check Sequence: 9	ACH Enabled: False
18-30829	Veh Tow 11/22/18 - 2017 Ford Exp - 18017670	200.00	12/22/2018	100-420-2100-43100-0000	
	Check Total:	200.00			
Vendor: carcl	Carson, Clelland & Schreder			Check Sequence: 10	ACH Enabled: False
	Prosecution Fees - Nov 2018 (10/29-11/26/18)	6,671.87	12/22/2018	100-420-2100-43040-0000	
2018	Nov Civil Legal Fees - MN Solar Agree Amend	95.00	12/22/2018	100-000-0000-10100-0000	
2018	Nov Civil Legal Fees - Fletcher By-Pass	285.00	12/22/2018	450-465-6500-43040-1409	
2018	Nov Civil Legal Fees - Vevea Billboard Agreeem	47.50	12/22/2018	100-410-1325-43040-8150	
2018	Nov Civil Legal Fees - Graco Addition	285.00	12/22/2018	100-410-1325-43040-8150	
2018	Nov Civil Legal Fees - MN Solar Agree Amend	-95.00	12/22/2018	100-000-0000-10100-4006	
2018	Nov Civil Legal Fees - MN Solar Agree Amend	95.00	12/22/2018	100-410-1325-43040-0000	
2018	Nov Civil Legal Fees - Vincent Woods of Rogers	47.50	12/22/2018	100-410-1325-43040-8150	
2018	Nov Civil Legal Fees - Lyndhaven Meadows	190.00	12/22/2018	100-410-1325-43040-0000	
2018	Nov Civil Legal Fees - Water Meter Contracts	475.00	12/22/2018	601-494-9440-43040-0000	
2018	Nov Civil Legal Fees - UltimateTennis Lease	1,048.34	12/22/2018	404-450-5200-43040-0000	
2018	Nov Civil Legal Fees - SDL Trail Easements	527.08	12/22/2018	100-410-1325-43040-1808	
2018	Nov Civil Legal Fees - General	2,475.00	12/22/2018	100-410-1325-43040-0000	
	Check Total:	12,147.29			
Vendor: cdwgo	CDW Government			Check Sequence: 11	ACH Enabled: False
QBW0062	Cable for Squad Car	26.02	12/22/2018	100-420-2100-42010-0000	
	Check Total:	26.02			
Vendor: cenen	CenterPoint Energy Resources Corp.			Check Sequence: 12	ACH Enabled: False
5393442-8	Hassan Town Hall - 19701 Cty Rd 116	171.60	12/22/2018	100-410-1940-43830-0000	
53934428/549056	MN Interim Refund - Hassan, City Hall	-160.09	12/22/2018	100-410-1940-36233-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
5444068-0	Community Rm - 21201 Memorial Dr	403.54	12/22/2018	100-410-1941-43830-0000	
5444068-0	MN Interim Refund - Fire Dept	-116.00	12/22/2018	100-420-2210-36233-0000	
5444068-0	Fire Dept - 21201 Memorial Dr	317.07	12/22/2018	100-420-2210-43830-0000	
5444068-0	MN Interim Refund - Community Rm	-147.65	12/22/2018	100-410-1941-36233-0000	
5484240-6	MN Interim Refund - Sewer	-88.87	12/22/2018	602-495-9490-36233-0000	
5484240-6	WWTF - 21751 137th Ave	284.09	12/22/2018	602-495-9490-43830-0000	
5490566-6	City Hall - 22350 SDLR	314.58	12/22/2018	100-410-1940-43830-0000	
5490566-6	Public Works - 22350 SDLR	734.00	12/22/2018	100-430-3000-43830-0000	
5490566-6	MN Interim Refund - Public Works	-212.95	12/22/2018	100-430-3000-36233-0000	
5542017-8	Senior Center - 12913 Main St	178.95	12/22/2018	100-450-5186-43830-0000	
5542017-8	MN Interim Refund - Senior Center	-71.86	12/22/2018	100-450-5186-36233-0000	
	Check Total:	1,606.41			
Vendor: cenhy	Central Hydraulics, Inc.			Check Sequence: 13	ACH Enabled: False
0056528	Cables	88.91	12/22/2018	100-430-3125-42103-0000	
	Check Total:	88.91			
Vendor: embpw	CenturyLink			Check Sequence: 14	ACH Enabled: False
313022581	Telephone Service - Hassan Town Hall	64.41	12/22/2018	100-410-1940-43210-0000	
313975749	Telephone Service - RAC	156.62	12/22/2018	205-450-5205-43210-0000	
313975749	Telephone Service - SWR	47.88	12/22/2018	602-495-9490-43210-0000	
313975749	Telephone Service - PW	208.95	12/22/2018	100-430-3000-43210-0000	
313975749	Telephone Service - WTR	53.38	12/22/2018	601-494-9440-43210-0000	
	Check Total:	531.24			
Vendor: cinco	Cintas Corporation			Check Sequence: 15	ACH Enabled: False
4012563887	Uniforms - PK	13.53	12/22/2018	100-450-5200-42180-0000	
4012563887	Uniforms - SWR	5.02	12/22/2018	602-495-9490-42180-0000	
4012563887	Uniforms - WTR	5.02	12/22/2018	601-494-9440-42180-0000	
4012563887	Uniforms - PW	16.24	12/22/2018	100-430-3000-42180-0000	
4012713711	Mats - CR	7.36	12/22/2018	100-410-1941-44060-0000	
4012713711	Mats - FD	3.52	12/22/2018	100-420-2210-44060-0000	
	Check Total:	50.69			
Vendor: citli	Citi Lites, Inc.			Check Sequence: 16	ACH Enabled: False
59713	Locates	190.00	12/22/2018	602-495-9490-43150-0000	
59713	Locates	190.00	12/22/2018	601-494-9440-43150-0000	
59744	Locates	62.50	12/22/2018	602-495-9490-43150-0000	
59744	Locates	62.50	12/22/2018	601-494-9440-43150-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	505.00			
Vendor: citmo	City of Monticello			Check Sequence: 17	ACH Enabled: False
0022242	October 2018 - Animal Boarding (1)	152.00	12/22/2018	100-420-2700-43100-0000	
	Check Total:	152.00			
Vendor: citro	City of Rogers			Check Sequence: 18	ACH Enabled: False
	Water Bill - Community Rm (Irrigation)	2.72	12/22/2018	100-410-1941-43820-0000	
	Water Bill - Fire Station (Irrigation)	0.30	12/22/2018	100-420-2210-43820-0000	
	Sewer Bill - Community Rm	45.11	12/22/2018	100-410-1941-43850-0000	
	Water Bill - Community Rm (Domestic)	22.18	12/22/2018	100-410-1941-43820-0000	
	Sewer Bill - Fire Station	5.01	12/22/2018	100-420-2210-43850-0000	
	Water Bill - Fire Station (Domestic)	2.46	12/22/2018	100-420-2210-43820-0000	
0600004110002	PD Sewer Service	21.58	12/22/2018	100-420-2100-43850-0000	
0600004110002	PD Water Service	13.93	12/22/2018	100-420-2100-43820-0000	
0600004115007	PD Water Service - Irrg Meter	3.04	12/22/2018	100-420-2100-43820-0000	
0600004120005	PD Water Service - Fire Meter	22.98	12/22/2018	100-420-2100-43820-0000	
0600004630003	Sewer Service - 12909 Main St - Oct	5.77	12/22/2018	100-410-1940-43850-0000	
0600004630003	Water Service - CH - Oct	8.98	12/22/2018	100-410-1940-43820-0000	
0600004630003	Sewer Service - PW - Oct	41.16	12/22/2018	100-430-3000-43850-0000	
0600004630003	Sewer Service - CH - Oct	17.65	12/22/2018	100-410-1940-43850-0000	
0600004630003	Water Service - PW - Oct	20.94	12/22/2018	100-430-3000-43820-0000	
0600004640006	Water Service - Sr Center - Oct	3.52	12/22/2018	100-450-5186-43820-0000	
0600004640006	Sewer Service - Sr Center - Oct	12.01	12/22/2018	100-450-5186-43850-0000	
0600004665007	Water Service/Irr- CH - Oct	0.71	12/22/2018	100-410-1940-43820-0000	
0600004665007	Water Service/Irr- PW - Oct	1.64	12/22/2018	100-430-3000-43820-0000	
0600004670005	Water Service - NCP Bldg - Oct	1.76	12/22/2018	100-450-5200-43820-0000	
0600004670005	Sewer Service - NCP Bldg - Oct	14.66	12/22/2018	100-450-5200-43850-0000	
0600004675000	Sewer Service - NCP Bldg - Oct	9.54	12/22/2018	100-450-5200-43850-0000	
0600004675000	Water Service - NCP Bldg - Oct	-516.11	12/22/2018	100-450-5200-43820-0000	
0600004680008	Water Service - WWTP - Oct	479.51	12/22/2018	602-495-9490-43820-0000	
0600004690001	Sewer Service - RAC - Oct	420.19	12/22/2018	205-450-5205-43850-0000	
0600004690001	Water Service - RAC - Oct	262.92	12/22/2018	205-450-5205-43820-0000	
0600004695006	Water Service - RAC/Fire - Oct	1.68	12/22/2018	205-450-5205-43820-0000	
0600004760009	Water Service Irrig. - TPK - Oct	3.02	12/22/2018	100-450-5200-43820-0000	
0600004765004	Sewer Service - Triangle Pk - Oct	5.41	12/22/2018	100-450-5200-43850-0000	
0600004810001	Water Service - RAC Irrig - Oct	2.58	12/22/2018	205-450-5205-43820-0000	
	Check Total:	936.85			
Vendor: colli	Colonial Life & Accident Insurance Co.			Check Sequence: 19	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
3572419-1201469	EE Paid Insurance Premiums - November 2018	325.13	12/22/2018	100-000-0000-21751-0000	
	Check Total:	325.13			
Vendor: comca	Comcast Cable Communications Inc.			Check Sequence: 20	ACH Enabled: False
877210560000164	Comcast TV HD	10.50	12/22/2018	100-430-3000-43250-0000	
877210560005624	Phone Service - Police	158.04	12/22/2018	100-420-2100-43210-0000	
877210560005624	Internet Service	140.75	12/22/2018	100-410-1330-43250-0000	
877210560005624	Cable TV Service - Police	40.70	12/22/2018	100-420-2100-43210-0000	
877210560005624	Phone Service - Cornerhouse	39.50	12/22/2018	100-420-2100-43210-0000	
	Check Total:	389.49			
Vendor: comdo	Commercial Door Systems, Inc.			Check Sequence: 21	ACH Enabled: False
0137953-IN	Community Ctr Janitor Door Repair	123.00	12/22/2018	100-410-1941-42102-0000	
	Check Total:	123.00			
Vendor: mnpip	Core & Main LP			Check Sequence: 22	ACH Enabled: False
J814692	12" Dual Wall HDP Pipe	3,084.80	12/22/2018	100-420-2100-45200-0000	
J829408	12" Split Coupler & Tile Tape	34.81	12/22/2018	100-420-2100-45200-0000	
	Check Total:	3,119.61			
Vendor: Corco	Corporate Connection			Check Sequence: 23	ACH Enabled: False
49693	Clothing	535.52	12/22/2018	100-430-3000-42180-0000	
49694	Clothing	122.85	12/22/2018	603-496-9495-42180-0000	
	Check Total:	658.37			
Vendor: napau	Cottens' Inc.			Check Sequence: 24	ACH Enabled: False
068307	Lamps	12.52	12/22/2018	100-430-3122-42103-0000	
068545	Lamps	15.51	12/22/2018	100-430-3125-42103-0000	
168695	Tire Valves	4.84	12/22/2018	100-430-3000-42100-0000	
	Check Total:	32.87			
Vendor: cusco	Customer Contact Services			Check Sequence: 25	ACH Enabled: False
4388-113018	Answering Paging Service	59.03	12/22/2018	602-495-9490-43100-0000	
4388-113018	Answering Paging Service	59.02	12/22/2018	601-494-9440-43100-0000	
	Check Total:	118.05			
Vendor: cusfir	Customized Fire Rescue Training, Inc.			Check Sequence: 26	ACH Enabled: False
1342	Confined Space/HazMat/OSHA/Driving Trainin;	2,525.00	12/22/2018	100-420-2210-44360-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	2,525.00			
Vendor: dalen	Dalco Enterprises, Inc			Check Sequence: 27	ACH Enabled: False
3142995	Price Adjustment to State Contract Pricing	-40.01	12/22/2018	205-450-5205-42100-0000	
3201844	Price Adjustment to State Contract Pricing	-80.02	12/22/2018	205-450-5205-42100-0000	
3270463	Price Adjustment to State Contract Pricing	-22.90	12/22/2018	205-450-5205-42100-0000	
3390270	Cleaning Chemicals	483.75	12/22/2018	205-450-5205-42100-0000	
	Check Total:	340.82			
Vendor: delde	Delta Dental of Minnesota			Check Sequence: 28	ACH Enabled: False
7474496	December EE Paid Dental Insurance	1,819.15	12/22/2018	100-000-0000-21707-0000	
	Check Total:	1,819.15			
Vendor: depem	Department of Employment & Economic Develc			Check Sequence: 29	ACH Enabled: False
12/1/2018	DEED MIF Loan Repayment Access Point - 12/	179.83	12/22/2018	200-465-6500-44600-0000	
	Check Total:	179.83			
Vendor: depem	Department of Employment & Economic Develc			Check Sequence: 30	ACH Enabled: False
12/1/2018	DEED MIF Loan Repayment Advanced Extrusic	2,182.18	12/22/2018	200-465-6500-44600-0000	
	Check Total:	2,182.18			
Vendor: diamo	Diamond Mowers, Inc.			Check Sequence: 31	ACH Enabled: False
0151986-IN	HD Flail Knife, Belt & Hardware	404.69	12/22/2018	603-496-9495-42103-0000	
	Check Total:	404.69			
Vendor: diebe	Ben Dieter			Check Sequence: 32	ACH Enabled: False
13464 Pheasant	Overpay Final Water - 13464 Pheasant Circle	145.43	12/22/2018	601-000-0000-11750-0000	
	Check Total:	145.43			
Vendor: ebeod	Odunusi Ebenezer			Check Sequence: 33	ACH Enabled: False
23540 Birch Rd	Overpay Final Water - 23540 Birch Rd	139.39	12/22/2018	601-000-0000-11750-0000	
	Check Total:	139.39			
Vendor: ecmpu	ECM Publishers, Inc.			Check Sequence: 34	ACH Enabled: False
648949	Vacation of Excess Road S. Diamond	143.28	12/22/2018	100-410-1325-43520-0000	
650985	TH101 & TH94 ADA Bridge Rail Improve.	382.08	12/22/2018	100-410-1325-43520-1706	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	525.36			
Vendor: facmo	Elliot Auto Supply Co, Inc.			Check Sequence: 35	ACH Enabled: False
128-053638	Brakes	90.00	12/22/2018	601-494-9440-42103-0000	
128-053638	Brakes	90.00	12/22/2018	602-495-9490-42103-0000	
128-Z04591	Battery Core Credit	-25.00	12/22/2018	100-450-5200-42103-0000	
	Check Total:	155.00			
Vendor: endse	Ende Septic Service			Check Sequence: 36	ACH Enabled: False
22083	Sewer Pumping - Nov	1,800.00	12/22/2018	602-495-9490-43100-0000	
	Check Total:	1,800.00			
Vendor: expse	Express Services, Inc.			Check Sequence: 37	ACH Enabled: False
21478449	Front Desk Temp - Peri Houser	144.18	12/22/2018	602-495-9490-43100-0000	
21478449	Front Desk Temp - Peri Houser	144.17	12/22/2018	601-494-9440-43100-0000	
21478449	Front Desk Temp - Peri Houser	144.18	12/22/2018	100-430-3000-43100-0000	
21478449	Front Desk Temp - Peri Houser	144.17	12/22/2018	603-496-9495-43100-0000	
21478449	Front Desk Temp - Peri Houser	144.18	12/22/2018	100-410-1950-43100-0000	
21501870	Front Desk Temp - Peri Houser	126.40	12/22/2018	601-494-9440-43100-0000	
21501870	Front Desk Temp - Peri Houser	126.40	12/22/2018	603-496-9495-43100-0000	
21501870	Front Desk Temp - Peri Houser	126.40	12/22/2018	100-430-3000-43100-0000	
21501870	Front Desk Temp - Peri Houser	126.40	12/22/2018	100-410-1950-43100-0000	
21501870	Front Desk Temp - Peri Houser	126.40	12/22/2018	602-495-9490-43100-0000	
	Check Total:	1,352.88			
Vendor: fasco	Fastenal Company Inc.			Check Sequence: 38	ACH Enabled: False
MNTC4145040	Supplies	432.61	12/22/2018	100-430-3000-42100-0000	
	Check Total:	432.61			
Vendor: ferpo	Fergus Power Pump			Check Sequence: 39	ACH Enabled: False
40431	Biosolids Cleanup	12,200.00	12/22/2018	408-430-3330-43840-1805	
	Check Total:	12,200.00			
Vendor: feren	Ferguson Enterprises, Inc.			Check Sequence: 40	ACH Enabled: False
6204023	Teflon Tape & Nut Driver Set	20.29	12/22/2018	601-494-9440-42100-0000	
	Check Total:	20.29			
Vendor: fidse	Fidelity Security Life			Check Sequence: 41	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2164840	EE Paid Vision Insurance - December 2018	42.91	12/22/2018	100-000-0000-21770-0000	
	Check Total:	42.91			
Vendor: finan 744046486	Finance and Commerce TH101 & TH94 ADA & Bridge Rail Improve.	234.09	12/22/2018	Check Sequence: 42 100-410-1325-43520-1706	ACH Enabled: False
	Check Total:	234.09			
Vendor: firch 48900	First Choice Uniforms Inc Clothing	629.00	12/22/2018	Check Sequence: 43 100-430-3000-42180-0000	ACH Enabled: False
	Check Total:	629.00			
Vendor: frare 182912-IN	Franz Reprographics Paper	182.50	12/22/2018	Check Sequence: 44 603-496-9495-42000-0000	ACH Enabled: False
	Check Total:	182.50			
Vendor: marso 1715	Marc Frederickson Softner Salt	125.10	12/22/2018	Check Sequence: 45 205-450-5205-43820-0000	ACH Enabled: False
1716	Softner Salt	34.75	12/22/2018	100-450-5186-43820-0000	
1716	Softner Salt	55.60	12/22/2018	100-430-3000-43820-0000	
1716	Softner Salt	48.65	12/22/2018	100-420-2100-43820-0000	
	Check Total:	264.10			
Vendor: fulda 21258 Foxtail L	Dale Fuller Overpay Final Water 0 21258 Foxtail Ln S.	233.60	12/22/2018	Check Sequence: 46 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	233.60			
Vendor: selac 1296448	Further November Participant Fee	13.50	12/22/2018	Check Sequence: 47 100-410-1325-43015-0000	ACH Enabled: False
	Check Total:	13.50			
Vendor: grelaco 3597205620	Great Lakes Coca Cola Beverage Inventory	510.42	12/22/2018	Check Sequence: 48 205-450-5205-42540-0000	ACH Enabled: False
3597205621	Return CO2 Tank	-75.00	12/22/2018	205-450-5205-42540-0000	
	Check Total:	435.42			
Vendor: handa 13601 Birch Rd	Darin Hansen Overpay Final Water - 13601 Birch Rd	233.31	12/22/2018	Check Sequence: 49 601-000-0000-11750-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	233.31			
Vendor: harra 19494 Prairievi	Rachael Harrison Overpay Final Water - 19494 Prairieview Dr	44.87	12/22/2018	Check Sequence: 50 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	44.87			
Vendor: harli 728560102328	Hartford Life and Accident Insurance Company EE Paid LTD Insurance - December 2018	598.61	12/22/2018	Check Sequence: 51 100-000-0000-21770-0000	ACH Enabled: False
	Check Total:	598.61			
Vendor: hawch 4400401	Hawkins Inc. Chlorine, Phosphate	1,937.18	12/22/2018	Check Sequence: 52 601-494-9440-42160-0000	ACH Enabled: False
	Check Total:	1,937.18			
Vendor: hencosh 1000119357	Henn. Co. Accounts Receivable RecordEASE Web Transactions - Nov 2018	67.50	12/22/2018	Check Sequence: 53 100-430-3000-44300-0000	ACH Enabled: False
	Check Total:	67.50			
Vendor: henat CCN #18-12914 CCN#18012562	Hennepin County Attorney's Office 20% Seized Property Distribution to HCAO 20% Seized Property Distribution to HCAO	116.80 129.00	12/22/2018 12/22/2018	Check Sequence: 54 202-420-2100-44310-0000 202-420-2100-44310-0000	ACH Enabled: False
	Check Total:	245.80			
Vendor: hencotr1	Hennepin County Treasurer 2019 TNT Notices	950.64	12/22/2018	Check Sequence: 55 100-410-1325-43520-0000	ACH Enabled: False
	Check Total:	950.64			
Vendor: herli	Lisa Herbert Mileage Rmb SLUC Mtg - Golden Valley, MN	21.15	12/22/2018	Check Sequence: 56 100-410-1520-44360-0000	ACH Enabled: False
	Check Total:	21.15			
Vendor: holpe 41862	Holt Tour & Charter Inc Senior Trip	650.00	12/22/2018	Check Sequence: 57 100-450-5186-44326-0000	ACH Enabled: False
	Check Total:	650.00			
Vendor: heure	House Rescuers, LLC			Check Sequence: 58	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
112918	Beaver Control	434.00	12/22/2018	603-496-9495-44055-0000	
	Check Total:	434.00			
Vendor: i94we 6578	I-94 West Chamber of Commerce Membersip Dues - 2019	300.00	12/22/2018	Check Sequence: 59 100-000-0000-15500-0000	ACH Enabled: False
	Check Total:	300.00			
Vendor: innof IN2294502 IN2294502 IN2299003	Innovative Office Solutions LLC Batteries Office Supplies Supplies	28.06 17.15 27.11	12/22/2018 12/22/2018 12/22/2018	Check Sequence: 60 100-430-3000-42102-0000 100-430-3000-42000-0000 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	72.32			
Vendor: jrapp 11272018	J.R.'s Appliance Disposal, Inc Appliances & Electronics Pickup	313.45	12/22/2018	Check Sequence: 61 100-430-3245-43865-0000	ACH Enabled: False
	Check Total:	313.45			
Vendor: jacsm 5655	Jack's Small Engine, Inc. Equipment Repair	48.20	12/22/2018	Check Sequence: 62 100-420-2210-42103-0000	ACH Enabled: False
	Check Total:	48.20			
Vendor: kengr 145822 145980 145980 145980 145980	Kennedy & Graven, Chartered RG110-00033, Oct CSAH 81/13 RG110-00045, Oct Sales Tax Referendum RG110-00044, Oct Graco TIF & MIF RG110-00005, Oct MCES Agmt, Met Council T RG110-00005, Oct PUD Agree Lennar/Laurel C	273.00 422.50 2,446.25 1,192.50 146.25	12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018	Check Sequence: 63 446-430-3121-43040-1402 100-410-1325-43040-0000 462-465-6500-43040-8150 408-430-3330-43040-0000 447-430-3121-43040-8150	ACH Enabled: False
	Check Total:	4,480.50			
Vendor: kjoen 105824 105825 105826 105827 105828 105829 105830	Kjolhaug Environmental Serv. Co., Inc. 2000-258 General 2017-160 CSAH 117 2018-007 FedEx Monitoring 2018-162 Northdale Blvd. 2018-188 Hassan Sand & Gravel 2018-189 DR Horton-Brockton 2018-190 Graco	527.70 2,845.00 480.00 2,455.11 488.63 583.63 583.63	12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018	Check Sequence: 64 100-430-3000-43030-0000 447-430-3121-43030-1804 603-496-9495-43030-0000 401-430-3121-43030-1701 603-496-9495-43030-8150 603-496-9495-43030-8150 603-496-9495-43030-8150	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7,963.70			
Vendor: klpe November 2018	Margaret Klingler Cleaning - City Hall (4 Weekends)	414.00	12/22/2018	Check Sequence: 65 100-410-1940-44060-0000	ACH Enabled: False
	Check Total:	414.00			
Vendor: lanto 13621 Superior	Tonya Langerak Overpay Final Water - 13621 Superior Dr	302.61	12/22/2018	Check Sequence: 66 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	302.61			
Vendor: lanli 4438085	Language Line Services Monthly Fees for Language Line Services	52.80	12/22/2018	Check Sequence: 67 100-420-2100-43100-0000	ACH Enabled: False
	Check Total:	52.80			
Vendor: laneq 03-624048	Lano Equipment, Inc. Rim Repair	120.86	12/22/2018	Check Sequence: 68 100-430-3000-44040-0000	ACH Enabled: False
	Check Total:	120.86			
Vendor: lels December 2018	Law Enforcement Labor Services, Inc. December 2018 Union Dues	196.00	12/22/2018	Check Sequence: 69 100-000-0000-21709-0000	ACH Enabled: False
	Check Total:	196.00			
Vendor: lemgl 21558 Evergreen	Glen lemons Overpay Final Water - 21558 Evergreen Tr	27.76	12/22/2018	Check Sequence: 70 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	27.76			
Vendor: leorho 20576 Twilight	Rhonda Leone Overpay Final Water - 20576 Twilight Tr	136.61	12/22/2018	Check Sequence: 71 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	136.61			
Vendor: meiki 12357 Breanna C	Kim Meier Overpay Final Water - 12357 Breanna Ct	13.54	12/22/2018	Check Sequence: 72 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	13.54			
Vendor: menar 33664	Menards, Inc. Casters, Tape, Strainer/Stop, Union	55.71	12/22/2018	Check Sequence: 73 100-430-3000-42100-0000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
34054	Connectors, Staples, Wire, Etc - Memorial Rink	149.48	12/22/2018	100-450-5200-42100-0000	
	Check Total:	205.19			
Vendor: metcou 11302018	Metropolitan Council Environmental Service SAC Reporting - Nov 2018	22,141.35	12/22/2018	Check Sequence: 74 408-430-3330-43851-0000	ACH Enabled: False
	Check Total:	22,141.35			
Vendor: meyda 13373 Basswood	Dan Meyer Overpay Final Water - 13373 Basswood Ln	49.51	12/22/2018	Check Sequence: 75 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	49.51			
Vendor: minin SOI-075315	Minncor Industries Foaming Hand Soap	50.00	12/22/2018	Check Sequence: 76 100-410-1325-42000-0000	ACH Enabled: False
	Check Total:	50.00			
Vendor: minva 948428	Minnesota Valley Testing Labs, Inc WWTP Testing	86.40	12/22/2018	Check Sequence: 77 602-495-9490-44080-0000	ACH Enabled: False
949876	WWTP Testing	86.40	12/22/2018	602-495-9490-44080-0000	
950346	WWTP Testing	242.40	12/22/2018	602-495-9490-44080-0000	
950936	WWTP Testing	86.40	12/22/2018	602-495-9490-44080-0000	
950973	WWTP Testing	115.20	12/22/2018	602-495-9490-44080-0000	
	Check Total:	616.80			
Vendor: mnman CCN #18-12914	MN Management of Budget - Seized Property 10% Seized Property Distribution to State of MN	58.40	12/22/2018	Check Sequence: 78 202-420-2100-44310-0000	ACH Enabled: False
CCN#18012562	10% Seized Property Distribution to State of MN	64.50	12/22/2018	202-420-2100-44310-0000	
	Check Total:	122.90			
Vendor: mnmun 52204	MN Municipal Utilites Assn Safety Mgmt Prg - 3rd Quarter	950.00	12/22/2018	Check Sequence: 79 602-495-9490-44360-0000	ACH Enabled: False
52204	Safety Mgmt Prg - 3rd Quarter	950.00	12/22/2018	601-494-9440-44360-0000	
52204	Safety Mgmt Prg - 3rd Quarter	950.00	12/22/2018	603-496-9495-44360-0000	
	Check Total:	2,850.00			
Vendor: morge 13146 Aspen Dr	Gerald Morton Overpay Final Water - 13146 Aspen Dr	64.91	12/22/2018	Check Sequence: 80 601-000-0000-11750-0000	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	64.91			
Vendor: mrsig 202583	M-R Sign Co., Inc. Street Signs	1,368.55	12/22/2018	Check Sequence: 81 100-430-3121-42260-0000	ACH Enabled: False
	Check Total:	1,368.55			
Vendor: gssc 11451240 11451240	My Alarm Center Monitoring - December 2018 Monitoring - December 2018	22.61 17.75	12/22/2018 12/22/2018	Check Sequence: 82 100-410-1941-43880-0000 100-420-2210-43880-0000	ACH Enabled: False
	Check Total:	40.36			
Vendor: minnc 720603122018	NCPERS Group Life Ins. December Life Insurance EE Reimbursed	320.00	12/22/2018	Check Sequence: 83 100-000-0000-21704-0000	ACH Enabled: False
	Check Total:	320.00			
Vendor: optba 948196	Optum Bank Bank Fees HSA Accts - 3rd Qtr 2018	267.75	12/22/2018	Check Sequence: 84 100-410-1325-44300-0000	ACH Enabled: False
	Check Total:	267.75			
Vendor: parmi	Mike Parker Swivel Mount for New Tanker 11	62.10	12/22/2018	Check Sequence: 85 400-420-2210-45500-0000	ACH Enabled: False
	Check Total:	62.10			
Vendor: phida 21731 Linden Wa	David Phillips Overpay Final Water - 21731 Linden Way	12.11	12/22/2018	Check Sequence: 86 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	12.11			
Vendor: legsh 152672	Pre-Paid Legal Services, Inc EE Paid Insurance Premiums - November 2018	112.65	12/22/2018	Check Sequence: 87 100-000-0000-21751-0000	ACH Enabled: False
	Check Total:	112.65			
Vendor: propf 12512 Otto St	Property Fixx LLC Overpay Final Water - 12512 Otto St	175.85	12/22/2018	Check Sequence: 88 601-000-0000-11750-0000	ACH Enabled: False
	Check Total:	175.85			
Vendor: quill	Quill Corporation			Check Sequence: 89	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2786454	Copy Paper (8)	263.92	12/22/2018	100-410-1325-42000-0000	
3000877	Forks	30.29	12/22/2018	100-410-1325-42000-0000	
3000877	Toilet Paper	95.98	12/22/2018	100-410-1325-42000-0000	
	Check Total:	390.19			
Vendor: ransa	Randy's Sanitation, Inc.			Check Sequence: 90	ACH Enabled: False
	Community Rm - November 2018	262.78	12/22/2018	100-410-1941-43840-0000	
	Fire - November 2018	29.19	12/22/2018	100-420-2210-43840-0000	
1-148272-5	Montly Recycling Fee - November 2018	10,359.57	12/22/2018	100-430-3245-43100-0000	
121119-9	CH Garbage Service - November	107.15	12/22/2018	100-410-1940-43840-0000	
121119-9	PW Garbage Service - November	250.01	12/22/2018	100-430-3000-43840-0000	
1-214957-0	Police - Garbage Service - Nov 2018	166.91	12/22/2018	100-420-2100-43840-0000	
131546-1	RAC	291.94	12/22/2018	205-450-5205-43840-0000	
228929-3	Senior Center	94.97	12/22/2018	100-450-5186-43840-0000	
83285-4	Hassan Town Hall Garbage Svc - November	80.61	12/22/2018	100-410-1940-43840-0000	
85089-8	WWTP Garbage Service - November	333.34	12/22/2018	602-495-9490-43840-0000	
	Check Total:	11,976.47			
Vendor: tragr	RFS Enterprises Inc			Check Sequence: 91	ACH Enabled: False
EM-127875	Helmet Lettering	33.75	12/22/2018	100-420-2210-42100-0000	
EM-127955	Helmet Lettering	46.25	12/22/2018	100-420-2210-42100-0000	
	Check Total:	80.00			
Vendor: rogtr	Rogers True Value Hardware Inc			Check Sequence: 92	ACH Enabled: False
15968	3/4" Cab Clamp Connector	5.96	12/22/2018	100-450-5200-42100-0000	
15978	Lamps	21.98	12/22/2018	100-420-2210-42103-0000	
	Check Total:	27.94			
Vendor: schlo	Lori Schoenborn			Check Sequence: 93	ACH Enabled: False
	Senior Exercise Classes	18.00	12/22/2018	100-450-5186-43100-0000	
	Check Total:	18.00			
Vendor: johla	SiteOne Landscape Supply			Check Sequence: 94	ACH Enabled: False
88016381-001	1" x 100' Hose Flexogen	144.22	12/22/2018	100-450-5200-42100-0000	
	Check Total:	144.22			
Vendor: srfeo	SRF Consulting Group Inc.			Check Sequence: 95	ACH Enabled: False
10165.00-14	Comprehensive Plan Land Use Update - Ending	14,002.32	12/22/2018	100-410-1910-43100-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	14,002.32			
Vendor: accbe 1392698	TASC Continuation Fees	15.00	12/22/2018	Check Sequence: 96 100-410-1325-44300-0000	ACH Enabled: False
	Check Total:	15.00			
Vendor: teal0 December 2018 December 2018	Teamsters Local 320 December 2018 - Union Dues - Legal Defense F December 2018 - Union Dues	65.16 700.00	12/22/2018 12/22/2018	Check Sequence: 97 100-000-0000-21709-0000 100-000-0000-21709-0000	ACH Enabled: False
	Check Total:	765.16			
Vendor: terSu 78953-00	Terminal Supply Co Connectors & Cable Ties	244.68	12/22/2018	Check Sequence: 98 100-430-3000-42100-0000	ACH Enabled: False
	Check Total:	244.68			
Vendor: titre 11743385 11759074	Titan Rentals Excavator Rental Excavator Rental - COI Credit	1,953.70 -197.70	12/22/2018 12/22/2018	Check Sequence: 99 100-420-2100-44100-0000 100-420-2100-44100-0000	ACH Enabled: False
	Check Total:	1,756.00			
Vendor: trasec 300395173 300395174 300395175 300395176	TransAlarm Security Solutions Door Security Controller Support Agree - FIRE Door Security Controller Support Agree - CITY Door Security - Community Rm Door Security Controller Support Agree - PW	287.55 150.02 75.01 737.62	12/22/2018 12/22/2018 12/22/2018 12/22/2018	Check Sequence: 100 100-420-2210-44010-0000 100-410-1940-44010-0000 100-410-1941-44010-0000 100-430-3000-44010-0000	ACH Enabled: False
	Check Total:	1,250.20			
Vendor: vantr 306516 306516 306516	Vantagepoint Transfer Agents - 306516 12/21/2018 Payroll 12/07/2018 Payroll 11/23/2018 Payroll	711.00 711.00 711.00	12/22/2018 12/22/2018 12/22/2018	Check Sequence: 101 100-000-0000-21705-0000 100-000-0000-21705-0000 100-000-0000-21705-0000	ACH Enabled: False
	Check Total:	2,133.00			
Vendor: verwi 9818775465	Verizon Wireless Services, LLC Cell Phone	7.57	12/22/2018	Check Sequence: 102 100-420-2210-43210-0000	ACH Enabled: False
	Check Total:	7.57			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: grain 9012667722	W.W. Grainger, Inc. High Pressure Sodium Lamps - Main St	428.28	12/22/2018	Check Sequence: 103 100-430-3160-42238-0000	ACH Enabled: False
	Check Total:	428.28			
Vendor: watco 893494 893758 893877 894091 894091	Watson Company Concessions Stock (Previous Inv Short Paid) Napkin Dispenser Concessions Stock Concessions Stock Paper Plates	39.66 0.01 362.55 529.57 17.16	12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018	Check Sequence: 104 205-450-5205-42550-0000 100-430-3000-42100-0000 205-450-5205-42550-0000 205-450-5205-42550-0000 100-450-5186-42100-0000	ACH Enabled: False
	Check Total:	948.95			
Vendor: weswh 825216	Westside Wholesale Tire & Supply Tires	1,680.13	12/22/2018	Check Sequence: 105 100-430-3122-42103-0000	ACH Enabled: False
	Check Total:	1,680.13			
Vendor: wilwo	Wild Wood Sleigh and Carriage Sleigh Rides Tree Lighting	650.00	12/22/2018	Check Sequence: 106 100-450-5120-43445-0000	ACH Enabled: False
	Check Total:	650.00			
Vendor: wrihe 11192018	Wright-Hennepin Coop Electric Assn Street Lights - Unmetered	470.25	12/22/2018	Check Sequence: 107 100-430-3160-43810-0000	ACH Enabled: False
	Check Total:	470.25			
Vendor: wsbas 01879-190,64 01879-520, 41 02169-480, 10 02169-880, 20 02169-880, 20 03193-060, 27 03193-330, 10 03193-340, 23 03193-340, 23 03193-340, 23 03193-350, 22 03193-350, 22 03193-350, 22 03193-360, 18	WSB & Associates, Inc. 01879-190, Oct State Aid Svcs 01879-520, Oct Industrial Blvd Extensions 02169-480, Oct Fletcher Hills 2nd Addition 02169-880, Oct Brockton Ln Utility Ext Project 02169-880, Oct Brockton Ln Utility Extention P 03193-060, Oct Production Well 9 & Pumphouse 03193-330, Oct Northdale Blvd Street Improver 03193-340, Oct Justen Cir Street & Utility Imprc 03193-340, Oct Justen Cir Street & Utility Imprc 03193-340, Oct Justen Cir Street & Utility Imprc 03193-350, Oct Rogers Dr Reconstr Ph2 (SDLR 03193-350, Oct Rogers Dr Reconstr Ph2 (SDLR 03193-350, Oct Rogers Dr Reconstr Ph2 (SDLR 03193-360, Oct NE Hassan St Improvements	68.25 3,515.50 7,517.50 221.03 1,027.72 67.50 3,221.50 1,587.50 -1,587.50 1,587.50 -1,014.00 1,014.00 1,014.00 3,160.00	12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018 12/22/2018	Check Sequence: 108 100-430-3121-43030-0000 402-430-3121-43030-1707 100-410-1950-43030-8150 406-430-3121-43030-1510 405-430-3121-43030-1510 407-430-3320-43030-1519 401-430-3121-43030-1701 402-000-0000-10100-0000 402-000-0000-10100-5000 402-430-3121-43030-1604 402-000-0000-10100-5000 402-430-3121-43030-1702 402-000-0000-10100-0000 401-430-3121-43030-1703	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
03193-370, 8	03193-370, Oct Fletcher Bypass Exhibits	4,238.00	12/22/2018	450-465-6500-43030-1409	
R011087-000, 12	R011087-000, Oct Mallard Estates St Improvem	2,000.50	12/22/2018	401-430-3121-43030-1801	
R011094-000, 11	R011094-000, Oct Crow River Hgts St Improver	701.75	12/22/2018	401-430-3121-43030-1802	
R011402-000, 11	R011402-000, Oct Lennar/Laurel Crk Dev Ph 2	441.50	12/22/2018	447-430-3121-43030-8150	
R011432-000, 10	R011432-000, Oct Gen Engrg Svs - Northdale B	557.50	12/22/2018	401-430-3121-43030-1701	
R011432-000, 10	R011432-000, Oct Gen Engrg Svs - WWTP Bios	364.00	12/22/2018	408-430-3330-43030-1805	
R011432-000, 10	R011432-000, Oct Gen Engrg Svs - N Pressure 2	273.00	12/22/2018	601-494-9440-43030-0000	
R011432-000, 10	R011432-000, Oct Gen Engrg Svs - Industrial Bl	406.25	12/22/2018	402-430-3121-43030-1707	
R011432-000, 10	R011432-000, Oct Gen Engrg Svs - SDL Trail	913.00	12/22/2018	427-450-5300-43030-1808	
R011432-000, 10	R011432-000, Oct Gen Engrg Services - Transpc	1,092.00	12/22/2018	402-430-3121-43030-0000	
R011432-000, 10	R011432-000, Oct Gen Engrg Services - CSAH 1	65.00	12/22/2018	446-430-3121-43030-1402	
R011432-000, 10	R011432-000, Oct General Engineering Services	5,077.00	12/22/2018	100-410-1950-43030-0000	
R011797-000, 6	R011797-000, Oct Pavement Mgmt OCI Rating	1,151.50	12/22/2018	401-430-3121-43030-0000	
R011892-000, 5	R011892-000, Oct CSAH 81 Corridor Study	1,724.00	12/22/2018	402-430-3121-43030-1807	
R012606-000, 3	R012606-000, Oct Augusta Prairie 3rd Addition	5,979.50	12/22/2018	100-410-1950-43030-8150	
R012835-000, 2	R012835-000, Oct Fletcher Ln Util Ext & Str Im	8,198.25	12/22/2018	402-000-0000-10100-0000	
R012835-000, 2	R012835-000, Oct Fletcher Ln Util Ext & Str Im	8,198.25	12/22/2018	402-430-3121-43030-1810	
R012835-000, 2	R012835-000, Oct Fletcher Ln Util Ext & Str Im	-8,198.25	12/22/2018	402-000-0000-10100-4999	
R012843-000, 2	R012843-000, Oct Main St Reconstruction Proje	12,180.50	12/22/2018	406-430-3121-43030-1811	
R012863-000, 2	R012863-000, Oct Primrose Schools SW Review	612.50	12/22/2018	100-410-1950-43030-8150	
R012915-000, 1	R012915-000, Oct Graco Expansion Plan Review	2,803.00	12/22/2018	100-410-1950-43030-8150	
R013028-000, 1	R013028-000, Oct Industrial Blvd Ext Plat	2,474.00	12/22/2018	402-430-3121-43030-1707	
R014432-000, 10	R014432-000, Oct Gen Engrg Svcs -Scannel 2nc	270.00	12/22/2018	100-410-1950-43030-8150	
R014432-000, 10	R014432-000, Oct Gen Engrg Svcs -Justen Cir S	-270.00	12/22/2018	402-000-0000-10100-5000	
R014432-000, 10	R014432-000, Oct Gen Engrg Svcs -Justen Cir S	270.00	12/22/2018	402-000-0000-10100-0000	
R014432-000, 10	R014432-000, Oct Gen Engrg Svcs -Justen Cir S	270.00	12/22/2018	402-430-3121-43030-1604	
R014432-000, 10	R014432-000, Oct Gen Engrg Svcs - Fletcher By	16.25	12/22/2018	450-465-6500-43030-1409	
	Check Total:	73,209.50			
Vendor: xcele	Xcel Energy			Check Sequence: 109	ACH Enabled: False
51-9712220-4	Street Light - Edgewater - Oct 2018	228.72	12/22/2018	100-430-3160-43810-0000	
51-9712220-4	Street Light - Rogers Dr & 136th Ave Nt - Oct 20	173.61	12/22/2018	100-430-3160-43810-0000	
51-9712220-4	Street Light - Recurring Charges - Unmetered	5,666.44	12/22/2018	100-430-3160-43810-0000	
51-9712220-4	Street Light - Northpoint - Oct 2018	39.86	12/22/2018	100-430-3160-43810-0000	
51-9712220-4	Street Light - Rogers Dr & 140th Ct - Oct 2018	132.79	12/22/2018	100-430-3160-43810-0000	
51-9712220-4	Street Light - Church & Main St - Oct 2018	160.48	12/22/2018	100-430-3160-43810-0000	
	Check Total:	6,401.90			
Vendor: yalme	Yale Mechanical, LLC			Check Sequence: 110	ACH Enabled: False
197356	FD - Boiler Repair	212.73	12/22/2018	100-420-2210-44010-0000	
197396	CR - Boiler Repair	270.76	12/22/2018	100-410-1941-44010-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
197649	Muni - No Heat in Bar Repair	1,105.77	12/22/2018	609-497-9770-44010-0000	
	Check Total:	1,589.26			
Vendor: youde	Demetruis & Cas Young			Check Sequence: 111	ACH Enabled: False
13837 Jasmine C	Overpay Final Water - 13837 Jasmine Ct	296.22	12/22/2018	601-000-0000-11750-0000	
	Check Total:	296.22			
	Total for Check Run:	229,748.84			
	Total of Number of Checks:	111			

# Accounts Payable

## Computer Check Proof List by Vendor

User: bbruska  
 Printed: 12/05/2018 - 11:12AM  
 Batch: 00001.12.2018



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: wirbe	BreakThru Beverage Minnesota			Check Sequence: 1	ACH Enabled: False
1080889574	Liquor	264.00	12/11/2018	609-497-9760-42510-0000	
1080889574	Wine	313.99	12/11/2018	609-497-9760-42530-0000	
1080894598	Liquor	229.94	12/11/2018	609-497-9770-42510-0000	
1080894655	Wine	622.00	12/11/2018	609-497-9760-42530-0000	
1080894655	Liquor	3,229.39	12/11/2018	609-497-9760-42510-0000	
1080894655	Mix	124.59	12/11/2018	609-497-9760-42540-0000	
	Check Total:	4,783.91			
Vendor: capbe	Capitol Beverage			Check Sequence: 2	ACH Enabled: False
2190638	Beer	8,346.46	12/11/2018	609-497-9760-42520-0000	
2192609	Beer	152.00	12/11/2018	609-497-9770-42520-0000	
2193084	Beer	7,074.70	12/11/2018	609-497-9760-42520-0000	
	Check Total:	15,573.16			
Vendor: berbe	Chas. A. Bernick, Inc.			Check Sequence: 3	ACH Enabled: False
465581	Beer	320.00	12/11/2018	609-497-9760-42520-0000	
466860	Mix	49.20	12/11/2018	609-497-9760-42540-0000	
466861	Beer	694.40	12/11/2018	609-497-9760-42520-0000	
	Check Total:	1,063.60			
Vendor: cinco	Cintas Corporation			Check Sequence: 4	ACH Enabled: False
4012563883	Rugs/Towels	159.72	12/11/2018	609-497-9770-43100-0000	
	Check Total:	159.72			
Vendor: citro	City of Rogers			Check Sequence: 5	ACH Enabled: False
7-00003300-00-5	RWAS Sewer	17.86	12/11/2018	609-497-9760-43850-0000	
7-00003300-00-5	RWAS Water	7.60	12/11/2018	609-497-9760-43820-0000	
7-00003305-00-0	RWAS Irrigation	0.97	12/11/2018	609-497-9760-43850-0000	
7-00003470-00-3	MUNI Water	12.88	12/11/2018	609-497-9770-43820-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
7-00003470-00-3	MUNI Sewer	28.06	12/11/2018	609-497-9770-43850-0000	
	Check Total:	67.37			
Vendor: dahdi	Dahlheimer Distributing Co.			Check Sequence: 6	ACH Enabled: False
1384133	Beer	512.00	12/11/2018	609-497-9760-42520-0000	
1384134	Bar Beer	76.80	12/11/2018	609-497-9770-42520-0000	
1384158	Bar Beer	873.85	12/11/2018	609-497-9770-42520-0000	
1384159	Bar Beer	32.00	12/11/2018	609-497-9770-42520-0000	
1931163	Beer	21,473.40	12/11/2018	609-497-9760-42520-0000	
193577	Beer	46.40	12/11/2018	609-497-9760-42520-0000	
193996	Beer	246.00	12/11/2018	609-497-9760-42520-0000	
	Check Total:	23,260.45			
Vendor: dmxmu	DMX Music - Minneapolis			Check Sequence: 7	ACH Enabled: False
54353427	Satellite Radio - December	96.78	12/11/2018	609-497-9760-43100-0000	
	Check Total:	96.78			
Vendor: gense	General Security Serv. Corp.			Check Sequence: 8	ACH Enabled: False
381065	Muni Alarm Monitoring Quarterly Jan/Feb 2019	49.35	12/11/2018	609-000-0000-15500-0000	
381065	Muni Alarm Monitoring Quarterly December 20	24.67	12/11/2018	609-497-9770-43100-0000	
	Check Total:	74.02			
Vendor: grelaco	Great Lakes Coca Cola			Check Sequence: 9	ACH Enabled: False
3597205622	RWAS Mix	981.94	12/11/2018	609-497-9760-42540-0000	
3597205623	Muni Pop/Mix Gas Tank Credit	-525.00	12/11/2018	609-497-9770-42540-0000	
	Check Total:	456.94			
Vendor: guape	Guardian Pest Solutions, Inc.			Check Sequence: 10	ACH Enabled: False
1939437	Pest Service October	37.80	12/11/2018	609-497-9770-43100-0000	
	Check Total:	37.80			
Vendor: ilca	Illinois Casualty Company			Check Sequence: 11	ACH Enabled: False
LL99160	2019 Insurance RWAS	1,600.00	12/11/2018	609-000-0000-15500-0000	
LL99160	2019 Insurance Comm Ctr	99.00	12/11/2018	609-000-0000-15500-0000	
LL99160	2019 Insurance Muni	200.00	12/11/2018	609-000-0000-15500-0000	
	Check Total:	1,899.00			
Vendor: jjtay	JJ Taylor Distributing Co of MN., Inc.			Check Sequence: 12	ACH Enabled: False



Invoice No	Description	Amount	Payment Date	Acct Number	Reference
2916313	Beer	253.40	12/11/2018	609-497-9760-42520-0000	
2916363	Bar Beer	483.00	12/11/2018	609-497-9770-42520-0000	
2916365	Beer	1,211.70	12/11/2018	609-497-9760-42520-0000	
	Check Total:	1,948.10			
Vendor: johbr	Johnson Brothers Liquor Co.			Check Sequence: 13	ACH Enabled: False
1155951	Liquor	1,752.76	12/11/2018	609-497-9760-42510-0000	
1155952	Wine	1,337.40	12/11/2018	609-497-9760-42530-0000	
1155953	Liquor	1,572.06	12/11/2018	609-497-9760-42510-0000	
1157370	Wine	601.56	12/11/2018	609-497-9760-42530-0000	
1163260	Liquor	233.76	12/11/2018	609-497-9770-42510-0000	
1163345	Liquor	5,014.81	12/11/2018	609-497-9760-42510-0000	
1163346	Wine	5,042.32	12/11/2018	609-497-9760-42530-0000	
1163347	Wine	45.98	12/11/2018	609-497-9760-42530-0000	
1163348	Liquor	3,006.54	12/11/2018	609-497-9760-42510-0000	
511954	Liquor Credit	-424.00	12/11/2018	609-497-9760-42510-0000	
	Check Total:	18,183.19			
Vendor: artbe	Johnson Brothers Liquor Company			Check Sequence: 14	ACH Enabled: False
3307202	Beer	44.50	12/11/2018	609-497-9770-42520-0000	
3308717	Beer	89.00	12/11/2018	609-497-9760-42520-0000	
3308721	Beer	227.90	12/11/2018	609-497-9760-42520-0000	
439358	Beer Credit	-19.74	12/11/2018	609-497-9760-42520-0000	
440156	Beer Credit	-84.94	12/11/2018	609-497-9760-42520-0000	
	Check Total:	256.72			
Vendor: shagr	Kelbro Company			Check Sequence: 15	ACH Enabled: False
2309953	Ice	74.46	12/11/2018	609-497-9760-42570-0000	
	Check Total:	74.46			
Vendor: cenal	Inforzato Kyle Thomas			Check Sequence: 16	ACH Enabled: False
12/21/18	Booked 12/21/18	400.00	12/11/2018	609-497-9770-43430-0000	
	Check Total:	400.00			
Vendor: lupbre	Lupulin Brewing			Check Sequence: 17	ACH Enabled: False
17099	Beer	306.00	12/11/2018	609-497-9760-42520-0000	
	Check Total:	306.00			

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: mamun	M Amundson Cigar & Candy Co LLP			Check Sequence: 18	ACH Enabled: False
269621	Supplies for Resale	202.90	12/11/2018	609-497-9760-42580-0000	
269621	Mix	17.60	12/11/2018	609-497-9760-42540-0000	
269621	Food for Resale	38.40	12/11/2018	609-497-9760-42550-0000	
269621	Tobacco	1,881.74	12/11/2018	609-497-9760-42560-0000	
	Check Total:	2,140.64			
Vendor: mlba	Minnesota Licensed Beverage Association			Check Sequence: 19	ACH Enabled: False
2004179	2019 Annual Dues - Muni	90.00	12/11/2018	609-000-0000-15500-0000	
2004179	2019 Annual Dues - RWAS	270.00	12/11/2018	609-000-0000-15500-0000	
	Check Total:	360.00			
Vendor: gssc	My Alarm Center			Check Sequence: 20	ACH Enabled: False
11451368	RWAS Alarm Monitoring December	42.87	12/11/2018	609-497-9760-43100-0000	
	Check Total:	42.87			
Vendor: phiwi	Phillips Wine & Spirits			Check Sequence: 21	ACH Enabled: False
2459615	Wine	113.40	12/11/2018	609-497-9760-42530-0000	
2459725	Wine	49.50	12/11/2018	609-497-9760-42530-0000	
2459726	Liquor	268.65	12/11/2018	609-497-9760-42510-0000	
2459727	Wine	1,520.00	12/11/2018	609-497-9760-42530-0000	
2464790	Liquor	663.60	12/11/2018	609-497-9760-42510-0000	
2464791	Liquor	331.80	12/11/2018	609-497-9770-42510-0000	
2464796	Liquor	27.78	12/11/2018	609-497-9770-42510-0000	
2464855	Liquor	843.29	12/11/2018	609-497-9760-42510-0000	
2464856	Wine	2,440.00	12/11/2018	609-497-9760-42530-0000	
2464857	Mix	441.70	12/11/2018	609-497-9760-42540-0000	
24664797	Mix	97.90	12/11/2018	609-497-9770-42540-0000	
312762	Mix Credit	-6.75	12/11/2018	609-497-9760-42540-0000	
312763	Wine Credit	-78.00	12/11/2018	609-497-9760-42530-0000	
312764	Wine Credit	-104.00	12/11/2018	609-497-9760-42530-0000	
	Check Total:	6,608.87			
Vendor: ransa	Randy's Sanitation, Inc.			Check Sequence: 22	ACH Enabled: False
1-3612-6	RWAS Trash November	214.07	12/11/2018	609-497-9760-43840-0000	
1-80159-4	Muni Trash November	194.70	12/11/2018	609-497-9770-43840-0000	
	Check Total:	408.77			
Vendor: reifo	Reinhart Food Service, LLC			Check Sequence: 23	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
498845	Popcorn, Oil, Food Trays	123.81	12/11/2018	609-497-9770-42100-0000	
525424	Straws, Popcorn, Food Tray, Handsoap	180.97	12/11/2018	609-497-9770-42100-0000	
	Check Total:	304.78			
Vendor: repso	Replenishment Solutions			Check Sequence: 24	ACH Enabled: False
2156168	Beer	123.00	12/11/2018	609-497-9760-42520-0000	
	Check Total:	123.00			
Vendor: smalo	Small Lot MN			Check Sequence: 25	ACH Enabled: False
25245	Wine	976.40	12/11/2018	609-497-9760-42530-0000	
	Check Total:	976.40			
Vendor: souwi	Southern Wine & Spirits			Check Sequence: 26	ACH Enabled: False
175014	Wine	136.00	12/11/2018	609-497-9760-42530-0000	
1754335	Liquor	3,938.40	12/11/2018	609-497-9760-42510-0000	
1754336	Wine	544.00	12/11/2018	609-497-9760-42530-0000	
1757868	Liquor	482.57	12/11/2018	609-497-9770-42510-0000	
1758012	Liquor	3,131.12	12/11/2018	609-497-9760-42510-0000	
1758013	Wine	2,826.82	12/11/2018	609-497-9760-42530-0000	
	Check Total:	11,058.91			
Vendor: theam	The American Bottling Co.			Check Sequence: 27	ACH Enabled: False
3569302670	Pop/Mix	364.60	12/11/2018	609-497-9760-42540-0000	
	Check Total:	364.60			
Vendor: uppla	Upper Lakes Foods			Check Sequence: 28	ACH Enabled: False
385110-00	Pizza for Resale	842.95	12/11/2018	609-497-9770-42550-0000	
	Check Total:	842.95			
Vendor: vinin	Vinocopia Inc			Check Sequence: 29	ACH Enabled: False
0217945	Wine	34.50	12/11/2018	609-497-9760-42530-0000	
0221254	Liquor	104.84	12/11/2018	609-497-9760-42510-0000	
0221254	Wine	620.00	12/11/2018	609-497-9760-42530-0000	
	Check Total:	759.34			
Vendor: grain	W.W. Grainger, Inc.			Check Sequence: 30	ACH Enabled: False
9004182730	Pleated Filters	128.16	12/11/2018	609-497-9760-42102-0000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	128.16			
Vendor: winme	Wine Merchants			Check Sequence: 31	ACH Enabled: False
7210074	Wine	137.82	12/11/2018	609-497-9760-42530-0000	
7210117	Wine	2,377.00	12/11/2018	609-497-9760-42530-0000	
7211514	Wine	108.00	12/11/2018	609-497-9760-42530-0000	
723645	Wine Credit	-500.00	12/11/2018	609-497-9760-42530-0000	
	Check Total:	2,122.82			
Vendor: wrsim	WRS Co. LLC			Check Sequence: 32	ACH Enabled: False
2010	Liquor	705.00	12/11/2018	609-497-9760-42510-0000	
	Check Total:	705.00			
	Total for Check Run:	95,588.33			
	Total of Number of Checks:	32			

### November 2018 US Bank P-Card Allocations

VENDOR	Account					Amount	Description
	Fund	Prog.	Dept.	Code	Proj.		
NATIONAL RECREATION &	100	000	0000	15500	0000	145.25	Annual Membership
SPLASHTOP.COM	100	000	0000	15500	0000	332.00	Remote Support Client
SPLASHTOP.COM	100	000	0000	15500	0000	458.00	Remote Support Client
SENSIBLE LAND USE COALITI	100	410	1325	44360	0000	96.00	SLUC Mtg 11/28/18 S Stahmer - S Scharber
AMZN MKTP US*M88DLOZR1	100	410	1325	42000	0000	28.17	Swingline Paper Cutter
GOVERNMENT CENTER GARAGE	100	410	1325	44360	8150	35.00	Parking - Graco Meeting
SAMSClub #6254	100	410	1325	42000	0000	15.33	Book
GOVERNMENT CENTER GARAGE	100	410	1325	44360	8150	35.00	Parking - Graco Meeting
CDW GOVT #PPV2702	100	410	1330	42000	0000	31.40	Foot Stand
CDW GOVT #PQK9834	100	410	1330	42000	0000	4.63	CD Sleeves
MSFT * E01006S36Y	100	410	1330	43190	0000	23.33	Azure Hosting
SPLASHTOP.COM	100	410	1330	43190	0000	66.00	Remote Support Client
SPLASHTOP.COM	100	410	1330	43190	0000	91.00	Remote Support Client
GTS EDUCATIONAL EVENTS	100	410	1330	44360	0000	700.00	Annual IT Symposium (2 Staff)
CDW GOVT #PWG0065	100	410	1330	42010	0000	28.63	DVI to VGA Adapter
CDW GOVT #PVZ0058	100	410	1330	42010	0000	764.89	UPS Battery Replacement
WWW.CHAMPIONSG.COM	100	410	1330	43190	0000	771.17	Monthly Email Hosting
CDW GOVT #PWV3106	100	410	1330	42010	0000	167.92	UPS Battery Replacement
GLAZED ON MAIN CORPORATIO	100	410	1410	42000	0000	54.20	Election Day Donuts for Judges
FACEBK *8XAHSGW5A2	100	410	1410	44310	0000	100.00	Facebook Campaign for Elections
AMZN MKTP US*M88DLOZR1	100	410	1410	42000	0000	12.37	Cauton Tape - Elections
AMAZON.COM*M80MLOGV2	100	410	1410	42000	0000	71.71	Dymo Label Printer - Elections
HIGHWAY 55 RENTAL AND SAL	100	410	1410	42000	0000	165.00	Stanchions for the Elections
ABDO EICK AND MEYERS LLP	100	410	1520	44360	0000	75.00	Government Seminar (Bruska)
SENSIBLE LAND USE COALITI	100	410	1520	44360	0000	48.00	SLUC Mtg 11/28/18 L Herbert
COMMERS CONDITIONED WA	100	410	1940	43820	0000	24.95	Water Service at City Hall
SAMSClub.COM	100	410	1941	42100	0000	19.84	Sugar
KAHLER GRAND HOTEL	100	410	1941	44360	0000	(23.30)	Partial Refund for MRPA Conference Hotel
FIRST NATIONAL BANK BUILD	100	410	1950	44360	0000	15.00	Parking
IMPARK00200193U	100	410	1950	44360	0000	7.00	Parking
TARGET 00014563	100	420	2100	42000	0000	43.00	Markers
OFFICEMAX/DEPOT 6649	100	420	2100	42000	0000	75.97	Webcam and Stapler
CHIEF SUPPLY VT	100	420	2100	42100	0000	453.54	NIK Kits
TARGET 00014563	100	420	2100	44385	0000	178.77	Trunk or Treat Supplies
THE HOME DEPOT #2821	100	420	2100	42102	0000	135.41	Building Repair Supplies
ROGERS TRUE VALUE	100	420	2100	42102	0000	289.44	Bldg Repairs - ECHO Blower and Surge Protector
ROGERS TRUE VALUE	100	420	2100	42102	0000	51.47	Extension Cords
TARGET 00014563	100	420	2100	42010	0000	32.25	Logitech Electronics - for Presentations
WILDLIFE SUPPLIES	100	420	2100	42105	0000	123.92	Animal Handling Gloves
NORTHERN TOOL EQUIPMNT	100	420	2100	42100	0000	9.67	Coupler for Compressor
THE HOME DEPOT #2821	100	420	2100	42000	0000	18.08	Sign Holder Rx Take Back Event
HOLIDAY STNSTORE 405	100	420	2100	42120	0000	32.61	Fuel - Public Works Pump Not Working
DINOS PIZZERIA	100	420	2100	44360	0000	22.55	Meals - TZD Conference Mankato
KWIK TRIP 44900004499	100	420	2100	44360	0000	24.40	Fuel - Drove Personal Car to TZD Conference
MANKATO CITYCNTR HOTEL	100	420	2100	44360	0000	204.02	Hotel Room - TZD Conf. 10/22 - 10/23/18
CHEWY.COM	100	420	2100	42107	0000	61.36	K-9 Dog Food
JERSEY MIKES 24022	100	420	2100	44360	0000	11.23	Meal-FTO Training Richfield 10/29-11/2/18
FIVE GUYS MN 1847 QSR	100	420	2100	44360	0000	12.01	Meal-FTO Training Richfield 10/29-11/2/18
NOODLES & CO 337	100	420	2100	44360	0000	12.69	Meal-FTO Training Richfield 10/29-11/2/18
FIVE GUYS MN 1847 QSR	100	420	2100	44360	0000	14.16	Meal-FTO Training Richfield 10/29-11/2/18
AMAZON.COM*M82XR5HB1	100	420	2100	42107	0000	13.88	K-9 Supplies
RAYALLEN.COM JDOG.COM	100	420	2100	42105	0000	166.96	Narcotics Case
CABELA'S RETAIL 014	100	420	2100	42070	0000	453.93	Ammo for Training and Magazines for Rifles
VIOC 010048	100	420	2100	44040	0000	20.88	Oil Change 2015 Nissan Pathfinder
KWIK TRIP 81200008128	100	420	2100	42120	0000	45.93	Fuel for DTF Squad
DON JULIO LINO LAKES	100	420	2100	44360	0000	10.07	Meal - Interview Training in Lino Lakes
FAST BREAK CORNER MARKET	100	420	2100	42120	0000	41.97	Fuel for DTF Squad
TAVERN ON MAIN	100	420	2100	44360	0000	15.00	Meal - Interview Training in Lino Lakes
KATANA SUSHI RESTAURANT	100	420	2100	44360	0000	18.10	Meal - Interview Training in Lino Lakes
TAVERN ON MAIN	100	420	2100	44360	0000	15.87	Meal - Interview Training in Lino Lakes
HOLIDAY DEALER 3514	100	420	2100	42120	0000	47.61	Fuel for DTF Squad
HOLIDAY STATIONS 0090	100	420	2100	42120	0000	46.41	Fuel for DTF Squad
BP#5991823FREEDOM VALU 6	100	420	2100	42120	0000	40.15	Fuel for DTF Squad
HOLIDAY STNSTORE 0312	100	420	2100	42120	0000	33.17	Fuel for DTF Squad
APL*ITUNES.COM/BILL	100	420	2100	44330	0000	0.99	iCloud Storage Plan
HOLIDAY STATIONS 0118	100	420	2100	42120	0000	24.70	Fuel for DTF Squad

### November 2018 US Bank P-Card Allocations

VENDOR	Account					Amount	Description
	Fund	Prog.	Dept.	Code	Proj.		
TST* RED COW - ST. PAUL	100	420	2100	44360	0000	34.40	Meal at Training 6831 & 6832
BLACK SHEEP PIZZA - N ROB	100	420	2100	44360	0000	33.59	Meal at Training 6831 & 6832
BCA TRAINING EDUCATION	100	420	2100	44360	0000	500.00	BCA Training
PATRICK MCGOVERN'S	100	420	2210	44360	0000	33.79	Meal at MSFCA Conference
PATRICK MCGOVERN'S	100	420	2210	44360	0000	28.70	Meal at MSFCA Conference
ROGERS TRUE VALUE	100	420	2210	42100	0000	31.16	Parts to Hang Brackets
HOLIDAY CAR WASH 0405	100	420	2210	44040	0000	16.50	SQ1/SQ2/R21 - Car Wash
SP * SENSORCON	100	420	2500	42105	0000	716.00	CO Units (Qty 4)
SAMSLUB.COM	100	430	3000	42100	0000	59.88	Training Room Coffee
OFFICE DEPOT #1090	100	430	3000	42000	0000	70.94	Copy Paper
SENSIBLE LAND USE COALITI	100	430	3000	44360	0000	48.00	SLUC Mtg 11/28/18 J Seifert
4 ACE PRODUCTIONS	100	450	5120	43445	0000	350.00	Halloween Program
NATIONAL RECREATION &	100	450	5120	44330	0000	29.75	Annual Membership
SAMSLUB #6254	100	450	5120	42100	0000	29.96	Candy for Halloween Program
SAMSLUB.COM	100	450	5120	42100	0000	23.48	Candy for Halloween Program
AMZN MKTP US*M828C10Y0	100	450	5120	42000	0000	3.49	Headphone Covers
STAPLS7207252434000001	100	450	5120	42000	0000	212.09	Laminating Pouches/ID Clips
OFFICE DEPOT #1090	100	450	5120	42000	0000	1.29	Pen Clip
OFFICE DEPOT #1090	100	450	5120	42000	0000	61.03	Report Cover/Laminating Pouches/Ballpoint Pens
MENARDS ELK RIVER MN	100	450	5120	42105	0000	29.99	Cases for Movie Equipment
THE HOME DEPOT 2821	100	450	5120	42105	0000	79.00	Case for Movie Equipment
TARGET 00014563	100	450	5120	42100	0000	33.81	Refreshments for Veterans Day Program
SAMSLUB #6254	100	450	5186	42100	0000	14.98	Candy for Senior Bingo
SAMSLUB.COM	100	450	5186	43444	0000	31.07	Containers/Creamer/Butter
SIMPLISAFE.COM	100	450	5186	43880	0000	14.99	Senior Center Security System Monthly Bill
CUB FOODS- ROGERS	100	450	5186	42100	0000	56.97	Bingo Prizes & Treats for Halloween Party
7381 DOMINOS PIZZA	100	450	5186	42100	0000	67.62	Pizza for Halloween Bingo Party
AMZN MKTP US*M88HM8872	100	450	5186	42010	0000	21.49	iPhone Case for New City Cellphone
CANVAS CRAFT INC	100	450	5200	44040	0000	55.00	Repair of Chipper Box Mesh Cover Tarp
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	1,003.75	Natural Gas Service
FSI*CENTERPOINT ENERGY	205	450	5205	43830	0000	344.64	Natural Gas Service
NEVCO SPORTS	205	450	5205	42105	0000	905.00	Varsity Locker Room Clocks Paid for by Booster Club
MENARDS ELK RIVER MN	205	450	5205	42100	0000	277.21	Epoxy/Brushes/Rollers/Cheese Cloth/Sanding Discs
THE WEBSTAIRANT STORE	205	450	5205	42550	0000	467.92	Cups/Popcorn Bags/Lids
MENARDS ELK RIVER MN	205	450	5205	42100	0000	60.71	Sanding Discs/Lock Box/Buckets
SAMSLUB #6254	205	450	5205	42550	0000	(5.02)	Return/Replace Recalled Product
SAMSLUB #6254	205	450	5205	42550	0000	51.40	Candy for Resale
SAMSLUB.COM	205	450	5205	42550	0000	460.23	Concessions Stock
AMAZON.COM*M88VF50F0	205	450	5205	42105	0000	1,963.44	Chairs
SQ *SQUARE PAID SERVICES	205	450	5205	44300	0000	5.00	November Cashier Fee
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
GRAINGER	205	450	5205	42100	0000	56.10	Tensa Barrier Parts
GRAINGER	205	450	5205	42100	0000	43.44	Tensa Barrier Parts
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
GRAINGER	205	450	5205	42100	0000	440.66	Air Filters/Trash Bags/Nitrile Gloves/Lamps/Paper Towels/Ballasts
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
AMAZON.COM	205	450	5205	42105	0000	(54.54)	Return Chair
MENARDS ELK RIVER MN	205	450	5205	42101	0000	106.84	Brackets/Angle Iron/Anchors
THE HOME DEPOT 2821	205	450	5205	42100	0000	247.98	Multi Tool/Hose/Snow Blower Cover
MSP AIRPORT PARKING	400	420	2210	45500	0000	48.00	Parking - Trip to Inspect Tanker
HENNEPIN CTY PUBLIC WORKS	601	494	9440	44380	0000	330.00	ROW Permit for Watermain Break
TARGET 00014563	609	497	9760	42100	0000	5.37	Front Door Battery at RWAS
CUB FOODS- ROGERS	609	497	9760	42540	0000	15.47	Pop for Resale RWAS
CUB FOODS- ROGERS	609	497	9760	42540	0000	31.15	Pop for Resale RWAS
AMAZON.COM*M87DW4PA0	609	497	9760	43420	0000	365.57	TV for the Rogers Lions Santa Promo
LAGMITZ PAPER & PLASTIC	609	497	9760	42100	0000	680.90	Plastic Bags - RWAS
WM SUPERCENTER #3624	609	497	9760	43420	0000	7.45	Pet Friendly Promo Dog Treats
FSI*CENTERPOINT ENERGY	609	497	9760	43830	0000	184.95	RWAS Gas Bill - October 2018
CENTURYLINK/SPEEDPAY	609	497	9760	43210	0000	202.19	RWAS Phone/Internet - October 2018
ROGERS TRUE VALUE	609	497	9770	42100	0000	7.52	Muni Battery for Thermostat
CUB FOODS- ROGERS	609	497	9770	42540	0000	5.79	Pop for Resale Muni
CUB FOODS- ROGERS	609	497	9770	42100	0000	21.72	Lemons and Limes - Muni
FRITO-LAY, INC.	609	497	9770	42550	0000	95.72	Chips for Resale - Muni
CUB FOODS- ROGERS	609	497	9770	42100	0000	28.70	Lemons and Limes - Muni

### November 2018 US Bank P-Card Allocations

VENDOR	Account					Amount	Description
	Fund	Prog.	Dept.	Code	Proj.		
FSI*CENTERPOINT ENERGY	609	497	9770	43830	0000	76.84	Muni Gas Bill - October 2018
AMZN MKTP US*M82UC07R0	609	497	9770	42100	0000	192.46	Pizza Ovens (2) - Muni
COMCAST ST. PAUL CS 1X	609	497	9770	43100	0000	251.93	Muni Cable - November 2018
CENTURYLINK/SPEEDPAY	609	497	9770	43210	0000	276.22	Muni Phone/Internet - October 2018
	100	000	0000	10100	0000	(9,854.63)	November 2018 CC Allocations
	205	000	0000	10100	0000	(6,102.06)	November 2018 CC Allocations
	400	000	0000	10100	0000	(48.00)	November 2018 CC Allocations
	601	000	0000	10100	0000	(330.00)	November 2018 CC Allocations
	609	000	0000	10100	0000	(2,449.95)	November 2018 CC Allocations

Total (18,784.64)  
 Stmt Total 18,784.64  
 Difference -



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.3

**Subject:** Approval of Resolution No. 2018-106, A Resolution Designating Polling Places for the 2019 State Primary and State General Election

**Prepared By:** Paul Byun, Deputy Clerk/Communications Coordinator

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### **Recommended City Council Action**

Motion to adopt Resolution 2018 - 106, A Resolution Designating Polling Places for the 2019 State Primary and State General Election.

### **Overview / Background**

Minnesota Statutes Section 204B.16, subd. 1 requires the City Council, by ordinance or resolution, to designate polling places by December 31 of each year for the following calendar year.

The City Council of the City of Rogers, hereby designates the following polling places for elections conducted in the city in 2019:

Precinct 1 Rogers Activity Center  
21080 141st Ave. N., Rogers, MN 55374

Precinct 2 Rogers Community Room  
21201 Memorial Dr., Rogers, MN 55374

### **Staff Recommendation**

Motion to adopt Resolution 2018 - 106, A Resolution Designating Polling Places for the 2019 State Primary and State General Election.

**Financial Impact:** None

**Budgeted?**

**Source Fund:**

**Notes:**

### **ATTACHMENTS:**

Description

Resolution No. 2018-106 A Resolution Reestablishing Precincts & Polling Places



**RESOLUTION NO. 2018 – 106**

**A RESOLUTION DESIGNATING POLLING PLACES FOR THE 2019 STATE  
PRIMARY AND STATE GENERAL ELECTION**

**WHEREAS**, Minnesota Statutes Section 204B.16, subd. 1 requires the City Council, by ordinance or resolution, to designate polling places by December 31 of each year for the following calendar year; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rogers, hereby designates the following polling places for elections conducted in the city in 2019:

Precinct 1      Rogers Activity Center  
21080 141<sup>st</sup> Ave. N., Rogers, MN 55374

Precinct 2      Rogers Community Room  
21201 Memorial Dr., Rogers, MN 55374

**BE IT FURTHER RESOLVED**, that the City Clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Hennepin County Elections Office.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11th day of December, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 5.4

**Subject:** Approval of Resolution No. 2018-107, A Resolution Adopting the Hennepin County Multi-Jurisdictional All-Hazard Mitigation Plan

**Prepared By:** Brad Feist, Fire Chief/Emergency Management Director

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### **Recommended City Council Action**

Motion to adopt Resolution No. 2018 - 107, A Resolution Adopting the Hennepin County All-Hazard Mitigation Plan.

### **Overview / Background**

In July 2010, the incorporated cities and Hennepin County formed an agreement which established the development of an all-hazard mitigation plan. The Hennepin County Board of Commissioners and City Councils from each participating municipality were required to adopt the plan prior to its submittal to HSEM and FEMA for final approval. Local jurisdictions are required to update the all-hazard mitigation plan every 5 years.

The purpose of this plan is to identify the counties major hazards and to reduce risk using a variety of data and best practice measures to implement mitigation projects. The plan identifies goals and recommended actions for each jurisdiction within this county to reduce and prevent injury and damage from hazardous events. The intent of the Plan is to provide unified guidance for ensuring coordination of recovery-related hazard mitigation efforts following a major emergency/disaster.

FEMA defines Hazard Mitigation as any action taken to reduce or eliminate long-term risk to people and property from natural hazards such as flooding, storms, high winds, wildfires, earthquakes, etc. Mitigation efforts undertaken by communities will help to minimize damage to buildings and infrastructure, such as water supplies, sewers, and utility transmission lines, as well as natural, cultural and historic resources.

The 2018 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan for Hennepin County included over a year of coordination with representatives from 42 municipalities, the Mitigation Planning Steering Committee, the Mitigation Planning Team, county residents, Hennepin County Emergency Management (HCEM), and in accordance with Federal Emergency Management Agency (FEMA).

The Hennepin County mitigation plan has been approved by Minnesota Homeland Security and Emergency Management and FEMA as meeting all plan requirements. In order for the plan to be accepted, it requires formal adoption by resolution by each city council.

The full Hennepin County All-Hazard Plan is outlined in a three volume document containing 368 pages. Due to the number of pages involved in this document a master copy is on file at the

Rogers Fire Department.

**Staff Recommendation**

Motion to adopt Resolution No. 2018 - 107, A Resolution Adopting the Hennepin County Multi-Jurisdictional All-Hazard Mitigation Plan.

**ATTACHMENTS:**

Description

City of Rogers Mitigation Plan

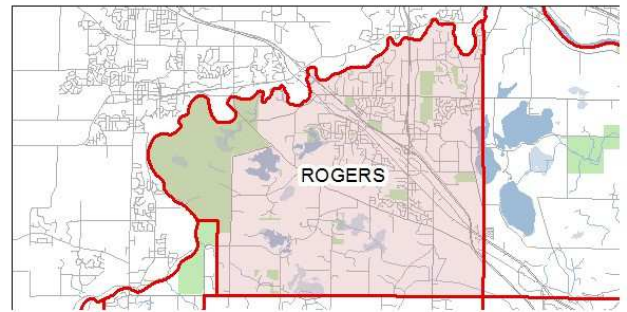
City of Rogers Critical Infrastructure and Key Resources (CIKR)

Resolution No. 2018-107

### 3.1.38. CITY OF ROGERS

## Hennepin County- Rogers

Rogers became incorporated on February 17, 1914 and was named after Thomas Rogers. This followed a fashion of the time in the growing villages and towns of the new states to name towns after individual or family names. The growth of Rogers from a village to a town was based on manufacturing, distribution and service industries. Hassan Township encircles the City of Rogers. Interstate 94 and Minnesota State Highway 101 are the main transportation routes for Rogers.



Latitude/Longitude: 45.192536, -93.590128  
 Area: 26.34 sq. miles  
 Area - Land only: 25.49 sq. miles (97%)  
 Area - Water only: 0.85 sq. miles (3%)  
 Population: 11,983  
 Housing Units: 3,014

#### School District

- 278 Elk River

#### Vulnerability

- Monticello NPP: 14 Miles
- Functional Needs: 106
- Wellstead Senior Living
- Country Acres Mobile Home Park

#### Corporate/Employer

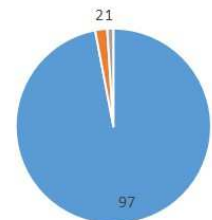
#### Disaster History

16Sept06- F2 Tornado damaged 300 homes with 7 injuries/1 casualty over 10 Million in damages

#### Capability

- Law Enforcement
- Fire Department
- Public Works
- Parks and Recreation
- FCC Registered Amateur Radio Licenses: 33

#### Language



**1**

#### Mitigation Priority 1

- Storm Shelters- Provide shelters for severe weather

**1**

#### Mitigation Priority 2

- Reduce travel time to fill fire apparatus in non-hydrant areas- Water Fill Stations

**5**

#### Mitigation Priority 3

- Meet with Hennepin County Dispatch on existing radio coverage- BDA Equipment
- Code Red Emergency Notification System

## ROGERS MITIGATION PLAN

POC: BRAD FEIST

### A. Rogers Objectives and Actions

Goal	Minimize loss of life, injury, and damage to property, the economy, and the environment from natural and man-made hazards	
1		
OBJECTIVES		ACTIONS
1A: Storm Shelter		1A1: Construct a shelter in a Senior Development Area
		1A2: Construct a shelter in the New South Community Park
		1A3: Provide shelters for severe weather
		1A4: Approve construction documents
		1A5: Construct storm shelters in existing parks and school field areas
1B: Water Fill Station in the SW Quadrant of our City (Non-Hydrant area)		1B1: Fill Station for fire apparatus
		1B2: Reduce travel time to fill fire apparatus in our non-hydrant areas.
		1B3: Purchase Land
		1B4: Engineering Study for well site
Goal	Increase education, outreach, and awareness	
2		
OBJECTIVES		ACTIONS
None		

<b>Goal 3</b>	Protect natural and cultural resources	
<b>OBJECTIVES</b>		<b>ACTIONS</b>
None		

<b>Goal 4</b>	Identify areas of greatest impact from hazards	
<b>OBJECTIVES</b>		<b>ACTIONS</b>
None		

<b>Goal 5</b>	Enhance hazard mitigation coordination and communication with federal, state and local governments.	
<b>OBJECTIVES</b>		<b>ACTIONS</b>
5A: Bi – Directional Amplifiers (BDA) Equipment		5A1: Improve radio coverage in large buildings
		5A2: Improve radio coverage at the Rogers High School for REP
		5A3: Improve radio coverage in underground parking ramps and tunnels between buildings
		5A4: Meet with building owners on installing a BDA system
		5A5: BDA Engineer
		5A6: Meet with Hennepin County Dispatch on existing radio coverage
5B: Code Red Emergency Notification System		5B1: Distribute emergency messages via telephone.
		5B2: Deliver Pre-recorded messages from the National Weather Service
		5B3: Smart phone Code Red app
		5B4: Promote the use of NOAA Weather Radios
		5B5: Code Red Sales Engineer

<b>Goal 6</b>	Promote disaster-resistant future development	
<b>OBJECTIVES</b>		<b>ACTIONS</b>
None		

<b>Goal 7</b>	Build and support local capacity and commitment to become less vulnerable to hazards	
<b>OBJECTIVES</b>		<b>ACTIONS</b>
None		

#### B. Rogers Mitigation Actions

Mitigation Actions (20)	Estimated Cost	Rank/ Priority	Timeline
1A1: Construct a shelter in a Senior Development Area	\$25,000	3	2 Years

1A2: Construct a shelter in the New South Community Park	\$25,000	5	5 Years
1A3: Provide shelters for severe weather	Work with City Staff on locations in the City of Rogers	1	Ongoing
1A4: Approve construction documents	Architects Fees = \$15,000	2	1 Year
1A5: Construct Storm Shelters in existing parks & school field areas	\$100,000 x 4 = \$400,000	4	3 Years
1B1: Fill Station for Fire Apparatus	\$50,000	4	4 Years
1B2: Reduce travel time to fill fire apparatus in non-hydrant areas	Work with City Staff on location of fill station and future developments	1	Ongoing
1B3: Purchase Land	\$15,000	3	3 Years
1B4: Engineering Study for well site	\$25,000	2	1 Year
5A1: Improve radio coverage in Large buildings	5 buildings x \$20,000 = \$100,000	6	5 Years
5A2: Improve radio coverage at the Rogers High School for REP	\$20,000	4	2 Years
5A3: Improve radio coverage in underground parking garages and tunnels between buildings	3 buildings x \$20,000 = \$60,000	5	3 Years
5A4: Meet with building owners on installing a BDA system	Fire & Police staff will review buildings in City that have poor radio coverage- schedule meeting with owners	3	Ongoing
5A5: BDA Engineer	\$10,000 to study coverage area	2	1 Year
5A6: Meet with Hennepin County Dispatch on existing radio coverage	Review existing coverage map and future antenna repeaters schedule to be installed in Hennepin County	1	Ongoing
5B1: Distribute emergency messages via telephone/Smart phone	\$9,500 per year	2	2 Years
5B2: Deliver pre-recorded messages from the National Weather Service	\$3,500 per year	3	2 Years
5B3: Smart phone Code Red app	.99 cents per smart phone	4	Ongoing
5B4: Promote the use of NOAA Weather Radios	Flyers and add message to City of Rogers Webpage	5	Ongoing
5B5: Code Red Sales Engineer	Fire, Police, and P/W meet with Sales Engineer on the alert system	1	1 Year

### C. Rogers Mitigation Strategies

Priority	Goal	Objective	Action Name	Description	Project Cost	Responsible Agency (POC)	Timeline
1	1	1A	1A3	Review	Staff Time	EM/Fire/	On-going

						Police/PW	
1	1	1B	1B2	Travel time reduction	Staff Time	EM/Fire/PW	On-going
1	5	5A	5A6	Meet/Time with HCSO	Staff Time	EM/Fire/ Police	On-going
1	5	5B	5B5	Sales Engineer	Staff Time	EM/Fire/ PD/PW	1
2	1	1A	1A4	Architect Design	15K	EM/PW	1
2	1	1B	1B4	Engineering study	25K	EM/PW	1
2	5	5A	5A5	Engineer study	10K	EM	1
2	5	5B	5B1	Alert Messages	9.5K	EM	2
3	1	1A	1A1	Construction	25K	EM/PW	2
3	1	1B	1B3	Land Purchase	15K	EM/PW	3
3	5	5A	5A4	Building Owners	Staff Time	EM/Fire/ Police	On-going
3	5	5B	5B2	NWS Messages	3.5K	EM	2
4	1	1A	1A5	Construction	400K	EM/PW	3
4	1	1B	1B1	Fill Station in Use	50K	EM/Fire/PW	4
4	5	5A	5A2	HS radio Coverage	20K	EM	2
4	5	5B	5B3	Code Red Application renewal	\$1/year	EM	On-going
5	1	1A	1A2	Construction	25K	EM/PW	5
5	5	5A	5A3	Parking and Tunnels	60K	EM	3
5	5	5B	5B4	NOAA Radios	Staff Time	EM	On-going
6	5	5A	5A1	Large Buildings	100K	EM	5
<b>TOTAL</b>					<b>\$758,004.00</b>		

#### D. Rogers Mitigation Action Progress Report

<b>Mitigation Strategies 2010 Progress Report Period</b>	From Date: 2010	To Date: 2015
<b>Project Title/Action</b>	<b>#1 Install three(3) outdoor warning sirens</b>	
Responsible Agency	Rogers	
Contact Name	Brad Feist	
Contact Phone/Email		
Project Status	<b>X Project Complete</b>	
Summary of Project		
Name of Reviewer		

<b>Mitigation Strategies 2010 Progress Report Period</b>	From Date: 2010	To Date: 2017
<b>Project Title/Action</b>	<b>#2 Develop a CERT program</b>	
Responsible Agency	Rogers	
Contact Name	Brad Feist	
Contact Phone/Email		
Project Status	<ul style="list-style-type: none"> <li>○ Project Completed</li> <li>○ Project Canceled</li> <li>○ Project on Schedule</li> </ul>	

	<input type="radio"/> Anticipated completion date: _____ <b>X Project is delayed</b> <b>Explain: Need additional team members and a CERT Leader.</b>
Summary of Project	
Name of Reviewer	

<b>Mitigation Strategies 2010 Progress Report Period</b>	From Date: 2010	To Date: 2017
<b>Project Title/Action</b>	<b>#3 Establish a recreational area storm shelter</b>	
Responsible Agency	Rogers	
Contact Name	Brad Feist	
Contact Phone/Email		
Project Status	<input type="radio"/> Project Completed <input type="radio"/> Project Canceled <input type="radio"/> Project on Schedule <input type="radio"/> Anticipated completion date: _____ <b>X Project is delayed</b> <b>Explain: Funding</b>	
Summary of Project		
Name of Reviewer		

<b>Mitigation Strategies 2010 Progress Report Period</b>	From Date: 2010	To Date: 2017
<b>Project Title/Action</b>	<b>#4 Bury three(3) phase power lines along Hillplace Drive</b>	
Responsible Agency	Rogers	
Contact Name	Brad Feist	
Contact Phone/Email		
Project Status	<input type="radio"/> Project Completed <input type="radio"/> Project Canceled <input type="radio"/> Project on Schedule <input type="radio"/> Anticipated completion date: _____ <b>X Project is delayed</b> <b>Explain: Funding</b>	
Summary of Project		
Name of Reviewer		



TABLE 10.1Y

## CITY OF ROGERS

Sector Abbreviation	CFI 1	Building Type	Est. Replacement Cost	Exposed Population
EMER	Fire Station 1 /EOC	RM1L	3 M	50
ENER	Wright Hennepin Substation on Trial Haven Road	S1L	20 M	2
FUEL	Fuel Station at P/W	S1L	\$250K	2
WATR	6- City Wells	C2L	\$500K	2
TRAN	Hwy 101 Fly-Over (6X100 feet= 600ft)	C1L	10 M	160 40 cars with 4 pax
ENER	Xcel Substation on James Road	S1L	20 M	2
BRDG	I-94 bridge over the Crow River (4X250 feet= 1000ft)	C1L	10 M	264 66 cars with 4 pax
WATR	10 – Lift Stations	C2L	1 M	2
BRDG	Hwy 101 bridge over the Crow River (4X125 feet= 500 ft)	C1L	10 M	132 33 cars with 4 pax

Sector Abbreviation	CFI 2	Building Type	Est. Replacement Cost	Exposed Population
EMER	Police Department	PC2L	3 Mn	30
SCH	Rogers Elementary School	PC2L	5 M	750
GOVT	Public Works Facility	PC2L	3 M	100
SCH	Hassan Elementary School	PC2L	5 M	750
SCH	Rogers High School	PC2L	8 M	1000
SCH	Mary Queen of Peace Catholic School	C3L	3 M	300
SCH	Rogers Jr. High School	PC2L	8 M	900
CFAC	Rogers Activity Center	PC2L	3.5 M	200

Sector Abbreviation	CFI 3	Building Type	Est. Replacement Cost	Exposed Population
RES	Autumn Trails Apartments	W2	2 M	150
RES	Pleasant Place Apts.	W1	2 M	100
HCPH	Northwest Health	W2	\$750K	20
RES	Preserve at Commerce Apts.	W2	1.5 M	150
CFAC	Thorpe Distribution	PC1	2 M	50
RES	Heritage Apartments	W2	2 M	125
CFAC	Reinhart Foods	PC1	3.5 M	175
WATR	Wellstead of Rogers	W2	4 M	125
HCPH	Urgent Care	W2	1 M	20

Sector Abbreviation	CFI 4	Building Type	Est. Replacement Cost	Exposed Population
FUEL	Holiday Gas Station	W2	1 M	15
CFAC	Americinn Hotel	W2	2 M	75
BFIN	BMO Harris Bank	W2	1.5 M	20
CFAC	Holiday Inn	W2	1 M	10
BFIN	Wells Fargo	W2	1.5 M	20
FUEL	BP Gas Station	W2	1.5 M	10
CFAC	Hampton Inn	W2	1.75 M	80
BFIN	TCF Banks	W2	1.25 M	20
CFAC	Cub	PC1	2.5 M	30
CFAC	Super 8 Motel	W2	2.5 M	60
BFIN	21 <sup>st</sup> Century Bank	W2	1.5 M	20
FUEL	SA Gas Station	W2	1.5 M	10

Sector Abbreviation	CFI 5	Building Type	Est. Replacement Cost	Exposed Population
CFAC	Target	PC1	2 M	50
HCPH	Urgent Care	W2	1 M	15
CFAC	Kohl's	PC1	2 M	30
CFAC	HOM Furniture	PC1	2.25 M	30
HCPH	Northwest Physician's	W2	1 M	10

**RESOLUTION NO. 2018 - 107**

**A RESOLUTION ADOPTING THE HENNEPIN COUNTY ALL-HAZARD  
MITIGATION PLAN**

**WHEREAS**, the Rogers Fire Department has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

**WHEREAS**, the act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

**WHEREAS**, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

**WHEREAS**, the Hennepin County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

**WHEREAS**, the Hennepin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

**WHEREAS**, the Hennepin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Hennepin County will maintain public participation and coordination; and

**WHEREAS**, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

**WHEREAS**, the Hennepin County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

**WHEREAS**, this is a multi-jurisdictional Plan and cities that participate in the planning process may choose to also adopt the County Plan.

**NOW, THEREFORE, BE IT RESOLVED** the Rogers City Council supports the hazard mitigation planning effort and wishes to adopt the Hennepin County All-Hazard Mitigation Plan.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11th day of December, 2018.

\_\_\_\_\_  
Rick Ihli, Mayor

ATTEST:

\_\_\_\_\_  
Stacy Scharber, City Clerk



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.5

**Subject:** Approval of Resolution No. 2018-108, A Resolution Approving Acceptance of Donations Toward the 2018 Shop with a Cop Event

**Prepared By:** Stacy Scharber, Assistant City Administrator

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**Recommended City Council Action**

Motion to approve Resolution No. 2018-108, A Resolution Approving Acceptance of Donations Toward the 2018 Shop with a Cop Event.

**Overview / Background**

The Police Department has received various donations for the 2018 Shop with a Cop event. The recommended resolution formally accepts those donations. The City is grateful to have such gracious community partners.

**Staff Recommendation**

Motion to approve Resolution No. 2018-108, A Resolution Approving Acceptance of Donations Toward the 2018 Shop with a Cop Event.

**ATTACHMENTS:**

Description

Resolution 2018 - 108

**RESOLUTION NO. 2018 - 108**

**A RESOLUTION APPROVING ACCEPTANCE OF DONATIONS TOWARD  
THE 2018 SHOP WITH A COP EVENT**

**WHEREAS,** the City of Rogers conducts an annual Shop with a Cop event in December of each year; and

**WHEREAS,** the City of Rogers City Council supports this program; and

**WHEREAS,** these donations have been made for the specific purpose of supporting the community and designated families by providing pass through donations; and

**WHEREAS,** the City of Rogers has received the following donations in 2018:

Donation from Rogers Lions Club	\$4,095.00
Donation from Advanced Extrusion	\$1,000.00
Donation from Target	\$1,000.00
 Total Receipted Donations recorded here	 \$6,095.00

**WHEREAS,** the City of Rogers acknowledges the gracious donation from the Rogers Lions Club, Advanced Extrusion, and Target, and authorizes the documented receipt of the aforementioned donations.

**NOW THEREFORE, BE IT RESOLVED,** by the City Council of the City of Rogers that the above referenced donation is to be deposited in the police operating budget, specifically the Special Event Account for the specific purpose of helping fund the 2018 Shop with a Cop Event as approved by the City of Rogers.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11<sup>th</sup> day of December, 2018.

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Rick Ihli, Mayor

ATTEST:

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Stacy Scharber, Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.6

**Subject:** Approval of Resolution No. 2018-109, A Resolution Removing Certified Assessments from Levy #20084; PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071, and 26-120-23 21 0063

**Prepared By:** Stacy Scharber, Assistant City Administrator

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### **Recommended City Council Action**

Motion to adopt Resolution No. 2018 - 109, A Resolution Removing Certified Assessments from Levy #20084; PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071 and 26-120-23 21 0063.

### **Overview / Background**

Per state statute, we are to accept payments for newly certified assessments through November 30th. The County also wants the certification roll by November 30th. Timing of those two deadlines are conflicting, and the four payments noted in the attached resolution were received on time.

### **Staff Recommendation**

Motion to adopt Resolution No. 2018 - 109, A Resolution Removing Certified Assessments from Levy #20084; PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071 and 26-120-23 21 0063.

### **ATTACHMENTS:**

Description

Resolution 2018 - 109

**RESOLUTION NO. 2018 - 109**

**A RESOLUTION REMOVING CERTIFIED ASSESSMENTS FROM LEVY #20084;  
PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071 and 26-120-23 21 0063**

**WHEREAS**, the City received payment prior to the November 30<sup>th</sup> deadline for the prepayment of special assessments against the following properties:

23-120-23 34 0003	\$101.26
13-120-23 12 0023	\$77.96
13-120-23 22 0071	\$45.88
26-120-23 21 0063	\$14.14

**WHEREAS**, staff reported the aforementioned PID's to Hennepin County to be included in levy #20084 submitted electronically on November 30, 2018; and

**WHEREAS**, in order to have the assessment removed from the tax records, Hennepin County requires affirmative action from the taxing authority to do so.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Rogers hereby requests that Hennepin County remove all special assessments against PID's #23-120-23 34 0003, 13-120-23 12 0023, 13-120-23 22 0071 and 26-120-23 21 0063.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.7

**Subject:** Approval of Massage Therapist License for Nicole Kremer and Renewal of Massage Establishment License for Rogers Massage and Wellness

**Prepared By:** Amy Patnode, Associate Planner

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### **Recommended City Council Action**

Motion to approve a massage therapist license to Nicole Kremer and a massage enterprise license for Rogers Massage and Wellness.

### **Overview / Background**

In 2015, the Council adopted an ordinance requiring massage establishments and individual therapists to be licensed through the City of Rogers. The City has received an application from Nicole Kremer and her massage establishment for renewal; the application was reviewed and passed the background checks conducted by the Rogers Police Department.

Thus far, the City of Rogers will have issued sixteen (16) massage therapists licenses for 2019 and two (2) establishment licenses, including Nicole Kremer and Rogers Massage and Wellness.

### **Staff Recommendation**

Staff recommends approving one (1) massage therapist license to Nicole Kremer, and approving one (1) massage establishment license for Rogers Massage and Wellness.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.8

**Subject:** Approval of Planning Commission Recommendation to Accept Zachary Plansky and Narine Bourgeois as Seated Planning Commission Members

**Prepared By:** Amy Patnode, Associate Planner

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### **Recommended City Council Action**

Motion to appoint Zachary Plansky and Narine Bourgeois as seated Planning Commissioners.

### **Overview / Background**

The Planning Commission will have three (3) open seated positions in January 2019 due to expiring commission terms. Each seat is a 3-year term. The two (2) of the three (3) open seats are held by Keith Neis and David Nei; the third seat is vacant.

Staff has advertised the openings in recent issues of the North Crow River News and the notice was also placed on the City's Web site. Six (6) applications were received from the following individuals: David Nei, Douglas Bley, Jeff Berman, Narine Bourgeois, Tom Bloom and Zachary Plansky. Current Commissioner Planning Commissioners interviewed the applicants who were present at the November 20, 2018 meeting and recommended Narine Bourgeois and Zachary Plansky. Current Commissioner David Nei withdrew his application but did express an interest in staying on temporarily as an alternate to the Commission. Commissioner Keith Neis did not seek re-appointment.

### **Staff Recommendation**

City staff recommends approval of the Planning Commission recommendation to appoint of Zachary Plansky and Narine Bourgeois as seated Planning Commissioners, and the appointment of David Nei as an alternate.

### **ATTACHMENTS:**

Description

Narine Bourgeois

Zachary Plansky

**First Name:** Narine

**Last Name:** Bourgeois

**Street Address:** 19563 Harmony Ave

**City:** Rogers

**Zip Code:** 55374

**Email address:**

**Phone Number:**

**How long have you been a resident in the City of Rogers?:**

1 year next month

Application Questions

**1. Please, briefly, describe other qualifications, experience, education, or special interests, which you would like the City Council to consider for the appointment you are seeking.**

I believe I would be a great candidate for Planning Commission position because of my qualifications, which are; the ability to weigh the pros and cons in the details of projects, very detail oriented, and understand the complexity and diversity in the desires of the public.

I worked for the State of California department of motor vehicles as a management coordinator, which has given me the skills to manage projects, outline tasks/deadlines and set a schedule to complete those projects.

**2. Please list any particular planning/zoning issues, needs or problems that you feel strongly about:**

I am a mother to twin 4 year old boys and our family is young. My goal in submission of this application is to ensure that the city grows to include the desirable assets that most growing young families look for, when looking to move or buy a house. It would be important to make the city appealing to new buyers and grow the value of homes in our area.

**Resume**

{Attachments:value}

**First Name:** Zachary

**Last Name:** Plansky

**Street Address:** 22452 129th Ave N

**City:** Rogers

**Zip Code:** 55374

**Email address:** z

**Phone Number:**

**How long have you been a resident in the City of Rogers?:**

6 years

Application Questions

**1. Please, briefly, describe other qualifications, experience, education, or special interests, which you would like the City Council to consider for the appointment you are seeking.**

I'm the founder and CEO of AT3 Tactical - a successful small business based on Hanover MN currently. Prior to operating AT3 Tactical, I've held various management positions in several companies. I believe my background as an entrepreneur and business owner could add value to the planning commission. Also, I'm interested in giving back the community and I think this could be a good way to start. My family has lived in Rogers since June of 2013 and we love it here.

**2. Please list any particular planning/zoning issues, needs or problems that you feel strongly about:**

I would like to see Rogers continue to grow and attract more businesses. I don't have any specific issues or problems at this point, but I would like the chance to help resolve any problems that exist.

**Resume**

{Attachments:value}

# ZACHARY PLANSKY

22452 129<sup>th</sup> Ave, Rogers, MN 55374 || Cell: (

|| [www.linkedin.com/in/zacplansky](http://www.linkedin.com/in/zacplansky)

## SUMMARY

Broad business experience gained through experience in operations management and entrepreneurship. Able to develop a winning strategy and execute it. Strengths include product development, digital marketing, process development, and financial analysis.

## WORK EXPERIENCE

### **Founder/CEO – AT3 Tactical – Hanover, MN (June 2013 – Present / Full-time as of July 2017)**

#### Responsibilities

- Building a profitable firearms accessory brand from the ground up
- Driving sales through product development, digital marketing, and more
- Leading a team of 7 employees and contractors

#### Achievements

- Built business from a part-time endeavor to a thriving small business with multi-million-dollar annual revenues
- Developed a customer-focused culture that delivers products and content that customers love

### **Logistics Project Manager/Planning Manager – Polaris Industries – Medina, MN (Apr 2013 – Mar 2017)**

#### Responsibilities

- Lead a team of 4 logistics analysts focused on logistics planning, network design, analytics, and process optimization
- Track and improve key metrics such as miles and cost per unit, cube utilization, cost reduction, inventory reduction, lead time, and departmental budget achievement
- Manage key strategic initiatives focused on cost savings, service improvement, and new product launch

#### Achievements

- Led project to improve truckload route optimization, resulting in >3% savings. Methodology was showcased as a best-practice at annual JDA Focus conference.
- Designed and implemented logistics network for a major 2014 product launch
- Led several successful network-design projects resulting in 7-figure savings
- Implemented intra-Mexico transportation redesign, resulting in increased capacity and savings over \$3 million to date

### **Logistics Analyst – Polaris Industries – Medina, MN (July 2011 – April 2013)**

#### Responsibilities

- Produce various daily, weekly, and monthly reporting
- Develop ad-hoc reporting to support management decisions both internal and external to logistics group
- Assist in management of 3PL activities (inbound and outbound shipping, DC operations)
- Oversee freight payment activity, including development of auditing and coding rules, and serving as escalation point for logistics accounts payable issues
- Analyze freight spend and account for budget variances

#### Achievements

- Developed detailed activity-based budget methodology allowing for better understanding of cost drivers and more accurate forecasting
- Implemented Mexico customs broker change, resulting in \$500K annual savings
- Negotiated lower LTL rates and found LTL overcharges, resulting in \$470K annual savings
- Automated finished goods transfer planning process, reducing 12-hour weekly task to 2 hours
- Implemented changes in distribution center service areas, resulting in over \$1M annualized savings

## **WORK EXPERIENCE - CONTINUED**

### **Production / Warehouse Manager – Primera Foods – Altura, MN (Oct 2009 – July 2011)**

#### **Responsibilities**

- Managed production, shipping, receiving, and traffic operations in a food production facility
- Negotiated corporate domestic and international freight rates
- Sourced raw materials

#### **Achievements**

- Achieved 25% savings on ocean freight through direct steamship line contracts and heavyweight loading
- Introduced and implemented Lean and 5S principles
- Championed a company-wide project to improve information system

### **Materials Manager - Electrolux Home Products - Webster City, IA (May 2009 – Oct 2009)**

#### **Responsibilities**

- Ensured accurate and on-time delivery of all purchased materials to all departments within a high-volume assembly plant
- Led a team of two salaried and 35 hourly individuals
- Monitored and controlled key metrics such as Raw Inventory Accuracy, Productivity, Scrap, and 5S performance
- Managed departmental budget

#### **Achievements**

- Achieved significant cost savings by identifying and eliminating handling waste and improving material flow
- Streamlined processes through structured problem-solving techniques
- Developed standardized work instructions for all departmental positions
- Reduced inventory levels through “pull” inventory systems

### **Production/Materials Supervisor - Electrolux Home Products - Webster City, IA (Oct 2006 - May 2009)**

#### **Responsibilities**

- Led team of 100+ assembly operators in a durable-goods assembly line
- Delegated and organized work assignments
- Monitored and controlled productivity, quality, and waste
- Coached and audited safety

#### **Achievements**

- Led successful small-group workshops focused on teaching and implementing Lean fundamentals
- Championed projects focused on eliminating waste and improving operator productivity

## **SPECIAL SKILLS / QUALIFICATIONS**

- Strong computer skills - Microsoft Office, VBA, AS400, various ERP Systems.
- Advanced skills in Microsoft Excel and Access
- Coding experience in VBA, HTML, CSS
- Applied knowledge of LEAN, 5S, Six Sigma, and other Continuous Improvement methodologies

## **EDUCATION**

- Iowa State University – B.S. in Operations & Supply Chain Management (2006)
- Cumulative GPA: 3.01/4.00
- Villanova University - LEAN Six Sigma and Six Sigma Green Belt Certificates (2009)



**REQUEST FOR ACTION  
ROGERS CITY COUNCIL**

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 5.9

**Subject:** Cancelling the December 25, 2018 Council Work Session and Regular City Council Meeting

**Prepared  
By:**

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## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 5.10

**Subject:** Accept improvements and approve final payment for the Crow River Heights Street Improvements Project

**Prepared By:** Bret A. Weiss, City Engineer

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### **Recommended City Council Action**

Accept improvements and approve final payment in the amount of \$25,445.24 to Northwest Asphalt, Inc. for the Crow River Heights Street Improvements Project.

### **Overview / Background**

The Crow River Heights Street Improvements Project was awarded to Northwest Asphalt, Inc. in April 2018 and included the Base Bid plus the Bid Alternate for a full depth reclamation at the following locations:

#### **Base Bid**

- Evergreen Lane
- Scenic Drive
- Park Drive

#### **Bid Alternate**

- Crow River Drive
- Pine Street
- Cypress Street

Due to favorable bids that came in approximately \$45,450 below the engineers estimate, the City Council approved a change order on May 8, 2018 to add improvements to Hillcrest Place that included the following contract changes:

Original Contract	\$359,730.98
Contact Changes (Change Order 1)	\$53,120.03
Revised Contract	\$412,851.01

The final payment request represents the final quantities completed and the release of the retainage on the contract. The final construction costs are \$361,345.15 which is \$51,505.86 under the original contract amount of \$412,851.01. Primary reasons the final costs came in below the original contract amount are:

- The project was bid with excess Class 5 in the event that the reclaimed material did not meet gradation for reuse on the proposed roadway. The reclaimed material did meet the specified gradations for use as aggregate material and the additional quantity for Class 5 aggregate



was not used on the project.

- Driveway impacts were less significant than previously anticipated. When streets are reclaimed, the final street elevation is raised by the depth of the new bituminous pavements, and quantities for connecting to driveways at acceptable grades are typically estimated conservatively to accommodate for steeper driveways that require more pavement taken out for a smooth transition.
- Change Order 1 actual construction costs were \$11,406.63 under the contract amount due to less than anticipated impacts to existing driveways and conservative quantities for bituminous pavement.

All construction and punch list items have been completed and have been inspected by the City and WSB staff and are in conformance with the project specifications.

The contractor has submitted all of the following documents, which have been forwarded to the City for final release of payment.

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two-year maintenance bond.

#### **Staff Recommendation**

Staff recommends approving final payment in the amount of \$25,445.24 to Northwest Asphalt, Inc. for the Crow River Heights Street Improvements Project.

**Financial Impact:** \$25,445.24 **Budgeted?** Yes

**Source Fund:** Pavement  
Management Fund 401

#### **Notes:**

#### **ATTACHMENTS:**

Description

Final Pay Voucher

Letter of Recommendation



## CITY OF ROGERS

22350 South Diamond Lake Road

Rogers, MN 55374-9336

Project R-011094-000 - Crow River Heights Street Improvements Project

Final Pay Voucher No. 3

Contractor: Northwest Asphalt, Inc.  
1451 Stagecoach Rd.  
Shakopee, MN 55379

Contract No.  
Vendor No.  
For Period: 6/30/2018 - 11/26/2018  
Warrant # \_\_\_\_\_ Date \_\_\_\_\_

### Contract Amounts

Original Contract	\$359,730.98
Contract Changes	\$53,120.03
Revised Contract	\$412,851.01

### Work Certified To Date

Base Bid Items	\$319,631.65
Backsheet	\$0.00
Change Order	\$41,713.50
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$361,345.15

### Funds Encumbered

Original	\$359,730.98
Additional	N/A
Total	\$359,730.98

	Work Certified This Pay Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
R-011094-000	\$7,766.30	\$361,345.15	\$0.00	\$335,899.91	\$25,445.24	\$361,345.15
Percent Retained: 0.0000%						
Amount Paid This Final Pay Voucher					\$25,445.24	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Recommended for Approval by:  
**WSB & Associates, Inc.**

Construction Observer:

Approved by Contractor:  
**Northwest Asphalt, Inc.**

Approved by Owner:  
**City of Rogers**

Date:

**R-011094-000 Payment Summary**

No.	From Date	To Date	Work Certified Per Pay Voucher	Amount Retained Per Pay Voucher	Amount Paid Per Pay Voucher
1	05/10/2018	06/01/2018	\$222,187.52	\$11,109.38	\$211,078.14
2	06/02/2018	06/29/2018	\$131,391.33	\$6,569.56	\$124,821.77
3	06/30/2018	11/26/2018	\$7,766.30	(\$17,678.94)	\$25,445.24
<b>Totals:</b>			<b>\$361,345.15</b>	<b>\$0.00</b>	<b>\$361,345.15</b>

**R-011094-000 Funding Category Report**

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Pay Voucher	Total Amount Paid To Date
UNF	361,345.15	0.00	335,899.90	25,445.25	361,345.15
<b>Totals:</b>	<b>\$361,345.15</b>	<b>\$0.00</b>	<b>\$335,899.90</b>	<b>\$25,445.25</b>	<b>\$361,345.15</b>

**R-011094-000 Funding Source Report**

Accounting No.	Funding Source	Amount Paid This Pay Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
UNF	Unfunded	25,445.25	412,851.01	359,730.98	361,345.15
<b>Totals:</b>		<b>\$25,445.25</b>	<b>\$412,851.01</b>	<b>\$359,730.98</b>	<b>\$361,345.15</b>

**R-011094-000 Project Material Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
<b>Base Bid - Crow River Heights Street Improvements Project</b>									
1	2021.501	MOBILIZATION	LS	\$8,613.00	1	0	\$0.00	1	\$8,613.00
2	2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	S F	\$1.00	860	0	\$0.00	565	\$565.00
3	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S F	\$1.68	2854	0	\$0.00	2846	\$4,781.28
4	2104.511	SAWING CONCRETE PAVEMENT	L F	\$3.00	65	0	\$0.00	49	\$147.00
5	2104.513	SAWING BITUMINOUS PAVEMENT	L F	\$2.00	402	402	\$804.00	402	\$804.00
6	2112.501	SUBGRADE PREPARATION	RDST	\$289.00	37	0	\$0.00	37	\$10,693.00
7	2211.501	AGGREGATE BASE CLASS 5	TON	\$12.45	100	11.25	\$140.06	11.25	\$140.06
8	2215.501	FULL DEPTH RECLAMATION	S Y	\$1.60	9970	0	\$0.00	9970	\$15,952.00
9	2331.603	JOINT ADHESIVE	L F	\$0.45	3655	0	\$0.00	3470	\$1,561.50
10	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	580	0	\$0.00	475	\$1,187.50
11	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$53.62	980	0	\$0.00	832	\$44,611.84
12	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C) (DRIVEWAYS)	TON	\$58.62	80	0	\$0.00	53.6	\$3,142.03
13	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	\$48.46	1300	0	\$0.00	987.76	\$47,866.85
14	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$60.80	96	0	\$0.00	62.8	\$3,818.24
15	2563.601	TRAFFIC CONTROL	LS	\$700.00	1	0	\$0.00	1	\$700.00
16	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$5.56	200	0	\$0.00	200	\$1,112.00

**R-011094-000 Project Material Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
17	2573.535	STABILIZED CONSTRUCTION EXIT	LS	\$750.00	1	0	\$0.00	0	\$0.00
18	2574.525	COMMON TOPSOIL BORROW (LV)	C Y	\$28.36	225	70	\$1,985.20	220	\$6,239.20
19	2575.501	SEEDING	ACRE	\$2,060.68	0.5	0	\$0.00	0.51	\$1,050.95
20	2575.502	SEED MIXTURE 25-121	LB	\$11.80	26	81	\$955.80	112	\$1,321.60
<b>Totals For Section Base Bid - Crow River Heights Street Improvements Project:</b>							<b>\$3,885.06</b>		<b>\$154,307.05</b>
<b>Bid Alternate - Crow River Terrace</b>									
21	2021.501	MOBILIZATION	LS	\$10,564.00	1	0	\$0.00	1	\$10,564.00
22	2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	S F	\$1.00	626	0	\$0.00	1064.2	\$1,064.20
23	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S F	\$1.68	2562	0	\$0.00	2092.6	\$3,515.57
24	2104.511	SAWING CONCRETE PAVEMENT	L F	\$3.00	110	0	\$0.00	120.4	\$361.20
25	2104.513	SAWING BITUMINOUS PAVEMENT	L F	\$2.00	335	335	\$670.00	335	\$670.00
26	2112.501	SUBGRADE PREPARATION	RDST	\$289.00	35	0	\$0.00	35	\$10,115.00
27	2211.501	AGGREGATE BASE CLASS 5	TON	\$12.45	95	10.85	\$135.08	10.85	\$135.08
28	2215.501	FULL DEPTH RECLAMATION	S Y	\$1.60	9695	0	\$0.00	9695	\$15,512.00
29	2331.603	JOINT ADHESIVE	L F	\$0.45	3435	0	\$0.00	3577	\$1,609.65
30	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	560	0	\$0.00	375	\$937.50
31	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$53.62	950	0	\$0.00	825.91	\$44,285.29
32	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C) (DRIVEWAYS)	TON	\$58.62	80	0	\$0.00	53.71	\$3,148.48
		TYPE SP 12.5 NON WEAR							

**R-011094-000 Project Material Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
33	2360.502	COURSE MIX (2,C)	TON	\$48.46	1260	0	\$0.00	1193.65	\$57,844.28
34	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$60.80	70	0	\$0.00	118.3	\$7,192.64
35	2563.601	TRAFFIC CONTROL	LS	\$400.00	1	0	\$0.00	1	\$400.00
36	2573.533	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$5.56	200	0	\$0.00	0	\$0.00
37	2573.535	STABILIZED CONSTRUCTION EXIT	LS	\$750.00	2	0	\$0.00	0	\$0.00
38	2574.525	COMMON TOPSOIL BORROW (LV)	C Y	\$28.36	205	52	\$1,474.72	202	\$5,728.72
39	2575.501	SEEDING	ACRE	\$2,060.68	0.4	0	\$0.00	0.48	\$989.13
40	2575.502	SEED MIXTURE 25-141	LB	\$11.81	24	76	\$897.56	106	\$1,251.86
<b>Totals For Section Bid Alternate - Crow River Terrace:</b>							<b>\$3,177.36</b>		<b>\$165,324.60</b>
<b>Change Order 1</b>									
41	2021.501	MOBILIZATION	LS	\$6,662.00	1	0	\$0.00	1	\$6,662.00
42	2104.503	REMOVE CONCRETE DRIVEWAY PAVEMENT	S F	\$1.00	1152	0	\$0.00	0	\$0.00
43	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S F	\$1.68	120	0	\$0.00	0	\$0.00
44	2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.00	120	0	\$0.00	0	\$0.00
45	2104.513	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.00	20	20	\$40.00	20	\$40.00
46	2104.607	HAUL RECLAIMED MATERIAL	C Y	\$6.50	241	0	\$0.00	0	\$0.00
47	2112.501	SUBGRADE PREPARATION	RDST	\$289.00	6	0	\$0.00	6.2	\$1,791.80
48	2215.501	FULL DEPTH RECLAMATION	S Y	\$1.89	2227	0	\$0.00	2098	\$3,965.22
49	2331.501	JOINT ADHESIVE - MASTIC	L F	\$0.45	600	0	\$0.00	600	\$270.00

**R-011094-000 Project Material Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Pay Voucher	Amount This Pay Voucher	Quantity To Date	Amount To Date
50	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.50	109	0	\$0.00	100	\$250.00
51	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$65.26	179	0	\$0.00	181	\$11,812.06
52	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,C) (DRIVEWAYS)	TON	\$70.26	7	0	\$0.00	2.3	\$161.60
53	2360.502	TYPE SP 12.5 NON WEAR COURSE MIX (2,C)	TON	\$58.26	238	0	\$0.00	242.31	\$14,116.98
54	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$60.80	128	0	\$0.00	0	\$0.00
55	2563.601	TRAFFIC CONTROL	LS	\$300.00	1	0	\$0.00	1	\$300.00
56	2574.525	COMMON TOPSOIL BORROW (LV)	C Y	\$28.36	66	18	\$510.48	54	\$1,531.44
57	2575.501	SEEDING	ACRE	\$7,500.00	0.08	0	\$0.00	0.08	\$600.00
58	2575.502	SEED MIXTURE 25-141	LB	\$11.80	5	13	\$153.40	18	\$212.40
<b>Totals For Change Order 1:</b>							<b>\$703.88</b>		<b>\$41,713.50</b>
<b>Project Totals:</b>							<b>\$7,766.30</b>		<b>\$361,345.15</b>

**R-011094-000 Contract Changes**

No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	5/10/2018	Change Order No. 1 (see change order document for detailed description)	\$53,120.03	\$41,713.50
<b>Contract Change Totals:</b>				<b>\$53,120.03</b>	<b>\$41,713.50</b>



December 11, 2018

Honorable Mayor and City Council  
City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374

Re: Construction Pay Voucher No. 3 (Final) and  
Final Project Close-out Documents  
Crow River Heights Street Improvements Project  
City of Rogers, MN  
WSB Project No. R-011094-000

Dear Mayor and Council Members:

Please find enclosed Construction Pay Voucher No. 3 and final (in triplicate) in the amount of \$25,445.24 for the above-referenced project. The final payment request represents the final quantities and the release of the retainage on the contract. The quantities completed to date have been reviewed and agreed upon by the contractor and WSB.

We recommend that the City of Rogers approve Construction Pay Voucher No. 3 and final for Northwest Asphalt, Inc. at the December 11, 2018, City Council meeting. **Once processed, please keep one copy for your records, forward one copy to the contractor, and return one copy to our office.** Enclosed is the documentation required for releasing final payment for the above-referenced project as listed below:

1. Satisfactory showing that the Contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 Forms).
2. Evidence in the form of an affidavit that all claims against the Contractor by reasons of the Contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment Certification from the Contractor's surety.
4. Two-year maintenance bond.

This project will be considered for acceptance by the City Council on December 11, 2018. The maintenance period will be in effect from December 11, 2018, until December 11, 2020.

If you have any questions or comments regarding the enclosed, please contact me at 763.287.8529. Thank you.

Sincerely,

WSB

Jennifer D. Edison, PE

Project Manager

Enclosures

cc: John Seifert, City of Rogers  
Stacy Scharber, City of Rogers  
Steve Stahmer, City of Rogers  
Lisa Herbert, City of Rogers (w/original maintenance bond)  
Geri Fournier, City of Rogers  
Brent Evertz, Northwest Asphalt, Inc.

srb





## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 5.11

**Subject:** Authorization to Credit Overcharge of Utility Trunk Fees for 14680 James Road

**Prepared By:** John Seifert, Public Works Director

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### **Recommended City Council Action**

Motion to authorize existing paid Trunk Fees to be applied toward future water connection fees at 14680 James Road.

### **Overview / Background**

This commercial property originally developed in Hassan Township with water and sewer extension in 2004 as part of the expansion of a Joint Powers Agreement (JPA) between the City of Rogers and Hassan Township. The extension of water and sewer services in the Highway 101 Corridor brought water and sewer to all of the properties located in Hassan Township on both James Road and Northdale Boulevard. The property located at 14680 James Road was provided both water and sewer stubs at the property line with the township's public improvement project.

As part of the public improvement and the expansion of the JPA the township facilitated a 429 publicly assessed project to the parcels gaining benefit from the new municipal services. As part of this assessment it was decided by the township to increase the volume of trunk sewer and water capacity for the corridor from the standard 600 gallons per acre per day to 1000 gallons per acre per day. This increase in capacity correlates to a larger assessment for the benefitting properties. For example, the normal trunk charge per acre for water and sewer at 600 GPD, per acre would be calculated at \$3,000.00 per acre of developable acres (\$1500 Water Trunk, \$1500 Sewer Trunk). It was decided by the township to assess the project to include 1000 gallons per acre per day at a cost of \$5,000.00 per acre of development (\$2500 Water Trunk, \$2500 Sewer Trunk). This 2.2 acre parcel was assessed \$11,000.00 in trunk fees. This was an additional \$4,400.00 of trunk fees on top of \$62,469.00 of watermain, sewer main and storm sewer improvements. These assessments have been applied to the property and paid in full. Currently there are no assessments against this property.

At this time the property owner is requesting the credit of \$4,400.00 to be applied to the current hook-up fees for WAC charges. The property owner is responsible for hiring a private contractor to install water from the public road right-of-way into the existing building and install necessary plumbing.

### **Staff Recommendation**

Motion to authorize existing paid Trunk Fees to be applied toward future water connection fees at 14680 James Road.

**Financial Impact:** N/A      **Budgeted?** No

**Budgeted? No**

**Source Fund:** 602 Sewer

**Notes:**

Sewer Connection Only at this time



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 5.12

**Subject:** Approval of Lease Agreement with Hennepin County Sheriff Office Technical Service Division to purchase APX6000 Hand-Held Radios/Mobile Unit and purchase accessories

**Prepared By:** Brad Feist, Fire Chief/Emergency Management Director

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### **Recommended City Council Action**

Motion to authorize staff to enter into a Lease Agreement with Hennepin County Sheriff Office Technical Services Division to purchase ten APX6000 radios and one mobile unit, add encryption to eight existing APX6000 radios and two mobile units, and purchase radio equipment.

### **Overview / Background**

Over the last couple of years, Hennepin County Staff has been notifying Motorola XTS2500/XTL5000 users that the county and Motorola will no longer support the existing radios and no additional purchases will be accepted. The XTS2500/XTL5000 portables, mobiles, and consolette radios were purchased as far back as 2001.

XTS2500/XTL5000 series radios were discontinued in 2013/2014 and the manufacturer support will end in 2018/2019. Replacement parts and vendor support will no longer be available and Hennepin County Staff will not accept any radios that require repairs or program upgrades.

### **Radio/Mobile Unit Cost Estimate**

#### **APX6000 Radios**

(10) APX6000 Hand-Held Radios (quote includes the Motorola promotion discount)	\$46,742.50
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#### **Add Encryption:**

Add encryption (8) existing APX6000 radios and (2) mobile units	\$11,058.00
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#### **Motorola Accessories:**

Single & Multi-Unit Charging Units	\$5,450.25
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#### **Mobile unit:**

Upgrade the mobile unit in Engine 11	\$4,082.50
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Motorola Solutions, Inc. is offering a promotion in the final quarter of the 2018 fiscal year to Hennepin County. The formal offer will be 32% off the established list price as opposed to the

State of Minnesota contract offer of 25%. To receive this additional Motorola discount a purchase order must be received by December 14, 2018. The billing of the APX radios/mobile unit and equipment will start in January or February of 2019. The expenditure is budgeted for 2019 and will be coded to that year, but the order will be placed in 2018 in order to receive the additional discount.

The Motorola Solutions, Inc. discount promotion offer will save the City of Rogers approximately \$4300.

**Leasing portion of project costs**

The ten APX6000 Hand-Held radios and one mobile unit will be amortized over seven years at an interest rate of 0% through Hennepin County Sheriff Office Technical Services Division. The monthly payment for each radio will be \$55.64 (yearly budget amount for 10 radios is \$6,676.80) and the monthly payment on the mobile unit will be \$48.60 (yearly budget amount for one mobile unit is \$583.20).

**Staff Recommendation**

Motion to approve the Lease Agreement with Hennepin County Sheriff Office Technical Services Division to purchase ten APX6000 radios and one mobile unit, add encryption to eight existing APX600 radios and two mobile units, and purchase radio equipment for the Rogers Fire Department.

**ATTACHMENTS:**

Description

APX6000 Quote

Add Encryption Quote

Charging Unit Quote

Mobile Unit For E11 Quote



QUOTE-245914  
RogersFireAPX6000

Billing Address:  
HENNEPIN COUNTY  
PO BOX 31229  
SALT LAKE CITY, UT 84131  
US

Quote Date:11/21/2018  
Expiration Date:01/31/2019  
Quote Created By:  
Cole Agner  
Cole.agner@  
motorolasolutions.com

Customer:  
HENNEPIN COUNTY  
Mike Parker  
Michael.Parker@hennepin.us

Contract:  
20927 - MN DOT 119587

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	10	\$3,026.00	\$2,015.57	\$20,155.70
1a	H869BZ	ENH: MULTIKEY	10	\$330.00	\$226.39	\$2,263.90
1b	QA07577AA	ALT: BATT IMPRES 2 LIION TIA4950 IP68 3100T STD	10	\$135.00	\$92.61	\$926.10
1c	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	10	\$5.00	\$3.43	\$34.30
1d	QA09001AB	ADD: WIFI CAPABILITY	10	\$300.00	\$205.81	\$2,058.10
1e	Q361AR	ADD: P25 9600 BAUD TRUNKING	10	\$300.00	\$205.81	\$2,058.10
1f	Q58AL	ADD: 3Y ESSENTIAL SERVICE	10	\$110.00	\$84.00	\$840.00
1g	H38BT	ADD: SMARTZONE OPERATION	10	\$1,200.00	\$823.24	\$8,232.40
1h	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION	10	\$799.00	\$548.14	\$5,481.40
1i	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	10	\$515.00	\$353.31	\$3,533.10



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



**MOTOROLA SOLUTIONS**

QUOTE-245914  
RogersFireAPX6000

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	10	\$169.00	\$115.94	\$1,159.40

Grand Total

**\$46,742.50**

**Notes:**

- This quote contains items with approved price exceptions applied against it.



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



QUOTE-252029

Billing Address:  
HENNEPIN COUNTY SHERIFFS/  
COMMUNICATIONS  
1245 SHENANDOAH LN  
PLYMOUTH, MN 55447  
US

Quote Date:12/03/2018  
Expiration Date:01/31/2019  
Quote Created By:  
Cole Agner  
Cole.agner@  
motorolasolutions.com

Customer:  
HENNEPIN COUNTY SHERIFFS/  
COMMUNICATIONS  
Michael Parker  
Michael.Parker@hennepin.us

Contract:  
20927 - MN DOT 119587

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	T7936A	APX UCM UPGRADE CD	1	\$57.50	\$43.13	\$43.13
1a	CA00182AR	ADD: AES ENCRYPTION SOFTWARE	8	\$633.00	\$474.75	\$3,798.00
2	T7936A	APX UCM UPGRADE CD	1	\$57.50	\$43.13	\$43.13
2a	CA00840AK	ADD:DES,DES-XL,DES-OFB	8	\$689.00	\$516.75	\$4,134.00
	FLASHport Series	APX6000FLASHPORT				
3	T7664A	DIGITAL SMARTZONE	1	\$0.00	\$0.00	\$0.00
3a	H869CC	ENH: MULTIKEY	3	\$380.00	\$380.00	\$1,140.00
	FLASHport Series	APX6000FLASHPORT				
4	T7664A	DIGITAL SMARTZONE	1	\$0.00	\$0.00	\$0.00
4a	H869CC	ENH: MULTIKEY	3	\$380.00	\$380.00	\$1,140.00
	FLASHport Series	APX7500CONSOLETTTEFLAS HPORT				
5	T7562A	DIGITAL SMARTZONE	1	\$0.00	\$0.00	\$0.00
5a	W969BJ	ENH: MULTI KEY OPERATION	1	\$380.00	\$380.00	\$380.00
	FLASHport Series	APX6500FLASHPORT				



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**MOTOROLA SOLUTIONS**

QUOTE-252029

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
6	T7697A	DIGITAL SMARTZONE	1	\$0.00	\$0.00	\$0.00
6a	W969BL	ENH: MULTIKEY OPERATION	1	\$380.00	\$380.00	\$380.00

**Grand Total****\$11,058.26**

Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.





**MOTOROLA SOLUTIONS**

QUOTE-245920  
RogersFireAccys

Billing Address:  
HENNEPIN COUNTY  
PO BOX 31229  
SALT LAKE CITY, UT 84131  
US

Quote Date:11/21/2018  
Expiration Date:01/31/2019  
Quote Created By:  
Cole Agner  
Cole.agner@  
motorolasolutions.com

Customer:  
HENNEPIN COUNTY  
Mike Parker  
Michael.Parker@hennepin.us

Contract:  
20927 - MN DOT 119587

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1	NNTN8863A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA PLUG	6	\$170.00	\$127.50	\$765.00
2	NNTN7624C	CHARGER,CHR IMP VEH EXT NA/EU KIT	3	\$429.00	\$321.75	\$965.25
3	PMMN4069AL	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	10	\$121.00	\$90.75	\$907.50
4	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA- PLUG, ACC USB CHGR	3	\$1,250.00	\$937.50	\$2,812.50

**Grand Total**

**\$5,450.25**



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



Billing Address:  
 HENNEPIN COUNTY  
 PO BOX 31229  
 SALT LAKE CITY, UT 84131  
 US

Quote Date:12/03/2018  
 Expiration Date:01/31/2019  
 Quote Created By:  
 Cole Agner  
 Cole.agner@  
 motorolasolutions.com

Customer:  
 HENNEPIN COUNTY  
 Michael Parker  
 Michael.Parker@hennepin.us

Contract:  
 20927 - MN DOT 119587

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 Series	APX6500				
1	M25URS9PW1AN	APX6500 7/800 MHZ	1	\$2,438.00	\$1,584.73	\$1,584.73
1a	G90AC	ADD: NO MICROPHONE NEEDED APX	1	\$0.00	\$0.00	\$0.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$5.00	\$3.38	\$3.38
1c	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX	1	\$799.00	\$540.19	\$540.19
1d	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1e	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	1	\$515.00	\$348.18	\$348.18
1f	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	1	\$0.00	\$0.00	\$0.00
1g	G67BE	ADD:SCREW, REM MT NO CH MP	1	\$297.00	\$200.80	\$200.80
1h	G444AE	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1i	G88AG	ADD: APX7500 NO O5/09 CH NEEDED	1	\$0.00	\$0.00	\$0.00



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	G51AU	ENH: SMARTZONE OPERATION APX6500	1	\$1,200.00	\$811.30	\$811.30
1k	W969BG	ADD: MULTIPLE KEY OP APX	1	\$330.00	\$223.11	\$223.11
1l	G142AD	ADD: NO SPEAKER NEEDED APX	1	\$0.00	\$0.00	\$0.00
1m	G78AT	ADD: 3Y ESSENTIAL SERVICE	1	\$168.00	\$168.00	\$168.00
1n	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$300.00	\$202.81	\$202.81

Grand Total

**\$4,082.50****Notes:**

- **PLEASE BE ADVISED:** Motorola Solutions is moving towards being more environmentally green and emailing invoices. You may receive an email invoice instead of a mailed invoice, depending on the purchase. In addition, the invoice may have a new address for submitting payments. If you have any questions or would like to change where your electronic invoices will be delivered, please contact your credit analyst or dial 800-422-4210.
- This quote contains items with approved price exceptions applied against it.



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 7.1

**Subject:** Approval of 2019 Final Budget and Levy Certification

**Prepared By:** Lisa L. Herbert, Finance Director

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### **Recommended City Council Action**

Motion to adopt Resolution No. 2018 - 111, A Resolution Setting the 2019 General and Special Levies (General Levy \$7,326,221 and Special Levies \$470,023 for a total 2019 tax levy of \$7,796,244).

Motion to adopt the 2019 City of Rogers Budget including: General Fund, Rogers Activity Center (RAC) Special Revenue Fund, Other Financing Sources & Uses Budgets; the Enterprise Fund Budgets, City 5 Year Financial Management Plan (FMP includes CIP), RAC 5-10 year FMP, 5 Year Pavement Management Plan (PMP) including Subgrade Correction Plan, and other supporting budget documents (Personal Services Budget, Transfer Budget, Interfund Loans, Organizational Chart).

### **Overview / Background**

The City must adopt a final budget and property tax levy for 2019 and certify its final property tax levy for payable 2019 to the County Auditor by December 28, 2018. On September 11, 2018, the City set the proposed levy certification at \$8,158,830 for submission to the Hennepin County Auditor. The final levy before you today has been reduced by \$362,586 from the proposed levy certification.

The proposed General Fund Levy before you is \$5,869,701 which is a 4.22% increase over 2018. In addition, the City is proposing to continue levying for future funding of Capital Projects (improvements and equipment) in the amount of \$589,600, Special Revenue Fund (Rogers Activity Center) Levy in the amount of \$264,619, the Economic Development Tax Abatement Levy of \$93,730, Rogers Activity Center Abatement Bond Debt Levy of \$155,000, 2018-2019 Capital Equipment Interfund Loan levy of \$170,527, and Public Safety Capital Improvement Sinking Fund Levy (PD Bldg) \$183,044. The General Levy is composed of both the General Fund Levy & Miscellaneous Levies identified. The proposed total General Levy is \$7,326,221. The City has enacted certain Special Levies for payable 2019 of \$470,023 for Debt Service. The proposed total General Levy plus Special Levies is \$7,796,244 which is a 1.23% increase over 2018's Total Adopted Levy. The 2019 Proposed Total Levy is \$94,946 over the 2018 Adopted Total Levy.

The City is required to review the proposed budget and levy at a regular City Council Meeting (formerly called Truth-in-Taxation Hearing) and allow public testimony. The budget is considered "balanced", with overall General Fund & Rogers Activity Center (Ice Arena) budgeted revenues, other financing sources totaling \$9,413,830. The proposed budgeted expenditures consist of General Fund Budget \$8,574,111 (a 6.06% increase over 2018 total General Fund Budgeted

expenditures), Rogers Activity Center (RAC) Special Revenue Fund Budget \$642,063 and RAC Other Financing Uses Budget \$197,656 totaling \$9,413,830 in non-enterprise budgeted fund expenditures.

Of key importance this year was the City Council's strong goal to maximize use of Under-served Municipalities Distribution (UMD) to the current and future benefit of taxpayers. Use of \$371,782.18 of 2018 UMD and \$400,000 of 2017 year-end General Fund Balance in excess of policy to defease debt in the total amount of \$771,782.18 provides for a reduction of \$264,219 to the 2019 levy, with interest savings of \$43,607. After the debt defeasance, a balance of \$197,200 in UMD will be place in a designated cash account for future debt defeasance or other City Council's planned use, including looking to reduce the current and future levy burden on tax payers while providing for services and facilities in a growing community through sound and healthy financial planning.

The Final Levy Resolution recommended to the City Council for certification to the Hennepin County Auditor is as follows:

General Fund Levy	\$ 5,869,701
Special Revenue Fund Levy (RAC)	\$ 264,619
Economic Development Tax Abatement Levy	\$ 93,730
Rogers Activity Center (RAC) Abatement Bond Debt Levy	\$ 155,000
2018-19 Capital Equipment Interfund Loan Levy	\$ 170,527
Public Safety Capital Improvement Sinking Fund Levy (PD Bldg)	\$ 183,044
Capital Improvement Sinking Funds	\$ 589,600
G.O. CIP Bonds of 2011B	\$ 238,032
G.O. CIP Bonds of 2014B (Equipment Certificates)	\$ 176,610
G.O. Improvement/Abatement Bonds of 2015A – Interest	\$ 55,381
	<u>\$ 7,796,244</u>

**ATTACHMENTS:**

Description

Resolution No. 2018-111 Resolution Setting the 2019 General and Special Levies

**RESOLUTION NO. 2018 - 111**

**A RESOLUTION SETTING THE 2019 GENERAL AND SPECIAL LEVIES**

**WHEREAS**, on December 11, 2018, in accordance with Minnesota Statute, the City Council reviewed the proposed budget and levy allowing for public testimony.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Rogers hereby certifies:

General Levy:

General Fund Levy	\$5,869,701
Special Revenue Fund Levy (RAC)	\$ 264,619
Economic Development Tax Abatement Levy	\$ 93,730
Rogers Activity Center (RAC) Abatement Bond Debt Levy	\$ 155,000
2018-19 Capital Equipment Interfund Loan Levy	\$ 170,527
Public Safety Capital Improvement Sinking Fund Levy (PD Bldg)	\$ 183,044
Capital Improvement Sinking Funds	<u>\$ 589,600</u>
Total General Levy	<u>\$7,326,221</u>

Special Levies:

G.O. CIP Bonds of 2011B	\$ 238,032
G.O. CIP Bonds of 2014A (Equipment Certificates)	\$ 176,610
G.O. Improvement/Abatement Bonds of 2015A – Interest	<u>\$ 55,381</u>
Total Special Levies	<u>\$ 470,023</u>

Total City of Rogers Payable 2019 Certified Levy \$7,796,244

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11<sup>th</sup> day of December, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 7.2

**Subject:** Approval of Resolution No. 2018- 110, A Resolution Renaming Triangle Park to Lions Central Park

**Prepared By:** Mike Bauer Recreation and Facilities Director

---

### **Recommended City Council Action**

Move to approve Resolution No. 2018-110 Renaming Triangle Park to Lions Central Park.

### **Overview / Background**

The Rogers Lions Club has been an important part of the community for the past 42 years. It is one of 14,000 plus Lions Clubs internationally which consists of 1.4 million members in over 200 countries. The Roger Lions Club has the largest membership of all Minnesota clubs at 140 plus members.

Locally The Rogers Lions Club gives back thousands of dollars to our community by providing funding and programming. Programs such as:

- Seniors Shop Rogers Bus
- Shop with a Cop
- Kids sight program
- CROSS Food Shelf
- As well as many other hardship situations to name a few.

Most of the contributions are made possible because of the generosity of this community, and their support of the fundraisers put on by the Rogers Lions Club such as:

- Rockin Rogers
- Breakfast with Santa
- Golf Tournament
- Food Drives

The Rogers Lions Club has been donating funds annually to the City of Rogers since 2005 to help support the eventual building of the Rogers Event Center in Triangle Park more than \$379,125 has been donated to date.

The Rogers Parks and Recreation Advisory Commission has had a Lions Park task-force that has been working towards a building plan for the last several years. As we get closer to having the plans and budget prepared, the task force met to select a name for the park that would honor the Rogers Lions Club and the central role the Club and Park play in enhancing the livability, culture of the community. The task-force, made up of Lions Club members and members of the Parks and Recreation Advisory Commission, discussed several names and recommended the name Lions



Central Park.

At the October 2018, Parks and Recreation Advisory Commission Meeting, the commission recommended accepting the task-force finding and recommended to the City Council to rename Triangle Park. Furthermore, the task-force recommended officially rededicating the park at the Holiday Tree Lighting Ceremony on December 14, 2018.

**ATTACHMENTS:**

Description

Resolution No. 2018-110 A Resolution Renaming Triangle Park to Lions Central Park

**RESOLUTION NO. 2018 - 110**

**A RESOLUTION RENAMING TRIANGLE PARK TO LIONS CENTRAL PARK.**

**WHEREAS**, the Rogers Parks and Recreation Advisory Commission (“Commission”) is an appointed body established to advise the Mayor and City Council on long-range and city-wide matters related to Parks and Recreation; and

**WHEREAS**, the Rogers Lions Club has been in existence for 42 years and is the largest membership in Minnesota; and

**WHEREAS**, the Rogers Lions Club contributes to the community each year in the form of programs and donations that significantly enhance the livability, culture, and history of this community; and

**WHEREAS**, the Rogers Lions Club has made cash donations to the City of Rogers to be used for a future event center in Triangle Park totaling more than \$379,125 to date; and

**WHEREAS**, the Rogers City Council and Parks and Recreation Advisory Commission wish to recognize the extraordinary contributions that the Rogers Lions Club has made to this community while continuing our close partnership; and

**WHEREAS**, the City of Rogers believes that the name “Lions Central Park” best encompasses the importance the park will hold for Rogers residents while memorializing the cooperation between the City and the Rogers Lions Club.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF ROGERS, MINNESOTA**, that Triangle Park shall be renamed Lions Central Park effective Friday December 14, 2018.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11<sup>th</sup> day of December, 2018.

---

Rick Ihli, Mayor

ATTEST:

---

Stacy Scharber, City Clerk



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 7.3

**Subject:** Accept Bids, Award Project, and Authorize Construction Services for the I-94/TH 101 Pedestrian Improvements Project

**Prepared By:** Bret A. Weiss, City Engineer

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### **Recommended City Council Action**

Staff offers the following motions for consideration:

- Accept the Base Bid plus Bid Alternate 1 and award the contract to the Meyer Contracting, Inc. in the amount of \$146,674.53, and authorize construction services to be performed by WSB & Associates, Inc. in the amount of \$11,750 for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-94
- Accept the Base Bid plus Bid Alternate 2 and award the contract to the Meyer Contracting, Inc. in the amount of \$180,360.32, and authorize construction services to be performed by WSB & Associates, Inc. in the amount of \$11,750 for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-94

### **Overview / Background**

In June 2017, staff submitted a request to Metro District through the Fiscal year 2019 Municipal Agreement Program for funding pedestrian improvements along the east side of TH 101 and I-94 northbound exist ramp. This is currently the only pedestrian crossing that serves to connect the City of Rogers across I-94. The request was successful, and the City was approved for funding these pedestrian improvements. The project was funded for \$111,500, which includes \$103,300 for State-funding eligible construction and \$8,200 (8% of the eligible construction amount) for Construction Engineering.

During final design, MnDOT required additional American Disabilities Act (ADA) improvements be completed as part of the project which included the replacement of the existing pedestrian ramps and additional lighting at the intersection. MnDOT also required the placement of the new pedestrian crossing sign to be placed in the median instead of on the mast arm as previously discussed. This additional work increased the construction cost to be in excess of what was approved as part of the cooperative agreement and MnDOT did initially agree to fund the additional work added to the project. Following the bid opening, MnDOT was contacted to discuss the additional costs at which time they determined their total contribution towards the project construction and construction admin would be \$147,700. This contribution funds the construction for the Base Bid plus Bid Alternate 1; however, leaves a portion of the construction admin to be funded by the City. Staff pressed the issue to no avail. We could try to modify the project in other ways, but that could put the project off being completed in 2019. The items that MnDOT added do enhance the safety of the crossing, so there is value in the additional cost. Project improvements include the following:

**Base Bid:** Intersection Improvements at the north ramp:

- Push button activated pedestrian flasher that notifies drivers that a pedestrian is in the intersection and prohibits the right turn on red (RTOR) using blank out signs
- ADA improvements including: new pedestrian ramps, new push button locations, wider crosswalk markings, new light on the south side of the intersection.

Replace existing bridge railing: Although much more expensive, the preferred fencing type for the bridge would be an ornamental fence. The Transportation Task Force discussed including a bid alternate for Ornamental Fencing to determine if bid prices are favorable enough to award the bid alternate. The fencing will be bid with the following

- **Bid alternate 1** - black vinyl fencing that meet current FHWA standard of 54-inches for a pedestrian/bicycle railing
- **Bid alternate 2** - ornamental railing

To be eligible for the cooperative agreement funds the council will need to choose either the vinyl fencing option (Base + Bid alternate 1) or the ornamental railing option (Base + Bid alternate 2) for approval.

Bids were received on December 4, 2018. The bid results are included for your information. The City received 3 bids ranging from the low of \$146,674.53 to a high of \$172,820.50 for the Base Bid plus Bid Alternate 1, and a low of \$180,360.32 to a high of \$206,484.42 for Base Bid plus Bid Alternate 2.

	<b>Base Bid + BA 1</b>	<b>Base Bid + BA 2</b>
Engineers Estimate	\$158,674.53	\$183,792.00
Meyer Contracting, Inc.	\$146,674.53	\$180,360.32

**Funding Option 1 Base Bid + Bid Alternate 1**

<b>Construction Estimate</b>			<b>Funding</b>		
Base Bid + Bid Alt 1	Construction Admin	Total Construction Estimate	Cooperative Agreement	City Funds	Total
\$146,674.53	\$11,750	\$158,424.53	\$147,700	\$10,724.53	\$158,424.53

**Option 2 Base Bid + Bid Alternate 2**

<b>Construction Estimate</b>			<b>Funding</b>		
Base Bid + Bid Alt 2	Construction Admin	Total Construction Estimate	Cooperative Agreement	City Funds	Total
\$180,360.32	\$11,750	\$192,110.32	\$147,700	\$44,410.32	\$192,110.32

**Staff Recommendation**

Staff recommends considering the resulting bids from the December 4<sup>th</sup> bid opening for the TH 101 & I-94 ADA and Bridge Rail Improvements Project and consider one of the following:

- Accept the Base Bid plus Bid Alternate 1 and award the contract to the Meyer Contracting, Inc. in the amount of \$146,674.53, and authorize construction services to be performed by WSB & Associates, Inc. in the amount of \$11,750 for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-94

- Accept the Base Bid plus Bid Alternate 2 and award the contract to the Meyer Contracting, Inc. in the amount of \$180,360.32, and authorize construction services to be performed by WSB & Associates, Inc. in the amount of \$11,750 for Pedestrian Improvements to the East side of TH 101 at the Interchange of I-94

Considering that this is a project with significant visibility to the public that will reflect on the City of Rogers, we would recommend the Ornamental railing option.

**Financial Impact:**

\$158,424.53 to \$192,110.32

**Budgeted?** No

**Source Fund:** Cooperative Agreement/City Funds

**Notes:**

The financial impact will depend on whether Council will award Bid Alternate 1 or Bid Alternate 2

**ATTACHMENTS:**

Description

Letter of Recommendation

Bid Summary

Construction Services Proposal



December 4, 2018

Honorable Mayor and City Council  
City of Rogers  
22350 S. Diamond Lake Road  
Rogers, MN 55374

Re: TH 101 & TH 94 ADA and Bridge Rail Improvements  
City of Rogers, MN  
WSB Project No. 03193-230

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Tuesday, December 4, 2018, and were opened and read aloud. A total of three bids were received. The bids were checked for mathematical accuracy and tabulated and there are no errors made on the Proposal Forms. It should be noted that the project was bid with a Base Bid plus Bid Alternate 1 and a Base Bid plus Bid Alternate 2. Please find enclosed the bid tabulation indicating the low bidder as Meyer Contracting, Inc. Maple Grove, Minnesota, with total bids in the amounts of \$146,674.53 (Bid Alternate 1) and \$180,360.32 (Bid Alternate 2). The Engineer's Estimates for the project were \$158,037.00 (Bid Alternate 1) and \$183,792.00 (Bid Alternate 2).

We recommend that the City Council consider these bids and award a contract for either the Base Bid plus Bid Alternate 1, or Base Bid plus Bid Alternate 2 to Meyer Contracting, Inc. based on the results of the bids received.

Sincerely,

**WSB & Associates, Inc.**

Mike Shomion, PE  
Project Manager

Enclosure

cc: Verlyn Schoep, Meyer Contracting, Inc.  
John Seifert, City of Rogers  
Steve Stahmer, City of Rogers  
Stacy Scharber, City of Rogers  
Patti Porosky, City of Rogers  
Jennifer Edison, WSB & Associates, Inc.  
Bret Weiss, WSB & Associates, Inc.

rrh

## BID TABULATION SUMMARY

PROJECT: TH 101 & TH 94 ADA and Bridge Rail Improvements

OWNER: City of Rogers, MN

WSB PROJECT NO.: 03193-230  
S.P. 2738-30 (TH 101)

Bids Opened: December 4, 2018, 10:00 a.m.

Contractor	Bid Security (5%)	Grand Total Bid + Alternate No. 1	Grand Total Bid + Alternate No. 2
1 Meyer Contracting, Inc.	X	\$146,674.53	\$180,360.32
2 Thomas & Sons Construction, Inc.	X	\$168,972.42	\$206,484.42
3 Global Specialty Contractors, Inc.	X	\$172,820.50	\$184,864.50
Engineer's Opinion of Cost		\$158,037.00	\$183,792.00

I hereby certify that this is a true and correct tabulation of the bids as received on December 4, 2018.



Mike Shomion, PE Project Manager

 Denotes corrected figure





10/6/2018

Honorable Mayor and City Council  
City of Rogers  
22350 South Diamond Lake Road  
Rogers, MN 55374

Re: Proposal for Construction Services  
I-94 and TH 101 ADA Improvements Project  
City of Rogers, MN  
WSB Project No. 3193-230

Dear Mayor and Council Members:

WSB & Associates, Inc. is pleased to provide you with the following proposal for construction services relating to improvements for ADA on TH 101 at I-94.

### **PROJECT UNDERSTANDING**

Final construction plans and specifications have been completed for ADA improvements to the TH 101 bridge and NE ramp in Rogers. The project proposes the replacement of the bridge railing on TH 101 over Interstate 94 and the replacement of pedestrian ramps and signal improvements to the NE ramp.

The improvements are proposed to be funded through a combination of MnDOT Cooperative Agreement funds and City funds.

### **PROJECT WORK PLAN/SCOPE OF SERVICES**

WSB's project scope and proposed work plan are based on our design of the project, current City standards, MnDOT standards, and experience on similar projects.

#### **Task 1 – Project Management**

This task includes coordination of all construction activities with the on-site construction observer and contractor on behalf of the City. This will include:

1. Conducting the preconstruction meeting and weekly on-site construction meetings.
2. Preparing and distributing meeting minutes.

3. Addressing project design and contractor questions.
4. Providing the City with weekly updates on the construction status.
5. Meetings with City staff and property owners as necessary.

## **Task 2 – Construction Inspection Services**

WSB will provide the day-to-day construction observation, coordination, and project documentation. This will include:

1. Completing a pre-condition review of the project and coordinating with the contractor prior to construction commencing.
2. Ensuring that all aspects of the project meet the requirements in the plans and specifications.
3. Coordinating the construction activities with the property owners affected by construction and ensuring they are informed on any issues related to their specific property.
4. Keeping the City and Project Manager informed on the status of construction on a daily or weekly basis.

It is assumed that the main construction observer will be on site part time an average of 20 hours per week for approximately 2 weeks and full time for 1 week to meet the estimated completion dates set for the project.

The construction schedule is expected to span over the course of approximately three to four weeks. These hours are estimates and could be increased or decreased, depending on the timeframe of construction (contractor working hours) and contractor performance. If more observation time is determined necessary than we have estimated, WSB will not exceed this amount without the City's prior approval.

## **Task 3 – Contract Administration**

WSB will provide overall construction contract management for the project. This will include:

1. Completing and submitting all City and MnDOT documentation required.
2. Preparation, submittal, and securing approval for any change orders through the City and MnDOT.
3. Shop Drawing review and approval.

4. Material testing coordination and documentation review.
5. Preparation and submission of monthly pay requests.
6. Coordinating the final project closeout including final pay voucher and ensuring that all punchlist items and warranty items have been addressed.

#### **Task 4 – Survey**

WSB will provide surveying services during construction. WSB's survey crew will be available as needed to locate and provide all necessary staking for the contractor. The survey crew will be scheduled through the on-site construction observer.

#### **PROPOSED FEE**

Based on the above scope of work, we estimate our fee for the construction of ADA improvements at TH 101 and Interstate 94 to be \$11,750.

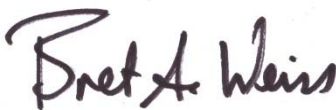
The hours and cost are based on our best estimation of the project at this time. The estimated cost is based on our 2019 fee schedule. These rates will, therefore, be used for the duration of the project.

If you are in agreement with the project understanding, scope of services, and fee as outlined, please have the City signature block of this letter signed and return one copy to WSB. Should the City request additional services outside of the outlined scope of services, we will work with you to revise the scope and fee accordingly.

Please give me a call at 763-287-7190 if you have any questions. Thank you.

Sincerely,

WSB

A handwritten signature in dark ink, reading "Bret A. Weiss". The signature is written in a cursive, flowing style.

Bret A. Weiss, PE  
City Engineer

**PROPOSAL FOR:**

**Construction Services – I-94 and TH 101 ADA Improvements Project**

**ACCEPTED BY:**

**City of Rogers, MN**

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 7.4

**Subject:** Items Related to Pavement Management

**Prepared By:** Bret A. Weiss, City Engineer

### **Recommended City Council Action**

Motion to accept the 2018 Street Inspection Pavement Report and authorize preliminary design scoping for the 2019 Pavement Improvement Projects.

### **Overview / Background**

The City of Rogers approved the Pavement Management Plan and authorized the collection of franchise fees as a funding method at the August 25, 2015 council meeting. The objective of a pavement management program is to measure the effectiveness of alternatives and optimize the cost effectiveness and timing of maintenance and construction activity while maintaining a high-level network of streets. This objective is usually met by implementing a system to regularly collect data, which relates to the condition of the roads. The City completed their first street inspections in 2012 and again in 2015, with the plan to evaluate the City every 3 years. Inspections for 2018 were authorized by Council in April 2018. Significant findings from the recent street inspections are included in the report and are as follows:

- There are currently 80 miles of bituminous roadways inspected in the City of Rogers, not including private bituminous and gravel roads.
- The current weighted average Pavement Condition Index (PCI) of bituminous roads in the City is 82.65 (which is slightly higher than the average rating in 2015 of 81.75 – due to the reconstruction of some of the lowest rated roadways).

The findings reflect that the majority of the roadways in the City are in good condition. The weighted average PCI over the past 3 evaluations are shown in the table below.

Condition	PCI Range	Percent of System		
		2018 Inspection	2015 Inspection	2012 Inspection
Good	70.01 – 100.00	84.2 %	84.2 %	94.4 %
Fair	50.01 – 70.00	11.5 %	10.6 %	3.5 %
Poor	0.00 – 50.00	4.3 %	5.2 %	2.1 %
<b>Weighted Average PCI</b>		<b>82.65</b>	<b>81.75</b>	<b>87.58</b>

Council previously set a budget for pavement management that would slowly reduce the average PCI to 72. This will happen over a 20-year period at the current funding level of \$970,000 annually. It appears that at this time, the current funding level is appropriate to sustain this goal.

More detailed information is included in the full report.

Staff met with the transportation task force and provided recommendations for projects to be included for improvements in 2019. These recommended projects will be brought to Council for authorizing design services at an upcoming meeting; however, staff is asking for authorization of survey, geotechnical, and preliminary design phase services for the projects being recommended for 2019 to finalize the design memo and provide recommendations for projects scope as well as provide a more accurate cost estimate.

Survey can often take a week or more to complete and if authorized at this time, the design memos can be finalized and ready for project authorization in early January. The projects recommended for authorizing preliminary design services are:

	Kelley Lane	John Milless Drive
Geotechnical	\$1,020	\$765
Survey	\$3,090	\$1,900
Design Memo/Cost Estimate	\$1,200	\$1,200
<b>Total</b>	<b>\$5,310</b>	<b>\$3,865</b>

Other projects proposed for improvements in 2019 are the reconstruction of Northdale Blvd and the reconstruction of Main Street. These two projects are both currently under feasibility due to the complexity of each roadway.

#### **Staff Recommendation**

Staff recommends authorizing survey, geotechnical, and preliminary design phase services for pavement management projects scheduled for 2019 and approval of the inspection report.

**Financial Impact:** \$9,175

**Budgeted?** Yes

**Source Fund:** Pavement  
Management Fund 401

**Notes:**

#### **ATTACHMENTS:**

Description

Project Maps

2018 Street Inspection Pavement Report

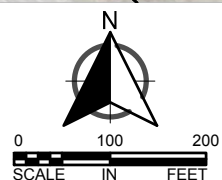


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EXISTING CONDITIONS:  
URBAN SECTION  
LENGTH: 2,203 FT  
PAVEMENT DEPTH: 4" TO 7"  
GRAVEL DEPTH: 5" TO 8"  
WIDTH: 38 FT  
PCI: 68.3

PROPOSED IMPROVEMENTS:  
FULL DEPTH RECLAMATION  
SPOT CURB AND GUTTER REPAIRS



JOHN MILLESS DRIVE  
PROJECT INFORMATION  
CITY OF ROGERS, MN





EXISTING CONDITIONS:

RURAL SECTION

LENGTH: 2,195 FT

WIDTH: 24 FT

PAVEMENT DEPTH: 3"

GRAVEL DEPTH: 4" TO 6"

PCI: 55.7

PROPOSED IMPROVEMENTS:

FULL DEPTH RECLAMATION



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KELLEY LANE  
PROJECT INFORMATION  
CITY OF ROGERS, MN







# Pavement Management Report

ROGERS, MN

NOVEMBER 2018

Prepared for:  
City of Rogers  
22350 South Diamond Lake Road | Rogers, MN 55374

WSB PROJECT NO. 011797-000



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## I. Executive Summary

Enclosed is a summary of the pavement management that was performed by WSB & Associates, Inc. for the City of Rogers. This report gives an overview of the road condition in the City, but it is not intended to be a final document on public policy or city planning and is subjected to change upon review by the Council.

Per the City, pavement conditions of all roadways in the City's network were rated in 2018. Roadways inspected and evaluated only include bituminous roadways that are maintained by the City. Pavement ratings were completed using PAVER, which is a pavement management software that calculates Pavement Condition Index (PCI) based on the distresses identified in the field. PCI is based on a 0 to 100 scale, with 100 being a road in perfect condition. Any type of road maintenance (i.e. patching or crack sealing) done prior to inspections would be accounted for in each PCI value.

The significant findings of the pavement condition report are as follows:

### Roads

- There are currently 80 miles of bituminous roadways inspected in the City of Rogers, not including private bituminous and gravel roads.
- The current weighted average Pavement Condition Index (PCI) of bituminous roads in the City is 82.65.
- Percentage of bituminous roadways in respective condition category, in terms of total area, are as follows:
  - "Good" category requiring preventative maintenance – 84.2%
  - "Fair" category requiring preservation – 11.5%
  - "Poor" category requiring reclamation or complete reconstruction – 4.3%

The findings reflect that majority of the roadways in the City are in good condition. The weighted average PCI index over the past 3 evaluations are shown in the table below.

Condition	PCI Range	Percent of System		
		2018 Inspection	2015 Inspection	2012 Inspection
Good	70.01 – 100.00	84.2 %	84.2 %	94.4 %
Fair	50.01 – 70.00	11.5 %	10.6 %	3.5 %
Poor	0.00 – 50.00	4.3 %	5.2 %	2.1 %
<b>Weighted Average PCI</b>		<b>82.65</b>	<b>81.75</b>	<b>87.58</b>

Three different PCI-driven scenarios were run to determine the budget required to maintain the roadways at a certain PCI level. The results show that current annual budget the City employed (\$970,000 for preservation and reconstruction) needs to be increased by \$7,322 to maintain the weighted average condition of the streets at 72 PCI. If the City would like to maintain the current weighted average condition of the roadways, which is 82.65, the annual budget needs to be increased to \$1,309,792.

## II. Pavement Condition Report

### Introduction

WSB completed pavement inspections in the City of Rogers in May 2018 as the City recognizes the continued degradation of the roadways and the need for a cost-effective plan on maintaining, rehabilitating, and reconstructing the City streets.

Preventative maintenance includes maintaining the roads with little to no severe distresses to prolong the service life of existing pavements. Overlay, mill and overlay involve enhancing the structural capacity of the roads with moderate distresses that do not extend through the full depth of the bituminous pavement. Reconstruction is rebuilding failing roads with high severity distresses.

Pavement Condition Index (PCI) was used to measure pavement condition on a scale from 0 to 100, with 100 being a perfect roadway with no distress. Engineering staff has established the following PCI categories to describe the conditions of the bituminous roadways:

<u>Category</u>	<u>Pavement Condition Index (PCI)</u>	<u>Recommended Strategy</u>
Good	70.01 – 100.00	Preventative Maintenance
Fair	50.01 – 70.00	Overlay, Mill and Overlay
Poor	0.00 – 50.00	Reclaim or Reconstruct

PAVER, which is an asset management software, was used to record and estimate the conditions of the roadways. The software calculates PCI based on the distress type, distress severity, and distress quantity. Examples of distress type are alligator cracking, pothole, and longitudinal and transverse cracking. Distress severity is divided into low, moderate, and high. Distress quantity is either the number of counts, length, or area depending on the distress type.

The PCI values obtained were based on visual inspection and the recommended strategies shall only be used as guidelines. Pavement forensics such as coring may be needed in addition to the results from visual inspection to provide more information on the roadways.

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## Preventative Maintenance

### Crack Seal

Crack sealing is a type of preventative maintenance done to prevent the intrusion of water and incompressible materials into cracks. When water enters the cracks, it can soften the sub-base and base layers and lead to further cracking and the development of more severe alligator cracking and subsequently the formation of potholes. In Minnesota where freeze/thaw cycles exist, the water that enters the system through cracks can lead to frost heaving issue. Crack sealing should be completed as preventative maintenance early in the life of a new pavement or overlay, typically in 2 to 4 years, and roughly every 7 years or as determined to be necessary. This technique will not improve the structural capacity of the pavement but will slow down future structural deterioration that could be caused when water enters the system. It is recommended that crack sealing is done prior to either fog sealing or chip sealing.

### Fog Seal

Fog sealing is another type of preventative maintenance in which only the asphalt emulsion is applied to the roadway to protect the surface from environmental aging, moisture damage, and oxidation. This preventative maintenance technique will not add any strength to the pavement. Fog sealing is normally completed one year after crack sealing. Typically, a fog seal will last 3 to 5 years. It is important to note that while the color of a fog seal may fade as early as a year after its application, a fog seal remains effective for as many as 2 to 4 years. WSB would recommend the City reference MnDOT Spec 2355 for more information on fog sealing guidelines.

### Micro Surfacing

Micro surfacing is a mix of crushed aggregate, mineral filler, additives, water, and polymer-modified emulsified asphalt. A micro surfacing treatment can be expected to extend a roadway's life by 3 to 6 years, depending on the number of layers applied and the condition of the existing roadway. It is applied by a truck equipped with a squeegee or spreader box. Micro surfacing is effective at sealing low-severity cracks, including fatigue cracks, longitudinal cracking, and transverse cracking. It also addresses raveling, friction loss, moisture infiltration, bleeding, and roughness. This treatment is often chosen to inhibit raveling and oxidation, as well as improving surface friction and filling minor irregularities and rutting in a roadway. WSB would recommend the City reference MnDOT Spec 2354 for more information on micro surfacing guidelines.

### Overlay/Mill and Overlay

An overlay involves placing a new layer of bituminous material on top of the existing asphalt surface, while a mill and overlay involves grinding all or a portion of the asphalt surface in place and topping it with bituminous course(s) over the entire surface. This type of action provides a structural improvement to the roadway. It would be our recommendation to do more investigative work such as pavement coring to investigate subsurface material and conditions prior to a mill and overlay project. Pavement coring identifies what exists underneath the visible layer of the pavement and can give a wealth of information including depths of the pavement layers, signs of bonding or de-bonding, and distresses that might not be visible from the road surface.

## Reclaim or Reconstruct

There are two conventional types of reclamation, which are full depth reclamation (FDR) and stabilized full depth reclamation (SFDR). FDR involves grinding the asphalt pavement with a portion of the underlying base, followed by an overlay or a surface treatment. SFDR is FDR with the addition of stabilizing additives, which can be asphalt based, chemical based, or compaction aids. The asphalt additives can be foamed asphalt or asphalt emulsion. Reclamation brings the pavement to an absolute 100 (perfect condition) rating.

Reconstruction includes the complete removal of the existing pavement and subgrade removal and replacement to provide a sound structure for the new pavement. Subsurface water management is a significant component of a reconstruction project. Thus, addressing roadway drainage is included in roadway reconstruction projects. Reconstruction would also bring the pavement to an absolute 100 (perfect condition) rating.

## Pavement Life Cycle

Pavements have been constructed to meet the demands of traffic and the environment for respective design periods. However, traffic and time will slowly take their tolls on these newly constructed pavements causing the Pavement Condition Index (PCI) of the roadways to decline. Figure II.A shows the typical life expectancy of bituminous pavement developed from past three inspection results, with routine maintenance such as crack sealing carried out but not major maintenance such as a mill and overlay. If the City does not conduct any major maintenance activity throughout the pavement life cycle, the pavement will eventually degrade and fail after 46 years since it was first constructed.

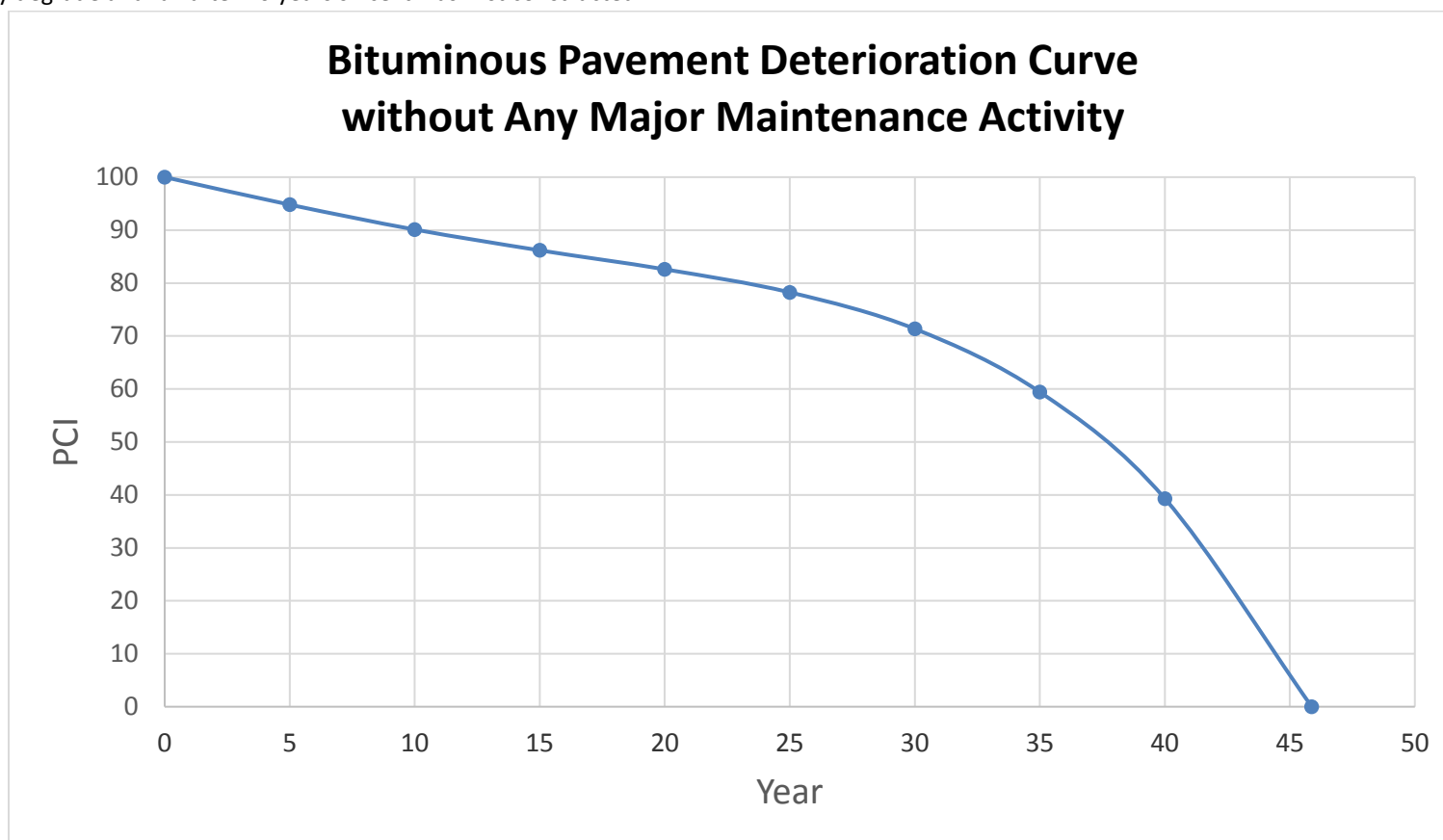


Figure II.A: Pavement performance curve developed from past three inspection results.

However, the City has a robust pavement management plan that recognizes the importance of timely maintenance in extending the life of pavement. Maintenance activities when performed at a right time on a good candidate will help increase pavement life in a cost-effective manner. The following graph illustrates the maintenance activities the City has been implementing, which are two overlays in the period of a pavement's life cycle, will help extend the typical life of a roadway from 46 years to 60 years. It is important to note that not all the pavements follow the maintenance timeline as shown in Figure II.B, roadways that deteriorate faster will need a first mill and overlay before year 20 and vice versa. Referring to the graph below, the pavement will fail drastically at the end of life cycle and it will need a reconstruction after 60 years.

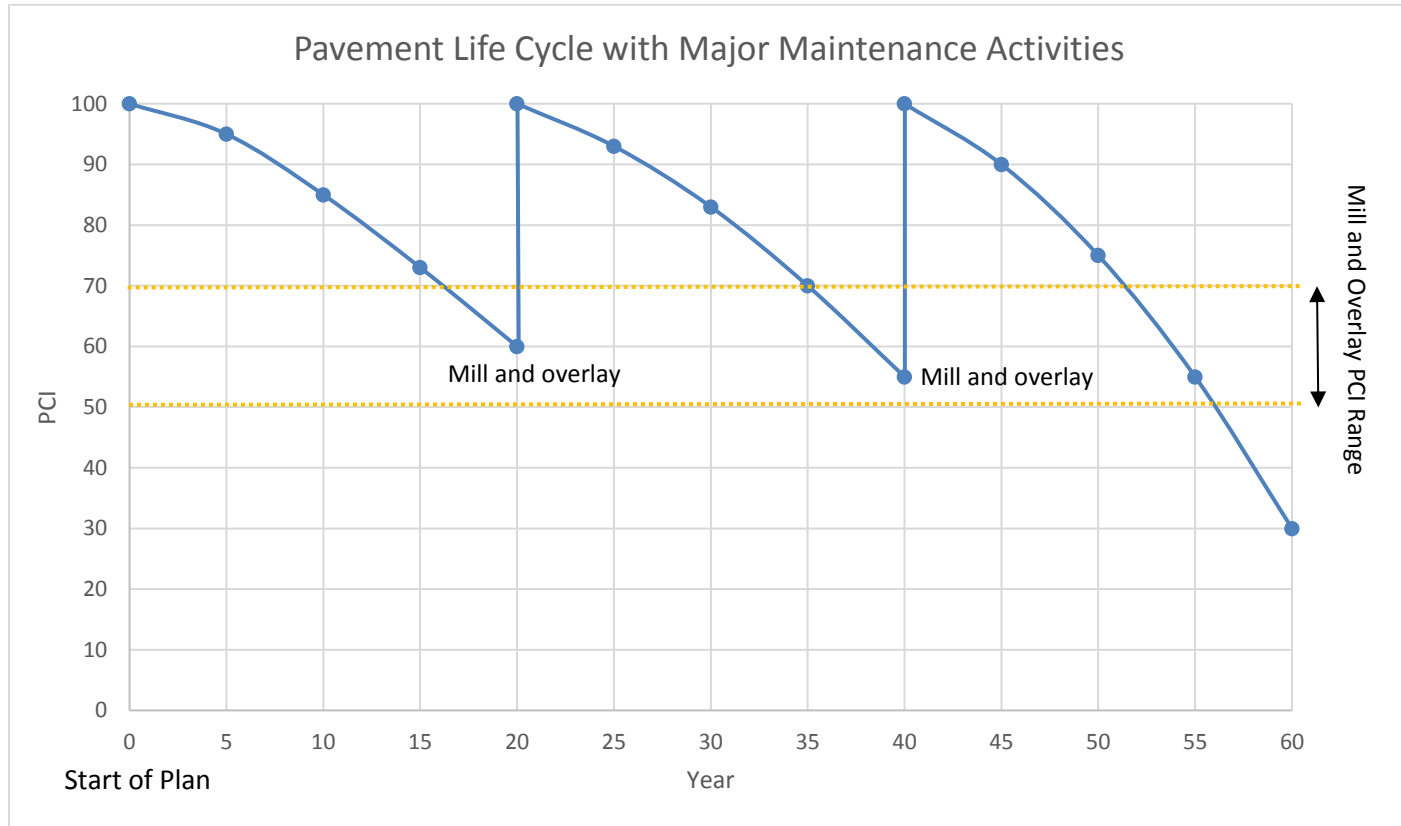


Figure II.B: Pavement life cycle with major maintenance activities carried out at a timely interval.



## Existing Pavement Conditions

Majority of the bituminous roadway systems at the time of inspection are beyond good condition, but they are approaching critical stage if no maintenance is done. Following chart shows the breakdown of the previous and current pavement overall conditions in the City.

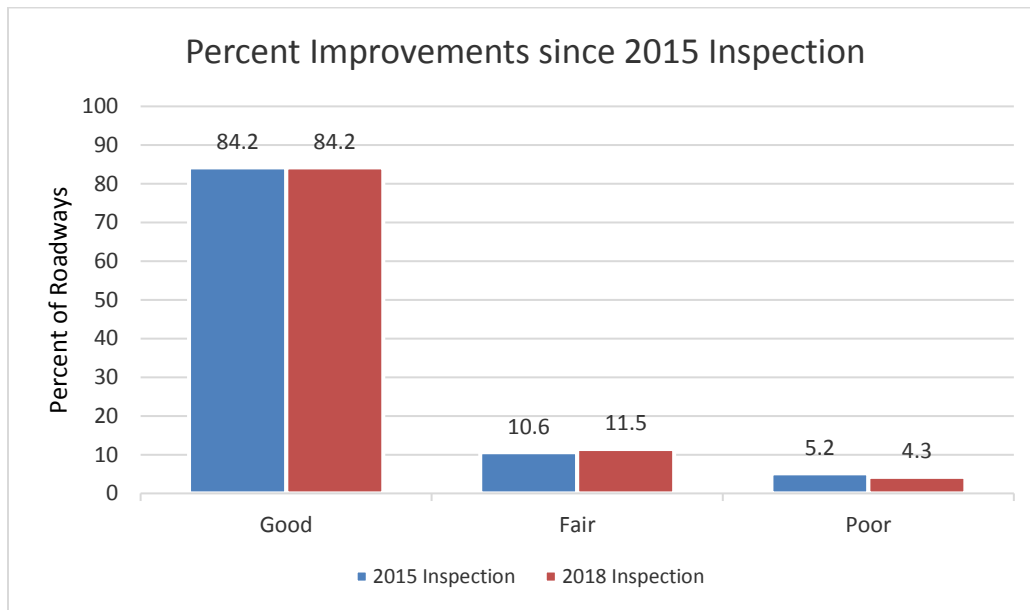


Figure II.C: Comparison between 2015 and 2018 inspection data.

Some of the improvements are due to recent maintenance activities done on roads from Hassan Township and streets in Mallard Estates neighborhood. This approach would help improve performance of the roads from Hassan Township as they were being built in accordance with the City's standard plate, which provides good support with sand subgrade and drain tiles.

Appendix A includes maps of all the pavements in the City showing their PCI classification. The specific PCI rating for each pavement segment is included in Appendix B.

## Bituminous Pavement Rating Examples

**PCI Rating = 98.2**  
**123<sup>rd</sup> Ave N (Segment ID: 1024)**



### Detailed Distresses:

- Longitudinal and Transverse Cracking, Low Severity, 0.92%



**PCI Rating = 71.34**  
**123<sup>rd</sup> Ave N (Segment ID: 82)**



Detailed Distresses:

- Alligator Cracking, Low Severity, 2.43%
- Alligator Cracking, Moderate Severity, 0.63%
- Block Cracking, Low Severity, 2.22%
- Longitudinal and Transverse Cracking, Low Severity, 1.39%

**PCI Rating = 53.58**  
***Jasmine Way (Segment ID: 698)***



Detailed Distresses:

- Alligator Cracking, Low Severity, 17.35%
- Bumps/Sags, Low Severity, 0.24%
- Longitudinal and Transverse Cracking, Low Severity, 4.43%
- Longitudinal and Transverse Cracking, Moderate Severity, 1.04%
- Patching, Low Severity, 2.74%



**PCI Rating = 24.62**  
**David Koch Ave (Segment ID: 775)**



Detailed Distresses:

- Alligator Cracking, Moderate Severity, 5.44%
- Alligator Cracking, High Severity, 12.66%
- Block Cracking, Moderate Severity, 1.31%
- Block Cracking, High Severity, 0.68%
- Longitudinal and Transverse Cracking, High Severity, 0.59%

### III. Condition and Budget Analyses

#### Condition Performance Analysis

Condition performance analysis was done on bituminous pavements over a period of 20 years, which is a typical pavement life designed for bituminous roadways. The curve was generated based on the PCI obtained at the time of inspection and PAVER was utilized to predict the deterioration of the pavements based on the deterioration curve developed (Figure II.A). As shown in the graph below, the weighted average PCI of all the roadways inspected will drop from 82.65 to approximately 48.98 in 20 years if no preservation and reclamation or reconstruction will be done in the 20-year period.



Figure III.A: The projected deterioration developed for the bituminous pavements in the City of Rogers over the next 20 years since 2018 inspection.

## Maintenance & Repair (M&R) Work Planning Models

Maintenance cost increases considerably with the age of pavement. Thus, implementing a preventative maintenance strategy proves to be cost effective. Preventative maintenance activities such as crack seal, fog seal, and micro surfacing are done at much lower costs compared to preservation actions such as mill and overlay. The main idea behind the preventative maintenance strategy is that applying the appropriate maintenance action at the right time will keep the good roads in good condition at a lower cost. This is often a better strategy than leaving the road to deteriorate over time before applying a fix. With the application of proper preventative techniques, the pavement life often can be extended, provided the maintenance is done at the correct time frame.

In PAVER, Preventive M&R includes crack sealing and patching. Major M&R involves mill and overlay, surface reconstruction, and reclamation or new construction.

Using PAVER, the funding level needed to maintain the current weighted average PCI can be predicted. This dollar amount will continue to expand if a pavement management plan is not implemented. A good pavement management plan will budget for preventative maintenance to maintain the pavements in good condition, and for some of the roads in the system for reclamation or reconstruction to improve the structural capacity of the existing roadway, which is known as the “do best first” approach.

Figure III.B shows the budget required to maintain various PCI levels for the pavements, including the weighted average PCI of 82.65 at the time of inspection, with no condition tolerance. These scenarios include maintenance activities listed above to be performed, which are Preventive M&R and Major M&R. These models also accounted for an inflation rate of 3%.

## Target PCI Driven Model

Three scenarios were run to determine the budget required to maintain or achieve the target PCI. Models ran include maintaining PCI values of 82.65 (current weighted average), 80 and 72. Maximum iteration was employed for each model to achieve the most accurate result, with no condition tolerance.

Estimated costs from recent bid tabs were employed in the analysis to accurately reflect the maintenance costs for each type of fix and they were summarized as follows.

<u>Type of Activity</u>	<u>Estimated Cost (per square foot)</u>
Preventative Maintenance	\$ 0.18
Mill and Overlay	\$ 1.50
Reclamation / Reconstruction	\$ 3.00 / \$4.66

Table III.A: Table showing the annual budget required to maintain the PCI rating at a desired level. The dollar amount only includes preservation, reclamation, and reconstruction activities but not preventative maintenance.

<b>Year</b>	<b>72 PCI</b>	<b>80 PCI</b>	<b>Current Weighted Average (82.66 PCI)</b>
1	\$983,646	\$1,230,282	\$1,338,961
2	\$980,823	\$1,228,650	\$1,334,314
3	\$979,498	\$1,229,138	\$1,335,837
4	\$980,306	\$1,227,280	\$1,338,494
5	\$982,636	\$1,229,850	\$1,339,698
6	\$978,483	\$1,209,965	\$1,330,034
7	\$983,122	\$1,228,996	\$1,333,008
8	\$977,035	\$1,221,021	\$1,318,069
9	\$982,661	\$1,215,637	\$1,300,525
10	\$975,732	\$1,224,151	\$1,337,110
11	\$977,108	\$1,227,406	\$1,306,151
12	\$971,521	\$1,167,074	\$1,304,876
13	\$982,660	\$1,223,637	\$1,281,938
14	\$977,403	\$1,228,948	\$1,254,237
15	\$963,459	\$1,199,891	\$1,283,849
16	\$980,078	\$1,227,021	\$1,334,005
17	\$952,935	\$1,229,164	\$1,302,953
18	\$982,181	\$1,144,240	\$1,144,240
19	\$977,982	\$1,230,057	\$1,337,944
20	\$977,167	\$1,229,388	\$1,339,602
<b>Total</b>	<b>\$19,546,437</b>	<b>\$24,351,795</b>	<b>\$26,195,846</b>
<b>Average</b>	<b>\$977,322</b>	<b>\$1,217,590</b>	<b>\$1,309,792</b>



The City's current annual budget allocated for preservation, reclamation, and reconstruction is \$970,000. The unit costs used for preventative maintenance and reconstruction are similar to the costs used in 2015, except for mill and overlay which has seen an increase from \$1.30 per square foot to \$1.50 per square foot based on the bid tabs obtained from recent projects.

Although the conditions of pavements have improved since last inspection, it would be recommended to maintain current annual budget to achieve the goal of maintaining the network at 72 PCI (Table III.A). A lot of the development in the City of Rogers took place in the same time frame, as a result these streets will deteriorate following a similar schedule. If no maintenance is done, a majority of these streets could fail at the same time requiring high maintenance costs. Current level of funding is insufficient if the City would like to maintain the current condition of the roadways, an increase of roughly \$340,000 on annual budget is needed.

# Appendix A

## PCI MAP

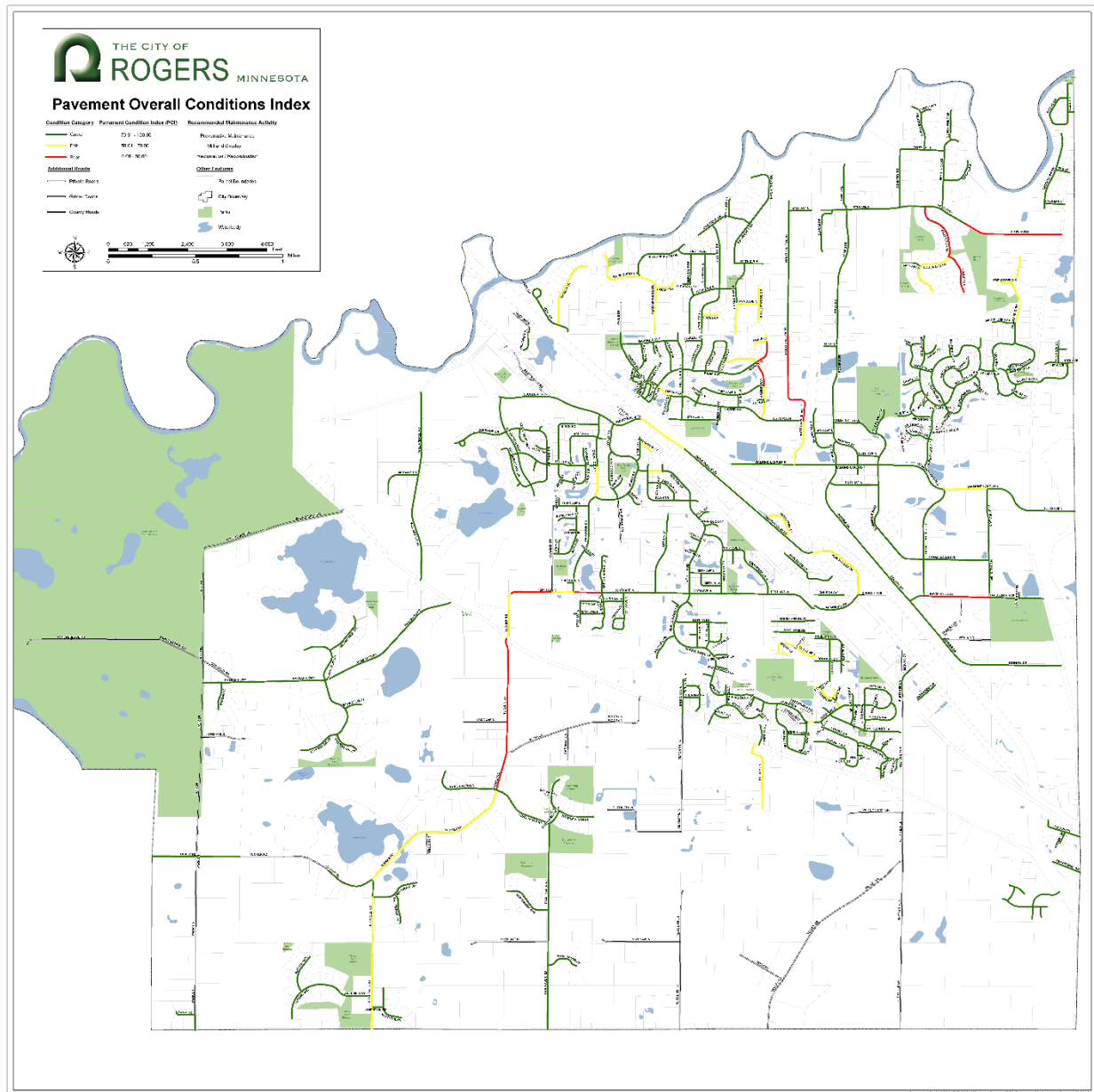


Figure A.1. Map showing PCI category and recommended maintenance activities for all the bituminous roadways inspected in the City of Rogers.

# Appendix B

## PCI RATINGS

Table B.1: PCI ratings for each bituminous segment based on visual inspection.

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
123RD AVE N	1021	536.89	17,180.37	100.00
124TH AVE N	1022	1,053.12	33,699.76	100.00
148TH CIR N	386	1,137.34	26,158.91	100.00
BLUEBILL AVE	292	416.42	11,659.67	100.00
BLUEWING DR	820	1,266.4	35,459.30	100.00
BLUEWING DR	658	470.39	13,170.94	100.00
BLUEWING DR	849	256.81	7,190.76	100.00
CROW RIVER DR	974	2,346.46	56,315.15	100.00
CYPRESS ST	211	597.34	14,336.13	100.00
DRAKE CT	42	533.97	14,951.03	100.00
FLETCHER DR	1028	503.66	17,124.51	100.00
FLETCHER DR	1026	456.26	15,512.72	100.00
FREDERICK RD	481	1,780.98	40,962.56	100.00
GADWALL CT	657	469.66	13,150.44	100.00
GADWALL LA	193	371.57	10,403.93	100.00
GADWALL LA	334	906.92	25,393.78	100.00
GADWALL LA	319	409.15	11,456.10	100.00
GOLDENEYE CT	363	767.23	21,482.35	100.00
GOLDENEYE CT	15	340.4	9,531.23	100.00
GOLDENEYE CT	758	1,036.89	29,033.01	100.00
GOLDENEYE CT	675	932.22	26,102.28	100.00
HILLCREST PL	596	640.56	18,576.26	100.00
JUSTEN CIR	887	363.2	13,075.20	100.00
JUSTEN CIR	888	470.97	16,954.81	100.00
JUSTEN CIR	889	721.04	20,189.04	100.00
MAIDSTONE WAY	22	700.04	19,601.05	100.00
MALLARD CT	660	251.	7,028.01	100.00
MALLARD DR	810	280.17	7,844.72	100.00
MALLARD DR	179	479.54	13,427.18	100.00
MALLARD DR	361	300.37	8,410.35	100.00
MALLARD DR	34	326.15	9,132.21	100.00

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
MALLARD DR	438	249.51	6,986.34	100.00
MALLARD TR	692	353.42	9,895.85	100.00
MALLARD TR	693	378.1	10,586.74	100.00
MALLARD TR	756	379.31	10,620.63	100.00
MALLARD TR	671	254.26	7,119.42	100.00
MALLARD TR	679	616.09	17,250.46	100.00
MALLARD TR	707	570.18	15,965.01	100.00
MALLARD WAY	624	1,002.44	28,068.41	100.00
MALLARD WAY	652	350.26	9,807.37	100.00
MALLARD WAY	978	195.33	5,469.33	100.00
NO NAME	1091	1,067.11	33,080.38	100.00
NO NAME	1092	1,415.42	43,878.08	100.00
NO NAME	1095	480.12	14,883.80	100.00
NO NAME	1093	306.07	9,488.28	100.00
NO NAME	1094	366.28	11,354.56	100.00
NO NAME	1096	532.13	16,496.06	100.00
PARK DR	715	1,198.58	28,765.96	100.00
PINE ST	823	412.15	9,891.64	100.00
PINTAIL CT	98	475.12	13,303.48	100.00
SCENIC DR	713	1,532.78	36,786.71	100.00
SPOONBILL CT	665	224.31	6,280.76	100.00
TEAL CT	300	164.58	4,608.21	100.00
TERRITORIAL RD	333	880.76	17,615.12	100.00
VIOLET CIR N	1023	173.21	5,542.70	100.00
WELLSTEAD DR	704	386.43	10,820.06	100.00
WELLSTEAD DR	749	391.67	10,966.68	100.00
WIDGEON LA	661	652.89	18,281.04	100.00
WIDGEON LA	93	853.27	23,891.63	100.00
EVERGREEN TRL	180	185.53	4,452.74	99.99
GOLDENEYE CT	370	159.37	4,462.29	99.99
COUNTRY RD	184	1,754.7	40,358.21	99.98
RINGBILL CT	695	125.05	3,501.29	99.98

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
CHEROKEE DR N	439	1,474.16	33,905.78	99.98
GENEREUX PL	1017	611.54	14,676.87	99.98
150TH AVE N	686	1,328.67	30,559.45	99.98
PEONY LN N	1027	171.42	5,485.39	99.98
FREDERICK RD	969	655.84	15,084.29	99.97
147TH AVE N	967	3,702.05	88,849.31	99.96
NORTH POINT DR	377	925.01	21,275.27	99.95
ROUILLARD AVE	740	1,314.54	36,807.09	99.94
CAROL LA N	176	316.96	7,290.13	99.90
ROGERS DR	1007	3,917.45	203,707.47	99.85
HASSAN CT	1079	848.91	30,560.74	99.65
JAMES RD	966	581.02	20,335.86	99.57
SUPERIOR CIR	1049	392.58	14,133.00	99.24
129TH AVE N	845	966.15	31,882.90	98.33
ROGERS DR	676	2,859.89	80,076.87	98.24
NORBERT WEBER LA	776	58.87	1,648.38	98.24
123RD AVE N	1024	342.32	10,954.22	98.20
INDUSTRIAL BLVD	233	1,053.29	42,131.52	98.12
MALLARD DR	150	334.77	9,373.60	98.09
123RD AVE N	204	360.11	12,603.83	98.00
MALLARD DR	850	317.85	8,899.81	97.94
MALLARD DR	696	286.35	8,017.83	97.80
133RD AVE N	844	1,296.75	31,122.09	97.57
SAVANNA DR	169	106.03	2,968.95	97.45
TRAIL HAVEN RD	983	682.07	21,144.24	97.44
ROGERS DR	617	185.19	6,666.80	97.39
INDUSTRIAL BLVD	986	816.23	32,649.22	97.32
INDUSTRIAL BLVD	576	56.36	3,607.01	97.26
129TH AVE N	847	1,028.92	33,954.49	97.20
MADISON CIR	769	421.95	11,814.57	97.19
SCHERBER PL	590	135.03	3,780.80	97.05
TRAIL HAVEN RD	115	966.33	29,956.37	97.01

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
TRAIL HAVEN RD	880	952.44	29,525.59	96.96
MAGNOLIA LA	178	554.91	15,537.58	96.84
TRAIL HAVEN RD	879	704.02	21,824.47	96.70
INDUSTRIAL BLVD	109	740.	29,599.85	96.64
MADISON CIR	726	295.22	8,266.02	96.52
SAVANNA CT	1044	76.92	2,769.26	96.22
INDUSTRIAL BLVD	630	2,447.19	97,887.66	96.20
135TH AVE N	614	670.26	18,767.24	96.08
NORBERT WEBER LA	591	262.98	7,363.47	96.03
BREEZEWOOD LA	918	412.78	11,557.77	95.95
ROGERS DR	116	574.2	27,561.50	95.92
PRAIRIEVIEW DR	231	437.25	12,243.04	95.88
129TH AVE N	332	1,406.97	39,395.28	95.83
JOHN DEERE LA	1008	592.94	23,717.48	95.73
SUPERIOR DR	273	588.99	16,491.80	95.72
COMMERCE BLVD	708	922.21	35,044.14	95.45
MALISA CT	589	366.63	10,265.77	95.39
HARMONY AVE	311	388.49	10,877.72	95.32
SUNRISE CT	284	385.69	10,799.20	95.29
SUPERIOR DR	411	447.3	12,524.37	95.27
140TH AVE N	58	403.39	11,295.02	95.18
MONARCH CT	12	222.97	12,263.26	95.16
FLETCHER DR	478	349.58	9,788.37	95.16
BELLE TAINE WAY	560	462.68	12,955.00	95.15
127TH AVE N	901	364.54	10,207.11	95.15
HARMONY AVE	384	1,429.95	40,038.72	94.97
HARMONY AVE	111	588.72	16,484.07	94.97
BREEZEWOOD LA	917	358.51	10,038.40	94.85
MONARCH LA	45	401.61	9,638.69	94.71
SAVANNA DR	436	276.63	7,745.69	94.64
ORCHID AVE	550	744.39	28,286.99	94.59
140TH AVE N	108	273.92	7,669.86	94.59



Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
BREEZEWOOD LA	924	262.87	9,200.50	94.46
BIG SANDY LAKE CT	122	122.09	3,418.52	94.45
SUPERIOR DR	177	455.	12,740.09	94.42
SUPERIOR DR	505	985.56	27,595.67	94.42
ROGERS DR	727	275.11	14,305.75	94.29
129TH AVE N	202	699.89	28,695.34	94.23
127TH AVE N	904	180.	5,040.02	94.14
ROGERS DR	706	836.94	43,520.70	94.07
SAVANNA DR	275	446.59	12,504.47	94.05
127TH AVE N	905	276.52	7,742.66	93.91
SPRUCE LA	946	1,171.74	32,808.59	93.89
127TH AVE N	906	619.96	17,358.93	93.82
SAVANNA DR	413	1,402.61	39,273.22	93.82
PRAIRIEVIEW DR	504	1,125.98	31,527.31	93.80
ORCHID AVE	689	524.3	19,923.55	93.79
HARVEST CIR	252	230.89	6,465.01	93.64
127TH AVE N	900	738.5	20,677.96	93.48
CLEARWATER CIR	272	320.	8,960.02	93.46
133RD AVE N	201	364.3	10,200.29	93.45
ASPEN DR	306	382.94	10,722.19	93.44
ROGERS DR	97	2,314.59	120,358.78	93.44
DIAMOND LAKE RD S	196	1,888.59	52,880.49	93.36
ARTHUR ST	428	2,471.63	69,205.51	93.31
ROGERS DR	985	837.23	43,536.00	93.30
SADDLE RIDGE DR	884	556.77	15,589.50	93.25
MONARCH LA	229	266.23	6,389.60	93.24
130TH AVE N	197	185.	5,180.00	93.24
138TH PL N	547	153.95	4,310.56	93.23
128TH AVE N	928	552.05	15,457.33	93.20
HARVEST CIR	267	300.15	8,404.21	93.19
BREEZEWOOD LA	919	302.28	10,277.35	93.19
133RD AVE N	586	152.69	4,275.31	93.18

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
SPRUCE LA	953	828.66	28,174.41	93.13
SUPERIOR DR	381	422.66	11,834.38	93.11
ROGERS DR	194	573.58	29,826.41	93.09
RICHARD ST	587	268.75	13,974.95	93.08
SADDLE RIDGE DR	881	1,068.17	29,908.86	93.07
129TH AVE N	593	876.71	33,315.15	93.02
136TH CIR	527	351.9	9,853.24	92.93
SUPERIOR DR	520	990.07	27,722.06	92.88
BIG SANDY LAKE CT	426	924.4	25,883.18	92.83
OAKWOOD DR	59	1,385.21	38,785.79	92.83
128TH AVE N	931	540.17	15,124.73	92.73
POATE CT	719	141.97	3,975.29	92.73
ORCHID AVE	650	793.03	30,135.12	92.71
FLETCHER LN	491	496.47	18,865.77	92.65
ASH DR	227	560.73	15,700.36	92.65
BIG SANDY LAKE CT	360	391.01	10,948.40	92.62
SUPERIOR DR	485	27.67	774.82	92.56
135TH AVE N	984	174.82	4,894.90	92.48
PRAIRIEVIEW DR	521	158.42	4,435.86	92.48
EDGEWATER PKWY	268	1,033.04	28,925.00	92.45
WHITETAIL RD	867	586.74	17,015.42	92.44
PRAIRIEVIEW DR	518	124.39	3,482.97	92.42
EDGEWATER PKWY	357	753.44	21,096.32	92.38
BREANNA LA	935	41.12	2,549.34	92.35
GOLDENROD CIR	958	167.85	4,699.87	92.30
SPRUCE LA	951	476.91	13,353.45	92.28
SAVANNA DR	302	709.56	19,867.74	92.28
128TH AVE N	925	360.01	10,080.32	92.18
BIG SANDY LAKE CT	336	360.52	10,094.51	92.10
128TH AVE N	927	360.01	10,080.33	92.09
FRONTAGE RD	783	760.21	24,326.70	92.04
SUPERIOR DR	737	661.39	18,518.97	92.01

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
135TH AVE N	392	320.42	8,971.63	92.01
ORCHID AVE	558	470.97	17,896.75	92.00
SPRUCE LA	956	179.32	6,096.88	91.98
SPRUCE LA	949	418.	11,703.98	91.95
EDGEWATER PKWY	734	352.23	9,862.43	91.94
140TH AVE N	746	164.43	4,604.16	91.88
128TH AVE N	930	242.93	6,802.08	91.84
147TH AVE N	705	340.59	13,623.63	91.77
127TH AVE N	902	1,188.3	33,272.34	91.75
DEEPWOODS CT	891	797.94	19,150.56	91.74
SPRUCE LA	952	199.8	6,793.18	91.70
ASH DR	490	401.57	11,243.91	91.69
ASPEN DR	434	413.46	11,576.82	91.63
TRAIL HAVEN RD	886	955.27	29,613.44	91.63
OAKWOOD DR	257	864.26	24,199.16	91.63
RICHARD ST	592	841.83	43,775.15	91.58
PONDVIEW CIR	221	99.96	2,798.93	91.57
135TH AVE N	543	236.34	6,617.40	91.52
BREEZEWOOD LA	922	450.34	15,761.76	91.47
140TH CT	548	388.82	10,886.90	91.46
128TH AVE N	926	561.62	15,725.37	91.45
SUPERIOR DR	462	233.	6,524.04	91.42
BREEZEWOOD LA	923	347.09	11,801.00	91.39
COMMERCE BLVD	583	236.64	8,992.27	91.31
BITTERSWEET LA	730	775.78	18,618.60	91.31
BREEZEWOOD LA	915	626.1	21,287.48	91.30
WALNUT DR	208	868.39	24,315.03	91.29
WEBER WAY	245	562.06	15,737.65	91.28
TRAIL HAVEN RD	38	1,955.56	60,622.24	91.19
ASPEN DR	390	405.65	11,358.15	91.19
ASPEN DR	313	360.	10,079.98	91.18
136TH AVE N	620	564.37	15,802.24	91.14

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
133RD CT	141	223.01	6,244.25	91.11
DRIFTWOOD DR	871	928.46	22,282.98	91.05
ROGERS DR	510	356.69	18,547.74	91.04
HARMONY AVE	31	527.96	14,782.95	91.02
PARK DR	861	621.98	14,927.49	90.99
137TH AVE N	790	1,307.13	49,671.01	90.99
TILTON TRL S	937	191.77	5,369.47	90.95
BREANNA LA	940	448.85	12,567.87	90.95
127TH AVE N	907	1,077.56	30,171.58	90.93
WALNUT DR	50	864.55	24,207.31	90.89
BREEZEWOOD LA	911	215.84	7,554.52	90.83
SPRUCE LA	948	268.76	7,525.30	90.80
SPRUCE LA	954	383.68	10,742.91	90.79
BRECKENRIDGE LA	4	1,275.39	35,711.02	90.70
127TH AVE N	909	517.79	14,498.10	90.64
127TH AVE N	910	263.	7,363.94	90.64
BREEZEWOOD LA	912	276.92	9,692.05	90.63
127TH AVE N	908	738.72	20,684.14	90.60
INDUSTRIAL BLVD	466	1,815.13	87,126.23	90.60
BREANNA LA	936	329.77	9,233.44	90.55
EDGEWATER PKWY	335	1,073.49	48,307.02	90.52
127TH AVE N	903	295.62	8,277.22	90.50
SADDLE RIDGE DR	883	571.39	15,998.90	90.48
135TH AVE N	87	652.58	18,272.31	90.47
OAKWOOD DR	41	1,041.27	29,155.49	90.34
OAKWOOD DR	214	400.26	11,207.35	90.33
NORBERT WEBER LA	557	343.49	9,617.75	90.32
JUNIPER CT	186	239.02	6,692.52	90.30
NORTHDAL BLVD	716	2,599.25	103,969.81	90.29
BREANNA LA	941	500.2	14,005.46	90.27
FOXTAIL LA	461	1,269.51	35,546.39	90.27
BREANNA LA	938	349.98	9,799.47	90.20

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
FRONTAGE RD	609	888.56	28,433.86	90.15
147TH AVE N	841	683.98	25,991.34	90.14
128TH AVE N	932	212.86	5,960.01	90.08
BUFFLEHEAD AVE	670	231.83	6,491.20	90.07
ASPEN DR	562	618.05	17,305.37	90.07
BREEZEWOOD LA	913	292.	10,219.92	89.95
FLETCHER DR	64	489.52	13,706.58	89.94
JAMES RD	753	1,396.14	53,053.44	89.93
IRMA PL	501	302.93	8,481.94	89.92
GOLDENROD CIR	158	325.	9,100.02	89.90
HEATHER RIDGE DR	173	244.86	5,876.54	89.83
SPRUCE LA	942	329.77	9,233.53	89.67
BRENDAN WAY	127	581.89	16,292.79	89.59
OAKWOOD DR	230	289.98	8,119.51	89.59
BREEZEWOOD LA	916	833.07	29,157.31	89.38
COMMERCE BLVD	821	1,409.78	53,571.73	89.37
RACHAEL DR	88	924.78	25,893.77	89.26
CURRY CT	293	417.08	11,678.13	89.26
OTTO ST	129	617.36	17,285.97	89.16
PLEASANT ST	367	223.94	5,374.61	89.12
ROGERS DR	594	310.91	16,167.25	89.08
SARAH CIR	470	202.45	5,668.60	89.03
NORBERT CT	515	144.37	4,042.35	88.99
FOXTAIL LA	546	591.69	16,567.45	88.94
NORTHRIDGE AVE	585	1,501.53	36,036.78	88.93
SPRUCE LA	950	870.58	29,599.81	88.71
HARVEST CIR	644	183.47	5,137.02	88.65
BUFFLEHEAD AVE	977	202.35	5,665.70	88.64
COMMERCE BLVD	452	608.88	23,137.55	88.57
BREANNA LA	939	505.94	14,166.44	88.51
ROUILLARD AVE	276	229.43	6,424.13	88.46
GOLDENROD CIR	728	790.37	22,130.27	88.34

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
ELM PKWY	200	351.76	11,959.80	88.22
128TH AVE N	929	394.71	11,051.94	88.18
SPRUCE LA	943	288.07	8,065.93	88.17
BREEZEWOOD LA	914	260.83	9,129.03	88.06
BREEZEWOOD LA	920	101.96	3,568.77	87.98
SPRUCE LA	945	147.39	4,126.90	87.94
SCHARBER ST	260	725.93	20,325.99	87.79
WILLANDALE RD	626	3,252.76	78,066.23	87.78
DRIFTWOOD DR	870	804.83	19,315.96	87.73
INDUSTRIAL BLVD	243	1,287.53	61,801.62	87.70
JAMES RD	666	1,973.69	69,079.17	87.67
SUPERIOR CIR	533	158.98	4,451.31	87.62
SADDLE RIDGE DR	885	526.84	19,493.03	87.50
NORBERT WEBER LA	538	406.16	11,372.39	87.50
DAVID KOCH AVE	724	462.8	22,214.43	87.46
BREANNA LA	934	459.77	12,873.50	87.41
DRIFTWOOD DR	869	676.65	16,239.64	87.39
BREEZEWOOD LA	921	452.33	15,831.38	87.32
JOHN DEERE LA	641	1,263.28	35,371.81	87.16
FOXTAIL LA	498	363.64	10,181.84	87.12
ASH CT	281	113.44	3,176.38	87.00
SPRUCE LA	944	464.64	13,009.85	86.97
128TH AVE N	933	667.66	18,694.52	86.76
JOHN MILLESS DR	579	92.94	3,810.65	86.73
PARK DR	860	454.55	10,909.19	86.72
ELM PKWY	327	432.59	14,708.17	86.70
FOXTAIL LA	523	211.6	5,924.90	86.67
WILLANDALE RD	899	2,504.74	60,113.65	86.65
FLETCHER LN	735	684.39	19,162.86	86.65
ASPEN DR	723	151.99	4,255.82	86.64
NORBERT WEBER LA	684	316.86	8,872.22	86.58
RICHARD ST	754	293.06	11,136.41	86.48

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
ELM PKWY	223	338.82	11,519.84	86.45
134TH AVE N	143	1,485.9	54,978.23	86.44
WHITETAIL RD	868	353.86	16,277.47	86.42
135TH AVE N	246	181.45	5,080.53	86.40
FERNDAL DR	818	358.78	8,610.68	86.29
GEORGE WEBER DR	474	1,114.83	41,248.62	86.29
HYNES RD	100	346.65	9,706.19	86.20
INDUSTRIAL BLVD	796	357.85	17,176.80	86.20
147TH AVE N	673	437.27	17,490.89	86.18
DOUGLAS DR	7	346.51	8,662.74	86.09
133RD AVE N	471	533.43	14,935.96	86.06
ROGERS DR	835	1,522.18	79,153.29	85.92
DAVID KOCH AVE	774	750.71	18,017.08	85.91
SPRUCE LA	947	337.93	11,489.49	85.91
WELLSTEAD DR	331	281.19	7,873.42	85.70
LINDEN DR	296	436.	10,464.02	85.46
ROUILLARD AVE	805	452.65	12,674.28	85.37
TRAIL HAVEN RD	63	1,016.93	24,406.38	85.30
NORTHDAL BLVD	965	1,126.18	45,047.17	85.25
VIKING AVE N	664	1,130.71	27,137.00	85.10
FOXTAIL LA	957	477.27	13,363.47	84.84
INDUSTRIAL BLVD	477	495.19	23,769.27	84.80
FERNDAL DR	366	914.94	21,958.57	84.74
BUCKTHORN TR	71	343.6	9,620.83	84.71
OTTO ST	9	667.71	18,695.76	84.52
CARMEN CT	552	140.	3,920.02	84.50
DEEPWOODS CT	895	1,241.49	29,795.77	84.49
STARLITE DR	17	1,051.27	25,230.56	84.40
DEHNSFIELD RD	446	486.82	13,630.88	84.40
HYNES RD	440	389.41	10,903.40	84.40
HYNES CT	459	567.97	15,903.29	84.20
HYNES RD	442	827.2	23,161.64	84.20

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
NORTHDAL BLVD	136	299.28	11,971.32	84.06
GOLDENROD CIR	433	269.09	7,534.64	84.01
TRAIL HAVEN RD	858	1,948.97	46,775.29	83.96
LINDEN DR	40	441.16	10,587.78	83.90
OAKWOOD DR	389	301.68	8,447.16	83.90
129TH AVE N	653	957.61	22,982.58	83.81
JAMES RD	308	1,289.73	45,140.66	83.79
JODIS DR	55	377.88	9,069.22	83.49
BIRCH RD	495	1,199.15	33,576.30	83.40
DEEPWOODS CT	892	529.44	12,706.54	83.36
WELLSTEAD DR	467	965.95	27,046.73	83.34
DAVID KOCH AVE	718	877.32	21,055.80	83.11
TUCKER RD	1074	1,334.6	48,045.45	83.03
123RD AVE N	120	355.57	12,444.95	83.01
AUTUMN WAY	863	903.26	21,678.14	83.01
HASSAN PKWY	890	3,699.2	88,780.89	83.01
135TH AVE N	600	454.83	12,735.20	82.90
GOLDENROD CIR	133	298.66	8,362.36	82.90
DOUGLAS DR	148	453.76	11,344.06	82.62
HAWKINS DR	574	530.37	14,850.29	82.50
WHITETAIL RD	866	700.15	20,304.48	82.36
MEMORIAL DR	415	1,395.61	57,219.96	82.29
HYNES RD	374	277.04	7,757.22	82.00
CHURCH AVE	700	877.48	24,569.48	81.90
AUTUMN WAY	864	2,276.85	54,644.47	81.71
NORDEN DR	321	406.25	9,750.10	81.71
COMMERCE BLVD	265	2,441.92	92,792.95	81.61
MARDALE DR	337	1,365.7	32,776.74	81.58
ASPEN DR	228	821.89	23,013.03	81.50
DIAMOND LAKE RD S	305	691.03	41,461.92	81.37
LINDEN DR	451	436.	10,464.00	81.26
BIRCH CIR	580	295.72	8,280.11	81.20



Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
<i>HYNES CT</i>	<i>836</i>	<i>215.83</i>	<i>6,043.30</i>	<i>81.20</i>
<i>FOXTAIL LA</i>	<i>295</i>	<i>221.68</i>	<i>6,207.04</i>	<i>81.12</i>
<i>JESSICA DR</i>	<i>219</i>	<i>965.07</i>	<i>27,021.93</i>	<i>80.90</i>
<i>INDUSTRIAL BLVD</i>	<i>817</i>	<i>251.26</i>	<i>7,035.39</i>	<i>80.80</i>
<i>GARDNER AVE</i>	<i>30</i>	<i>360.28</i>	<i>10,087.74</i>	<i>80.60</i>
<i>VICKI CIR</i>	<i>722</i>	<i>349.24</i>	<i>9,778.60</i>	<i>80.60</i>
<i>PARK DR</i>	<i>862</i>	<i>1,320.86</i>	<i>31,700.57</i>	<i>80.51</i>
<i>FOXTAIL LA</i>	<i>85</i>	<i>72.9</i>	<i>5,686.58</i>	<i>80.49</i>
<i>RASPBERRY DR</i>	<i>667</i>	<i>2,174.92</i>	<i>52,198.14</i>	<i>80.45</i>
<i>GOLDENROD CIR</i>	<i>91</i>	<i>692.86</i>	<i>19,400.14</i>	<i>80.38</i>
<i>BUSCH CIR</i>	<i>502</i>	<i>459.19</i>	<i>12,857.36</i>	<i>80.30</i>
<i>AUTUMN WAY</i>	<i>865</i>	<i>1,199.25</i>	<i>28,782.12</i>	<i>80.21</i>
<i>BASSWOOD LN</i>	<i>73</i>	<i>1,192.06</i>	<i>33,377.76</i>	<i>80.20</i>
<i>NORDEN DR</i>	<i>831</i>	<i>1,173.25</i>	<i>28,157.97</i>	<i>80.18</i>
<i>INDUSTRIAL BLVD</i>	<i>761</i>	<i>231.14</i>	<i>11,094.54</i>	<i>80.10</i>
<i>DEEPWOODS CT</i>	<i>893</i>	<i>892.42</i>	<i>21,418.03</i>	<i>80.08</i>
<i>COMMERCE BLVD</i>	<i>536</i>	<i>714.53</i>	<i>27,152.30</i>	<i>80.08</i>
<i>WALNUT DR</i>	<i>226</i>	<i>201.49</i>	<i>5,641.68</i>	<i>80.02</i>
<i>TRAIL HAVEN RD</i>	<i>310</i>	<i>2,104.33</i>	<i>58,921.37</i>	<i>79.98</i>
<i>HEATHER RIDGE DR</i>	<i>834</i>	<i>1,059.57</i>	<i>25,429.57</i>	<i>79.58</i>
<i>DIAMOND LAKE RD S</i>	<i>155</i>	<i>1,643.79</i>	<i>78,902.02</i>	<i>79.52</i>
<i>ASPEN DR</i>	<i>94</i>	<i>852.39</i>	<i>23,866.83</i>	<i>79.40</i>
<i>DEEPWOODS CT</i>	<i>894</i>	<i>1,147.21</i>	<i>27,532.99</i>	<i>79.38</i>
<i>130TH AVE N</i>	<i>340</i>	<i>614.05</i>	<i>17,193.51</i>	<i>79.30</i>
<i>TUCKER RD</i>	<i>875</i>	<i>1,518.26</i>	<i>36,438.25</i>	<i>79.21</i>
<i>BUCKTHORN TR</i>	<i>396</i>	<i>596.57</i>	<i>16,704.02</i>	<i>79.03</i>
<i>SCHARBER ST</i>	<i>417</i>	<i>334.75</i>	<i>9,373.03</i>	<i>78.90</i>
<i>HYNES RD</i>	<i>506</i>	<i>487.27</i>	<i>13,643.60</i>	<i>78.80</i>
<i>BASSWOOD LN</i>	<i>287</i>	<i>333.72</i>	<i>9,344.19</i>	<i>78.70</i>
<i>BROOKSIDE LA N</i>	<i>323</i>	<i>390.1</i>	<i>10,532.62</i>	<i>78.70</i>
<i>OAK RIDGE DR</i>	<i>372</i>	<i>531.52</i>	<i>12,756.44</i>	<i>78.70</i>
<i>STARLITE DR</i>	<i>492</i>	<i>1,083.96</i>	<i>26,015.11</i>	<i>78.65</i>

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
OAK RIDGE DR	56	679.91	16,317.87	78.57
DOUGLAS DR	1	231.44	5,554.53	78.51
POINTE DR	959	122.84	3,439.52	78.45
MARIE AVE	76	602.82	16,878.98	78.30
GARDNER AVE	166	615.92	17,245.74	78.20
FOXTAIL LA	435	654.4	18,323.27	78.10
135TH AVE N	512	368.56	10,319.78	78.10
GRAY FOX TR	488	380.	10,639.99	78.10
EDISON CT	628	527.17	14,760.79	78.00
135TH AVE N	622	353.42	9,895.73	77.90
AHLSTROM RD	750	1,223.73	34,264.46	77.85
OAK RIDGE DR	472	574.78	13,794.79	77.64
GARDNER AVE	106	360.07	10,082.07	77.60
WILFRED LA N	773	1,116.67	42,433.44	77.30
NORDEN DR	270	494.21	11,860.96	77.26
138TH AVE N	561	225.64	6,317.78	77.20
GRAY FOX TR	342	233.97	6,551.26	77.20
BIRCH CT	721	129.57	3,628.07	77.10
130TH AVE N	263	352.	9,855.94	77.00
STARLITE DR	741	933.49	22,403.82	76.95
POINTE DR	309	68.94	6,824.91	76.80
RED FOX RD	777	613.56	17,179.82	76.80
QUIRAM DR	833	1,500.62	54,022.16	76.56
DIAMOND LAKE RD S	238	612.16	45,912.34	76.56
JASMINE CT	699	185.43	5,191.99	76.50
WILFRED LA N	206	2,178.12	82,768.59	76.40
131ST AVE N	248	325.39	8,785.46	76.30
HYNES RD	588	782.76	21,917.37	76.30
123RD AVE N	218	356.33	12,471.42	76.26
129TH AVE N	643	663.73	15,929.64	76.24
137TH AVE N	635	1,148.3	22,965.94	76.20
123RD AVE N	507	191.13	6,689.38	76.19

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
PRIMROSE PL	353	120.72	3,380.18	76.10
138TH AVE N	631	853.57	23,899.85	76.00
DIAMOND LAKE RD S	964	666.44	39,986.70	75.97
GRAY FOX TR	124	885.81	24,802.73	75.90
129TH PL N	25	959.72	26,872.06	75.70
MARIE AVE	11	348.06	9,745.65	75.70
JACYLYN DR	571	899.71	25,191.79	75.60
DIAMOND LAKE RD S	19	647.78	58,299.79	75.58
GEORGE WEBER DR	183	2,362.19	89,763.07	75.56
132ND AVE N	584	315.55	8,835.44	75.40
RED FOX RD	962	116.9	3,273.13	75.40
RED FOX RD	160	675.37	18,910.41	75.30
IRONWOOD CIR	469	684.31	19,160.68	75.20
ISLAND VIEW CIR	898	969.02	23,256.40	75.00
ZACHMAN CT	621	164.29	4,600.03	74.90
ISLAND VIEW CIR	897	813.88	19,533.20	74.87
137TH AVE N	824	379.28	7,585.56	74.80
138TH AVE N	759	1,126.4	31,539.26	74.80
ISLAND VIEW CIR	896	1,375.92	33,022.20	74.70
HILL PLACE DR	146	816.75	27,769.58	74.70
OAK RIDGE DR	147	520.01	12,480.13	74.65
131ST AVE N	406	321.24	8,673.36	74.60
BROOKSIDE LA N	207	1,575.18	42,529.75	74.60
HILL PLACE DR	123	229.34	6,421.51	74.40
MARIE AVE	832	1,236.41	34,619.34	74.40
MARIE AVE	763	409.81	11,474.68	74.40
COMMERCE BLVD	355	1,982.23	75,324.66	74.31
FAWN TR	830	611.54	17,123.18	74.30
MARIE AVE	10	379.04	10,613.10	74.10
NORDEN DR	14	402.92	9,670.00	74.05
MARIE AVE	826	295.03	8,260.97	74.00
RED FOX RD	961	141.57	3,963.90	73.90

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
STARLITE DR	496	542.11	13,010.72	73.87
KIMBERLY CIR	69	499.38	13,982.50	73.80
HOLLYHOCK LA	215	397.57	11,132.06	73.30
STARLITE DR	662	964.62	27,009.35	73.30
RASPBERRY DR	371	441.39	10,593.36	73.22
HYNES RD	152	719.82	20,154.84	73.20
BIRCH CIR	647	855.96	23,966.92	73.10
RED FOX RD	432	621.41	17,399.51	73.10
DIAMOND LAKE RD S	240	657.18	39,430.88	73.05
DIAMOND LAKE RD S	457	614.12	36,846.93	72.88
WEINAND CIR	772	165.16	6,275.94	72.75
RASPBERRY DR	963	458.04	10,992.88	72.74
138TH AVE N	567	208.77	5,845.50	72.70
MARIGOLD WAY	688	410.66	11,498.48	72.70
144TH CIR N	330	296.85	7,124.31	72.66
DIAMOND LAKE RD S	203	969.38	50,407.94	72.51
HEATHER RIDGE DR	349	661.05	15,865.30	72.42
RED FOX RD	341	1,200.74	33,620.63	72.40
STARLITE CT	430	504.82	14,135.09	72.40
STARLITE DR	565	142.07	3,978.09	72.40
RED FOX RD	351	301.13	8,431.69	72.30
RASPBERRY DR	513	861.25	20,669.90	72.23
JODIS DR	611	806.02	19,344.37	72.20
FAWN TR	672	625.61	17,517.06	72.10
ASTER LA	668	380.85	10,663.93	72.00
RED FOX RD	172	251.87	7,052.45	72.00
GARDNER AVE	401	392.86	11,000.07	71.90
FAWN TR	960	144.39	4,042.88	71.70
LYNCH DR	165	399.31	11,180.68	71.70
QUAIL CIR	157	371.29	10,396.15	71.60
HILL PLACE DR	2	894.1	30,399.37	71.50
FAWN TR	634	241.52	6,762.46	71.40

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
BECHTOLD RD	872	536.8	12,883.28	71.37
144TH CIR N	18	569.99	13,679.87	71.35
123RD AVE N	82	410.94	14,382.79	71.34
BIRCH CIR	764	535.97	15,007.26	71.30
PHEASANT CIR	453	201.34	5,637.60	71.30
BIRCH RD	274	1,187.42	33,247.86	71.20
145TH AVE N	241	633.45	15,202.90	71.13
LYNCH DR	633	899.03	25,172.84	71.10
JODIS DR	613	1,095.72	26,297.34	71.09
RASPBERRY DR	210	881.53	21,156.65	70.94
HILL PLACE DR	639	697.41	23,711.78	70.60
HOLLYHOCK LA	222	533.74	14,944.86	70.40
HASSAN PKWY	582	4,572.17	109,732.06	70.38
RED FOX RD	239	187.94	5,262.28	70.10
ORCHID AVE	499	353.91	13,448.76	69.20
RED FOX RD	105	232.63	6,513.66	69.20
ORCHID AVE	447	352.8	13,406.46	69.10
ZACHMAN DR	744	382.39	10,706.93	69.10
WOOD DUCK CT	468	416.23	11,654.55	68.90
CIRCLE LA	422	508.87	12,212.92	68.87
ORCHID AVE	421	346.98	13,185.29	68.80
POINTE CIR	13	269.83	7,555.34	68.80
RIVER CREST DR	52	1,679.51	40,308.20	68.73
ZACHMAN DR	182	747.73	20,936.37	68.50
SUGAR LA	629	504.37	12,609.18	68.49
DEHNSFIELD RD	314	1,314.54	36,807.05	68.46
MARIE CT	234	466.23	13,054.46	68.35
ORCHID AVE	494	452.93	17,211.45	68.30
POINTE DR	20	488.82	13,686.90	68.30
JOHN MILLESS DR	382	2,202.82	83,707.32	68.27
TIFFANY TR	456	621.22	14,909.20	68.19
131ST AVE N	528	202.56	5,671.69	68.10

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
HEATHER RIDGE DR	84	1,376.17	33,028.07	68.09
RED FOX RD	514	362.13	10,139.64	67.80
POINTE DR	249	232.55	6,511.50	67.64
FAWN TR	407	341.9	9,573.24	67.50
NORTHDALE BLVD	326	1,412.53	56,501.15	67.27
OAKWOOD DR	286	935.81	26,202.59	67.11
DIAMOND LAKE RD S	400	1,276.94	66,400.83	66.95
ORCHID AVE	605	924.51	35,131.56	66.80
BECHTOLD RD	873	653.31	21,559.35	66.12
RED FOX RD	49	446.02	12,488.58	66.03
DEHNSFIELD RD	484	859.74	24,072.73	65.76
ORCHID AVE	544	510.86	19,412.84	65.33
ELM PKWY	364	226.69	5,893.85	65.26
OAKWOOD DR	29	355.66	9,958.55	65.10
INDUSTRIAL BLVD	736	1,647.1	65,883.88	64.99
HEATHER RIDGE DR	213	652.95	15,670.89	64.79
GRAY FOX TR	487	703.94	19,710.21	64.30
EDGEWOOD RD	379	948.86	22,772.54	64.26
MAPLE AVE	801	594.7	14,867.51	63.88
SUGAR ST	739	215.29	5,382.16	63.71
FAWN TR	745	361.65	10,126.22	63.70
FAWN TR	443	201.8	5,650.46	63.20
BECHTOLD RD	566	2,986.7	98,561.16	63.05
BECHTOLD RD	874	344.55	11,370.22	62.95
POINTE DR	28	237.29	6,644.05	62.66
PEMBROOK CIR	681	384.62	10,769.32	62.50
SHADOW WOOD DR	167	500.	11,999.99	62.02
CREEKVIEW CT	615	426.84	11,951.42	61.20
RASPBERRY DR	573	908.37	21,800.85	59.30
TUCKER RD	877	2,699.17	64,780.12	58.48
MAPLE AVE	646	584.15	14,603.86	58.44
THOMAS TR	131	2,218.27	53,238.50	58.29

Name	Section ID	Length (ft)	Area (ft <sup>2</sup> )	PCI
SHADOW WOOD DR	37	500.	12,000.02	57.74
TUCKER RD	876	2,263.33	54,319.97	57.61
TUCKER RD	782	1,342.85	32,228.29	57.26
EDGEWOOD RD	79	959.12	23,018.99	57.25
142ND AVE N	253	649.37	15,585.00	55.78
KELLEY LN	795	2,194.79	50,480.24	55.68
JASMINE WAY	632	601.53	16,842.75	53.66
JASMINE WAY	698	411.7	11,527.59	53.58
JASMINE WAY	819	1,091.94	30,574.40	52.98
MARIE AVE	48	231.92	6,493.74	51.97
INDUSTRIAL BLVD	33	1,182.64	39,026.98	51.40
129TH AVE N	535	641.2	15,388.68	50.96
JASMINE WAY	806	754.96	21,138.79	49.84
129TH AVE N	710	853.02	20,472.49	49.51
MARIE AVE	807	792.62	22,193.32	49.31
TUCKER RD	878	1,187.33	28,495.93	47.92
129TH AVE N	697	1,276.98	30,647.61	47.00
GROUSE LA	559	1,250.31	30,007.45	45.05
EDGEWOOD RD	164	1,853.65	44,487.67	44.25
TUCKER RD	857	3,476.47	83,435.25	43.72
NORTHDAL BLVD	811	3,026.43	96,845.65	38.49
DAVID KOCH AVE	775	1,990.75	95,555.97	24.62
147TH AVE N	1009	3,032.56	72,781.42	14.88



## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 7.5

**Subject:** Proposed Downtown Housing Development Project

**Prepared By:** Jason Ziemer, City Planner / Community Development Coordinator

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### **Recommended City Council Action**

Consider a recommendation from the Rogers Economic Development Authority regarding a proposed downtown redevelopment project.

### **Overview / Background**

Back on November 14, 2018, the City Council, acting as the Rogers Economic Development Authority (EDA), reviewed three housing development projects in the community currently under consideration by developers. One of those projects proposed a workforce housing development in downtown, on the corner of Main Street and John Deere Lane. The developer proposing the downtown project is THOR, a Minneapolis development and construction company.

The proposed site includes five lots owned by the City and two privately-held properties. At the meeting EDA members expressed general interest in further pursuing the downtown development with THOR. This item was scheduled for further discussion at the December 11, 2018 EDA meeting.





## REQUEST FOR ACTION ROGERS CITY COUNCIL

Meeting Date: December 11, 2018

Agenda Item: No. 7.6

**Subject:** Approval of Resolution No. 2018-112, A Resolution Approving Modifications to the Otsego Fire Service Area Map

**Prepared By:** Steve Stahmer, City Administrator and Brad Feist, Fire Chief

### **Recommended City Council Action**

Motion to approve Resolution 2018-112 Approving Modifications to the Otsego Fire Service Area Map.

### **Overview / Background**

Beyond the City of Rogers boundaries, the Rogers Fire Department provides fire and emergency response services for portions of Corcoran and Otsego. Those cities do not operate their own fire departments, but rather contract with multiple other departments (both city departments and private) for coverage.

Rogers has provided fire service to the City of Otsego for many decades. The City's contract is a very simple with the annual contract fee equaling the total market value (per county assessor) of property in the area served times the multiplier of 0.00044. For 2019, that figure would be \$42,245 paid to Rogers, by Otsego, under the current service area map.

The City of Otsego has undertaken a consultant-led review of fire service provision in their city with the goal of optimizing current service and planning for future growth. The effort resulted in recommendations to redistribute fire service area between the three departments (the others being Albertville and Elk River). Following the initial report, the three fire chiefs met to review and further refine the recommendations to identify logical boundaries. Those final changes resulted in the attached Proposed Fire District map (both the existing service map and the proposed are attached).

The proposed map shows the Elk River service area shrinking with Albertville and Rogers taking on additional area (substantially more land area in the case of Albertville). Specific to the Rogers contract, the Taxable Market Value for the 2019 figure would increase from the current \$96 million to approximately \$130 million dollars resulting in the following revenue increase:

	Current 2019	Proposed 2019	Change
Contract Rate	0.00044	0.00044	
Otsego Market Value	\$96,011,500	\$130,053,900	
<b>Otsego Contract Revenue</b>	<b>\$42,245</b>	<b>\$57,224</b>	<b><u>\$14,979</u></b>

As shown above, the proposed changes, if approved, would result in additional revenue of \$14,979 in 2019, and would be subject to changes in market value in future years. Rogers Fire responded to 12 calls in the current Otsego service area in 2017 or just under 3% of the total call volume.

Note that the new Rogers boundaries do not include the commercial/industrial corridor along TH101 (the area, or "finger" shown in green on the Proposed Fire District map, stretching down to the Rogers border). If that area were included, the contract increase would be an additional \$30,000+, with a commensurate hit to the Otsego budget, as their cost with Elk River for those parcels is substantially lower based on a different contract formula. For this reason, Otsego is intending to keep those C/I properties with Elk River for the time being, and they are not included in the new proposed Rogers fire area.

However, per Otsego staff, the future phasing is expected to include an even larger Rogers service area. There will be more residential area in addition to the C/I area that is currently carved out of this request, especially if/when Rogers were to operate out of a full Station #2 near CR144. Meaning it is very likely that Otsego would request that Rogers take on even more service area if/when a full Station #2 were to be built in Rogers in the vicinity of the CR144 corridor. Additional service area and revenue may still be on the horizon as part of a future phase in Otsego's long-term plan.

#### **Staff Recommendation**

City staff recommend approval of the new fire service area map for the City of Otsego, and to continue working with Otsego on future phases of their fire service planning efforts.

**Financial Impact:** \$14,979  
additional revenue 2019

**Budgeted?** No

**Source Fund:** General Fund

#### **Notes:**

#### **ATTACHMENTS:**

Description

Res. No. 2018-112 Approving Otsego Fire Service Area Map

Current Fire Service District Map

Proposed Fire Service District Map

**RESOLUTION NO. 2018 – 112**

**A RESOLUTION APPROVING MODIFICATIONS TO THE OTSEGO FIRE SERVICE  
AREA MAP**

**WHEREAS**, the Rogers Fire Department provides fire and emergency service to portions of the Cities of Corcoran and Otsego; and

**WHEREAS**, the City of Otsego has undertaken a review of their fire service area and the chiefs of the three contracting departments have worked to refine initial recommendations into a revised fire district map; and

**WHEREAS**, the Otsego City Council has formally requested changes to the fire service districts to reflect the new proposed map; and

**WHEREAS**, the City of Rogers values the partnership between our two cities and looks forward to collaborating on future phases of the strategic fire service planning undertaken by Otsego to likely include additional residential and commercial/industrial properties in the Rogers fire area of Otsego as Rogers builds out its growth-driven station and service network.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Rogers that the City of Otsego Proposed Fire District Map is hereby approved, with a new taxable market value of \$130,053,900 for contract year 2019; and

**BE IT FURTHER RESOLVED**, that Rogers Fire Chief is hereby authorized to complete such next steps with Hennepin and Wright County Dispatch and neighboring agencies as necessary to implement the new service area effective January 1, 2019, or as soon thereafter as is operationally feasible.

Moved by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_

The following voted in favor of said resolution:

The following voted against the same:

The following abstained:

Whereupon said resolution was declared duly passed and adopted, and was signed by the Mayor, and attested by the Clerk dated this 11th day of December, 2018.

\_\_\_\_\_  
Mayor

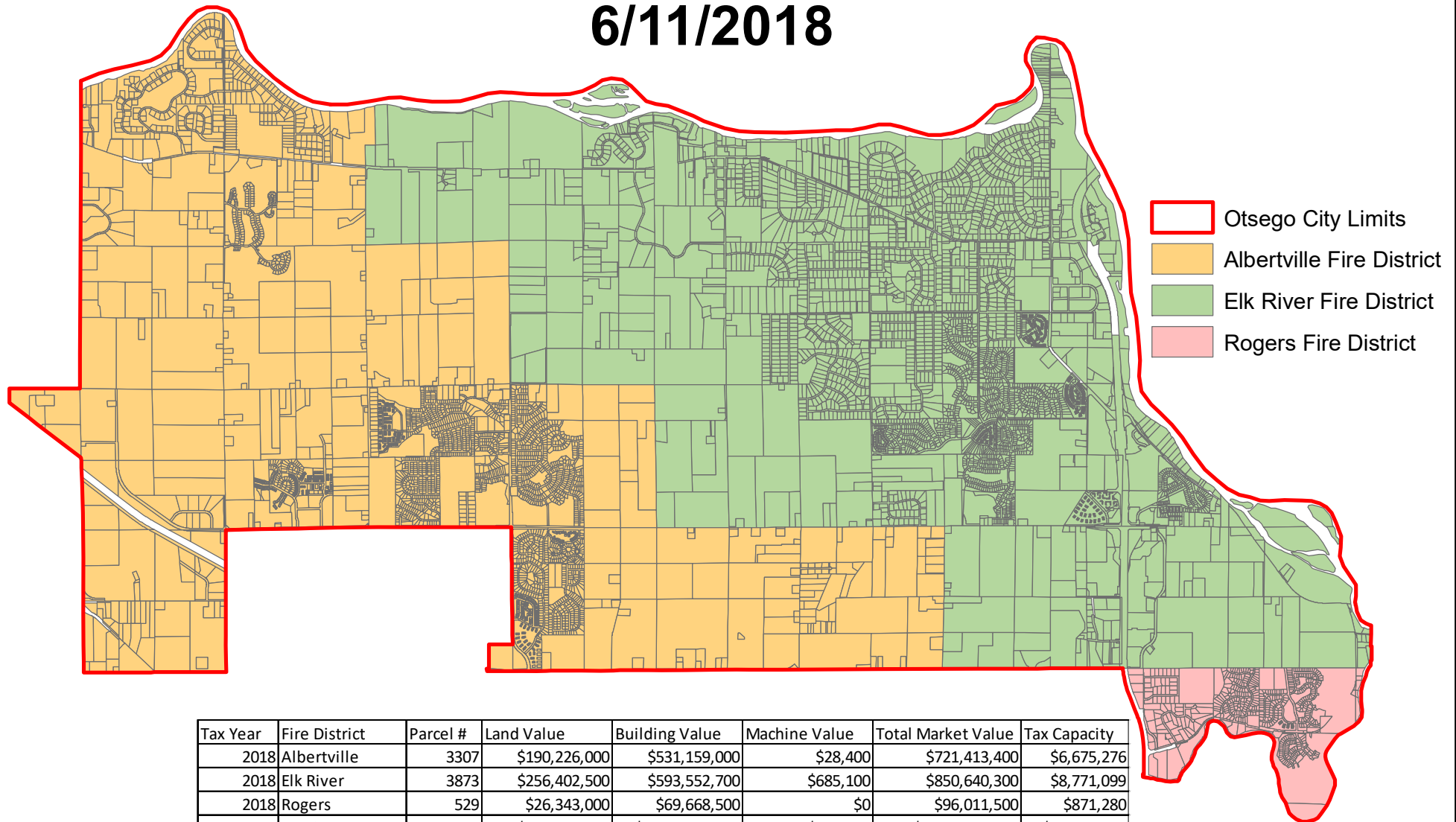
ATTEST:

\_\_\_\_\_  
City Clerk

# City of Otsego Fire Districts

## 2018 Tax Data (4/1/2018)

### 6/11/2018



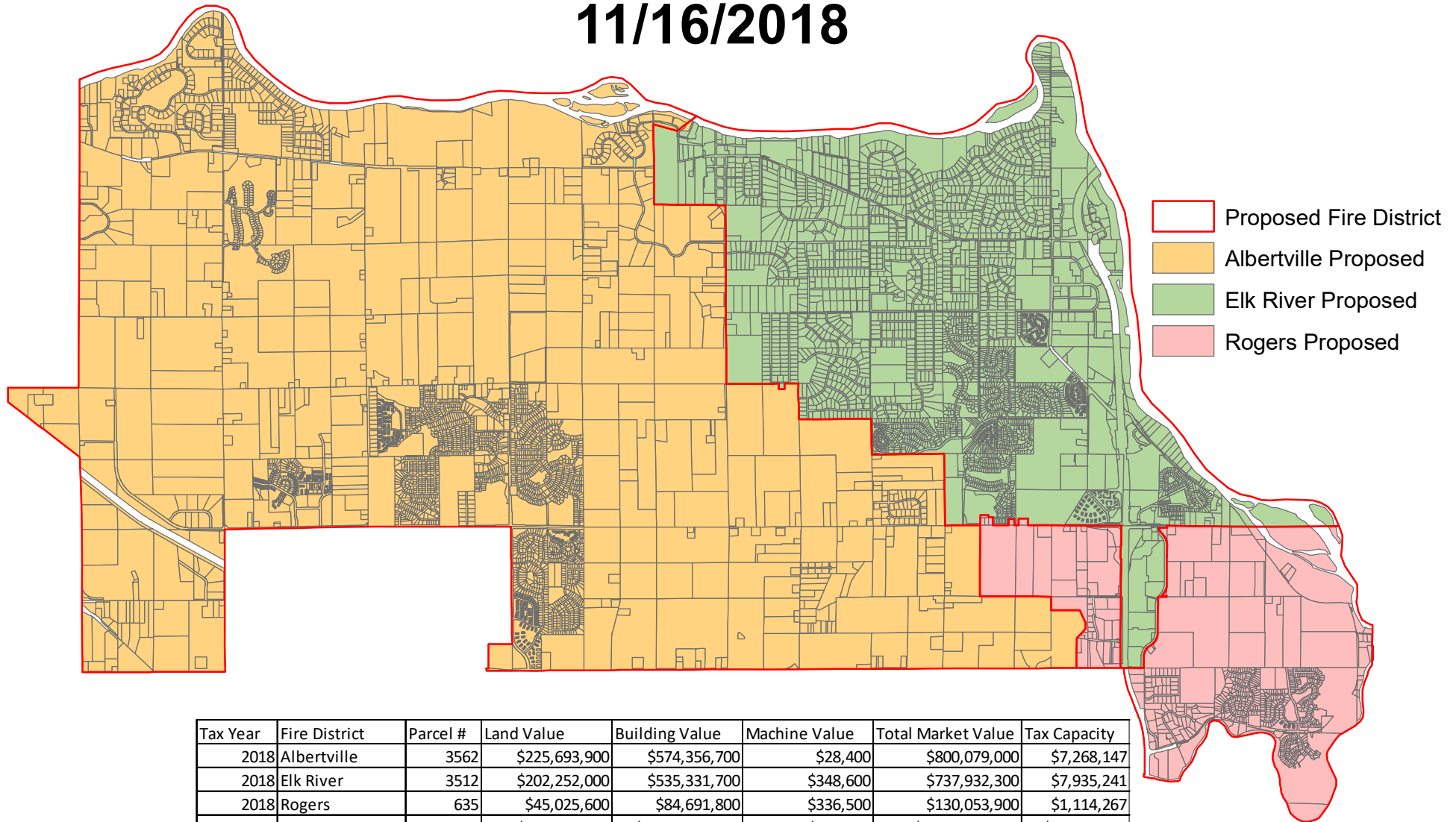
Tax Year	Fire District	Parcel #	Land Value	Building Value	Machine Value	Total Market Value	Tax Capacity
2018	Albertville	3307	\$190,226,000	\$531,159,000	\$28,400	\$721,413,400	\$6,675,276
2018	Elk River	3873	\$256,402,500	\$593,552,700	\$685,100	\$850,640,300	\$8,771,099
2018	Rogers	529	\$26,343,000	\$69,668,500	\$0	\$96,011,500	\$871,280
	Totals	7709	\$472,971,500	\$1,194,380,200	\$713,500	\$1,668,065,200	\$16,317,655

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# City of Otsego Proposed Fire Districts

## 2018 (4/1/2018) Tax Data

### 11/16/2018



Tax Year	Fire District	Parcel #	Land Value	Building Value	Machine Value	Total Market Value	Tax Capacity
2018	Albertville	3562	\$225,693,900	\$574,356,700	\$28,400	\$800,079,000	\$7,268,147
2018	Elk River	3512	\$202,252,000	\$535,331,700	\$348,600	\$737,932,300	\$7,935,241
2018	Rogers	635	\$45,025,600	\$84,691,800	\$336,500	\$130,053,900	\$1,114,267
	Totals	7709	\$472,971,500	\$1,194,380,200	\$713,500	\$1,668,065,200	\$16,317,655

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Proposed Fire District Supplied by the City of Otsego





## REQUEST FOR ACTION ROGERS CITY COUNCIL

**Meeting Date:** December 11, 2018

**Agenda Item:** No. 9.1

**Subject:** Transportation Task Force Meeting Minutes

**Prepared By:** Bret A. Weiss, City Engineer

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### **Overview / Background**

The City of Rogers Transportation Task Force met on December 3<sup>rd</sup> at 5:30 p.m. at the City of Rogers Public Works with the following persons in attendance:

Bruce Gorecki, City Council  
Mark Eiden, City Council  
Steve Stahmer, City Administrator  
John Seifert, Public Works Director  
Lisa Herbert, Finance Director  
Bret Weiss, WSB  
Jenn Edison, WSB

The following items were discussed:

1. 2018 Street Inspection Pavement Management Report

An executive summary of the 2018 Street Inspection Pavement Management Report was provided to the task force members. The full report will be on the agenda for acceptance at the December 11<sup>th</sup> City Council meeting.

The 2018 street inspections determined that the current weighted average Pavement Condition Index (PCI) is 82.65 for all City owned bituminous roads. When the pavement management plan was developed in 2015, the City Council determined an acceptable level for the City to maintain streets would be at a PCI level of 72. Budget scenarios to maintain a PCI determined that the current \$970,000 is still required to maintain a 72, and also determined that neither an increase or decrease is necessary at time. The average PCI will drop over the next 20 years from the current level to the budgeted 72.

2. 2019 Pavement Management Projects

Pavement Management Projects planned for 2019 are the following:

- Kelley Lane
  - Approximately 2,200 feet in length, Kelley Lane is located on the south side of Territorial Road, west of Main Street. Rated at a PCI of 55.7, a full depth reclamation is anticipated for this roadway.
- John Milless Drive
  - Approximately 2,205 feet in length, John Milless Drive intersects at both its east and west end at CSAH 81. With a PCI rating of 68.3, this roadway is also anticipated to receive a full depth reclamation. Additional material would need to be removed from the street to match existing curb with new bituminous pavement.
- Northdale Blvd
  - This roadway is currently undergoing a feasibility study. Staff recently reviewed the cost to add a right turn lane from Northdale Blvd onto CSAH 81. This work includes the relocation of an existing signal base along with some other minor electrical work. This work will be included as a recommendation in the feasibility report.
- Main Street
  - This roadway is also under feasibility. Staff are meeting with the private utilities on December 4<sup>th</sup> to discuss the timing and coordination of private utility work, which will include the bury of overhead power lines. Staff discussed the complexity of the construction and noted that the County will need to be a partner with the City

on construction requirements.

3. Pedestrian Improvement Project – update

The bid opening is scheduled for December 4<sup>th</sup> and the project will be on the agenda to award at the December 11<sup>th</sup> City Council Meeting. The project was bid with a bid alternate 1 to include the black vinyl fencing, and a bid alternate 2 which included an ornamental fencing.

4. Fletcher Bypass Update

Staff have been progressing with the railroad permit for the future Fletcher Bypass. Some initial comments from the railroad agency include only showing a trail on one side of the road as well as shifting the access location to the private properties located north of the tracks further to the north.

5. Fletcher Lane Improvements

Staff reviewed concepts with the task force for a potential street network on the McCrossan property in order to evaluate options for future access onto Fletcher Lane once the Fletcher Bypass is constructed.

6. UBOL Update

The task force received an update from the task force committee member on the progress of the unbonded overlay. The deer composting site and weigh station were both successfully moved out of the Rogers area. There continues to be conversation on extending the four lanes to the 101 interchange. Currently it is not in the funding budget. The recommendation though is to allow 3 lanes eastbound under the existing TH 101 bridge. This is a concern for the traffic related congestion that we are already experiencing.

7. Future Meeting Date

The task force is back to their regular meetings dates which is the second Tuesday of each month prior to the City Council Meeting.

No other items were discussed, and the meeting was adjourned at 6:45.

**Financial Impact:** NA

**Budgeted?**

**Source Fund:** NA

**Notes:**