



## ***AGENDA***

### ***ROGERS ARENA COMMISSION***

***November 26, 2018 - 6:00 PM***

**To enrich the lives of the members of the community members by offering a safe, clean fun and efficient facility.**

- 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- 2. PRESENTATIONS**
- 3. APPROVE AGENDA**
- 4. CONSENT AGENDA**
  - 4.1 Approval of August Minutes
- 5. GENERAL BUISINESS**
  - 5.1 Expansion Discussion
  - 5.2 Annual Contributions Banner
- 6. OTHER BUSINESS**
- 7. CORRESPONDENCE AND REPORTS**
  - 7.1 Partner Updates
  - 7.2 Staff Updates
- 8. ADJOURN**



**REQUEST FOR ACTION  
ROGERS ARENA  
COMMISSION**

**Meeting Date:** November 26, 2018

**Agenda Item:** No. 4.1

**Subject:** Approval of August Minutes

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Recommended City Council Action**

Motion to approve August Arena Commission minutes.

**ATTACHMENTS:**

Description

August 13 Minutes

**1. CALL TO ORDER**

The regular meeting of the Arena Commission of the City of Rogers was called to order by staff member Bauer on Monday, August 13, 2018 at 6:00 pm at Rogers Activity Center, 21080 141<sup>st</sup> Ave N, Rogers, MN 55374.

**Roll Call**

Barb Timm	- Rogers Youth Hockey Association	Present
James Cecil	-Rogers Royals Face Off Booster Club	Present
At Large	-Vacant	
Mark Eiden	-City Council Liaison	Present
John Seifert	- Public Works Director	Present
Mike Bauer	- Recreation and Facilities Director	Present

**2. PRESENTATIONS: None.**

**3. APPROVE AGENDA: As Submitted.**

**4. CONSENT AGENDA: As Submitted.**

**4.1 Approval of May 2018 Minutes**

**5. GENERAL BUSINESS**

**5.1 Expansion Discussion:** Staff reviewed a preliminary cost estimate for an second sheet of ice that would be built in phases. Staff will send back questions to 292 Group about the cost for the second sheet of ice. There was discussion about the progress in Elk River and monitoring how that project comes together in relation to the programs with ISD 728. RYHA has been invited to a meeting with School District Personnel to discuss facilities and what they would support. There was a discussion about having a school district wide facility equity study.

**6. OTHER BUSINESS**

**7. CORRESPONDENCE AND REPORTS**

**7.1 Partner Updates:**

**RRFOBC-**Passed the budget getting ready for the upcoming season.

**RYHA-** Registration opens this week; they are projecting the same number of teams this season. U15 will Co-Op with Anoka and Elk River this year to be able to have an A and B team.

**7.2 Staff Updates: Submitted**

**8. ADJOURN: 7:17 pm.**



**REQUEST FOR ACTION  
ROGERS ARENA  
COMMISSION**

**Meeting Date:** November 26, 2018

**Agenda Item:** No. 5.1

**Subject:** Expansion Discussion

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Overview / Background**

This is a standing item for discussion on the Arena Commission Agenda.



**REQUEST FOR ACTION  
ROGERS ARENA  
COMMISSION**

**Meeting Date:** November 26, 2018

**Agenda Item:** No. 5.2

**Subject:** Annual Contributions Banner

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Recommended City Council Action**

Staff is looking for direction pending discussion.

**Overview / Background**

There is one banner in the ice arena commemorating the annual contributions toward the Capital Campaign. The Last contribution was received in 2017, staff would like direction on what to do with the banner, keep it up or take it down.

**Primary Issues to Consider**

There is a donation recognition in the lobby for the contributions made over the first ten years of the building.



**REQUEST FOR ACTION  
ROGERS ARENA  
COMMISSION**

**Meeting Date:** November 26, 2018

**Agenda Item:** No. 7.1

**Subject:** Partner Updates

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Overview / Background**

This is a standing agenda item for the associated partners can relay any information to the Arena Commission:

RYHA Board Update

Rogers Royals Face Off Booster Board Update



**REQUEST FOR ACTION  
ROGERS ARENA  
COMMISSION**

**Meeting Date:** November 26, 2018

**Agenda Item:** No. 7.2

**Subject:** Staff Updates

**Prepared By:** Mike Bauer Recreation and Facilities Director

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**Overview / Background**

The hockey season is well underway and the off season is being planned out currently. There are many requests for ice time this spring/summer.

Staff facilitated the purchase of the new dry erase boards for the Varsity Locker Rooms and installed them in August. Activity Center Staff and Public Works staff completed the drink rail project in November.

LiveBarn is scheduled for a in person site survey on November 29th.

The Mite Roundup registration is online and teams are starting to register.

To date there have been no applications for the vacant At-Large Arena Commission Position.

**ATTACHMENTS:**

Description

Concessions Pro Shop Report

<b>2018</b>	<b>Items Sold</b>	<b>Gross Sales</b>	<b>% Change</b>					
Admission	2684	\$12,991.00	-7%					
Concessions	23823	\$50,877.75	10%					
Equipment Rental	1462	\$2,580.00	16%					
Passes & Coupons	29	\$1,274.00	5%					
Pro-Shop	796	\$7,536.00	9%					
<b>Grand Totals</b>	<b>28,794</b>	<b>\$75,258.75</b>	<b>7%</b>					
<b>From May 12</b>								
<b>2017</b>	<b>Items Sold</b>	<b>Gross Sales</b>	<b>2017 Total</b>					
Admission	1358	\$7,037.00	\$13,968.00					
Concessions	7169	\$14,427.25	\$46,075.50					
Equipment Rental	422	\$723.00	\$2,220.00					
Passes & Coupons	14	\$620.00	\$1,210.00					
Pro-Shop	216	\$2,208.00	\$6,895.50					
<b>Grand Totals</b>	<b>9,179</b>	<b>\$25,015.25</b>	<b>\$70,369.00</b>					
<b>Up To May 11</b>	<b>Net Qty</b>	<b>% Qty</b>	<b>Net Sales</b>	<b>% of Sales</b>	<b>Cost of Sales</b>	<b>Gross Margin</b>	<b>Gross Margin %</b>	<b>% of Gross</b>
<b>2017</b>	20124	100	\$ 45,353.75	100	\$ 12,113.94	\$ 33,239.81	73.29	100
Admission	1462	7.27	\$ 6,931.00	15.28	\$ 140.40	\$ 6,790.60	97.97	20.43
Concessions	17094	84.95	\$ 31,648.25	69.78	\$ 9,657.84	\$ 21,990.41	69.48	66.16
Equipment Rental	843	4.19	\$ 1,497.00	3.3	\$ -	\$ 1,497.00	100	4.5
Passes & Cupons	254	1.26	\$ 590.00	1.3	\$ -	\$ 590.00	100	1.77
Proshop	471	2.34	\$ 4,687.50	10.34	\$ 2,315.70	\$ 2,371.80	50.6	7.14
<b>Grand Totals</b>	<b>20,124</b>		<b>\$ 45,353.75</b>		<b>\$ 12,113.94</b>	<b>\$ 33,239.81</b>	<b>76.12</b>	
* YTD POS report is a measure of sales made from the Point of Sales device not balanced against GL.								
2018 Ice Rental	\$ 205,192.00							
2017 Ice Rental	\$ 194,708.00							